

The YouTube channel “City of Franklin WI” will be live streaming the Common Council meeting so that the public will be able to view and listen to the meeting.
<https://www.youtube.com/c/CityofFranklinWIGov>

REVISED**
CITY OF FRANKLIN
COMMON COUNCIL MEETING
FRANKLIN CITY HALL – COMMON COUNCIL CHAMBERS
9229 WEST LOOMIS ROAD, FRANKLIN, WISCONSIN
AGENDA*
TUESDAY, JUNE 15, 2021 AT 6:30 P.M.

- A. Call to Order and Roll Call.
- B. Citizen Comment Period.
- C. Approval of Minutes of the Regular Common Council Meeting of June 1, 2021.
- D. Hearings.
- E. Organizational Business - The following Mayoral appointment has been submitted for Council confirmation: Lori Domzil, 7495 S. 74th St., Ald. Dist. 5 - Fair Commission for a 3 year unexpired term, expiring 4/30/24.
- F. Letters and Petitions.
- G. Reports and Recommendations:
 - 1. Standards, Findings and Decision of the City of Franklin Common Council Upon the Application of Croatian Eagles Soccer Club, Applicant, for a Special Exception to Certain Natural Resource Provisions of the City of Franklin Unified Development Ordinance.
 - 2. An Ordinance to Amend § 169-1 of the Municipal Code, “Licenses Required” to Update the Health Department License Categories and Fees as Referred to by § 138-28 of the Municipal Code, “Fees”.
 - 3. A Resolution for a Professional Services Agreement With Kueny Architects LLC for Department of Public Works and Fire Needs Assessment Services Project in the Amount of \$23,375.
 - 4. A Resolution Authorizing the Installation of a Fence within the 10 Foot Drainage Easement Upon Lot 11 of Plat of Outlots 1 thru 5 of Tumblecreek Subdivision (4259 W. Pebble Beach Court) (Tax Key No. 739-0011-001) (Stojanovich, Peter and Diane L., Applicants).
 - 5. Discussion of Trail Projects Including: S. 116th Street, St. Martin of Tours, W. Forest Home Avenue, W. Church Street, STH 100, Ryan Creek and Cascade Creek Park.
 - 6. A Resolution Conditionally Approving a 2 Lot Certified Survey Map, Being a Redivision of Lot 1 and 2 in Block 6 of Franklin Industrial Park Located in the Northwest 1/4 of the Southwest 1/4, and Lot 3 in Block 6 of Franklin Industrial Park Addition No. 1 Located in the Southwest 1/4 of the Southwest 1/4 of Section 26, Township 6 North, Range 21 East, in the City of Franklin, Milwaukee County, Wisconsin, Excepting Therefrom that Part Conveyed to the City of Franklin by Quit Claim Deed Recorded as Document No. 6934853 (City of Franklin, Applicant) (at 5801 West Franklin Drive).

Common Council Meeting Agenda

June 15, 2021

Page 2

7. Recommendation from the Fair Commission to Hold St. Martins Labor Day Event on September 5 and 6, 2021.
8. Recommendations from the Committee of the Whole Meeting of June 14, 2021: Continued Discussion Regarding the Establishment/Use of the City of Franklin Common Council Reference Manual:
 - (a) Common Council Code of Conduct.
 - (b) Common Council Rules of Order.
 - (c) Handbook for Wisconsin Municipal Officials.
 - (d) Plan to Update to Existing Policies/Need for Additional Policies, and Common Council Training/Professional Development Opportunities.
- **9. A Resolution for Contract for Services with the State of Wisconsin Department of Administration for Low Income Household Water Assistance Program Vendor Refund Policy.

H. Licenses and Permits.
Miscellaneous Licenses - License Committee Meeting of June 15, 2021.

I. Bills.
Request for Approval of Vouchers and Payroll.

J. Adjournment.

*Supporting documentation and details of these agenda items are available in the Common Council Meeting Packet on the City of Franklin website www.franklinwi.gov

[Note Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services For additional information, contact the City Clerk's office at (414) 425-7500]

REMINDERS:

June 17	Plan Commission Meeting	7:00 p.m.
July 5	City Hall Closed-Independence Day	
July 6	Common Council Meeting	6:30 p.m.
July 8	Plan Commission Meeting	7:00 p.m.
July 20	Common Council Meeting	6:30 p.m.
July 22	Plan Commission Meeting	7:00 p.m.

CITY OF FRANKLIN
COMMON COUNCIL MEETING
JUNE 1, 2021
MINUTES

C.

- ROLL CALL A. The regular meeting of the Common Council was held on June 1, 2021 and called to order at 6:30 p.m. by Mayor Steve Olson in the Franklin City Hall Council Chambers, 9229 W. Loomis Road, Franklin, Wisconsin. On roll call, the following were in attendance: Alderman Mark Dandrea, Alderman Dan Mayer, Alderwoman Kristen Wilhelm, Alderwoman Shari Hanneman, Alderman Mike Barber and Alderman John R. Nelson. Also present were Dir. of Administration Peggy Steeno, City Engineer Glen Morrow, City Attorney Jesse A. Wesolowski and City Clerk Sandra Wesolowski.
- CITIZEN COMMENT B. Citizen comment period was opened at 6:32 p.m. and closed at 6:41 p.m.
- MINUTES
MAY 18, 2021 C. Alderman Dandrea moved to approve the minutes of the regular Common Council meeting of May 18, 2021 as presented at this meeting. Seconded by Alderman Barber. All voted Aye; motion carried.
- ORGANIZATIONAL
BUSINESS E. Alderman Barber moved to confirm the following Mayoral Appointments:
1. Robert Knackert, 9049 S. 83rd St., Ald. Dist. 1 - Civic Celebrations Commission for a 3 year term expiring 06/30/24.
 2. John Bergner, 8501 S. Parkland Dr., Ald. Dist. 4 - Civic Celebrations Commission for a 3 year term expiring 06/30/24.
 3. Douglas Clark, 8173 S. 100th St., Ald. Dist. 2 - Civic Celebrations Commission for a 3 year term expiring 06/30/24.
 4. Mira Kresovic, 8810 S. 51st St., Ald. Dist. 4 - Civic Celebrations Commission for a 3 year term expiring 06/30/24.
 5. Edward Holpfer, 8058 S. 77th St., Ald. Dist. 1 - Community Development Authority for a 4 year term expiring 08/30/25.
 6. Steve Bobowski, 9012 S. Cordgrass Circle W, Ald. Dist. 6 - Economic Development Commission for a 2 year term expiring 06/30/23.
 7. Barbara Wesener, 7479 Carter Circle South, Ald. Dist. 5 - Economic Development Commission for a 2 year term expiring 06/30/23.
 8. Janice Coenen, 7316 S. 77th St., Ald. Dist. 2 - Parks Commission for a 3 year term expiring 04/30/24.
 9. Carol Brunner, 7473 S. Karth Ct., Ald. Dist. 5 -

- Personnel Committee for a 3 year term expiring 04/30/24.
10. Joel Pesch, 8103 S. Chapel Hill Dr., Ald. Dist. 2 - Personnel Committee for a 3 year term expiring 04/30/24.
 11. Patricia Hogan, 8239 W. Drexel Ave., Ald. Dist. 1 - Plan Commission for a 3 year term expiring 04/30/24.
 12. Adam Burckhardt, 7541 S. 72nd St., Ald. Dist. 5 - Plan Commission for a 1 year term expiring 04/30/22.
 13. Maria Imp, 12131 W. Elmwood Drive, Ald. Dist. 6 - Library Board for a 3 year term expiring 06/30/24.
 14. Alan Aleksandrowicz, 3927 W. Glenwood Dr., Ald. Dist. 4 - Library Board for a 3 year term expiring 06/30/24.
 15. Michael Karolewicz, 8208 W. Coventry Dr., Ald. Dist. 2 - Library Board for a 3 year term expiring 06/30/24.

Further, to confirm the following appointment of Alderman Barber:

16. Fred Kneuppel, 5659 W. Cascade Dr., Ald. Dist. 5 - Quarry Monitoring Committee for a 3 year term expiring 05/31/24.

Seconded by Alderman Mayer. On roll call, all voted Aye. Motion carried.

LETTERS AND PETITIONS

- F. Alderwoman Hanneman moved to approve temporary paint striping for pickleball courts at Lions Legend II. Seconded by Alderwoman Wilhelm. All voted Aye; motion carried.

Letter from Susan Lance regarding additional Pickleball Courts at Lions Legend II was placed on file.

RES. 2021-7732
GRADING
EASEMENT
7508 S. 51ST ST.

- G.1. Alderwoman Wilhelm moved to adopt Resolution No. 2021-7732, A RESOLUTION AUTHORIZING CERTAIN OFFICIALS TO ACCEPT A TEMPORARY GRADING EASEMENT FROM DREXEL AVENUE, LLC OF 7508 S. 51ST STREET. Seconded by Alderman Dandrea. All voted Aye; motion carried.

RES. 2021-7733
GRADING
EASEMENT
7575 S 49TH ST.

- G.2. Alderwoman Wilhelm moved to adopt Resolution No. 2021-7733, A RESOLUTION AUTHORIZING CERTAIN OFFICIALS TO ACCEPT A TEMPORARY GRADING EASEMENT FROM WALTER HABLEWITZ OF 7475 S. 49TH STREET. Seconded by Alderman Mayer. All voted Aye; motion carried.

RES. 2021-7734

- G.3. Alderman Nelson moved to adopt Resolution No. 2021-7734, A

THE GLEN AT PARK
CIRCLE
ADDENDUM

RESOLUTION APPROVING AN AFFIDAVIT OF CORRECTION FOR THE GLEN AT PARK CIRCLE CONDOMINIUMS ADDENDUM NO. 4 (DOCUMENT NO. 10921372) TO ALLOW FOR RELABELING UNIT 9 IN BUILDING 5 BASEMENT FROM “UNFINISHED BASEMENT” TO “FINISHED BASEMENT” AT 7760 WEST PARK CIRCLE WAY NORTH (TAX KEY NO. 896-1019-000) (RHONDA IWINSKI, APPLICANT). Seconded by Alderwoman Hanneman. All voted Aye; motion carried.

UDO REWRITE
AGREEMENT

G.4. Alderman Barber moved to approve an Agreement for Professional Services with Houseal Lavigne Associates LLC for the Unified Development Ordinance Rewrite Project in an amount not to exceed \$174,255. Seconded by Alderwoman Hanneman. All voted Aye; motion carried.

STH 100
PEDESTRIAN IMPR.

G.5. Alderman Nelson moved to direct staff to send a letter to the Wisconsin Department of Transportation indicating path on west side along STH 100 from W. Prairie Grass Way to W. Loomis Road (STH 36) compliance, subject to ability for the Department of Public Works to maintain and cost sharing with use of impact fees. Seconded by Alderman Dandrea. All voted Aye; motion carried.

W. FOREST HOME
AVE.
RECONDITIONING
PROJECT

G.6. Alderman Nelson moved to direct staff to draft a resolution for future Common Council action reflecting the desired segments for sidewalk, if any, for W. Forest Home Avenue in a Milwaukee County Department of Transportation Road Reconditioning Project. Seconded by Alderman Mayer. All voted Aye; motion carried.

RES. 2021-7735
DNR COMPLIANCE
NR-208

G.7. Alderman Barber moved to adopt Resolution No. 2021-7735, A RESOLUTION APPROVING THE WISCONSIN DEPARTMENT OF NATURAL RESOURCES NR-208 COMPLIANCE MAINTENANCE REPORT FOR YEAR 2020. Seconded by Alderman Dandrea. All voted Aye; motion carried.

MONTHLY VEHICLE
ALLOWANCE

G.8. Alderwoman Wilhelm moved to authorize a \$400 monthly vehicle allowance for each of the two current Assistant Fire Chiefs, as well as future Fire/Assistant Fire Chiefs, subject to the execution of the ‘Acknowledgement of Terms for a Monthly Vehicle Allowance’ Form, and to authorize Human Resources to incorporate the allowance into the Employee Handbook, in lieu of the regular use of a City-owned vehicle. Seconded by Alderwoman Hanneman. On roll call, Alderman Dandrea, Alderwoman Wilhelm, Alderwoman Hanneman, Alderman Barber, and Alderman Nelson voted Aye; Alderman Mayer Abstained. Motion carried.

USI INSURANCE

G.9. Alderman Barber moved to approve the recommended 2021

- SERVICES Consulting Services Agreement with USI Insurance Services, LLC, for employee and retiree health insurance and other ancillary benefits for the period of July 1, 2021 through June 30, 2024, at an annual cost of \$40,000, plus ancillary commissions; and, to authorize the Director of Administration to execute the appropriate, related contract as needed. Seconded by Alderman Mayer. All voted Aye; motion carried.
- CITY'S EMAIL SYSTEM STORAGE CAPACITY G.10. Alderman Dandrea moved to authorize the purchase of additional, needed storage capacity for Microsoft Exchange, the City's email system, along with the corresponding extended warranty, through Paragon Development Systems, Inc. at a total cost of \$8,423.40. Seconded by Alderwoman Hanneman. All voted Aye; motion carried.
- RES. 2021-7736 DEFINED BENEFIT RETIREMENT PLAN G.11. Alderwoman Hanneman moved to adopt Resolution No. 2021-7736, A RESOLUTION NO. 2018-7347 TO REVISE THE INVESTMENT POLICY STATEMENT FOR THE CITY OF FRANKLIN DEFINED BENEFIT RETIREMENT PLAN. Seconded by Alderman Dandrea. All voted Aye; motion carried.
- APRIL 2021 MONTHLY FINANCIAL REPORT G.12. Alderman Barber moved to receive and place on file the April 2021 Monthly Financial Report. Seconded by Alderwoman Hanneman. All voted Aye; motion carried.
- LICENSES AND PERMITS H.1. Alderwoman Hanneman moved to approve the following:
- Grant 2020-2021 and 2021-2022 Operator License to: Roman J Arneson, 2109 Clarence Ave., Racine; Geraldine L Arteaga, 4065 S 84th St. Apt #6, Greenfield; Lindsay T Dodovich, 811 N 14th St. Apt #309, Milwaukee; Matthew J Domanek, 4448 S 44th St., Greenfield; Pamela J Jablonski, 10500 W Pallottine Dr., Greenfield; Tracy M Mueller, 4016 S 55th St., Milwaukee; Lillian E Nogalski, 6685 Hill Park Ct., Greendale; Jamie L Platz, 9364 S Chicago Rd., Oak Creek; Remy E Ziolkowski, 4651 Vanderheyden Dr., Franklin;
- Grant 2021-2022 Operator License to: Dawn M Gottschalk, 9830 W Morgan Ave., Milwaukee; Michael P Hansen, 2300 Raymond Ave., Franksville; Marissa D Kiolbasse, 615 W Riverwood Dr. Apt #312, Oak Creek; Leonid M Kish, 7821 S Scepter Dr. Apt #4, Franklin; Josefina Mora, 435 W Aspen Dr. Unit 19, Oak Creek; Kimberly L Rayls, 414 11th Ave, South Milwaukee; William Tietjen, 11811 W Birchwood Lane, Franklin; Dragan Vasiljevic, 7033 W Forest Home, Milwaukee, with a warning letter from the City Clerk; Derek A Wesson, 721 E Townsend St., Milwaukee; Michael S Williams, 2826 S Aurene Circle, West Allis; Ian M Wirtz, 6723 S Harvard Dr., Franklin; Jennifer M Aguilar, 2121 W Grant St. Upper, Milwaukee; Sandra A Albert, 10520 S 112th Franklin; Cathy J Anderson, 8736 S Country Dr.

#201, Oak Creek; Jamie M Balistreri, 7712 Dunkelow Rd., Franksville; Michael J Bartolone, 3842 S Marcy St., Milwaukee; Nicole M Bower, 1875 E Hidden Creek Ct. #102, Oak Creek; Tammy Bresette, 3912 W Denis Ave., Milwaukee; William J Canales, 722 Mackinac Ave., South Milwaukee; Joel B Clifford, 3115A S Brisbane Ave., Milwaukee; Eric J Cottman, 2355 W Birchwood Ave., Milwaukee; Rebecca L Deall, 3725 S 76th Street, Milwaukee; Jeffrey F Dejna, 8417 Willow Pointe Parkway, Franklin; Kaitlyn J Ehlers, 10512 W Cortez Cir Apt #23, Franklin; Joshua J Farrell, 7417 S 36th St., Franklin; Jennacy A Frey, 3440 Britton Ridge, Union Gove; Kathleen M Galipo, 7984 S 60th St., Franklin; Nicole A Gaus, 1127 N Cass Street #1B, Milwaukee; Susan C Grainer, 4899 W Maple Leaf Cir., Greenfield; Jacob D Gutierrez, 10508 W Cortez Cir Apt #10, Franklin; Jody L Haase, 2431 W Carroll Ave., Oak Creek; Jeremy J Haese, 6818 S 118th St., Franklin; Jo Ann M Hansen, 2300 Raymond Ave., Franksville; Lisa M Hansen, 14000 60th St., Bristol; Patti S Hartung, S102 W21742 Kelsey Dr., Muskego; Nicholas A Harvey, W6538 N Lakeshore Dr., Elkhorn; Kristen M. Herwig-Kuzmiuk, 10005 S Jennifer Ln., Oak Creek; Kimberly L Hill, 1240 S 98th St., West Allis; Jacquelyn M Huett, 5970 S 32nd St., Greenfield; Lisa M Hutts, 5612 Easton St., Greendale; Ellen L Jensen, 2415 W Hilltop Ln., Oak Creek; Kevin K Kais, 3201 Pleasant View Cir., Caledonia; Elizabeth B Karampelas, 1435 S Rock Pl., New Berlin; Jennifer N Knight, 4536 W Hilltop Ln., Franklin; Danielle M Krueger, N1369 County Rd C, Sharon; Kim T Kuklinski, 7555 Parkview Rd., Greendale; Leah B Kutz, 205 W Aspen Ct. Unit 8, Oak Creek; Austin J Korth, 8481 S 5th Ave. Trlr 4B, Oak Creek; Joseph M Ligocki, 10400 S Redwood Ln., Oak Creek; Michael J Lloyd, 353 Maple Grove Ter., Slinger; Marica G Lonzaga, 753 N 116th St., Wauwatosa; Thomas R Manske, 5459 Olympia Dr., Greendale; Grace M Mantyh, 4073 W Rivers Edge Cir #8, Brown Deer; Mark J Matecki, 1007 W Morgan Ave., Milwaukee; Janet Miller, 8995 Woodbridge Dr., Greendale; Diane T Mueller-Yarnell, 3574 S 84th St., Milwaukee; Sarah S Nickolaus, 2935 Cherry Tree Ct., Caledonia; Martha E Norman, 9741 S Deerpath Dr., Oak Creek; Michael S Norman, 9741 S Deerpath Dr., Oak Creek; Derek J Olszewski, 4909 W Rawson Ave., Franklin; Kim M Olszewski, 3015 Statesman Way #202, Franklin; Amy M Ottaviani, 28706 Beach Dr., Waterford; Julie M Palivoda, 4551 S 51st St., Greenfield; Eugenia F Parks-Conway, 4001 W Cleveland Ave., West Allis; Brittany Perleberg, 1522 S 37th St., Milwaukee; Craig A Pescheck, 7155 S 49th St., Franklin; Amber L Pflueger, 4001 S 76th St. Apt #6, Milwaukee; Robin L Raasch, 3168A S 25th St., Milwaukee; Charles H Raine, 6435 Lyra Ln., Racine; Debra A Reichart, 25304 Windsong Ct., Wind Lake; Annamaria E Robel, 26716 Julia St., Wind Lake; Paul J Robinson, 4201 S Taylor Ave., Milwaukee; Daniel T Rodriguez, 8014 W Hilltop, Franklin; Laura Rogers, 6823 W Bennett Ave., Milwaukee; Christine A Rozewicz,

8123 S Legend Dr. Unit A, Franklin; Bobette A Sakiewicz, 9215 S Orchard Park Cir., Oak Creek; Joseph M Schauer, 8520 W Euclid Ave., Milwaukee; Victor J Schwan, 7721 S Scepter Dr. Apt 30, Franklin; James A Seehausen, 1220 Michigan Ave., South Milwaukee; Rebekah L Shallow, 6125 S Martin Rd., New Berlin; Aksh-Deep Singh, 8609 W Forest Hill Ave., Franklin; Linda Marie Steeves, 9265 S 92nd St., Franklin; Mark R Steffes, 5344 Sutton Place S., Greenfield; Alexis M Steltz, S65 W18718 Onyx Dr., Muskego; James A Steuck, 3119 S 122nd St., #19, West Allis; Molly A Tengal, 731 60th St., Caledonia; Jennifer E Teske, 16150 W Melody Dr., New Berlin; Kathryn M Theis, 5774 Elston St., Greendale; Carly P Thompson, 7007 W Coldspring Rd. Apt. #2, Greendale; Tiffany A Torres, S65 W18718 Onyx Dr., Muskego; Sarah J Walkington, 1030 S 74th St., West Allis; Melissa K Waulters, 6605 W Howard Ave., Milwaukee; Kathleen R Wegner, 26545 Nordic Ridge Rd., Wind Lake; Denise R Widenski, 7335 S Quincy Ave., Oak Creek; Laken Williams, 7409 S 46th St., Franklin; Matthew E Zemla, 3101 W Drexel Ave. Unit 224, Franklin;

Hold the 2021-2022 Operator License Application of: Jessica A Hogan, 3338 W Birchwood Ave., Milwaukee, pending appearance; and

Grant Temporary Class B Beer to: Civic Celebration-Fourth of July Festivities, Franklin Noon Lions Club, William Tietjen, 9229 W Loomis Rd., July 2, 2021 thru July 4, 2021.

Seconded by Alderman Nelson. All voted Aye; motion carried.

VOUCHERS AND
PAYROLL

- I. Alderman Barber moved to approve the following: City vouchers with an ending date of June 1, 2021 in the amount of \$1,960,901.28; payroll dated May 21, 2021 in the amount of \$406,528.34 and payment of the various payroll deductions in the amount of \$429,766.96 plus City matching payments; estimated payroll dated June 4, 2021 in the amount of \$433,000 and payment of the various payroll deductions in the amount of \$232,000 plus City matching payments; and property tax disbursements with an ending date of May 28, 2021 in the amount of \$3,001,145.44. Seconded by Alderman Dandrea. On roll call, all voted Aye. Motion carried.

ADJOURNMENT

- J. Alderman Barber moved to adjourn the meeting at 7:16 p.m. Seconded by Alderwoman Hanneman. All voted Aye; motion carried.

<p>APPROVAL</p> <p><i>Slw</i></p>	<p>REQUEST FOR COMMON COUNCIL ACTION</p>	<p>MEETING DATE</p> <p>06-15-21</p>
<p>ORGANIZATIONAL BUSINESS</p>	<p>Mayoral and Commission Appointments</p>	<p>ITEM NUMBER</p> <p>E.</p>

The following Mayoral appointment has been submitted for Council confirmation:

Lori Domzil, 7495 S. 74th St., Ald. Dist. 5 - Fair Commission for a 3 year unexpired term, expiring 4/30/24.

COUNCIL ACTION REQUESTED

Motion to confirm the following Mayoral appointment:

Lori Domzil, 7495 S. 74th St., Ald. Dist. 5 - Fair Commission for a 3 year unexpired term, expiring 4/30/24.

Shirley Roberts

From: volunteerfactsheet@franklinwi.info
Sent: Friday, May 28, 2021 2:24 PM
To: Lisa Huening; Shirley Roberts; Sandi Wesolowski
Subject: Volunteer Fact Sheet

Name: Lori Domzil
PhoneNumber: 4148013950
EmailAddress:
YearsasResident: 30
Alderman:
ArchitecturalBoard: no
CivicCelebrations: no
CommunityDevelopmentAuthority: no
EconomicDevelopmentCommission: no
EnvironmentalCommission: no
FinanceCommittee: no
FairCommission: yes
BoardofHealth: no
FirePoliceCommission: no
ParksCommission: no
LibraryBoard: no
PlanCommission: no
PersonnelCommittee: no
BoardofReview: no
BoardofPublicWorks: no
QuarryMonitoringCommittee: no
TechnologyCommission: no
TourismCommission: no
BoardofZoning: no
WasteFacilitiesMonitoringCommittee: no
BoardWaterCommissioners: no
CompanyNameJob1: Wiki Woolz & Wares
CompanyAddressJob1: 7495 S 74th Street
TelephoneJob1: 4148013950
StartDateandPositionJob1: 2005
EndDateandPositionJob1: still working!!!
CompanyNameJob2:
AddressJob2:
TelephoneJob2:
StartDateandPositionJob2:

EndDateandPositionJob2:

CompanyNameJob3:

AddressJob3:

TelephoneJob3:

StartDateandPositionJob3:

EndDateandPositionJob3:

Signature:

Lori Ann Domzil

Date:

5-28-2021

Signature2:

Lori Ann Domzil

Date2:

5-28-2021

Address:

7495 S 74th Street

PriorityListing:

WhyInterested:

I have been a participating vendor in the fair for the past 10 years. I am looking to put my experience to work for the commission.

DescriptionofDutiesJob1:

Owner of Wiki Woolz & Wares, custom apparel small business. Designing and creating logo wear for small businesses and sport teams. I do vending at local fairs, festivals, events, as well as manage my online shopping website.

DescriptionofDutiesJob2:

DescriptionofDutiesJob3:

AdditionalExperience:

I have over 10 years experience managing hospital gift shops, buying, inventory and website managing. Currently I am living my dream owning/managing my own custom shirt/promo item business.

[See Current Results](#)

BLANK PAGE

<p style="text-align: center;">APPROVAL</p> <p style="text-align: center;"><i>Slw</i></p>	<p style="text-align: center;">REQUEST FOR COUNCIL ACTION</p>	<p style="text-align: center;">MEETING DATE</p> <p style="text-align: center;">06/15/2021</p>
<p style="text-align: center;">REPORTS & RECOMMENDATIONS</p>	<p style="text-align: center;">STANDARDS, FINDINGS AND DECISION OF THE CITY OF FRANKLIN COMMON COUNCIL UPON THE APPLICATION OF CROATIAN EAGLES SOCCER CLUB, APPLICANT, FOR A SPECIAL EXCEPTION TO CERTAIN NATURAL RESOURCE PROVISIONS OF THE CITY OF FRANKLIN UNIFIED DEVELOPMENT ORDINANCE</p>	<p style="text-align: center;">ITEM NUMBER</p> <p style="text-align: center;">G.1</p>

At their meeting on May 26, 2021, the Environmental Commission recommended approval of the Special Exception to natural resource provisions of the Unified Development Ordinance with, conditions as presented at their meeting and as set forth in the attached City of Franklin Environmental Commission document.

The public hearing for this item was opened at the regular meeting of the Plan Commission on June 3, 2021. Following a properly noticed public hearing, the following action was approved: motion to recommend approval of the Croatian Eagles Soccer Club, Natural Resource Features Special Exception pursuant to the Standards, Findings and Decision recommended by the Plan Commission and Common Council consideration of the Environmental Commission recommendations.

At the same meeting, the applicant received site plan approval for the development, which consists of installation of a new turf surface for one existing soccer field, and related stormwater detention facilities. Impacts are the result of necessary grading for this installation. Mitigation will take place on site, and conservation easements have been submitted for review.

The Plan Commission's recommendation has been reflected in the Decision section of the attached draft Standards, Findings, and Decision document.

COUNCIL ACTION REQUESTED

Adopt the standards, findings and decision of the City of Franklin Common Council upon the application of Croatian Eagles Soccer Club, applicant, for a special exception to certain natural resource provisions of the City of Franklin Unified Development Ordinance.

Redraft 6/10/21

Standards, Findings and Decision
of the City of Franklin Common Council upon the Application of Croatian Eagles
Soccer Club, applicant, for a Special Exception
to Certain Natural Resource Provisions of the City of Franklin
Unified Development Ordinance

Whereas, Croatian Eagles Soccer Club, applicant, having filed an application dated December 8, 2020, for a Special Exception pursuant to Section 15-9.0110 of the City of Franklin Unified Development Ordinance pertaining to the granting of Special Exceptions to Stream, Shore Buffer, Navigable Water-related, Wetland, Wetland Buffer and Wetland Setback Provisions, and Improvements or Enhancements to a Natural Resource Feature; a copy of said application being annexed hereto and incorporated herein as Exhibit A; and

Whereas, the application having been reviewed by the City of Franklin Environmental Commission and the Commission having made its recommendation upon the application, a copy of said recommendation dated May 26, 2021 being annexed hereto and incorporated herein as Exhibit B; and

Whereas, following a public hearing before the City of Franklin Plan Commission, the Plan Commission having reviewed the application and having made its recommendation thereon as set forth upon the report of the City of Franklin Planning Department, a copy of said report dated June 3, 2021 being annexed hereto and incorporated herein as Exhibit C; and

Whereas, the properties which are the subject of the application for a Special Exception are generally located at 9100 South 76th Street and 9220 South 76th Street, zoned P-1 Park District and C-1 Conservancy District, and such properties are more particularly described upon Exhibit D annexed hereto and incorporated herein; and

Whereas, Section 15-10.0208B. of the City of Franklin Unified Development Ordinance, as amended by Ordinance No. 2003-1747, pertaining to the granting of Special Exceptions to Stream, Shore Buffer, Navigable Water-related, Wetland, Wetland Buffer and Wetland Setback Provisions, and Improvements or Enhancements to a Natural Resource Feature, provides in part: "The decision of the Common Council upon any decision under this Section shall be in writing, state the grounds of such determination, be filed in the office of the City Planning Manager and be mailed to the applicant."

Now, Therefore, the Common Council makes the following findings pursuant to Section 15-10.0208B.2.a., b. and c. of the Unified Development Ordinance upon the application for a Special Exception dated December 8, 2020, by Croatian Eagles

Soccer Club, applicant, pursuant to the City of Franklin Unified Development Ordinance, the proceedings heretofore had and the recitals and matters incorporated as set forth above, recognizing the applicant as having the burden of proof to present evidence sufficient to support the following findings and that such findings be made by not less than four members of the Common Council in order to grant such Special Exception.

1. That the condition(s) giving rise to the request for a Special Exception were not self-imposed by the applicant (this subsection a. does not apply to an application to improve or enhance a natural resource feature): *but rather, the artificial turf field must be regulation-sized so that the Croatian park can host adult soccer leagues. The stormwater pond is the minimum size required to meet stormwater regulations. All other alternatives considered to locate the turf field elsewhere on the property would require a greater degree of impact to natural resources, or would replace an already improved facility. This is an improvement to an existing facility. Impacts to buffer will be appropriately mitigated on site.*

2. That compliance with the stream, shore buffer, navigable water-related, wetland, wetland buffer, and wetland setback requirement will:

a. be unreasonably burdensome to the applicant and that there are no reasonable practicable alternatives, *or*

b. unreasonably and negatively impact upon the applicant's use of the property and that there are no reasonable practicable alternatives: *All other alternatives considered to locate the turf field elsewhere on the property would require a greater degree of impact to natural resources, or would replace an already improved facility. This is an improvement to an existing facility.*

3. The Special Exception, including any conditions imposed under this Section will:

a. be consistent with the existing character of the neighborhood: *the proposed development with the grant of a Special Exception as requested will be consistent with the existing character of the neighborhood, and*

b. not effectively undermine the ability to apply or enforce the requirement with respect to other properties: *This is an improvement to an existing facility. Impacts to buffer will be appropriately mitigated on site, and*

c. be in harmony with the general purpose and intent of the provisions of this Ordinance proscribing the requirement: *This is an improvement to an existing facility. Impacts to buffer will be appropriately mitigated on site, and*

d. preserve or enhance the functional values of the stream or other navigable water, shore buffer, wetland, wetland buffer, and/or wetland setback in co-existence with the

development: *(this finding only applying to an application to improve or enhance a natural resource feature). Not applicable.*

The Common Council considered the following factors in making its determinations pursuant to Section 15-10.0208B.2.d. of the Unified Development Ordinance.

1. Characteristics of the real property, including, but not limited to, relative placement of improvements thereon with respect to property boundaries or otherwise applicable setbacks: *This is an improvement to an existing facility. Impacts to buffer will be appropriately mitigated on site.*
2. Any exceptional, extraordinary, or unusual circumstances or conditions applying to the lot or parcel, structure, use, or intended use that do not apply generally to other properties or uses in the same district: *All other alternatives considered to locate the turf field elsewhere on the property would require a greater degree of impact to natural resources, or would replace an already improved facility. This is an improvement to an existing facility. Impacts to buffer will be appropriately mitigated on site*
3. Existing and future uses of property; useful life of improvements at issue; disability of an occupant: *Renovation of existing facilities to allow for play in wet weather This will allow the Croatian Society to stay competitive in the athletic market and to accommodate larger group sizes.*
4. Aesthetics: *The aesthetics of the property will not be affected.*
5. Degree of noncompliance with the requirement allowed by the Special Exception: *This is an improvement to an existing facility. Impacts to buffer will be appropriately mitigated on site.*
6. Proximity to and character of surrounding property: *This is an improvement to an existing facility.*
7. Zoning of the area in which property is located and neighboring area: *The Property is zoned P-1 Parkland. Surrounding properties are Milwaukee County owned land to the north and east, vacant land zoned R-8 to the south and single-family residential to the west.*
8. Any negative affect upon adjoining property: *No negative affect upon adjoining property is perceived.*
9. Natural features of the property: *This is an improvement to an existing facility Impacts to buffer will be appropriately mitigated on site*

10. Environmental impacts: *This is an improvement to an existing facility. Impacts to buffer will be appropriately mitigated on site.*

11. A recommendation from the Environmental Commission as well as a review and recommendation prepared by an Environmental Commission-selected person knowledgeable in natural systems: *The Environmental Commission recommendation and its reference to the report of May 26, 2021 is incorporated herein*

12. The practicable alternatives analysis required by Section 15-9.0110C.4. of the Unified Development Ordinance and the overall impact of the entire proposed use or structure, performance standards and analysis with regard to the impacts of the proposal, proposed design solutions for any concerns under the Ordinance, executory actions which would maintain the general intent of the Ordinance in question, and other factors relating to the purpose and intent of the Ordinance section imposing the requirement: *The Plan Commission recommendation and the Environmental Commission recommendation address these factors and are incorporated herein*

Decision

Upon the above findings and all of the files and proceedings heretofore had upon the subject application, the Common Council hereby grants a Special Exception for such relief as is described within Exhibit C, upon the conditions:

- 1) that the natural resource features and mitigation areas upon the properties to be developed be protected by a perpetual conservation easement to be approved by the Common Council prior to any development within the areas for which the Special Exception is granted prior to the issuance of any Occupancy Permits,*
- 2) that the applicant obtain all other necessary approval(s) from all other applicable governmental agencies prior to any development within the areas for which the Special Exception is granted,*
- 3) that all development within the areas for which the Special Exception is granted shall proceed pursuant to and be governed by the approved Natural Resource Protection Plan and all other applicable plans for Croatian Eagles Soccer Club, applicant, and all other applicable provisions of the Unified Development Ordinance.*
- 4) that applicant provide conservation and mitigation information on related plans, including maintenance information, and provide for financial sureties for their implementation, as permitted by §15-4.0103.D*

The duration of this grant of Special Exception is permanent

Introduced at a regular meeting of the Common Council of the City of Franklin this _____ day of _____, 2021.

Passed and adopted at a regular meeting of the Common Council of the City of Franklin this _____ day of _____, 2021.

APPROVED:

Stephen R. Olson, Mayor

ATTEST:

Sandra L. Wesolowski, City Clerk

AYES _____ NOES _____ ABSENT _____

DRAFT

City of Franklin Environmental Commission

TO: Common Council
DATE: May 26, 2021
RE: Special Exception application review and recommendation
APPLICATION: Croation Eagles Soccer Club, Applicant, dated: December 8, 2020
(9100 South 76th Street and 9220 South 76th Street)

I. §15-9.0110 of the Unified Development Ordinance Special Exception to Natural Resource Feature Provisions Application information:

1. Unified Development Ordinance Section(s) from which Special Exception is requested: *The applicant is requesting an exception from §15-4.0101 Natural Resource Protection Standards, and §15-4.0102 Natural Resource Features Determination which require that identified natural resources features be protected from impacts of development. Specifically, the request is for an exception to §15-4.0102H Wetland Buffers*

2. Nature of the Special Exception requested (description of resources, encroachment, distances and dimensions): *The proposed artificial turf soccer field (355'x 230') and adjacent storm water pond will impact Wetland Setback and Wetland Buffer areas. The proposed field is located by the park entrance The wetland is 66,717 SF (1.53 acres), and requested impacts are to 0.6 acres of wetland buffer and 0.21 acres of setback area outside the buffer*

A small amount of mature woodland will be impacted by this project. Woodland impacts to mature woodlands do not exceed the standards of §15-4.0102 and do not require an NRSE at this time

3. Applicant's reason for request: *Renovation of existing facilities to allow for play in wet weather. This will allow the Croatian Society to stay competitive in the athletic market and to accommodate larger group sizes*

4. Applicant's reason why request appropriate for Special Exception: *All other alternatives considered to locate the turf field elsewhere on the property would require a greater degree of impact to natural resources, or would replace an*

already improved facility. This is an improvement to an existing facility. Impacts to buffer will be appropriately mitigated on site

II. Environmental Commission review of the §15-9.0110C.4.f. Natural Resource Feature impacts to functional values:

1. Diversity of flora including State and/or Federal designated threatened and/or endangered species: *There are no rare species concerns for this project.*
2. Storm and flood water storage: *The wetland does not provide substantial storage of flood or stormwater. In addition, the wetland is not adjacent to a lake or stream. A stormwater pond will be provided for the new facility*
3. Hydrologic functions: *Impacts are to wetland buffer and setback, the wetland will not be directly impacted.*
4. Water quality protection including filtration and storage of sediments, nutrients or toxic substances:
5. Shoreline protection against erosion: *The wetland does not provide substantial storage of flood or stormwater. In addition, the wetland is not adjacent to a lake or stream.*
6. Habitat for aquatic organisms: *Impacts to wetland buffer do not directly impact the wetland itself*
7. Habitat for wildlife: *Impacts to wetland buffer do not directly impact the wetland itself*
8. Human use functional value: *Not applicable. Impacts to wetland buffer do not directly impact the wetland itself. The adjoining areas will be protected in future by a conservation easement*
9. Groundwater recharge/discharge protection: *Impacts to wetland buffer do not directly impact the wetland itself*
10. Aesthetic appeal, recreation, education, and science value: *Not applicable. Impacts to wetland buffer do not directly impact the wetland itself. The adjoining areas will be protected in future by a conservation easement*
11. State or Federal designated threatened or endangered species or species of special concern: *Not applicable*
12. Existence within a Shoreland: *Not applicable*

13. Existence within a Primary or Secondary Environmental Corridor or within an Isolated Natural Area, as those areas are defined and currently mapped by the Southeastern Wisconsin Regional Planning Commission from time to time:
Not applicable.

III. Environmental Commission review of the §15-10.0208B.2.d. factors and recommendations as to findings thereon:

1. That the condition(s) giving rise to the request for a Special Exception were not self-imposed by the applicant (this subsection a. does not apply to an application to improve or enhance a natural resource feature): *The artificial turf field must be regulation-sized so that the Croatian park can host adult soccer leagues The stormwater pond is the minimum size required to meet stormwater regulations.*
2. That compliance with the stream, shore buffer, navigable water-related, wetland, wetland buffer, and wetland setback requirement will:
 - a. be unreasonably burdensome to the applicants and that there are no reasonable practicable alternatives: _____, *or*
 - b. unreasonably and negatively impact upon the applicants' use of the property and that there are no reasonable practicable alternatives: *The artificial turf field must be regulation-sized so that the Croatian park can host adult soccer leagues The stormwater pond is the minimum size required to meet stormwater regulations.*
3. The Special Exception, including any conditions imposed under this Section will:
 - a. be consistent with the existing character of the neighborhood: *This is an improvement to an existing facility; and*
 - b. not effectively undermine the ability to apply or enforce the requirement with respect to other properties: *This is an improvement to an existing facility Impacts to buffer will be appropriately mitigated on site, and*
 - c. be in harmony with the general purpose and intent of the provisions of this Ordinance proscribing the requirement: *This is an improvement to an existing facility Impacts to buffer will be appropriately mitigated on site, and*
 - d. preserve or enhance the functional values of the stream or other navigable water, shore buffer, wetland, wetland buffer, and/or wetland setback in co-existence with the development (*this finding only applying to an application to improve or enhance a natural resource feature*): *Not applicable*

IV. Environmental Commission review of the §15-10.0208B.2.a., b. and c. factors and recommendations as to findings thereon:

1. Characteristics of the real property, including, but not limited to, relative placement of improvements thereon with respect to property boundaries or otherwise applicable setbacks: *This is an improvement to an existing facility. Impacts to buffer will be appropriately mitigated on site.*
2. Any exceptional, extraordinary, or unusual circumstances or conditions applying to the lot or parcel, structure, use, or intended use that do not apply generally to other properties or uses in the same district: *All other alternatives considered to locate the turf field elsewhere on the property would require a greater degree of impact to natural resources, or would replace an already improved facility. This is an improvement to an existing facility. Impacts to buffer will be appropriately mitigated on site.*
3. Existing and future uses of property; useful life of improvements at issue; disability of an occupant: *Renovation of existing facilities to allow for play in wet weather. This will allow the Croatian Society to stay competitive in the athletic market and to accommodate larger group sizes*
4. Aesthetics: *The aesthetics of the property will not be affected*
5. Degree of noncompliance with the requirement allowed by the Special Exception: *This is an improvement to an existing facility. Impacts to buffer will be appropriately mitigated on site*
6. Proximity to and character of surrounding property: *This is an improvement to an existing facility*
7. Zoning of the area in which property is located and neighboring area: *The Property is zoned P-1 Parkland Surrounding properties are: Milwaukee County owned land to the north and east, vacant land zoned R-8 to the south and single-family residential to the west*
8. Any negative affect upon adjoining property: *none*
9. Natural features of the property: *This is an improvement to an existing facility Impacts to buffer will be appropriately mitigated on site*
10. Environmental impacts: *This is an improvement to an existing facility Impacts to buffer will be appropriately mitigated on site*

V. Environmental Commission Recommendation:

The Environmental Commission has reviewed the subject Application pursuant to §15-10.0208B. of the Unified Development Ordinance and makes the following recommendation:

1. The recommendations set forth in Sections III. and IV. Above are incorporated herein.
2. The Environmental Commission recommends [approval] [denial] of the Application upon the aforesaid recommendations for the reasons set forth therein.
3. The Environmental Commission recommends that should the Common Council approve the Application, that such approval be subject to the following conditions:
 - a. Pursuant to §15-4.0103 and §15-10.0208.B.3.b., the applicant shall provide mitigation for natural resource impacts. As required by §15-4.0103.B.1.d, land upon which the mitigation is to take place shall be protected by a conservation easement as permanent natural resource features.
 - b. The applicant shall submit conservation easements for areas of preserved natural resources (§15- 4.0103.B.1.d, §15-7.0201.H) Common Council review and approval, prior to any land disturbing activities.
 - c. The applicant shall provide conservation and mitigation information on related plans, including maintenance information, and provide for financial sureties for their implementation, as permitted by §15-4.0103.D.

The above review and recommendation was passed and adopted at a regular meeting of the Environmental Commission of the City of Franklin on the 26th day of May, 2021.

Dated this 7 day of June, 2021.


Arthur Skowron, Chairman

Attest:


Linda Horn, Vice-Chairman



CITY OF FRANKLIN



REPORT TO THE PLAN COMMISSION

Meeting of June 3, 2021

Site Plan Amendment and Natural Resource Special Exception

RECOMMENDATION: Department of City Development staff recommends approval of the Site Plan Amendment, and of the request for a Special Exception to Natural Resource Feature Provisions. Staff recommendations are incorporated into the draft Standards, Findings, and Decision, and the Draft Resolution, as recommended conditions of approval.

Project Name:	Croatian Park NRSE and Turf Improvement Site Plan Amendment
Project Address:	9100-9140 S. 76 th Street
Property Owner:	Fed of Croatian Soc Inc.
Applicant:	Fed of Croatian Soc Inc.
Current Zoning:	P-1 Park District
2025 Comprehensive Plan:	Recreational
Use of Surrounding Properties:	Milwaukee County owned land to the north and east, vacant land zoned R-8 to the south and single-family residential to the west
Applicant's Action Requested:	Recommendation of approval for the proposed Site Plan amendment. Recommendation to Common Council for approval of the NRSE.
Planner:	Marion Ecks, Associate Planner

On December 8, 2020 the applicant filed applications for a Site Plan Amendment and Natural Resource Special Exception requesting approvals for the installation of a new soccer field surface at the Croatian Eagles Park located at 9100 S. 76th Street. At that time, it was determined that stormwater facilities on the property required additional review. The Site Plan and NRSE were therefore held until April 8, 2021 to allow for completion of stormwater plans.

The property is one of two parcels which make up the Croatian Eagles Soccer Club. This sports club consists of several soccer fields and practice areas, other sport and game facilities, and a beer garden. The property is zoned P-1 Parkland. The new surface is intended to allow for play in wet conditions.

PROJECT DESCRIPTION AND ANALYSIS:

The proposal is to improve the surface of the existing soccer field adjacent to the Park entrance. The site plan for the project area was approved by Plan Commission Resolution 2010-003. The proposed new amenities meet the dimensional requirements of the P-1 Parkland district. Staff notes that grading for the dry stormwater basin encroaches on the required 50' front yard setback, however hardscaping for the outfalls conforms to the setback.

Grading for the new surface will require impacts to nearby wetland setbacks and buffers in the project area, and a small degree of impacts to mature woodland. The NRSE request is for wetland impacts; impacts to mature woodlands do not exceed the standards of §15-4.0102 and do not require an NRSE at this time.

Included in the submittal is information about long-term development plans for the club's facilities including contemplation of a future expansion of the pavilion, and changes to bocce courts. Revised stormwater plans include calculations for this future expansion. Staff notes that the current request is not for approval of these facilities, which will require a future Site Plan Amendment.

Site Plan

The Croatian Eagles Soccer Park contains recreational facilities including bocce courts, futsal courts, and grass soccer fields, as well as a pavilion and parking areas. In order to extend their play season, the Club proposes to convert the field nearest to the entrance into artificial turf. The proposed turf field is 230' by 355' (75 yards by 115 yards). Installation of turf will require the expansion of stormwater facilities, as the turf must be underlaid with a "granular subbase" and drained appropriately.

Lighting

The applicants do not intend to install lighting at this time, however the site plan includes locations of footings for future lighting poles. Installation of future lighting will require site plan review. Staff notes that lighting design could be in excess of what is allowed by the UDO (Division 15-5.0400) with regards pole height or luminaire type. Plan Commission may allow for exemptions from exterior lighting standards for park and recreational facilities provided the applicant demonstrates that neighboring homes are adequately shielded from light and glare spill-over by either landscaping or lighting design (§15-5.0403).

Parking

The application under consideration is an improvement to an existing field. As such, no new parking is required. Staff notes that future expansion plans for the pavilion may call for adding parking.

Natural Resource Special Exception (NRSE)

The current NRSE request is specific to the soccer field development project area. Future site developments may require a subsequent request.

The applicant completed wetland delineations on June 20 of 2020, and identified six (6) areas of wetland on the property, which is part of the Root River watershed. The wetland are identified as Wetlands A through F. The applicant's request is to impact wetland buffer of Wetland C, located in the southwest quarter of the parcel, to allow for grading and installation of a turf surface. Wetland C is 66,717 SF (1.53 acres). Specifically, the exception is requested for impacts to:

- 0.6 acres of wetland buffer
- 0.21 acres of setback area outside the buffer

The Wisconsin Department of Natural Resources (DNR) does not regulate wetland buffers or setbacks. The applicant has obtained appropriate DNR permits to allow for grading.

The applicant has provided the attached Natural Resource Special Exception Application, NRPP, Questionnaire, Project Description, and associated information. Staff would note:

- The wetland delineation was prepared by an Assured Delineator.
- Required permits from other units of government have been obtained
- Conservation easements materials for existing natural resources to be preserved must be provided.
- Current impacts to mature woodlands must be included in future calculations

Natural Resource Mitigation

Mitigation is proposed within the site, by expanding existing wetland buffer areas. §15-4.0103B.4 and §15-4.0103B.5 require that wetland setback and buffer impacts be mitigated by creation of new, high-quality areas of setback and buffer in the amount of 1.5 times the area of impact

The applicant will provide mitigation for these impacts, consisting of:

- Creation of 0.9 acres of wetland buffer adjacent to Wetland E, located in the southeast corner of the parcel.
- Restoration of the setback areas disturbed or created by construction of this project, by re-establishing native grasses

The packet contains a revised design for the mitigation area, which preserves a greater portion of the adjoining practice field. Mitigation areas must be protected by a conservation easement, along with existing natural resources. Draft easements documents have been provided for mitigation areas. Mitigation plans include appropriate maintenance information. Plan Commission may require financial sureties for that maintenance; staff has included a condition to this effect in the draft Standards and Findings document.

Staff suggested installation of a rain garden in the dry detention stormwater area; the applicant has included appropriate plans in revised NRSE and Site Plan materials.

Environmental Commission Review

The Environmental Commission reviewed the matter at their May 26, 2021 meeting. They concurred with Staff's recommendation that the dry detention area include rain garden plants. The Commission recommended approval of the request for an NRSE, upon condition of the applicant providing mitigation, and that natural resources related to the project area be protected by conservation easements. A draft of their recommendation is provided in the packet. These recommendations are also reflected in the draft Standards, Findings and Decision of the Common Council.

STAFF RECOMMENDATION:

Department of City Development staff recommends approval of the Site Plan Amendment and NRSE, subject to proposed conditions.

Draft 6/3/21

Standards, Findings and Decision
of the City of Franklin Common Council upon the Application of Croatian Eagles
Soccer Club, applicant, for a Special Exception
to Certain Natural Resource Provisions of the City of Franklin
Unified Development Ordinance

Whereas, Croatian Eagles Soccer Club, applicant, having filed an application dated December 8, 2020, for a Special Exception pursuant to Section 15-9.0110 of the City of Franklin Unified Development Ordinance pertaining to the granting of Special Exceptions to Stream, Shore Buffer, Navigable Water-related, Wetland, Wetland Buffer and Wetland Setback Provisions, and Improvements or Enhancements to a Natural Resource Feature; a copy of said application being annexed hereto and incorporated herein as Exhibit A; and

Whereas, the application having been reviewed by the City of Franklin Environmental Commission and the Commission having made its recommendation upon the application, a copy of said recommendation dated May 26, 2021 being annexed hereto and incorporated herein as Exhibit B; and

Whereas, following a public hearing before the City of Franklin Plan Commission, the Plan Commission having reviewed the application and having made its recommendation thereon as set forth upon the report of the City of Franklin Planning Department, a copy of said report dated June 3, 2021 being annexed hereto and incorporated herein as Exhibit C; and

Whereas, the properties which are the subject of the application for a Special Exception are generally located at 9100 South 76th Street and 9220 South 76th Street, zoned P-1 Park District and C-1 Conservancy District, and such properties are more particularly described upon Exhibit D annexed hereto and incorporated herein; and

Whereas, Section 15-10.0208B. of the City of Franklin Unified Development Ordinance, as amended by Ordinance No. 2003-1747, pertaining to the granting of Special Exceptions to Stream, Shore Buffer, Navigable Water-related, Wetland, Wetland Buffer and Wetland Setback Provisions, and Improvements or Enhancements to a Natural Resource Feature, provides in part: “The decision of the Common Council upon any decision under this Section shall be in writing, state the grounds of such determination, be filed in the office of the City Planning Manager and be mailed to the applicant.”

Now, Therefore, the Common Council makes the following findings pursuant to Section 15-10.0208B.2.a., b. and c. of the Unified Development Ordinance upon the application for a Special Exception dated December 8, 2020, by Croatian Eagles

Soccer Club, applicant, pursuant to the City of Franklin Unified Development Ordinance, the proceedings heretofore had and the recitals and matters incorporated as set forth above, recognizing the applicant as having the burden of proof to present evidence sufficient to support the following findings and that such findings be made by not less than four members of the Common Council in order to grant such Special Exception.

1. That the condition(s) giving rise to the request for a Special Exception were not self-imposed by the applicant (this subsection a. does not apply to an application to improve or enhance a natural resource feature): *but rather*, _____

2. That compliance with the stream, shore buffer, navigable water-related, wetland, wetland buffer, and wetland setback requirement will:

a. be unreasonably burdensome to the applicant and that there are no reasonable practicable alternatives: _____; *or*

b. unreasonably and negatively impact upon the applicant's use of the property and that there are no reasonable practicable alternatives: _____.

3. The Special Exception, including any conditions imposed under this Section will:

a. be consistent with the existing character of the neighborhood: *the proposed development with the grant of a Special Exception as requested will be consistent with the existing character of the neighborhood; and*

b. not effectively undermine the ability to apply or enforce the requirement with respect to other properties: _____; *and*

c. be in harmony with the general purpose and intent of the provisions of this Ordinance proscribing the requirement: _____, *and*

d. preserve or enhance the functional values of the stream or other navigable water, shore buffer, wetland, wetland buffer, and/or wetland setback in co-existence with the development: *(this finding only applying to an application to improve or enhance a natural resource feature).*

The Common Council considered the following factors in making its determinations pursuant to Section 15-10.0208B.2.d. of the Unified Development Ordinance.

1. Characteristics of the real property, including, but not limited to, relative placement of improvements thereon with respect to property boundaries or otherwise applicable setbacks: _____.

2. Any exceptional, extraordinary, or unusual circumstances or conditions applying to the lot or parcel, structure, use, or intended use that do not apply generally to other properties or uses in the same district: _____.
3. Existing and future uses of property; useful life of improvements at issue; disability of an occupant: _____.
4. Aesthetics: _____.
5. Degree of noncompliance with the requirement allowed by the Special Exception: _____.
6. Proximity to and character of surrounding property: _____.
7. Zoning of the area in which property is located and neighboring area: *Residential*.
8. Any negative affect upon adjoining property: *No negative affect upon adjoining property is perceived*
9. Natural features of the property: _____.
10. Environmental impacts: _____.
11. A recommendation from the Environmental Commission as well as a review and recommendation prepared by an Environmental Commission-selected person knowledgeable in natural systems: *The Environmental Commission recommendation and its reference to the report of _____ is incorporated herein*
12. The practicable alternatives analysis required by Section 15-9.0110C.4. of the Unified Development Ordinance and the overall impact of the entire proposed use or structure, performance standards and analysis with regard to the impacts of the proposal, proposed design solutions for any concerns under the Ordinance, executory actions which would maintain the general intent of the Ordinance in question, and other factors relating to the purpose and intent of the Ordinance section imposing the requirement: *The Plan Commission recommendation and the Environmental Commission recommendation address these factors and are incorporated herein.*

Decision

Upon the above findings and all of the files and proceedings heretofore had upon the subject application, the Common Council hereby grants a Special Exception for such relief as is described within Exhibit C, upon the conditions

1) that the natural resource features and mitigation areas upon the properties to be developed be protected by a perpetual conservation easement to be approved by the

Common Council prior to any development within the areas for which the Special Exception is granted prior to the issuance of any Occupancy Permits;

2) that the applicant obtain all other necessary approval(s) from all other applicable governmental agencies prior to any development within the areas for which the Special Exception is granted;

3) that all development within the areas for which the Special Exception is granted shall proceed pursuant to and be governed by the approved Natural Resource Protection Plan and all other applicable plans for Croatian Eagles Soccer Club, applicant, and all other applicable provisions of the Unified Development Ordinance.

4) that applicant provide conservation and mitigation information on related plans, including maintenance information, and provide for financial sureties for their implementation, as permitted by §15-4 0103 D.

The duration of this grant of Special Exception is permanent.

Introduced at a regular meeting of the Common Council of the City of Franklin this _____ day of _____, 2021.

Passed and adopted at a regular meeting of the Common Council of the City of Franklin this _____ day of _____, 2021.

APPROVED:

Stephen R. Olson, Mayor

ATTEST:

Sandra L. Wesolowski, City Clerk

AYES _____ NOES _____ ABSENT _____

RESOLUTION NO. 2021-_____

A RESOLUTION AMENDING THE SITE PLAN FOR PROPERTIES
LOCATED AT 9100 SOUTH 76TH STREET AND 9220 SOUTH 76TH
STREET TO ALLOW FOR CONVERSION OF THE EXISTING GRASS
SOCCER FIELD IN CROATIAN PARK INTO AN ARTIFICIAL TURF
SOCCER FIELD, AND INSTALLATION OF ADDITIONAL LIGHTING
AND STORMWATER FACILITIES
(TAX KEY NOS. 884-9995-000 AND 884-9996-000)
(CROATIAN EAGLES SOCCER CLUB, APPLICANT)

WHEREAS, the City of Franklin having applied for an amendment to the Site Plan for the properties located at 9100 South 76th Street and 9220 South 76th Street, such Site Plan having been previously approved on June 9, 2005, by Resolution No. 2005-0080 and amended thereafter by Resolution No. 2010-003, on April 8, 2010 and 2017-010, on August 3, 2017; and

WHEREAS, such proposed amendment proposes conversion of the existing grass soccer field in Croatian Park into a 230 foot by 355 foot artificial turf soccer field, and installation of additional lighting and stormwater facilities, and the Plan Commission having reviewed such proposal and having found same to be in compliance with and in furtherance of those express standards and purposes of a Site Plan review pursuant to Division 15-7.0100 of the Unified Development Ordinance.

NOW, THEREFORE, BE IT RESOLVED, by the Plan Commission of the City of Franklin, Wisconsin, that the Site Plan for Croatian Eagles Soccer Club, dated May 17, 2021, as submitted by Croatian Eagles Soccer Club, as described above, be and the same is hereby approved, subject to the following conditions:

1. Croatian Eagles Soccer Club, successors and assigns and any developer of the Croatian Eagles Soccer Club artificial turf soccer field installation within Croatian Park project shall pay to the City of Franklin the amount of all development compliance, inspection and review fees incurred by the City of Franklin, including fees of consults to the City of Franklin, for the Croatian Eagles Soccer Club artificial turf soccer field installation within Croatian Park project, within 30 days of invoice for same. Any violation of this provision shall be a violation of the Unified Development Ordinance, and subject to §15-9.0502 thereof and §1-19 of the Municipal Code, the general penalties and remedies provisions, as amended from time to time.
2. The approval granted hereunder is conditional upon the City of Franklin and the

CROATIAN EAGLES SOCCER CLUB - SITE PLAN AMENDMENT
RESOLUTION NO. 2021-_____

Page 2

Croatian Eagles Soccer Club artificial turf soccer field installation within Croatian Park project for the properties located at 9100 South 76th Street and 9220 South 76th Street: (i) being in compliance with all applicable governmental laws, statutes, rules, codes, orders and ordinances; and (ii) obtaining all other governmental approvals, permits, licenses and the like, required for and applicable to the project to be developed and as presented for this approval.

3. The Croatian Eagles Soccer Club artificial turf soccer field installation within Croatian Park project shall be developed in substantial compliance with the plans City file-stamped May 17, 2021.
4. This site plan amendment is for alterations related to installation of a new turf surface. Future proposed facilities including lighting will require a new site plan amendment approval.

BE IT FURTHER RESOLVED, by the Plan Commission of the City of Franklin, Wisconsin, that the Croatian Eagles Soccer Club artificial turf soccer field installation within Croatian Park as depicted upon the plans City file-stamped May 17, 2021, attached hereto and incorporated herein, shall be developed and constructed within one year from the date of adoption of this Resolution, or this Resolution and all rights and approvals granted hereunder shall be null and void, without any further action by the City of Franklin; and the Site Plan for the properties located at 9100 South 76th Street and 9220 South 76th Street, as previously approved, is amended accordingly.

Introduced at a regular meeting of the Plan Commission of the City of Franklin this _____ day of _____, 2021.

Passed and adopted at a regular meeting of the Plan Commission of the City of Franklin this _____ day of _____, 2021.

APPROVED:

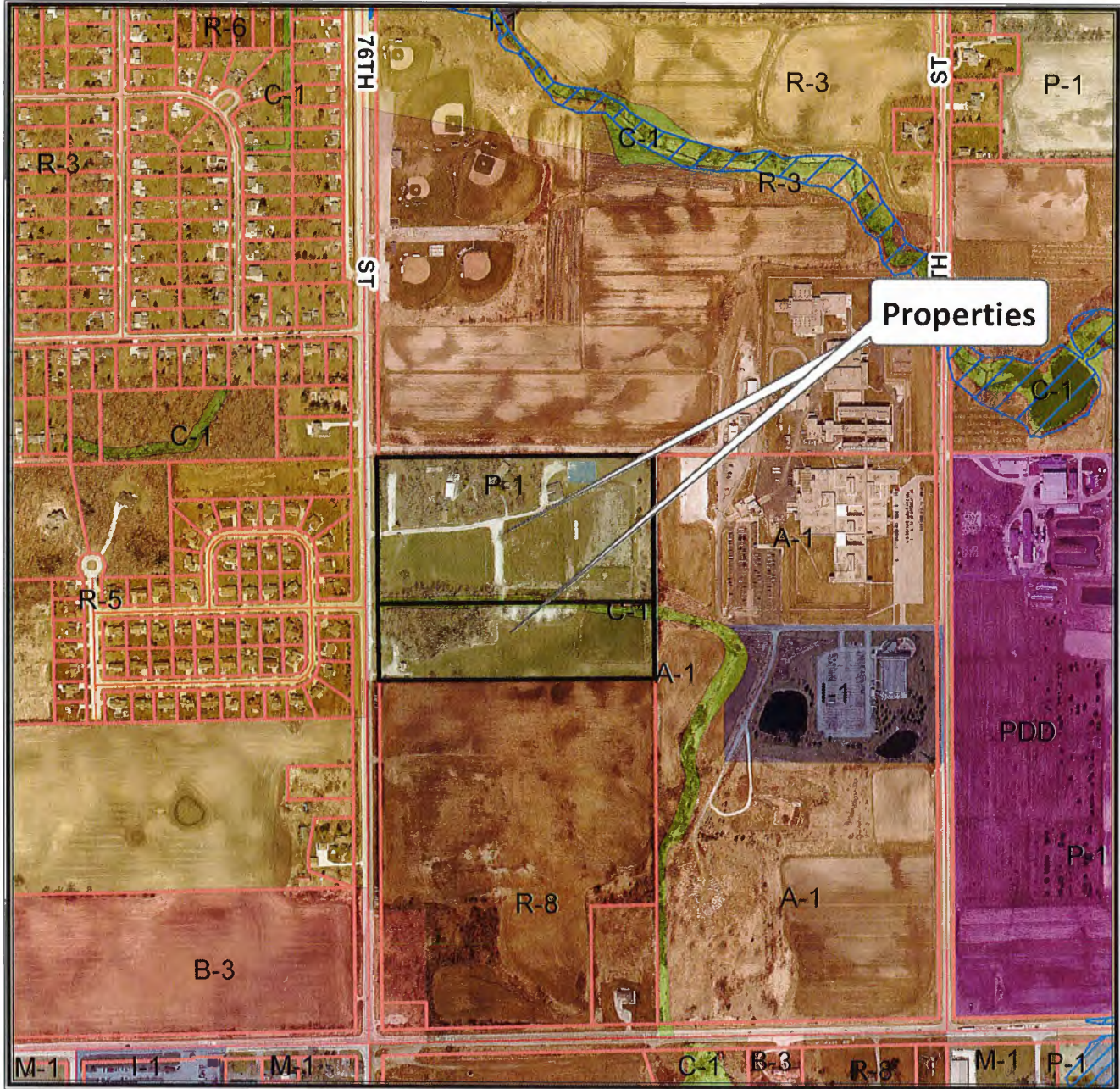
Stephen R. Olson, Chairman

ATTEST:

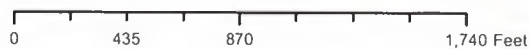
Sandra L. Wesolowski, City Clerk

AYES _____ NOES _____ ABSENT _____

9100 S. 76th Street & 9220 S. 76th Street
 TKNs 884 9995 000 & 884 9996 000



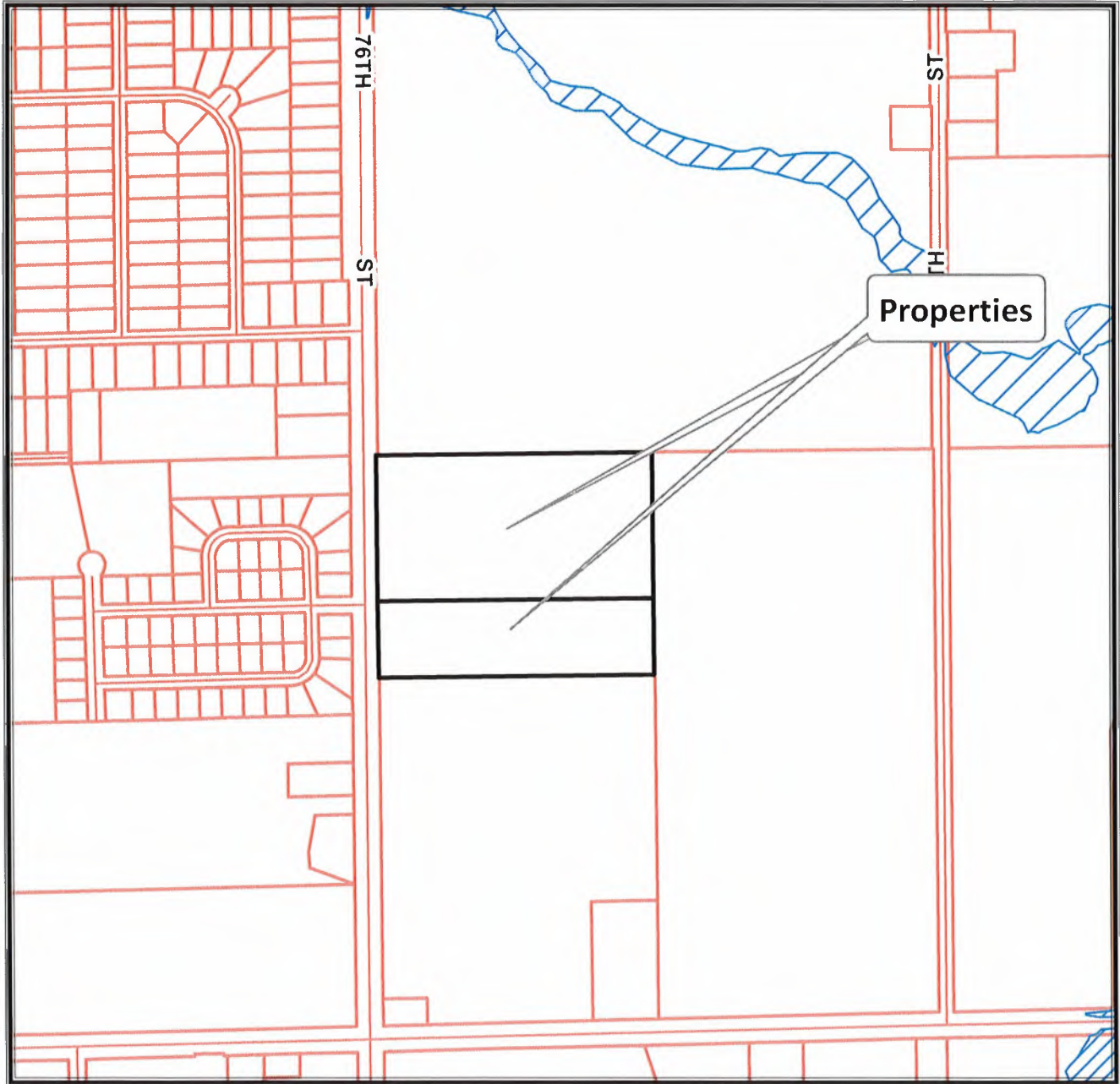
Planning Department
 (414) 425-4024



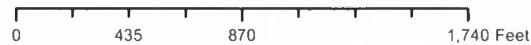
2021 Aerial Photo

This map shows the approximate relative location of property boundaries but was not prepared by a professional land surveyor. This map is provided for informational purposes only and may not be sufficient or appropriate for legal, engineering, or surveying purposes.

9100 S. 76th Street & 9220 S. 76th Street
TKNs 884 9995 000 & 884 9996 000



Planning Department
(414) 425-4024



This map shows the approximate relative location of property boundaries but was not prepared by a professional land surveyor. This map is provided for informational purposes only and may not be sufficient or appropriate for legal, engineering, or surveying purposes.



CONSERVATION EASEMENT

CROATIAN PARK

This Conservation Easement is made by and between the CITY OF FRANKLIN, a municipal corporation of the State of Wisconsin, hereinafter referred to as “grantee,” and FEDERATION OF CROATIAN SOCIETIES INC, hereinafter referred to as “Grantor,” and shall become effective upon the recording of this Grant of Conservation Easement, together with the Acceptance following, with the Office of the Register of Deeds for Milwaukee County, pursuant to §700.40(2)(b) of the Wisconsin Statutes.

WITNESSETH

WHEREAS, Grantor is the owner in fee simple of certain real property, located within the City of Franklin, Milwaukee County, Wisconsin, being part of the Southwest 1/4 of Section 22, Township 5 North, Range 21 East, described in Exhibit A attached hereto and hereby made a part hereof (protected property); and

WHEREAS, the grantor desires and intends that the mitigation area shown on the Natural Resource Protection Plan prepared by Helianthus LLC, last revised May 13, 2021, which is located in the office of the Department of City Development, be preserved and maintained by the continuation of land use that will not interfere with or substantially disrupt the natural elements or the workings of natural systems; and

WHEREAS, grantee is a “holder”, as contemplated by §700.41(1)(b)1. of the Wisconsin Statutes, whose purposes include, while exercising regulatory authority granted to it, *inter alia*, under §62.23 and §236.45 of the Wisconsin Statutes, the conservation of land, natural areas, open space, and water areas; and

WHEREAS, the grantor and grantee, by the conveyance to the grantee of the conservation easement on, over, and across the protected property, desire to conserve the natural values thereof and prevent the use or development of the protected property for any purpose or in any manner inconsistent with the terms of this conservation easement; and

WHEREAS, the grantee is willing to accept this conservation easement subject to the reservations and to the covenants, terms, conditions, and restrictions set out herein and imposed hereby;

NOW, THEREFORE, the grantor, for and in consideration of the foregoing recitations and of the mutual covenants, terms, conditions, and restrictions subsequently contained, and as an absolute and unconditional dedication, does hereby grant and convey unto the grantee a conservation easement in perpetuity on, over, and across the protected property.

Grantee’s rights hereunder shall consist solely of the following:

1. To view the protected property in it’s natural, scenic, and open condition;
2. To enforce by proceeding at law or in equity the covenants subsequently set forth, including, and in addition to all other enforcement proceedings, proceedings to obtain all penalties and remedies set forth under Division 15-9.0500 of the Unified Development Ordinance of the City of Franklin, as amended from time to time, any violation of the covenants subsequently set forth being and constituting a violation of such Unified Development Ordinance, as amended from time to time, or such local applicable ordinance as may be later adopted or in effect to enforce such covenants or the purposes for which they are made, it being agreed that there shall be no waiver or forfeiture of the grantee’s right to insure compliance with the covenants and conditions of this grant by reason of any prior failure to act; and
3. To enter the protected property at all reasonable times for the purpose of inspecting the protected property to determine if the grantor is complying with the covenants and conditions of this grant.

And in furtherance of the foregoing affirmative rights of the grantee, the grantor makes the following covenants which shall run with and bind the protected property in perpetuity, namely, that, on, over, or across the protected property, the grantor, without the prior consent of the grantee, shall not:

1. Construct or place buildings or any structure;
2. Construct or make any improvements, unless, notwithstanding Covenant 1 above, the improvement is specifically and previously approved by the Common Council of the City of Franklin, upon the advice of such other persons, entities, and agencies as it may elect; such improvements as may be so approved being intended to enhance the resource value of the protected property to the environment or the public and including, but not limited to animal and bird feeding stations, park benches, the removal of animal blockage of natural drainage or other occurring blockage of natural drainage, and the like;
3. Excavate, dredge, grade, mine, drill, or change the topography of the land or it's natural condition in any manner, including any cutting or removal of vegetation, except for the removal of dead or diseased trees;
4. Conduct any filling, dumping, or depositing of any material whatsoever, including, but not limited to soil, yard waste, or other landscape materials, ashes, garbage, or debris;
5. Plant any vegetation not native to the protected property or not typical wetland vegetation;
6. Operate snowmobiles, dune buggies, motorcycles, all-terrain vehicles or any other types of motorized vehicles.

To have and to hold this conservation easement unto the grantee forever. Except as expressly limited herein, the grantor reserves all rights as owner of the protected property, including, but not limited to, the right to use the protected property for all purposes not inconsistent with this grant. Grantor shall be responsible for the payment of all general property taxes levied, assessed, or accruing against the protected property pursuant to law.

The covenants, terms, conditions, and restrictions set forth in this grant shall be binding upon the grantor and the grantee and their respective agents, personal representatives, heirs, successors, and assigns, and shall constitute servitudes running with the protected property in perpetuity. This grant may not be amended, except by a writing executed and delivered by grantor and grantee or their respective personal representatives, heirs, successors, and assigns. Notices to the parties shall be personally delivered or mailed by U.S. Mail registered mail, return receipt requested, as follows:

The undersigned does hereby consent to and accepts the Conservation Easement granted and conveyed to it under and pursuant to the foregoing Grant of Conservation Easement. In consideration of the making of such Grant of Conservation Easement, the undersigned agrees that this acceptance shall be binding upon the undersigned and its successors and assigns and that the restrictions imposed upon the protected property may only be released or waived in writing by the Common Council of the City of Franklin, as contemplated by §236.293 of the Wisconsin Statutes.

In witness whereof, the undersigned has executed and delivered this acceptance on the _____ day of _____, 2021.

CITY OF FRANKLIN

By: _____
Stephen R. Olson, Mayor

By: _____
Sandra L. Wesolowski, City Clerk

STATE OF WISCONSIN)
 SS
COUNTY OF MILWAUKEE)

On this _____ day of _____, 2021, before me personally appeared Stephen R. Olson and Sandra L. Wesolowski, who being by me duly sworn, did say that they are respectively the Mayor and City Clerk of the City of Franklin, and that the seal affixed to said instrument is the corporate seal of said municipal corporation, and acknowledged that they executed the foregoing assignment as such officers as the deed of said municipal corporation by its authority, and pursuant to Resolution File No. _____ adopted by its Common Council of _____, 2021.

Notary Public, Milwaukee County, Wisconsin

My commission expires _____

This instrument was drafted by the City of Franklin.

Approved as to contents:

Regulo Martinez-Montilva, Principal Planner
Department of City Development

Date

Approved as to form only:

Jesse A. Wesolowski
City Attorney

Date

MORTGAGE HOLDER CONSENT

The undersigned, (name of mortgagee), a Wisconsin banking corporation ("Mortgagee"), as Mortgagee under that certain Mortgage encumbering the Property and recorded in the Office of the Register of Deeds for Milwaukee County, Wisconsin, on _____, 20____, as Document No. _____, hereby consents to the execution of the foregoing easement and its addition as an encumbrance title to the Property.

IN WITNESS WHEREOF, Mortgagee has caused these presents to be signed by its duly authorized officers, and its corporate seal to be hereunto affixed, as of the day and year first above written

Name of Mortgagee
a Wisconsin Banking Corporation

By. _____

Name: _____

Title: _____

None

STATE OF WISCONSIN
MILWAUKEE COUNTY

ss

On this, the _____ day of _____, 20____, before me, the undersigned, personally appeared name of officer of mortgagee, the (title of office, ie VP) of (name of mortgagee), a Wisconsin banking corporation, and acknowledged that (s)he executed the foregoing instrument on behalf of said corporation, by its authority and for the purposes therein contained

Name: _____

Notary Public, State of Wisconsin

My commission expires _____

Exhibit A

Legal Description of Property:

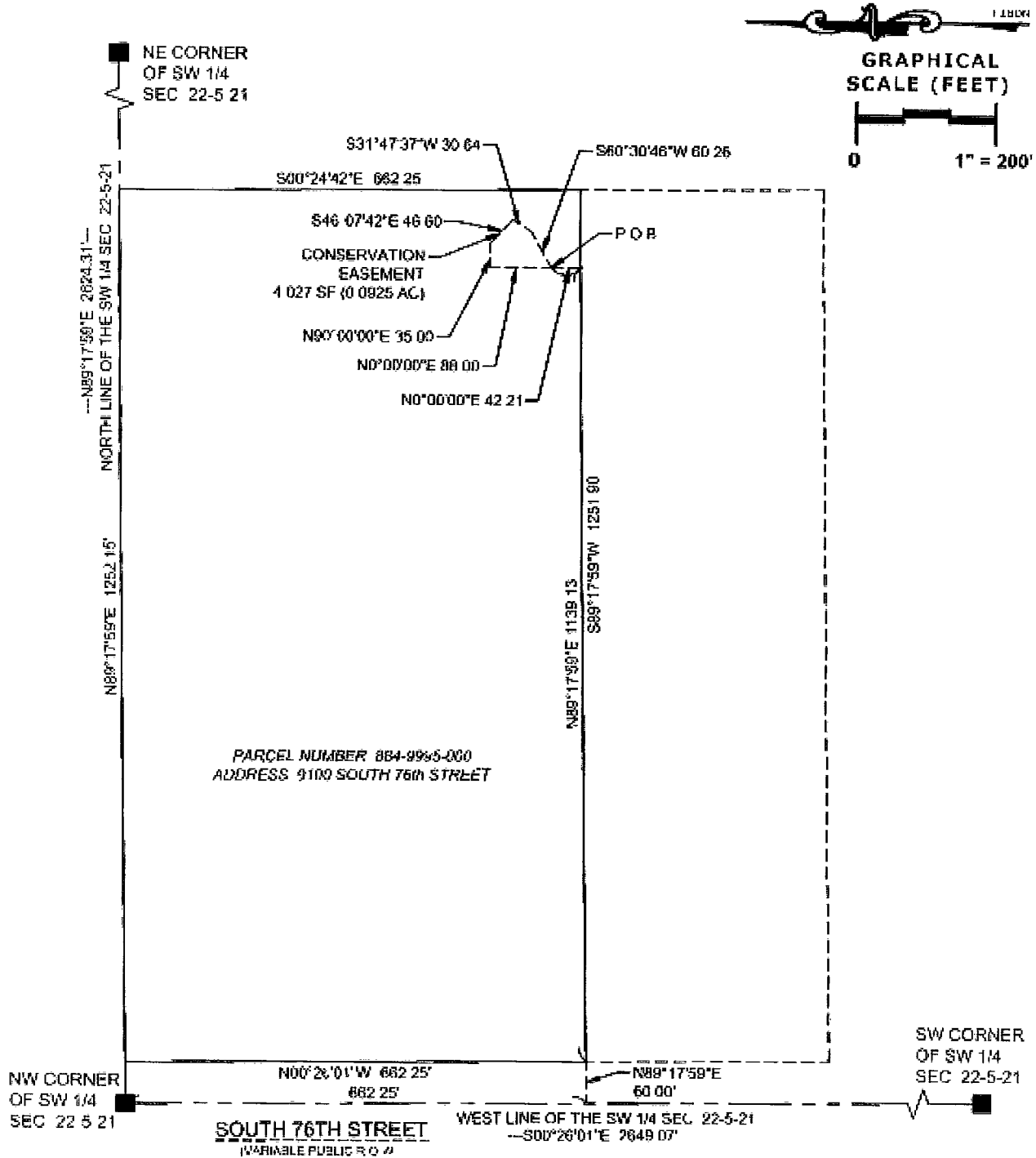
The North 662.25 feet of the West 1/2 of the Southwest Quarter (SW 1/4) of Section 22, Township 5 North, Range 21 East, City of Franklin, Milwaukee County, Wisconsin.

Address: 9100 South 76th Street
Parcel Number: 884-9995-000

Legal Description of Conservation Easement Area:

All that part of the Northwest 1/4 of the Southwest 1/4 of Section 22, Township 5 North, Range 21 East, City of Franklin, Milwaukee County, Wisconsin, bounded and described as follows: Commencing at the northwest corner of said Southwest 1/4; thence South 00°26'01" East along the west line of said Southwest 1/4, 662.25 feet; thence North 89°17'59" East 60.00 feet to the east right-of-way line of South 76th Street; thence continuing North 89°17'59" East 1139.13 feet; thence North 00°00'00" East 42.21 feet to the place of beginning of the land hereinafter to be described; thence continuing North 00°00'00" East 88.00 feet; thence North 90°00'00" East 35.00 feet; thence South 46°07'42" East 46.60 feet; thence South 31°47'37" West 30.64 feet; thence South 60°30'46" West 60.26 feet to the place of beginning.

Exhibit B
(Conservation Easement Area)



City of Franklin
Department of City Development

****Developer responses in red, 5/12/2021.**

Date: May 7, 2021

To: Fredy Jany

From: Department of City Development Staff

RE: Croatian Eagles Soccer Club NRSE and Site Plan Amendment – Staff Comments

Please be advised that staff has reviewed the above applications to revise the surface of an existing play field approved by PC Resolution 2010-003. Department comments are as follows for the NRSE and Site Plan Amendment Applications submitted by Fredy Jany date stamped by the City of Franklin on December 8, 2020. The application was held for stormwater review until April 8, 2021.

Unified Development Ordinance (UDO) Requirements:

Site Plan

Site Plans are reviewed according to the standards of Division 15-7.0100, and must conform to the requirements of the zoning district. The property is zoned P-1 Parkland with areas of remnant C-1 Conservation zoning, and subject to the setbacks and dimensional standards of that zoning. In addition, natural resources have their own protection requirements that must be observed (§15-7.0103Q).

1. The proposed new amenities meet the dimensional requirements of the district.
 - a. Staff notes that grading for the dry stormwater basin encroaches on the required 50' front yard setback, however hardscaping for the outfalls conforms to the setback. ***Comment only, no change.***
2. Please revise the proposed site plan to include the location of stormwater facilities (§15-7.0103P), and light poles (§15-7.0103I). ***The proposed site plan, sheet 2 of 5 of the civil plan set was revised to include the location of the storm water facility.***
3. Please include proposed topography on the proposed site plan (§15-7.0103F). ***Proposed topography has been added to the proposed site plan.***
4. §15-7.0103S and §15-7.0201N requires provision of site intensity calculations as part of Site Plan applications. Please provide calculations using the procedure described in Division 15-3.0500. ***Site intensity calculations and the corresponding tables have been added to the proposed site plan.***
5. Please depict the location of any existing or proposed easements, including conservation easements, on the site plan (§15-7.0103X). ***The proposed conservation easement to cover the mitigation area is now shown on the proposed site plan. There are no existing easements.***

Parking

6. Please clarify where parking is located on the site plan (§15-7.0103H). ***The existing gravel areas are parking areas and they have been labeled as such on the proposed site plan.***
7. Please note that future expansions to the Pavilion and other amenities may also require additional parking facilities. ***Comment only, no change.***

Lighting

Lighting must conform to the standards of Division 15-5.0400. Plan Commission may allow for exemptions from exterior lighting standards for park and recreational facilities if the applicant can satisfy the Plan Commission that the proposed lighting meets the standards of §15-5.0403.

8. Please provide a graphic depiction of the light cut-off angles (§15-5.0402B.4). ***Lighting is not proposed at this time. Future potential lights are shown on the proposed site plan and a note has been added that states that lighting plans will be submitted to the City if and when lights are formally proposed.***
9. Please verify that neighboring residences are adequately shielded from light and glare spill-over by either landscaping or lighting design (§15-5.0403C). ***No proposed lights at this time.***

Natural Resource Special Exception (NRSE)

Natural Resources are protected by the City of Franklin UDO Part 4: Natural Resource Protection. Impacts to resources in excess of these standards require a Natural Resource Special Exception under §15-10.0208; the application currently under review. In addition to the standards of Part 4, which regulates the degree of allowable disturbance, and procedures to mitigate or restore such disturbance, the standards of §15-7.0201 also apply to Natural Resource Protection Plan (NRPP) documents to be filed with the City.

10. Actively maintained farm drainage and roadside ditches are exempt from City of Franklin natural resource protection standards (§15-4.0102.J.3). If any of the wetland areas identified on the NRPP meet this standard and are also deemed artificial or otherwise exempted by the DNR, please provide documentation to that effect. The NRPP may then be revised to show the wetland only, indicating that it is exempt, and impacts related to such wetlands and their associated buffers do not need to be included in impact and mitigation calculations. ***The main ditch on the site is not actively maintained and it has a connection to the Root River so it would not be considered exempt by DNR. The roadside ditch is connected to this main ditch so therefore it would be regulated by association. The other wetlands that could be exempted are not proposed to be impacted by this project.***
11. Please note that future impacts to woodlands will be calculated against the base woodland area of this NRPP. ***Comment only, no change.***
12. The applicant has provided a mitigation proposal that meets the standards of §15-4.0103.B.5. ***Comment only, no change.***

13. Note that §15-4.0103D allows for financial sureties to be required for restoration. Plan Commission may choose to impose this requirement on landscape and restoration plans. Staff recommends a maintenance period of a minimum 3 years to allow for plants to establish. *Comment only, no change.*
14. Please submit conservation easements for areas of natural resources to be preserved (§15- 4.0103.B.1.d, §15-7.0201.H). *See attached for the proposed conservation easement over the mitigation area.*

Natural Resource Protection Plan (NRPP)

15. Please include the following required information on the NRPP:
 - a. location or address of the site (§15-7.0201B) *Added to both the existing and proposed NRPP.*
 - b. Contact information including names, addresses, and telephone numbers of the owners, lessee and/or developer(s) of the property and of the designer of the plan. (§15-7.0201C) *Added to both the existing and proposed NRPP.*
 - c. Location of existing and proposed easements (§15-7.0201H) including conservation easements. *The proposed conservation easement to cover the mitigation area is now shown on the proposed site plan. There are no existing easements.*
16. Please indicate the amount and type of any areas of overlapping natural resource features (§15-4.0102.K) in the table on the NRPP. *Added the overlapping areas to the table.*

Additional Comments

Planning Department Comments:

Site Plan

17. §15-7.0102F requires that the proposed developments are situated and designed to minimize adverse effects upon owners and occupants of adjacent and surrounding properties. Although the proposed turf and lighting are an improvement to an existing playfield, §15-7.0102H allows for adverse effects from a proposed development to be minimized by landscape buffers (See also §15-5.0301.C and D). Staff suggests inclusion of additional trees to screen new lighting. *There are no lights being proposed at this time.*
18. Staff suggests that the applicants install rain garden landscaping in the dry detention basin. *A stormwater seed mix is now identified for the storm water pond area.*
19. If new landscaping is provided, please supply a landscape plan (§15-7.0103R). *No new landscaping is proposed.*
20. Indicate the current project area on the site plan. *Project disturbed areas are now listed on the proposed site plan.*

Natural Resource Special Exception

None

Engineering Department Comments:

Engineering requirements must be satisfied before commencing construction.

Storm water approval has been received from the City, MMSD and the Wisconsin DNR. City Engineering has approved the plans. The Club is waiting to formally receive the erosion control plan until construction is ready to move forward because inspections begin when the permit is received.

Croatian Eagles Soccer Club Site Plan Amendment Project Summary
Revised May 12, 2021

This project summary is being prepared as part of the Site Plan Amendment application for the Croatian Eagles Soccer Club and their proposed installation of a turf soccer field. The Croatian Eagles Soccer Club uses the complex located at 9100 S. 76th Street in the City of Franklin. The Federation of Croatian Societies Inc own the property. The property is known as tax key numbers 884-9995-000 and 884-9996-000

The property currently contains grass soccer fields, a paved driveway, gravel parking areas, multiple buildings, futsal and bocce courts. The current proposal is to convert one of the grass soccer fields into a turf field. The next future proposal on the property is to construct a pavilion and additional bocce courts which will replace an existing bar and stage area. The civil plans and the storm water management plan were prepared to address both the turf field and the pavilion work but the turf field is the only construction proposed for 2021. The turf field is needed for the Club to stay competitive with other clubs in the area. The turf field will provide a field that can be played on in early spring and late fall or any other times when rain typically causes cancellations due to the field conditions. There are no lights planned at this time but there is potential to add lights in the future. The civil plans show where the lights would be located and it is noted that if and when the lights are formally proposed, City approval will be needed. The turf field will be located on the south side of the existing driveway from S 76th St where there is currently a grass field. The proposed field will be 230 'x 355'. This field size will allow for regional and local tournaments along with high school and adult games. As part of the design of the turf field, the wetlands on the property were delineated and Natural Resource Protection Plan prepared. In addition to the proposed site plan amendment, an application for a Natural Resource Special Exception has been submitted to the City of Franklin. The special exception is to allow for grading within a wetland buffer so that the drainage from the field can be routed through a storm water management pond and then toward the existing wetland complex on the property. The existing elevations in the area require that a portion of the wetland buffer to be impacted. The storm water management pond will be a dry pond located west of the turf field in an area that was not previously used as a soccer field. A storm water management plan was prepared to address the storm water runoff from the turf field along with the future pavilion and bocce court. The storm water management plan has been submitted to the City Engineering Department and has received approval from the City, MMSD and the Wisconsin DNR.

The Club is currently obtaining bids on the turf field work so a final cost for construction has not been finalized.

15-9.0110 Application for a Special Exception Narrative (REV 5/12/2021)

A. Name and address of all adjacent property owners is attached as a separate document.

B. Plat of survey has been included on the Existing Conditions Plans, attached.

C. All questions have been answered in the attached, updated application form. An expanded description of the proposed project and project purpose is included below:

Project Description

The Federation of Croatian Societies Inc has owned and operated the park on 9100 S. 76th Street since 1956. The Croatian Eagles Soccer Club use the park as their home facility. The Club has identified a need to update and expand their current facilities to meet the needs of their club and to stay competitive within the sports industry. They would like to update the current location to meet their needs; but ultimately, they will need to purchase a new property to develop if they are unable to achieve their goals at this location.

The first goal is to create an artificial turf field. The purpose of this is to expand the season in early spring and in late fall, and after rain events. The ground under natural grass is too soft to be playable during these times. When compared to a grass field, the artificial turf field will dry out quicker due to a drainage system below the field. The field needs to be NCAA compliant to be able to play regional and local soccer tournaments on this field. Therefore, the size of the field needs to be 75 yards by 115 yards. This size will accommodate high school level and adult play. The location of the turf field itself will be placed south of the existing driveway onto South 76th Street and outside of the wetland setback and buffers but the grading for the side slopes will impact a small amount of wetland setback. Even though the artificial turf field is permeable due to the granular subbase, stormwater management is required as part of the field construction. A dry stormwater pond will be installed adjacent to the turf field to address the stormwater requirements. The size of the pond is the smallest size needed to meet the stormwater requirements. The western side slope of the stormwater pond will also impact a small amount of wetland setback. Furthermore, to drain the stormwater pond and have the elevations of the pond and field fit into the existing topography, the outlet of the pond must penetrate the wetland setback and buffer. The total amount of buffer that will be impacted is 0.06 acres and the total amount of setback that will be impacted will be 0.21 acres. The existing wetland buffer and setback areas are areas of mowed lawn and they will be restored as grass. A small amount of mature woodland (0.05 acres) will be impacted by the grading. The turf field would be constructed in 2021.

The second goal for the project is to expand the bocce ball courts located in the northwest portion of the park. The park currently has two lanes of bocce ball. However, three lanes are required to have tournaments. Currently, the Federation rents a portable bocce lane unit when they want to hold tournaments. They would like to add a third permanent lane, so they no longer need to rent a lane to hold tournaments. The required size is 20 feet by 80 feet for the new lane. This project is slated for some time in the near future and has been included so that when they are ready to construct the court, it will have been addressed in the NRPP and stormwater management plan.

The third goal is to replace the existing concrete pavilion also located in the northwest corner of the park near the bocce ball area. The pavilion would be replaced with a larger and more attractive structure. The current pavilion seats 80-90 people, and the new proposed pavilion will seat 200. The current structure is made of concrete blocks, and the new pavilion will be designed to increase the aesthetics of the park. The size of the structure required for 200 people is 60 feet by 160 feet. Again, this project will be a future project to be completed at the same time as the bocce ball courts but the desire was to include it in the NRPP and the stormwater management plan. The amount of mature

woodland that is proposed to be impacted by the bocce court and the pavilion is 0.35 acres.

Finally, the Federation would like to remove the large, dead oak (not mapped) on the south part of the property as the dead branches are a potential hazard for park users. They would also like to remove all dead trees (mostly green ash) along the ditch area on the east part of the property, for the same reason. Since the trees are dead, they have not been included as part of the Mature Woodland calculations.

Alternative locations for the artificial turf soccer field were considered but were rejected for several reasons. An area on the east side of the north parcel is large enough for the field, but the Club had installed a drainage and irrigation system in that field already and did not want to waste the money they had spent on that project by removing it for the new field. The area on the east side of the south parcel of the park was rejected because it would have resulted in even more wetland buffer impact. In addition, the Federation would like to keep all its developed areas on the north parcel in case they choose to sell the south parcel at some future date. It is also more convenient to keep the turf field near the existing parking areas.

D. Copies of all necessary governmental agency permits for the project.

No wetland or waterway permits are required for this project. The City stormwater consultant approval letter, the MMSD approval letter and the Wisconsin DNR permit have been attached.

Mitigation

Under part 15-4 0103.B 5, mitigation for wetland buffers must be for 100% of the area impacted and must be mitigated at a ratio of 1.5:1. The required mitigation is creating a new wetland buffer area planted with native species and provided with soils of equal or greater quality than those found in the disturbed wetland buffer. The new buffer must be a minimum of 30 feet wide. The proposed project will impact 0.06 acres of wetland buffer and 0.21 acres of wetland setback. The impacts to the wetland setback area will be temporary and it will be restored to its current condition as lawn after construction is complete. At 1.5:1, a total of 0.09 acres of new wetland buffer must be created as mitigation. We are proposing to create a buffer planting in the southeast corner of Parcel 1, and adjacent to an existing setback. Four inches of topsoil will be added to the soil surface and the area will be seeded with native grasses at the following rates:

<i>Bouteloua curtipendula</i> / Side-oats grama grass	2lbs/acre
<i>Elymus canadensis</i> / Canada rye	6lbs/acre
<i>Schizachyrium scoparium</i> / Little bluestem	4lbs/acre

Under part 15-4.0102.A 2, Table 15-4.0100, the protection standard for Mature Woodland is 70%. The total area of mature woodland on this site is 6.21 acres. The required level of protection is 4.35 acres. All the proposed impacts to Mature Woodlands, both for the turf field and the future expansions of the bocce court and the pavilion are a total of 0.40 acres. Therefore, mitigation for the proposed impacts to the Mature Woodlands would not be required.

Names of Adjacent Property Owners:

Gregory & Steven Smith
9410 S. 76th St
Franklin, WI 53132

Milwaukee County House of Correction
8885 S. 68th St.
Franklin, WI 53132

Sagar Patel
9088 S. 76th St
Franklin, WI 53132

Richard and Karen Neuhengen
7676 W. Stonewood Circle
Franklin, WI 53132

Justin Lynn Urbas
7660 W. Stonewood Circle
Franklin, WI 53132

Aysha Bhatti
7636 W. Stonewood Circle
Franklin, WI 53132

Robert D Schmitt
7620 W. Stonewood Circle
Franklin, WI 53132

Edward and Helen Garchar
7619 W. Stonewood Drive
Franklin, WI 53132

Christopher and Jennifer Herkowski
7637 W. Briarwood Drive
Franklin, WI 53132

Brent M Johnsen and Nicole M Lancour
7655 W Briarwood Drive
Franklin, WI 53132

Sanatkumar P Patel
7701 W Briarwood Drive
Franklin, WI 53132



January 7, 2021

Tomislav Kuzmanovic
Federation of Croatian Societies Inc.
PO Box 1548
West Milwaukee WI 53234-1548
Via email: tkuzmanovic@hinshawlaw.com

SUBJECT: Coverage Under WPDES General Permit No. WI-S067831-05: Construction Site Storm Water Runoff
Permittee Name: Federation of Croatian Societies Inc.
Site Name: Croatian Eagles Soccer Club
FIN: 74828

Dear Permittee:

The Wisconsin Department of Natural Resources received your Water Resources Application for Project Permits or Notice of Intent, on December 21, 2020, for the Croatian Eagles Soccer Club site and has evaluated the information provided regarding storm water discharges from your construction site. We have determined that your construction site activities will be regulated under ch. 283, Wis. Stats., ch. NR 216, Wis. Adm. Code, and in accordance with Wisconsin Pollutant Discharge Elimination System (WPDES) General Permit No. WI-S067831-05, Construction Site Storm Water Runoff. All erosion control and storm water management activities undertaken at the site must be done in accordance with the terms and conditions of the general permit.

The **Start Date** of permit coverage for this site is January 07, 2021. The maximum period of permit coverage for this site is limited to 3 years from the **Start Date**. Therefore, permit coverage automatically expires and terminates 3 years from the Start Date and storm water discharges are no longer authorized unless another Notice of Intent and application fee to retain coverage under this permit or a reissued version of this permit is submitted to the Department 14 working days prior to expiration.

A copy of the general permit along with extensive storm water information including technical standards, forms, guidance and other documents is accessible on the Department's storm water program Internet site. To obtain a copy of the general permit, please download it and the associated documents listed below from the following Department Internet site:

<http://dnr.wi.gov/topic/stormwater/construction/forms.html>

- Construction Site Storm Water Runoff WPDES general permit No. WI-S067831-05
- Construction site inspection report form
- Notice of Termination form

If, for any reason, you are unable to access these documents over the Internet, please contact me and I will send them to you.

To ensure compliance with the general permit, please read it carefully and be sure you understand its contents. Please take special note of the following requirements (This is not a complete list of the terms and conditions of the general permit.):

1. The Construction Site Erosion Control Plan and Storm Water Management Plan that you completed prior to submitting your permit application must be implemented and maintained throughout construction. Failure to do so may result in enforcement action by the Department.

2 The general permit requires that erosion and sediment controls be routinely inspected at least every 7 days, and within 24 hours after a rainfall event of 0.5 inches or greater. Weekly written reports of all inspections must be maintained. The reports must contain the following information:

- a Date, time, and exact place of inspection,
- b Name(s) of individual(s) performing inspection,
- c An assessment of the condition of erosion and sediment controls;
- d A description of any erosion and sediment control implementation and maintenance performed,
- e. A description of the site's present phase of construction

3 A **Certificate of Permit Coverage** must be posted in a conspicuous place on the construction site. The Certificate of Permit Coverage (WDNR Publication # WT-813) is enclosed for your use.

4 When construction activities have ceased and the site has undergone final stabilization, a Notice of Termination (NOT) of coverage under the general permit must be submitted to the Department.

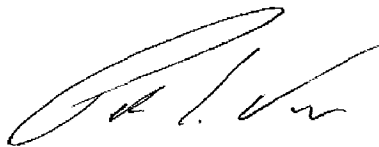
It is important that you read and understand the terms and conditions of the general permit because they have the force of law and apply to you. Your project may lose its permit coverage if you do not comply with its terms and conditions. The Department may also withdraw your project from coverage under the general permit and require that you obtain an individual WPDES permit instead, based on the Department's own motion, upon the filing of a written petition by any person, or upon your request.

If you believe that you have a right to challenge this decision to grant permit coverage, you should know that the Wisconsin statutes and administrative rules establish time periods within which requests to review Department decisions must be filed. For judicial review of a decision pursuant to ss. 227.52 and 227.53, Wis. Stats., you have 30 days after the decision is mailed, or otherwise served by the Department, to file your petition with the appropriate circuit court and serve the petition on the Department. Such a petition for judicial review must name the Department of Natural Resources as the respondent.

To request a contested case hearing pursuant to s. 227.42, Wis. Stats., you have 30 days after the decision is mailed, or otherwise served by the Department, to serve a petition for hearing on the Secretary of the Department of Natural Resources. All requests for contested case hearings must be made in accordance with s. NR 2.05(5), Wis. Adm. Code, and served on the Secretary in accordance with s. NR 2.03, Wis. Adm. Code. The filing of a request for a contested case hearing is not a prerequisite for judicial review and does not extend the 30-day period for filing a petition for judicial review.

Thank you for your cooperation with the Construction Site Storm Water Discharge Permit Program. If you have any questions concerning the contents of this letter or the general permit, please contact Peter Wood, P.E. at (262) 884-2360.

Sincerely,



Peter Wood, P.E.
Southeast Region
Water Resources Engineer

ENCLOSURE Certificate of Permit Coverage



CERTIFICATE OF PERMIT COVERAGE

UNDER THE
WPDES CONSTRUCTION SITE STORM WATER RUNOFF PERMIT
Permit No. WI-S067831-05

Under s. NR 216.455(2), Wis. Adm. Code, landowners of construction sites with storm water discharges regulated by the Wisconsin Department of Natural Resources (WDNR) Storm Water Permit Program are required to post this certificate in a conspicuous place at the construction site. This certifies that the site has been granted WDNR storm water permit coverage. The landowner must implement and maintain erosion control practices to limit sediment-contaminated runoff to waters of the state in accordance with the permit.

EROSION CONTROL COMPLAINTS should be reported to the WDNR Tip Line at **1-800-TIP-WDNR (1-800-847-9367)**

Please provide the following information to the Tip Line:

WDNR Site No. (FIN): 74828

Site Name: Croatian Eagles Soccer Club

Address/Location: 9100 South 76th Street City of FRANKLIN

Additional Information:

Landowner: Federation of Croatian Societies Inc.

Landowner's Contact Person: Tomislav Kuzmanovic

Contact Telephone Number: (414) 225-4816

Permit Start Date: January 07, 2021

By: _____



civil . landscape design . structural . mechanical . electrical . plumbing / fire protection . lighting design . security technolog

To : Sara Arnold, P.E., City of Franklin
From : Brad Seubert, P.E., Harwood Engineering Consultants
Date : March 25, 2021
Re : Croatian Soccer Club Stormwater Review #3

Items Reviewed:

- | | |
|---------------------------------|-----------------|
| 1. Civil Plan Set (6 pages) | Dated: 03-15-21 |
| 2. Stormwater Management Report | Dated: 03-22-21 |

Sara,

Harwood Engineering Consultants has reviewed the above referenced stormwater management plans. All outstanding comments have been addressed. We recommend this be approved and sent to MMSD for final review and approval.

A handwritten signature in blue ink that reads 'Brad M. Seubert'.

Brad M. Seubert, PE
Senior Associate | Civil Project Manager



April 8, 2021

Sara Arnold, PE
Assistant City Engineer
City of Franklin
9229 West Loomis Road
Franklin, WI 53132-9630

Subject: Notice of Approval for Croatian Soccer Club expansion | 9100 & 9220 S 76th St
Stormwater Management Plan (SWMP)

Dear Ms. Arnold,

The Milwaukee Metropolitan Sewerage District (MMSD) is pleased to notify the City of Franklin that the Croatian Soccer Club expansion stormwater management plan (SWMP) has been approved.

In this SWMP, the critical time period starts at 12:00. The accepted start time for the critical time period is 11:45, which accounts for the run-up to the peak of the storm. In future submittals, the critical time period must begin at 11:45. In this case, the SWMP is approved as noted. Factors used in making the decision to approve as noted include:

- The placement of best management practices (BMPs) relative to neighboring sites, the roadway, existing grading, and new impervious surfaces.
- The area of new impervious surfaces relative to the total area of the site.
- The combination of the stone base trench and pond to manage runoff from the turf field.

The SWMP meets the requirements of Chapter 13 Surface and Stormwater Rules of the District based on the information submitted on March 26th, 2021.

Sincerely,

Dione Garson
Project Engineer

Natural Resource Special Exception Question and Answer Form.

Questions to be answered by the Applicant

Items on this application to be provided in writing by the Applicant shall include the following, as set forth by Section 15-9 0110C of the UDO

A Indication of the section(s) of the UDO for which a Special Exception is requested _____
A Special Exception is requested for sections 15-4.0102H Wetland Buffers See attached civil plans for details.

B Statement regarding the Special Exception requested, giving distances and dimensions where appropriate

Artificial turf soccer field (355 x 230') and adjacent storm water pond will impact Wetland Setback and Wetland Buffer areas A small amount of Mature Woodland will be impacted by the field and pond Pavilion replacement (60'x160') and bocce court addition (80'x20') are slated for future development and would impact Mature Woodland

C. Statement of the reason(s) for the request
To renovate the existing park facilities to allow the Croatian Society to stay competitive in the athletic market and to accommodate larger group sizes

They have identified a need for an artificial turf soccer field which will extend their season of play

D Statement of the reasons why the particular request is an appropriate case for a Special Exception, together with any proposed conditions or safeguards, and the reasons why the proposed Special Exception is in harmony with the general purpose and intent of the Ordinance In addition, the statement shall address any exceptional, extraordinary, or unusual circumstances or conditions applying to the lot or parcel, structure, use, or intended use that do not apply generally to other properties or uses in the same district, including a practicable alternative analysis as follows

1) Background and Purpose of the Project.

(a) Describe the project and its purpose in detail Include any pertinent construction plans

The proposed project is to construct park improvements to support continued use of the park. The improvements consist of one artificial turf soccer field a new pavilion and to expand the existing bocce court. See the attached plans and narrative

(b) State whether the project is an expansion of an existing work or new construction

The park has already been developed The proposed project is to support continues use of the park.

- (c) State why the project must be located in or adjacent to the stream or other navigable water, shore buffer, wetland, wetland buffer, and/or wetland setback to achieve its purpose

The project has been designed to avoid the wetland buffer and setback to the maximum extent possible. A standard regulation sized soccer field into the park, and its attendant stormwater pond barely fit into this portion of the park. The setback has been avoided by the soccer field itself but the grading required for the field will temporarily disturb the wetland setback. The pond overflow must cut through setback and buffer to outlet to the wetland at the proper elevation

2) Possible Alternatives.

- (a) State all of the possible ways the project may proceed without affecting the stream or other navigable water, shore buffer, wetland, wetland buffer, and/or wetland setback as proposed.

Three alternative locations for the artificial turf field were originally identified. The alternative with the least natural resource impact has been selected. One alternative placed the turf field in Parcel 2 to the south. More buffer and/or woodland would have been impacted by this location and the parking lot is farther away in the north parcel. The east side of Parcel 1 has already been developed with a drainage system

- (b) State how the project may be redesigned for the site without affecting the stream or other navigable water, shore buffer, wetland, wetland buffer, and/or wetland setback

The project has been designed to the minimum size needed to achieve project objectives and to meet stormwater regulations.

- (c) State how the project may be made smaller while still meeting the project's needs

The artificial turf field must be regulation-sized so that the Croatian Park can host adult soccer leagues. The stormwater pond is the minimum size required to meet stormwater regulations.

- (d) State what geographic areas were searched for alternative sites

None. Improvements to existing park. The Croatian Society would like to stay at their current location

- (e) State whether there are other, non-stream, or other non-navigable water, non-shore buffer, non-wetland, non-wetland buffer, and/or non-wetland setback sites available for development in the area.

NA

(f) **State what will occur if the project does not proceed**

The Croatian Society would like to make all the improvements at their existing park. However if this is not possible then they have indicated their project goals are important enough to the success of the organization that they would consider purchasing park property elsewhere including in places outside of the City of Franklin

3) **Comparison of Alternatives.**

(a) **State the specific costs of each of the possible alternatives set forth under sub 2 , above as compared to the original proposal and consider and document the cost of the resource loss to the community**

The other alternatives that resulted in a loss to more natural resources and have been rejected The alternative that places the turf field in the far southeast corner of the park will impact more buffer area and wetland The alternative that places the turf field in the east side of Parcel 1 was rejected because money has already been spent on drainage and irrigation in that field

(b) **State any logistical reasons limiting any of the possible alternatives set forth under sub 2 , above**

As stated the location of the parking lot and the main facilities is in the north parcel The preferred alternative places the new turf field near the parking area.

(c) **State any technological reasons limiting any of the possible alternatives set forth under sub 2 , above**

The stormwater pond has to meet minimum size requirements to meet City of Franklin MMSD and WDNR stormwater regulations. Even though the artificial soccer field is permeable the review agencies are requiring a stormwater pond to handle runoff

(d) **State any other reasons limiting any of the possible alternatives set forth under sub 2 , above**

NA

4) **Choice of Project Plan.**

State why the project should proceed instead of any of the possible alternatives listed under sub 2 , above, which would avoid stream or other navigable water, shore buffer, wetland, wetland buffer, and/or wetland setback impacts

The current alternative has the least natural resource impacts It also does not destroy the already installed drainage and irrigation system in the east field

5) **Stream or Other Navigable Water, Shore Buffer, Wetland, Wetland Buffer, and Wetland Setback Description.**

Describe in detail the stream or other navigable water shore buffer, wetland, wetland buffer, and/or wetland setback at the site which will be affected, including the topography, plants, wildlife, hydrology, soils and any other salient information pertaining to the stream or other navigable water, shore buffer, wetland, wetland buffer, and/or wetland setback

No wetland will be impacted. A total of 0.21 acres of wetland setback will be temporarily impacted by grading of the side slopes for the field and the pond but will be restored to lawn. A total of 0.06 acres of wetland buffer will be impacted by the overflow structure of the pond which is required to penetrate both buffers in order to outlet into the wetland at the existing elevation. Both the buffer and setback are currently mowed lawn areas and have no special plants or wildlife

6) **Stream or Other Navigable Water, Shore Buffer, Wetland, Wetland Buffer, and Wetland Setback Impacts.**

- a) Diversity of flora including State and/or Federal designated threatened and/or endangered species Not Applicable Applicable
- b) Storm and flood water storage Not Applicable Applicable
- c) Hydrologic functions Not Applicable Applicable
- d) Water quality protection including filtration and storage of sediments, nutrients or toxic substances Not Applicable Applicable
- e) Shoreline protection against erosion Not Applicable Applicable
- f) Habitat for aquatic organisms Not Applicable Applicable
- g) Habitat for wildlife Not Applicable Applicable
- h) Human use functional value Not Applicable Applicable
- i) Groundwater recharge/discharge protection Not Applicable Applicable
- j) Aesthetic appeal, recreation, education, and science value Not Applicable Applicable
- k) Specify any State or Federal designated threatened or endangered species or species of special concern Not Applicable Applicable
- l) Existence within a Shoreland Not Applicable Applicable
- m) Existence within a Primary or Secondary Environmental Corridor or within an Isolated Natural Area, as those areas are defined and currently mapped by the Southeastern Wisconsin Regional Planning Commission from time to time Not Applicable Applicable

Describe in detail any impacts to the above functional values of the stream or other navigable water, shore buffer, wetland, wetland buffer, and/or wetland setback

The functional values of the buffer and the setback will not be impacted by this project as they are currently in mowed lawn

7) **Water Quality Protection.**

Describe how the project protects the public interest in the waters of the State of Wisconsin

A stormwater pond will collect drainage water from the artificial turf field and treat the water before it is released into the wetland

ENGINEERING IMPROVEMENT PLANS

FOR

CROATIAN EAGLES SOCCER CLUB

CITY OF FRANKLIN, WI
 PLANS PREPARED FOR
 CROATIAN EAGLES SOCCER CLUB

ATTN: FREDY JANY
 9140 S. 75th ST.
 FRANKLIN, WI 53132
 PHONE: 414-391-7121



PROJECT LOCATION

LOCATION MAP
 SCALE: 1" = 200'

GENERAL NOTES

- THE BENTONITE OF THE PLANS AND SPECIFICATIONS SHALL BE USED IN ACCORDANCE WITH ALL REQUIREMENTS FROM LOCAL, STATE, FEDERAL OR OTHER GOVERNING AGENCIES' LAWS, REGULATIONS, ORDINANCES, ADMINISTRATIVE CODES, AND THE OWNER'S DIRECTION.
- A GEOTECHNICAL REPORT HAS BEEN PREPARED BY ECS MOVEMENT, LLC, DATED SEPTEMBER 4, 2009 FOR THE PROJECT SITE. THE DATA ON SUBSURFACE SOIL CONDITIONS IS NOT INTENDED AS A REPRESENTATION OR WARRANTY OF THE ACCURACY OF THE INFORMATION OR AS A BASIS FOR ANY INVESTIGATION OR FOR ANY PURPOSES OTHER THAN THAT FOR WHICH IT WAS PREPARED. THE CONTRACTOR SHALL BE RESPONSIBLE FOR VERIFYING ANY INFORMATION, CONDITIONS OR DATA FOR THE PROPER EVALUATION OF THE SITE OR FOR PURPOSES OF PLANNING, BIDDING, OR CONSTRUCTING THE PROJECT AT NO ADDITIONAL COST TO THE OWNER. THE CONTRACTOR SHALL BE RESPONSIBLE FOR ANY INVESTIGATION, SOIL TESTING OR TESTING THAT IS REQUIRED TO COMPLETE THE PROJECT.
- THE CONTRACTOR IS RESPONSIBLE TO REVIEW AND UNDERSTAND ALL COMPONENTS OF THE PLANS AND SPECIFICATIONS, INCLUDING FIELD VERIFYING SOIL CONDITIONS, PRIOR TO SUBMISSION OF A BID PROPOSAL.
- THE CONTRACTOR SHALL BE RESPONSIBLE FOR ANY CROSS OR AMBIGUOUS FIELD CONDITIONS. THE CONTRACTOR SHALL BE RESPONSIBLE TO COMPLETE THIS PROJECT. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE COMPLETION OF QUANTITIES AND WORK REQUIRED TO COMPLETE THIS PROJECT. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE COMPLETION OF QUANTITIES AND WORK REQUIRED TO COMPLETE THIS PROJECT. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE COMPLETION OF QUANTITIES AND WORK REQUIRED TO COMPLETE THIS PROJECT.
- QUESTIONS OR AMBIGUITIES WILL BE INTERPRETED BY THE ENGINEER. ENGINEER'S RESPONSES TO QUESTIONS OR AMBIGUITIES WILL BE INTERPRETED BY THE ENGINEER. ENGINEER'S RESPONSES TO QUESTIONS OR AMBIGUITIES WILL BE INTERPRETED BY THE ENGINEER.
- PROVIDE TO START OF WORK. CONTRACTOR SHALL BE COMPLETELY FAMILIAR WITH ALL CONDITIONS OF THE SITE AND SHALL ACCORD FOR CONDITIONS THAT AFFECT, OR MAY AFFECT CONSTRUCTION INCLUDING, BUT NOT LIMITED TO, EXISTING UTILITIES, UNDERGROUND OBSTRUCTIONS, TRAFFIC PATTERNS, LOCAL INCURMENTS, ADJACENT ACTIVITIES, ETC. FAILURE TO CONSIDER SITE CONDITIONS SHALL NOT BE CAUSE FOR CLAIM OF ADDITIONAL COSTS.
- CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND LICENSES TO COMPLETE THE PROJECT. OBTAINING PERMITS OR DELAYS, IS NOT CAUSE FOR DELAY OF THE CONTRACT OR SCHEDULE.
- CONTRACTOR SHALL NOTIFY ALL INTERESTED GOVERNING AGENCIES, LIABILITY COMPANIES AFFECTED BY THIS CONSTRUCTION PROJECT, AND DIGGERS HOTLINE IN ADVANCE OF CONSTRUCTION TO COMPLY WITH ALL APPLICABLE STANDARDS.
- SAFETY IS THE SOLE RESPONSIBILITY OF THE CONTRACTOR. THE CONTRACTOR SHALL BE RESPONSIBLE TO INITIATE, INSTITUTE, ENFORCE, MAINTAIN, AND SUPERVISE ALL SAFETY PRECAUTIONS AND JOB SITE SAFETY PROGRAMS IN CONNECTION WITH THE WORK.
- CONTRACTOR SHALL KEEP THE JOBSITE CLEAN AND ORDERLY AT ALL TIMES. ALL LOCATIONS OF THE SITE SHALL BE KEPT IN A WORKING MANNER SUCH THAT DEBRIS IS REMOVED CONTINUOUSLY AND ALL RESPECTIVE CONTRACTORS OPERATE UNDER GENERAL "GOOD HOUSEKEEPING".
- THE CONTRACTOR SHALL INDEMNIFY THE OWNER, ENGINEER, AND THEIR AGENTS FROM ALL LIABILITY INVOLVED WITH THE CONSTRUCTION, INSTALLATION, AND TESTING OF THE WORK ON THIS PROJECT.

EXISTING	PROPOSED
Sanitary Sewer Manhole	Sanitary Sewer Manhole
Storm Sewer Manhole	Storm Sewer Manhole
Storm Sewer Catch Basin (Round Casting)	Storm Sewer Catch Basin (Rectangular Casting)
Precast Flamed End Section	Precast Flamed End Section
Manhole Box	Manhole Box
Fire Hydrant	Fire Hydrant
Clearcut	Clearcut
Sanitary Sewer	Sanitary Sewer
Storm Sewer	Storm Sewer
Water Main	Water Main
Gas Main	Gas Main
Telephone Line	Telephone Line
Utility Crossing	Utility Crossing
Lighting	Lighting
Electrical Transformer	Electrical Transformer
Power Pole With Light	Power Pole With Light
Guy Wire	Guy Wire
Street Sign	Street Sign
Spot Elevation	Spot Elevation
Wetlands	Wetlands
Floodway	Floodway
High Water Level (HWL)	High Water Level (HWL)
Normal Water Level (NWL)	Normal Water Level (NWL)
Direction of Surface Flow	Direction of Surface Flow
Outlet on Swale	Outlet on Swale
Overflow Relief Routing	Overflow Relief Routing
Inlet with Trunk Size	Inlet with Trunk Size
Soil Boring	Soil Boring
Topsoil Profile	Topsoil Profile
Fence Line, Temporary	Fence Line, Temporary
Fence Line, Wire	Fence Line, Wire
Fence Line, Chain Link or Iron	Fence Line, Chain Link or Iron
Fence Line, Wood or Plastic	Fence Line, Wood or Plastic
Concrete Sidewalk	Concrete Sidewalk
Curb and Gutter	Curb and Gutter
Reversed Pitch Curb & Gutter	Reversed Pitch Curb & Gutter
Flagment Line	Flagment Line

ABBREVIATIONS	MANHOLE
BN	Bottom of Pipe
BL	Long Cord of Curve
C	Center of Curve
CB	Catch Basin
D	Degree of Curve
EP	Edge of Pavement
FG	Finished Grade
FL	Finished Floor
FR	Frame
FT	Finished Top of Foundation
FTG	Finished Top of Foundation Wall
HW	High Water Level
NWL	Normal Water Level
L	Length of Curve

PLAN DESIGN DELIVER

PINNACLE ENGINEERING GROUP

CROATIAN EAGLES SOCCER CLUB
 FRANKLIN, WISCONSIN

COVER

REVISIONS	DATE	BY	DESCRIPTION
1	12/12/2010	JANY	ISSUE FOR PERMIT
2	01/20/2011	JANY	ISSUE FOR PERMIT
3	02/22/2011	JANY	ISSUE FOR PERMIT
4	03/24/2011	JANY	ISSUE FOR PERMIT
5	03/27/2011	JANY	ISSUE FOR PERMIT

DATE	12/12/2010
TIME	09:50 AM
LOCATION	1000 S. 75th ST., FRANKLIN, WI 53132

COVER

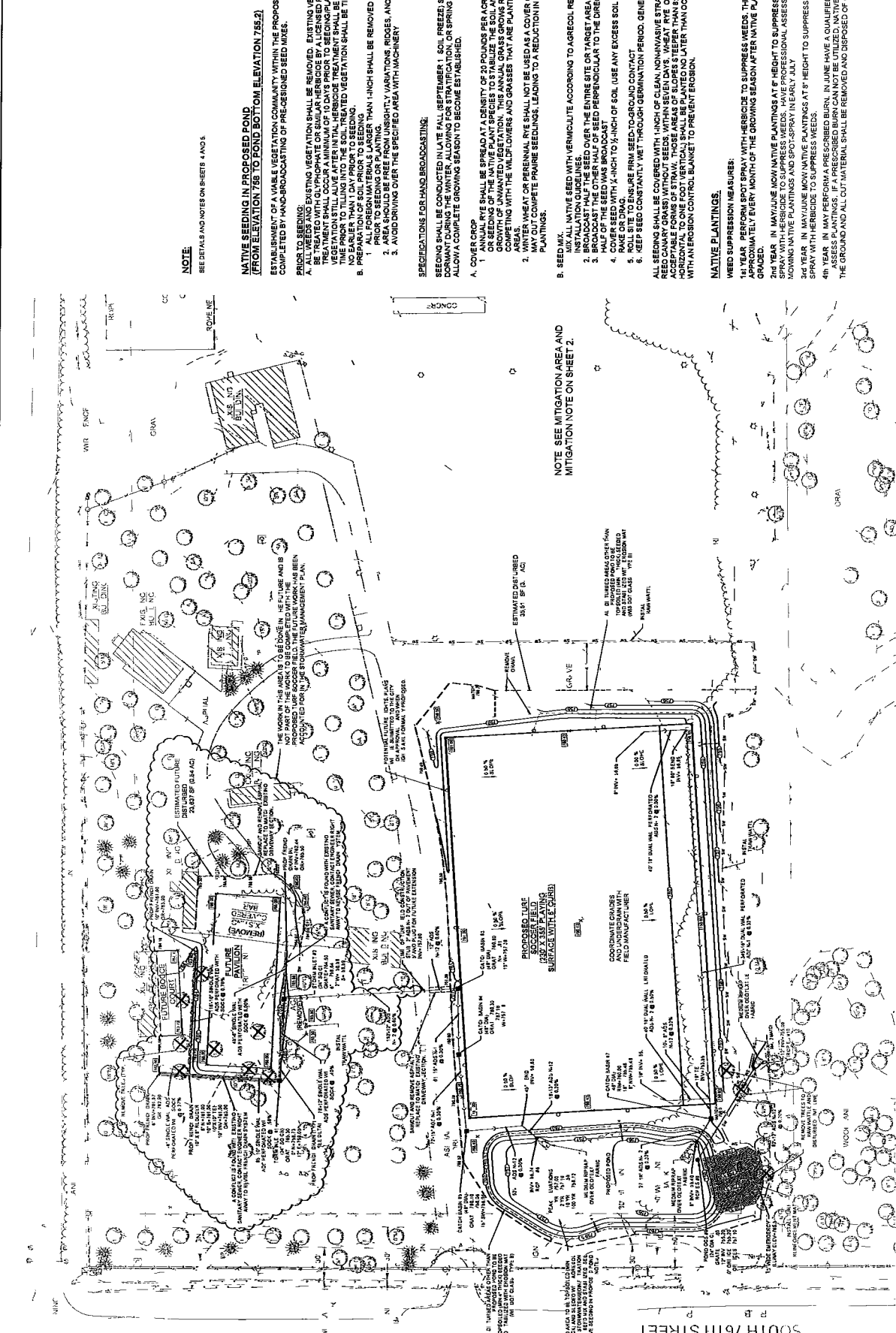
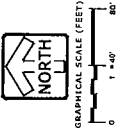
LANDOWNER	APPLICANT
FEDERATION OF CROATIAN SOCIETIES INC ATTN: TOMISLAV KUZMANOVIC 1942 S. 75th ST. WEST PALM BEACH, FL 33411-1122 (407) 754-7722	CROATIAN EAGLES SOCCER CLUB ATTN: FREDY JANY 9140 S. 75th ST. WEST PALM BEACH, FL 33411-1122 (407) 754-7722

CIVIL ENGINEERING CONTACTS
ANTHONY S. ZANDOR, P.E. 1000 S. 75th ST., SUITE 100 WEST PALM BEACH, FL 33411 (561) 754-8888



DIGGERS HOTLINE
 Total Free (800) 242-8581
 Website: www.diggershotline.com

PINNACLE ENGINEERING GROUP, LLC
 1000 S. 75th ST., SUITE 100
 WEST PALM BEACH, FL 33411
 (561) 754-8888
 www.pinnacle-engr.com



NOTE:
SEE DETAILS AND NOTES ON SHEETS 4 AND 5.

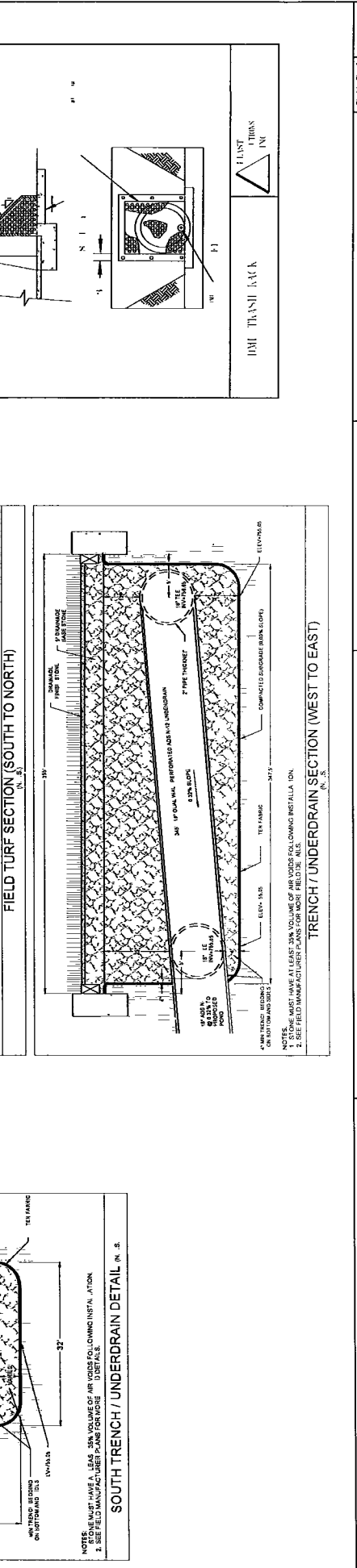
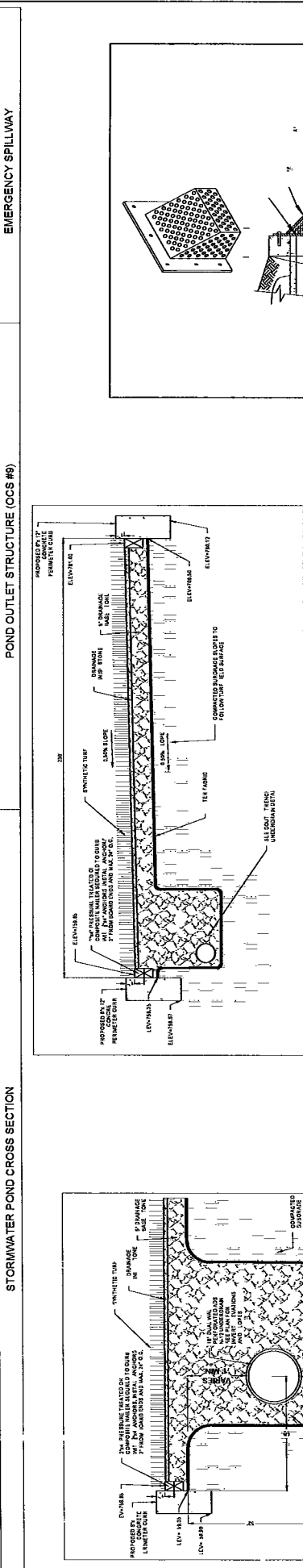
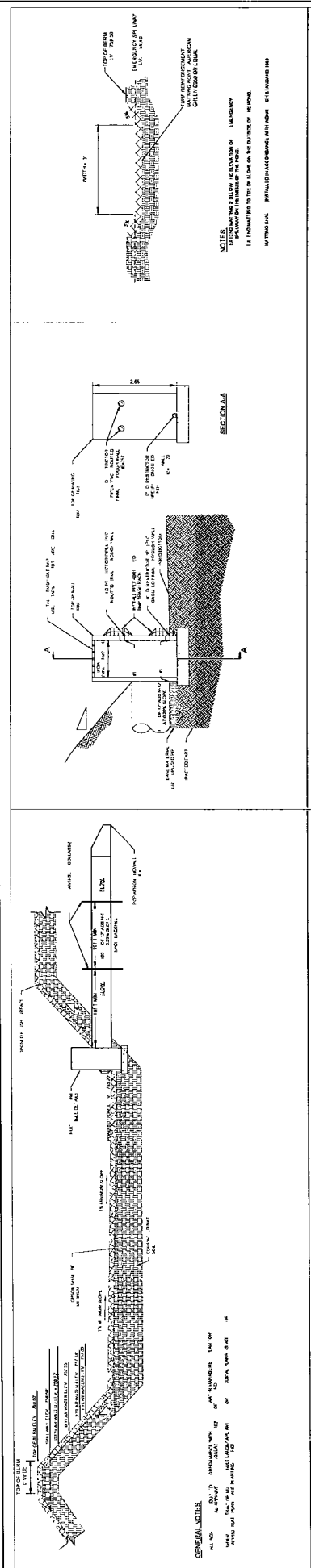
**NATIVE SEEDING IN PROPOSED POND
(FROM ELEVATION 765 TO POND BOTTOM ELEVATION 755.2)**
ESTABLISHMENT OF A VIABLE VEGETATION COMMUNITY WITHIN THE PROPOSED POND WILL BE COMPLETED BY HAND-BROADCASTING OF PRE-DESIGNED SEED MIXES.
PROS TO SEEDING:
A. ALL WEEDS AND EXISTING VEGETATION SHALL BE REMOVED. EXISTING VEGETATION SHALL BE TREATED WITH GLYPHOPHATE OR SIMILAR HERBICIDE BY A LICENSED PROFESSIONAL. TREATMENT SHALL OCCUR A MINIMUM OF 10 DAYS PRIOR TO SEEDING.
B. SEEDING SHALL BE COMPLETED PRIOR TO THE END OF THE GROWING SEASON. SEEDING TIME PRIOR TO TILLING INTO THE SOIL. TREATED VEGETATION SHALL BE TILLED INTO THE SOIL NO EARLIER THAN 1 DAY PRIOR TO SEEDING.
CONCERNS TO SEEDING:
1. ALL FOREIGN MATERIALS LARGER THAN 1/4 INCH SHALL BE REMOVED FROM THE SOIL PRIOR TO SEEDING OR PLANTING.
2. AREA SHOULD BE FREE FROM UNBRIGHTLY VARIATIONS, RIDGES, AND DEPRESSIONS.
3. AVOID DRIVING OVER THE SPECIFIED AREA WITH MACHINERY.

SPECIFICATIONS FOR HAND BROADCASTING:
SEEDING SHALL BE CONDUCTED IN LATE FALL (SEPTEMBER 1), SOIL FREEZES SO THAT SEEDS MAY LIE DORMANT DURING THE WINTER, ALLOWING FOR STRATIFICATION, OR SPRING (MARCH-JUNE 1) TO ALLOW A COMPLETE GROWING SEASON TO BECOME ESTABLISHED.
A. COVER CROP
1. ANNUAL RYE SHALL BE SPREAD AT A DENSITY OF 25 POUNDS PER ACRE DURING THE PLANTING SEASON. SEEDS SHALL BE SPREAD AT A DENSITY OF 25 POUNDS PER ACRE. SEEDS SHALL BE GROWN TO MATURE AND ALLOWED TO GO TO SEED. THIS ANNUAL GRASS GROWS RAPIDLY WITHOUT COMPETING WITH THE W/DPLOWERS AND GRASSES THAT ARE PLANTED IN THE TARGET AREA.
2. WINTER WHEAT OR PERENNIAL RYE SHALL NOT BE USED AS A COVER CROP. THESE GRASSES MAY OUTCOMPETE PRAIRIE SEEDLINGS, LEADING TO A REDUCTION IN THE SUCCESS OF THE PLANTINGS.
B. SEED MIX
MIX ALL NATIVE SEED WITH VERMICULITE ACCORDING TO AGRICULTURAL RECOMMENDATIONS AND IN ACCORDANCE WITH THE VERMICULITE MANUFACTURER'S INSTRUCTIONS.
3. BROADCAST THE OTHER HALF OF SEED PERPENDICULAR TO THE DIRECTION THAT THE FIRST HALF OF THE SEED WAS BROADCAST.
4. RAKE SEEDS WITH 1/4 INCH TO 1/2 INCH OF SOIL. USE ANY EXCESS SOIL FROM THE SITE WITH A RAKE TO ENSURE CONSTANTLY WET THROUGH GERMINATION PERIOD. GENERALLY 3 WEEKS.
5. ROLL SITE TO ENSURE FIRM SEED-TO-GROUND CONTACT.
6. KEEP SEED CONSTANTLY WET THROUGH GERMINATION PERIOD. GENERALLY 3 WEEKS.
ALL SEEDING SHALL BE COVERED WITH 1 INCH OF CLEAN NON-NUTRIENT STRAW/NO NUTRIENT OR REED CANARY GRASS) WITHOUT SEEDS. WITHIN SEVEN DAYS, WHEAT, RYE, OATS, OR BARLEY ARE TO BE PLANTED IN THE TARGET AREAS OF SLOPES STEEPER THAN 8:1 (EIGHT FEET HORIZONTAL TO ONE FOOT VERTICAL). SEEDS SHALL BE PLANTED IN EARLY OCTOBER, AND STAMED WITH AN EROSION CONTROL BLANKET TO PREVENT EROSION.

NATIVE PLANTINGS:
WEED SUPPRESSION MEASURES:
1. 14 YEAR PERFORM SPOT SPRAY WITH HERBICIDE TO SUPPRESS WEEDS. THIS SHOULD OCCUR APPROXIMATELY EVERY MONTH OF THE GROWING SEASON AFTER NATIVE PLANTINGS HAVE BEEN ROUGH GRADED.
2. 2ND YEAR IN MAY/JUNE MOW NATIVE PLANTINGS AT 6" HEIGHT TO SUPPRESS THE WEEDS. PERFORM SPOT SPRAY WITH HERBICIDE TO SUPPRESS WEEDS. HAVE PROFESSIONAL ASSESS PLANTINGS. REPEAT 2ND YEAR IN MAY/JUNE MOW NATIVE PLANTINGS AT 8" HEIGHT TO SUPPRESS THE WEEDS. PERFORM SPOT SPRAY WITH HERBICIDE TO SUPPRESS WEEDS.
3. 3RD YEAR IN MAY/JUNE MOW NATIVE PLANTINGS AT 8" HEIGHT TO SUPPRESS THE WEEDS. PERFORM SPOT SPRAY WITH HERBICIDE TO SUPPRESS WEEDS.
4. 4TH YEAR IN MAY PERFORM A PRESCRIBED BURN. IN LINE HAVE A QUALIFIED PROFESSIONAL ASSESS PLANTINGS. IF A PRESCRIBED BURN CAN NOT BE UTILIZED, NATIVE PLANTINGS SHALL BE CUT TO THE GROUND AND ALL CUT MATERIAL SHALL BE REMOVED AND DISPOSED OF OFF SITE.

NOTE SEE MITIGATION AREA AND MITIGATION NOTE ON SHEET 2.

<p>PLANT DESIGN DELIVER</p> <p>PINNACLE ENGINEERING GROUP ENGINEERING IN A WIDE RANGE OF SOLUTIONS SURROUNDING</p>		<p>CROATIAN EAGLES SOCCER CLUB FRANKLIN, WISCONSIN</p>		<p>GRADING & EROSION CONTROL PLAN</p>																
<p>1. DATE: 08/20/2024</p> <p>2. DRAWN BY: J. W. [REDACTED]</p> <p>3. CHECKED BY: J. W. [REDACTED]</p> <p>4. APPROVED BY: J. W. [REDACTED]</p>	<p>5. CITY DEVELOPMENT COMMITTEE: [REDACTED]</p> <p>6. PERMIT NO.: [REDACTED]</p> <p>7. SHEET NO.: 3</p> <p>8. TOTAL SHEETS: 5</p>	<p>REVISIONS</p> <table border="1"> <thead> <tr> <th>NO.</th> <th>DATE</th> <th>DESCRIPTION</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>08/20/2024</td> <td>ISSUE FOR PERMIT</td> </tr> <tr> <td>2</td> <td>08/20/2024</td> <td>ISSUE FOR PERMIT</td> </tr> <tr> <td>3</td> <td>08/20/2024</td> <td>ISSUE FOR PERMIT</td> </tr> <tr> <td>4</td> <td>08/20/2024</td> <td>ISSUE FOR PERMIT</td> </tr> </tbody> </table>				NO.	DATE	DESCRIPTION	1	08/20/2024	ISSUE FOR PERMIT	2	08/20/2024	ISSUE FOR PERMIT	3	08/20/2024	ISSUE FOR PERMIT	4	08/20/2024	ISSUE FOR PERMIT
NO.	DATE	DESCRIPTION																		
1	08/20/2024	ISSUE FOR PERMIT																		
2	08/20/2024	ISSUE FOR PERMIT																		
3	08/20/2024	ISSUE FOR PERMIT																		
4	08/20/2024	ISSUE FOR PERMIT																		



REVISIONS		CONSTRUCTION DETAILS	
NO.	DATE	BY	CHKD.
1.	10/15/20	J. DELIVER	J. DELIVER
2.	10/15/20	J. DELIVER	J. DELIVER
3.	10/15/20	J. DELIVER	J. DELIVER
4.	10/15/20	J. DELIVER	J. DELIVER
5.	10/15/20	J. DELIVER	J. DELIVER

CROATIAN EAGLES SOCCER CLUB
FRANKLIN, WISCONSIN

PINNACLE ENGINEERING GROUP
 ENGINEERING, ARCHITECTURE, SURVEYING

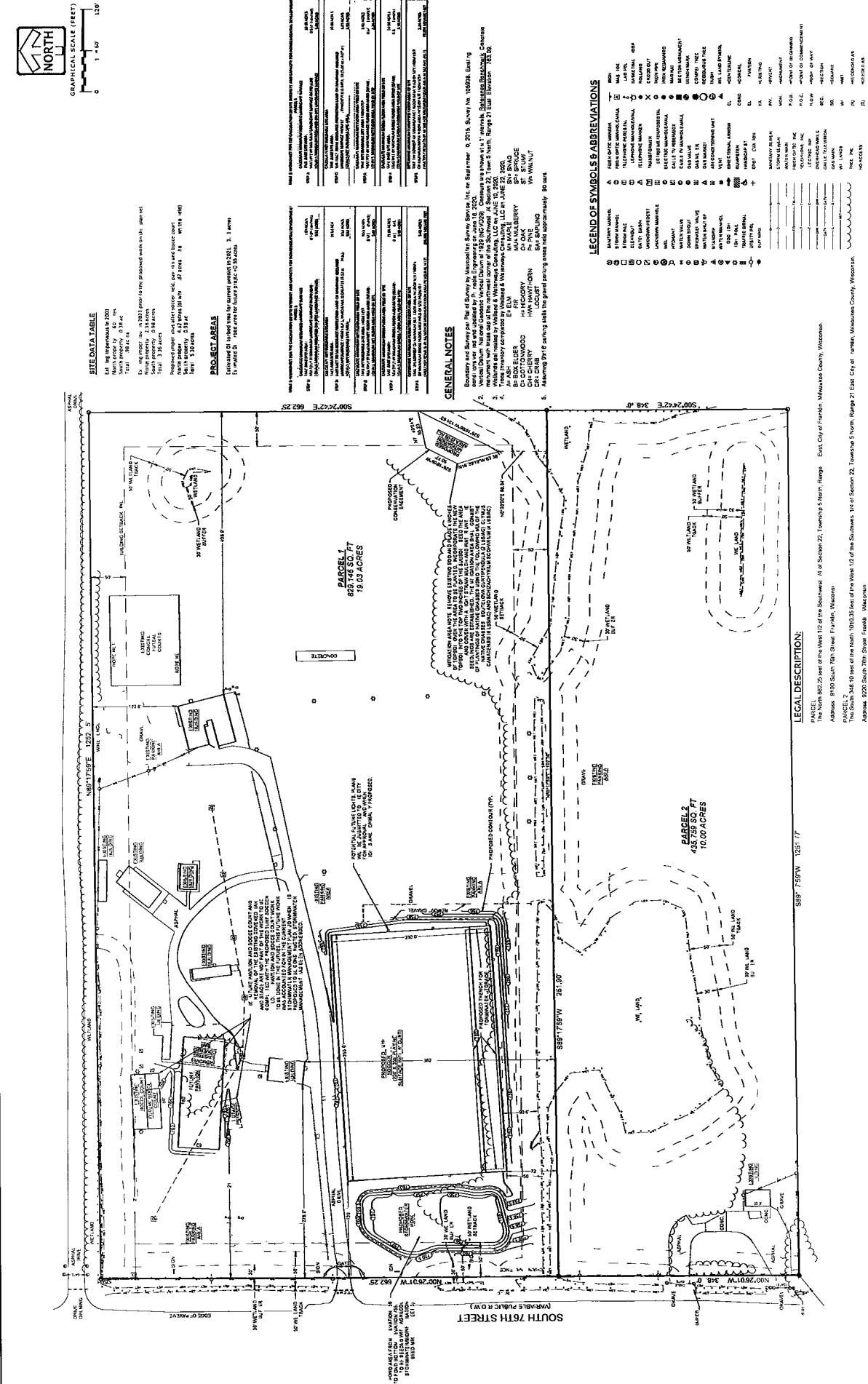
PLAN / DESIGN / DELIVER

UNIVERSITY OF WISCONSIN
 480 LINCOLN DRIVE
 MADISON, WI 53706
 TEL: 608/263-1000
 FAX: 608/263-1001
 WWW: WWW.PINNACLE-ENG.COM

SHEET 5

REVISED MITIGATION EXHIBIT

Sheet 2 – 5 of proposed
Site Plan



SITE DATA TABLE

1. Lot 10, Township 5 North, Range 21 East, City of Franklin, Milwaukee County, Wisconsin.
 2. 100' wide utility easement for 110KV transmission line.
 3. 100' wide utility easement for 110KV transmission line.
 4. 100' wide utility easement for 110KV transmission line.
 5. 100' wide utility easement for 110KV transmission line.
 6. 100' wide utility easement for 110KV transmission line.
 7. 100' wide utility easement for 110KV transmission line.
 8. 100' wide utility easement for 110KV transmission line.
 9. 100' wide utility easement for 110KV transmission line.
 10. 100' wide utility easement for 110KV transmission line.

PROJECT AREAS

1. Soccer Field
 2. Clubhouse
 3. Parking Area
 4. Building
 5. Wetland
 6. Utility Easement
 7. Tree Area
 8. Access Road
 9. Fencing
 10. Landscaping

GENERAL NOTES

1. Boundary and Survey per Plat of Survey by Registered Surveyor, Inc. on September 2, 2015, Survey No. 105996. Existing Vertical Datum: National Geodetic Vertical Datum of 1988 (NGVD83). Contour lines shown at 1' intervals. **Shaded Areas** - Contour Lines.
 2. Wetlands shown on this plan are based on field data collected on June 10, 2020. Wetlands are shown as follows: Wetland I (W1), Wetland II (W2), Wetland III (W3), Wetland IV (W4), Wetland V (W5), Wetland VI (W6), Wetland VII (W7), Wetland VIII (W8), Wetland IX (W9), Wetland X (W10).
 3. Wetlands are shown on this plan as follows: Wetland I (W1), Wetland II (W2), Wetland III (W3), Wetland IV (W4), Wetland V (W5), Wetland VI (W6), Wetland VII (W7), Wetland VIII (W8), Wetland IX (W9), Wetland X (W10).
 4. All wetlands are shown on this plan as follows: Wetland I (W1), Wetland II (W2), Wetland III (W3), Wetland IV (W4), Wetland V (W5), Wetland VI (W6), Wetland VII (W7), Wetland VIII (W8), Wetland IX (W9), Wetland X (W10).
 5. Wetlands are shown on this plan as follows: Wetland I (W1), Wetland II (W2), Wetland III (W3), Wetland IV (W4), Wetland V (W5), Wetland VI (W6), Wetland VII (W7), Wetland VIII (W8), Wetland IX (W9), Wetland X (W10).

LEGEND OF SYMBOLS & ABBREVIATIONS

1. 100' wide utility easement for 110KV transmission line.
 2. 100' wide utility easement for 110KV transmission line.
 3. 100' wide utility easement for 110KV transmission line.
 4. 100' wide utility easement for 110KV transmission line.
 5. 100' wide utility easement for 110KV transmission line.
 6. 100' wide utility easement for 110KV transmission line.
 7. 100' wide utility easement for 110KV transmission line.
 8. 100' wide utility easement for 110KV transmission line.
 9. 100' wide utility easement for 110KV transmission line.
 10. 100' wide utility easement for 110KV transmission line.

REVISIONS

1. 100' wide utility easement for 110KV transmission line.
 2. 100' wide utility easement for 110KV transmission line.
 3. 100' wide utility easement for 110KV transmission line.
 4. 100' wide utility easement for 110KV transmission line.
 5. 100' wide utility easement for 110KV transmission line.
 6. 100' wide utility easement for 110KV transmission line.
 7. 100' wide utility easement for 110KV transmission line.
 8. 100' wide utility easement for 110KV transmission line.
 9. 100' wide utility easement for 110KV transmission line.
 10. 100' wide utility easement for 110KV transmission line.

LEGAL DESCRIPTION

PARCEL 1
 The North 862.20 feet of the West 1/2 of the Southwest 1/4 of Section 22, Township 5 North, Range 21 East, City of Franklin, Milwaukee County, Wisconsin.
 Address: 9100 South 76th Street, Franklin, Wisconsin.
 PARCEL 2
 The South 344.10 feet of the North 1010.35 feet of the West 1/2 of the Southwest 1/4 of Section 22, Township 5 North, Range 21 East, City of Franklin, Milwaukee County, Wisconsin.
 Address: 9220 South 76th Street, Franklin, Wisconsin.

PLANNING DESIGN DELIVER

1. 100' wide utility easement for 110KV transmission line.
 2. 100' wide utility easement for 110KV transmission line.
 3. 100' wide utility easement for 110KV transmission line.
 4. 100' wide utility easement for 110KV transmission line.
 5. 100' wide utility easement for 110KV transmission line.
 6. 100' wide utility easement for 110KV transmission line.
 7. 100' wide utility easement for 110KV transmission line.
 8. 100' wide utility easement for 110KV transmission line.
 9. 100' wide utility easement for 110KV transmission line.
 10. 100' wide utility easement for 110KV transmission line.

PINNACLE ENGINEERING GROUP

1. 100' wide utility easement for 110KV transmission line.
 2. 100' wide utility easement for 110KV transmission line.
 3. 100' wide utility easement for 110KV transmission line.
 4. 100' wide utility easement for 110KV transmission line.
 5. 100' wide utility easement for 110KV transmission line.
 6. 100' wide utility easement for 110KV transmission line.
 7. 100' wide utility easement for 110KV transmission line.
 8. 100' wide utility easement for 110KV transmission line.
 9. 100' wide utility easement for 110KV transmission line.
 10. 100' wide utility easement for 110KV transmission line.

PROPOSED SITE PLAN

1. 100' wide utility easement for 110KV transmission line.
 2. 100' wide utility easement for 110KV transmission line.
 3. 100' wide utility easement for 110KV transmission line.
 4. 100' wide utility easement for 110KV transmission line.
 5. 100' wide utility easement for 110KV transmission line.
 6. 100' wide utility easement for 110KV transmission line.
 7. 100' wide utility easement for 110KV transmission line.
 8. 100' wide utility easement for 110KV transmission line.
 9. 100' wide utility easement for 110KV transmission line.
 10. 100' wide utility easement for 110KV transmission line.

GRAPHICAL SCALE (FEET)

1" = 40'

www.pinnacle engr.com

June 11, 2021

Property Records Drafting Technician
Milwaukee County Register of Deeds
901 North 9th Street
Milwaukee, WI 53233

RE: **Preliminary Review of CERTIFIED SURVEY MAP**

A redivision of Lot 2 of Certified Survey Map No 8546 being a redivision of Outlot 1, Block 11 of the Plat of Franklin Business Park Addition No. 1 and being part of the Southwest Quarter (SW 1/4) of Section 26. Town 5 North, Range 21 East City of Franklin, Milwaukee County, Wisconsin.

Tax Key Number(s): 930 1004 000

Applicant: MLG Development Inc

Enclosed are two (2) exact copies of a survey for your preliminary review and comments along with a check for \$75.00.

Please review the enclosed and let us know your recommendations by June 30, 2021.

We appreciate your cooperation.

Sincerely,

Régulo Martínez-Montilva
Principal Planner
Department of City Development

Enclosures

cc: Ronnie Asuncion, Engineering Technician
File

June 11, 2021

Oak Creek-Franklin Joint School District
7630 S 10th Street
Oak Creek, WI 53154

RE: Certified Survey Map
A redivision of Lot 2 of Certified Survey Map No 8546 being a redivision of Outlot 1, Block 11 of the Plat of Franklin Business Park Addition No. 1 and being part of the Southwest Quarter (SW 1/4) of Section 26. Town 5 North, Range 21 East City of Franklin, Milwaukee County, Wisconsin.

Tax Key Number(s): **930 1004 000**
Applicant: **Boomtown LLC**

To the Attention of the School Board:

Enclosed is a copy of a land division request within your jurisdiction filed with the Department of City Development of the City of Franklin for your review and recommendation. A copy of the application is being forwarded to you per the requirement of the City of Franklin Unified Development Ordinance.

The results of review, with objection or no objection, would be appreciated by June 30, 2021. Comments may be submitted electronically to generalplanning@franklinwi.gov.

If you should have any questions or comments in regards to this matter, please contact the Department of City Development at 414.425.4024.

Sincerely,

Régulo Martínez-Montilva
Principal Planner
Department of City Development

Enclosures

cc: City of Franklin Engineering Department

blank page

APPROVAL <i>Slw</i>	REQUEST FOR COUNCIL ACTION	MEETING DATE June 15, 2021
Reports and Recommendations	Ordinance Amendment to update Chapter 169, License and Permits associated with the Health Department	ITEM NUMBER G.2.

Background: The Health Department acts as an agent for the State of Wisconsin Department of Agriculture and Consumer Protection (DATCP) to license and inspect all local food, lodging, and public water attraction facilities. Various fees fund these Health Department inspection services. While the amounts for licensing fees were updated in 2020 and remain unchanged, DATCP has made changes to the fee structure of Wisconsin Administrative Rule ATCP 75 that changes how Franklin's retail food establishments may be categorized for license year 2021-2022.

Analysis: The changes to ATCP 75 include the renaming of establishment types as well as the use of a risk-based licensing scoring system to determine license fees. Each retail food establishment will be assessed on scale using seventeen categories. Establishments will then fall into one of three groups which will determine their license fee for the upcoming license year:

- Simple (score of ≥ 2.5)
- Moderate (score 2.5 - 4.5)
- Complex (score 4.5 or more)

The majority of the licensed retail food establishments in Franklin were not impacted by the changes to ATCP 75; however, some were reclassified into another category with the results of their risk-based assessment score and this will lead to a change in their annual license fee moving forward. These changes were outlined in communications from the Health Department to the establishments over the last several months.

Recommendation: The Director of Health and Human Services recommends approval of the ordinance amendment to update Chapter 169, License and Permits per changes to Wisconsin Administrative Rule ATCP 75.

COUNCIL ACTION REQUESTED

The Director of Health and Human Services requests approval of the ordinance amendment to update Chapter 169, License and Permits associated with the Health Department.

Health Department: CD

ORDINANCE NO 2021 - _____

AN ORDINANCE TO AMEND § 169-1 OF THE MUNICIPAL CODE, "LICENSES REQUIRED"
TO UPDATE THE HEALTH DEPARTMENT LICENSE CATEGORIES AND FEES AS
REFERRED TO BY § 138-28 OF THE MUNICIPAL CODE, "FEES."

WHEREAS, § 138-28. of the Municipal Code of the City of Franklin provides that "[t]he fees for licensure and for services and activities performed by the Health Department in carrying out its responsibilities under this code shall be determined by ordinance of the Common Council, as may be modified from time to time as it so shall determine, and shall be set forth in Chapter 169 of this code"; and

WHEREAS, the Common Council having found and determined that such amendment is necessary to correct identified omission and allow the Health Department to update its application forms, which is part of its operating budget.

NOW, THEREFORE, the Mayor and Common Council of the City of Franklin, Wisconsin, do ordain as follows:

SECTION 1. § 169-1. of the Municipal Code of the City of Franklin, Wisconsin, is hereby amended, under the section indicating fees for Chapter 138, entitled "Health Department" to read as follows

**"Retail Food Establishment – Not Serving Meals License Fees
(Includes Mobile Retail Food Establishment – Not Serving Meals)"**

Complex	\$1,514.50
Moderate	\$733.50
Simple TCS (final product TCS)	\$503 00
Simple Non-TCS (final product Non-TCS)	\$256.00
Prepackaged	\$219.50
Micro Market Single Location	\$44 00
Micro Market Multiple Locations	\$66.00

**"Retail Food Establishment Not Serving Meals Pre-inspection Fees
(Includes Mobile Retail Food Establishment – Not Serving Meals)"**

Complex	\$460.00
---------	----------

Moderate	\$225.00
Simple TCS (final product TCS)	\$160.00
Simple Non-TCS (final product Non-TCS)	\$130.00
Prepackaged	\$90.00
“Retail Food Establishment Not Serving Meals Reinspection Fees (Includes Mobile Retail Food Establishment – Not Serving Meals)”	
Complex	\$280.00
Moderate	\$230.00
Simple TCS (final product TCS)	\$180.00
Simple Non-TCS (final product Non-TCS)	\$155.00
Prepackaged	\$105.00
“Retail Food Establishment Serving Meals/Mobile Retail Food Establishment Serving Meals License Fees”	
Prepackaged	\$315.50
Simple	\$460.00
Moderate	\$505.00
Complex	\$711.00
Additional Prep Area	\$120.00
“Retail Food Establishment Serving Meals/Mobile Retail Food Establishment Serving Meals Pre-Inspection Fees”	
Prepackaged	\$130.00
Simple	\$165.00
Moderate	\$265.00
Complex	\$365.00

“Retail Food Establishments Serving Meals/Mobile Retail Food Establishment Serving Meals Re-Inspection Fees”

Prepackaged	\$155.00
Simple	\$180.00
Moderate	\$230 00
Complex	\$280 00

“Retail Food Establishments Serving Meals and Not Serving Meals Miscellaneous Licenses and Services Fees”

Operating without a License	\$749 00
Operating without a Certified Food Manager	\$150.00
Late License Application	\$100.00
Duplicate License	\$20.00

“Mobile and Transient Retail Food Establishment Licenses or Fees”

Transient Retail Food Establishment License Fee	\$170.00
Mobile Retail Food Establishment Not Serving Meals Inspection Fee	\$75.00
Mobile Retail Food Establishment Serving Meals Inspection Fee	\$125 00
Transient Retail Food Establishment Inspection Fee	\$125.00
Late Application Fee	\$100 00

School Kitchen/Department of Public Instruction Fees

Production kitchen site	\$579 00
Satellite kitchen site	\$243.00
School pre-inspection	\$250 00
School reinspection	\$200.00

Swimming Pool License and Fees

Swimming Pool License	\$465.00
Swimming Pool Pre-Inspection	\$165.00
Swimming Pool Reinspection	\$155.00
Swimming Pool Late Application	\$100.00
Swimming Pool Duplicate License	\$20.00

Whirlpool License	\$465.00
Operating Without a License	\$749.00

Lodging Establishment License Fees

Tourist Rooming House License	\$165.00
Tourist Rooming House Pre-Inspection	\$75.00
Bed and Breakfast License	\$195.00
Bed and Breakfast Pre-Inspection	\$75.00
Hotel/Motel Base License (5-30 rooms)	\$404.00
Hotel/Motel Base License (31-99 rooms)	\$558.00
Hotel/Motel Base License (100-199 rooms)	\$738.00
Hotel/Motel Base License (200+ rooms)	\$900.00
Hotel/Motel Pre-Inspection	\$395.00
Hotel/Motel Reinspection	\$260.00
Educational Campground License	\$200.00
Educational Campground Pre-Inspection	\$85.00
Temporary Campground License	\$200.00
Temporary Campground Pre-Inspection	\$85.00
Late Application	\$100.00
Duplicate License	\$20.00
Operating Without a License	\$749.00

Plan Review

Repeat Plan Review Charge (per occurrence)	\$100.00
--------------------------------------------	----------

SECTION 2 The terms and provisions of this ordinance are severable. Should any term or provision of this ordinance be found to be invalid by a court of competent jurisdiction, the remaining terms and provisions shall remain in full force and effect

SECTION 3. All ordinances and parts of ordinances in contravention to this ordinance are hereby repealed.

SECTION 4. This ordinance shall take effect and be in force from and after its passage and publication

Introduced at a regular meeting of the Common Council of the City of Franklin this _____ day of June, 2021, by _____.

Passed and adopted at a regular meeting of the Common Council of the City of Franklin this _____ day of June, 2021.

APPROVED:

Stephen R. Olson, Mayor

ATTEST.

Sandra L. Wesolowski, City Clerk

AYES _____ NOES _____ ABSENT _____

Current Ordinance Categories	New Categories (Beginning July 1, 2021)	Fee Amount
<u>Retail Food Establishment license fees</u>	<u>Retail Food Establishment-Not Serving Meals License Fees (Includes Mobile Retail Food Establishment-Not Serving Meals)</u>	
Food sales greater than \$1,000,000 and process potentially hazardous foods (TCS foods)	Complex	1,514.50
Food sales at least \$25,000 and less than \$1,000,000 and process potentially hazardous foods (TCS foods)	Moderate	733.50
Food sales of at least \$25,000 and process non-potentially hazardous foods (non-TCS foods)	Simple TCS (final product TCS)	503.00
Food sales less than \$25,000 and process food-potentially hazardous (TCS) or non-potentially hazardous (no-TCS)	Simple Non-TCS (final product Non-TCS)	256.00
Not engaged in food processing	Prepackaged	219.00
<u>Retail Food Establishment Preinspection Fees</u>	<u>Retail Food Establishment Not Serving Meals Preinspection Fees (Includes Mobile Retail Food Establishment-Not Serving Meals)</u>	
Food sales greater than \$1,000,000 and process potentially hazardous foods (TCS foods)	Complex	460.00
Food sales at least \$25,000 and less than \$1,000,000 and process potentially hazardous foods (TCS foods)	Moderate	225.00
Food sales of at least \$25,000 and process non-potentially hazardous foods (non-TCS foods)	Simple TCS (final product TCS)	160.00

Food sales less than \$25,000 and process food-potentially hazardous (TCS) or non-potentially hazardous (no-TCS)	Simple Non-TCS (final product Non-TCS)	130.00
Not engaged in food processing	Prepackaged	90.00
Current Ordinance Categories		Fee Amount
<u>Retail Food Establishment Reinspection Fees</u>		
	<u>Retail Food Establishment Not Serving Meals</u>	
	<u>Reinspection Fees(Includes Mobile Retail Food Establishment-Not Serving Meals)</u>	
Food sales greater than \$1,000,000 and process potentially hazardous foods (TCS foods)	Complex	280.00
Food sales at least \$25,000 and less than \$1,000,000 and process potentially hazardous foods (TCS foods)	Moderate	230.00
Food sales of at least \$25,000 and process non-potentially hazardous foods (non-TCS foods)	Simple TCS (final product TCS)	180.00
Food sales less than \$25,000 and process food-potentially hazardous (TCS) or non-potentially hazardous (no-TCS)	Simple Non-TCS (final product Non-TCS)	155.00
Not engaged in food processing	Prepackaged	105.00
<u>Restaurant/Mobile License Fees</u>		
	<u>Retail Food Establishment Serving Meals/Mobile</u>	
	<u>Retail Food Establishment Serving Meals License Fees</u>	
Prepackaged	Prepackaged	315.50
Simple full service	Simple	460.00
Moderate full service	Moderate	505.00

Complex full service	Complex	711.00
Additional prep area	Additional Prep Area	120.00

Current Ordinance Categories	New Categories (Beginning July 1, 2021)	Fee Amount
<u>Restaurant preinspection fees</u>	<u>Retail Food Establishment Serving Meals/Mobile</u>	
	<u>Retail Food Establishment Serving Meals</u>	
	<u>Preinspection Fees</u>	
Prepackaged	Prepackaged	130.00
Simple Full Service	Simple	165.00
Moderate Full Service	Moderate	265.00
Complex Full Service	Complex	365.00
<u>Restaurant reinspection fees</u>	<u>Retail Food Establishments Serving Meals/Mobile</u>	
	<u>Retail Food Establishment Serving Meals</u>	
	<u>Reinspection Fees</u>	
Prepackaged	Prepackaged	155.00
Simple Full Service	Simple	180.00
Moderate Full Service	Moderate	230.00
Complex Full Service	Complex	280.00
<u>Restaurant and Retail Miscellaneous licenses or Service Fees</u>	<u>Retail Food Establishments Serving Meals and Not Serving Meals Miscellaneous Licenses and Services Fees</u>	

Operating without a license	Operating without a License	749.00
Operating without a certified food manager	Operating without a Certified Food Manager	150.00
Late license application	Late License Application	100.00
Duplicate license	Duplicate License	20.00
Current Ordinance Categories	New Categories (Beginning July 1, 2021)	Fee Amount
<u>Mobile and Temporary Licenses or Fees</u>	<u>Mobile and Transient Retail Food Establishment Licenses or Fees</u>	
Mobile-retail license fee		170.00
Temporary Restaurant License Fee	Transient Retail Food Establishment License Fee	170.00
Mobile Retail Inspection Fee	Mobile Retail Food Establishment Not Serving Meals Inspection Fee	75.00
Mobile Restaurant inspection fee	Mobile Retail Food Establishment Serving Meals Inspection Fee	125.00
Temporary restaurant inspection fee	Transient Retail Food Establishment Inspection Fee	125.00
Late application fee	Late application fee	100.00
Retail-service base license fee		175.00

All other categories listed below will remain the same, not impacted by changes from DATCP		
<u>School Kitchen/Department of Public Instruction Fees</u>		
Production Kitchen Site		579.00
Satellite Kitchen Site		243.00
School Pre-Inspection		250.00

School Reinspection	200.00
Swimming Pool License and Fees	
Swimming Pool License	465.00
Swimming Pool Pre-Inspection	165.00
Swimming Pool Reinspection	155.00
Swimming Pool Late Application	100.00
Swimming Pool Duplicate License	20.00
Whirlpool License	465.00
Operating Without a License	749.00
Hotel/Motel Licenses and Fees	
Hotel/Motel Base License (5-30 rooms)	404.00
Hotel/Motel Base License (31-99 rooms)	558.00
Hotel/Motel Base License (100-199 rooms)	738.00
Hotel/Motel Base License (200+ rooms)	900.00
Hotel/Motel Pre-Inspection	395.00
Hotel/Motel Reinspection	260.00
Hotel/Motel Late Application	100.00
Hotel/Motel Duplicate License	20.00
Operating Without a License	749.00
Misc Fees	
Micro Market License Single Location	44.00
Micro Market License Multiple Locations	66.00
Bed and Breakfast License	195.00
Bed and Breakfast Pre-Inspection	75.00
Tourist Rooming House License	165.00
Tourist Rooming House Pre-Inspection	75.00
Educational Campground License	200.00
Educational Campground Pre-Inspection	85.00
Temporary Campground License	200.00
Temporary Campground Pre-Inspection	85.00
Repeat Plan Review Charge (per occurrence)	100.00



Administrative Rule Changes to ATCP 75 — Fee Structure

75.08 Retail Food and Establishment Fees

The new food code utilizes a risk-based licensing approach. A hazard assessment will be completed for each type of establishment. Refer to **Table A on page 2** for the questions asked during an assessment.

Exceptions to the hazard assessment include a retail establishment serving only prepackaged foods or meals, a transient retail food establishment, a vending machine, a micro market, or a mobile retail food establishment base with no food preparation.

A retail food establishment shall be assigned to a license category by evaluating the complexity of the retail food establishment based on the criteria specified in Table A. License assignment by point value:

- 2.5 or less Simple
- 2.5 - 4.5 Moderate
- 4.5 or more Complex

Types of Retail Food Establishments

Retail food establishment—not serving meals.
 This includes mobile retail food establishment—not serving meals:

- Prepackaged TCS food
- Simple (final food product is Non-TCS)
- Simple (TCS)
- Moderate
- Complex

NOT ALL CHANGES ARE INCLUDED IN THIS FACT SHEET. PLEASE REVIEW THE ENTIRE UPDATED WISCONSIN FOOD CODE [FOUND HERE](#).

Retail food establishment—serving meals. This includes retail food establishment serving prepackaged meals and mobile retail food establishments—serving meals:

- Prepackaged TCS
- Simple
- Moderate
- Complex

Transient retail food establishment:

- Non-TCS food
- TCS food
- Prepackaged TCS food only

Mobile retail food establishment base:

No food preparation or processing activities. All other base license fees are calculated on the risk category assessment in **Table A** on page 2 for the activity conducted at the base

Vending:

- Vending machine operator
- Vending machine license

Micro markets:

- Single location
- Multiple location (on the same premises)



TABLE A

Determining Factors for Assigning License Categories	Points
A retail food establishment that only sells pre-packaged food or meal items, regardless if the food items are time/temperature controlled for safety food.	0
The retail food establishment does not serve meals and has annual gross food sale receipts less than \$25,000.	0.25
The retail food establishment does not serve meals and has annual gross food sale receipts more than \$25,000 but not more than \$1,000,000.	0.5
The retail food establishment does not serve meals and has annual gross food sale receipts more than \$1,000,000 but not more than \$5,000,000.	1
The retail food establishment does not serve meals and has annual gross food sale receipts more than \$5,000,000.	2
The retail food establishment contains a self-service salad or food bar.*	1
The retail food establishment handles raw poultry, meat, eggs or seafood.	1
The retail food establishment has a variance under 3-502.11 (special processing methods**) or a required HACCP plan under 3-502.12 (reduced oxygen packaging) of ATCP 75 Appendix, Wisconsin Food Code.	1
The retail food establishment has approval under 3-301.11 (bare hand contact plan) or 3-501.19 (time as a public health control plan) of ATCP 75 Appendix, Wisconsin Food Code.	1
The retail food establishment has a catering operation or processes, packages, or holds customer preordered meals or food items.	1
The retail food establishment does cold holding, hot holding, or reheating of time/temperature control for safety foods.	1
The retail food establishment does cooling of cooked or reheated time/temperature control for safety foods.	1
The retail food establishment prepares TCS food at its location and transports it to be sold, under the wholesale exemption for retail food establishments.	1
The retail food establishment serves or sells food that requires food processing activities including chopping, dicing, mixing, slicing, blanching, boiling, cooking, packaging, and assembly in order for that product to be served or sold.	1
The retail food establishment has one or more additional areas where food preparation activities occur.	1
The retail food establishment specifically prepares or serves food to a population identified as highly susceptible, such as a nursing home or day care.	1
The retail food establishment has a customer seating capacity greater than 75, or operates a motor vehicle drive-thru window for food purchase and service.	1

* If only "condiments" or other non-meal, ready-to-eat, non-TCS foods are offered or displayed for customer self-service, that display does not qualify as a salad or food bar, such as, but not limited to, pickles, onions, non-TCS dessert topping, relishes, garnishes, and bakery items

** Smoking, curing, using food additives or components for preservation rather than flavor, reduced oxygen packaging, operating a molluscan shellfish life-support system, custom processing, sprouting seeds or beans, or any other method as determined by the department to require a variance



Wisconsin Department of Agriculture, Trade and Consumer Protection
 Division of Food and Recreational Safety
 2811 Agriculture Dr., P O Box 8911, Madison, WI 53708
<https://www.datcp.wi.gov>

blank page

APPROVAL <i>Slw</i>	REQUEST FOR COUNCIL ACTION	MTG. DATE June 15, 2021
Reports & Recommendations	A RESOLUTION FOR A PROFESSIONAL SERVICES AGREEMENT WITH KUENY ARCHITECTS LLC FOR DPW AND FIRE NEEDS ASSESSMENT SERVICES PROJECT IN THE AMOUNT OF \$23,375	ITEM NO. G.3.

BACKGROUND

The Department of Public Works (DPW) has outgrown its facility at 7979 W. Ryan Road and the 2021 budget includes design work for a Highway Building Addition. Meanwhile, the Fire Department noted that with the recent and anticipated growth in the southwest part of Franklin, a fourth fire station is needed. The Fire Department then realized that if the fire station on S. 60th Street were relocated to the DPW site, the City could be served by three stations, instead of four. This relocation of a station would have a tremendous cost savings each year of operation.

Staff gleaned many names of reputable architects that have ability to perform a Master Plan and Space Needs Assessment Study for both the DPW and Fire Departments on the 20 acres of the 7979 W. Ryan Road site. As a result of that research, Kueny Architects and the team of Barrientos Design and Consulting / Zimmerman Architectural Studios were invited to tour existing Franklin facilities and interview for the project. After the interviews, Staff representing both departments made visits to a total 13 facilities of representative projects for the interviewed firms.

ANALYSIS

In the collective opinion of the Staff who conducted the site tours, participated in the interviews, and visited sample projects, Kueny Architects was selected as the firm most suited to Franklin’s needs for this project. Of special note, Kueny had a project where a Fire Department and DPW shared a building.

Enclosed is the agreement for Kueny with their proposal as attachment A. The proposal includes resumes for the project team and projects along with a detailed project approach. The agreement has a notice to proceed date for June 16, 2021 and is expected to finish in five months (mid-November). One product of this effort will provide a budget number(s) for a future project(s).

There will be opportunity for public input but the Franklin project team to coordinate closely with Kueny throughout the project will comprise the same individuals who interviewed the consultants:

- Shannon Anthione- Assistant Fire Chief of EMS
- Catherine Header- Fire Administration Assistant
- James Mayer- Assistant Fire Chief of Operations
- Glen Morrow- City Engineer
- Adam Remington- Fire Chief
- Kevin Schlueter- DPW Superintendent
- Ken Skowronski, JR- Board of Public Works member
- Peggy Steeno- Director of Administration

FISCAL NOTE

There is \$30,000 for “Highway Building Addition – design work” in the 2021 Public Works Capital Improvement Fund.

RECOMMENDATION MOTION

A motion to adopt Resolution 2021-____ a resolution for a professional services agreement with Kueny Architects LLC for DPW and Fire needs assessment services project in the amount of \$23,375.

Engineering Department: GEM

A G R E E M E N T

This AGREEMENT, made and entered into this 10th day of June, 2021, between the City of Franklin, 9229 West Loomis Road, Franklin, Wisconsin 53132 (hereinafter "CLIENT") and Kueny Architects (hereinafter "CONTRACTOR"), whose principal place of business is 10505 Corporate Drive Suite 100 Pleasant Prairie WI 53158.

W I T N E S S E T H

WHEREAS, the CONTRACTOR is duly qualified and experienced as a municipal services contractor and has offered services for the purposes specified in this AGREEMENT; and

WHEREAS, in the judgment of CLIENT, it is necessary and advisable to obtain the services of the CONTRACTOR to provide DPW and Fire Needs Assessment Services;

NOW, THEREFORE, in consideration of these premises and the following mutual covenants, terms, and conditions, CLIENT and CONTRACTOR agree as follows:

I. BASIC SERVICES AND AGREEMENT ADMINISTRATION

- A. CONTRACTOR shall provide services to CLIENT for DPW and Fire Needs Assessment Services, as described in CONTRACTOR's proposal to CLIENT dated April 16, 2021, annexed hereto and incorporated herein as Attachment A.
- B. CONTRACTOR shall serve as CLIENT's professional representative in matters to which this AGREEMENT applies. CONTRACTOR may employ the services of outside consultants and subcontractors when deemed necessary by CONTRACTOR to complete work under this AGREEMENT following approval by CLIENT.
- C. CONTRACTOR is an independent contractor and all persons furnishing services hereunder are employees of, or independent subcontractors to, CONTRACTOR and not of CLIENT. All obligations under the Federal Insurance Contribution Act (FICA), the Federal Unemployment Tax Act (FUTA), and income tax withholding are the responsibility of CONTRACTOR as employer. CLIENT understands that express AGREEMENTS may exist between CONTRACTOR and its employees regarding extra work, competition, and nondisclosure.
- D. During the term of this AGREEMENT and throughout the period of performance of any resultant AGREEMENT, including extensions, modifications, or additions thereto, and for a period of one (1) year from the conclusion of such activity, the parties hereto agree that neither shall solicit for employment any technical or professional employees of the other without the prior written approval of the other party.

II. FEES AND PAYMENTS

CLIENT agrees to pay CONTRACTOR, for and in consideration of the performance of Basic Services further described in Attachment A, with a not-to-exceed budget of \$23,375, subject to the terms detailed below:

- A. CONTRACTOR may bill CLIENT and be paid for all work satisfactorily completed hereunder on a monthly basis. CLIENT agrees to pay CONTRACTOR's invoice within 30 days of invoice date for all approved work.
- B. Total price will not exceed budget of \$23,375. For services rendered, monthly invoices will include a report that clearly states the hours and type of work completed and the fee earned during the month being invoiced.
- C. In consideration of the faithful performance of this AGREEMENT, the CONTRACTOR will not exceed the fee for Basic Services and expenses without written authorization from CLIENT to perform work over and above that described in the original AGREEMENT.
- D. Should CLIENT find deficiencies in work performed or reported, it will notify CONTRACTOR in writing within thirty (30) days of receipt of invoice and related report and the CONTRACTOR will remedy the deficiencies within thirty (30) days of receiving CLIENT's review. This subsection shall not be construed to be a limitation of any rights or remedies otherwise available to CLIENT.

III. MODIFICATION AND ADDITIONAL SERVICES

- A. CLIENT may, in writing, request changes in the Basic Services required to be performed by CONTRACTOR and require a specification of incremental or decremental costs prior to change order agreement under this AGREEMENT. Upon acceptance of the request of such changes, CONTRACTOR shall submit a "Change Order Request Form" to CLIENT for authorization and notice to proceed signature and return to CONTRACTOR. Should any such actual changes be made, an equitable adjustment will be made to compensate CONTRACTOR or reduce the fixed price, for any incremental or decremental labor or direct costs, respectively. Any claim by CONTRACTOR for adjustments hereunder must be made to CLIENT in writing no later than forty-five (45) days after receipt by CONTRACTOR of notice of such changes from CLIENT.

IV. ASSISTANCE AND CONTROL

- A. Jon Wallenkamp/Kueny Architects will coordinate the work of the CONTRACTOR, and be solely responsible for communication within the CLIENT's organization as related to all issues originating under this AGREEMENT.
- B. CLIENT will timely provide CONTRACTOR with all available information concerning PROJECT as deemed necessary by CONTRACTOR.
- C. CONTRACTOR will appoint, subject to the approval of CLIENT, Jon Wallenkamp/ Kueny Architects CONTRACTOR's Project Manager and other

key providers of the Basic Services. Substitution of other staff may occur only with the consent of CLIENT.

V. TERMINATION

- A. This AGREEMENT may be terminated by CLIENT, for its convenience, for any or no reason, upon written notice to CONTRACTOR. This AGREEMENT may be terminated by CONTRACTOR upon thirty (30) days written notice. Upon such termination by CLIENT, CONTRACTOR shall be entitled to payment of such amount as shall fairly compensate CONTRACTOR for all work approved up to the date of termination, except that no amount shall be payable for any losses of revenue or profit from any source outside the scope of this AGREEMENT, including but not limited to, other actual or potential agreements for services with other parties.
- B. In the event that this AGREEMENT is terminated for any reason, CONTRACTOR shall deliver to CLIENT all data, reports, summaries, correspondence, and other written, printed, or tabulated material pertaining in any way to Basic Services that CONTRACTOR may have accumulated. Such material is to be delivered to CLIENT whether in completed form or in process. CLIENT shall hold CONTRACTOR harmless for any work that is incomplete due to early termination.
- C. The rights and remedies of CLIENT and CONTRACTOR under this section are not exclusive and are in addition to any other rights and remedies provided by law or appearing in any other article of this AGREEMENT.

VI. INSURANCE

The CONTRACTOR shall, during the life of the AGREEMENT, maintain insurance coverage with an authorized insurance carrier at least equal to the minimum limits set forth below:

A. Limit of General/Commercial Liability	\$3,000,000
B. Automobile Liability: Bodily Injury/Property Damage	\$1,000,000
C. Excess Liability for General Commercial or Automobile Liability	\$5,000,000
D. Worker's Compensation and Employers' Liability	\$500,000
E. Professional Liability	\$2,000,000

Upon the execution of this AGREEMENT, CONTRACTOR shall supply CLIENT with a suitable statement certifying said protection and defining the terms of the policy issued, which shall specify that such protection shall not be cancelled without thirty (30) calendar days prior notice to CLIENT, and naming CLIENT as an additional insured for General Liability.

VII. INDEMNIFICATION AND ALLOCATION OF RISK

- A. To the fullest extent permitted by law, CONTRACTOR shall indemnify and hold harmless CLIENT, CLIENT'S officers, directors, partners, and employees from and against costs, losses, and damages (including but not limited to reasonable fees and charges of engineers, architects, attorneys, and other professionals, and reasonable court or arbitration or other dispute resolution costs) caused solely by the negligent

acts or omissions of CONTRACTOR or CONTRACTOR'S officers, directors, partners, employees, and consultants in the performance of CONTRACTOR'S services under this AGREEMENT.

- B. Nothing contained within this AGREEMENT is intended to be a waiver or estoppel of the contracting municipality CLIENT or its insurer to rely upon the limitations, defenses, and immunities contained within Wisconsin law, including those contained within Wisconsin Statutes §§ 893.80, 895.52, and 345.05. To the extent that indemnification is available and enforceable, the municipality CLIENT or its insurer shall not be liable in indemnity or contribution for an amount greater than the limits of liability for municipal claims established by Wisconsin Law.

VIII. TIME FOR COMPLETION

CONTRACTOR shall commence work immediately having received a Notice to Proceed as of June 16, 2021.

IX. DISPUTES

This AGREEMENT shall be construed under and governed by the laws of the State of Wisconsin. The venue for any actions arising under this AGREEMENT shall be the Circuit Court for Milwaukee County. The prevailing party shall be awarded its actual costs of any such litigation, including reasonable attorney fees.

X. RECORDS RETENTION

CONTRACTOR shall maintain all records pertaining to this AGREEMENT during the term of this AGREEMENT and for a period of 3 years following its completion. Such records shall be made available by the CONTRACTOR to CLIENT for inspection and copying upon request.

XI. MISCELLANEOUS PROVISIONS

- A. **Professionalism.** The same degree of care, skill and diligence shall be exercised in the performance of the services as is possessed and exercised by a member of the same profession, currently practicing, under similar circumstances, and all persons providing such services under this AGREEMENT shall have such active certifications, licenses and permissions as may be required by law.
- B. **Pursuant to Law.** Notwithstanding anything to the contrary anywhere else set forth within this AGREEMENT, all services and any and all materials and/or products provided by CONTRACTOR under this AGREEMENT shall be in compliance with all applicable governmental laws, statutes, decisions, codes, rules, orders, and ordinances, be they Federal, State, County or Local.
- C. **Conflict of Interest.** CONTRACTOR warrants that neither it nor any of its affiliates has any financial or other personal interest that would conflict in any manner with the performance of the services under this Agreement and that neither it nor any of its affiliates will acquire directly or indirectly any such interest. CONTRACTOR warrants that it will immediately notify the CLIENT if any actual or potential conflict of interest arises or becomes known to the CONTRACTOR. Upon receipt of such notification, a CLIENT review and written approval is required for the CLIENT to

continue to perform work under this Agreement.

D. This AGREEMENT may only be amended by written instrument signed by both CLIENT and CONTRACTOR.

XII. CONTROLLING TERMS AND PROVISIONS

The aforesaid terms and provisions shall control over any conflicting term or provision of any CONTRACTOR proposal, Attachment, Exhibit, and standard terms and provisions annexed hereto.

IN WITNESS WHEREOF, the parties have caused this AGREEMENT to be executed on the day and year first above written.

CITY OF FRANKLIN, WISCONSIN

KUENY ARCHITECTS LLC

BY _____

BY  _____

PRINT NAME Stephen R. Olson

PRINT NAME. Jon Wallenkamp

TITLE: Mayor

TITLE: Owner/Partner

DATE: _____

DATE: June 10, 2021

BY: _____

PRINT NAME: Paul Rotzenberg

TITLE Director of Finance and Treasurer

DATE: _____

BY: _____

PRINT NAME: Sandra L. Wesolowski

TITLE City Clerk

DATE _____

Approved as to form:

Jesse A Wesolowski, City Attorney

DATE: _____

STATE OF WISCONSIN

CITY OF FRANKLIN

MILWAUKEE COUNTY

RESOLUTION NO. 2021-_____

A RESOLUTION FOR A PROFESSIONAL SERVICES AGREEMENT WITH
KUENY ARCHITECTS LLC FOR
DPW AND FIRE NEEDS ASSESSMENT SERVICES PROJECT
IN THE AMOUNT OF \$23,375

WHEREAS, the Department of Public Works (DPW) has outgrown the space at the facility located at 7979 W. Ryan Road; and

WHEREAS, the Fire Department has a need for better response times to the southern portion of Franklin; and

WHEREAS, there is anticipated a benefit for considering the expansion of the DPW facility in conjunction with a new fire station on the same parcel located at 7979 W. Ryan Road; and

WHEREAS, Staff representing both departments has solicited consultants, interviewed firms, and visited sample projects for the represented firms; and

WHEREAS, the Staff collectively selected Kueny Architects, LLC as the firm most suited to perform a DPW and Fire needs assessment services project for the City of Franklin.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Common Council of the City of Franklin, Wisconsin, that the Agreement with Kueny Architects, LLC. for Professional Architectural and Engineering Services for the DPW and Fire Needs Assessment Services project in the amount of \$23,375 in the form and content as annexed hereto, be and the same is hereby approved.

BE IT FURTHER RESOLVED, that the Mayor, the Director of Finance and Treasurer and the City Clerk be and the same are hereby authorized to execute and deliver said Agreement.

Introduced at a regular meeting of the Common Council of the City of Franklin this _____ day of _____, 2021.

Passed and adopted at a regular meeting of the Common Council of the City of Franklin this _____ day of _____, 2020.

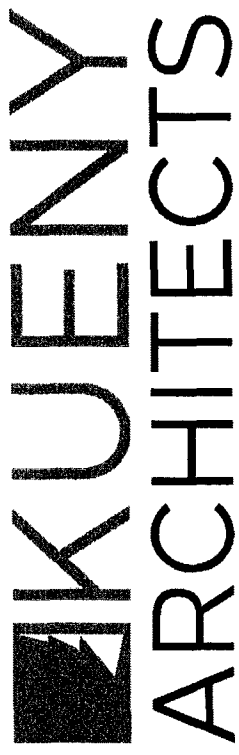
ATTEST:

APPROVED:

Stephen R. Olson, Mayor

Sandra L. Wesolowski, City Clerk

AYES _____ NOES _____ ABSENT _____



Attachment 'A'

City of Franklin, WI Department of Public Works & Fire Station #2

**Request for Proposal
Architectural & Engineering Planning Services,
Master Plan/Space Needs Assessment Study**

April 16, 2021

**Kueny Architects, L.L.C.
10505 Corporate Drive, Suite 100
Pleasant Prairie, Wisconsin 53158**

1. Table of Contents

<u>1. Experience</u>	
1. Letter of Interest	Page 2
1. Firm Profile – General Information	Page 3
1. Firm Qualifications	Page 4
1. Three Reasons to Choose Kueny Architects	Page 5
<u>2. Similar Projects</u>	
2. Project Experience - Snapshot	Page 6
2. Similar Public Works & Municipal Facility Projects	Pages 7-12
2. Additions & Renovated Fire and EMS Projects	Pages 13-15
2. New Fire and EMS Projects	Page 16
2. Other Public Safety Projects	Pages 17-18
2. References	Page 19
<u>3. Project Team</u>	
3. Project Organizational Chart	Page 20
3. Team Resumes – Kueny Architects, LLC	Pages 21-22
3. Team Resumes – Plumbing, Mechanical & Electrical Consultants	Page 23
3. Team Resumes – Civil Engineering Consultant	Page 24
<u>4. Fee Proposal & Schedule</u>	
4. Fee Proposal	Page 25
4. Completion Schedule	Page 26
<u>5. Understanding, Methodology & Approach</u>	
5. Project Understanding	Page 27
5. Facility Space Needs & Methodology	Pages 26-32
5. Approach and Scope	Page 33
<u>Phase 1</u> – Master Plan/Space Needs Assessment	Pages 33-34
<u>Phase 2</u> – Concept & Master Plan Development Meetings	Pages 34-36
<u>6. Appendix</u>	
6. Additional Services	Page 36
	Pages 37-39

1. Letter of Interest

April 16, 2021

City of Franklin Engineering Department
9229 W. Loomis Road
Franklin, WI 53152

Regards: Public Works & Fire Station Master Plan

Attention: Glen Morrow, P.E. City Engineer/
Director of Public Works/Utility Manager
414-425-7510

Dear Glen,

Thank you for the opportunity to present our architectural and engineering services to the City of Franklin. Enclosed, you will find our response to your Request for Proposal. **As the preeminent leader in the field of municipal planning, our firm, Kueny Architects, L.L.C.** has delivered over three dozen similar projects ranging in size from 5,000 square feet to over 300,000 square feet across the Midwest. Some of our current and past **Public Works and Fire Facilities** include:

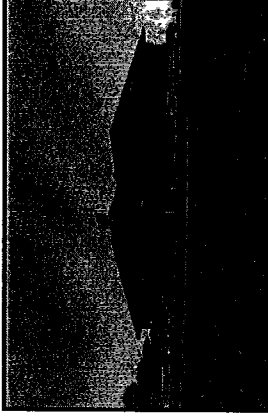
North Shore Fire District – Stations #83 & #84 City of Sterling Heights, MI **City of Mequon, WI** **Salem Lakes Highway / Fire**

We understand the City wishes to conduct a Master Plan/Space Needs Assessment of its Public Works Buildings off of West Ryan Road and it's Fire Station #2 located on S. 60th Street. The combined facility study aims to review the possibility of a new DPW facility and relocated Station #2 sharing the current DPW location.

Enclosed, you will find some of our recent facilities we have designed; starting with a space needs analysis through construction. Our firm is familiar with the challenges of such a project and is confident our team of experienced staff and consultants can assist the City in providing a well thought out road map for the future. I encourage you to contact any of our references listed in this response and we look forward to discussing your plans further.

Very Truly Yours,

Jon P. Wallenkamp, AIA ALA,
Partner



Town of Randall - Station #2



City of Oshkosh Public Works

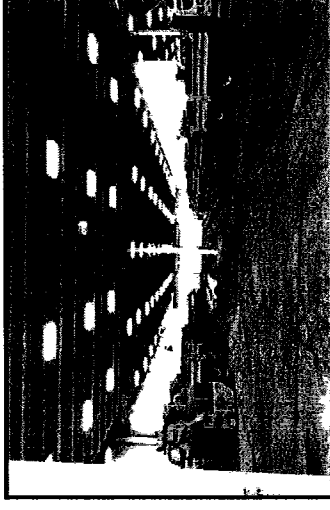
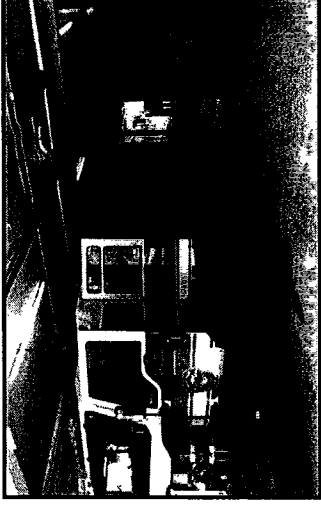
1. Firm Profile – General Information

KUENY ARCHITECTS, L.L.C.

10505 CORPORATE DRIVE – SUITE 100, PLEASANT PRAIRIE, WI 53158
PHONE: (262) 857-8101 FAX: (262) 857-8103

PRINCIPALS:

JON P. WALLENKAMP, AIA, ALA – Project Manager – 100% Involvement, Contact
JOHN F. SCHMIDBAUER, PE – Engineer



Kueny Architects was born out of a private practice founded in 1959 by Robert M. Kueny. In 2000, Mr. Kueny established Kueny Architects, LLC so that his practice and love of architecture would continue. The current principals of the firm had worked for Robert for over a decade at the time.

In the six decades of existence, this office has completed hundreds of projects in and out of the Kenosha Area. We continue to follow the philosophy of the man whose name is on our door.

INSURANCE COVERAGE:

Workers Compensation:

West Bend Mutual Insurance Company
Statutory Limits of Wisconsin
Employer's Liability (per accident): \$ 1,000,000
Disease (per employee): \$ 1,000,000
Disease Policy Limit: \$ 1,000,000

Business Owners Insurance:

West Bend Mutual Insurance Company
General Aggregate: \$ 2,000,000
Products – Completed Operations: \$ 3,000,000
Each Occurrence: \$ 1,000,000
Medical Expenses (any one person): \$ 5,000
Personal/Advertising Injury: \$ 1,000,000
Hired / Non-owned Auto: \$ 1,000,000
Excess / Umbrella Liability: \$ 5,000,000

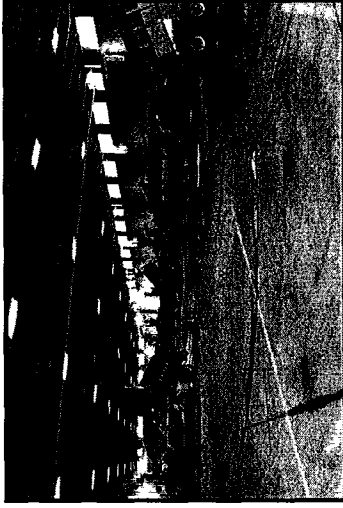
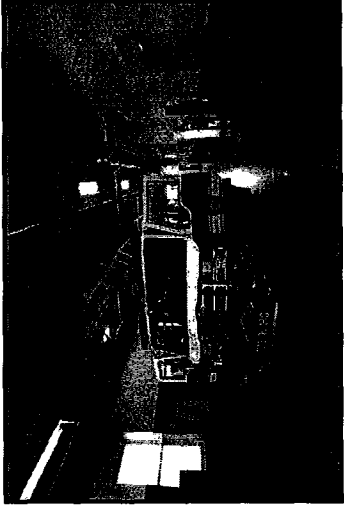
Professional Errors & Omissions:

Berkley DP Insurance
\$ 3,000,000 / occurrence;
\$ 3,000,000 aggregate

1. Firm Qualifications

Kueny Architects, LLC is a full service Architectural & Engineering firm located in southeastern Wisconsin. Founded in 1959 by local architect Robert M. Kueny, Kueny Architects has experience in a wide range of building types. Recently marking its 61st year, the firm has completed over three million square feet of Government Projects across the Midwest in the last 30 years. Our specific experience with these facilities can be seen in the successful projects shown in this proposal. We approach the planning and engineering of buildings with a core philosophy that has not changed for 61 years!

Our Project Principals consist of partners, Jon Wallenkamp, architect and John Schmidbauer, engineer, who have been working together for over 30 years.



THREE REASONS TO CHOOSE KUENY ARCHITECTS

Municipal and Fire Facilities are our specialty; it's what we are known for and what we do well. It has driven our talented team of Architects and Consultants to establish lifelong relationships with municipal clients across the Midwest. Our Building Design Team has been working together for over 30 years using the latest design innovations in the industry.

(1) Quality Assurance and Lower Percentage of Change Orders

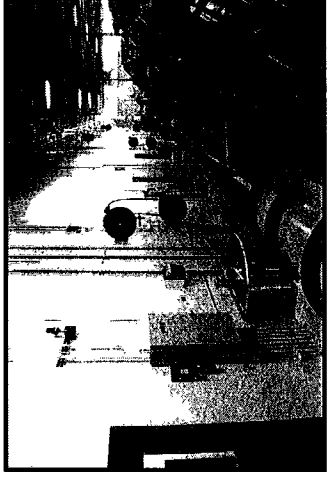
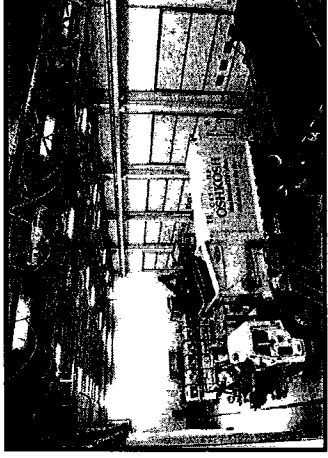
Our last project is the beginning of our Quality Control Process for the next project. All members on the team are alert to all aspects of the design and know when to ask questions of other team member's work, giving each project many internal reviews of the entire design project. The fact that our **projects are typically completed with less than 1% in change orders** indicates the success of our upfront planning and understanding with all parties. It also reflects the accurateness and detail in our drawings and specifications and the success of our construction oversight.

(2) Budget Control and Lower Construction Cost per Square Foot

For major public building projects, cost control is paramount. Budget control is achieved during multiple stages in a project. We will consider both short term costs and long term maintenance and life cycle costs. During the construction documents phase, our team works together to eliminate scope gaps between disciplines and follow through on the design intent accepted by the client. **Our facilities typically cost 10% - 20% less** for first class buildings. Based on our experiences, we are confident we can arrive at a design with a substantially lower cost per square foot than any of our competitors.

(3) Lower Architectural/Engineering Design Fees

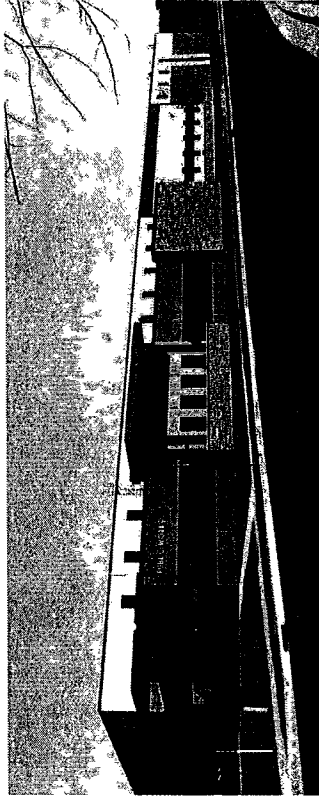
Typically, **our design costs are on the lower end of the scale**, with absolutely no sacrifice in experience and skill. Secondly, our buildings are less costly to construct for a very high level of quality. The bottom line is that the overall project budget is left with more dollars that can be invested in the facility and its operation. We encourage you to contact the users of these buildings to discuss this advantage first hand.



2. Project Experience - Snapshot

Facilities Designed By Kueny Architects	Master Plan	Federal & State Compliance	Federal & State Funding Sources	Winter Climate	Office Areas	Vehicle Parking	Vehicle Maintenance	Vehicle Exhaust & Zoned Heating	Integrated Data & Security, AV	Wash Systems	Overhead Crane	Vehicle Lifts	Fuel Facility	CNG Vehicles - Storage / Service	Bulk Fluids	Salt Facility	Radiant Heat
Portage County, Wisconsin - Highway Addition and Remodel		X		X	X	X	X	X	X		X		X		X		X
City of Sterling Heights, Michigan - Public Works Facility	X	X		X	X	X	X	X	X	X	X	X			X	X	X
City of West Des Moines, Iowa - West Public Services Facility	X	X		X	X	X	X	X	X	X	X	X	X	X	X	X	X
City of Wauwatosa, Wisconsin - DPW Office Remodel		X		X	X				X						X		X
Village of Caladonia, Wisconsin - Public Works Addition & Remodel		X		X	X	X	X	X	X	X	X	X			X	X	X
City of Elkhor, Wisconsin - Public Works Facility		X		X	X	X	X	X	X	X	X	X		X	X	X	X
Jule Transit, Dubuque Iowa - Joint Operations and Training Center	X	X	X	X	X	X	X	X	X	X	X	X		X	X		X
Village of Little Chute, Wisconsin - Municipal Services Building	X	X		X	X	X	X	X	X	X	X	X	X		X	X	X
City of Mequon, Wisconsin - Highway Division Addition	X	X		X	X	X	X	X	X	X	X	X	X		X	X	X
Burnell County - Highway and Forestry Facility		X		X	X	X	X	X	X	X	X	X	X		X		X
City of Cedarburg, Wisconsin - Operations Center		X		X	X	X	X	X	X	X	X	X	X		X	X	X
Village of Bayside, Wisconsin - Operations Center	X	X		X	X	X	X	X	X	X	X	X	X		X	X	X
Scott County, Iowa - Secondary Roads Facility Additions		X		X	X				X	X	X	X	X		X	X	X
Dane County, Wisconsin - Highway Facility	X	X		X	X	X	X	X	X	X	X	X	X	X	F	X	X
City of Oakkosh, Wisconsin - Public Works Facility	X	X		X	X	X	X	X	X	X	X	X	X	X	X	X	X
City of Des Moines, Iowa - MSC1	X	X	X	X	X	X		X	X	X	F	F	F	X	F	F	X
City of Cedar Rapids, Iowa - Operations Center	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
City of Waterloo, Iowa - Operations Center	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Town of Salem, Wisconsin - Highway and Fire Facility	X	X		X	X	X	X	X	X	X	X	X	X		X	X	X
Village of Gratiot, Wisconsin - Operations Center	X	X		X	X	X	X	X	X	X	X	X	X		X	X	X
ECHA Regional Transit Authority - Dubuque, Iowa	X	X	X	X	X	X	X	X	X	X	X	X	X		F		X
City of Dubuque, Iowa - Operations Facility	X	X	X	X	X	X	X	X	X	X	X	X	X		X	X	X
City of Burlington, Iowa - Municipal Services Center	X	X	X	X	X	X	X	X	X	X	X	X	X		X	X	X
Waukesha County, Wisconsin - DPW Storage Facility		X		X		X		X	X							X	X
Town of Randall, Wisconsin - Fire Station #2	X	X		X	X	X		X	X	X							X
City of Kenosha, Wisconsin - McCarthy Transit Center	X	X	X	X	X	X	X	X	X	X	X	X	X		X	X	X
City of Moline, Illinois - Municipal Service Center	X	X		X	X	X	X	X	X	X	X	X	X		X	X	X
City of Davenport, Iowa - Public Works Center	X	X	X	X	X	X	X	X	X	X	X	X	X		X	X	X
City of Davenport, Iowa - City Bus Admin/ Maintenance Addition	X	X	X	X	X		X	X	X	X	X	X	X	X	X	X	X
Kenosha County, Wisconsin - Kenosha County Center	X	X		X	X	X	X	X	X	X	X	X	X		X	X	X
City of St. Peters, Missouri - Solid Waste Fleet Facility	X	X		X	X	X	X	X	X	X	X	X	X		X	X	X
Lake County, Illinois - DOT Misc. Projects	X	X		X	X	X	X	X	X	X	X	X	X		X	X	X

2. Similar Public Works & Municipal Facility Projects

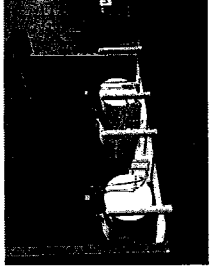
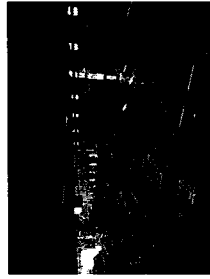


Village of Brown Deer – Public Works Facility – 2019

Project: Village Public Works offices and support areas, repair bay, departmental shops, wash bay and indoor storage for 33 vehicles. Project includes outdoor bins, salt storage, and residential drop off.

Cost: \$ 9,368,000 \$162 92/s.f. Area: 57,500 s.f.

Contact: Mr. Matthew Maederer, PE, Director of Public Works
 Phone: (414) 357-0120
 Email: mmaederer@browndeerwi.org

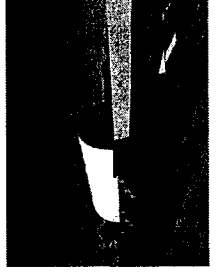
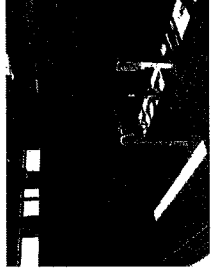
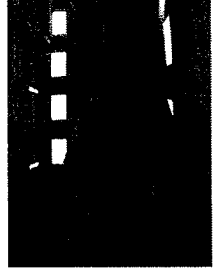
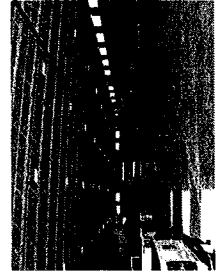


City of Elkhorn Public Works Facility – 2019

Project: Public Works and Parks facility for 27 vehicles and related functions, and a full maintenance bay. Project includes, salt storage, out-building upgrades, and a Manual wash bay

Cost: \$5,186,350 \$129 66/s.f. Area: 40,000 s.f.

Contact: Mr. Matthew Lindstrom – Operations Manager
 Phone: (262) 723-2223
 Email: mlindstrom@cityofelkhorn.org

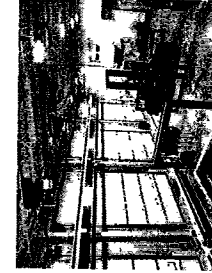
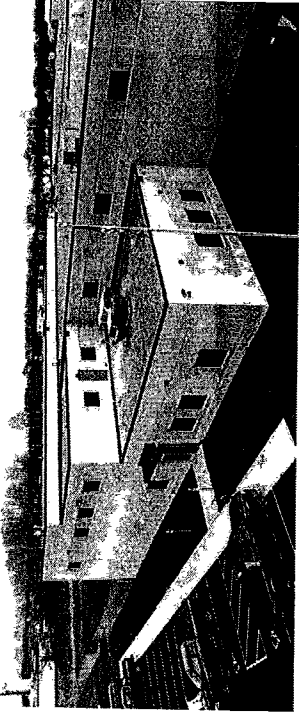


Village of Little Chute – Municipal Service – 2017

Project: DPW and Parks Department offices, staff support areas, repair bay, departmental shops and indoor storage for 51 vehicles. Project includes outdoor material bins, salt storage, and manual wash bay.

Cost: \$ 6,057,000 \$88 94/s f **Area:** 68,100 s f

Contact: Mr. Jim Fenton, Village Administrator
 Phone: (920) 788-7380 x-3850
 Email: james@littlechutewi.org

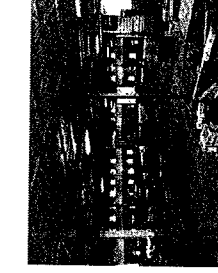
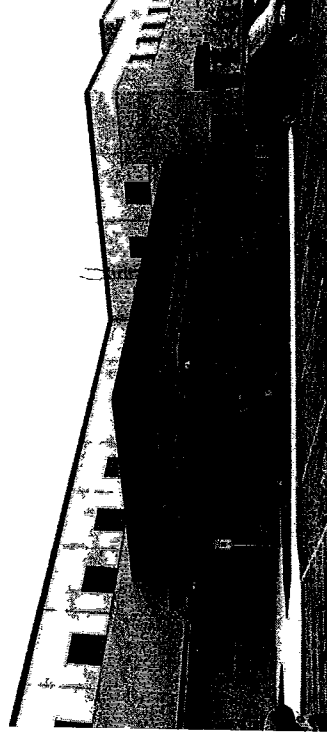


City of Cedarburg Public Works Facility – 2016

Project: DPW, offices, equipment maintenance and departmental storage for 36 vehicles and related functions, and a full maintenance bay. Project includes site improvements, fuel island, salt storage and automatic wash bay.

Cost: \$6,904,650 \$97.47/s.f. **Area:** 70,840 s.f.

Contact: Mr. Thomas Wiza - Director of PW/Engineering
 Phone: (262) 375-7610
 Email: twiza@ci.cedarburg.wi.us

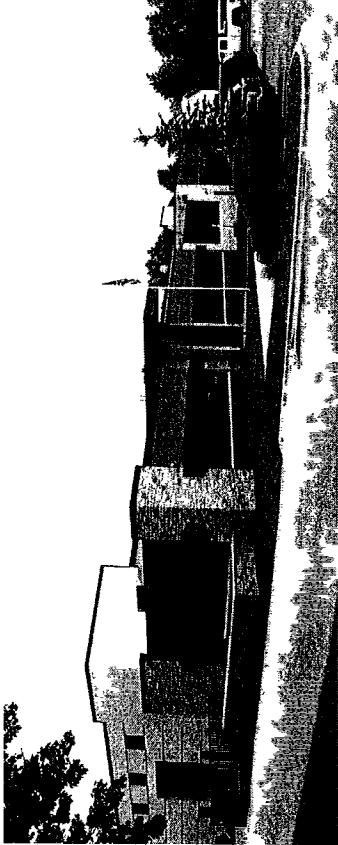


City of Mequon Highway Division – 2016

Project: DPW and Parks Departments, offices, training room, departmental shops and storage for 53 vehicles & maintenance of 150. Budget includes fixed equipment and full costs of site improvements including fuel island, salt storage, and wash bay.

Cost: \$ 8,467,000 Addition: 50,840 s.f. Remodel: 37,130 s.f.

Contact: Mrs Kristen Lundeen PE, Director of PW/City Engineer
Phone: (262) 236-2938
Email: klundeen@ci.mequon.wi.us

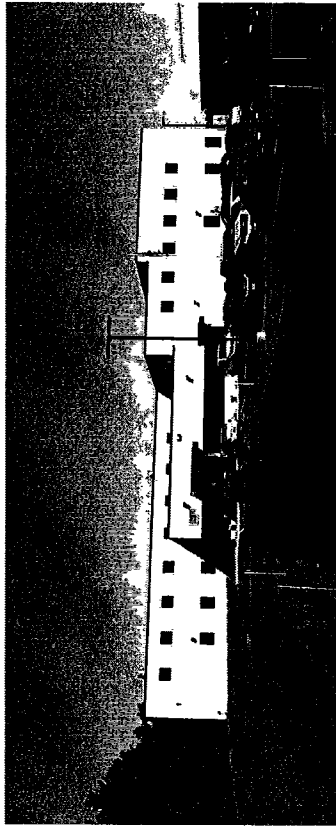
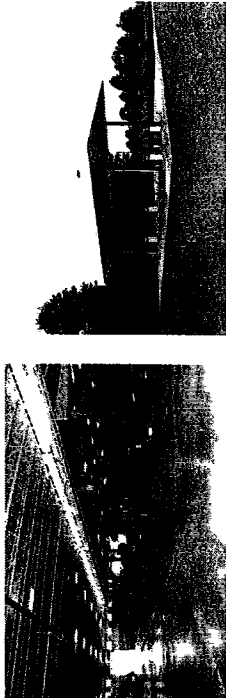


Burnett County Highway & Forestry Facility – 2016

Project: Highway, Engineering and Forestry Operations for 35 employees Storage for 55 vehicles and maintenance for over 200 heavy and light duty vehicles from neighboring municipalities.

Cost: \$ 5,852,400 \$82.14/s.f Area: 71,250 s.f.

Contact: Mr. Nate Ehalt, County Administrator
Phone: (715) 349-2181
Email: nehalt@burnettcounty.org



Village of Bayside, Public Works Building – 2015

Project:

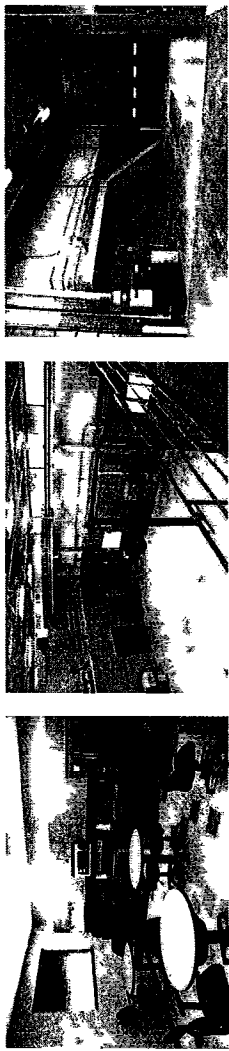
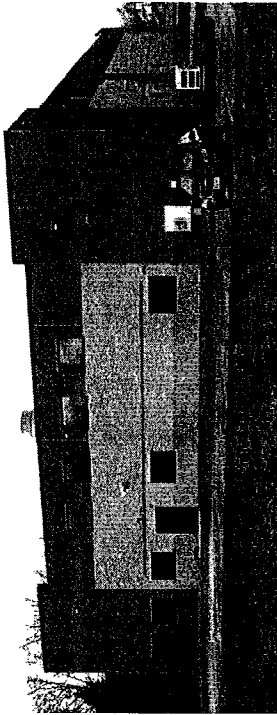
Stand-Alone, Vehicle Storage and Fleet Maintenance Facility. Provides vehicle storage for 9 heavy size and 8 light, repair bay, shop / support, and parts storage.

Cost:

\$ 2,644,400 \$109 40/s f Area: 24,170 s.f.

Contact

Mr. Andrew Pederson, Village Manager
 Phone: (414) 351-8818
 Email: apederson@bayside-wi.gov



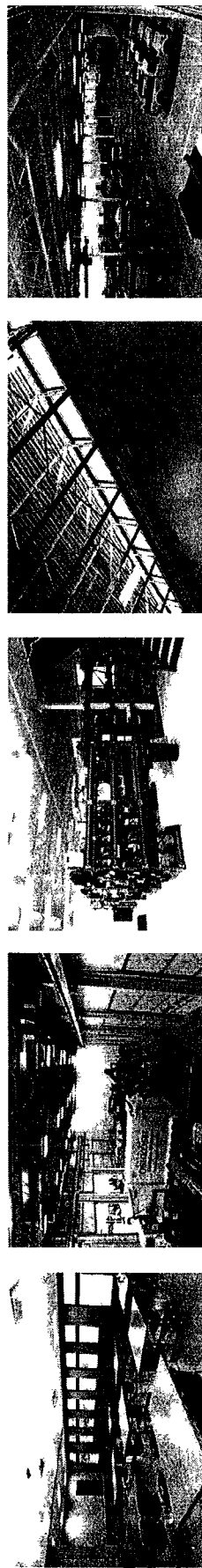
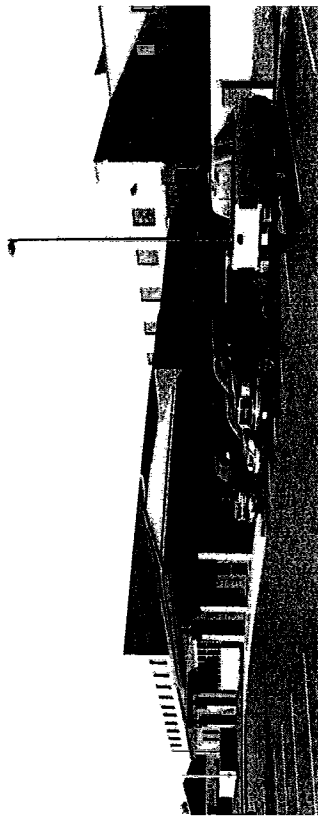
City of Oshkosh – Operations Center – 2014

Project: DPW and Traffic offices & training rooms. Vehicle storage & maintenance space for 65 large, 17 small, and 16 sanitation vehicles with support shops and wash bay. Site includes fuel island, bulk yard waste drop off site, salt shed, material bins & cold storage building

Cost: \$ 15,000,000 \$98.04/s.f. Area 153,000 s.f.

Contact:

Mr. Kevin Uhen, Field Operations Manager
 Phone: (920) 232-5382
 Email: kuhen@ci.oshkosh.wi.us



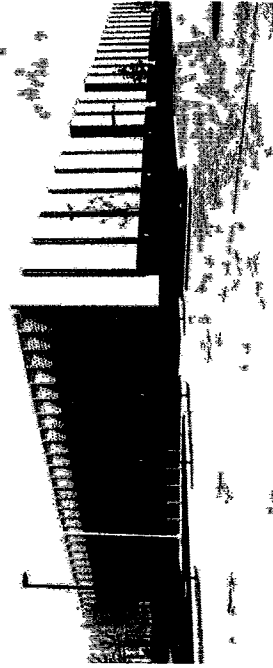
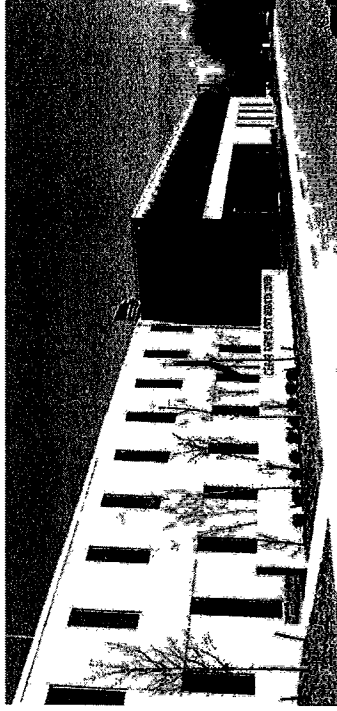
City of Cedar Rapids – Operations Center - 2014

Joint Venture with Neumann-Monson Architects

Project: Public Works, Engineering, Planning and Solid Waste offices for 160 workers and support areas for 209 field employees. Vehicle storage and maintenance for 270 DPW and Transit Vehicles.

Cost: \$ 19,185,000 \$58.78/s.f. Area: 326,400 s.f.

Contact: Mr. Mike Duffy, Streets Operations Manager
Phone: (319) 286-5873
Email: m.duffy@cedar-rapids.org



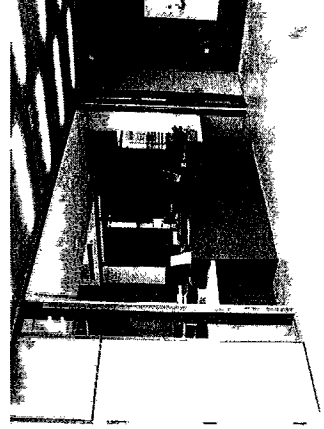
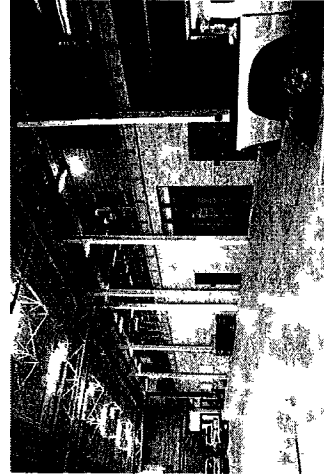
City of Des Moines – Operations Center - 2014

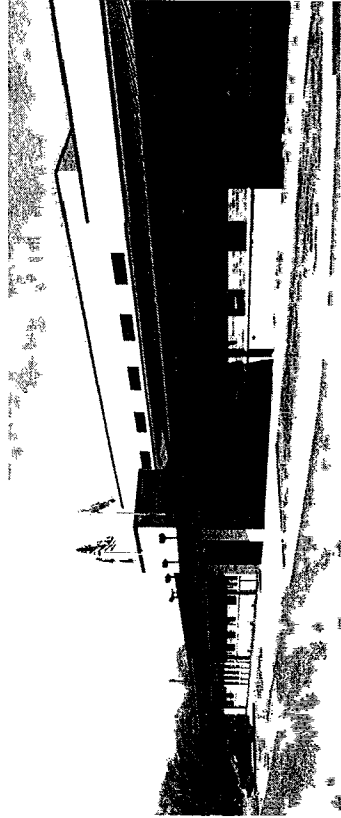
Joint Venture with Neumann-Monson Architects

Project: Parks and Engineering offices for 73 & training rooms. Vehicle storage and shops for 60 vehicles. Phase I of a two-phase project

Cost: \$ 15,000,000 \$133.87/s.f. Area: 112,050 s.f.

Contact: Mr. Jim Hoff, Facility Manager
Phone: (515) 248-6368
Email: JM.Hoff@dmgov.org





City of Waterloo – Operations Center – 2013

Project: Department of Public Works and Traffic offices for 19 workers and 87 field employees. Training room for city wide employee use. Vehicle storage & maintenance for 114 vehicles. Fuel island, salt storage, and wash bay.

Cost. \$ 8,642,900 \$56.60/s.f. Area' 152,700 s.f.

Contact: Ms. Sandie Greco, Interim Public Works Director
 Phone: (319) 291-4553
 Email: sandie.greco@waterloo-ia.org

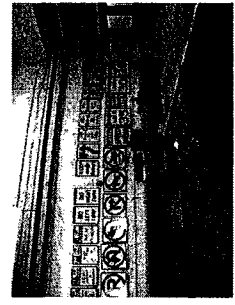
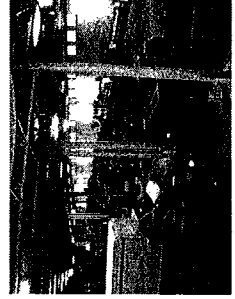
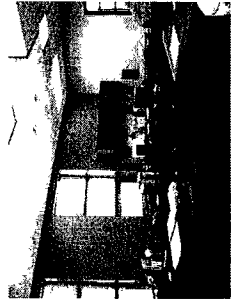
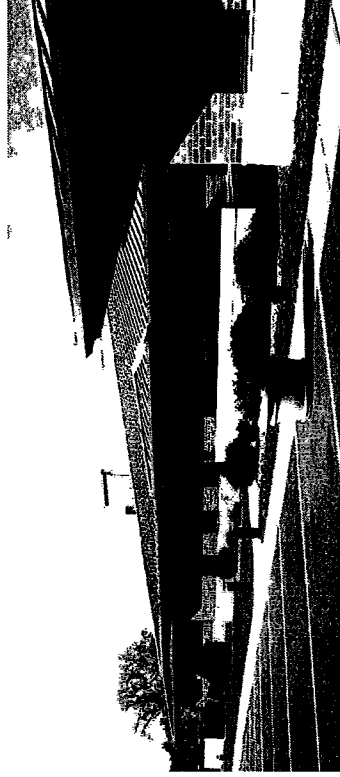


Village of Grafton – Operations Center – 2010

Project. Department of Public Works, Engineering and Parks offices for 17 workers and 34 field employees & training rooms. Vehicle storage & maintenance for 46 vehicles. Remote waste and recyclable drop site.

Cost. \$ 5,200,000 \$76.36/s.f. Area. 68,100 s.f.

Contact: Mr. David Murphy, PE, Former Public Works Director
 Phone: (262) 284-7208
 Email: Murphyd935@gmail.com



2. Additions & Renovated Fire and EMS Projects

North Shore Fire Department – Fire Station #83 – Shorewood – 2019 - 2020

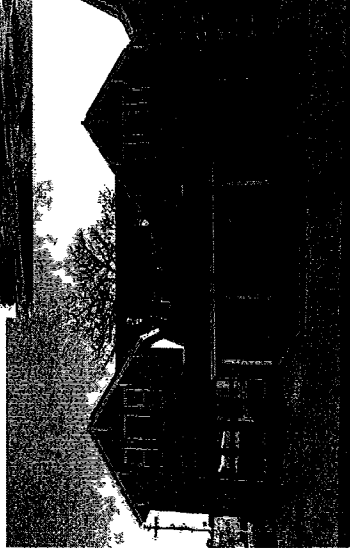
Project: **Partial Renovation** of the historic Fire Station located at 3936 N. Murray Avenue, to bring the 19,725 square foot, 1927 historic structure up to current day standards as a Fire/Emergency Medical Response Station. The project used some but not all of the available space based on the program needs of the departments. Improvements include **upgrading the two apparatus bays for three large emergency response apparatus** and planned spatial improvement areas for equipment storage, decontamination, office/training, kitchen/dining, **fitness, and private sleeping/bathroom/shower facilities.**

Construction Cost: \$ 1,985,700 Estimate: \$ 2,200,000 Area: 19,725s.f.

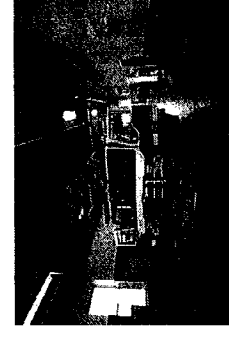
Contact: Chief Robert Whitaker, Fire/Rescue/EMS Chief-Administrator
North Shore Fire/Rescue
rwhitaker@nsfire.org
Phone: (414) 357-0113 Extension 1117

Rebecca Ewald, Village Manager
Village of Shorewood
rewald@villageofshorewood.org
Phone: (414) 847-2701

EXISTING



RENOVATED



North Shore Fire Department – Fire Station #84 – Whitefish Bay – 2018 - 2019

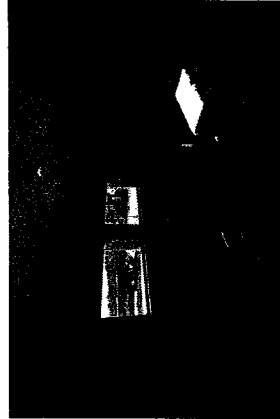
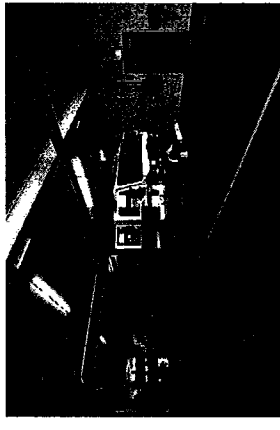
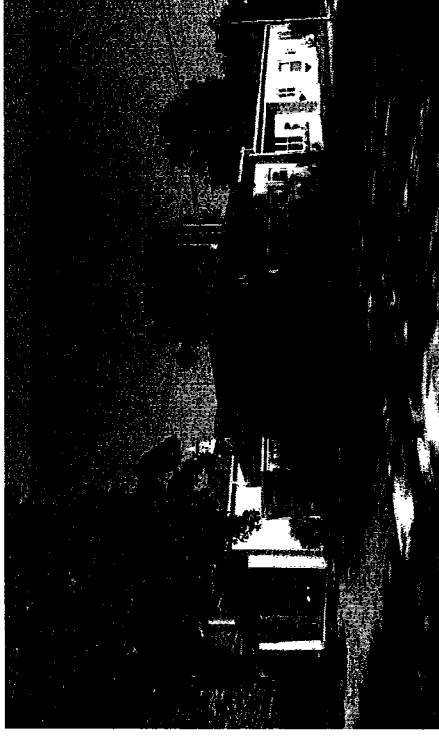
Project: Full Renovation of the existing five-bay station, originally constructed in 1938. Finished remodel will include 7 room sleeping quarters with bathing facilities, a day room, fitness room, kitchen, and support spaces. The project requires extensive mechanical and electrical refit and modernization.

Construction Cost: \$ 825,400

Estimate: \$ 790,000

Area: 9,000 s.f.

Contact: Chief Robert Whitaker,
Fire/Rescue/EMS Chief-Administrator
North Shore Fire/Rescue
rwhitaker@nsfire.org
Phone: (414) 357-0113 Extension 1117

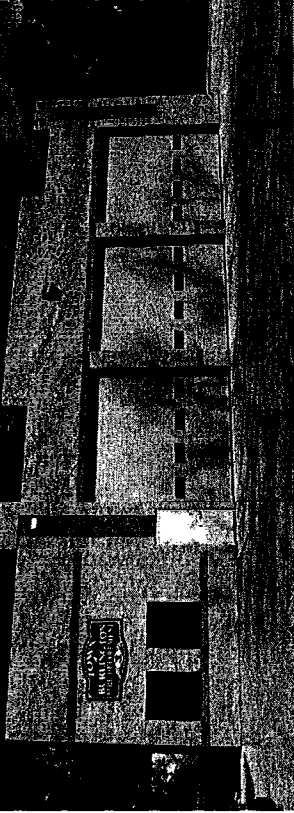


Town of Burlington – Fire Stations #2 & #3 – 2009 - 2016

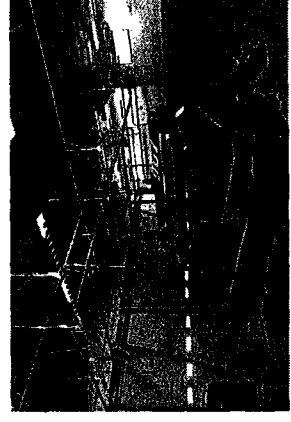
Project: **Renovation and Addition** of the existing three-bay station into a four bay addition with space for a future fifth bay. Remodeled bays utilize the existing structure for additional support areas.

Construction Cost: \$ 627,000 **Estimate:** \$ 630,000 **Area:** 5,777 s.f.

Contact: Chief Ed Umnus, Former Chief
Town of Burlington Fire Department
32288 Bushnell Road
Burlington, WI 53105
edchief@townofburlington.com
Phone: (262) 758-0261



Additional Renovation Project – Fire Station #3 - 2009



2. New Fire and EMS Projects

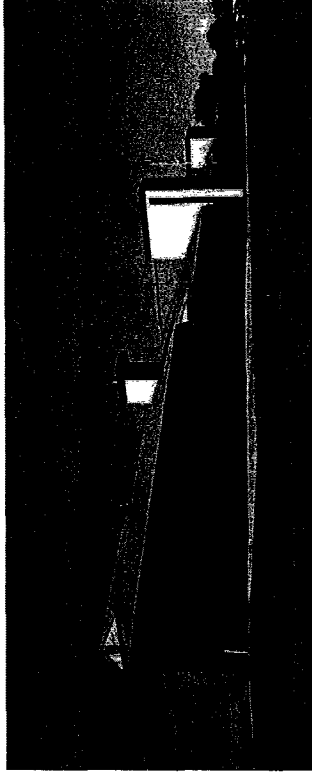
Village of Salem Lakes – Highway and Fire Facility - 2009

Project: Vehicle storage & maintenance for 37 total vehicles. Separate highway and fire department apparatus bays. Vehicle maintenance, including fire apparatus. Includes office and training area, fire fighter living quarters.

Cost: \$ 5,565,000 Estimate: \$ 6,200,000

Area: 75,950 s.f.

Contact: Chief Mike Slover
Phone: (262) 298-5630
Email: mslover@townofsalem.net



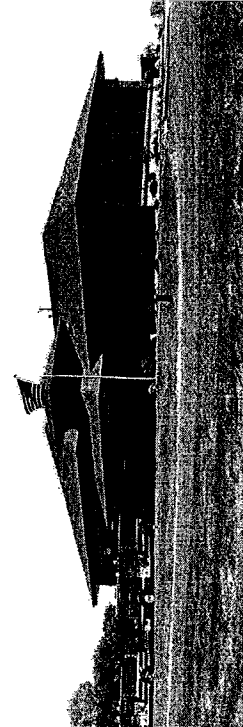
Town of Randall, Wisconsin – New Fire Station #2 – 2004

Project: Town Community Center and New stand-alone fire station.

Cost: \$ 1,180,000 Estimate: \$ 1,150,000

Area: 11,000 s.f.

Contact: Chief Matt Gronke
Phone: (262) 877-2165
Email: customerservice@randallfire.com



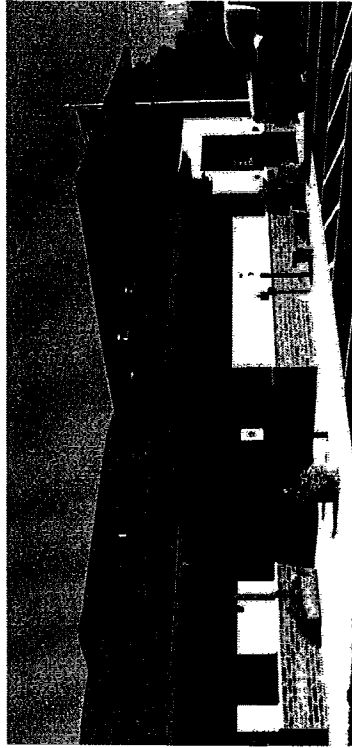
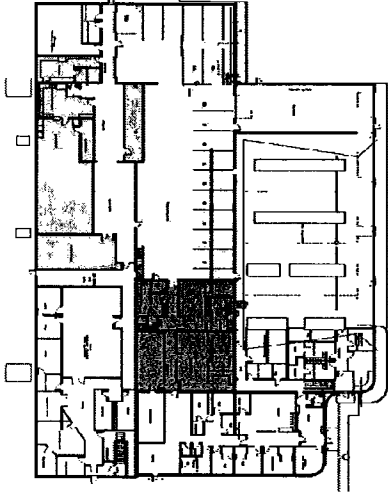
2. Other Public Safety Projects

Everest Metro Police Department – 2020

Project: Everest Metro Police Building improvements includes new HVAC, mechanicals, Evidence room expansion, Armory relocation & expansion, **Restroom/Locker/Shower Relocation & expansion**, relocation of Records & **expanded Training room**, Automated Gate and Security Upgrades, Roof Inspection & patch, Parking lot sealed.

Cost: \$1,746,000 Area: 13,000 s.f.

Contact: Chief Clay Schulz
Phone: (715) 359-4202
Email: Clayton.Schulz@co.marathon.wi.us

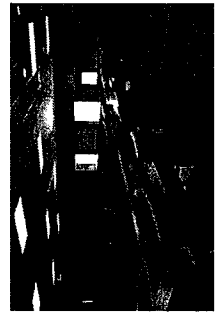
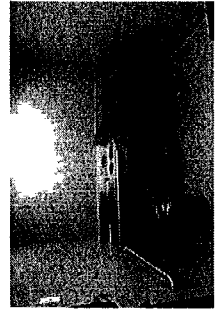
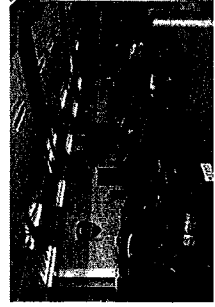


Village of Genoa City – Village Hall and Police Facility – 2016

Project: After a master plan, design of a new village hall and police department including village offices, hearing room, police vehicle parking, staff offices, holding room, interview room, evidence storage, and a workout room.

Cost: \$1,425,000 \$ 146/s.f. Area: 9,750 s.f.

Contact: Ms. Claudia Jurewicz, Clerk, Treasurer
Phone: (262) 279-6472
Email: gcclerk@charter.net

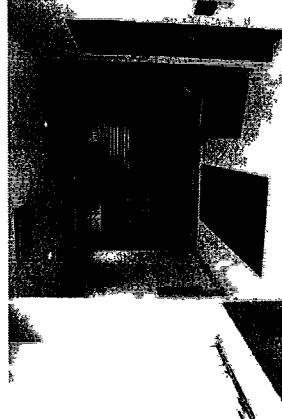
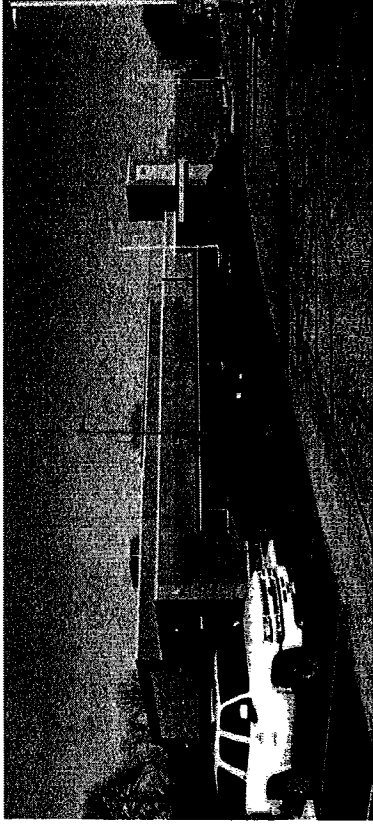


Waukesha County 911 Communication Center Addition – 2016

Project: Waukesha County 911 Communications Center Addition
Improvements include: Providing a flexible Emergency Operations Center, expanding Staff Offices, and Support areas (Locker Rooms), addition of Dispatch Workstations & Provided a Secured Entry/Vestibule. Also added a "Quiet Room" for Staff.

Cost: \$ 2,183,200 \$ 280/s.f. Area: 7,800 s.f.

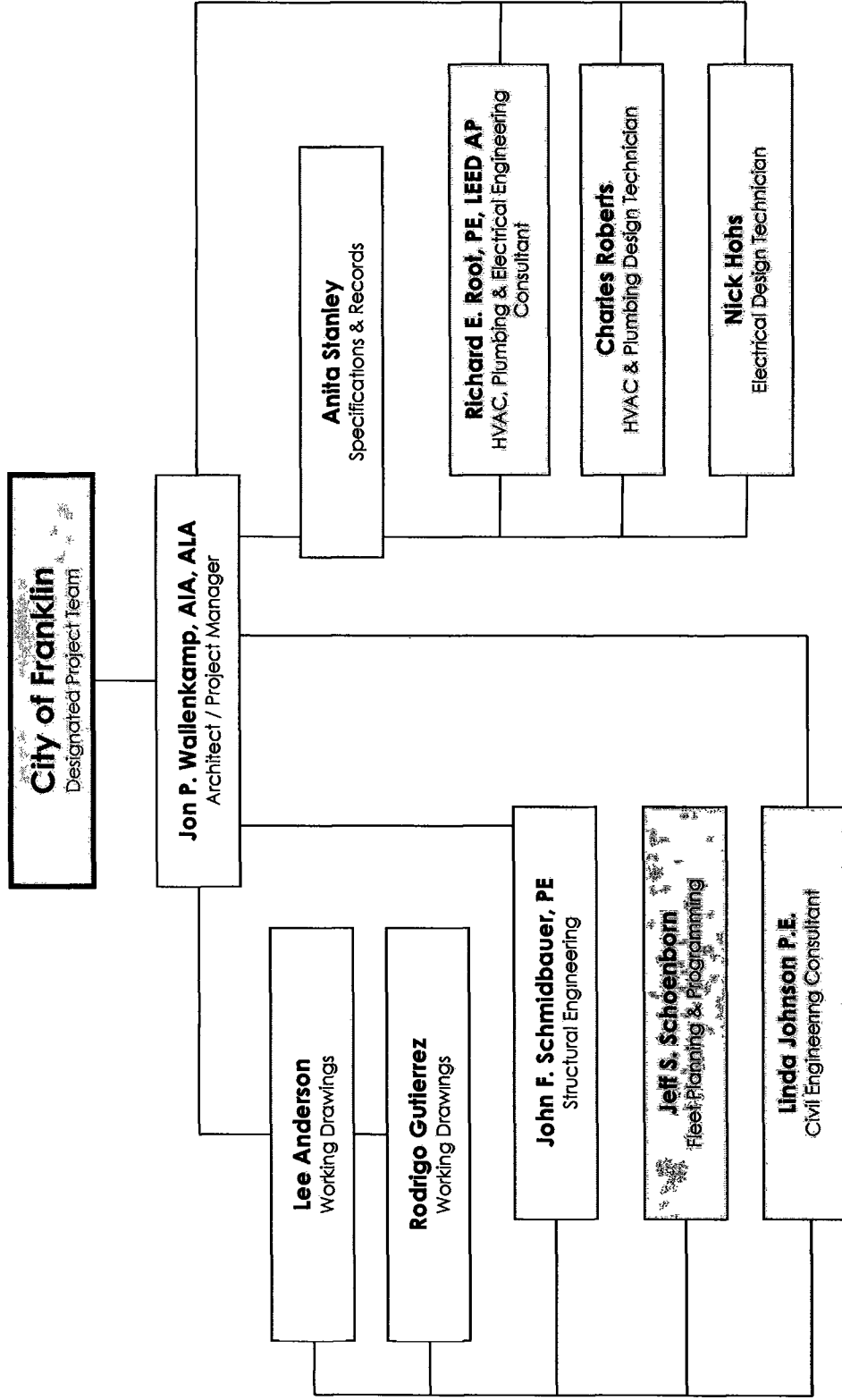
Contact: Mr. Mike Wells, Architectural Services Technician
Phone: (262) 548-7195
Email: MWells@waukeshacounty.gov



2. References – Kueny Architects

<u>Name</u>	<u>Title</u>	<u>Agency</u>	<u>Address</u>	<u>Telephone</u>
Mr. Robert Whitaker	Chief Administrator	North Shore Fire/Rescue	4401 W. River Lane, Brown Deer WI 53223	(414) 357-0113
Mrs. Rebecca Ewald	Village Manager	Village of Shorewood	3930 N. Murray Avenue, Shorewood, WI 54311	(414) 847-2701
Mr. Kevin Uhen	Field Operations Manager	City of Oshkosh	639 Witzel Avenue, Oshkosh, WI 54902	(920) 232-5382
Mr. Michael Hoefs, PE	Highway Commissioner	Burnett County	8150 Wisconsin Highway 70, Siren WI 54872	(715) 349-2285
Mr. Michael Murdock	Public Works Director	Village of Salem Lakes	8828 Antioch Road, Salem WI 53168	(262) 843-2356
Mr. Frank Martinelli	Engineering Projects Manager	Kenosha County	19600 – 75 th Street, Bristol, WI 53104	(262) 818-5129
Mr. John Klosterman	Public Works Director	City of Dubuque	925 Kerper Court, Dubuque, IA 52001	(563) 589-4250

3. Project Organizational Chart



3. Team Resumes – Kueny Architects

Kueny Architects, LLC – Principals - Pleasant Prairie, WI

Jon P. Wallenkamp, AIA, ALA – Principal – Architect – Project Manager

Programming and Design, Working Drawings, Specifications, Construction Observation and Building Modeling

Education: B.S. Architecture – University of Wisconsin – Milwaukee
Experience: Planning Associates, Madison 1990-1991 – Intern Architect
 Robert M. Kueny Architect - 1991 to 1999 – Project Manager
 Kueny Architects, LLC – 2000 to present – Principal
Registration: Wisconsin, Illinois, Michigan
Affiliations: International Code Council
Publications: "Government Fleet" Magazine – May 2011
Engagements: APWA – 2012 Wisconsin and Illinois Chapter Conferences - Lecturer
Community: Boy Scout Troop # 146 – Troop Leader
 City of Wauwatosa, WI Historical Society – Board

Relevant Project Experience: Lead Architect/Project Manager

North Shore Fire/Rescue – Sta. #83 Remodel	North Shore Fire/Rescue – Sta. #84 Remodel	Village of Salem Lakes Highway and Fire Facility
Town of Burlington – Sta. #2 Addition/Remodel	Town of Burlington – Station #3	Town of Randall – Station #2
Appleton - Valley Transit Study	City of Whitewater DPW Study	Village of Pewaukee DPW Study
City of Huber Heights – DPW Study	Sun Prairie Utilities Master Plan	City of Eau Claire Public Works Study
City of Mequon Facility Planning Study	City of Iowa City Facility Master Plan	City of Wisconsin Rapids DPW Master Plan
City of Aurora Public Works Facility	City of Verona Public Works Facility	Village of Weston Municipal Center
Des Moines Municipal Service Center: Phase 2	City of Ames Fabric Storage Buildings	Portage County Highway Addition/Remodel
City of Sterling Heights Public Works	City of West Des Moines Operations Center	City of Urbandale Parks & Public Works Facility
Village of Brown Deer DPW Facility	City of Elkhorn Public Works Facility	Wauwatosa DPW Office Remodeling
Cedarburg Public Works Facility	Burnett County Highway & Forestry Facility	Ashland County Highway Addition
Village of Caledonia Highway Facility	Village of Bayside Public Works	Village of Little Chute Municipal Service Center
Dane County Highway Facility / Site Design	Madison Engineering Building Addition	City of Mequon Highway Division Addition
City of Oshkosh Public Works Facility	Grafton Water Utility Operations Building	Jefferson County Satellite Highway Buildings

John F. Schmidbauer, P.E. – Principal – Engineer

Structural Engineering, Working Drawings, Specifications

Education: B.S. Architectural Engineering – Milwaukee School of Engineering

Experience: Kapur & Associates, Milwaukee 1989-90 – Construction Surveying
Robert M. Kueny Architect – 1991 to 1999 – Project Manager
Kueny Architects, LLC – 2000 to present – Principal

Registration: Wisconsin, Indiana, Iowa, Michigan, Minnesota, Missouri, Ohio

Affiliations: International Code Council
American Concrete Institute

Community: Kenosha YMCA – Board of Directors – 2002 - present
St. Mary Catholic Church – Parish Council – 2004-2010, Trustee Secretary – 2005-2009

Relevant Project Experience: Lead Structural Engineer

North Shore Fire/Rescue – Sta. #83 Remodel	North Shore Fire/Rescue – Sta. #84 Remodel	Village of Salem Lakes Highway and Fire Facility
Town of Burlington – Sta. #2 Addition/Remodel	Town of Burlington – Station #3	Town of Randall – Station #2
Appleton - Valley Transit Study	City of Whitewater DPW Study	Village of Pewaukee DPW Study
City of Huber Heights – DPW Study	Sun Prairie Utilities Master Plan	City of Eau Claire Public Works Study
City of Mequon Facility Planning Study	City of Iowa City Facility Master Plan	City of Wisconsin Rapids DPW Master Plan
City of Aurora Public Works Facility	City of Verona Public Works Facility	Village of Weston Municipal Center
Des Moines Municipal Service Center: Phase 2	City of Ames Fabric Storage Buildings	Portage County Highway Addition/Remodel
City of Sterling Heights Public Works	City of West Des Moines Operations Center	City of Urbandale Parks & Public Works Facility
Village of Brown Deer DPW Facility	City of Elkhorn Public Works Facility	Wauwatosa DPW Office Remodeling
Cedarburg Public Works Facility	Burnett County Highway & Forestry Facility	Ashland County Highway Addition
Village of Caledonia Highway Facility	Village of Bayside Public Works	Village of Little Chute Municipal Service Center

Lee S. Anderson – Architectural Technician

Building Information Modeling, Working Drawings, Specifications, Digital Presentations

Education: B.S. Architecture – University of Wisconsin – Milwaukee

Experience: Kueny Architects, LLC – 2014 to present – Architectural Technician

3. Team Resumes – HVAC, Plumbing & Electrical Consultant

Richard E. Root, P.E., LEED AP – HVAC, Plumbing & Electrical Consultant

HVAC, Plumbing & Electrical Engineering

Education: B.S. Mechanical Engineering – Kansas State University – 1982
M.S. Mechanical Engineering – University of Kansas – 1989

Experience: United States Navy – Civil Engineering Corps Officer – 1982 – 1998
Harcros Pigments – Project Engineer – 1989 - 1994
Unifirst Corporation – Project Engineer – 1994-1995
Murray & Associates – Vice President/Design Engineer – 1995-1998

Services: Principal/Lead Designer – 1998 to present

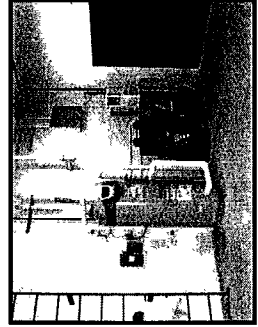
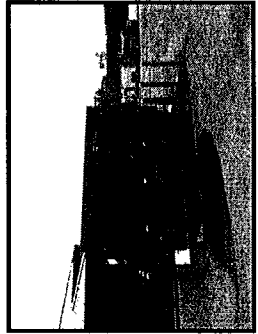
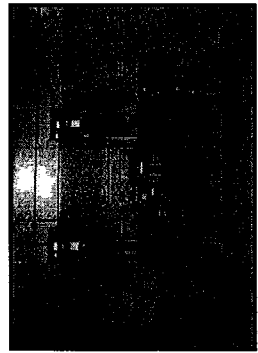
Registration: Wisconsin, Illinois, and 12 other states.

Affiliations: Member of NCEES, ASHRAE, ASPE.

Accreditations: LEED Accredited Professional – Building Design + Construction v3.0

Relevant Project Experience:

Village of Bayside Public Works	Genoa City Village Hall and Police	Jefferson County Satellite Highway Buildings
Cedarburg Public Works Facility	Burnett County Highway & Forestry Facility	City of Mequon Highway Division Addition
Village of Weston Master Plan	Town of Burlington – Fire Station #2	Jule Transit Operations – Dubuque IA
Village of Brown Deer DPW	Village of Caledonia Highway	Kenosha County Sheriff Storage Building
Waukesha County Communications Addition	City of Eau Claire Study	Portage County Highway
Wauwatosa DPW Office Remodel	Ashland County Highway Addition	Elkhorn DPW Facility



3. Team Resumes – Civil Engineering Consultant

Linda K. Johnson, P.E. – Civil Engineering Consultant

Civil Site Design, Storm Water Management and Erosion Control

Education: B.S. Civil and Environmental Engineering – University of Wisconsin - Madison – 1987
 M.S. Civil and Environmental Engineering – University of Wisconsin - Madison – 1989
 M.B.A. – University of Wisconsin – Milwaukee - 2002

Experience: Harza Engineering 1989-1991
 STS Consultants, Ltd – 1991-2001
 Key Railroad Development, LLC – 2001-2002
 Terra Tec Engineering (Principal) – 2002-present

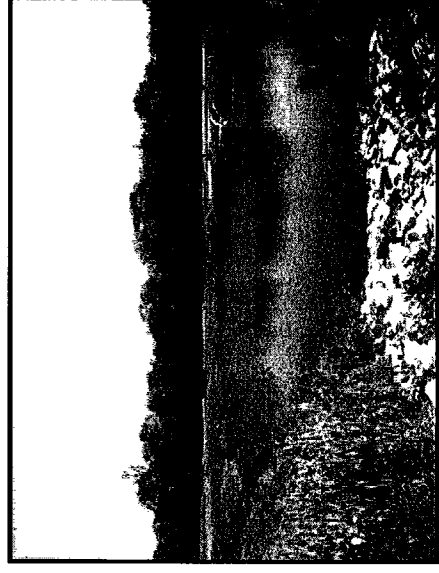
Registration: Wisconsin, Iowa

Publications: *Interaction of Inorganic Leachate with Compacted Pozzolanic Fly Ash*
 Journal of Geotechnical Engineering, Vol. 118, No. 9, September 1992.
Effects of Volatile Organic Compounds on Clay Landfill Liner Performance
 Waste Management & Research, 1991.

Presentations: *Comparison of Four Cover Systems for Fly Ash Monofills*
 Presented at the 20th International Madison Waste Conference, April 1998, UW-Madison.

Relevant Project Experience:

Village of Weston Municipal Center	Portage County Highway Addition/Remodel
City of Elkhorn Public Works Facility	Wauwatosa DPW Office Remodeling
City of Mequon Highway Division Addition	Burnett County Highway & Forestry Facility
City of Oshkosh Public Works Facility	Dubuque Jule Transit – Joint Operations
City of Sterling Heights Public Works	Village of Bayside Public Works
Cedarburg Public Works Facility	Dunn County Transit Facility
Waukesha County Communications Addition	Kenosha County Sheriff Storage Building
Jefferson County Satellite Highway Buildings	Waterloo Iowa Public Works Facility
Village of Grafton Operations Center	Grafton Water Utility Operations Building
Twin Lakes Village Hall	Scott County Secondary Roads Facility



4. Fee Proposal

FRANKLIN PUBLIC WORKS & FIRE STATION #2 PROJECT COST PROPOSAL

April 16, 2021

Kueny Architects LLC
 10505 Corporate Drive - Suite 100
 Pleasant Prairie WI 53158

	Kueny Staff					Consultants		
	Jon Wallenkamp	John Schmidbauer	Anita Stanley	Jeff Schoenborn	Lee Anderson	Unda Johnson	Rich Root	Charles Roberts
Task 1 - Data Acquisition Facility Assessment & Space Needs								
Task 2 - Concept & Master Plan Development								
Task 3 - Conceptual Drawings, Schemes & Cost Analysis/Payback Analysis								
Sign Owner-Architect Agreement								
Kickoff Meeting with City of Franklin Design Team - Develop Project Schedule	2	2			2			
Existing Facility Analysis Site Information Research and Data Collecting for both DPW and Fire	48			32	16			
Existing Operations Analysis and City of Franklin DPW and Fire Staff Interviews	36			16	16			
Existing Fleet and Station Analysis	16			16	16			
Weekly Meeting with City of Franklin Design Team & Kueny Team	2				2			
Kueny to Develop First Draft of the Master Plan Options and Draft Report	16	4	24	24	24	4	2	8
Weekly Meeting with City of Franklin Design Team & Kueny Team Submit Draft One	2	2		2	2			
Presentation of Master Plan Options and Draft Report	4				4			
Research and Data Collecting - Update program	16			8	8	4	4	8
Additional Operations Analysis and Staff Interviews	8			8	8			4
Kueny to Conduct an Open Review / Public Input Workshop - 50%	4				4			
Kueny to Develop Second Draft of the Master Plan Report with estimated cost	24		22	32	32	4	2	4
Weekly Meeting with City of Franklin Design Team & Kueny Team - Submit Draft Two	6			4	4			
Presentation of Draft to Committees and Boards	6							
Meeting with City of Franklin Design Team Design Team	2				2			
Update Master Plans and Final Draft Report and cost estimates/payback analysis	16	2	12	16	16	4	2	8
Present Final Master Plan Recommendation to City of Franklin Design Team	2	2			2			
Presentation of Final to Committees and Boards	3							
Lump Sum Fee Not to Exceed								\$23,375.00

5. Project Understanding, Methodology & Approach

Project Understanding

We understand the City seeks to gain a better understanding of the physical conditions and space needs for its Public Works Departments on Ryan Road and Fire Department Station #2 located on 60th Street in Franklin. Specifically, the City feels that relocating Station #2 to the public works site will provide better response times for the fire department and defer the need to construct and staff a new Station #4 as the city grows for many years.

Department of Public Works (DPW) – 7979 W. Ryan Road

We understand the primary **Ryan Road location** houses the following Departments: Administration, Public Works, Streets, Parks, City Fleet Repair, and Street Lighting. Our initial meeting indicated an obvious need for additional vehicle storage, more vehicle repair bays, additional offices and larger restrooms/shower/locker spaces. Parts of the existing fleet are either stored off site or outside. Though the building is relatively new (1994-95), the City of Franklin's population has increased over 50% since the 1990's and is expected to continue to grow. The growth of the community translates into the need for more municipal services, additional public works employees and vehicles to store and maintain. To this end, The City is interested in improving the operational efficiencies of its departments and wishes to solve its shortage of space needs by investing in the current buildings via additions and/or new construction.

The City has also indicated a need to add an additional Fire Station or relocate Station #2 at a different location to improve response time, specifically:

Fire Station #2 – 9911 S. 60th Street

Preliminary discussions have focused on several planning possibilities, one being the relocation of Station #2 into the (DPW) program at Ryan Road. The primary deficiency of Station #2 is the location. The station itself is over a half mile from the nearest main intersection at 60th Street and Ryan Road. The new Station #2 would be larger than the current station and could either be built within the new footprint of (DPW) or as a stand-alone facility. A new Station #2 should be expandable to two battalions and could be designed to include a central administration space moved from Station #1. Long term, the additional space in Station #1 could be used to provide needed space there. Being part of the building program at Ryan Road could be less expensive than constructing and staffing a new stand-alone Station #4 somewhere else. To prepare these operations for the future, the City is requesting professional consulting services to conduct a site and facilities space needs study focused on identifying the existing shortcomings of (DPW) and Station #2 and then determining a cost effective master plan solution to meet the needs of the Departments well into the future.

Facility Space Needs

In order to define the needed **Facility Spaces**, our Team members propose to conduct a review of existing operations and assess the limitations posed by the current facilities. These may include insufficient administrative space, lack of proper amenities, lack of sufficient storage shop/s, poor circulation, and insufficient storage of vehicles and seasonal equipment. As for equipment, we will identify every motorized vehicle and towed behind piece of equipment as well as any attachments stored on site. Once identified, we will recommend the appropriate size and means of storage. Administratively, some common spaces could possibly be shared such as conference rooms, office equipment areas and archives. Amenities include areas such as training/lunch room and restroom/locker areas.

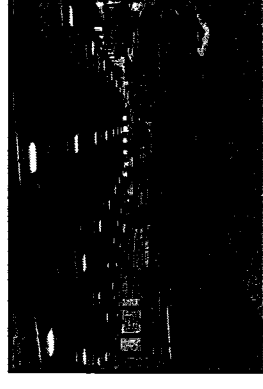
Moving forward, we will begin to layout our **approach to identifying the necessary site and facility space needs** at both locations, specifically:

Department of Public Works

- A. DPW Administration
- B. City-wide Fleet Repair
- C. Employee Support Area/s
- D. Vehicle Storage
- E. Ancillary Buildings and Site Improvements

Fire Station

- A. Apparatus Storage and Staging
- B. Living Quarters
- C. Fire Administration and Training
- D. Operations
- E. Fire Response Time Performance Measurements



Methodology

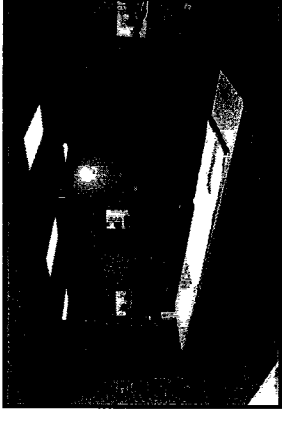
Interviews will be conducted in small groups or one-on-one. The purpose of these interviews is to gain the perspective of the employees regarding service delivery capabilities, public interaction, physical barriers, location of existing offices and interaction with other employees or the public. **Deliverable includes a written document** defining each area of the site and facility listing spatial deficiencies and recommended solutions.

Department of Public Works

A. Administration

We propose to specifically discuss and determine the spatial requirements for the following areas:

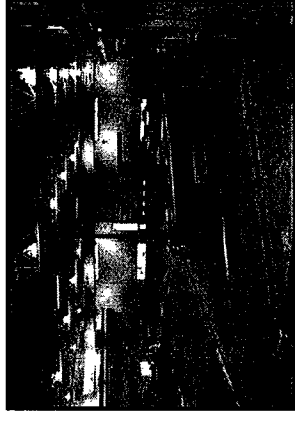
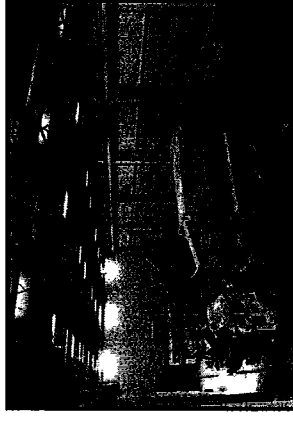
- Reception area, frequency of public interaction, and amount / type of various security controls needed.
- Number, type and size of recommended offices.
- Number type and size of any workstations.
- Number type and size of any conference areas, large and/or small.
- Plan storage/layout area needed.
- Active and non-active archives and file retention area(s).
- If feasible, a shared, centralized area for office equipment, document preparation and server closet.



B. Fleet Repair

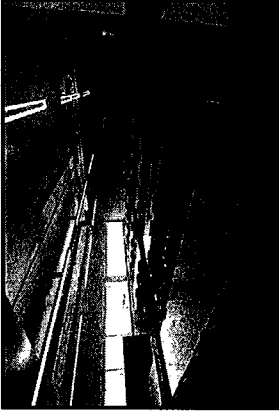
Our scope of services will analyze the Fleet Repair operations in order to determine type of service being provided on all city maintained equipment, specialized equipment and any other vehicles. We will specifically review:

- The current and future maintenance needs of the City.
- Number and type of bulk products dispensed and space required for fluid containment.
- Parts inventory requirements and other inventory needs affecting spacial requirements.
- Active versus inactive parts requirements.
- Tire storage, equipment requirements, and outsourcing.
- The number, capacity, and type of hoists (in-ground, recessed, mobile etc.).
- The possible need for an overhead bridge crane and capacity requirements.
- In ground and take-up exhaust reels.
- Current and future outsourcing.
- Welding and the need for a dedicated bay area and equipment such as bridge or jib crane, weld tables, racks, and electrical requirements.



C. Employee Support Area

- A break/training room area/s equipped with weather equipment.
- Amenity needs such as restroom, shower, locker rooms and mud room.
- A small area for uniforms, if this is applicable.



D. Vehicle Storage

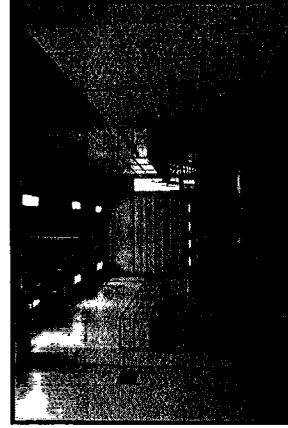
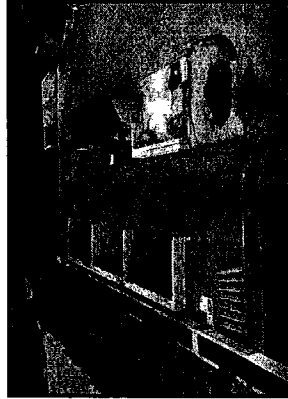
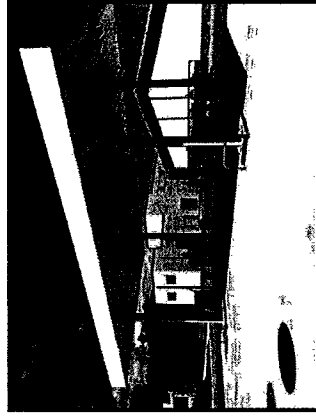
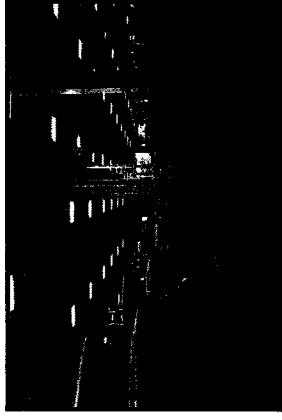
Vehicles and equipment are stored in both warm and cold storage buildings. Typically all response vehicles with or without attachments (plow trucks and snow removal equipment), light duty trucks (department trucks and take-homes), and heavy duty equipment are stored in a warm environment. Seasonal equipment such as tractors, rollers, and mower equipment are usually stored in minimally heated storage. For each vehicle, we will assess the make, model, age, size and accompanying attachments.



E. Ancillary Buildings and Site Improvements

In addition to Fleet Repair and Vehicle Storage, the current and future facilities will need to address other areas and equipment such as:

- Review the above ground fueling system and determine the future requirements.
- A manual wash system should be determined with the ability to flush the undercarriage and the inside of dump boxes via catwalks.
- Review of public drop off site and safe circulation.



Fire Station

A. Apparatus Storage and Staging

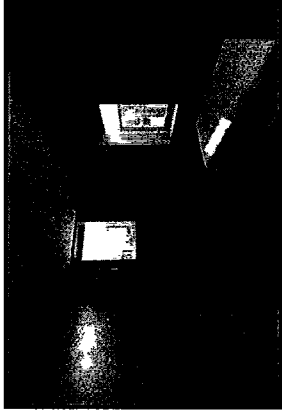
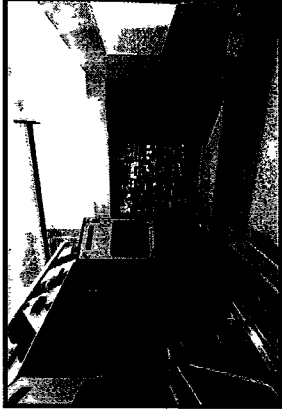
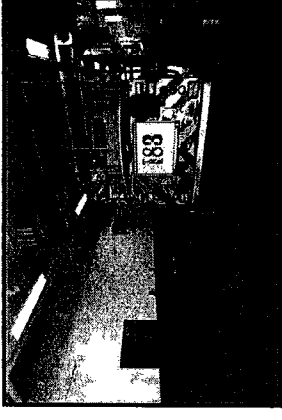
We propose to specifically discuss and determine the spatial requirements for the apparatus operations:

- Apparatus to be dispatched from the location; size and clearances.
- Single vs. dual exiting of units.
- Vehicle readiness and mechanical support systems.
- Turnout gear storage and decontamination areas.
- Wall and floor finishes, cleaning and drainage.
- Adjacency review and proper aisle clearances; door swings.
- Secure EMT support room and supply.

B. Living Quarters

The current and future living quarter needs will be reviewed, including:

- Shift size, number of shifts, totes and storage lockers.
- Sleeping room sizes and configuration.
- Quiet zones / sound separation.
- Day room, dining area, and kitchen.
- Washrooms and shower rooms.
- Separate air exchange zones for heating and cooling.
- Fitness room and equipment layout design.



C. Fire Administration and Training

Existing Administration at Station # 1 is currently disjointed and inefficient. The spaces needs process will review current operations and future needs, including:

- Number and size of office space for the chief, assistant chiefs, shift commanders, fire inspections, and other support staff.
- Public access area vs. staff office spaces.
- Record storage (active and inactive), copy and work spaces.
- Staff conference room, break room, and support.
- Large training room / multipurpose room for public use.

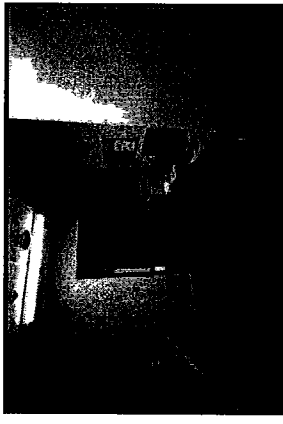
D. Operations

Department wide operations will be discussed and accounted for, including:

- Adequate washing / drying areas, tool storage, hose storage, etc.
- Report writing area, alert and information center.
- Hose drying tower.

Fire Response Time Performance Measurements

The current location of Station #2 is not ideal in terms of dispatching. As the city grows west and south, there will be need for faster response to the expanding areas. To validate that relocating Station #2 to the Ryan Road DPW site will satisfy the service needs for several decades; our team will review an ongoing GIS study and other data to map routing and responses from that location.



5. Approach and Scope

Approach and Scope

Our scope of work will include the items listed in the RFP letter, whether specifically detailed below or not. Our approach to this project is made up of two distinct phases.

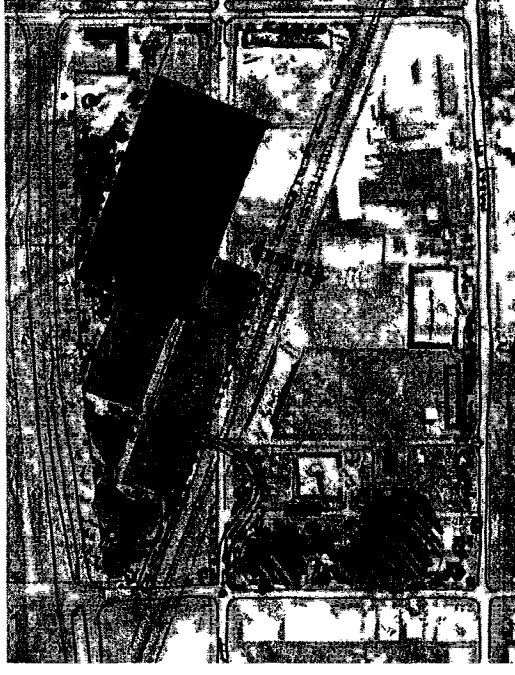
Phase 1 Master Plan/Space Needs Assessment

Phase 2 Concept & Master Plan Development

Phase 1 – Master Plan/Space Needs Assessment

The purpose of this Phase is to determine the necessary short and long term facility space needs for DPW and Fire Station #2. In addition, reuse of existing Station #2 (possibly by Parks) and administration space in Station #1 will be discussed. Areas of analysis include administrative, amenities, vehicle and apparatus storage, fire operations, fleet repair, and departmental shops. The site and facility space needs study includes the following tasks listed below, specifically:

1. Set Project Scope and Schedule
2. Establish organization and agenda for meetings.
3. Establish team interaction, committee members and member roles.
4. Establish project schedule and goals.
5. Provide regular updates to the City.
6. **Create a base plan of the existing sites and facilities, based off available drawings and GIS Mapping Data.** Plan to indicate available data such as existing property lines, existing overhead/underground utilities, easements, adjoining properties, and comprehensive property mapping depicting site features i.e. structures, drainage patterns and existing pavements. The site plan will serve as the base for existing and future design of site improvements.
7. Determine the existing area of each building and room. Detail function, number of occupants and suitability. Catalog the spaces in tabular format.
8. Conduct a cursory building inspection to determine the general condition and life expectancy of DPW buildings and Fire Station #2.
9. Determine energy efficiency/deficiencies, i.e. windows, doors and insulation.



10. Conduct a cursory analysis of current and future staffing requirements. We will also assess any off-site facility locations with the intent of possible inclusions within the main campus.
 - a. Document staff makeup, job tasks, and relationships.
 - b. Conduct interviews with key staff to determine the appropriate space needs. The team approach is critical in this stage. Kueny Architects does not seek to impose a given solution on the client, rather to provide an outsiders view of current operations. Listening to the client provides a clear picture of the operation.
 - c. Analyze current spatial conditions at both locations including administrative, amenities, vehicle and apparatus storage, shops, living quarters, and operations.
 - d. Review of current and future storage requirements of all vehicles, apparatus, and equipment.
 - e. Review of Fleet Repair practices impacting current and future space needs at DPW.
 - f. Explore any current or future service requests or possible needs from other City departments.
 - g. Inventory all equipment including size, required space and support. Determine the need for new capital equipment.
 - h. Document every FTE and PTE.
 - i. Review vehicle washing practices and related facilities.
11. Review site circulation, operations, traffic patterns and maneuverability, signage, lighting, security, parking and material storage requirements.
12. Review dispatch response areas.
13. As a team, working with the City, we will develop and circulate respective spatial requirements. Data from this document will be incorporated into our "spatial worksheet" and the space plan.
14. Develop an Initial Spaces Needs Summary Report and Worksheet.
 1. Report will be circulated to key staff for review and comment.
 2. Feedback will be incorporated in the Concept Plans.

Phase 2 – Concept & Master Plan Development

Once the Phase 1 data is analyzed, we will present the space needs as conceptual schemes; depicting workflow, room size, adjacencies, facility layout, outbuildings, material storage requirements and future expansion alternatives on the existing site. The tasks are listed below, specifically:

1. Concept Plan Development:
 - a. Kueny Architects will develop concept plans with varying degrees of complexity. Plans will be reviewed with the City and refined into three generic concepts depicting possible renovations, additions and/or new construction.
 - b. Conceptual plans will account for changing technologies and fire service methods, i.e. the possible future use of compressed natural gas, (CNG), electric vehicles, (if applicable) covered material storage, and equipment staging.
 - c. If applicable, provide recommendation/s for the continued use of the parts of the existing Public Works building.
 - d. As a team, we will access pros and cons and operational efficiencies for each plan.

2. Conceptual Estimate of Preliminary Models
 - a. Each concept plan will be paired with a conceptual estimate of any construction costs in addition to other soft costs.
 - b. Costs of each plan will be compared side-by-side numerically and graphically for analysis by team members and City.
3. Final Plan and Detailed Estimate
 - a. Upon selection of the final solution, Kueny Architects will provide a detailed master plan and expand the conceptual estimate into a total program budget.
 - b. Our team will work with City budgeting cycles as appropriate to outline multi-year funding options if necessary.
4. Payback Analysis and Grant Opportunities
 - a. Our team will provide payback analysis of the proposed master plan projecting how the increased efficiencies will compare to the estimated construction costs.
 - b. We will work with city staff to explore any available grants and tailor the master plan to these requirements.
5. Facilities Concept Plan
 - a. Upon completion, a Space Needs & Assessment Report document will be provided for review. The report will include the following:
 1. Study Objectives
 2. Process Used and Approach
 3. Summary of Findings
 4. Cursory analysis of existing Conditions
 5. Utilities
 6. Cursory Operations & Staffing Level Review
 7. Full site and building plan drawings for the concepts and final selected master plan.
 8. Spatial guidelines for each area (required space for each function)
 9. Comparison of two separate buildings and a single combined facility.
 10. Minimum building envelope standards.
 11. Primary method of construction. (Steel frame with precast concrete panels or concrete masonry).
 12. Mechanical and Electrical System Parameters
 13. Technology Considerations
 14. Site planning, Immediate, Short and Long Term Needs
 15. Estimate of Probable Costs
 16. Possible Phasing Plans
 - b. Printed hard copies of the final report and a PDF file will be provided.

- 6. Final Presentation
 - a. A technical presentation will be made as needed to the City.

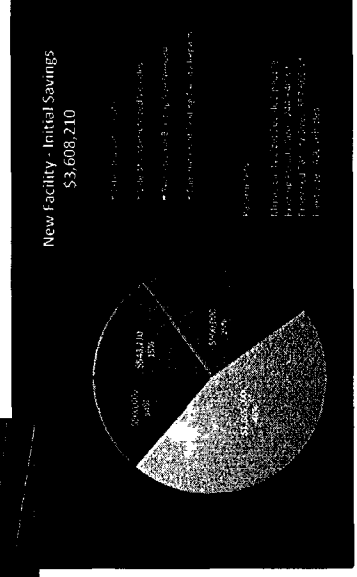
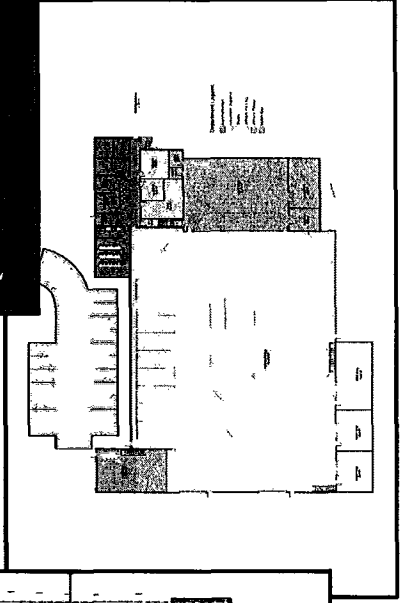
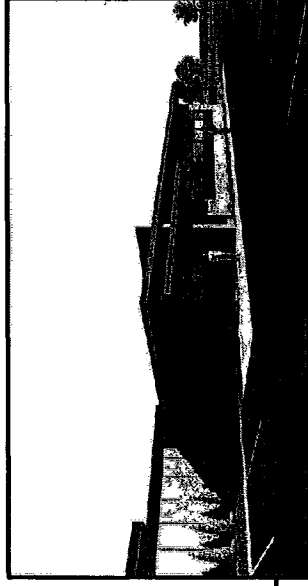
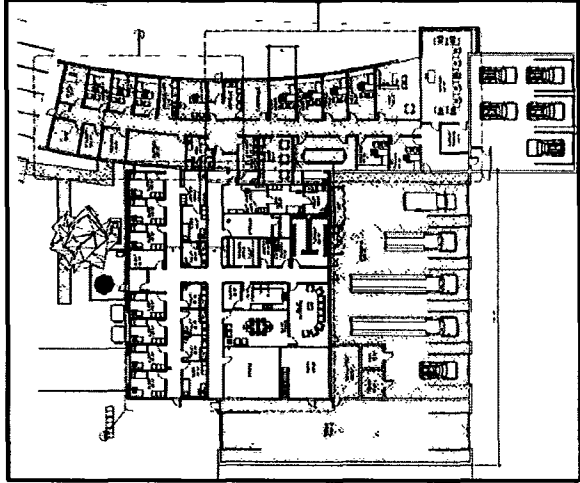
Meetings

Kickoff Meeting. Here we will conduct a meeting with appropriate City staff and employees. The purpose of this meeting will be to introduce the team, explain the scope and goals, answer any questions or concerns, and convey our philosophy that each and every employee has a stake in the success of the project.

Project Team Meeting. This short meeting often immediately follows the Kickoff Meeting. Our team members will meet with City team members to explain the work plan, and ask any questions; i.e. requested information, access of buildings and equipment, project duration, and availability of team members.

Staff and Departmental Meetings. We will schedule with staff various meetings in order to gain perspectives regarding service delivery. These meetings will be scheduled throughout the project in order to compile and explain data, and/or explain our means, methods and opinions.

Technical Presentations. Our team will make presentations to various committees as needed to facilitate full understanding of the results.



6. Appendix – Additional Services

Future Full Building Design Services offered upon request include:

Schematic Review & Design Development

The result of this **Schematic Review and Design Development Phase** is to develop 50% of the final design including floor plans, sections, functional layout and revised cost estimates. Specifically our initial meetings will review the following:

1. Set Project Scope, Schedule and Goals.
2. Establish organization and agenda for meetings.
3. Meet with DPW staff and review proposed spatial requirements and schematic plans for all programmed spaces including; administration, amenities, fleet repair, shops and vehicle storage. *As a team* access the strengths and weaknesses of the programmed spaces, make refinements and offer cost effective alternatives as they arise.
4. Review proposed site circulation, accessibility, traffic flow and turn radiuses around any existing buildings, i.e. salt shed, existing metal building/s, and fuel island.
5. Model the final schematic design into a 3-D computer model. This software is capable of generating plans, rendering and animations for greater understanding of the final project.
6. Select the mechanical and electrical systems that will be designed in the building, layout basic site engineering, and discuss general framing requirements.
 1. Anticipated site engineering plans include the following: demolition, site preparation, site erosion control, site paving/layout, site grading, and site utilities.
 2. Review additional site improvements i.e. security/fencing, landscaping and site lighting.
7. Review plans and costs with DPW and Fire staff to assure a complete understanding.
8. Incorporate changes and refine construction documents to a 50% completion level.
9. Prepare **Final Detailed Cost Estimate**.
10. Present, anticipated design costs and project timeline for approval. Documents provided will include a site plan, floor plan and color renderings of at least two building elevations.

Construction Documents Preparation

The Architect and Consultants will prepare drawings and specifications per applicable codes and standards. Full plan sets will be provided including, Architectural, Civil, Structural, Mechanical, and Electrical plans, sections and specifications suitable for construction result. Deliverables will be provided in pdf format using Autodesk Revit.

1. During the Construction Documents Phase, Kueny Architects will meet with the City at the beginning, 30%, 50% and 100% milestones, or as necessary. Any comments will be incorporated into the plan.
2. Approvals shall go through City and any other governing bodies.
3. At the 100% milestone, Kueny Architects will present the final plans to the City for final approval.
4. Final construction documents will contain complete design drawings, specifications and incorporate all required **State of Wisconsin** and local provisions. Prior to the release of the documents, Kueny Architects will help secure the required **State and Local Plan Approvals**. The following are the divisions of work our firm will coordinate for this project. These items are studied and researched by our team on an ongoing basis. Our expertise in each of these areas of service is a true asset to our clients.

Complete Facility Design	Civil Design	Plumbing
Fire Protection	HVAC	Electrical
Low Voltage/IT	Capital Equipment	State Permitting
Bulk Fluid/Hazardous Materials	Landscape Design	Cold Weather Insulation

Bidding & Negotiation

1. Kueny Architects will provide the necessary hard copy documents for distribution of plans and specifications to prospective bidders.
2. Kueny Architects will participate in the following areas as required by the City.
 1. Interview Contractors
 2. Write Addenda/s per questions asked by bidders.
 3. Arrange and host a Pre-bid Meeting
 4. Assemble Contractor Lists and conduct a Pre-Construction meeting.
3. Kueny Architects will **attend the bid opening** and provide analysis of the bids, issue a recommendation to the City and notify awarded bidders.
4. Kueny Architects will **attend an informational meeting** serving as an advisor as bids are being considered.
5. Kueny Architects will create a construction schedule to be approved by City.

Construction Oversight

1. Site Visits – Members of the Design Team will be present on the site consistent with the progress of construction. It is our practice to be an advocate for the Owner in our approach to construction observation services. **All travel related to this project will be included in our fees for services. No per diem charge will be added.**
2. Shop Drawings and Submittals -The Design Team will review all shop drawings and submittals in accordance with the design scope. The field coordination of mechanical trades will be done by those trades.
3. Job Meetings – Kueny Architects will administer project meetings. It is anticipated these meetings would be held bi-weekly at the construction site.
4. Monthly Payment Applications – Kueny Architects, LLC will review and certify the monthly progress payments as is customary. It is anticipated these applications will be made on AIA format documents. In addition, our team will prepare the necessary payroll reporting as required by any outside funding sources.
5. Provide periodic project reports to City staff.

Project Close-out

1. The Architect will organize the final inspection of the project by the Architect, Engineers and any appointed City Project Manager. Based on this inspection, the Architect will prepare and distribute the Punch List to all affected parties.
2. The Architect will prepare the final Record Drawings (As-built) for presentation to the City. These will consist of the original contract drawings, updated, changed or redrawn, if necessary, to indicate the actual construction of the project, based on the Architect's own observations and data supplied by the Contractors. Reproductions and digital copies of the Record drawings will be made available for the Owner's future use.

Post Construction

1. The Architect and consulting Engineers will make themselves available to consult on any matter arising regarding this project for as long as necessary after project completion.
2. Assuming that the City-Contractor Agreement requires a one year warranty period for all the work done, the Architect will organize a Warranty Inspection Meeting approximately 11 months after substantial project completion. This inspection will define any areas of the work that will require repair or replacement under the warranty provisions. The Architect will prepare and transmit all written documents required, to inform all parties of these deficiencies.

<p style="text-align: center;">APPROVAL</p> <p style="text-align: center;"><i>Slw</i></p>	<p style="text-align: center;">REQUEST FOR COUNCIL ACTION</p>	<p style="text-align: center;">MEETING DATE</p> <p style="text-align: center;">June 15, 2021</p>
<p style="text-align: center;">REPORTS & RECOMMENDATIONS</p>	<p style="text-align: center;">A RESOLUTION AUTHORIZING THE INSTALLATION OF A FENCE WITHIN THE 10 FOOT DRAINAGE EASEMENT UPON LOT 11 OF PLAT OF OUTLOTS 1 THRU 5 OF TUMBLECREEK SUBDIVISION (4259 W. PEBBLE BEACH COURT) (TAX KEY NO. 739-0011-001) (STOJANOVICH ,PETER & DIANE L., APPLICANTS)</p>	<p style="text-align: center;">ITEM NUMBER</p> <p style="text-align: center;">G.4.</p>

BACKGROUND

Peter & Diane Stojanovich have made application to replace a fence on the border of their property at 4259 W. Pebble Beach Ct. The existing fence, constructed in July 2004 located at the drainage easement is deteriorating due to age.

ANALYSIS

Staff has reviewed the application and does not have issue with the installation as proposed.

The resolution provides that

1. The subject fence shall not impede the stormwater drainage way.
2. The applicants, or their successors, shall keep the fence in good repair.

FISCAL NOTE

No Impact on Budget.

COUNCIL ACTION REQUESTED

Resolution 2021-_____ a resolution authorizing the installation of a fence within the 10 foot drainage easement upon Lot 11 in Tumblecreek Subdivision (4259 W. Pebble Beach Court) (Tax Key No. 739-0011-001, Peter & Diane Stojanovich, Applicants).

Engineering: GEM

STATE OF WISCONSIN : CITY OF FRANKLIN : MILWAUKEE COUNTY

RESOLUTION NO. 2021 - _____

RESOLUTION AUTHORIZING THE INSTALLATION OF A FENCE
WITHIN THE 10 FOOT DRAINAGE EASEMENT,
UPON LOT 11 OF PLAT OF OUTLOTS 1 THRU 5 OF TUMBLECREEK SUBDIVISION
(4259 W. PEBBLE BEACH COURT)
(TAX KEY NO. 739-0011-001)
(PETER & DIANE STOJANOVICH, APPLICANTS)

WHEREAS, the Tumblecreek Subdivision Plat prohibits the building of structures within the 10 foot "Drainage Easement," described thereon;

WHEREAS, a current fence was originally permitted July 12, 2004, with permit #P020042259. Due to deterioration, it is necessary to replace the fence;

WHEREAS, Peter & Diane Stojanovich having applied for an installation of a new wooden dog eared cedar fence, four feet in height at their property located at 4259 W. Pebble Beach Ct., zoned R-6 Residential, bearing Tax Key No. 739-0011-001, more particularly described as follows:

Lot 11 in Tumblecreek Subdivision, being a subdivision of part of the Southwest quarter of the Southwest quarter of Section 1, Township 5 North, Range 21 East in the City of Franklin, Milwaukee County, Wisconsin;

WHEREAS, the fence would encroach upon a 10 foot "Drainage Easement" restriction which extends approximately 145 feet along the said rear yard lot line;

WHEREAS, the fence is proposed to be located in the exact same location as the fence permitted in 2004;

WHEREAS, the 10 foot "Drainage Easement" restrictions upon the Final Plat for Tumblecreek Subdivision and its accompanying restriction of the building of structures is a restriction which was imposed by the Franklin Common Council in its approval of the Final Plat;

WHEREAS, Wis. Stats. § 236.293 provides in part that any restriction placed on platted land by covenant, grant of easement or in any other manner, which was required by a public body vests in the public body the right to enforce the restriction at law or in equity and that the restriction may be released or waived in writing by the public body having the right of enforcement;

WHEREAS, the Common Council having considered the request for the encroachment to the 10 foot drainage easement restriction so as to allow for the subject fence installation only; and

WHEREAS, the Common Council having considered the proposed location and type of fence to be installed upon the subject property.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Common Council of the City of Franklin, Wisconsin, that the installation of the proposed fence of the type and specifications as described and only upon the location as set forth within the plans accompanying the application of Peter & Diane Stojanovich filed on June 03, 2021, be and the same is hereby authorized and approved and that the "Drainage Easement" restrictions as it would otherwise apply to such installation upon the subject property only, is hereby waived and released, subject to the following conditions:

1. The subject fence shall not impede the stormwater drainage way.
2. The applicants, or their successors, shall keep the fence in good repair.

BE IT FURTHER RESOLVED, that the applicant shall further obtain all required permit(s) for the installation of the subject fence and that the subject fence shall be installed pursuant to such permit(s) within one year of the date hereof, or all approvals granted hereunder shall be null and void.

BE IT FINALLY RESOLVED, that the City Clerk be and the same is hereby directed to obtain the recording of this Resolution with the Office of the Register of Deeds for Milwaukee County.

Introduced at a regular meeting of the Common Council of the City of Franklin the _____ day of _____, 2021, by Alderman _____.

PASSED AND ADOPTED by the Common Council of the City of Franklin on the _____ day of _____, 2021.

APPROVED:

Stephen R. Olson, Mayor

ATTEST:

Sandra L. Wesolowski, City Clerk

AYES _____ NOES _____ ABSENT _____

blank page

APPROVAL <i>slw</i>	REQUEST FOR COUNCIL ACTION	MTG. DATE June 15, 2021
Reports & Recommendations	DISCUSSION OF TRAIL PROJECTS INCLUDING: S. 116TH STREET, ST. MARTIN OF TOURS, W. FOREST HOME AVENUE, W. CHURCH STREET, STH 100, RYAN CREEK, AND CASCADE CREEK PARK	ITEM NO. G.5.

BACKGROUND

There has been much discussion on development of trails for various locations in Franklin. Currently 62% of trail project costs are eligible for reimbursement from the Park Impact Fees. To update Common Council and ask for some guidance, below are summaries of where several projects stand. Attached is an exhibit showing the location of the projects, all of which have been identified in the Comprehensive Outdoor and Recreation Plan (CORP) as either trail or sidewalk facilities.

S. 116TH STREET

This trail segment located on the WE Energies property (former interurban railroad) along S. 116th Street from St. Martin of Tours Church to the Muskego city limits is approaching a 60 percent design stage. A public information meeting is scheduled for Thursday July 22, 2021 from 4:30 to 6:30 pm at the gazebo in Market Square Park. The current construction estimate is \$764,000.

Congestion Mitigation and Air Quality Improvement (CMAQ) Program 80% grant applications are due on August 2, 2021 and the Transportation Alternatives Program (TAP) 80% grant application is due January 24, 2022. If either 80% grant is received, this trail construction would cost Franklin approximately \$152,000 and approximately \$94,736 would be eligible for using Park Impact Fees with the remaining \$57,264 coming from the City's Capital Budget. To make the grant applications more competitive, the City could request less than 80% funding.

This project previously missed TAP grant award. To make the project more competitive, the City has advanced the engineering work and added a trail head on the north side of W. Ryan Road.

Recommended Motion to direct Staff to apply for the CMAQ grant and subsequent TAP grant, if needed, with a 70% grant request. (\$142,104 Park Impact + \$87,096 Capital Budget = \$229,200 City Portion).

ST. MARTIN OF TOURS

Originally the S. 116th Street Trail included an expanded sidewalk along the front of St. Martin of Tours Church within the right-of-way for S. 116th Street. This section was discarded when the Church was receptive to routing the trail through their property and around the western edge of the cemetery that would connect to the Hike-Bike Trail just west of the WE Energies electrical substation. Plans are approaching the 60% design stage and includes various easement covenants with the Church. A condition requested by the Church to restrict the trail to 8-foot width does not allow it to be eligible for CMAQ or TAP grants. Staff is working with the Church to finalize the easement language.

The current construction estimate for this trail is \$174,000 and approximately \$107,880 is eligible for Park Impact Fees funds with the remaining \$66,120 coming from the City's Capital Budget. This project is on schedule to be bid this fall and constructed in 2022.

Recommended motion to direct staff to complete easement negotiations, complete the design, and bid project for a 2022 construction period. Any easement with St. Martin of Tours would come to Common Council for execution.

W. FOREST HOME AVENUE

This Milwaukee County trail project was discussed by Common Council on June 1, 2021, and Staff was directed to “*draft a resolution for future Common Council action reflecting the desired segments for sidewalk, if any, for W. Forest Home Avenue in a Milwaukee County Department of Transportation Road Reconditioning Project.*”

Staff has developed a survey and it is open until July 9, 2021. The link is found on the City’s website www.franklinwi.gov. Fliers are prepared and will be displayed at locations including, but not limited to City Hall, Public Library, Wheel and Sprocket, and along the Root River Trail. Paper ballots will be available through the senior lunch program and at City Hall.

The construction cost is dependent on which segments are selected and is eligible for using 62% Park Impact Fees. The project and expenditures are expected to occur in 2023.

Recommended motion to direct Staff to proceed as previously directed and return to Common Council with a recommended resolution on July 20, 2021.

W. CHURCH STREET

This trail connecting Mission Hills drive to S. Martins Road has morphed from a separated pedestrian accommodation to a wide concrete shoulder with rumble strip, like the construction of the method employed on W. College Avenue from S. 27th Street to S. 35th Street.

There is a current complication concerning the platted lots that do not conform to the current location of W. Church Street. Staff is consulting with legal staff and is hopeful that this may be resolved to construct in 2021.

Current budget is \$75,000 and \$46,500 is eligible for using Park Impact Fees with the remaining \$28,500 using Capital Budget funds.

Recommended motion to direct Staff to continue efforts to obtain land, if needed and bid out project for 2021 construction.

STH 100 TRAIL

This Wisconsin Department of Transportation (WisDOT) project was discussed at the May 18, 2021 and June 1, 2021 Common Council meetings. The common “*directed staff to send a letter to the Wisconsin Department of Transportation indicating trail on west side of STH 100 [from W. Prairie Grass Way to W. Loomis Road] compliance with Franklin Department of Public Works to maintain, and cost share use of impact fee.*” **Note that Staff incorrectly reported that a sidewalk would be provided from W. Prairie Grass Way to the Root River bridge at no cost to the City.**

Upon hearing that there is a desire for a full bicycle accommodation, Staff would like to direct Common Council’s attention that if the trail were placed on the east side of the road, it could be extended from W. Prairie Grass Way to a trail stub at the Root River. WisDOT is working on an estimate for this trail and Staff is hopeful to have the budget prior to this Common Council meeting.

The project and expenditures are expected to occur in 2025 or 2026. During a June 10, 2021, Final Scoping Review meeting, WisDOT is also considering the extension of the pathway to the northern end of the project at the intersection of St. Martins Road and S. Lovers Lane.

Recommended motion to direct staff to work with WisDOT staff on developing a 10-foot trail along the east side of STH 100 from the Root River bridge to St. Martins Road / S. Lovers Lane intersection.

RYAN CREEK TRAIL

The Comprehensive Outdoor and Recreation Plan (CORP) also discusses a trail along Ryan Creek in the southwest portion of the City that touches the northern portion of Franklin Savannah conservation area, as well as potentially providing access to lands identified in the CORP for future recreation. Such a trail would be a significant connection from the proposed S. 116th Trail to the future extension of the Milwaukee County's Oak Leaf Root River trail, as well as the existing terminus of the trail at the Franklin Sports Complex.

Staff has asked GRAEF for a proposal to solicit input from the community, masterplan and develop budgets for this project. This proposal will be discussed at the Franklin Parks Commission then proceed to the Common Council for consideration with the Commission's comments and recommendation.

Recommended motion to direct Staff to develop a scope for a master plan of a trail along the southern portion of Franklin.

CASCADE CREEK PARK

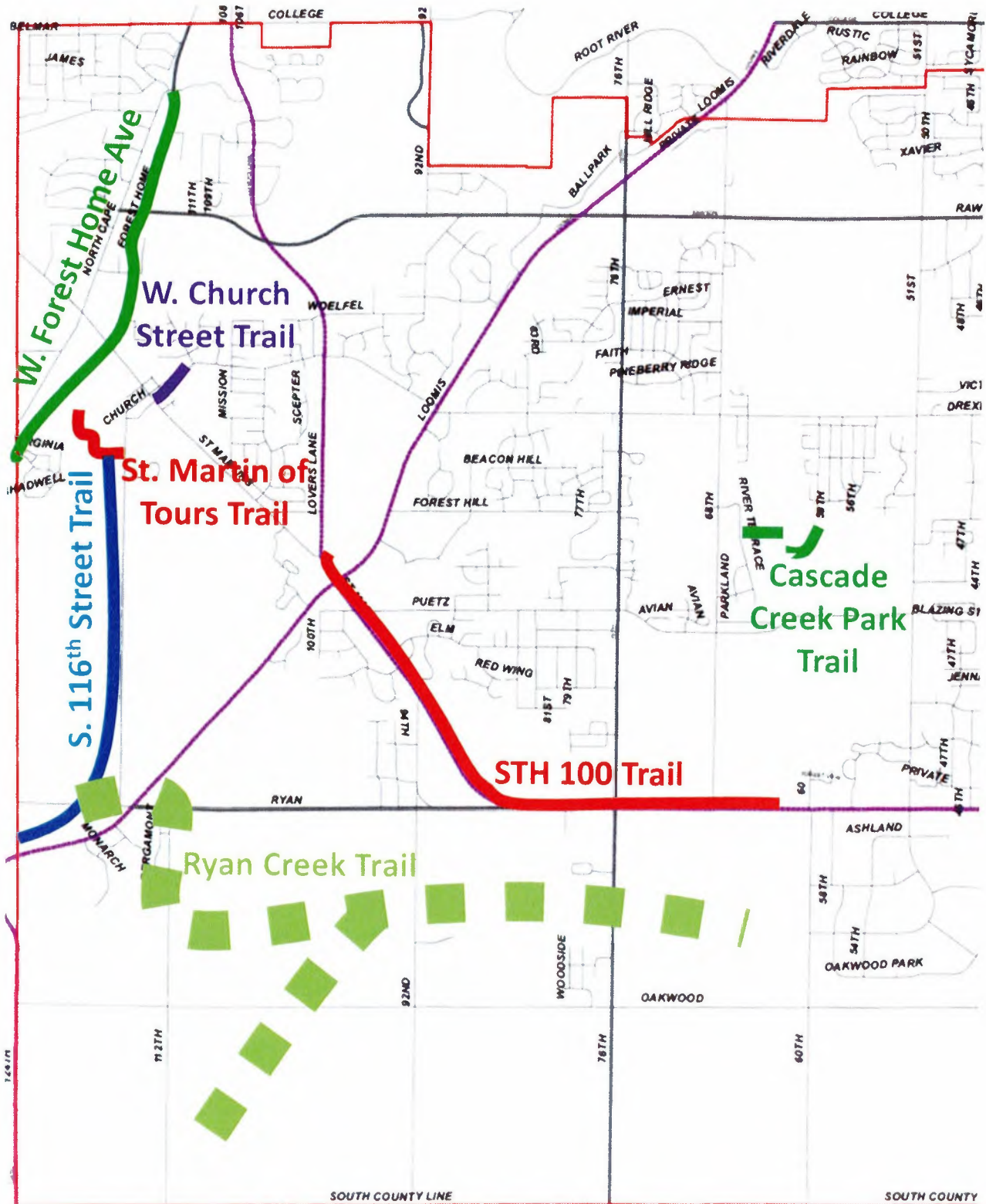
This proposed project connecting the Root River Trail to S. 60th Street and River Terrace Drive was presented to the Milwaukee County Parks in July 2020. Only the segment connecting the Root River Trail to River Terrace Drive was advanced. Franklin's real desire was connection to Cascade Creek Park on S. 60th Street and that eastern portion was not approved. Staff would like to resubmit for reconsideration but this effort has not been prioritized.

Recommended motion to direct Staff to resubmit entire Cascade Trail project to Milwaukee County Parks for reconsideration.

Engineering Department: GEM

Discussion of Current Franklin Trail Projects

June 15, 2021



<p style="text-align: center;">APPROVAL</p> <p style="text-align: center;"><i>Slw</i></p>	<p style="text-align: center;">REQUEST FOR COUNCIL ACTION</p>	<p style="text-align: center;">MEETING DATE</p> <p style="text-align: center;">06/15/21</p>
<p style="text-align: center;">REPORTS & RECOMMENDATIONS</p>	<p style="text-align: center;">A RESOLUTION CONDITIONALLY APPROVING A 2 LOT CERTIFIED SURVEY MAP, BEING A REDIVISION OF LOT 1 AND 2 IN BLOCK 6 OF FRANKLIN INDUSTRIAL PARK LOCATED IN THE NORTHWEST 1/4 OF THE SOUTHWEST 1/4, AND LOT 3 IN BLOCK 6 OF FRANKLIN INDUSTRIAL PARK ADDITION NO. 1 LOCATED IN THE SOUTHWEST 1/4 OF THE SOUTHWEST 1/4 OF SECTION 26, TOWNSHIP 6 NORTH, RANGE 21 EAST, IN THE CITY OF FRANKLIN, MILWAUKEE COUNTY, WISCONSIN, EXCEPTING THEREFROM THAT PART CONVEYED TO THE CITY OF FRANKLIN BY QUIT CLAIM DEED RECORDED AS DOCUMENT NO.6934853 (CITY OF FRANKLIN, APPLICANT) (AT 5801 WEST FRANKLIN DRIVE)</p>	<p style="text-align: center;">ITEM NUMBER</p> <p style="text-align: center;">G.6.</p>

At its June 3, 2021, regular meeting, the Plan Commission carried a motion to recommend approval of this resolution, the vote was five (5) 'ayes', no 'noes' and one (1) absence, 5-0-1. Additionally, the Plan Commission adopted a resolution conditionally approving a Land Division Variance for this 2 Lot Certified Survey Map, to allow for the creation of the lift station lot with an area of 0.47 acres, while the minimum lot area in Planned Development District No. 7 (Franklin Industrial Park) is 1 acre, per Ordinance No. 85-864. The Land Division Variance resolution in draft form is attached to this packet.

COUNCIL ACTION REQUESTED

A motion to adopt Resolution 2021-_____, a resolution conditionally approving a 2 lot certified survey map, being a redivision of Lot 1 and 2 in Block 6 of Franklin Industrial Park located in the Northwest 1/4 of the Southwest 1/4, and Lot 3 in Block 6 of Franklin Industrial Park addition no. 1 located in the Southwest 1/4 of the Southwest 1/4 of Section 26, Township 6 North, Range 21 East, in the City of Franklin, Milwaukee County, Wisconsin, excepting therefrom that part conveyed to the City of Franklin by quit claim deed recorded as document no. 6934853 (City of Franklin, applicant) (at 5801 West Franklin Drive)

STATE OF WISCONSIN

CITY OF FRANKLIN

MILWAUKEE COUNTY

[Draft 5-26-21]

RESOLUTION NO 2021-_____

A RESOLUTION CONDITIONALLY APPROVING A 2 LOT CERTIFIED SURVEY MAP, BEING A REDIVISION OF LOT 1 AND 2 IN BLOCK 6 OF FRANKLIN INDUSTRIAL PARK LOCATED IN THE NORTHWEST 1/4 OF THE SOUTHWEST 1/4, AND LOT 3 IN BLOCK 6 OF FRANKLIN INDUSTRIAL PARK ADDITION NO 1 LOCATED IN THE SOUTHWEST 1/4 OF THE SOUTHWEST 1/4 OF SECTION 26, TOWNSHIP 6 NORTH, RANGE 21 EAST, IN THE CITY OF FRANKLIN, MILWAUKEE COUNTY, WISCONSIN, EXCEPTING THEREFROM THAT PART CONVEYED TO THE CITY OF FRANKLIN BY QUIT CLAIM DEED RECORDED AS DOCUMENT NO 6934853
(CITY OF FRANKLIN, APPLICANT)
(AT 5801 WEST FRANKLIN DRIVE)

WHEREAS, the City of Franklin, Wisconsin, having submitted an application for approval of a certified survey map, such map being a redivision of Lot 1 and 2 in Block 6 of Franklin Industrial Park located in the Northwest 1/4 of the Southwest 1/4, and Lot 3 in Block 6 of Franklin Industrial Park Addition No 1 located in the Southwest 1/4 of the Southwest 1/4 of Section 26, Township 6 North, Range 21 East, in the City of Franklin, Milwaukee County, Wisconsin, excepting therefrom that part conveyed to the City of Franklin by Quit Claim deed recorded as Document No.6934853, more specifically, of the property located at 5801 West Franklin Drive, bearing Tax Key No. 931-0006-001, City of Franklin, applicant, said certified survey map having been reviewed by the City Plan Commission and the Plan Commission having recommended approval thereof pursuant to certain conditions, and

WHEREAS, the Common Council having reviewed such application and Plan Commission recommendation and the Common Council having determined that such proposed certified survey map is appropriate for approval pursuant to law upon certain conditions

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Common Council of the City of Franklin, Wisconsin, that the Certified Survey Map submitted by the City of Franklin, as described above, be and the same is hereby approved, subject to the following conditions

- 1 That any and all objections made and corrections required by the City of Franklin, by Milwaukee County, and by any and all reviewing agencies, shall be satisfied and made by the applicant, prior to recording
- 2 That all land development and building construction permitted or resulting under this Resolution shall be subject to impact fees imposed pursuant to §92-9 of the Municipal

CITY OF FRANKLIN – CERTIFIED SURVEY MAP
RESOLUTION NO. 2021-_____

Page 2

Code or development fees imposed pursuant to §15-5.0110 of the Unified Development Ordinance, both such provisions being applicable to the development and building permitted or resulting hereunder as it occurs from time to time, as such Code and Ordinance provisions may be amended from time to time

- 3 Each and any easement shown on the Certified Survey Map shall be the subject of separate written grant of easement instrument, in such form as provided within the *City of Franklin Design Standards and Construction Specifications* and such form and content as may otherwise be reasonably required by the City Engineer or designee to further and secure the purpose of the easement, and all being subject to the approval of the Common Council, prior to the recording of the Certified Survey Map.
- 4 City of Franklin, successors and assigns, and any developer of the City of Franklin 2 lot certified survey map project, shall pay to the City of Franklin the amount of all development compliance, inspection and review fees incurred by the City of Franklin, including fees of consults to the City of Franklin, within 30 days of invoice for same. Any violation of this provision shall be a violation of the Unified Development Ordinance, and subject to §15-9.0502 thereof and §1-19 of the Municipal Code, the general penalties and remedies provisions, as amended from time to time
- 5 The approval granted hereunder is conditional upon the City of Franklin and the 2 lot certified survey map project for the property located at 5801 West Franklin Drive (i) being in compliance with all applicable governmental laws, statutes, rules, codes, orders and ordinances, and (ii) obtaining all other governmental approvals, permits, licenses and the like, required for and applicable to the project to be developed and as presented for this approval
6. This Certified Survey Map approval is conditional upon a land division variance to allow for the creation of the lift station lot with less than 1 acre in area as required for properties located in Planned Development District No 7 (Franklin Industrial Park)
7. The technical corrections noted by the Engineering Department in memorandum dated May 24, 2021, and Milwaukee County Register of Deeds in letter dated May 17, 2021, must be addressed prior to recording of this Certified Survey Map

BE IT FURTHER RESOLVED, that the Certified Survey Map, certified by owner, Zeta Company, LLP, be and the same is hereby rejected without final approval and without any further action of the Common Council, if any one, or more than one of the above conditions is or are not met and satisfied within 180 days from the date of adoption of this Resolution

CITY OF FRANKLIN – CERTIFIED SURVEY MAP
RESOLUTION NO 2021-_____

Page 3

BE IT FINALLY RESOLVED, that upon the satisfaction of the above conditions within 180 days of the date of adoption of this Resolution, same constituting final approval, and pursuant to all applicable statutes and ordinances and lawful requirements and procedures for the recording of a certified survey map, the City Clerk is hereby directed to obtain the recording of the Certified Survey Map, certified by owner, Zeta Company, LLP,

with the Office of the Register of Deeds for Milwaukee County

Introduced at a regular meeting of the Common Council of the City of Franklin this _____ day of _____, 2021

Passed and adopted at a regular meeting of the Common Council of the City of Franklin this _____ day of _____, 2021

APPROVED

Stephen R. Olson, Mayor

ATTEST

Sandra L. Wesolowski, City Clerk

AYES _____ NOES _____ ABSENT _____



REPORT TO THE PLAN COMMISSION

Meeting of June 3, 2021

Certified Survey Map (CSM) and Land Division Variance

RECOMMENDATION: Department of City Development staff recommends approval of this Certified Survey Map (CSM) and Land Division Variance.

Table with 2 columns: Field Name and Value. Fields include Project Name, General Project Location, Property Owner, Applicant, Agent, Current Zoning, 2025 Comprehensive Plan, Use of Surrounding Properties, Applicant's Action Requested, and Staff.

INTRODUCTION:

These Certified Survey Map (CSM) and Land Division Variance applications are part of the South 60th Street Industrial Park Sanitary Lift Station replacement project. A Site Plan for a new sanitary lift station was approved early this year by the Economic Development Commission (Resolution 2021-01) and Plan Commission (Resolution 2021-003), such Site Plan includes lift station building, below-grade wet well, asphalt driveway, landscaping and site lighting.

The purpose of this Certified Survey Map is to create a new lot for a new sanitary lift station in the City of Franklin Industrial Park. The 11-acre property located at 5801 W Franklin Dr would be divided into 2 lots: lot 1 with an area of 10.41 acres for the existing manufacturing facility owned by Zeta Company LLP and lot 2 with 0.47 acre for the new sanitary lift station to be owned by the City of Franklin.

The land division variance is required to allow for the creation of the lift station lot with an area of 0.47 acre, while the minimum lot area in Planned Development District No. 7 (Franklin Industrial Park) is 1 acre per Ordinance No. 85-864.

PROJECT DESCRIPTION AND ANALYSIS:

City Development staff reviewed this CSM for compliance with Division 15-7.0700 "Certified Survey Map" of the Unified Development Ordinance (UDO), the information provided in this CSM is substantially complete.

With regards to the requested Land Division Variance to allow for lot 2 with an area of 0.47 acre, while minimum lot area is 1 acre per Section 12.10(9) of the PDD Ordinance 85-864. City Engineer Glen Morrow provided responses to the findings and factors per UDO Section 15-9.0310 B.1 City Development staff has no objections to the requested Land Division Variance as lot 2 is for a sanitary lift station, which does not require the same area as a regular industrial or commercial site. Additionally, the use and location of the lift station was previously reviewed and approved as noted in this staff report

Regarding natural resource features, sheet 3 (of 7) depicts two wetlands in the proposed lot 2 for the lift station. Wetland 1 is exempt from state regulations but subject to federal regulations, and wetland 2 is subject to both state and federal regulations. However, natural resource protection standards are not applicable to essential services per UDO Table 15-4 0100(a), a lift station is considered an essential service per UDO definitions (Part 11).

STAFF RECOMMENDATION:

City Development staff recommends approval of the subject Certified Survey Map and Land Division Variance, subject to the conditions in the attached draft resolution including technical corrections by the Engineering Department and Milwaukee County Register of Deeds

STATE OF WISCONSIN

CITY OF FRANKLIN
PLAN COMMISSION

MILWAUKEE COUNTY

[Draft 5-26-21]

RESOLUTION NO. 2021-_____

A RESOLUTION CONDITIONALLY APPROVING A LAND DIVISION VARIANCE FOR A 2 LOT CERTIFIED SURVEY MAP, BEING A REDIVISION OF LOT 1 AND 2 IN BLOCK 6 OF FRANKLIN INDUSTRIAL PARK LOCATED IN THE NORTHWEST 1/4 OF THE SOUTHWEST 1/4, AND LOT 3 IN BLOCK 6 OF FRANKLIN INDUSTRIAL PARK ADDITION NO 1 LOCATED IN THE SOUTHWEST 1/4 OF THE SOUTHWEST 1/4 OF SECTION 26, TOWNSHIP 6 NORTH, RANGE 21 EAST, IN THE CITY OF FRANKLIN, MILWAUKEE COUNTY, WISCONSIN, EXCEPTING THEREFROM THAT PART CONVEYED TO THE CITY OF FRANKLIN BY QUIT CLAIM DEED RECORDED AS DOCUMENT NO.6934853
(CITY OF FRANKLIN, APPLICANT)
(AT 5801 WEST FRANKLIN DRIVE)

WHEREAS, the City of Franklin, Wisconsin, having submitted an application for a land division variance to allow for the creation of a lift station lot with an area of 0.47 acres, while the minimum lot area in Planned Development District No. 7 (Franklin Industrial Park) is 1 acre, per Ordinance No. 85-864, such variance being necessary as a concurrent application for approval of a certified survey map, such map being a redivision of Lot 1 and 2 in Block 6 of Franklin Industrial Park located in the Northwest 1/4 of the Southwest 1/4, and Lot 3 in Block 6 of Franklin Industrial Park Addition No. 1 located in the Southwest 1/4 of the Southwest 1/4 of Section 26, Township 6 North, Range 21 East, in the City of Franklin, Milwaukee County, Wisconsin, excepting therefrom that part conveyed to the City of Franklin by Quit Claim deed recorded as Document No.6934853, more specifically, of the property located at 5801 West Franklin Drive, bearing Tax Key No. 931-0006-001, City of Franklin, applicant, and

WHEREAS, §15-9.0310 of the Unified Development Ordinance allows for Land Division Variances in part from the provisions of Division 15-5.0100, §15-5.0106 and Ordinance No. 85-864 Section 12.10(9) providing that no lot which is less than one (1) acre in area shall be created in the Planned Development District No. 7 (Franklin Industrial Park), and

WHEREAS, §15-9.0310 of the Unified Development Ordinance sets forth findings which must be made by the Plan Commission and approved by a majority vote of the entire membership of the Plan Commission (4 votes) for approval of a Land Division Variance application.

NOW, THEREFORE, BE IT RESOLVED, by the Plan Commission of the City of Franklin, Wisconsin, that the Commission makes the following findings upon the greater weight of the evidence that all the following facts and conditions exist

A RESOLUTION CONDITIONALLY APPROVING A LAND DIVISION VARIANCE
FOR THE CITY OF FRANKLIN
RESOLUTION NO. 2021-_____

Page 2

1 There are exceptional, extraordinary, or unusual circumstances or conditions where a literal enforcement of the requirements of this Ordinance would result in severe hardship, to wit: This lot is not needed for a full functional business as other lots in the industrial and business parks This is only a utility structure and most of the requirements intended to accommodate customers and employees are not applicable

2. Such hardships should not apply generally to other properties or be of such a recurrent nature as to suggest that the land division portions of the Unified Development Ordinance should be changed, to wit The purpose of this structure is a permanent nature and must be located here to facilitate sewage service for the area This need is not applicable for most parcels in the City.

3 Such variance is necessary for the preservation and enjoyment of substantial property rights possessed by other properties in the same vicinity, to wit A larger lot for the lift station would unduly waste areas that are better suited for expansion of the existing building.

4 That the variance will not create substantial detriment to adjacent property and will not materially impair or be contrary to the purpose and spirit of this Ordinance or the public interest, to wit Architectural and landscaping features have been provided to not impair adjacent properties.

BE IT FURTHER RESOLVED, that the application by City of Franklin, for a Land Division Variance, upon the above findings, be and the same is hereby approved, subject to the approval of the aforesaid certified survey map application by City of Franklin

Introduced at a regular meeting of the Plan Commission of the City of Franklin this _____ day of _____, 2021.

Passed and adopted at a regular meeting of the Plan Commission of the City of Franklin this _____ day of _____, 2021

APPROVED

Stephen R. Olson, Mayor

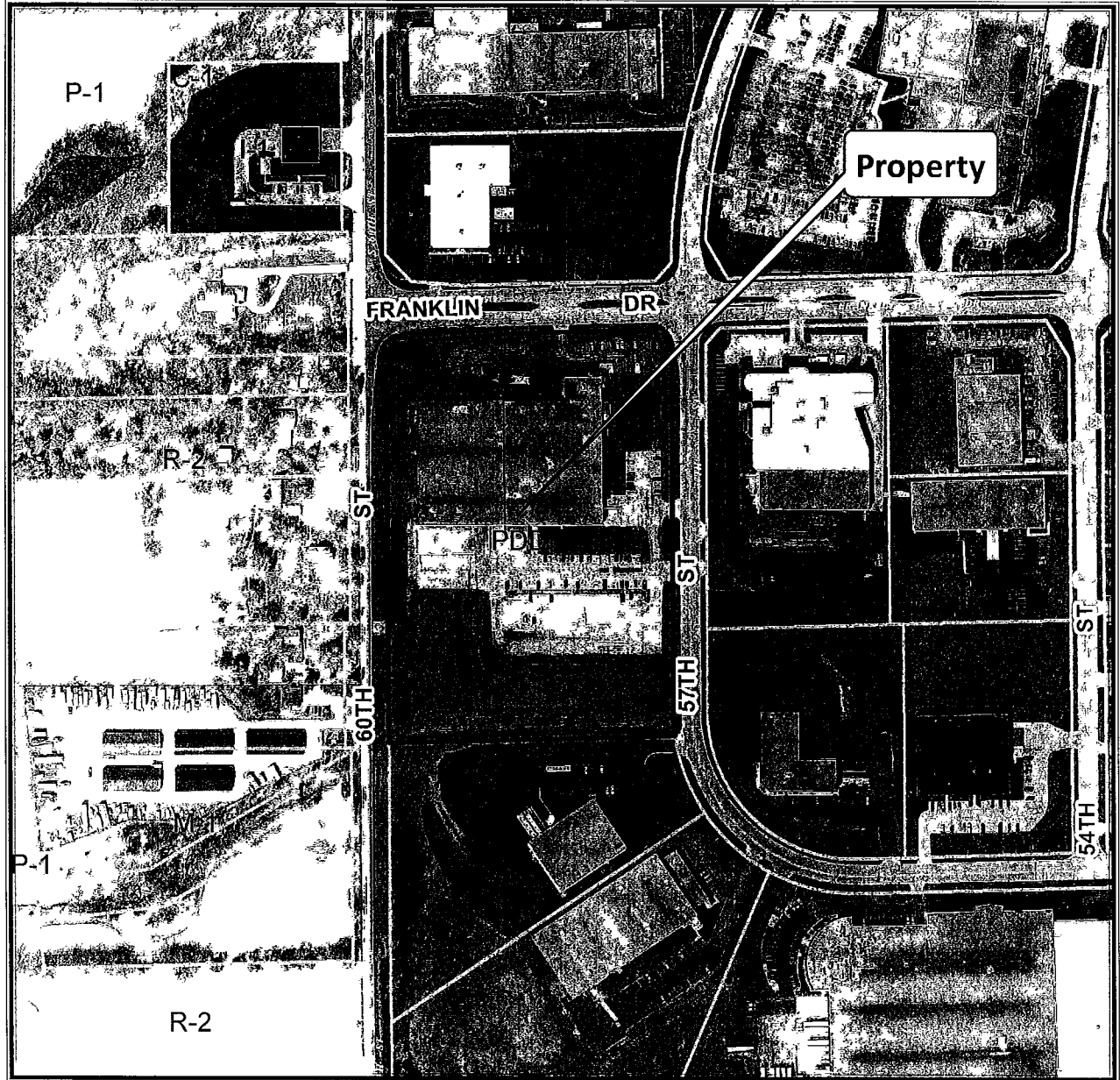
ATTEST

Sandra L. Wesolowski, City Clerk

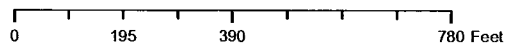
AYES _____ NOES _____ ABSENT _____



5801 W. Franklin Drive
TKN: 931 0006 001



Planning Department
(414) 425-4024

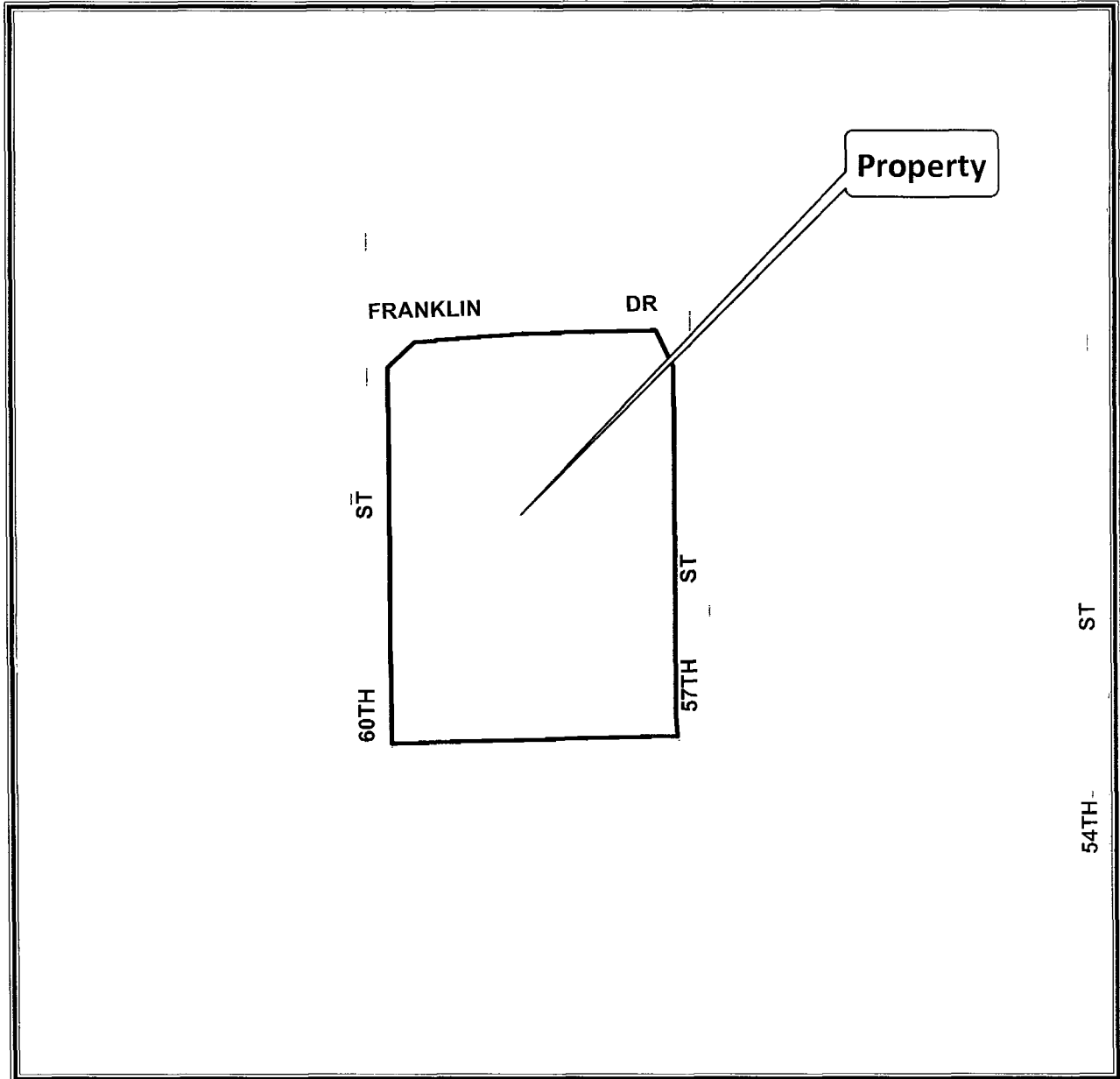


2017 Aerial Photo

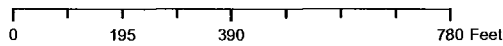
This map shows the approximate relative location of property boundaries but was not prepared by a professional land surveyor. This map is provided for informational purposes only and may not be sufficient or appropriate for legal engineering or surveying purposes.



5801 W. Franklin Drive
TKN: 931 0006 001



Planning Department
(414) 425-4024



2017 Aerial Photo

This map shows the approximate relative location of property boundaries but was not prepared by a professional land surveyor. This map is provided for informational purposes only and may not be sufficient or appropriate for legal engineering or surveying purposes.

MEMORANDUM

Date: May 24, 2021

To: Paul R. Eiring, GRAEF-USA, Inc.

From: City of Franklin, Department of City Development
Principal Planner Régulo Martínez-Montilva

RE: Applications for Certified Survey Map and Land Division Variance – 5801 W Franklin Dr
and 10100 S 60th Street (S 60th Street sanitary lift station)

Please be advised that City Staff has reviewed the above applications. Department comments are as follows.

Department of City Development

1. Review comments below from the Engineering Department and Milwaukee County Register of Deeds must be addressed prior to recording this Certified Survey Map (CSM)

Engineering Department

2. Technical review comments for the proposed land division (CSM)
 - 1) Comments from Milwaukee County must be addressed
 - 2) The label Township 6 on the headings must be changed to Township 5
 - 3) Describe the physical appearance of the reference monuments
 - 4) On page 2 of 7, the 1/6 line must be visible on the map

Milwaukee County Register of Deeds

3. See attached letter dated May 17, 2021



REGISTER OF DEEDS

Milwaukee County

ISRAEL RAMON • Register of Deeds

May 17, 2021

City of Franklin Planning Department
Attn: Gail M. Olsen, City Development Secretary
9229 W. Loomis Road
Franklin, WI 53132-9728

\$75.00 Review Fee Paid

RE Preliminary Review of Certified Survey Map
That Part of Lot 1 & 2 in Block 6 of Franklin Industrial Park, SW ¼ of SW of SEC 36 T 5N, R21E, City of
Franklin, County of Milwaukee, State of Wisconsin

Tax Key Number (s): 931-0006-001

Owners(s): Zeta Co

Comment: Please correct the header on all pages about the Township 6 Should read Township 5

Comment: Please note the surrounding information regarding Lot 4 Block 6 Franklin Industrial Park Addition No 1
is now Certified Survey Map 6200

Comment: Some of the annotations on the proposed CSM is very small. Once the CSM is recorded it will need to
be legible.

Comment: Milwaukee County is reviewing the Preliminary Plat for closure issues and to verify ownership.
Please refer to Wisconsin State Stats 236 and the local municipalities ordinances for further questions.

Sincerely,

Handwritten signature of Rosita Ross in black ink.

Rosita Ross
Real Property Supervisor
Rosita.Ross@MilwaukeeCounty.wi.gov
414-278-4047

Cc: file
Ronnie Asuncion, Engineering Technician
David L. Koslo/GRAEF

Franklin

MAY 19 2021

City Development

Planning Department
 9229 West Loomis Road
 Franklin, Wisconsin 53132
 Email generalplanning@franklinwi.gov



Phone (414) 425 4024
 Fax (414) 427 7691
 Web Site www.franklinwi.gov

Date of Application _____

CERTIFIED SURVEY MAP (CSM) APPLICATION

Complete, accurate and specific information must be entered. *Please Print*

Applicant (Full Legal Name(s))		Applicant is Represented by (contact person)(Full Legal Name(s))	
Name <u>Stephen R Olson</u>	Company <u>City of Franklin</u>	Name <u>Glen E Morrow</u>	Company <u>City of Franklin</u>
Mailing Address <u>9229 W Loomis Road</u>	City / State <u>Franklin, WI</u> Zip <u>53132</u>	Mailing Address <u>9229 W Loomis Road</u>	City / State <u>Franklin WI</u> Zip <u>53132</u>
Phone <u>(414) 425 7500</u>	Email Address <u>solson@franklinwi.gov</u>	Phone <u>(414) 425-7510</u>	Email Address <u>gmorrow@franklinwi.gov</u>
Project Property Information		Tax Key Nos <u>931-0006-001</u>	
Property Address <u>5801 W Franklin Drive</u>	Property Owner(s) <u>ZETA COMPANY LLP c/o LOGARAKIS GROUP</u>	Existing Zoning _____	
Mailing Address <u>9130 W LOOMIS RD STE 500</u>	City / State <u>FRANKLIN W</u> Zip <u>53132</u>	Existing Use _____	
Email Address _____		Proposed Use _____	
		CMP Land Use Identification _____	
*The 2025 Comprehensive Master Plan Future Land Use Map is available at http://www.franklinwi.gov/Home/ResourcesDocuments/Maps.htm			

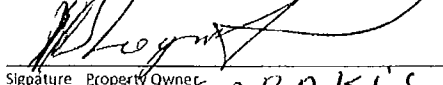
Certified Survey Maps shall be prepared as provided in § 236 34 (1m) (c) Wis. Stats and Division 15-7.0700 of the Unified Development Ordinance.

- Certified Survey Map submittals for review must include and be accompanied by the following
- Milwaukee County Review Fee, payable to Milwaukee County Register of Deeds \$75
 - Two (2) original map copies for Milwaukee County review, prepared at 8 1/2" wide by 14" long on durable white paper
 - This Application form accurately completed with original signature(s) Facsimiles and copies will not be accepted
 - Application Filing Fee, payable to City of Franklin \$1,500
 - Seven (7) complete sets of Application materials, for City of Franklin review to include
 - Project Summary a written detailed description of the project One (1) original and six (6) copies
 - Map Copies One (1) original map copy and six (6) map copies prepared at 8 1/2" wide by 14" long and must be clearly legible
 - As may be required, seven (7) copies of a "Natural Resource Protection Plan and "Landscape Plan" for any landscape bufferyard easement areas
 - If applicable, three (3) copies of the Natural Resource Protection report (see Division 15-9 0309D of the UDO)
 - If applicable, one copy of the Site Intensity and Capacity Calculations (see Division 15-3 0500 of the UDO)
 - Email (or CD ROM) with all plans and submittal materials in Adobe PDF (May be waived by City Planner)

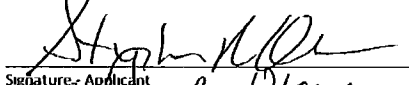
- Upon receipt of a complete submittal, staff review will be conducted within ten business days
- All Certified Survey Map requests require Plan Commission review and Common Council approval
- All Certified Survey Map requests shall comply with Chapter 236 of the Wisconsin State Statutes

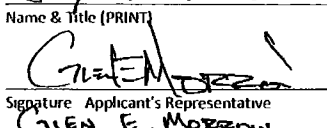
The applicant and property owner(s) hereby certify that (1) all statements and other information submitted as part of this application are true and correct to the best of applicant's and property owner(s)' knowledge, (2) the applicant and property owner(s) has/have read and understand all information in this application, and (3) the applicant and property owner(s) agree that any approvals based on representations made by them in this Application and its submittal, and any subsequently issued building permits or other type of permits, may be revoked without notice if there is a breach of such representation(s) or any condition(s) of approval By execution of this application, the property owner(s) authorize the City of Franklin and/or its agents to enter upon the subject property(ies) between the hours of 7 00 a m and 7 00 p m daily for the purpose of inspection while the application is under review The property owner(s) grant this authorization even if the property has been posted against trespassing pursuant to Wis Stat §943 13

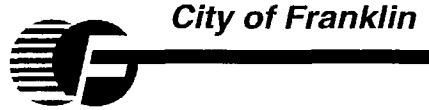
(The applicant's signature must be from a Managing Member if the business is an LLC, or from the President or Vice President if the business is a corporation A signed applicant's authorization letter may be provided in lieu of the applicant's signature below, and a signed property owner's authorization letter may be provided in lieu of the property owner's signature[s] below If more than one, all of the owners of the property must sign this Application)


 Signature Property Owner
N.S. LOGARAKIS
 Name & Title (PRINT)
 Date 4/9/2021

 Signature Property Owner
 Name & Title (PRINT)
 Date _____


 Signature Applicant
Stephen R. Olson Mayor
 Name & Title (PRINT)
 Date 4/6/21


 Signature Applicant's Representative
GLEN E. MORROW
 Name & Title (PRINT)
 Date April 6, 2021



Findings and Factors in the Review of Land Division Variances

Date: May 5, 2021

Case No. _____

Property Owner: Zeta Company

Property Address: 5801 W Franklin Drive

Section 15-9.0310B.1 of the City of Franklin Unified Development Ordinance states, "No variance to the provisions of Divisions 15-5.0100, 15-8.0100, and 15-8.0200 of this Ordinance shall be granted unless the Plan Commission finds by the greater weight of the evidence that all the following facts and conditions exist and so indicates in the minutes of its proceedings:

1. There is exceptional, extraordinary, or unusual circumstances or conditions where a literal enforcement of the requirements of this Ordinance would result in severe hardship.

This lot is not needed for a full functional business as other lots in the industrial and business parks This is only a utility structure and most of the requirements intended to accommodate customers and employees are not applicable

2. Such hardships should not apply generally to other properties or be such a recurrent nature as to suggest that the land division portions of the Unified Development Ordinance should be changed.

The purpose of this structure is a permanent nature and must be located here to facilitate sewage service for the area This need is not applicable for most parcels in the City

3. Such variance is necessary for the preservation and enjoyment of substantial property rights possessed by other properties in the same vicinity.

A larger lot for the lift station would unduly waste areas that are better suited for expansion of the existing building

4. That the variance will not create substantial detriment to adjacent property and will not materially impair or be contrary to the purpose and spirit of this Ordinance or the public interest.

Architectural and landscaping features have been provided to not impair adjacent properties

The Avenue
275 West Wisconsin Avenue, Suite 300
Milwaukee WI 53203
414 / 259 1500
414 / 259 0037 fax
www.graef-usa.com



PROJECT NARRATIVE

TO: Franklin Planning Department

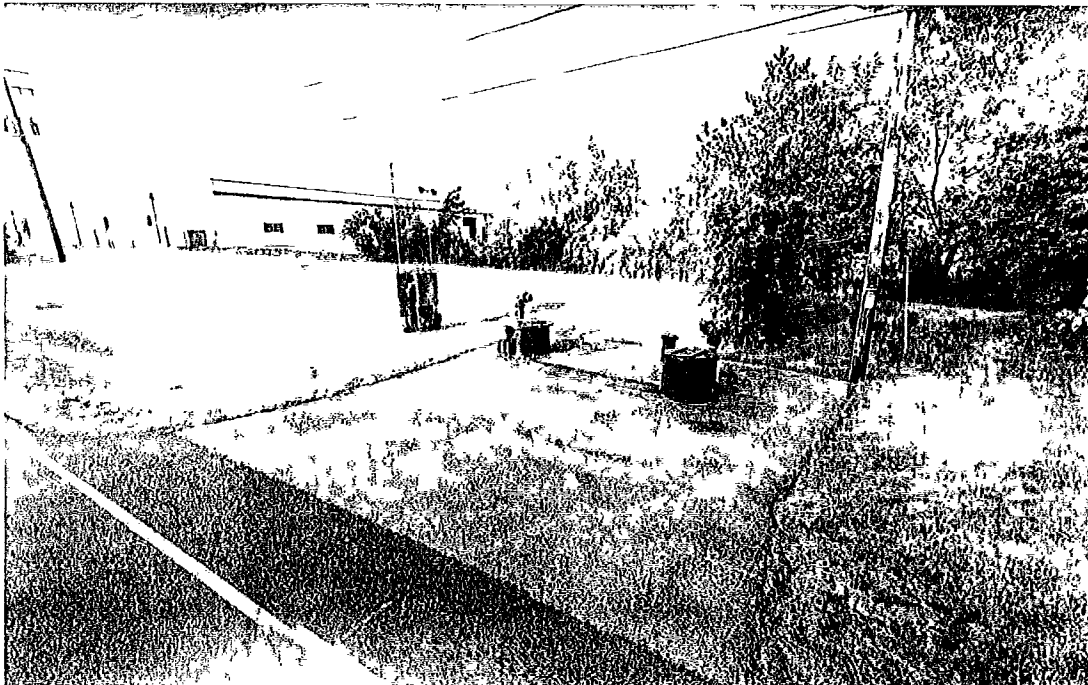
FROM: James A Lisak, P.E.

DATE: December 3, 2020

SUBJECT: Franklin South 60th Street Industrial Park Sanitary Lift Station

The City of Franklin Engineering Department has determined that the existing municipal sanitary lift station located on South 60th Street approximately 650 feet south of W Franklin Drive has reached its useful life and requires replacement. The sanitary lift station tributary area is primarily the commercial and industrial properties within the Franklin Industrial Park, as well as residential lots on the west side of South 60th Street and north side of Oakwood Road

The existing sanitary lift station is comprised of two below grade structures, a 10-foot diameter concrete wet well which accepts wastewater from tributary sanitary sewers, and a 9-foot diameter metal pump station with 20 horsepower pumps and piping. The existing pump controls are located above grade. The site is accessed by an asphalt driveway. The existing lift station and force main are located within the right-of-way of South 60th Street.





The existing sanitary lift station must remain active to serve its tributary area during the construction of the new sanitary lift station. This is accomplished by constructing the new sanitary lift station approximately 150 feet south of the existing lift station. Once the new lift station is complete and operational, wastewater will be conveyed to the new lift station via a 24-inch gravity sanitary sewer, and the new pump discharge reconnected to the existing 12-inch sanitary force main.

The project parcel is property currently owned by the Zeta Company, with an address of 5801 W Franklin Drive, and a tax key number of 931 0006 001. The City of Franklin has started negotiations with the property owner to purchase a parcel of approximately 0.470 acres. A Certified Survey Map (CSM) will be prepared for this purchase, which will include an easement on the south side to maintain the Franklin Industrial Park drainage ditch.

The site will consist of an asphalt driveway for access and facilities relate to the lift station operation. Landscaping is proposed on the site to complement the facility and provide some level of screening from the neighboring facilities. Site lighting will be located on the west façade adjacent to the access doors, and a site light pole adjacent to the wet well is provided for maintenance. The site light pole will be operated as needed basis, via a switch within the facility.

The new lift station will consist of two structures, an above grade Lift Station and a below grade wet well. The above grade lift station will be approximately 736 square feet and constructed of masonry block walls veneered with EIFS and EIFS brick, and metal deck roofing abutting a masonry parapet wall. The building will be classified as Type IIB, non-combustible, unprotected. Access into the facility is by one 6-foot wide double entrance door and a 10-foot wide garage door. The facility will be comprised of two rooms, one space that houses the process piping and pump control panels, and another space that houses a diesel-fueled, 100kW standby generator and electrical equipment. A generator air intake louver will be located on the north façade of the facility. A generator exhaust louver, exhaust pipe, fuel tank fill box, and normal and emergency vent piping will be located on the east façade of the facility.

The below grade wet well consists of two chambers. The wastewater influent enters a headworks structure that includes a grinder channel and bypass channel. The grinder cuts sizeable wood, paper and plastic items down to a size that can be passed by the pumps. Wastewater then flows into the primary well that houses the submersible pumps. Three submersible wastewater pumps are utilized to convey flow to another section of the municipal sanitary sewer system. Each submersible pump includes a removal system that allows the City to remove the pumps and perform maintenance without entering the structure. Jib cranes are provided for removal of equipment, and as a device for maintenance personal safely enter the below grade structure if needed.

Soil Investigation

A geotechnical investigation has been completed for the project. Soil borings were completed on October 15, 2020, with a Geotechnical Engineering Report completed and submitted on November 10, 2020. In general the soil profile includes a surficial topsoil layer of 10 to 14 inches thick, a sandy lean clay or organic sandy clay fill layer of 3.5 to 6 feet thick, and a native lean clay layer with occasional



native sandy silt or clayey sand intermixed. Groundwater was observed to be approximately 18.5 feet to 23.5 feet below the ground surface during drilling.

Wetland Investigation

A wetland investigation and delineation was completed on October 8, 2020. Historical aerial images were reviewed to further understand the past land use of the site. The 1975 and 1985 images portrayed a farm field in the area of the north-south wetland ditch. Sometime between 1985 and 1995 the ditch area was regraded, and the rest of the site was built on for commercial/industrial uses. In the 1975 and 1985 images, wetland signatures are not present. The subsequent images reveal progressively more prominent wetland signatures. Based on grading and stormwater plans, the ditch was created to drain runoff from the parking lot and building directly north of the wetland. It is likely that the human alterations to the landscape allowed for the ponding of water and created the north-south wetland W-1. In addition to historic images, WWI, contour, and soil maps were reviewed with no evidence of wetland characteristics observed prior to these human modifications. Wetland signatures were also not observed on the historical USGS topography map.

The wetland is not believed to have a fish spawning habitat or provide passage to fish spawning habitat. Water quality and flood protection will not be impacted as the wetland will continue to flow in the same way post construction. Based on the summary of observations and desktop review of maps and images, it is our opinion that these wetlands were formed from human modification to the landscape and there is no definitive evidence of wetland or stream prior to 1991. Due to the stormwater drainage nature of this wetland, it is unlikely to provide fish spawning habitat or provide passage to fish spawning habitat.

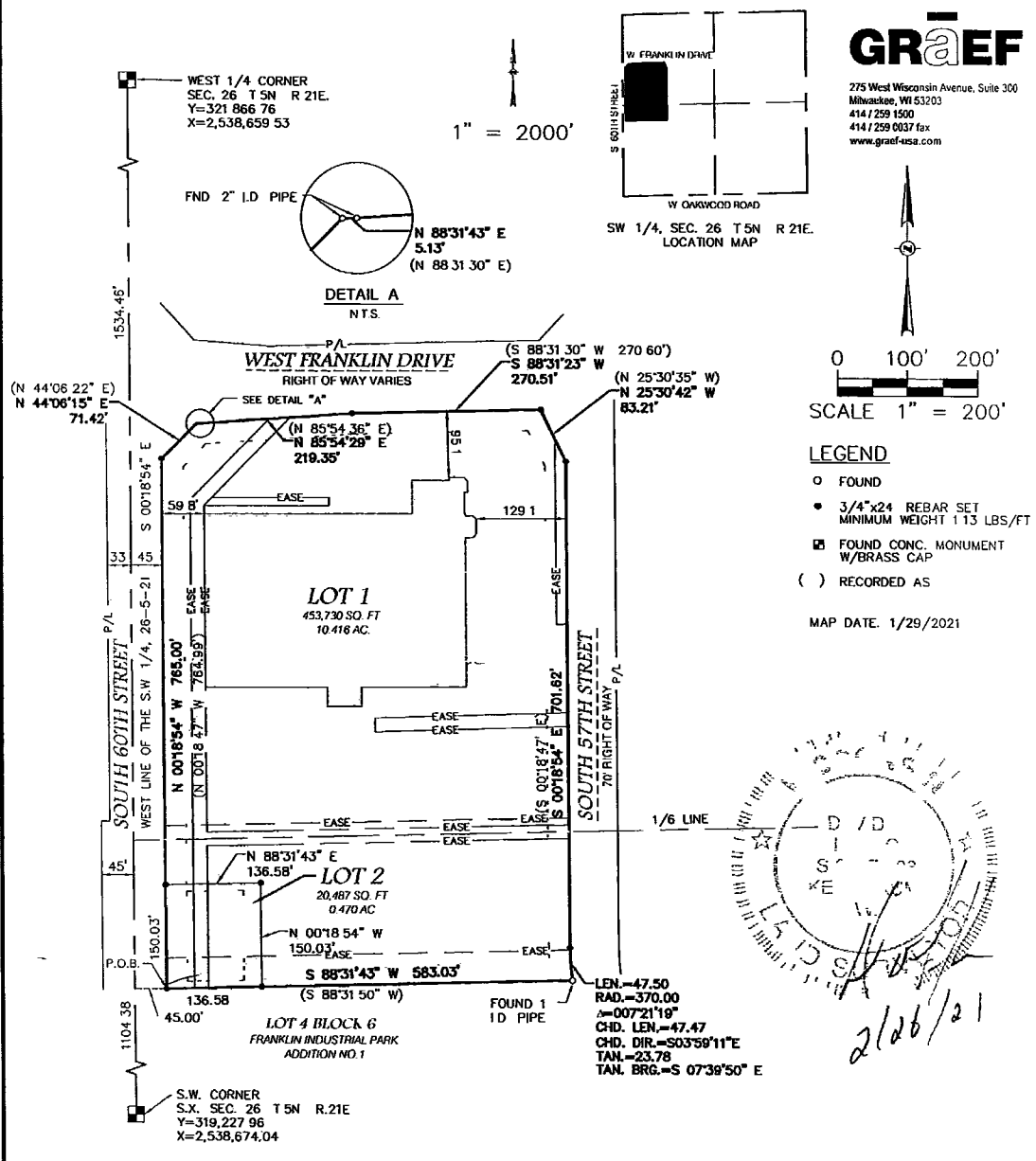
GRAEF electronically submitted on October 30, 2020, an artificial wetland exemption request to both the Wisconsin Department of Natural Resources and the US Army Corp of Engineers. In accordance with UDO Section 15-4.0102J, the site would be exempt from wetland setbacks. An approved exemption letter was received from the Wisconsin DNR on December 2, 2020.

Natural Resource Protection Plan

As defined in UDO sections 15-4.0100 and 15-11.0100, there are no natural resource features present on the site.

CERTIFIED SURVEY MAP NO. _____

Being a redivision of Lot 1 and 2 in Block 6 of Franklin Industrial Park located in the Northwest 1/4 of the Southwest 1/4 and Lot 3 in Block 6 of Franklin Industrial Park Addition No 1 Located in the Southwest 1/4 of the Southwest 1/4 of Section 26, Township 6 North, Range 21 East in the City of Franklin, Milwaukee County Wisconsin Excepting therefrom that part conveyed to the City of Franklin by Quit Claim deed recorded as Document No 6934853

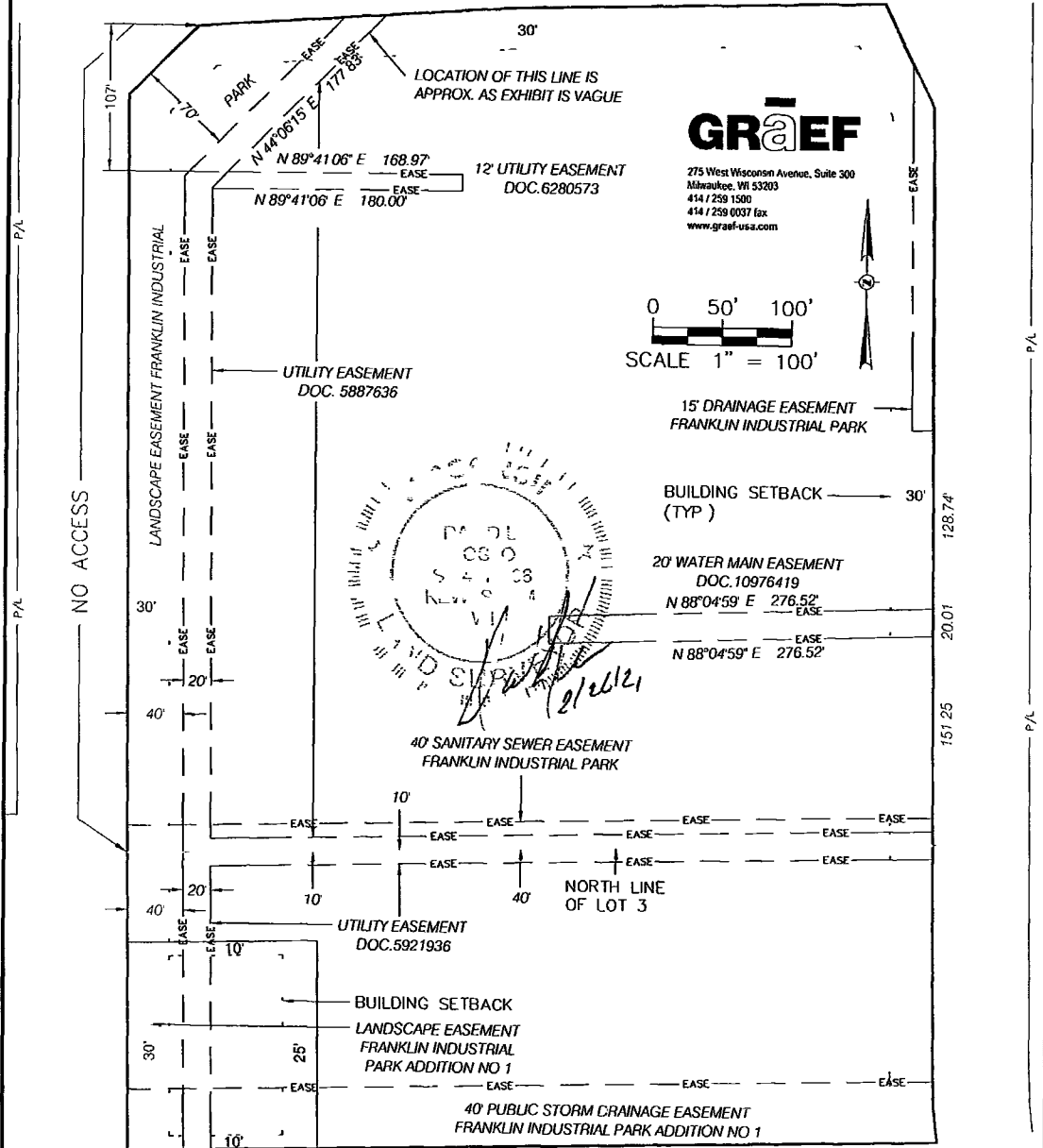


GENERAL NOTES

- 1) Bearings are referenced to the West line of the Southwest 1/4 of Section 26, Township 5 North, Range 21 East which bears N 00°18'54" W based on the Wisconsin State Plane Coordinate System, South Zone NAD27
- 2) Owner and subdivider is Zeta Compony a Wisconsin general partnership 5801 W Franklin Drive Franklin WI 53132 Tax Key #931-0006-001
- 3) This parcel is zoned Planned Development District No 7
Building setbacks ore 30 feet from front yard, 25 feet for rear yard and 10 feet from side yard
- 4) This parcel not in flood plain
- 5) Date of survey September 2020 January 2021

CERTIFIED SURVEY MAP NO. _____

Being a redivision of Lot 1 and 2 in Block 6 of Franklin Industrial Park located in the Northwest 1/4 of the Southwest 1/4 and Lot 3 in Block 6 of Franklin Industrial Park Addition No 1 Located in the Southwest 1/4 of the Southwest 1/4 of Section 26 Township 6 North Range 21 East in the City of Franklin Milwaukee County, Wisconsin Excepting therefrom that part conveyed to the City of Franklin by Quit Claim deed recorded as Document No 6934853



GENERAL NOTES

- 1) Resolution establishing deed restrictions and protective covenants for the City of Franklin Industrial Park recorded on July 18 1985 Reel 1774 Image 1005 as Document No 5828273 and in Resolution recorded on November 20, 1985 Reel 1818, Image 596 as Document No 5866427 Resolution Amending deed restrictions and protective covenants for the City of Franklin Industrial Park recorded on October 7 1988 Reel 2261 Image 790 as Document No 6215759 Resolution Amending Resolution No 88-3189 and amending the deed restrictions and protective covenants for the City of Franklin Industrial Park recorded on February 12 1992 Reel 2713, Image 157, as Document No 6569792
- 2) Resolution to release access to South 60th Street restrictions noted in the final plat for Franklin Industrial Park Addition No 1 recorded on October 19, 2009, as Document No 9805061
- 3) Project Area Redevelopment Plan for the City of Franklin Business (Industrial) Park Expansion recorded on December 29 1995 Reel 3702, Image 187 as Document No 7166729

CERTIFIED SURVEY MAP NO. _____

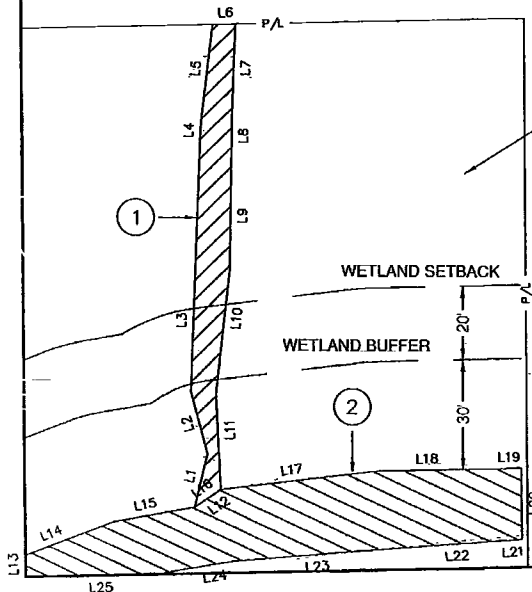
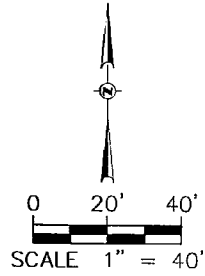
Being a redivision of Lot 1 and 2 in Block 6 of Franklin Industrial Park located in the Northwest 1/4 of the Southwest 1/4 and Lot 3 in Block 6 of Franklin Industrial Park Addition No 1 Located in the Southwest 1/4 of the Southwest 1/4 of Section 26 Township 6 North, Range 21 East in the City of Franklin Milwaukee County, Wisconsin Excepting therefrom that part conveyed to the City of Franklin by Quit Claim deed recorded as Document No 6934853

GRAEF
 275 West Wisconsin Avenue, Suite 300
 Milwaukee, WI 53203
 414 / 259 1500
 414 / 259 0037 fax
 www.graef-usa.com

①

Exempt from state wetland regulations and is not subject to local setback or buffer requirements Subject to federal regulations and permitting

Wetlands were delineated by Alison Kuhne October 2020, the delineation is preliminarily, subject to Wisconsin Department of Natural Resource confirmation



← EXISTING CONTOURS

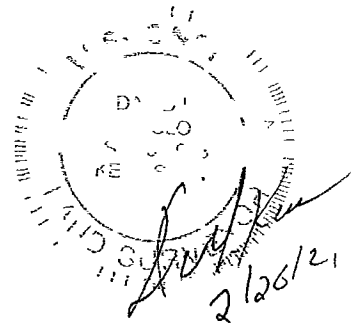
PROPOSED CONTOURS
 For Sanitary Lift Station
 approved by Plan Commission
 Resolution No 2021-003

②

Wetlands were delineated by Alison Kuhne October 2020, the delineation is preliminarily, subject to Wisconsin Department of Natural Resource confirmation Wetland is subject to state and federal wetland regulations

LINE TABLE		
LINE #	LENGTH	DIRECTION
L1	14.98	N13°23'37"E
L2	17.56'	N14°32'02"W
L3	68.92'	N02°10'26"E
L4	4.64'	N02°10'22"E
L5	27.04'	N06°51'16"E
L6	6.12'	N88°31'39"E
L7	26.54'	S02°14'08"W
L8	5.08'	S00°43'56"W
L9	35.15'	S00°44'01"W
L10	34.74'	S06°19'23"W
L11	25.97'	S02°39'42"E
L12	8.56'	S55°17'46"W

LINE TABLE		
LINE #	LENGTH	DIRECTION
L13	5.90'	N00°19'32"W
L14	25.97'	N68°46'52"E
L15	22.10'	N79°15'20"E
L16	8.56'	N55°17'46"E
L17	42.44'	N82°56'02"E
L18	35.03'	N88°22'41"E
L19	4.77'	N88°22'39"E
L20	19.55'	S00°18'54"E
L21	4.78'	S85°35'03"W
L22	33.19'	S85°34'56"W
L23	40.79'	S85°02'12"W
L24	22.10'	S80°13'19"W
L25	34.69'	S88°31'42"W



CERTIFIED SURVEY MAP NO. _____

Being a redivision of Lots 1 and 2 in Block 6 of Franklin Industrial Park located in the Northwest 1/4 of the Southwest 1/4, and Lot 3 in Block 6 of Franklin Industrial Park Addition No 1 located in the Southwest 1/4 of the Southwest 1/4 of Section 26, Township 6 North, Range 21 East in the City of Franklin, Milwaukee County, Wisconsin Excepting therefrom that part conveyed to the City of Franklin by Quit Claim deed recorded as Document No 6934853

SURVEYOR'S CERTIFICATE

STATE OF WISCONSIN

MILWAUKEE COUNTY

I, David L. Koslo, a professional land surveyor, certify

Being a redivision of Lots 1 and 2 in Block 6 of Franklin Industrial Park located in the Northwest 1/4 of the Southwest 1/4, and Lot 3 in Block 6 of Franklin Industrial Park Addition No 1 located in the Southwest 1/4 of the Southwest 1/4 of Section 26, Township 6 North, Range 21 East in the City of Franklin, Milwaukee County, Wisconsin Excepting therefrom that part conveyed to the City of Franklin by Quit Claim deed recorded as Document No 6934853, which is bounded and described as follows

Commencing from the Northwest 1/4 of said Southwest 1/4, Thence South 00°18'54" East along the West line of said Southwest 1/4, 1534 46 feet, Thence North 88°31'43" East, 45 00 feet to the East right of way line of South 60th Street and the point of beginning, Thence North 00°18'54" West, along said East right of way line, 765 00 feet to the south right of way line of West Franklin Drive, Thence North 44°06'15" East along said South right of way line, 71 42 feet, Thence North 88°31'43" East, along said South right of way line, 5 13 feet, Thence North 85°54'29" East along said South right of way line, 219 35 feet, Thence North 88°31'23" East along said South right of way line, 270 51, Thence South 25°30'42" East along said South right of way line, 83 21 feet to the West right of way line of South 70th Street, Thence South 00°18'54" East along said West right of way line 701 62 feet to the beginning of a curve to the left having a radius of 370 00 feet and long chord which bears South 03°59'11" East 47 47 feet with a central angle of 07°21'19", Thence Southwesterly along the arc of said curve, 47 50 feet to the North line of Lot 4 in Block 6 of Franklin Industrial Park Addition No 1, Thence South 88°31'43" West along said North line of Lot 4, 583 03 fee to the point of beginning

Containing 474,217 square feet (10 887 acres), more or less

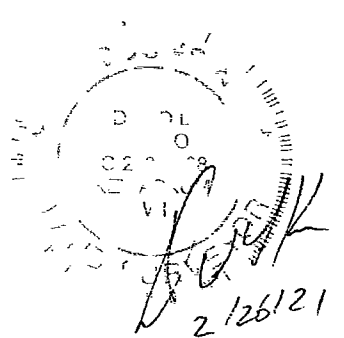
That I have made the survey, land division, and map by the direction of Zeta Company, a Wisconsin general partnership

That the map is a correct representation of all the exterior boundaries of the land surveyed and the land division thereof made

That I have complied with Chapter 236 of the Wisconsin Statutes and Part 7 of the City of Franklin Unified Development Ordinance in surveying, dividing and mapping the same Per Wis Stat 236 21 (1) this certificate has the same force and effect as an affidavit

Date 2/26/21

Signature [Handwritten Signature]



CERTIFIED SURVEY MAP NO. _____

Being a redivision of Lots 1 and 2 in Block 6 of Franklin Industrial Park located in the Northwest 1/4 of the Southwest 1/4, and Lot 3 in Block 6 of Franklin Industrial Park Addition No 1 located in the Southwest 1/4 of the Southwest 1/4 of Section 26 Township 6 North, Range 21 East in the City of Franklin, Milwaukee County, Wisconsin Excepting therefrom that part conveyed to the City of Franklin by Quit Claim deed recorded as Document No 6934853

ENTITY OWNER'S CERTIFICATE

Zeta Company, a Wisconsin general partnership, duly organized and existing under and by virtue of the laws of the State of Wisconsin, as owner, certifies that said entity caused the land described on this certified survey map to be surveyed, divided, and mapped as represented on this map in accordance with the requirements of Chapter 236 of the Wisconsin Statutes and Part 7 of the City of Franklin Unified Development Ordinance I also certify that this Certified Survey Map is required to be submitted to the following for approval City of Franklin

This agreement is binding on the undersigned and successors and assigns

Date _____

Entity Name _____

Signature _____

Type or Print Name _____

Title _____

STATE OF WISCONSIN

MILWAUKEE COUNTY

Personally came before me this _____ day of _____, 21 _____ (name), the _____ (title) of the above named entity, to me known to be the person who executed the foregoing instrument, and acknowledged that he/she executed the foregoing instrument as such officer on behalf of the entity by its authority

Notary Signature _____

Print Notary Name _____

Notary Public, State of _____ My commission expires _____

(Notary Seal)



CERTIFIED SURVEY MAP NO. _____

Being a redivision of Lots 1 and 2 in Block 6 of Franklin Industrial Park located in the Northwest 1/4 of the Southwest 1/4, and Lot 3 in Block 6 of Franklin Industrial Park Addition No 1 located in the Southwest 1/4 of the Southwest 1/4 of Section 26, Township 6 North, Range 21 East in the City of Franklin, Milwaukee County, Wisconsin Excepting therefrom that part conveyed to the City of Franklin by Quit Claim deed recorded as Document No 6934853

CONSENT OF ENTITY MORTGAGEE

Lincoln State Bank, a financial institution duly organized and existing under and by virtue of the laws of the State of Wisconsin, as mortgagee of the above described land, consents to the surveying, dividing, mapping, and restricting of the land described on this map and in the surveyor's certificate, and to the certificate of the owner(s) of said land

Date _____

Entity Name _____

Signature _____

Type or Print Name _____

Title _____

STATE OF _____

_____ COUNTY

Personally came before me this _____ day of _____, 21____, _____ (name and title) of the above named entity, to me known to be the person who executed the foregoing instrument, and acknowledged that he/she executed the foregoing instrument as such officer on behalf of the entity, by its authority

Notary Signature _____

Print Notary Name _____

Notary Public, State of _____

My commission expires _____

(Notary Seal)

CERTIFIED SURVEY MAP NO. _____

Being a redivision of Lots 1 and 2 in Block 6 of Franklin Industrial Park located in the Northwest 1/4 of the Southwest 1/4, and Lot 3 in Block 6 of Franklin Industrial Park Addition No 1 located in the Southwest 1/4 of the Southwest 1/4 of Section 26, Township 6 North, Range 21 East in the City of Franklin, Milwaukee County, Wisconsin Excepting therefrom that part conveyed to the City of Franklin by Quit Claim deed recorded as Document No 6934853

COMMON COUNCIL APPROVAL

This certified survey map was approved under Resolution File No _____

adopted by the Common Council of the City of Franklin on _____

Date _____

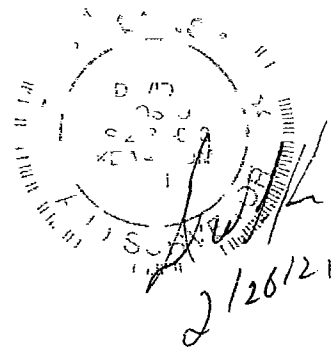
Signature _____

Type or Print Name _____
(Stephen R. Olson, Mayor)

Date _____

Signature _____

Type or Print Name _____
(Sandra L. Wesolowski, City Clerk)



blank page

<p>APPROVAL</p> <p><i>slw</i></p>	<p>REQUEST FOR COUNCIL ACTION</p>	<p>MEETING DATE</p> <p>6/15/2021</p>
<p>REPORTS AND RECOMMENDATIONS</p>	<p>Recommendation from Fair Commission to Hold St. Martins Labor Day Event on September 5 and 6, 2021</p>	<p>ITEM NUMBER</p> <p>G.7.</p>

At their meeting of June 2, 2021, the Fair Commission moved to recommend to the Common Council that the St. Martins Labor Day Fair be held on September 5 and 6, 2021. (In 2020 the Fair was postponed due to the pandemic.) The Fair Commission reviewed and amended the Fair Rules and Regulations to include recommendations as best practices to prevent the spread of COVID, which will include an updated COVID-19 Special Events and Gatherings Considerations information page from the Director of Health and Human Services/Health Officer. If the recommendation to proceed with the 2021 Fair is approved by the Common Council, the City Clerk's office, Department of Public Works, and Health Department will work together to develop a plan for messaging, signage, hygiene and sanitation services.

COUNCIL ACTION REQUESTED

Motion to hold the St. Martins Labor Day Event on September 5 and 6, 2021, as recommended by the Fair Commission.

blank page

APPROVAL	REQUEST FOR COUNCIL ACTION	MEETING DATE 06-15-21
REPORTS & RECOMMENDATIONS	Committee of the Whole Recommendations	ITEM NUMBER G.8.

Recommendations from the Committee of the Whole Meeting of June 14, 2021:

Continued Discussion Regarding the Establishment/Use of the City of Franklin Common Council Reference Manual:

- (a) Common Council Code of Conduct.
- (b) Common Council Rules of Order.
- (c) Handbook for Wisconsin Municipal Officials.
- (d) Plan to Update to Existing Policies/Need for Additional Policies, and Common Council Training/Professional Development Opportunities.

COUNCIL ACTION REQUESTED

As directed

blank page

APPROVAL <i>Slw</i>	REQUEST FOR COUNCIL ACTION	MTG. DATE June 15, 2021
Reports & Recommendations	RESOLUTION FOR CONTRACT FOR SERVICES WITH THE STATE OF WISCONSIN DEPARTMENT OF ADMINISTRATION FOR LOW INCOME HOUSEHOLD WATER ASSISTANCE PROGRAM VENDOR REFUND POLICY	ITEM NO. G.9.

BACKGROUND

On Monday, June 14, 2021, Staff received an email from the State of Wisconsin, Department of Administration (DOA), Division of Energy, Housing, and Community Resources (DECHR). DECHR will be receiving grant funding for a Low-Income Household Water Assistance Program for FY 2021.

The Consolidated Appropriations Act, 2021 (Public Law No: 116-260) signed on December 27, 2020, included \$638,000,000 in funding with instructions for the Administration for Children and Families (ACF) within the U.S. Department of Health and Human Services (HHS) to carry out grants to assist low-income households, particularly those with the lowest incomes, that pay a high proportion of household income for drinking water and wastewater services, by providing funds to owners or operators of public water systems or treatment works to reduce arrearages of and rates charged to such households for such services.

To be established as a vendor/supplier in the State's Financial System, Franklin Sewer and Water Utilities need to Utility Vendor Agreement Contract by Friday June 18, 2021. Additional information regarding this program and timing, will be forthcoming.

ANALYSIS

No additional analysis currently. Staff has left voicemails with DOA staff and is awaiting clarification.

FISCAL NOTE

Unknown impact currently.

RECOMMENDATION MOTION

A motion to adopt Resolution 2021-_____ a resolution for contract for services with the State of Wisconsin Department of Administration for low income household water assistance program vendor refund policy.

Engineering Department: GEM

STATE OF WISCONSIN

CITY OF FRANKLIN

MILWAUKEE COUNTY

RESOLUTION NO. 2021-_____

A RESOLUTION FOR CONTRACT FOR SERVICES WITH THE STATE OF WISCONSIN
DEPARTMENT OF ADMINISTRATION FOR LOW INCOME HOUSEHOLD WATER
ASSISTANCE PROGRAM VENDOR REFUND POLICY

WHEREAS, The Consolidated Appropriations Act, 2021 (Public Law No: 116-260) signed on December 27, 2020, included \$638,000,000 in funding with instructions for the Administration for Children and Families (ACF) within the U.S. Department of Health and Human Services (HHS) to carry out grants to assist low-income households, particularly those with the lowest incomes, that pay a high proportion of household income for drinking water and wastewater services, by providing funds to owners or operators of public water systems or treatment works to reduce arrearages of and rates charged to such households for such services

WHEREAS, the State of Wisconsin, Department of Administration (DOA), Division of Energy, Housing, and Community Resources (DECHR). DECHR will be receiving grant funding for a Low-Income Household Water Assistance Program for FY 2021 in accordance with the referenced Consolidated Appropriations Act, 2021; and

WHEREAS, to be established as a vendor/supplier in the State's Financial System, Franklin Sewer and Water Utilities need to Utility Vendor Agreement Contract by Friday June 18, 2021.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Common Council of the City of Franklin, Wisconsin, that the Franklin enter a contract for services with the State of Wisconsin Department of Administration for low income household water assistance program vendor refund policy.

BE IT FURTHER RESOLVED, that the Mayor, the Director of Finance and Treasurer and the City Clerk be and the same are hereby authorized to execute and deliver said Agreement.

Introduced at a regular meeting of the Common Council of the City of Franklin this _____ day of _____, 2021.

Passed and adopted at a regular meeting of the Common Council of the City of Franklin this _____ day of _____, 2020.

APPROVED:

Stephen R. Olson, Mayor

ATTEST:

Sandra L. Wesolowski, City Clerk
AYES _____ NOES _____ ABSENT _____



State of Wisconsin Department of Administration
Division of Energy, Housing and Community Resources (DEHCR)

Low Income Household Water Assistance Program (LIHWAP)
PO Box 7970
Madison WI 53707-7970
heat@wisconsin.gov

CONTRACT FOR SERVICES BETWEEN THE STATE OF WISCONSIN DEPARTMENT OF ADMINISTRATION AND

VENDOR NAME

This Vendor Contract is entered into by and between the State of Wisconsin, Department of Administration, Division of Energy, Housing and Community Resources hereinafter the "Division", under the following terms

1. Definitions

- a) Agency means the entity that administers LIHWAP
- b) Department means the Wisconsin Department of Administration.
- c) Division means the Division of Energy, Housing and Community Resources
- d) LIHWAP means the Low Income Household Water Assistance Program.
- e) LIHWAP payment includes home drinking water and wastewater benefits
- f) Vendor means any private or public entity in the business of supplying water and/or wastewater related services to customers
- g) WHEAP means the Wisconsin Home Energy Assistance Program

2. The Division agrees to the following

- a) To provide funds for LIHWAP
- b) To assign a vendor number/business code to each Vendor after the contract is signed
- c) To issue to a vendor a single check or Automated Clearing House (ACH) payment that includes benefits for all LIHWAP eligible households. A payment register, accessed via the secured Home Energy Plus System, precedes the check or ACH deposit. The register includes the name of the LIHWAP applicant, the account name and number, the amount(s) to be applied to each customer, and the address and county of residence of the applicant.

3. The Vendor agrees to the following

- a) To provide water and/or wastewater services to each eligible residential household in an amount equal to the LIHWAP payment received in the current program year
- b) To charge LIHWAP eligible households using the Vendor's normal billing process
- c) To charge all LIHWAP eligible households the price normally charged for home drinking water and/or wastewater supplied to non-eligible households
- d) Not to discriminate against a LIHWAP eligible household with respect to terms, deferred payment plans, credit, conditions of sale or discounts offered to other customers
- e) To provide to the Division, upon request, with written reconciliation and confirmation that benefits have been credited appropriately to households and their services have been restored on a timely basis or disconnection status has been removed if applicable
- f) To apply LIHWAP crisis payments identified in the Payment Register as directed by the Agency and/or Division
- g) To post all payments to customer accounts within 3-5 business days.
- h) To clearly enter, on LIHWAP households' bill, the amount of LIHWAP payment(s) received in a manner which identifies the payment as received from the Wisconsin Low Income Household Water Assistance Program or LIHWAP
- i) To provide a statement to LIHWAP households clearly indicating the cost of home drinking water and/or wastewater services provided
- j) To, annually send all refunds, in compliance with LIHWAP Vendor Refund Policies, no later than 60 days following the end of the program year (September 30)
- k) To comply with LIHWAP Vendor Refund Policies and to maintain an accounting system and supporting fiscal records for five years and to provide records to Division representatives upon request
- l) To fully cooperate with the Division's monitoring practices, including but not limited to providing requested documentation within set time frames, as well as communicating with Division staff.

- m) To provide at no cost to the Division, customer, or agency, written information on an applicant household's home drinking water and/or wastewater costs, bill payment history, and/or arrearage history for no more than the previous 12 monthly billing periods even when it may be from a prior occupant household.
- n) To comply with all Wisconsin laws, regulation or other requirements pertaining to the supply of home drinking water and/or wastewater services for residential use. In the event of any dispute between the Division and the Vendor, the venue for any legal action arising out of the Contract shall be Dane County Wisconsin.
- o) To provide at no cost to the Department, or an authorized agent to the Department, for the purposes of research, evaluation, and analysis, information on household water and/or wastewater costs and usage for participants of LIHWAP.
- p) To report, to the Agency and/or the Division, situations that threaten life, health or safety.
- q) To cooperate with the Agency and/or the Division in developing procedures to respond to immediate and potential emergencies which includes the provision of household water and/or wastewater services based on the documented promise to pay using LIHWAP funds.
- r) To cooperate with the Agency in providing home drinking water and/or wastewater services to eligible households.
- s) To provide the Division with business practice and contact information and to notify the Division of any changes.
- t) To comply with the terms of this contract for customers who have LIHWAP payments transferred from another vendor.
- u) To notify the Division of mergers and/or acquisitions. Mergers and/or acquisitions may affect the company's policies and service areas. Submission of a new vendor contract reflecting such policy and service area changes may be required as indicated in this contract.
- v) To provide the contents of this contract to all applicable Vendor staff.
- w) To hold the Division harmless and to indemnify the Division, the Department, its Agencies, officers and employees against any and all claims, suits, actions, liabilities and costs of any kind, including attorney's fees, for personal injury or damage to property arising from the acts or omissions of Supplier, or its agents, office, employees or subcontractor. Notwithstanding anything else herein to the contrary in no event with either party be liable to the other for any incidental, indirect, special, consequential or punitive damages or lost profits.

4 Length of Contract

- a) This contract is in effect until terminated as described in the 'Termination' section. Both parties have executed this contract as of the day and year indicated by the Division agent's signature.

5 Termination

- a) This contract will terminate effective immediately upon determination by the Division that the Vendor is not in compliance with the terms of this contract. The Vendor will be notified within ten days of termination.
- b) Either the Division or the Vendor may terminate this contract by giving the other party at least ten days written notice.

6 Entire Contract

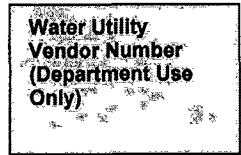
- a) It is understood and agreed that the entire contract between the parties is contained in this Vendor Contract.
- b) This contract supersedes all previous commitments, promises, representations either oral or written, between the parties relating to the subject matter hereof.
- c) The person signing this Contract, on behalf of the Vendor, certifies and attests that they have full and complete authority to bind the Vendor, on whose behalf they are executing this document.

By typing my name in the provided field, I indicate that I am the person named, and this entry is the legal equivalent of a manual/handwritten signature. I further understand that I may print the document and sign by hand.

Vendor Signature	Date (mm/dd/ccyy)
Division of Energy, Housing and Community Resources Signature	Date (mm/dd/ccyy)

Low Income Household Water Assistance Program (LIHWAP) Vendor Refund Policy

- 1 Credit Balances - If no change occurs in the residence of the LIHWAP recipient and the recipient retains the same supplier with an active account, the credit balance of LIHWAP funds remains with the Vendor until exhausted
- 2 Unclaimed Credit Balances - In the event there is a balance of LIHWAP funds remaining on an account AND the account becomes inactive, AND the Vendor is unable to locate the customer, the balance of the funds is to be returned, by check, to the Division by the end of each program year (September 30). The returned check shall include all information listed in item number seven of this Refund Policy
- 3 Move Within State and Change of Water and/or Wastewater Services Provider - If the LIHWAP recipient changes water and/or wastewater services providers or moves to another residence within the state and has a relationship with a new provider, the Vendor holding the credit balance of the LIHWAP payment(s) must transfer the balance to the new water and/or wastewater services provider (Vendor) or new account
4. Move and No Relationship with Vendor - When a LIHWAP recipient moves his or her household and as a result the recipient has no direct relationship with a Vendor, any credit balance of LIHWAP payments is to be returned by check to the Division with the information listed in number seven of this Refund Policy
- 5 Move Out of State - When a LIHWAP recipient moves out of Wisconsin any credit balance of LIHWAP payments shall be returned by check to the Division with the information listed in number seven of this Refund Policy.
- 6 Deceased Recipient - In the event a credit balance remains, and the account is closed, the credit balance will be refunded to the program no later than the end of the program year (September 30) Submit a check to the Division with the information listed in number seven of this Refund Policy
- 7 Return Address for Refunds to the State of Wisconsin - Mail refunds to
DOA/DIVISION OF ENERGY, HOUSING AND COMMUNITY RESOURCES
ATTN LIHWAP REFUND
PO BOX 7970
MADISON WI 53707-7970
Refunds must include the following information Customer name, Customer address, Date of LIHWAP payment to Vendor, Reason for the return
- 8 Vendor Payments – All LIHWAP payments made to a Vendor shall be applied to current water and/or wastewater services costs LIHWAP payments that exceed current costs shall be applied as credit to the customers’ account. Credit balances shall be handled in accordance with the policies of this contract Any balance remaining shall be credited to the customers’ account.
- 9 Incorrect Payments – All Vendors are required to review the weekly payment register for accuracy of LIHWAP payments In the event a payment is made in error, the Vendor shall contact the Division’s Help Desk at (608) 267-3680 or heat@wisconsin.gov Contact must occur within 30 days to correct the error If payments are made in error corrections needed will be determined by the Division.



Water Utility Vendor Information

Water Utility Vendor Name (payment is issued in this name)

Primary Contact	Primary Contact Phone	Customer Service Phone*	
Primary Fax	Primary Contact E-mail		
Primary Contact Address	City	State	Zip
Payment/Check Contact	Payment/Check Contact Phone		
Payment/Check Fax	Payment/Check Contact E-mail		
Payment/Check Contact Address	City	State	Zip

*Appears on customer notices

Legal Name
Taxpayer Identification Number (TIN) _____ Identify the TIN type below <input type="checkbox"/> Employer ID Number (FEIN) <input type="checkbox"/> Individual Taxpayer Identification Number (ITIN) <input type="checkbox"/> Social Security Number (SSN)
Type of Entity <input type="checkbox"/> Individual/Sole Proprietor <input type="checkbox"/> Corporation <input type="checkbox"/> Limited Liability Company <input type="checkbox"/> Government Entity

Counties/Tribes served (Please check all that apply)

<input type="checkbox"/> 1-Adams	<input type="checkbox"/> 2-Ashland	<input type="checkbox"/> 3-Barron	<input type="checkbox"/> 4-Bayfield	<input type="checkbox"/> 5-Brown
<input type="checkbox"/> 6-Buffalo	<input type="checkbox"/> 7-Burnett	<input type="checkbox"/> 8-Calumet	<input type="checkbox"/> 9-Chippewa	<input type="checkbox"/> 10-Clark
<input type="checkbox"/> 11-Columbia	<input type="checkbox"/> 12-Crawford	<input type="checkbox"/> 13-Dane	<input type="checkbox"/> 14-Dodge	<input type="checkbox"/> 15-Door
<input type="checkbox"/> 16-Douglas	<input type="checkbox"/> 17-Dunn	<input type="checkbox"/> 18-Eau Claire	<input type="checkbox"/> 19-Florence	<input type="checkbox"/> 20-Fond du Lac
<input type="checkbox"/> 21-Forest	<input type="checkbox"/> 22-Grant	<input type="checkbox"/> 23-Green	<input type="checkbox"/> 24-Green Lake	<input type="checkbox"/> 25-Iowa
<input type="checkbox"/> 26-Iron	<input type="checkbox"/> 27-Jackson	<input type="checkbox"/> 28-Jefferson	<input type="checkbox"/> 29-Juneau	<input type="checkbox"/> 30-Kenosha
<input type="checkbox"/> 31-Kewaunee	<input type="checkbox"/> 32-La Crosse	<input type="checkbox"/> 33-Lafayette	<input type="checkbox"/> 34-Langlade	<input type="checkbox"/> 35-Lincoln
<input type="checkbox"/> 36-Manitowoc	<input type="checkbox"/> 37-Marathon	<input type="checkbox"/> 38-Marinette	<input type="checkbox"/> 39-Marquette	<input type="checkbox"/> 40-Milwaukee
<input type="checkbox"/> 41-Monroe	<input type="checkbox"/> 42-Oconto	<input type="checkbox"/> 43-Oneida	<input type="checkbox"/> 44-Outagamie	<input type="checkbox"/> 45-Ozaukee
<input type="checkbox"/> 46-Pepin	<input type="checkbox"/> 47-Pierce	<input type="checkbox"/> 48-Polk	<input type="checkbox"/> 49-Portage	<input type="checkbox"/> 50-Price
<input type="checkbox"/> 51-Racine	<input type="checkbox"/> 52-Richland	<input type="checkbox"/> 53-Rock	<input type="checkbox"/> 54-Rusk	<input type="checkbox"/> 55-St Croix
<input type="checkbox"/> 56-Sauk	<input type="checkbox"/> 57-Sawyer	<input type="checkbox"/> 58-Shawano	<input type="checkbox"/> 59-Sheboygan	<input type="checkbox"/> 60-Taylor
<input type="checkbox"/> 61-Trempealeau	<input type="checkbox"/> 62-Vernon	<input type="checkbox"/> 63-Vilas	<input type="checkbox"/> 64-Walworth	<input type="checkbox"/> 65-Washburn
<input type="checkbox"/> 66-Washington	<input type="checkbox"/> 67-Waukesha	<input type="checkbox"/> 68-Waupaca	<input type="checkbox"/> 69-Waushara	<input type="checkbox"/> 70-Winnebago
<input type="checkbox"/> 71-Wood	<input type="checkbox"/> 72-Menominee	<input type="checkbox"/> 85- Red Cliff Tribe	<input type="checkbox"/> 86-Stockbridge-Munsee Tribe	
<input type="checkbox"/> 88-Lac du Flambeau Tribe	<input type="checkbox"/> 89-Bad River Tribe	<input type="checkbox"/> 91-Mole Lake/Sokaogon Tribe	<input type="checkbox"/> 92-Oneida Tribe	<input type="checkbox"/> 94 - Lac Courte Oreilles Tribe

APPROVAL <i>Slw</i>	REQUEST FOR COUNCIL ACTION	MEETING DATE 06/15/2021
LICENSES AND PERMITS	MISCELLANEOUS LICENSES	ITEM NUMBER H.
<p data-bbox="196 432 911 464">See attached listing from meeting of June 15, 2021.</p> <p data-bbox="532 1549 1105 1581">COUNCIL ACTION REQUESTED</p>		



414-425-7500

License Committee

Agenda*

Alderman Room

June 15, 2021 –5:15 p.m.

1.	Call to Order & Roll Call	Time:
2.	Applicant Interviews & Decisions	
License Applications Reviewed		Recommendations

Type/ Time	Applicant Information	Approve	Hold	Deny
Operator 2020-2021 New 5:20 p.m.	Hogan, Jessica A. 3338 W. Birchwood Ave. Milwaukee, WI 53221 Walmart #1551			
Extraordinary Entertainment & Special Event 5:25 p.m.	Federation of Croatian Societies, Inc. – Croatian Fest Person in Charge: Tom Krenz Location: 9100 S 76 th St (Croatian Park) Dates of Event: July 17 th , 10am-10pm			
Operator 2021-2022 New	Balles, Angela C. 2279 N. 63 rd St. Wauwatosa, WI 53213 Chili's Grill & Bar			
Operator 2020-2021 New	Greely, Krystal L. 5140 3 Mile Rd. Franksville, WI 53126 Chili's Grill & Bar			
Operator 2021-2022 Renewal	Greely, Krystal L. 5140 3 Mile Rd. Franksville, WI 53126 Chili's Grill & Bar			
Operator 2020-2021 New	Helgeland, Sierra L. 9471 S. 33 rd St. Franklin, WI 53132 Walgreen's #05884			
Operator 2021-2022 Renewal	Helgeland, Sierra L. 9471 S. 33 rd St. Franklin, WI 53132 Walgreen's #05884			
Operator 2020-2021 New	Sanchez-Mora, Cassandra 915 92 nd St. Franksville, WI 53126 Walgreen's #05884			
Operator 2021-2022 Renewal	Sanchez-Mora, Cassandra 915 92 nd St. Franksville, WI 53126 Walgreen's #05884			
Operator 2020-2021 New	Williams, William T. S74 W19035 Bay Ct. Muskego, WI 53150 Walgreen's #05459			

Type/ Time	Applicant Information	Approve	Hold	Deny
Operator 2021-2022 Renewal	Williams, William T. S74 W19035 Bay Ct. Muskego, WI 53150 Walgreen's #05459			
Operator 2021-2022 Renewal	Bautch, Bradley M. 851 E. Forest Hill Ave. Oak Creek, WI 53154 Country Lanes			
Operator 2021-2022 Renewal	Bergner, John E. 8501 Parkland Dr. Franklin, WI 53132 Franklin Civic Celebration			
Operator 2021-2022 Renewal	Cieslak, Tadeusz A. 7780 W. Grange Ave. Apt# 225 Greendale, WI 53129 Polonia Sport Club			
Operator 2021-2022 Renewal	Drewek, Marcus C. 2957 S. 51 st Street Milwaukee, WI 53219 Root River Center			
Operator 2021-2022 Renewal	Mamerow, Nyki L. 6306 W. Mitchell St. West Allis, WI 53214 Irish Cottage			
Operator 2021-2022 Renewal	Megna, Anthony M. 10321 W. Church St. Franklin, WI 53132 Franklin Civic Celebration			
Operator 2021-2022 Renewal	Miller, Shannon P. W124 S8236 North Cape Rd. Muskego, WI 53150 Swiss Street Pub & Grill			
Operator 2021-2022 Renewal	Otto, Lori A. 5967 Oriole Lane Greendale, WI 53129 Rawson Pub			
Operator 2021-2022 Renewal	Rodriguez, Eva N. 5028 W. Layton Ave. Greenfield, WI 53220 Rock Snow Park			
Operator 2021-2022 Renewal	Sawinski, Brian K. 3551 S. 11 th St. Milwaukee, WI 53221 Franklin Civic Celebration			
Operator 2021-2022 Renewal	Smith, Elyzabeth D. 5389 Orchard Lane Greendale, WI 53129 Rawson Pub			
Class A Combination 2021-2022	Mega Marts, LLC Db a Pick N Save #6431 7780 S Lovers Lane Rd Joey Merchan, Agent			

Type/ Time	Applicant Information	Approve	Hold	Deny
Class A Combination 2021-2022	Nerankar, LLC Db a Man Liquor & Indian Grocery 7158 S 76 th St Sudeep Mann, Agent			
Class A Combination 2021-2022	Sam's East, Inc Db a Sam's Club 6705 S 27 St Michelle L Peterson, Agent			
Class A Combination 2021-2022	Ultra Mart Foods, LLC Db a Pick N Save #6360 7201 S 76 th St Rick Kloth, Agent			
Class B Combination, Entertainment & Amusement 2021-2022	Christopher Matecki (Individually Owned) Db a Buckhorn Bar & Grill 9461 S 27 th St Christopher Matecki, Agent/Owner			
Reserve Class B Combination 2021-2022	FF&E, LLC Db a Hampton Inn & Suites Milwaukee/Franklin 6901 S 76 th St Teresa D'Amato, Agent			
Class B Combination, Entertainment & Amusement 2021-2022	Irish Cottage of Franklin LLC Db a Irish Cottage 11433 W Ryan Rd Jenny Jennings, Agent			
Class B Combination, Entertainment & Amusement 2021-2022	Little Cancun LLC Db a Little Cancun Restaurant 7273A S 27 th St Veronica Cervera, Agent			
Class B Combination 2021-2022	Pantheon of Wisconsin Inc. Db a Honey Butter Café 7221 S 76 th St Debbie Koutromanus, Agent			
Class B Combination, Entertainment & Amusement 2021-2022	Point After LLC Db a Point After Pub & Grille 7101 S 76 th St Darryl Malek, Agent			
Class B Combination, Entertainment & Amusement 2021-2022	Polonia Sport Club Inc Db a Polonia Sport Club 10200 W Loomis Rd Irene Hawkinson, Agent			
Class B Combination, Entertainment & Amusement 2021-2022	R&C PUB & GRUB LLC Db a Swiss Street Pub & Grill 11430 W Swiss Street Chrystal Rausch, Agent			
Class B Combination, Entertainment & Amusement 2021-2022	Rawson Pub, Inc Db a Rawson Pub 5621 W Rawson Ave Steven Schweitzer, Agent			
Reserve Class B Combination, Entertainment & Amusement 2021-2022	Rock Snow Park LLC Db a Rock Snow Park 7011 S Ballpark Dr Michael R Schmitz, Agent			

Type/ Time	Applicant Information	Approve	Hold	Deny
Class B Combination, Country Club, Entertainment & Amusement 2021-2022	Tuckaway Country Club DbA Tuckaway Country Club 6901 W Drexel Ave Jennifer Jacobi, Agent			
Class B Beer 2021-2022	Marcus Cinemas of Wisconsin, LLC DBA Marcus Showtime Cinema 8910 S 102nd St Ryan C Helland, Agent			
Class B Beer Class C Wine 2021-2022	Sweet Basil MKE LLC DbA Sweet Basil 6509B S 27 th St, Kenneth Sithy, Agent			
Amusement Device Operator 2021-2022	National Amusement Services 2740 S 9 th Pl Milwaukee, WI 53215 Janis Thein, Owner			
Auto Salvage 2021-2022	Al's Auto Salvage 10942 S 124 th St Albert Schill, Owner			
People Uniting for the Betterment of Life and Investment in the Community (PUBLIC) Grant	Franklin Health Dept - Family Movie Night, Trunk or Treat Fee Waivers: Park Permits Date of the Event(s): August 13th, 2021, 6-11pm (Movie Night), October 2021, 6-8pm (Trunk or Treat); Location: Lions Legend Park 1, Legend Drive (Movie Night); Library Parking Lot, Legend Drive, Schleuter Rd. (Trunk or Treat)			
Temporary Entertainment & Amusement	Franklin Police Dept.—National Night Out Person in Charge: Cpt. Eric Stowers Fee: Public Grant Event: National Night Out Kick Off Event Date: Monday, August 2nd, 2021			
		Time		
3.	Adjournment			

*Notice is given that a majority of the Common Council may attend this meeting to gather information about an agenda item over which they have decision-making responsibility. This may constitute a meeting of the Common Council per State ex rel. Badke v. Greendale Village Board, even though the Common Council will not take formal action at this meeting.

BLAKE PAGE

APPROVAL <i>Slw RR</i>	REQUEST FOR COUNCIL ACTION	MEETING DATE 06/15/2021
Bills	Vouchers and Payroll Approval	ITEM NUMBER I
<p>Attached are vouchers dated June 2, 2021 through June 10, 2021 Nos 183309 through Nos 183512 in the amount of \$ 994,964 93 Also included in this listing are EFT's Nos. 4609 through Nos 4619 Library vouchers totaling \$ 2,441 24, Water Utility vouchers totaling \$ 24,341 64 and Property Tax refunds totaling \$ 23,517 08 Voided checks in the amount of (\$ 878 20) are separately listed</p> <p>Early release disbursements dated June 2, 2021 through June 9, 2021 in the amount of \$ 474,130 26 are provided on a separate listing and are also included in the complete disbursement listing These payments have been released as authorized under Resolution 2013-6920</p> <p>The net payroll dated June 4, 2021 is \$ 433,326 29, previously estimated at \$ 422,000 Payroll deductions dated June 4, 2021 are \$ 244,631 56 previously estimated at \$ 232,000</p> <p>The estimated payroll for June 18, 2021 is \$ 410,000 with estimated deductions and matching payments of \$ 442,000.</p> <p>The estimated payroll for July 2, 2021 is \$ 405,000 with estimated deductions and matching payments of \$ 249,000.</p> <p>Attached is a list of property tax reimbursements EFT's Nos 383 dated May 29, 2021 through June 10, 2021 in the amount of \$ 22,638 88 These payments have been released as authorized under Resolution 2013-6920</p> <p>Approval to release June property tax settlements in the amount of \$4,561,337 92</p> <p>Approval to release additional 2021 Civic Celebration deposits and prepayments to various vendors, not to exceed \$20,000 Payments included in this distribution listing total \$59,000</p> <p>Approval to release ambulance refunds when received from Andres Medical Billing, not to exceed \$ 15,000 There was a miscommunication between the City and Andres Medical regarding Covid related ambulance billings</p>		

COUNCIL ACTION REQUESTED

Motion approving the following

- City vouchers with an ending date of June 10, 2021 in the amount of \$ 994,964 93 and
- Payroll dated June 4, 2021 in the amount of \$ 433,326 29 and payments of the various payroll deductions in the amount of \$ 244,631 56 plus City matching payments and
- Estimated payroll dated June 18, 2021 in the amount of \$ 410,000 and payments of the various payroll deductions in the amount of \$ 442,000, plus City matching and
- Estimated payroll dated July 2, 2021 in the amount of \$ 405,000 and payments of the various payroll deductions in the amount of \$ 249,000, plus City matching and
- Property Tax disbursements with an ending date of June 10, 2021 in the amount of \$ 22,638 88 and
- Approval to release June property tax settlements in the amount of \$4,561,337 92 and
- Approval to release 2021 Franklin Civic Celebration deposits and prepayments, not to exceed \$ 20,000 and
- Approval to release ambulance refunds not to exceed \$ 15,000

ROLL CALL VOTE NEEDED