

**CITY OF FRANKLIN
PARKS COMMISSION REGULAR MEETING**

**MONDAY, SEPTEMBER 14, 2020 – 6:30 P.M.
FRANKLIN CITY HALL – COMMON COUNCIL CHAMBERS
9229 WEST LOOMIS ROAD, FRANKLIN, WISCONSIN 53132**

AGENDA

I. CALL TO ORDER AND ROLL CALL

II. CITIZEN COMMENT PERIOD

III. APPROVAL OF MINUTES

A. Regular Meeting Minutes of August 10, 2020 and August 31, 2020

IV. UNFINISHED BUSINESS

A. Update on parks maintenance.

B. Status of park rules signage for Kayla's Playground located at 3723 West Puetz Road.

C. Status of the Pleasant View Park Site Plan.

D. Status of Parkland Acquisition Study contract with Vandewalle and Associates.

E. Potential acquisition of property for public park purposes in the City of Franklin and Parks Commission request for property to be considered for the Parkland Acquisition Study. The Parks Commission may enter closed session pursuant to Wis. Stat. § 19.85(1)(e), for market competition and bargaining reasons, to consider the potential acquisition of properties to be used for public park purposes in the City, and to reenter open session at the same place thereafter to act on such matters discussed therein as it deems appropriate.

F. Trails update: 116th Street Trail and Cascade Creek Park Trail located at 8300 South 60th Street grant funding application.

V. NEW BUSINESS

A. Proposal by Shelly Tessmer to develop a dog park on property located immediately west of 6855 South 27th Street (Tax Key No. 738-9974-005). The Parks Commission may enter closed session pursuant to Wis. Stat. § 19.85(1)(e), for market competition and bargaining reasons, to consider the potential acquisition of property to be used for public dog park purposes in the

City, and to reenter open session at the same place thereafter to act on such matters discussed therein as it deems appropriate.

B. Selection of the parks to tour during the October 2020 meeting.

VI. NEXT MEETING DATE

VII. ADJOURNMENT

Notice is given that a majority of the Common Council may attend this meeting to gather information about an agenda item over which they have decision-making responsibility. This may constitute a meeting of the Common Council per *State ex rel. Badke v. Greendale Village Board*, even though the Common Council will not take formal action at this meeting.

Notice is given that upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information, please contact the Franklin City Clerk's office at (414) 425-7500.

CITY OF FRANKLIN
PARKS COMMISSION MEETING
MINUTES
August 10, 2020

unapproved

CALL TO ORDER

- I. Chair Joseph Musolf called the August 10, 2020 Parks Commission meeting to order at 6:30 p.m. in the Inspection Services Conference Room located at 9229 W. Drexel Avenue, Franklin, Wisconsin.

Present were Chair Musolf, Vice Chair Wrench, Alderwoman Hanneman and Commissioners Remington, Bartels and Coenen. Ex-Officio Runte participated remotely. Also present were Assistant Planner Marion Ecks, Department of Public Works Kevin Schlueter and Dale Borchardt, City Engineer Glen Morrow and Alderwoman Wilhelm.

CITIZEN COMMENT PERIOD

- II. The citizen comment period opened at 6:32 p.m. and closed at 6:33 p.m.. No citizens were present.

APPROVAL OF MINUTES

Regular meeting minutes of July 13, 2020.

- III. Alderwoman Hanneman moved and Commissioner Bartels seconded approval as corrected of the minutes for the regular meeting held July 13, 2020 as presented. On voice vote, all voted 'aye'. Motion carried (6-0-0).

UNFINISHED BUSINESS:

Update on parks maintenance.

- IV.
 - A. Kevin Schlueter and Dale Borchardt reported. Discussion only. No action taken.

Status of park rules signage for Kayla's Playground located at 3723 West Puetz Road.

- IV.
 - B. Marion Ecks will ordered by end of week. Discussion only. No motion.

Review of draft Pleasant View Park Site Plan, including proposed changes to landscaping, furniture, tennis and pickleball courts, and parking facilities.

- IV.
 - C. Vice Chair Wrench moved and Commissioner Remington seconded a motion to revise plan No. 1 to include 2 tennis courts and 8 pickleball courts as indicated by a picture taken by Assistant Planner Ecks. On voice vote all voted 'aye'. Motion carried (6-0-0).

Status of Parkland Acquisition Study contract with Vandewalle and Associates.

- IV.
 - D. City Engineer Morrow gave an update on the water tower park acquisition. The Vandewalle study is not ready. Discussion only. No action taken.

Trails update: 116th Street Trail and Cascade Creek Park Trail located at 8300 South 60th Street grant funding application.

- IV.
 - E. City Engineer Morrow presented an updated on the cost for Graef to design the 116th Street Trail. Cost is \$150K. The Cascade Trail will be terminated due to lack of funds by the county but will still be worked on. Discussion only. No action taken.

NEW BUSINESS

Request by Keri Whitmore, Assistant Director, City of Franklin Public Library, to place temporary signs in the parks as a component of a community scavenger hunt in the parks October 1, 2020 through October 31, 2020. Signs will be installed beginning September 28, 2020 and removed not later than November 2, 2020.

NEXT MEETING DATE

ADJOURNMENT

V.

A.

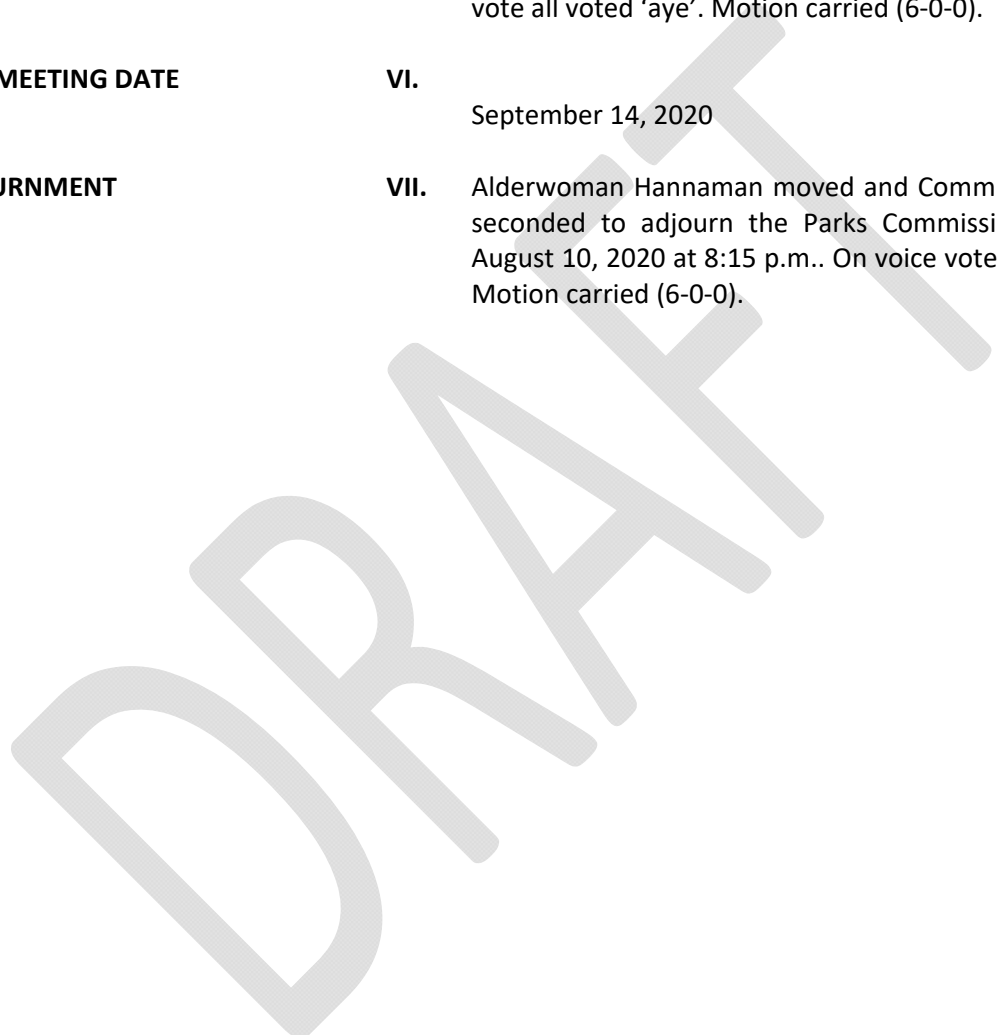
Alderwoman Hanneman moved and Commissioner Coenen seconded a motion to approve a Request by Keri Whitmore, Assistant Director, City of Franklin Public Library, to place temporary signs in the parks as a component of a community scavenger hunt in the parks October 1, 2020 through October 31, 2020. Signs will be installed beginning September 28, 2020 and removed not later than November 2, 2020 for Pleasant View, Ken Wendel, Kayla’s Franklin Woods and Vern Barg. On voice vote all voted ‘aye’. Motion carried (6-0-0).

VI.

September 14, 2020

VII.

Alderwoman Hannaman moved and Commissioner Bartels seconded to adjourn the Parks Commission meeting of August 10, 2020 at 8:15 p.m.. On voice vote all voted ‘aye’. Motion carried (6-0-0).



CITY OF FRANKLIN
PARKS COMMISSION MEETING
MINUTES
August 31, 2020

unapproved

CALL TO ORDER

- I. Chair Joseph Musolf called the August 31, 2020 Parks Commission meeting to order at 6:30 p.m. in the Common Council Chambers located at 9229 W. Drexel Avenue, Franklin, Wisconsin.

Present were Chair Musolf, Vice Chair Wrench, Alderwoman Hanneman and Commissioners Remington, Bartels and Coenen. Excused was Ex-Officio Runte. Also present were Assistant Planner Marion Ecks, Department of Public Works Kevin Schlueter, City Engineer Glen Morrow, Alderman Dandrea, Alderman Barber, Alderman Nelson, Alderman Mayer and Alderwoman Wilhelm.

CITIZEN COMMENT PERIOD

- II. The citizen comment period opened at 6:35 p.m. and closed at 8:05 p.m. No citizens were present.

BUSINESS:

Potential acquisition of property for public park purposes in the City of Franklin and Parks Commission request for property to be considered for the Parkland Acquisition Study. The Parks Commission may enter closed session pursuant to Wis. Stat. § 19.85(1)(e), for market competition and bargaining reasons, to consider the potential acquisition of properties to be used for public park purposes in the City, and to reenter open session at the same place thereafter to act on such matters discussed therein as it deems appropriate.

- III.
 - A. The Parks Commission entered closed session at 6:35 p.m. pursuant to Wis. Stat. § 19.85(1)(e), for market competition and bargaining reasons, to consider the potential acquisition of properties to be used for public park purposes in the City. Parks Commission reentered open session at 8:05 p.m. at the same place thereafter to act on such matters discussed therein as it deems appropriate.

Vice Chair Wrench moved and Alderwoman Hanneman seconded a motion for a potential acquisition of property for public park purposes in the City of Franklin and Parks Commission request for property to be considered for the Parkland Acquisition Study. On voice vote all voted 'aye'. Motion carried (6-0-0).

ADJOURNMENT

- VII. Vice Chair Wrench moved and Commissioner Remington seconded to adjourn the Parks Commission meeting of August 31, 2020 at 8:10 p.m.. On voice vote all voted 'aye'. Motion carried (6-0-0).

APPROVAL	REQUEST FOR PARK COMMISSION REVIEW AND CONSIDERATION	MTG. DATE SEPT 14, 2020
Reports & Recommendations	Proposal by Shelly Tessmer to develop a dog park on property located immediately west of 6855 South 27th Street (Tax Key No. 738-9974-005). The Parks Commission may enter closed session pursuant to Wis. Stat. § 19.85(1)(e), for market competition and bargaining reasons, to consider the potential acquisition of property to be used for public dog park purposes in the City, and to reenter open session at the same place thereafter to act on such matters discussed therein as it deems appropriate.	ITEM NO. V.A.

BACKGROUND

For sometime residents have expressed a desire for a dog exercise park but a location, land purchase, fencing costs, etc. for its creation have impeded the ability to provide dog-lovers the opportunity enjoyed by many other communities.

Ms. Shelley Tessmer is a District 3, Franklin business owner. She has reached out to city Staff and the aldermanic district representative. The Park Commission aldermanic representative has also been informed of this request. Initial contacts have been made with the property owner(s) with favorable results but the next phases would require discussions and the entering into agreements, which is beyond one citizens' ability and would require some park funding and Council action.

CONSIDERATIONS

Site identification/location - The suggested location is north of the Rawson Avenue and 27th Street intersection. Taxkey: 738 9974 005 (See attached map)

Benefits of the location - Milwaukee County park program uses a minimum 10-acre standard of dedicated space for a dog exercise area. This is in part due to popularity and to avoid overuse with the ability to block off some area if site restoration is needed without closing the park. This site meets and slightly exceeds the minimum at 11.45 acres.

The area has very limited residential homes nearby. This makes it ideal in the quest to avoid residential noise disturbance from active dogs.

Land Utilization and proposed easement - According to initial research and previous plans for this parcel, the land is a previous Superfund site that has been remediated and cleared for sale. Additional clarifications and research is available via the EPA. The property is currently for sale but due to its constraints, has been on the market for sometime. The owner's agent has in interest in working with the City to consider leasing it for a dog exercise area. A lease may meet the requirements to allow some use of park impact fees to ready the site with minimal effort. A lease and use of impact fees will require further review.

Disturbance of natural areas - The site use would not impact any areas of natural resources. The site consists of graded upland and appears to have good drainage, making the site easier to maintain. It also makes use of a reclaimed contaminated parcel that has development limitations.

Access - The site has several access points. The access locations will determine parking and gate opening locations. The ideal access would be at or near the *previous* Gander Mountain parking lot. This large parking lot is under utilized at this point and its use would be a significant cost savings to the city.

Construction and Amenities - The site is appropriately graded and already fenced. Two gate openings would need to be installed in the existing fence, confirmation on shared parking, a doggie cleanup station, and trashcans are items that could ready this site with minimal cost and effort.

Methods for maintenance - The City could collect fees for the dog exercise area operations and maintenance costs. The Environmental and Parks Commission had previously discussed the need for revitalizing the “Friends of Franklin Parks Group”, which could assist with many park needs including attracting volunteers to offset costs.

Timetable -The interest is strong and the opportunity is before us now.

Additional information: A link to documents that went before the City of Wauwatosa for approval in 2012. They are under item 1 on this on the agenda:

<http://wauwatosacitywi.iqm2.com/Citizens/FileOpen.aspx?Type=1&ID=1046&Inline=True>

REQUEST FOR RECOMMENATION

The Parks Commission is well positioned to assist residents with gaining a dog park. As a recommending body to the City Council; Ms. Tessmer, Alderwomen’s Wilhelm and Hanneman request the Commissions’ favorable support for a recommendation to the Council for legal assistance and possible funding for dog park items that may be needed should the land use conditions be acceptable to the owners and the City.

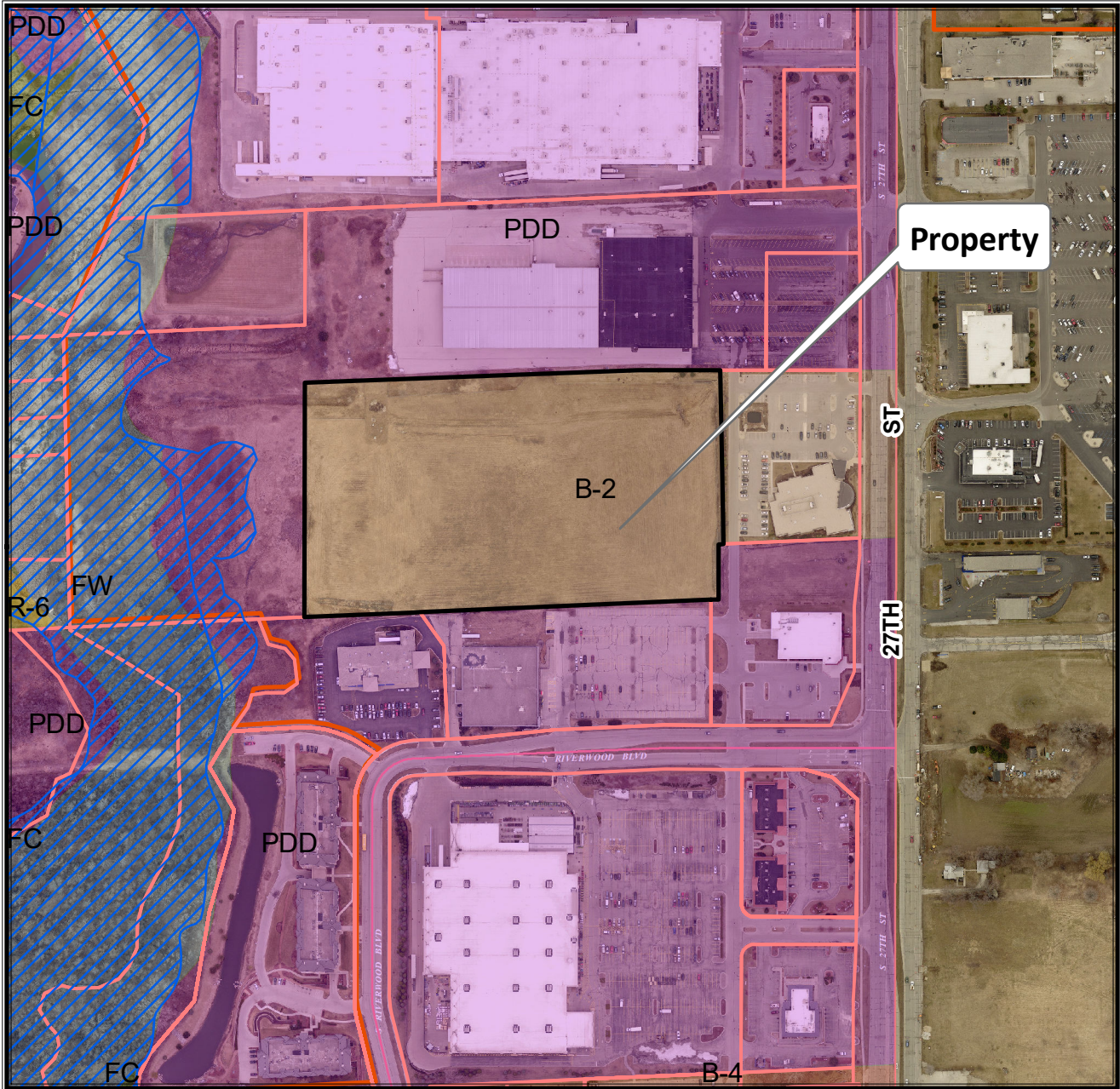
SUGGESTED MOTION

A motion to enter closed session pursuant to Wis. Stat. § 19.85(1)(e), for market competition and bargaining reasons, to consider the potential acquisition of property to be used for public dog park purposes in the City, and to reenter open session at the same place thereafter to act on such matters discussed therein as it deems appropriate;

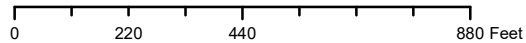
or,

such motion as the Parks Commission deems appropriate.

TKN: 738 9974 005

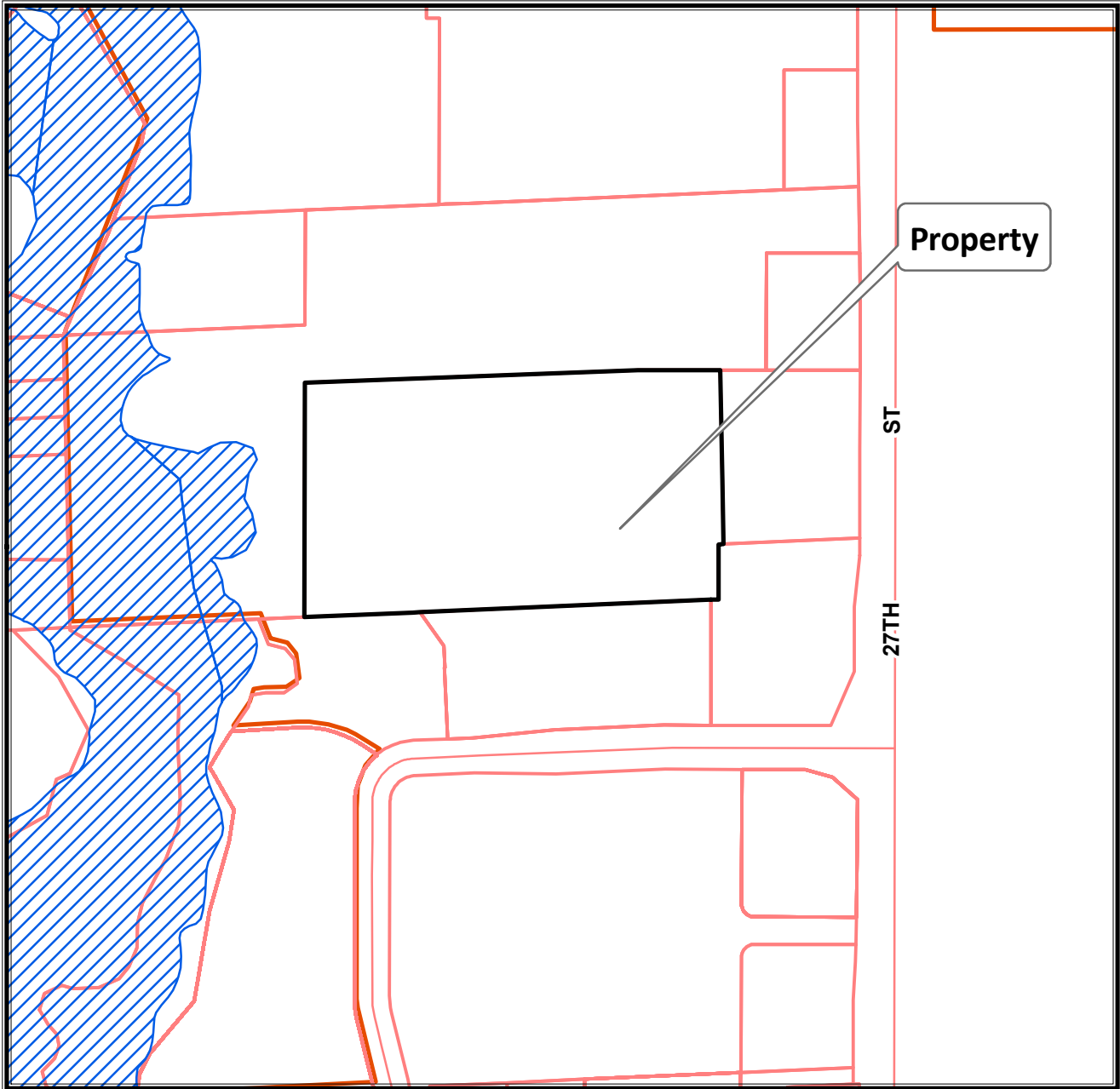


Planning Department
(414) 425-4024

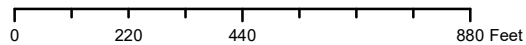


This map shows the approximate relative location of property boundaries but was not prepared by a professional land surveyor. This map is provided for informational purposes only and may not be sufficient or appropriate for legal, engineering, or surveying purposes.

TKN: 738 9974 005



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MENOMONEE FALLS NEWS

A dog park that will feature three separate exercise areas is coming to Waukesha County

Cathy Kozlowicz Milwaukee Journal Sentinel

Published 8:00 a.m. CT Jul. 6, 2020

Dogs in the Menomonee Falls, Lannon, Sussex and Lisbon area will soon have a park to roam free.

A dog park, or as the county calls it, a dog exercise area, is coming to Menomonee Park, situated in the villages of Lannon and Menomonee Falls.

And like the other dog exercise areas in the county, this one will be separated based on the size of the dog.

The dog exercise area, which will be adjacent to the park office/maintenance building, is expected to open in summer 2021, said Steve Brunner, Waukesha County Park System manager.

"This location will satisfy a need for a dog exercise area in the northeast corner of Waukesha County," added Brunner.

The dog exercise area will be county-run, but done in partnership with the villages of Sussex and Menomonee Falls, said Brunner. Sussex and Menomonee Falls residents have expressed interest in a dog exercise area, Brunner said.

Brunner said the partnership with Sussex and Menomonee Falls will allow for the implementation of a larger park that better meets the residents' needs.

"We had a lot of requests for dog parks," said Sussex Village Administrator Jeremy Smith.

Separate large and small breed areas

The dog exercise areas will take up 32 of the 472-acre Menomonee Park.

Brunner said some of the existing infrastructure will be incorporated into the exercise area, including parking, restrooms and a water source.

Brunner said there will be separate fenced areas for large breed and small breed dogs. The park will feature three exercise areas.

Rental event areas

A rental space for dog-related special events will be incorporated into an existing covered picnic shelter.

"Which is a request that has become popular with patrons at other Waukesha County DEAs (dog exercise areas)," he said. "The fencing layout will be designed to accommodate the closure of small areas for rental events."

Fees

Access to the dog exercise area will be included in the \$35 Menomonee Park entrance fee, Brunner said.

Daily stickers will be \$5 with discounts for seniors, veterans and multiple vehicles registered at the same residence.

Budget

The county approved the dog exercise area as a capital project in the 2020 budget with the design and construction for \$500,000. The county is working on finalizing a cost sharing agreement with both Sussex and Menomonee Falls, said Brunner.

Smith said he is planning for Sussex's contribution to be \$125,000.

Rules

Brunner said rules for the dog exercise area will follow the other three county dog parks in Nashotah, Mukwonago and Waukesha.

Waukesha County will not be responsible for any injury suffered by or caused by any dog; aggressive dogs will be removed from the park; and dogs must remain leashed until inside the double-gated entrance and handlers should have voice control of their dogs at all times.

"I think (a dog exercise area) is in a very good location," said Menomonee Falls Village Manager Mark Fitzgerald. "There is a lot of separation from the other areas."

Cathy Kozlowicz can be reached at 262-361-9132 or cathy.kozlowicz@jrn.com. Follow her on Twitter at [@KozlowiczCathy](https://twitter.com/KozlowiczCathy).