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CITY OF FRANKLIN
COMMON COUNCIL MEETING*
FRANKLIN CITY HALL – COMMON COUNCIL CHAMBERS
9229 WEST LOOMIS ROAD, FRANKLIN, WISCONSIN
AGENDA**
TUESDAY, SEPTEMBER 21, 2021 AT 6:30 P.M.

- A. Call to Order and Roll Call.
- B. Citizen Comment Period.
- C. Approval of Minutes: Approval of Minutes of the Regular Common Council Meeting of September 7, 2021.
- D. Hearings.
- E. Organizational Business: Election of Common Council President.
- F. Letters and Petitions.
- G. Reports and Recommendations:
 - 1. A Resolution Providing for the Sale of Approximately \$2,070,000 General Obligation Promissory Notes Series 2021A.
 - 2. Initial Resolution Authorizing General Obligation Bonds in an Amount Not to Exceed \$3,075,000 for Sewerage System Projects; and Initial Resolution Authorizing General Obligation Bonds in an Amount not to Exceed \$3,635,000 for Community Development Projects in Tax Incremental Districts; and A Resolution Providing for the Sale of Not to Exceed \$6,710,000 General Obligation Corporate Purpose Bonds, Series 2021B; and Direct Publication Notice to Electors Relating to Bond Issues.
 - 3. Engage Ehlers for Dissemination Agent Agreement for Issuer Continuing Disclosure Services for 2022 Required Under Securities and Exchange Commission Rule 15c2-12.
 - 4. Vandewalle & Associates, Inc. Support for Parkland Acquisition Services, Common Council Adoption of Study.
 - 5. An Ordinance to Amend the Unified Development Ordinance (Zoning Map) to Rezone Lot 1 of Certified Survey Map No. 9338 from R-8 Multiple-Family Residence District and C-1 Conservancy District to R-8 Multiple-Family Residence District (Located at 12000 West Loomis Road and 12204 West Loomis Road) (Approximately 15 Acres) (Stephen R. Mills, President of Bear Development, LLC, Applicant).
 - 6. Motion to Allow the Director of Health and Human Services to Accept the 2021 Division of Public Health Consolidated Contracts to Continue Funding Health Department Grants.

7. A Resolution to Sign an Intergovernmental Cooperation Agreement with the Village of Raymond to Define Maintenance Responsibilities for W. South County Line Road (8 Mile Road) Between South 27th Street (STH 241) and South 124th Street (STH 45).
8. Fire Department Request for Approval of the Revised “Milwaukee County Equipment Sharing Agreement.”
9. Fire Department Request for Approval of an Agreement with QRS Group for the Construction Buildout of Additional Fire Inspection Department Workspace.
10. Award Pleasant View Park Improvements Contract to Poblocki Paving Corporation for \$680,379.
11. Presentation of the Mayor’s 2022 Recommended Budget.
12. Trial Shredding Service.
13. Surface Transportation Urban Program (STP) Grant Program Applications for West Puetz Road Between South 27th Street and South 42nd Street, and West Puetz Road Between South 76th Street and West St. Martins Road.
14. Franklin Senior Citizens Travel Program Semi-Annual Update for 2021.
15. A Resolution to Amend Resolution No. 2021-7730, Award Construction of South 60th Street Sanitary Lift Station Replacement (10100 S. 60th Street) to JH Hassinger, Inc. for \$2,376,500.
16. von Briesen & Roper, s.c. Attorneys Request for Potential Conflict of Interest Informed Consent Waiver with Regard to the Performance of Legal Services for the City Upon Labor Matters, and also for Victory of the Lamb Lutheran Church with respect to Stormwater Facilities Maintenance Agreements as well as a Conservation Easement at the Church’s Franklin, Wisconsin, property.
17. *Orville Seymer v. City of Franklin*, Milwaukee County Circuit Court, Case No. 2020CV003506. The Common Council may enter closed session pursuant to Wis. Stat. § 19.85(1)(g), to confer with legal counsel for the Common Council who is rendering advice concerning strategy to be adopted by the body with respect to the subject litigation, and to reenter open session at the same place thereafter to act on such matters discussed therein as it deems appropriate
18. Wholesale Public Water Supply to Franklin 2024. The Common Council may enter closed session pursuant to Wis. Stat. § 19.85(1)(e) to deliberate upon information, terms and provisions of the potential provision of public water supply to the City of Franklin as related to the City, the Franklin Municipal Water Utility and its customers in 2024 and beyond; and the potential negotiation of terms in relation thereto, including, but not limited to potential amendments to the Agreement for Oak Creek to Provide Water at Wholesale to Franklin, potential agreement terms with alternate public water supply sources, including, but not limited to the City of Milwaukee and Milwaukee Water Works, and the investing of public funds and governmental actions in relation thereto, for competitive and bargaining reasons, and to reenter open session at the same place thereafter to act on such matters discussed therein as it deems appropriate.
19. A Resolution to Rescind Resolution No. 2020-7680, A Resolution Authorizing Certain Officials to Execute A Tax Incremental District No. 8 Development Agreement Between the City of Franklin, JHB Properties, LLC and ZS Enterprises, LLC, Spec and/or Commercial Buildings Mixed Use Development at the south side of West Elm Road in

the approximately South 3500 Street block area to the west, to be bounded on the north by West Elm Road to be extended to the west, and South Hickory Street on the east, and to straddle South Birch Street and West Aspen Way, all to be developed; and Development Agreement for JHB Properties, LLC and ZS Enterprises, LLC, Spec and/or Commercial Buildings Mixed Use Development (Public Improvements). The Common Council may enter closed session pursuant to Wis. Stat. § 19.85(1)(e), for market competition and bargaining reasons, to deliberate and consider terms relating to a Tax Incremental District No. 8 Development Agreement Between the City of Franklin, JHB Properties, LLC and ZS Enterprises, LLC, Spec and/or Commercial Buildings Mixed Use Development and a Development Agreement for JHB Properties, LLC and ZS Enterprises, LLC, Spec and/or Commercial Buildings Mixed Use Development (Public Improvements), and the investing of public funds and governmental actions in relation thereto and to effect such development, including the terms and provisions of the development agreements for the development of property located on the south side of West Elm Road in the approximately 3500 block area were West Elm Road to be extended to the west, consisting of approximately 79.79 acres, and to reenter open session at the same place thereafter to act on such matters discussed therein as it deems appropriate

H. Licenses and Permits.

Miscellaneous Licenses - License Committee Meeting of September 21, 2021.

I. Bills.

Request for Approval of Vouchers and Payroll.

J. Adjournment.

*Notice is given that a majority of the Parks Commission may attend this meeting to gather information about an agenda item over which the Parks Commission has decision-making responsibility This may constitute a meeting of the Parks Commission, per State ex rel Badke v Greendale Village Board, even though the Parks Commission will not take formal action at this meeting

**Supporting documentation and details of these agenda items are available at City Hall during normal business hours

[Note Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services For additional information, contact the City Clerk's office at (414) 425-7500]

REMINDERS:

September 23	Plan Commission Meeting	7:00 p.m.
October 4	Committee of the Whole	6:30 p.m.
October 5	Common Council Meeting	6:30 p.m.
October 7	Plan Commission Meeting	7:00 p.m.
October 19	Common Council Meeting	6:30 p.m.
October 21	Plan Commission Meeting	7:00 p.m.
October 31	Trick of Treat	4:00-7:00 p.m.

CITY OF FRANKLIN
COMMON COUNCIL MEETING
SEPTEMBER 7, 2021
MINUTES

- | | | |
|----------------------------|------|--|
| ROLL CALL | A. | The regular meeting of the Common Council was held on September 7, 2021 and called to order at 6:30 p.m. by Mayor Steve Olson in the Franklin City Hall Council Chambers, 9229 W. Loomis Road, Franklin, Wisconsin. On roll call, the following were present: Alderman Dan Mayer, Alderwoman Kristen Wilhelm, Alderwoman Shari Hanneman, Alderman Mike Barber and Alderman John R. Nelson. Not present was Alderman Edward H. Holpfer. Also in attendance were Dir. of Administration Peggy Steeno, City Engineer Glen Morrow, City Attorney Jesse A. Wesolowski and City Clerk Sandra Wesolowski. |
| CITIZEN COMMENT | B.1. | Citizen comment period was opened at 6:32 p.m. and closed at 6:33 p.m. |
| MAYORAL
ANNOUNCEMENTS | B.2. | <p>(a) A Proclamation Declaring September 2021 as Prostate Cancer Awareness Month in the City of Franklin was read by Mayor Olson.</p> <p>(b) A Mayoral Certificate of Recognition was presented to Dennis Rau, Michaelangelo's Pizza, in honor of their 40th Anniversary in the City of Franklin by Alderman Nelson.</p> |
| APPROVAL OF
MINUTES | C.1. | Alderman Barber moved to approve the minutes of the regular Common Council meeting of August 17, 2021 as presented at this meeting. Seconded by Alderman Mayer. All voted Aye; motion carried. |
| | C.2. | Alderwoman Hanneman moved to approve the minutes of the special Common Council meeting of August 25, 2021 as presented at this meeting. Seconded by Alderman Mayer. All voted Aye; motion carried. |
| ORGANIZATIONAL
BUSINESS | E. | <p>1. Alderman Mayer moved to confirm the following Mayoral Appointments:</p> <p>(a) Daniel Duchniak, 3647 W. Forest Hill Avenue, Ald. Dist. 5, Board of Water Commissioners for a 5-year term expiring 09/30/2026.</p> <p>(b) Nancy Chu, 7350 S. Lovers Lane Road, Apt. 358, Ald. Dist. 2, Architectural Board for a 3-year unexpired term expiring 4/30/2022.</p> |

Seconded by Alderman Barber. On roll call, all voted Aye. Motion carried.

2. Alderman Barber moved to confirm the following Mayoral Appointments of Aldermen to Boards and Commissions:
 - (a) Alderman Holpfer-Community Development Authority, 1 year unexpired term expires 04/18/22.
 - (b) Alderman Holpfer-Civic Celebrations Commission, 1 year unexpired term expires 04/18/22.
 - (c) Alderman Holpfer-Finance Committee, 1 year unexpired term expires 04/18/22.
 - (d) Alderman Holpfer-Personnel Committee, 1 year unexpired term expires 04/18/22.
 - (e) Alderwoman Hanneman-Plan Commission, 1 year unexpired term expires 04/18/22.

Seconded by Alderman Mayer. On roll call, all voted Aye. Motion carried.

ORD. 2021-2478
AMEND CH. 133-4
FIRE PREVENTION,
PROTECTION, AND
CONTROL

- G.1. Alderman Mayer moved to adopt Ordinance No. 2021-2478, AN ORDINANCE TO AMEND THE MUNICIPAL CODE, §133-4 ADOPTION OF INTERNATIONAL CODE COUNCIL (ICC), INC. CODES, AS WAS PROVIDED WITHIN ORDINANCE NO. 2021-2463, AN ORDINANCE TO REPEAL AND RECREATE CHAPTER 133 FIRE PREVENTION, PROTECTION AND CONTROL CODE, OF THE MUNICIPAL CODE OF THE CITY OF FRANKLIN, ADOPTED ON MAY 4, 2021. Seconded by Alderwoman Wilhelm. All voted Aye; motion carried.

CONCEPT REVIEW
W. RAWSON AVE.

- G.2. No action was taken following a concept review for a commercial development located at 7255, 7295, 7401, and 7401A W. Rawson Avenue (Rawson Ventures, LLC, Applicant).

RES. 2021-7767
CONSERVATION
EASEMENT FOR
PLEASANT VIEW
RESERVE SUBD.

- G.3. Alderwoman Wilhelm moved to adopt Resolution No. 2021-7767, A RESOLUTION AUTHORIZING CERTAIN OFFICIALS TO ACCEPT A CONSERVATION EASEMENT FOR AND AS PART OF THE APPROVAL OF A FINAL PLAT FOR PLEASANT VIEW RESERVE SUBDIVISION (AT 7475 AND 7501 SOUTH 49th STREET) (VERIDIAN HOMES, LLC, APPLICANT; VH PVR LLC, OWNER), subject to review and approval by the Department of City Development and technical corrections by the City Attorney. Seconded by Alderwoman Hanneman. All voted Aye; motion carried.

- CORPORATE PARK NAMING G.5. Alderwoman Hanneman moved to adopt the name “Corporate Park” for the development currently known as “Area D”. Seconded by Alderman Barber. All voted Aye; motion carried.
- RES. 2021-7768 SERVICES AGMT-STORM WATER-GRAEF G.6. Alderman Barber moved to adopt Resolution No. 2021-7768, A RESOLUTION TO EXECUTE GRAEF-USA, INC. PROFESSIONAL SERVICES AGREEMENT FOR STORM WATER MANAGEMENT PLAN REVIEWS AND OTHER ON-CALL SERVICES. Seconded by Alderman Nelson. All voted Aye; motion carried.
- RES. 2021-7769 ENGINEERING CONTRACT-FOTH G.7. Alderman Nelson moved to adopt Resolution No. 2021-7769, A RESOLUTION TO EXECUTE A GENERAL ENGINEERING SERVICES CONTRACT WITH FOTH INFRASTRUCTURE & ENVIRONMENT, LLC. Seconded by Alderman Barber. All voted Aye; motion carried.
- RES. 2021-7770 S. 60TH ST. ZETA PURCHASE G.9. Alderwoman Hanneman moved to adopt Resolution No. 2021-7770, A RESOLUTION TO PURCHASE 0.470 ACRES AT 10100 S. 60TH STREET FROM ZETA COMPANY FOR \$40,900. Seconded by Alderman Mayer. All voted Aye; motion carried.
- RES. 2021-7771 S. 60TH ST. SANITARY LIFT JH HASSINGER, INC. G.10. Alderwoman Hanneman moved to adopt Resolution No. 2021-7771, A RESOLUTION TO AWARD CONSTRUCTION OF SOUTH 60TH STREET SANITARY LIFT STATION REPLACEMENT (10100 S. 60TH STREET) TO JH HASSINGER, INC. FOR \$2,376,500. Seconded by Alderman Mayer. All voted Aye; motion carried. (See Item G.10. following Item G.4.)
- LETTER OF CREDIT- RYANWOOD MANOR G.11. Alderman Nelson moved to authorize the release of Letter of Credit No. 1010031457 from Midland State Bank for Ryanwood Manor Subdivision Phase 1 and Letter of Credit No. 1010032364 for Ryanwood Manor Subdivision Phase 2 located west of South 76th Street and north of W. Oakwood Road as recommended by the Engineering Department. Seconded by Alderman Mayer. All voted Aye; motion carried.
- UDO REWRITE PROJECT G.4. No action was taken at this time regarding the Common Council roundtable discussion of the Unified Development Ordinance Rewrite Project.
- RECONSIDER ITEM G.10. RES. 2021-7771 G.10. Alderwoman Hanneman moved to reconsider Item G.10., a motion to adopt Resolution No. 2021-7771, A RESOLUTION TO AWARD CONSTRUCTION OF SOUTH 60TH STREET SANITARY LIFT

STATION REPLACEMENT (10100 S. 60TH STREET) TO JH HASSINGER, INC. FOR \$2,376,500. Seconded by Alderwoman Mayer. All voted Aye; motion carried.

Alderman Nelson moved to adopt Resolution No. 2021-7771, A RESOLUTION TO AWARD CONSTRUCTION OF SOUTH 60TH STREET SANITARY LIFT STATION REPLACEMENT (10100 S. 60TH STREET) TO JH HASSINGER, INC. FOR \$2,376,500 and issue a Notice to Proceed to accommodate purchase of property of subject to the timing of the award and execution of the Agreement subject to the time and date of available funding for the project. Seconded by Alderman Barber. All voted Aye; motion carried.

PLEASANT VIEW
PARK
IMPROVEMENTS

G.8. Alderwoman Hanneman moved to table the Pleasant View Park Improvements to the meeting of September 21, 2021, and allow Parks Commission to review and provide a recommendation to the Common Council. Seconded by Alderman Mayer.

Alderwoman Wilhelm moved to call the question. Seconded by Alderman Barber. All voted Aye; motion carried.

On the voice vote for the main motion, all voted Aye; motion carried.

RES. 2021-7772
CHANGE ORDERS 2
AND 3 MARQUETTE
AVE. DF TOMASINI
CONTR., INC.

G.12. Alderwoman Wilhelm moved to adopt Resolution No. 2021-7772, A RESOLUTION TO EXECUTE CHANGE ORDER NO. 2. IN THE AMOUNT OF \$7,000 AND CHANGE ORDER NO. 3 IN THE AMOUNT OF \$1,856.75 TO DF TOMASINI CONTRACTORS, INC. FOR THE CONSTRUCTION OF 2020 MARQUETTE AVENUE ROAD, contingent upon verification that there was no wording that the Contractor was to verify the depth and location of all buried utilities. Seconded by Alderman Barber. All voted Aye; motion carried.

RES. 2021-7773
PLEASANT VIEW
CHANGE ORDER
NO. 4-STADLER
CONST.

G.13. Alderwoman Wilhelm moved to adopt Resolution No. 2021-7773, A RESOLUTION TO ISSUE FINAL CHANGE ORDER NO. 4 FOR PLEASANT VIEW PARK PAVILION (4901 W. EVERGREEN STREET) TO RAY STADLER CONSTRUCTION COMPANY IN THE AMOUNT OF \$3,000 SAVINGS. Seconded by Alderwoman Hanneman. All voted Aye; motion carried.

JULY 2021
FINANCIALS

G.14. Alderwoman Hanneman moved to receive and place on file the July 2021 Monthly Financial Report. Seconded by Alderman Nelson. All voted Aye; motion carried.

- RES. 2021-7774
AGMT CLIFTON
LARSON-2021
AUDITORS
- G.15. Alderman Mayer moved to adopt Resolution No. 2021-7774, A RESOLUTION APPOINTING CLIFTON LARSON ALLEN, LLC, AS AUDITORS FOR THE CITY OF FRANKLIN 2021 FINANCIAL STATEMENTS. Seconded by Alderwoman Hanneman. All voted Aye; motion carried.
- CODE OF CONDUCT
AND RULES OF THE
COMMON COUNCIL
- G.16. Alderwoman Wilhelm moved to refer to the October 4, 2021 Committee of the Whole for discussion without limitations with the added points of notification to Aldermen of emergency situations and codification/clarification of Council-related procedures in the Municipal Code. Seconded by Alderman Nelson. All voted Aye; motion carried.
- ORD. 2021-2479
PURCHASE
FURNITURE-
COMMON COUNCIL
& LOBBY
- G.17. Alderwoman Hanneman moved to adopt Ordinance No. 2021-2479, AN ORDINANCE TO AMEND ORDINANCE NO. 2020-2453, AN ORDINANCE ADOPTING THE 2021 ANNUAL BUDGETS FOR THE DONATIONS FUND TO PROVIDE \$18,000 OF APPROPRIATIONS FOR THE PURCHASE OF COMMON COUNCIL FURNITURE. Seconded by Alderman Nelson. On roll call, all voted Aye. Motion carried.
- PURCHASE NEW
FURNITURE AND
SIGNS
- G.18. Alderman Barber moved to authorize the Director of Administration to purchase new chairs for the Common Council Chambers and the Hearing Room, signs, a recognition plaque, and new chairs/furniture for the two lobby areas within City Hall. Seconded by Alderman Mayer. All voted Aye; motion carried.
- 2021 POPULATION
ESTIMATE
- G.19. Alderman Mayer moved to place on file the Wisconsin Department of Administration January 1, 2021 population estimate of 36,646. Seconded by Alderman Nelson. All voted Aye; motion carried.
- LICENSES AND
PERMITS
- H. Alderman Nelson moved to approve the following:
- Grant 2021-2022 Operator License to: Genine Behning, Sarah Berg, Shannen Conley, Kayla Corona, Kristy Delaney, Brianna Garcia, Gavin Ingebrigtsen, Michael Klamecki, Kyesha Lee, Eric Ramos, Olivia Riley, Natalie Schnell;
- Grant Temporary Entertainment & Amusement license to: Halfway to St. Patrick's Day Party, Mulligan's Irish Pub & Grill, Brian Francis, Owner, 9/18/21, 6:00 p.m. to 10:30 p.m., pending inspection; and

Hold the 2021-2022 Operator license to Alexandria T Ellis, contact clerks office for an appearance.

Seconded by Alderwoman Hanneman. All voted Aye; motion carried.

VOUCHERS AND
PAYROLL

- I. Alderman Barber moved to approve City vouchers with an ending date of September 2, 2021 in the amount of \$2,769,982.39; payroll dated August 27, 2021 in the amount of \$426,678.81 and payments of the various payroll deductions in the amount of \$547,875.62 of City matching payments; estimated payroll dated September 10, 2021 in the amount of \$420,000 and payments of the various payroll deductions in the amount of \$245,000 plus City matching payments; property tax disbursements with an ending date of September 2, 2021 in the amount of \$6,372.11; and approval to release payment for the purchase of lift station property not to exceed \$50,000. Seconded by Alderman Mayer. On roll call, all voted Aye. Motion carried.

ADJOURNMENT

- J. Alderman Nelson moved to adjourn the meeting at 8:53 p.m. Seconded by Alderwoman Hanneman. All voted Aye; motion carried.

<p style="text-align: center;">APPROVAL</p> <p style="text-align: center;"><i>Skw</i></p>	<p style="text-align: center;">REQUEST FOR COUNCIL ACTION</p>	<p style="text-align: center;">MEETING DATE</p> <p style="text-align: center;">Sept 21, 2021</p>
<p style="text-align: center;">REPORTS & RECOMMENDATIONS</p>	<p style="text-align: center;">RESOLUTION PROVIDING FOR THE SALE OF APPROXIMATELY \$2,070,000 GENERAL OBLIGATION PROMISSORY NOTES SERIES 2021A</p>	<p style="text-align: center;">ITEM NUMBER</p> <p style="text-align: center;">G.1.</p>

Analysis

The Common Council adopted Resolution 2021-7730 declaring the City's intent to complete certain Capital Improvement projects in 2021. Those projects included \$542,000 of equipment in the Capital Outlay Fund for three Highway vehicles, and lawn mowers in the Parks. Most the 2021 Capital Improvement projects (excluding Marquette Ave) are to be financed with \$1,458,000 of these General Obligation Notes.

The Finance Committee reviewed this debt issuance plan at its June 22, 2021 meeting. The Committee recommended a \$9 million tax exempt issue to include several TID projects, which are not included in the subject debt issue.

The City's Debt Policy will be used as a guide for the debt issuance.

The sale will be competitive with a sale date later this year.

Quarles & Brady prepared an authorizing Council Resolution for review. An updated resolution based on the results of the sale will be presented at the sale meeting for adoption. The authorizing resolution is attached.

Our Financial Advisor for this transaction is Ehlers & Associates, LLC, represented by Jon Cameron. Mr. Cameron will be in attendance to describe the Pre-Sale Report for the proposed offering.

COUNCIL ACTION REQUESTED

Motion to adopt Resolution No. 2021 - _____ a resolution providing for the sale of approximately \$2,070,000 General Obligation Promissory Notes Series 2021A

STATE OF WISCONSIN: CITY OF FRANKLIN: MILWAUKEE COUNTY

RESOLUTION NO. _____

RESOLUTION PROVIDING FOR THE SALE OF APPROXIMATELY
\$2,070,000 GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2021A

WHEREAS, the City of Franklin, Milwaukee County, Wisconsin (the "City") is presently in need of approximately \$2,070,000 for public purposes, including paying the cost of projects listed in the City's Capital Improvement Program and the acquisition of vehicles and equipment; and

WHEREAS, it is desirable to borrow said funds through the issuance of general obligation promissory notes pursuant to Chapter 67, Wisconsin Statutes.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City that:

Section 1. Issuance of the Notes. The City shall issue its General Obligation Promissory Notes, Series 2021A (the "Notes") in the approximate amount of \$2,070,000 for the public purposes above specified.

Section 2. Sale of the Notes. The Common Council hereby authorizes and directs that the Notes be offered for public sale. At a subsequent meeting, the Common Council shall consider such bids for the Notes as may have been received and take action thereon.

Section 3. Notice of Sale. The City Clerk (in consultation with Ehlers & Associates, Inc. ("Ehlers")) be and hereby is directed to cause notice of the sale of the Notes to be disseminated in such manner and at such times as the City Clerk may determine and to cause copies of a complete Notice of Sale and other pertinent data to be forwarded to interested bidders as the City Clerk may determine.

Section 4. Official Statement. The City Clerk (in consultation with Ehlers) shall cause an Official Statement to be prepared and distributed. The appropriate City officials shall determine when the Official Statement is final for purposes of Securities and Exchange Commission Rule 15c2-12 and shall certify said Official Statement, such certification to constitute full authorization of such Official Statement under this resolution.

Introduced at a regular meeting of the Common Council of the City of Franklin this 21st day of September, 2021.

Passed and adopted at a regular meeting of the Common Council of the City of Franklin
this 21st day of September, 2021.

Stephen R. Olson
Mayor

ATTEST:

Sandra L. Wesolowski
City Clerk

AYES ___ NOES ___ ABSENT ___

(SEAL)

September 21, 2021

Pre-Sale Report for

City of Franklin, Wisconsin

\$2,070,000 General Obligation Promissory
Notes, Series 2021A



Prepared by:

Ehlers
N21W23350 Ridgeview Parkway West,
Suite 100
Waukesha, WI 53188

Advisors:

Jon Cameron, Senior Municipal Advisor
Todd Taves, Senior Municipal Advisor
Dawn Gunderson Schiel, CPFO, Senior Municipal Advisor

BUILDING COMMUNITIES. IT'S WHAT WE DO.

EXECUTIVE SUMMARY OF PROPOSED DEBT

Proposed Issue:

\$2,070,000 General Obligation Promissory Notes, Series 2021A

Purposes:

The proposed issue includes financing for the following purposes:

- 2021 Capital Improvement Equipment and Projects. Debt service will be paid from ad valorem property taxes.

Authority:

The Notes are being issued pursuant to Wisconsin Statute(s):

- 67.12(12)

The Notes will be general obligations of the City for which its full faith, credit and taxing powers are pledged.

The Notes count against the City's General Obligation Debt Capacity Limit of 5% of total City Equalized Valuation. Following issuance of the Notes, the City's total General Obligation debt principal outstanding will be \$65,818,400, which is 27% of its limit. Remaining General Obligation Borrowing Capacity will be approximately \$178,550,270.

Term/Call Feature:

The Notes are being issued for a term of 9 years. Principal on the Notes will be due on March 1 in the years 2022 through 2030. Interest is payable every six months beginning March 1, 2022.

The Notes will be subject to prepayment at the discretion of the City on March 1, 2028 or any date thereafter.

Bank Qualification:

Because the City is expecting to issue no more than \$10,000,000 in tax exempt debt during the calendar year, the City will be able to designate the Notes as "bank qualified" obligations. Bank qualified status broadens the market for the Notes, which can result in lower interest rates.

Rating:

The City's most recent bond issues were rated by Moody's Investors Service. The current ratings on those bonds are "Aa2". The City will request a new rating for the Notes.

If the winning bidder on the Notes elects to purchase bond insurance, the rating for the issue may be higher than the City's bond rating in the event that the bond rating of the insurer is higher than that of the City.

Basis for Recommendation:

Based on our knowledge of your situation, your objectives communicated to us, our advisory relationship as well as characteristics of various municipal financing options, we are recommending the issuance of Notes as a suitable option based on:

- The expectation this form of financing will provide the overall lowest cost of funds while also meeting the City's objectives for term, structure and optional redemption.
- The City having adequate General Obligation debt capacity to undertake this financing and anticipating any potential rating impacts.

Method of Sale/Placement:

We will solicit competitive bids for the purchase of the Notes from underwriters and banks.

We will include an allowance for discount bidding in the terms of the issue. The discount is treated as an interest item and provides the underwriter with all or a portion of their compensation in the transaction.

If the Notes are purchased at a price greater than the minimum bid amount (maximum discount), the unused allowance may be used to reduce your borrowing amount.

Premium Pricing:

In some cases, investors in municipal bonds prefer "premium" pricing structures. A premium is achieved when the coupon for any maturity (the interest rate paid by the issuer) exceeds the yield to the investor, resulting in a price paid that is greater than the face value of the bonds. The sum of the amounts paid in excess of face value is considered "reoffering premium." The underwriter of the bonds will retain a portion of this reoffering premium as their compensation (or "discount") but will pay the remainder of the premium to the City.

For this issue of Notes, any premium amount received that is in excess of the underwriting discount and any capitalized interest amounts must be placed in the debt service fund and used to pay a portion of the interest payments due on the Notes.

The amount of premium allowed can be restricted in the bid specifications. Restrictions on premium may result in fewer bids, but may also eliminate large adjustments on the day of sale and unintended results with respect to debt service payment impacts. Ehlers will identify appropriate premium restrictions for the Notes intended to achieve the City's objectives for this financing.

Other Considerations:

The Notes will be offered with the option of the successful bidder utilizing a term bond structure. By offering underwriters the option to "term up" some of the maturities at the time

of the sale, it gives them more flexibility in finding a market for your Notes. This makes your issue more marketable, which can result in lower borrowing costs. In the event that the successful bidder utilizes a term bond structure, we recommend the City retain a paying agent to handle responsibility for processing mandatory redemption/call notices associated with term bonds.

Review of Existing Debt:

We have reviewed all outstanding indebtedness for the City and find that there are no refunding opportunities at this time.

We will continue to monitor the market and the call dates for the City's outstanding debt and will alert you to any future refunding opportunities.

Continuing Disclosure:

Because the City has more than \$10,000,000 in outstanding debt (including this issue) and this issue is over \$1,000,000, the City will be agreeing to provide certain updated Annual Financial Information and its Audited Financial Statement annually, as well as providing notices of the occurrence of certain reportable events to the Municipal Securities Rulemaking Board (the "MSRB"), as required by rules of the Securities and Exchange Commission (SEC). The City is already obligated to provide such reports for its existing bonds, and has contracted with Ehlers to prepare and file the reports.

Arbitrage Monitoring:

The City must ensure compliance with certain sections of the Internal Revenue Code and Treasury Regulations ("Arbitrage Rules") throughout the life of the issue to maintain the tax-exempt status of the Notes. These Arbitrage Rules apply to amounts held in construction, escrow, reserve, debt service account(s), etc., along with related investment income on each fund/account.

IRS audits will verify compliance with rebate, yield restriction and records retention requirements within the Arbitrage Rules. The City's specific arbitrage responsibilities will be detailed in the Tax Exemption Certificate (the "Tax Compliance Document") prepared by your Bond Attorney and provided at closing.

The Notes may qualify for one or more exception(s) to the Arbitrage Rules by meeting 1) small issuer exception, 2) spend down requirements, 3) bona fide debt service fund limits, 4) reasonable reserve requirements, 5) expenditure within an available period limitations, 6) investments yield restrictions, 7) de minimis rules, or; 8) borrower limited requirements.

We recommend that the City review its specific responsibilities related to the Notes with an arbitrage expert in order to utilize one or more of the exceptions listed above.

Investment of Note Proceeds:

Ehlers can assist the City in developing a strategy to invest your Note proceeds until the funds are needed to pay project costs.

Other Service Providers:

This debt issuance will require the engagement of other public finance service providers. This section identifies those other service providers, so Ehlers can coordinate their engagement on your behalf. Where you have previously used a particular firm to provide a service, we have assumed that you will continue that relationship. For services you have not previously required, we have identified a service provider. Fees charged by these service providers will be paid from proceeds of the obligation, unless you notify us that you wish to pay them from other sources. Our pre-sale bond sizing includes a good faith estimate of these fees, but the final fees may vary. If you have any questions pertaining to the identified service providers or their role, or if you would like to use a different service provider for any of the listed services please contact us.

Bond Counsel: Quarles & Brady LLP.

Paying Agent: Bond Trust Services Corporation.

Rating Agency: Moody's Investors Service, Inc.

PROPOSED DEBT ISSUANCE SCHEDULE

Pre-Sale Review by Common Council:	September 21, 2021
Due Diligence Call to review Official Statement:	Week of October 25, 2021
Distribute Official Statement:	Week of October 25, 2021
Conference with Rating Agency:	Week of October 18, 2021
Common Council Meeting to Award Sale of the Notes:	November 2, 2021
Estimated Closing Date:	November 17, 2021

Attachments

- Estimated Sources and Uses of Funds
- Estimated Proposed Debt Service Schedule
- Estimated General Obligation Debt Capacity Analysis
- Bond Buyer Index

EHLERS' CONTACTS

Jon Cameron, Senior Municipal Advisor	(262) 796-6179
Todd Taves, Senior Municipal Advisor	(262) 796-6173
Dawn Gunderson Schiel, Senior Municipal Advisor	(262) 796-6166
Peter Curtin, Public Finance Analyst	(262) 796-6187
Kathy Myers, Senior Financial Analyst	(262) 796-6177

The Preliminary Official Statement for this financing will be sent to the Common Council at their home or email address for review prior to the sale date.



Capital Financing Plan Sizing

	Pre Sale Series 2021A	Pre Sale Series 2021B	
	GO Promissory Notes 11/17/2021	GO Corp Purp Bonds 11/17/2021	Proposed Totals
Projects			
Capital Projects	2,000,000		2,000,000
TID #8 Infrastructure		3,440,000	3,440,000
Sewer Utility Projects		3,000,000	3,000,000
			0
Project Needs	2,000,000	6,440,000	8,440,000
Issuance Expenses			
Municipal Advisor	11,400	30,200	41,600
Bond Counsel	13,000	15,000	28,000
Disclosure Counsel	7,800	9,000	16,800
BTSC Paying Agent	850	850	1,700
Rating	13,500	18,000	31,500
Underwriter Fees (est \$12.50/\$1,000 Bonds, \$10/\$1000 Notes)	20,700	83,875	104,575
Capitalized Interest	0	107,230	107,230
Total Funds Needed	2,067,250	6,704,155	8,771,405
Less Interest Earnings	(500)	(1,610)	(2,110)
Rounding	3,250	7,455	10,705
Size of Issue	2,070,000	6,710,000	8,780,000



Projected Impact of Proposed Projects



Existing General Obligation Debt Only										Projected Debt Service									
YEAR	Equalized Value Projection	Total Payment (\$&I)	Total Less Non Levy Revenues	Net Debt Service Levy	Debt Service Tax Rate	YEAR	GO Promissory Notes, 2021A \$2,070,000 Capital Projects	GO Corporate Purpose Bonds, 2021B \$6,710,000 Sewer Lift Station Project and TIO 8	Capital Plan Debt Service	Total	Sewer Revenues	TIO 8 Revenues	Total Abatements	Total Projected Debt Service less abatements	Net Debt Service Levy	Debt Service Tax Rate @ 2.00% Growth			
							Prin (\$/Y)	Rate	Interest	Total	Prin (\$/Y)	Rate	Interest	Total					
2021	4,413,714,600	4,942,838	(3,845,033)	1,077,809	0.24	2021	50,000	0.450%	150,000	83,339	183,339	99,024	249,024	(136,963)	(17,248)	1,077,809			
2022	4,646,116,700	5,274,557	(4,737,728)	1,077,829	0.23	2022	100,000	0.500%	100,000	105,226	205,226	124,776	324,776	(145,244)	(19,943)	1,077,829			
2023	4,793,686,234	5,278,565	(4,761,708)	1,016,858	0.21	2023	100,000	0.570%	100,000	104,691	204,691	123,564	328,255	(144,749)	(19,943)	1,016,858			
2024	4,848,559,959	5,658,867	(4,800,704)	857,963	0.18	2024	150,000	0.600%	110,000	104,043	214,043	121,993	336,036	(154,101)	(19,943)	857,963			
2025	4,945,335,158	5,651,078	(4,895,103)	755,975	0.15	2025	200,000	0.600%	110,000	104,043	214,043	119,435	333,478	(169,943)	(19,943)	755,975			
2026	5,044,849,861	5,834,023	(5,265,386)	569,038	0.11	2026	200,000	0.800%	225,000	100,553	325,553	115,483	441,036	(158,278)	(169,943)	569,038			
2027	5,145,842,858	6,056,995	(5,470,549)	586,450	0.00	2027	300,000	0.900%	295,000	97,571	392,571	109,601	502,172	(162,278)	(169,943)	586,450			
2028	5,248,633,715	5,588,971	(5,588,671)	0.00	0.00	2028	300,000	1.050%	315,000	94,078	409,078	102,118	511,196	(166,635)	(169,943)	0.00			
2029	5,353,422,790	8,292,384	(8,292,384)	0.00	0.00	2029	420,000	1.150%	340,000	90,113	430,113	92,825	522,938	(178,003)	(169,943)	0.00			
2030	5,460,912,245	5,581,726	(5,581,726)	0.00	0.00	2030	450,000	1.250%	340,000	85,713	425,713	85,713	511,426	(181,185)	(169,943)	0.00			
2031	5,569,701,070	5,612,071	(5,612,071)	0.00	0.00	2031	365,000	1.300%	365,000	80,791	445,791	80,791	526,582	(189,799)	(169,943)	0.00			
2032	5,681,095,092	4,071,381	(4,071,381)	0.00	0.00	2032	380,000	1.450%	380,000	75,390	455,390	75,390	530,780	(196,799)	(169,943)	0.00			
2033	5,794,716,994	3,064,888	(3,064,888)	0.00	0.00	2033	395,000	1.650%	395,000	69,376	464,376	69,376	539,752	(199,200)	(169,943)	0.00			
2034	5,910,411,334	3,151,316	(3,151,316)	0.00	0.00	2034	415,000	1.850%	415,000	62,694	477,694	62,694	544,388	(201,354)	(169,943)	0.00			
2035	6,028,223,560	1,953,873	(1,953,873)	0.00	0.00	2035	435,000	1.850%	435,000	55,246	490,246	55,246	549,492	(203,340)	(169,943)	0.00			
2036	6,149,400,031	1,747,110	(1,747,110)	0.00	0.00	2036	450,000	1.850%	450,000	47,660	497,660	47,660	554,320	(205,199)	(169,943)	0.00			
2037	6,272,886,032	1,740,380	(1,740,380)	0.00	0.00	2037	460,000	2.050%	460,000	38,029	498,029	38,029	559,058	(207,000)	(169,943)	0.00			
2038	6,399,333,629	0.00	0.00	0.00	0.00	2038	460,000	2.050%	460,000	38,133	498,133	38,133	563,291	(209,000)	(169,943)	0.00			
2039	6,529,515,629	0.00	0.00	0.00	0.00	2039	490,000	2.150%	490,000	28,439	498,439	28,439	567,878	(211,000)	(169,943)	0.00			
2040	6,664,083,329	0.00	0.00	0.00	0.00	2040	510,000	2.150%	510,000	17,633	527,633	17,633	575,266	(213,000)	(169,943)	0.00			
2041	6,799,334,526	0.00	0.00	0.00	0.00	2041	540,000	2.250%	540,000	6,075	546,075	6,075	581,350	(215,000)	(169,943)	0.00			
2042	6,925,233,216	0.00	0.00	0.00	0.00	2042	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00			
2043	7,063,727,681	0.00	0.00	0.00	0.00	2043	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00			
2044	7,349,102,279	0.00	0.00	0.00	0.00	2044	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00			
2045	7,496,084,325	0.00	0.00	0.00	0.00	2045	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00			
2046	7,646,006,011	0.00	0.00	0.00	0.00	2046	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00			
2047	7,798,526,131	0.00	0.00	0.00	0.00	2047	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00			
TOTALS		79,991,713	(74,100,172)	5,891,541		TOTALS	2,070,000		6,710,000	1,448,536	8,158,536	8,780,000	1,574,861	10,354,861	(3,687,177)	(4,471,359)	8,087,866		

NOTES
1. Interest rate scale is based on a AA- sale from 7/26/21, plus 25-basis points.



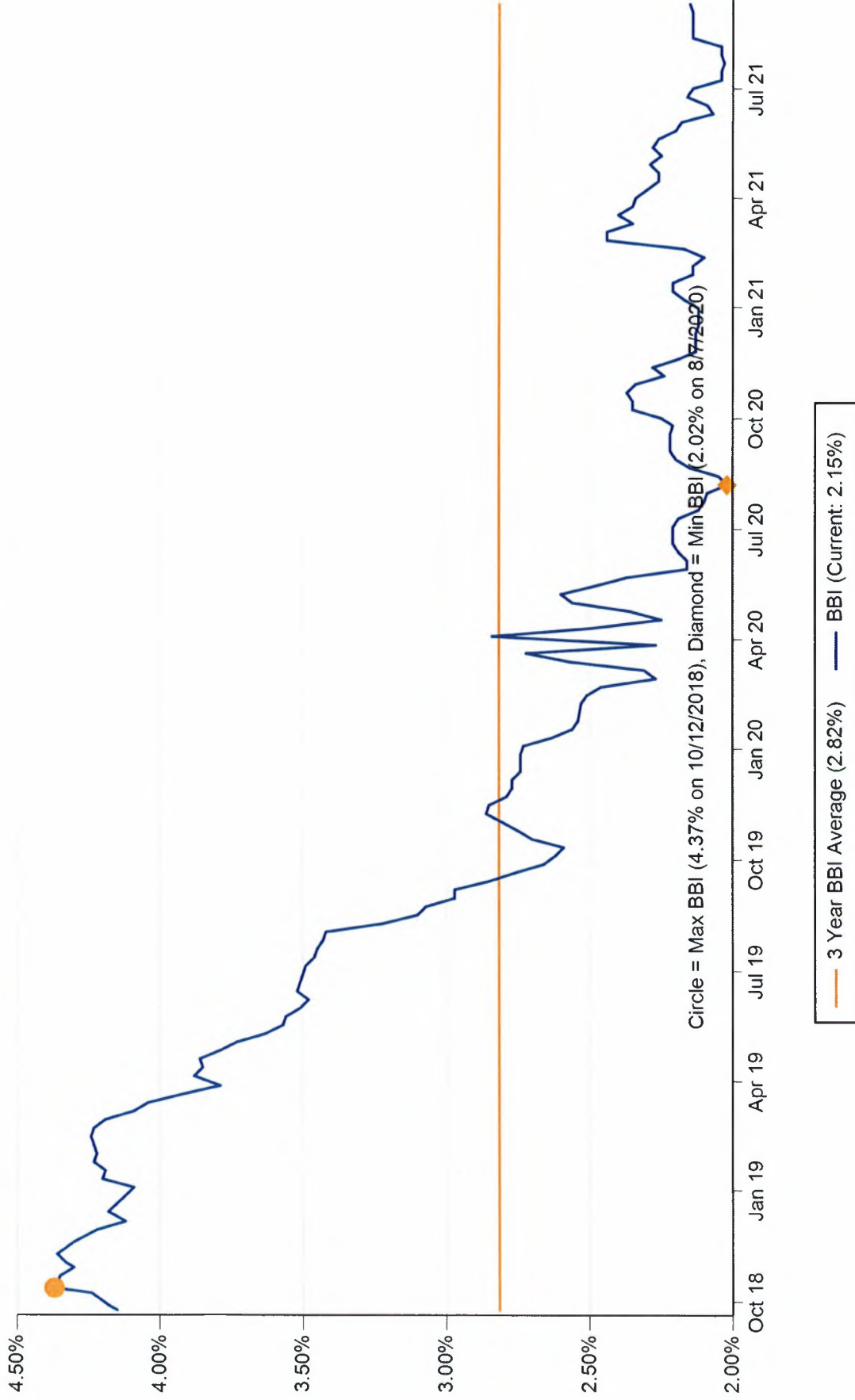
Current and Projected Debt Limit Calculations

Year	Projected Equalized Value (TID IN) ¹	Change in EV	Existing General Obligation Debt						2021A GO				Residual Capacity	Year
			Debt Limit	75% Debt Limit	40% Debt Limit	Principal Outstanding	% of Limit	2021A GO Prom Notes	2021B GO Corp Purp Bonds	Principal Outstanding	% of Limit			
2021	4,887,373,400	6.53%	244,368,670	183,276,503	97,747,468	63,748,400	26.09%	2,070,000	6,710,000	72,528,400	29.68%	171,840,270	2021	
2022	4,985,120,868	2.00%	249,256,043	186,942,033	99,702,417	59,574,560	23.90%	2,020,000	6,610,000	68,204,560	27.36%	181,051,483	2022	
2023	5,084,823,285	2.00%	254,241,164	190,680,873	101,696,466	55,777,759	21.94%	1,920,000	6,510,000	64,207,759	25.25%	190,033,405	2023	
2024	5,186,519,751	2.00%	259,325,988	194,494,491	103,730,395	51,492,184	19.86%	1,770,000	6,410,000	59,672,184	23.01%	199,653,804	2024	
2025	5,290,250,146	2.00%	264,512,507	198,384,380	105,805,003	47,097,003	17.81%	1,620,000	6,300,000	55,017,003	20.80%	209,495,504	2025	
2026	5,396,055,149	2.00%	269,802,757	202,352,068	107,921,103	42,396,365	15.71%	1,420,000	6,075,000	49,891,365	18.49%	219,911,392	2026	
2027	5,503,976,252	2.00%	275,198,813	206,399,109	110,079,525	37,344,397	13.57%	1,170,000	5,780,000	44,294,397	16.10%	230,904,416	2027	
2028	5,614,055,777	2.00%	280,702,789	210,527,092	112,281,116	32,630,204	11.62%	870,000	5,465,000	38,965,204	13.88%	241,737,585	2028	
2029	5,726,336,893	2.00%	286,316,845	214,737,633	114,526,738	25,052,870	8.75%	450,000	5,145,000	30,647,870	10.70%	255,668,974	2029	
2030	5,840,863,630	2.00%	292,043,182	219,032,386	116,817,273	20,026,456	6.86%		4,805,000	24,831,456	8.50%	267,211,725	2030	
2031	5,957,680,903	2.00%	297,884,045	223,413,034	119,153,618	14,840,000	4.98%		4,455,000	19,295,000	6.48%	278,589,045	2031	
2032	6,076,834,521	2.00%	303,841,726	227,881,295	121,536,690	11,080,000	3.65%		4,090,000	15,170,000	4.99%	288,671,726	2032	
2033	6,198,371,212	2.00%	309,918,561	232,438,920	123,967,424	8,245,000	2.66%		3,710,000	11,955,000	3.86%	297,963,561	2033	
2034	6,322,338,636	2.00%	316,116,932	237,087,699	126,446,773	5,255,000	1.66%		3,315,000	8,570,000	2.71%	307,546,932	2034	
2035	6,448,785,408	2.00%	322,439,270	241,829,453	128,975,708	3,405,000	1.06%		2,900,000	6,305,000	1.96%	316,134,270	2035	
2036	6,577,761,117	2.00%	328,888,056	246,666,042	131,555,222	1,720,000			2,465,000	4,185,000	1.27%	324,703,056	2036	
2037	6,709,316,339	2.00%	335,465,817	251,599,363	134,186,327	0			2,015,000	2,015,000	0.60%	333,450,817	2037	
2038	6,843,502,666	2.00%	342,175,133	256,631,350	136,870,053	0			1,540,000	1,540,000	0.45%	340,635,133	2038	
2039	6,980,372,719	2.00%	349,018,636	261,763,977	139,607,454	0			1,050,000	1,050,000	0.30%	347,968,636	2039	
2040	7,119,980,173	2.00%	355,999,009	266,999,257	142,399,603	0			540,000	540,000	0.15%	355,459,009	2040	
2041	7,262,379,777	2.00%	363,118,989	272,339,242	145,247,596	0			0	0	0.00%	363,118,989	2041	
2042	7,407,627,372	2.00%	370,381,369	277,786,026	148,152,547	0			0	0	0.00%	370,381,369	2042	
2043	7,555,779,920	2.00%	377,788,996	283,341,747	151,115,598	0			0	0	0.00%	377,788,996	2043	
2044	7,706,895,518	2.00%	385,344,776	289,008,582	154,137,910	0			0	0	0.00%	385,344,776	2044	
2045	7,861,033,429	2.00%	393,051,671	294,788,754	157,220,669	0			0	0	0.00%	393,051,671	2045	
2046	8,018,254,097	2.00%	400,912,705	300,684,529	160,365,082	0			0	0	0.00%	400,912,705	2046	
2047	8,178,619,179	2.00%	408,930,959	306,698,219	163,572,384	0			0	0	0.00%	408,930,959	2047	

NOTES:
¹Equalized value shown for 2021 is actual.

3 YEAR TREND IN MUNICIPAL BOND INDICES

Weekly Rates September, 2018 - September, 2021



The Bond Buyer "20 Bond Index" (BBI) shows average yields on a group of municipal bonds that mature in 20 years and have an average rating equivalent to Moody's Aa2 and S&P's AA.

STATE OF WISCONSIN: CITY OF FRANKLIN: MILWAUKEE COUNTY

RESOLUTION NO. 2021-7730

RESOLUTION DECLARING OFFICIAL INTENT TO REIMBURSE EXPENDITURES
FROM PROCEEDS OF BORROWING

WHEREAS, the City of Franklin, Milwaukee County, Wisconsin (the “Issuer”) plans to undertake the 2021 Capital program for the City for \$2 million of projects in the Capital Outlay and Capital Improvement Funds combined with a \$6 million Water Tower project and replacement of the Industrial Park Lift Station for \$3 million (the “Projects”);

WHEREAS, the City expects to finance the Projects on a long-term basis by issuing tax-exempt notes or other obligations (collectively, the “Notes”);

WHEREAS, because the Notes will not be issued prior to commencement of the Project, the Issuer must provide interim financing to cover costs of the Project incurred prior to receipt of the proceeds of the Notes; and

WHEREAS, the Common Council of the Issuer deems it to be necessary, desirable, and in the best interests of the Issuer to advance moneys from its funds on an interim basis to pay the costs of the Projects until the Notes are issued.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Common Council of the City of Franklin that:

Section 1. **Expenditure of Funds.** The Issuer shall make expenditures as needed from its funds on hand to pay the cost of the Projects until proceeds of the Notes become available.

Section 2. **Declaration of Official Intent.** The Issuer hereby officially declares its intent under Treasury Regulation Section 1.150-2 to reimburse said expenditures with proceeds of the Notes, the principal amount of which is not expected to exceed \$11 million.

Section 3. **Unavailability of Long-Term Funds.** No funds for payment of the Project from sources other than the Notes are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside by the Issuer pursuant to its budget or financial policies.

Section 4. **Public Availability of Official Intent Resolution.** The Resolution shall be made available for public inspection at the office of the Issuer’s Clerk within 30 days after its approval in compliance with applicable State law governing the availability of records of official acts including Subchapter II of Chapter 19, and shall remain available for public inspection until the Notes are issued.

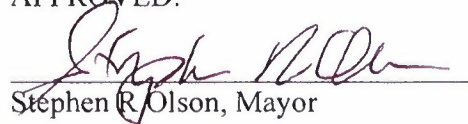
Section 5. **Effective Date.** This Resolution shall be effective upon its adoption and approval.

2021-7730 RES (Official Intent to Reimburse
Proceeds of Borrowing)
Page 2

Introduced at a regular meeting of the Common Council of the City of Franklin this 4th day of May, 2021.

Passed at a regular meeting of the Common Council of the City of Franklin this 4th day of May, 2021.

APPROVED:


Stephen R. Olson, Mayor

ATTEST:


Sandra L. Wesolowski, City Clerk

AYES 6 NOES 0 ABSENT 0

**City Of Franklin WI
Capital Outlay Fund
2021 by Dept**

Where no priorities are listed, none provided by requester

	Priority	Requested	Adopted
Clerk - 141			
Laptop - replacement	1	1,000	-
Total Clerk - 141		1,000	-
Information Services Dept - 144			
Unexpected Hardware Replacements		6,000	5,000
Server & SAN Warranty Extensions		21,600	21,500
Disk Upgrade for VMWare Servers		12,500	12,500
Unexpected Software Upgrades/Replacement		6,000	5,000
Total Information Services Dept - 144		46,100	44,000
Administration Dept - 147			
Computer Equipment		4,000	0
Administration Dept - 147		4,000	-
Municipal Buildings - 181			
Meeting Room Chair Replacement - Remainder	1	6,200	6,200
HVAC Equipment Replacement - North Section City Hall	2	8,000	-
Landscaping/Tree Replacement	3	8,000	5,000
Total Municipal Buildings Dept - 181		22,200	11,200
Total General Government		73,300	55,200

**City Of Franklin WI
Capital Outlay Fund
2021 by Dept**

Where no priorities are listed, none provided by requester

	Priority	Requested	Adopted
Police Dept - 211			
Ballistic Body Armor (14) - replacement	1	11,500	11,500
Squad Cars and Related Equipment (5) - replacement	2	352,000	352,000
Taser X2 Units & Holsters (5) - replacement	3	10,600	10,600
Portable Radios (5) - replacement	4	26,400	26,400
Squad Tablet (5) - replacement	5	31,200	31,200
Uninterruptible Power System (1) - replacement	6	25,000	-
Digital Forensics Oriented Computer Work Station (1) - new	7	6,200	-
Laptop Computer (1) - new	8	1,400	-
ASP Talon Disc Lock Batons (15) - replacement	9	2,600	-
40mm Single Shot Launcher (2) - new	10	2,200	-
Squad Video System (4) - replacement	11	23,500	23,500
SWAT Rifles (10) - replacement	12	27,600	-
SWAT Communications & Ballistic Helmets (11) - replacement	13	21,200	-
Preliminary Breath Test Units (2) - replacement	14	900	-
Digital Cameras & Cases (7), Memory Cards & SD Card	15	5,600	-
Drone Batteries (2) - new	16	600	-
SWAT Recon Robotics Throwbot 2 Base Kit (1) - new	17	18,000	-
Pet Microchip Reader (1) - replacement	18	500	-
Police Mountain Bikes (2) - replacement	19	2,900	-
Field Training Software - new	20	6,400	-
Smart Board (1) - new	21	600	-
Total Police Dept - 211		576,900	455,200
Fire Dept - 221			
Structural Turnout Gear (5 sets & 2 coat/pants only)	1	25,785	25,785
Hurst E-Draulic Combi-Tool	2	13,550	13,550
Inspection Office Buildout	3	20,000	20,000
Laptop Computers (3) - replacement	4	2,550	-
Fire Station #1 Masonry Repair and Window Replacement	5	105,000	105,000
Misc Replacement of Furnishings	6	3,000	
Blow-Hard Battery-Powered Ventilation Fan	7	4,390	
Plymo-Vent Magnetic Grabber Boots - replace 5 @ St 1	8	15,750	
Stihl Gas-Powered Rotary Saw	9	1,500	
Total Fire Dept - 221		191,525	164,335
Total Public Safety		768,425	619,535

**City Of Franklin WI
Capital Outlay Fund
2021 by Dept**

Where no priorities are listed, none provided by requester

	Priority	Requested	Adopted
Engineering - 321			
Misc Furniture		1,000	
Digital Camera		500	
iPad		750	
Misc Adapters, Add-Ons, etc.		500	
Blue Beam Revu		500	
Seiler TPP Software Maintenance - Trimble Access		700	
Total Engineering Dept - 321		3,950	-
Highway Dept - 331			
3/4 ton Pick-up trucks (2) - new	1	99,000	50,000
Track Skid Steer (1) - new	2	85,000	85,000
Stainless Steel V-Box Salt Spreaders (2) - replacement	3	49,000	49,000
Trailer Mounted Message Sign Board (1) - new	4	19,000	19,000
Tilt Bed Trailer (2) - replacement	5	29,000	15,000
Single Axle Plow Trucks (2) - new	6 **	520,000	270,000
Parking Lot replacement	7	70,000	-
Trailer Mounted Solar Arrow Board (2) - replacement	8	19,000	-
Snowblower Attachment (1) - replacement	9	7,600	-
Sky Lights/Garage Door Openers - replacement - partial work	10	35,000	-
Various Computer Purchases/Projects - replacement	11	3,000	-
Floor scrubber (1) - replacement	12	16,000	-
Street Trees (57), Developer Trees (170) - new	13	39,750	30,000
Fuel Island Fuel Dispenser (1) - replacement	14	23,000	23,000
DPW Exterior Doors - replacement	15	25,000	-
Truck Mounted Brine Geo Sprayer (1) - replacement, but new	16	19,000	-
Various Tables & Chairs - replacement	17	3,500	-
Equipment to Aid in Virtual/Distance Training - new	18	2,500	-
Misc Equipment attachment replacements			10,000
** One plow to equip staffing request, other one to replace two spare units that are frequently not usable			
Total Highway Dept - 331		1,064,350	551,000
Total Public Works		1,068,300	551,000

**City Of Franklin WI
Capital Outlay Fund
2021 by Dept**

Where no priorities are listed, none provided by requester

	Priority	Requested	Adopted
Culture & Recreation			
Parks Dept - 551			
96" Zero Turn Mower - new	1	41,000	41,000
11' Wide General Parks Mower - new	1	97,000	97,000
72" Zero Turn Mower - replacement	1	29,000	29,000
Snow Removal Equipment (shared with DPW) (1) - new	2	98,000	60,000
Tennis Courts (2) - replacement @ Jack Workman & Lion's	3	130,000	65,000
Landscape Trailers (2) - replacements	4	19,000	20,000
Misc replacement/new Park Equipment	5	45,000	40,000
Trees & Landscaping	6	4,000	2,000
Playground Structure Replacement Parts	7	20,000	10,000
Lake Ernie Aeration System		77,000	0
Total Parks Dept - 551		560,000	364,000
Total Culture & Recreation		560,000	364,000
Conservation & Development			
Planning Dept - 621			
Comprehensive Master Plan Update		100,000	-
Unified Development Ordinance Reorganization		200,000	150,000
Comprehensive Outdoor Recreation Plan Update		30,000	30,000
Total Planning Dept - 621		330,000	180,000
Total Conservation & Development		330,000	180,000
Contingency		60,000	40,650
Total Capital Outlay		2,860,025	1,810,385
Resources			1,806,150
Net Rev (expenditures)		(2,860,025)	(4,235)
Forecasted Beginning Fund Balance			322,711
Ending Fund Balance		(2,860,025)	318,476

L:\41803 VOL1 Finance\BUDGET\2021 Budget\Working Files\Capital Requests\[Capital Outlay Requests.xlsx]2021 Requests

City of Franklin
 Capital Improvement Fund
 Budget 2021

Adopted

Project/Name	Activity	Total	Funding Source	Amount	Net City Funds
Landfill Siting Revenue					\$ 51,500
Investment Income		5,000			5,000
Total Revenue		5,000			56,500

Expenditures
APPROVED PROJECTS

PARK DEVELOPMENT					
Pleasant View Park - improvements	Park	300,000	Park Impact Fees	141,000	159,000
Park's Signage	Park	20,000			20,000
116th Street Trail	Park		Park Impact Fees		-
Church Street pathway	Park	75,000	Park Impact Fees	53,250	21,750
Ernie Lake aeration system	Park	15,000			15,000
Water Tower Park Improvements	Park		Park Impact Fees		-
Public Safety					
Parking Lot Replacement @ Police Bldg	Pub Safety				-
Replace roof @ Police Dept	Pub Safety	127,500			127,500
Video Surveillance Cameras - replacement @ Police Bldg	Pub Safety	247,000			247,000
911 Phone system - replacement	Pub Safety	125,000			125,000
					-
Public Works					
Marquette Ave construction - 49th to 51st Street	Pub Wrks	186,000	Grant	101,500	84,500
ADA compliance sidewalk improvements	Pub Wrks				-
Water Main on W Minnesota Ave	Pub Wrks	140,000	Utility Development	140,000	-
Water Tower in Southwest Zone	Pub Wrks	4,000,000	Water Impact Fees	2,000,000	2,000,000
	Pub Wrks		Water Fund	2,000,000	(2,000,000)
Highway Building addition - design work	Pub Wrks	30,000			30,000
Replace Industrial Park temporary Lift	Pub Wrks	3,000,000	Transfer in from Sewer	3,000,000	-
Curb replacements	Pub Wrks	35,000			35,000
Muni Buildings Improvements		350,000			350,000
Total Approved Projects		8,650,500		7,435,750	1,214,750

PROJECTS PENDING APPROVAL

Water Projects	Utility	500,000	Water Connection Fee	500,000	-
Sewer Projects	Utility	500,000	Sewer Connection Fee	500,000	-
					-
Contingency		150,000			150,000

Total Projects Pending Approval

Total Projects		9,800,500		8,435,750	1,364,750
Net Revenue (Expenditures)					(1,308,250)
Loan Proceeds					1,458,000
Transaction fees					(100,000)
Net Rev (Expenditures)					49,750
Projected Beginning Fund balance					396,395
Projected Ending Fund Balance					\$ 446,145

APPROVAL	REQUEST FOR FINANCE COMMITTEE ACTION	MEETING DATE June 22, 2021
REPORTS & RECOMMENDATIONS	2021 Debt Issuance Planning	ITEM NUMBER

Background

The Common Council adopted Resolution 2021-7730 A Declaration of Intent to Reimburse for an anticipated debt issue later in 2021 for Capital Projects. The 2021 Budget anticipated several Debt issues totaling \$14 million - \$2 million for Capital Projects, \$3 million for a Sewer Project and \$9 million for TID projects.

The Capital requirement was split between the Capital Outlay Fund (\$542,000) and Capital Improvement (\$1,458,000).

A copy of the 2022 Debt Service schedule extending out 10 years is also attached.

Analysis

The Capital Outlay Fund would have a \$414,000 fund balance at year end with the \$542,000 of debt proceeds. The City could consider:

- reducing the borrowing to reduce the year end balance, OR
- borrow the entire amount, taking advance of historically low financing costs.

The Capital Improvement Fund is projected to have a \$1,396,000 fund balance with the \$1,458,000 debt proceeds. Some of the 2021 projects may not happen in 2021. See the project list included in the May 2021 financial statements elsewhere on this agenda. The City could consider:

- reducing the borrowing to reduce the year end fund balance, OR
- borrow the entire amount, taking advantage of the historically low financing costs.

The Sewer project has not gone to bid as of June 15, 2021, but the City Engineer expects to start construction later this year, and complete it in 2022. The Debt issue could be delayed to 2022 as well.

The TID debt offerings were to support projects in TID8. As of this writing, no developer agreements have been completed which would require a debt offering. There is a developer agreement in negotiation that would require capital project costs later this year.

There are efficiencies of combining multiple projects into one debt issue. However, borrowing funds before they are needed, generates needless debt service costs.

Options

There are a number of options available:

Sell the City and Sewer debt in late Q3, deciding on fund balance usage in the 2022 budget process or later. OR

Recently, the City received notice that the 2nd mortgage provided Velo Village will likely be repaid in full by the end of 2021. While retiring a second mortgage asset removes all the risk associated with a second mortgage, it presents the City with a new issue. The \$3 million taxable 2019C GO issue used to finance the 2nd mortgage had a 10 year balloon amortization, with the call option in March 2028.

The TID7 mortgage note has several options open as well:

Confirm with Bond Counsel that the TID7 note could be repurposed for TID8 projects that will likely include some taxable project costs. OR

Purchase securities with maturities that match the repayment schedule. This would likely result in an interest cost to the TID as the 6% rate on the mortgage would not be available in the Government security market, and the GO rate would be higher than the investment rate. OR

The City could consider advancing from TID7 the \$3 million to the Sewer Fund for the lift station project and then have the sewer fund borrow the balloon payment in 2028. See the amortization schedule below:

Year	TID 7	Sewer Fund	
	Principal	Princ to TID 7	Total Payment
2022	0	0	200
2023	0	100	200
2024	0	100	200
2025	0	100	200
2026	95	95	200
2027	100	100	200
2028	2,835	100	200

In 2028, the Sewer Fund would borrow \$2.4 million to retire the TID7 note, and continue to retire the project cost over the next 14 years for a total financing period of 20 years. The Sewer Fund would be taking on interest rate risk for the cost of the 2028 note, but the City would save the cost of the six years financing on the TID 7 note.

This option would remove the financing cost of the Sewer Fund note in 2021 and move it out to 2028.

Recommendation

Staff will confirm the TID7 GO note options with Bond Counsel.

Absent alternate direction, staff will proceed with the \$2 million City and \$3 million sewer debt issues. As developer agreements ripen, TID8 debt issuance requirements will become clearer.

FINANCE COMMITTEE ACTION REQUESTED

Such action as the Finance Committee deems appropriate.

APPROVAL <i>Slw</i>	REQUEST FOR COUNCIL ACTION	MEETING DATE Sept 21, 2021
REPORTS & RECOMMENDATIONS	<p style="text-align: center;"> INITIAL RESOLUTION AUTHORIZING GENERAL OBLIGATION BONDS IN AN AMOUNT NOT TO EXCEED \$3,075,000 FOR SEWERAGE SYSTEM PROJECTS AND INITIAL RESOLUTION AUTHORIZING GENERAL OBLIGATION BONDS IN AN AMOUNT NOT TO EXCEED \$3,635,000 FOR COMMUNITY DEVELOPMENT PROJECTS IN TAX INCREMENTAL DISTRICTS AND RESOLUTION PROVIDING FOR THE SALE OF NOT TO EXCEED \$6,710,000 GENERAL OBLIGATION CORPORATE PURPOSE BONDS, SERIES 2021B AND DIRECT PUBLICATION NOTICE TO ELECTORS RELATING TO BOND ISSUES </p>	ITEM NUMBER <h1 style="text-align: center;">G.2.</h1>

Background

The 2021 Budget includes the provision for the Sewer Fund to construct a replacement lift station in the Industrial Park. That project was budgeted for \$3 million dollars. At the Sept 7, 2021 Council meeting a construction contract for \$2.3 million was conditionally awarded, pending funding.

The Finance Committee review of the 2021 debt issuance plan including consideration of up to \$9 million dollars of Tax Increment Financing projects (located in TID8).

Current negotiations with a developer would commit the City to construction of a street. The public infrastructure projects would qualify for tax exempt financing.

Analysis

The Sanitary Sewer debt sale is planned for November 2, with settlement by November 17th, 2021. The TID debt sale would be pending approval of the Developer's agreement, but could be included with the Sewer Debt Sale depending upon timing of events.

Staff is requesting authorization for the TID debt issuance infrastructure projects, with the understanding that this portion of the debt sale would not proceed until such time as a Developer's Agreement has been approved by Common Council.

The sale will be competitive.

Quarles & Brady prepared Council Resolutions providing for the authorizing and bond sale for review. An updated resolution based on the results of the sale will be presented at the sale meeting for adoption. The draft resolutions are attached.

Our Financial Advisor for this transaction is Ehlers & Associates, LLC, represented by Jon Cameron. Mr. Cameron will be in attendance to describe the Pre-Sale Report for the proposed offering.

COUNCIL ACTION REQUESTED

Motion to adopt Resolution 2021-_____ an initial resolution authorizing General Obligation Bonds in an Amount not to exceed \$3,075,000 for Sewerage System projects.

AND

Motion to adopt Resolution 2021-_____ an initial resolution authorizing General Obligation Bonds in an amount not to exceed \$3,635,000 for Community Development Projects in Tax Incremental Districts

AND

Motion to adopt Resolution No. 2021 - _____ a resolution providing for the sale of not to exceed \$6,710,000 General Obligation Corporate Purpose Bonds, Series 2021B

AND

Motion directing staff to Publish Notice to Electors Relating to Bond Issues.

STATE OF WISCONSIN: CITY OF FRANKLIN: MILWAUKEE COUNTY

RESOLUTION NO. _____

INITIAL RESOLUTION AUTHORIZING
GENERAL OBLIGATION BONDS IN AN AMOUNT
NOT TO EXCEED \$3,075,000 FOR SEWERAGE SYSTEM PROJECTS

BE IT RESOLVED by the Common Council of the City of Franklin, Milwaukee County, Wisconsin, that there shall be issued, pursuant to Chapter 67, Wisconsin Statutes, general obligation bonds in an amount not to exceed \$3,075,000 for the public purpose of paying the cost of sewerage system projects.

Introduced at a regular meeting of the Common Council of the City of Franklin this 21st day of September, 2021.

Passed and adopted at a regular meeting of the Common Council of the City of Franklin this 21st day of September, 2021.

Stephen R. Olson
Mayor

ATTEST:

Sandra L. Wesolowski
City Clerk

AYES ___ NOES ___ ABSENT ___

(SEAL)

STATE OF WISCONSIN: CITY OF FRANKLIN: MILWAUKEE COUNTY

RESOLUTION NO. _____

INITIAL RESOLUTION AUTHORIZING GENERAL OBLIGATION BONDS
IN AN AMOUNT NOT TO EXCEED \$3,635,000 FOR COMMUNITY
DEVELOPMENT PROJECTS IN TAX INCREMENTAL DISTRICTS

BE IT RESOLVED by the Common Council of the City of Franklin, Milwaukee County, Wisconsin, that there shall be issued, pursuant to Chapter 67, Wisconsin Statutes, general obligation bonds in an amount not to exceed \$3,635,000 for the public purpose of providing financial assistance to community development projects under Section 66.1105, Wisconsin Statutes, by paying project costs of the City's Tax Incremental Districts.

Introduced at a regular meeting of the Common Council of the City of Franklin this 21st day of September, 2021.

Passed and adopted at a regular meeting of the Common Council of the City of Franklin this 21st day of September, 2021.

Stephen R. Olson
Mayor

ATTEST:

Sandra L. Wesolowski
City Clerk

AYES ___ NOES ___ ABSENT ___

(SEAL)

STATE OF WISCONSIN: CITY OF FRANKLIN: MILWAUKEE COUNTY

RESOLUTION NO. _____

RESOLUTION PROVIDING FOR THE SALE OF NOT TO EXCEED
\$6,710,000 GENERAL OBLIGATION CORPORATE PURPOSE BONDS, SERIES 2021B

WHEREAS, the City of Franklin, Milwaukee County, Wisconsin (the "City") has adopted initial resolutions (the "Initial Resolutions") authorizing the issuance of general obligation bonds (1) in an amount not to exceed \$3,075,000 for the public purpose of paying the cost of sewerage system projects; and (2) in an amount not to exceed \$3,635,000 for the public purpose of providing financial assistance to community development projects under Section 66.1105, Wisconsin Statutes, by paying project costs of the City's Tax Incremental Districts;

WHEREAS, the Common Council hereby finds and determines that the projects described in the Initial Resolutions are within the City's power to undertake and therefore serve a "public purpose" as that term is defined in Section 67.04(1)(b), Wisconsin Statutes; and

WHEREAS, the Common Council of the City hereby finds and determines that general obligation bonds in an amount not to exceed \$6,710,000 should be issued pursuant to the Initial Resolutions.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City that:

Section 1. Combination of Issues. The issues authorized by the Initial Resolutions referred to above are hereby combined into one issue of bonds designated "General Obligation Corporate Purpose Bonds, Series 2021B" (the "Bonds") in an amount not to exceed \$6,710,000 for the public purposes above specified.

Section 2. Sale of the Bonds. The Common Council hereby authorizes and directs that the Bonds be offered for public sale. At a subsequent meeting, the Common Council shall consider such bids for the Bonds as may have been received and take action thereon.

Section 3. Notice of Sale. The City Clerk (in consultation with Ehlers & Associates, Inc. ("Ehlers")) be and hereby is directed to cause notice of the sale of the Bonds to be disseminated in such manner and at such times as the City Clerk may determine and to cause copies of a complete Notice of Sale and other pertinent data to be forwarded to interested bidders as the City Clerk may determine.

Section 4. Official Statement. The City Clerk (in consultation with Ehlers) shall cause an Official Statement to be prepared and distributed. The appropriate City officials shall determine when the Official Statement is final for purposes of Securities and Exchange Commission Rule 15c2-12 and shall certify said Official Statement, such certification to constitute full authorization of such Official Statement under this resolution.

Introduced at a regular meeting of the Common Council of the City of Franklin this 21st day of September, 2021.

Passed and adopted at a regular meeting of the Common Council of the City of Franklin this 21st day of September, 2021.

Stephen R. Olson
Mayor

ATTEST:

Sandra L. Wesolowski
City Clerk

AYES ___ NOES ___ ABSENT ___

(SEAL)

CITY OF FRANKLIN

NOTICE TO ELECTORS RELATING TO BOND ISSUES

NOTICE IS HEREBY GIVEN, that on September 21, 2021, at a meeting of the Common Council of the City of Franklin, the following resolutions were adopted and recorded pursuant to Section 67.05(1), Wisconsin Statutes:

INITIAL RESOLUTION AUTHORIZING
GENERAL OBLIGATION BONDS IN AN
AMOUNT NOT TO EXCEED \$3,075,000 FOR
SEWERAGE SYSTEM PROJECTS

BE IT RESOLVED by the Common Council of the City of Franklin, Milwaukee County, Wisconsin, that there shall be issued, pursuant to Chapter 67, Wisconsin Statutes, general obligation bonds in an amount not to exceed \$3,075,000 for the public purpose of paying the cost of sewerage system projects.

INITIAL RESOLUTION AUTHORIZING
GENERAL OBLIGATION BONDS IN AN
AMOUNT NOT TO EXCEED \$3,635,000 FOR
COMMUNITY DEVELOPMENT PROJECTS IN
TAX INCREMENTAL DISTRICTS

BE IT RESOLVED by the Common Council of the City of Franklin, Milwaukee County, Wisconsin, that there shall be issued, pursuant to Chapter 67, Wisconsin Statutes, general obligation bonds in an amount not to exceed \$3,635,000 for the public purpose of providing financial assistance to community development projects under Section 66.1105, Wisconsin Statutes, by paying project costs of the City's Tax Incremental Districts.

The Wisconsin Statutes (s. 67.05(7)(b)) provide that an initial resolution need not be submitted to the electors unless within 30 days after adoption of the initial resolution a petition is filed in the City Clerk's office requesting a referendum. This petition must be signed by electors numbering at least 10% of the votes cast for governor in the City at the last general election. A petition may be filed with respect to either one or both of the initial resolutions.

City of Franklin

Sandra L. Wesolowski
City Clerk

September 21, 2021

Pre-Sale Report for

City of Franklin, Wisconsin

\$6,710,000 General Obligation Corporate
Purpose Bonds, 2021B



Prepared by:

Ehlers
N21W23350 Ridgeview Parkway West,
Suite 100
Waukesha, WI 53188

Advisors:

Jon Cameron, Senior Municipal Advisor
Todd Taves, Senior Municipal Advisor
Dawn Gunderson Schiel, CPFO, Senior Municipal Advisor

BUILDING COMMUNITIES. IT'S WHAT WE DO.

EXECUTIVE SUMMARY OF PROPOSED DEBT

Proposed Issue:

\$6,710,000 General Obligation Corporate Purpose Bonds, 2021B

Purposes:

The proposed issue includes financing for the following purposes:

- Sanitary Sewer Lift Station Project. Debt service will be paid from ad valorem property taxes and abated with sewer system revenues.
- TID #8 Road and Stormwater Infrastructure Projects. Debt service will be paid from ad valorem property taxes and abated with TIF revenues.

Authority:

The Bonds are being issued pursuant to Wisconsin Statute(s):

- 67.04

The Bonds will be general obligations of the City for which its full faith, credit and taxing powers are pledged.

The Bonds count against the City's General Obligation Debt Capacity Limit of 5% of total City Equalized Valuation. Following issuance of the Bonds, the City's total General Obligation debt principal outstanding will be \$72,528,400, which is 30% of its limit. Remaining General Obligation Borrowing Capacity will be approximately \$171,840,270.

Term/Call Feature:

The Bonds are being issued for a term of 20 years. Principal on the Bonds will be due on March 1 in the years 2022 through 2041. Interest is payable every six months beginning March 1, 2022.

The Bonds will be subject to prepayment at the discretion of the City on March 1, 2030 or any date thereafter.

Bank Qualification:

Because the City is expecting to issue no more than \$10,000,000 in tax exempt debt during the calendar year, the City will be able to designate the Bonds as "bank qualified" obligations. Bank qualified status broadens the market for the Bonds, which can result in lower interest rates.

Rating:

The City's most recent bond issues were rated by Moody's Investors Service. The current ratings on those bonds are "Aa2". The City will request a new rating for the Bonds.

If the winning bidder on the Bonds elects to purchase bond insurance, the rating for the issue may be higher than the City's bond rating in the event that the bond rating of the insurer is higher than that of the City.

Basis for Recommendation:

Based on our knowledge of your situation, your objectives communicated to us, our advisory relationship as well as characteristics of various municipal financing options, we are recommending the issuance of Bonds as a suitable option based on:

- The expectation this form of financing will provide the overall lowest cost of funds while also meeting the City's objectives for term, structure and optional redemption.
- The City having adequate General Obligation debt capacity to undertake this financing and anticipating any potential rating impacts.

Method of Sale/Placement:

We will solicit competitive bids for the purchase of the Bonds from underwriters and banks.

We will include an allowance for discount bidding in the terms of the issue. The discount is treated as an interest item and provides the underwriter with all or a portion of their compensation in the transaction.

If the Bonds are purchased at a price greater than the minimum bid amount (maximum discount), the unused allowance may be used to reduce your borrowing amount.

Premium Pricing:

In some cases, investors in municipal bonds prefer "premium" pricing structures. A premium is achieved when the coupon for any maturity (the interest rate paid by the issuer) exceeds the yield to the investor, resulting in a price paid that is greater than the face value of the bonds. The sum of the amounts paid in excess of face value is considered "reoffering premium." The underwriter of the bonds will retain a portion of this reoffering premium as their compensation (or "discount") but will pay the remainder of the premium to the City.

For this issue of Bonds, any premium amount received that is in excess of the underwriting discount and any capitalized interest amounts must be placed in the debt service fund and used to pay a portion of the interest payments due on the Bonds.

The amount of premium allowed can be restricted in the bid specifications. Restrictions on premium may result in fewer bids, but may also eliminate large adjustments on the day of sale and unintended results with respect to debt service payment impacts. Ehlers will identify appropriate premium restrictions for the Bonds intended to achieve the City's objectives for this financing.

Other Considerations:

The Bonds will be offered with the option of the successful bidder utilizing a term bond structure. By offering underwriters the option to “term up” some of the maturities at the time of the sale, it gives them more flexibility in finding a market for your Bonds. This makes your issue more marketable, which can result in lower borrowing costs. In the event that the successful bidder utilizes a term bond structure, we recommend the City retain a paying agent to handle responsibility for processing mandatory redemption/call notices associated with term bonds.

Review of Existing Debt:

We have reviewed all outstanding indebtedness for the City and find that there are no refunding opportunities at this time.

We will continue to monitor the market and the call dates for the City’s outstanding debt and will alert you to any future refunding opportunities.

Continuing Disclosure:

Because the City has more than \$10,000,000 in outstanding debt (including this issue) and this issue is over \$1,000,000, the City will be agreeing to provide certain updated Annual Financial Information and its Audited Financial Statement annually, as well as providing notices of the occurrence of certain reportable events to the Municipal Securities Rulemaking Board (the “MSRB”), as required by rules of the Securities and Exchange Commission (SEC). The City is already obligated to provide such reports for its existing bonds, and has contracted with Ehlers to prepare and file the reports.

Arbitrage Monitoring:

The City must ensure compliance with certain sections of the Internal Revenue Code and Treasury Regulations (“Arbitrage Rules”) throughout the life of the issue to maintain the tax-exempt status of the Bonds. These Arbitrage Rules apply to amounts held in construction, escrow, reserve, debt service account(s), etc., along with related investment income on each fund/account.

IRS audits will verify compliance with rebate, yield restriction and records retention requirements within the Arbitrage Rules. The City’s specific arbitrage responsibilities will be detailed in the Tax Exemption Certificate (the “Tax Compliance Document”) prepared by your Bond Attorney and provided at closing.

The Bonds may qualify for one or more exception(s) to the Arbitrage Rules by meeting 1) small issuer exception, 2) spend down requirements, 3) bona fide debt service fund limits, 4) reasonable reserve requirements, 5) expenditure within an available period limitations, 6) investments yield restrictions, 7) de minimis rules, or; 8) borrower limited requirements.

We recommend that the City review its specific responsibilities related to the Bonds with an arbitrage expert in order to utilize one or more of the exceptions listed above.

Investment of Bond Proceeds:

Ehlers can assist the City in developing a strategy to invest your Bond proceeds until the funds are needed to pay project costs.

Risk Factors:

GO with Planned Abatement: The City expects to abate a portion of the City debt service with tax incremental revenues and sewer utility revenues. In the event these revenues are not available, the City is obligated to levy property taxes in an amount sufficient to make all debt payments.

Other Service Providers:

This debt issuance will require the engagement of other public finance service providers. This section identifies those other service providers, so Ehlers can coordinate their engagement on your behalf. Where you have previously used a particular firm to provide a service, we have assumed that you will continue that relationship. For services you have not previously required, we have identified a service provider. Fees charged by these service providers will be paid from proceeds of the obligation, unless you notify us that you wish to pay them from other sources. Our pre-sale bond sizing includes a good faith estimate of these fees, but the final fees may vary. If you have any questions pertaining to the identified service providers or their role, or if you would like to use a different service provider for any of the listed services please contact us.

Bond Counsel: Quarles & Brady LLP

Paying Agent: Bond Trust Services Corporation

Rating Agency: Moody's Investors Service, Inc.

PROPOSED DEBT ISSUANCE SCHEDULE

Pre-Sale Review by Common Council:	September 21, 2021
Due Diligence Call to review Official Statement:	Week of October 25, 2021
Distribute Official Statement:	Week of October 25, 2021
Conference with Rating Agency:	Week of October 18, 2021
Common Council Meeting to Award Sale of the Bonds:	November 2, 2021
Estimated Closing Date:	November 17, 2021

Attachments

- Estimated Sources and Uses of Funds
- Estimated Proposed Debt Service Schedule
- Estimated General Obligation Debt Capacity Analysis
- Bond Buyer Index

EHLERS' CONTACTS

Jon Cameron, Senior Municipal Advisor	(262) 796-6179
Todd Taves, Senior Municipal Advisor	(262) 796-6173
Dawn Gunderson Schiel, Senior Municipal Advisor	(262) 796-6166
Peter Curtin, Public Finance Analyst	(262) 796-6187
Kathy Myers, Senior Financial Analyst	(262) 796-6177

The Preliminary Official Statement for this financing will be sent to the Common Council at their home or email address for review prior to the sale date.



City of Franklin



Capital Financing Plan Sizing

	Pre Sale Series 2021A	Pre Sale Series 2021B	
	GO Promissory Notes 11/17/2021	GO Corp Purp Bonds 11/17/2021	Proposed Totals
Projects			
Capital Projects	2,000,000		2,000,000
TID #8 Infrastructure		3,440,000	3,440,000
Sewer Utility Projects		3,000,000	3,000,000
			0
Project Needs	2,000,000	6,440,000	8,440,000
Issuance Expenses			
Municipal Advisor	11,400	30,200	41,600
Bond Counsel	13,000	15,000	28,000
Disclosure Counsel	7,800	9,000	16,800
BTSC Paying Agent	850	850	1,700
Rating	13,500	18,000	31,500
Underwriter Fees (est \$12.50/\$1,000 Bonds, \$10/\$1000 Notes)	20,700	83,875	104,575
Capitalized Interest	0	107,230	107,230
Total Funds Needed	2,067,250	6,704,155	8,771,405
Less Interest Earnings	(500)	(1,610)	(2,110)
Rounding	3,250	7,455	10,705
Size of Issue	2,070,000	6,710,000	8,780,000



Allocation of GO Bonds 2021B Tax Exempt

Year	Sewer Projects			TID & Projects			TOTAL		
	Principal 3/1	Rate	Interest	Principal 3/1	Rate	Interest	Principal	Interest	Total
2022	100,000	0.45%	36,051	110,000	0.80%	59,503	100,000	83,339	183,339
2023	100,000	0.50%	45,284	175,000	0.90%	58,275	100,000	105,226	205,226
2024	100,000	0.57%	44,749	185,000	1.05%	56,516	100,000	104,691	204,691
2025	110,000	0.66%	44,101	190,000	1.15%	54,453	110,000	104,043	214,043
2026	115,000	0.80%	43,278	200,000	1.25%	52,110	225,000	102,780	327,780
2027	120,000	0.90%	42,278	205,000	1.30%	49,528	295,000	100,553	395,553
2028	130,000	1.05%	41,055	210,000	1.45%	46,673	315,000	97,571	412,571
2029	130,000	1.15%	39,625	225,000	1.65%	40,176	320,000	94,078	414,078
2030	140,000	1.25%	38,003	240,000	1.85%	36,340	340,000	90,113	430,113
2031	145,000	1.30%	36,185	250,000	1.85%	32,048	350,000	85,713	435,713
2032	155,000	1.45%	34,119	260,000	1.85%	27,330	365,000	80,791	445,791
2033	165,000	1.45%	31,799	270,000	2.05%	22,158	380,000	75,390	455,390
2034	170,000	1.65%	29,200	300,000	2.15%	10,425	395,000	69,376	464,376
2035	175,000	1.65%	26,354	320,000	2.25%	3,600	415,000	62,694	477,694
2036	185,000	1.85%	23,199	320,000	2.25%	3,600	435,000	55,246	490,246
2037	190,000	1.85%	19,730	280,000	2.05%	16,520	450,000	47,060	497,060
2038	205,000	2.05%	15,871	280,000	2.05%	16,520	475,000	38,029	513,029
2039	210,000	2.05%	11,618	300,000	2.15%	10,425	490,000	28,138	518,138
2040	210,000	2.15%	7,208	320,000	2.25%	3,600	510,000	17,633	527,633
2041	220,000	2.25%	2,475				540,000	6,075	546,075
			\$ 612,177				\$ 6,710,000	\$ 1,448,536	\$ 8,158,536
			\$ 3,075,000				\$ 3,635,000	\$ 836,359	\$ 4,471,359



Sewer Utility Enterprise - Historical and Projected Cash Flow



Calendar Year	System Revenues		Existing GO	Debt Payments			Total Payments	Coverage All Debt	Calendar Year
	Total	Net		Principal	This Issue Rate	Interest			
2021	5,278,967	1,996,167	1,691,399				1,691,399	1.18	2021
2022	5,311,137	2,028,337	1,691,003	100,000	0.45%	83,339	1,874,342	1.08	2022
2023	5,344,100	2,061,300	1,690,598	100,000	0.50%	105,226	1,895,824	1.09	2023
2024	5,377,873	2,095,073	1,690,182	100,000	0.57%	104,691	1,894,873	1.11	2024
2025	5,412,479	2,129,679	1,689,756	110,000	0.66%	104,043	1,903,799	1.12	2025
2026	5,447,936	2,165,136	1,689,319	225,000	0.80%	102,780	2,017,099	1.07	2026
2027	5,484,266	2,201,466	1,688,872	295,000	0.90%	100,553	2,084,425	1.06	2027
2028	5,521,491	2,238,691	1,688,414	315,000	1.05%	97,571	2,100,985	1.07	2028
2029	5,559,632	2,276,832	1,687,944	320,000	1.15%	94,078	2,102,022	1.08	2029
2030	5,598,712	2,315,912	1,687,463	340,000	1.25%	90,113	2,117,576	1.09	2030
2031	5,638,754	2,355,954	1,686,970	350,000	1.30%	85,713	2,122,683	1.11	2031
2032	3,972,298	689,498	0	365,000	1.45%	80,791	445,791	1.55	2032
2033	3,972,298	689,498	0	380,000	1.45%	75,390	455,390	1.51	2033
2034	3,972,298	689,498	0	395,000	1.65%	69,376	464,376	1.48	2034
2035	3,972,298	689,498	0	415,000	1.65%	62,694	477,694	1.44	2035
2036	3,972,298	689,498	0	435,000	1.85%	55,246	490,246	1.41	2036
2037	3,972,298	689,498	0	450,000	1.85%	47,060	497,060	1.39	2037
2038	3,972,298	689,498	0	475,000	2.05%	38,029	513,029	1.34	2038
2039	3,972,298	689,498	0	490,000	2.05%	28,138	518,138	1.33	2039
2040	3,972,298	689,498	0	510,000	2.15%	17,633	527,633	1.31	2040
2041	3,972,298	689,498	0	540,000	2.25%	6,075	546,075	1.26	2041
			18,689,504	6,710,000		1,448,536	26,872,320		

Notes:

1. Total and Net System Revenues are based on the 2020 Audit and include the annual revenues in years 2021-2031 from MMSD towards the repayment of the 2012 Clean Water Fund Loan.
2. Existing GO payments are for the 2012 Clean Water Fund Loan.



City of Franklin



EHLERS
PUBLIC FINANCE ADVISORS

Current and Projected Debt Limit Calculations

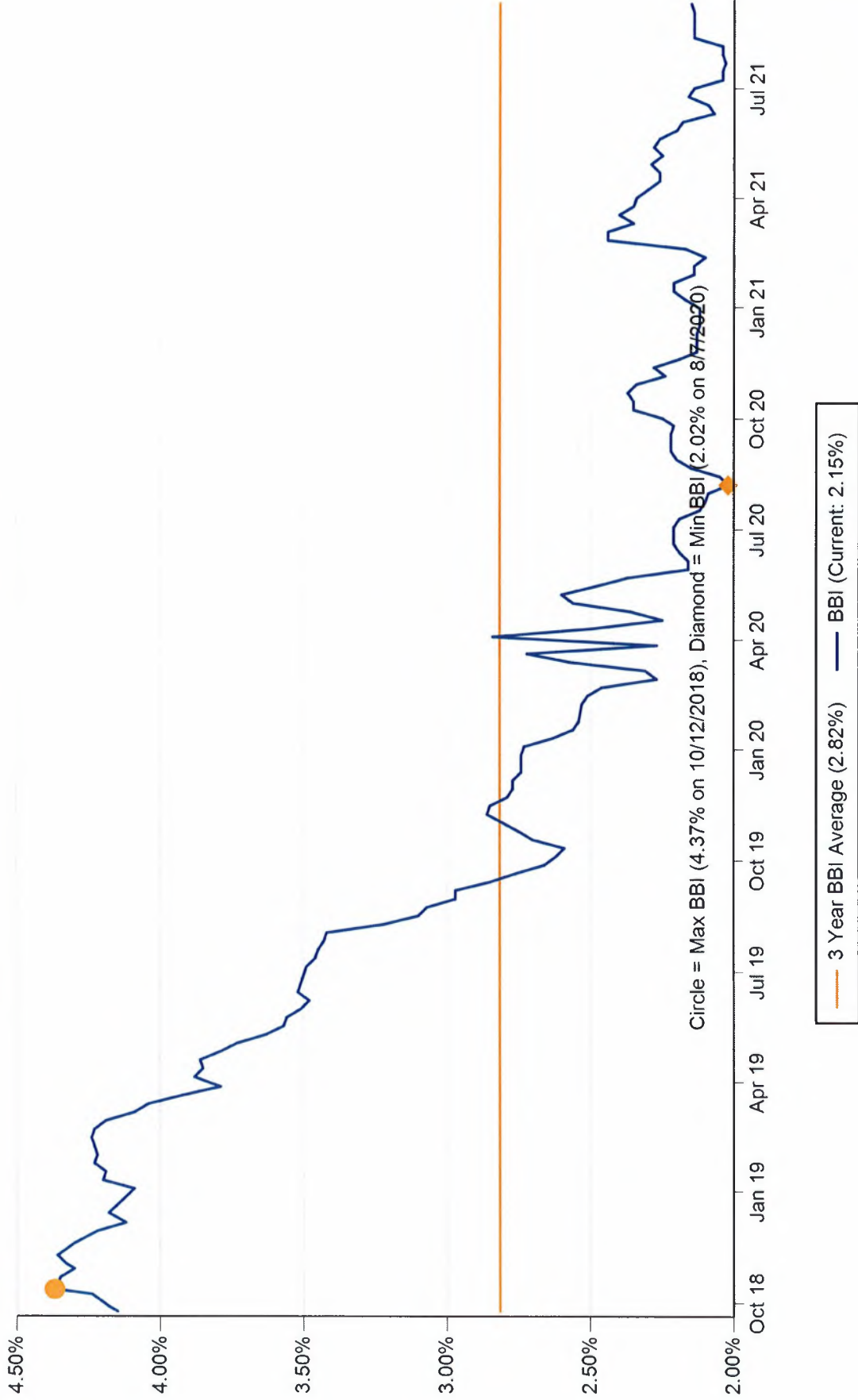
Year	Projected Equalized Value (TID IN) ¹	Change in EV	Existing General Obligation Debt					2021A GO				Residual Capacity	Year	
			Debt Limit	75% Debt Limit	40% Debt Limit	Principal Outstanding	% of Limit	2021A GO Prom Notes	2021B GO Corp Purp Bonds	Principal Outstanding	% of Limit			
2021	4,887,373,400	6.53%	244,368,670	183,276,503	97,747,468	63,748,400	26.09%	2,070,000	6,710,000	72,528,400	29.68%	171,840,270	2021	
2022	4,985,120,868	2.00%	249,256,043	186,942,033	99,702,417	59,574,560	23.90%	2,020,000	6,610,000	68,204,560	27.36%	181,051,483	2022	
2023	5,084,823,285	2.00%	254,241,164	190,680,873	101,696,466	55,777,759	21.94%	1,920,000	6,510,000	64,207,759	25.25%	190,033,405	2023	
2024	5,186,519,751	2.00%	259,325,988	194,494,491	103,730,395	51,492,184	19.86%	1,770,000	6,410,000	59,672,184	23.01%	199,653,804	2024	
2025	5,290,250,146	2.00%	264,512,507	198,384,380	105,805,003	47,097,003	17.81%	1,620,000	6,300,000	55,017,003	20.80%	209,495,504	2025	
2026	5,396,055,149	2.00%	269,802,757	202,352,068	107,921,103	42,396,365	15.71%	1,420,000	6,075,000	49,891,365	18.49%	219,911,392	2026	
2027	5,503,976,252	2.00%	275,198,813	206,399,109	110,079,525	37,344,397	13.57%	1,170,000	5,780,000	44,294,397	16.10%	230,904,416	2027	
2028	5,614,055,777	2.00%	280,702,789	210,527,092	112,281,116	32,630,204	11.62%	870,000	5,465,000	38,965,204	13.88%	241,737,585	2028	
2029	5,726,336,893	2.00%	286,316,845	214,737,633	114,526,738	25,052,870	8.75%	450,000	5,145,000	30,647,870	10.70%	255,668,974	2029	
2030	5,840,863,630	2.00%	292,043,182	219,032,386	116,817,273	20,026,456	6.86%	4,805,000	4,805,000	24,831,456	8.50%	267,211,725	2030	
2031	5,957,680,903	2.00%	297,884,045	223,413,034	119,153,618	14,840,000	4.98%	4,455,000	4,455,000	19,295,000	6.48%	278,589,045	2031	
2032	6,076,834,521	2.00%	303,841,726	227,881,295	121,536,690	11,080,000	3.65%	4,090,000	4,090,000	15,170,000	4.99%	288,671,726	2032	
2033	6,198,371,212	2.00%	309,918,561	232,438,920	123,967,424	8,245,000	2.66%	3,710,000	3,710,000	11,955,000	3.86%	297,963,561	2033	
2034	6,322,338,636	2.00%	316,116,932	237,087,699	126,446,773	5,255,000	1.66%	3,315,000	3,315,000	8,570,000	2.71%	307,546,932	2034	
2035	6,448,785,408	2.00%	322,439,270	241,829,453	128,975,708	3,405,000	1.06%	2,900,000	2,900,000	6,305,000	1.96%	316,134,270	2035	
2036	6,577,761,117	2.00%	328,888,056	246,666,042	131,555,222	1,720,000		2,465,000	2,465,000	4,185,000	1.27%	324,703,056	2036	
2037	6,709,316,339	2.00%	335,465,817	251,599,363	134,186,327	0		2,015,000	2,015,000	2,015,000	0.60%	333,450,817	2037	
2038	6,843,502,666	2.00%	342,175,133	256,631,350	136,870,053	0		1,540,000	1,540,000	1,540,000	0.45%	340,635,133	2038	
2039	6,980,372,719	2.00%	349,018,636	261,763,977	139,607,454	0		1,050,000	1,050,000	1,050,000	0.30%	347,968,636	2039	
2040	7,119,980,173	2.00%	355,999,009	266,999,257	142,399,603	0		540,000	540,000	540,000	0.15%	355,459,009	2040	
2041	7,262,379,777	2.00%	363,118,989	272,339,242	145,247,596	0		0	0	0	0.00%	363,118,989	2041	
2042	7,407,627,372	2.00%	370,381,369	277,786,026	148,152,547	0		0	0	0	0.00%	370,381,369	2042	
2043	7,555,779,920	2.00%	377,788,996	283,341,747	151,115,598	0		0	0	0	0.00%	377,788,996	2043	
2044	7,706,895,518	2.00%	385,344,776	289,008,582	154,137,910	0		0	0	0	0.00%	385,344,776	2044	
2045	7,861,033,429	2.00%	393,051,671	294,788,754	157,220,669	0		0	0	0	0.00%	393,051,671	2045	
2046	8,018,254,097	2.00%	400,912,705	300,684,529	160,365,082	0		0	0	0	0.00%	400,912,705	2046	
2047	8,178,619,179	2.00%	408,930,959	306,698,219	163,572,384	0		0	0	0	0.00%	408,930,959	2047	
													0	

NOTES:

¹Equalized value shown for 2021 is actual.

3 YEAR TREND IN MUNICIPAL BOND INDICES

Weekly Rates September, 2018 - September, 2021



The Bond Buyer "20 Bond Index" (BBI) shows average yields on a group of municipal bonds that mature in 20 years and have an average rating equivalent to Moody's Aa2 and S&P's AA.



STATE OF WISCONSIN: CITY OF FRANKLIN: MILWAUKEE COUNTY

RESOLUTION NO. 2021-7730

RESOLUTION DECLARING OFFICIAL INTENT TO REIMBURSE EXPENDITURES
FROM PROCEEDS OF BORROWING

WHEREAS, the City of Franklin, Milwaukee County, Wisconsin (the “Issuer”) plans to undertake the 2021 Capital program for the City for \$2 million of projects in the Capital Outlay and Capital Improvement Funds combined with a \$6 million Water Tower project and replacement of the Industrial Park Lift Station for \$3 million (the ‘Projects’);

WHEREAS, the City expects to finance the Projects on a long-term basis by issuing tax-exempt notes or other obligations (collectively, the “Notes”);

WHEREAS, because the Notes will not be issued prior to commencement of the Project, the Issuer must provide interim financing to cover costs of the Project incurred prior to receipt of the proceeds of the Notes; and

WHEREAS, the Common Council of the Issuer deems it to be necessary, desirable, and in the best interests of the Issuer to advance moneys from its funds on an interim basis to pay the costs of the Projects until the Notes are issued.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Common Council of the City of Franklin that:

Section 1. **Expenditure of Funds.** The Issuer shall make expenditures as needed from its funds on hand to pay the cost of the Projects until proceeds of the Notes become available.

Section 2. **Declaration of Official Intent.** The Issuer hereby officially declares its intent under Treasury Regulation Section 1.150-2 to reimburse said expenditures with proceeds of the Notes, the principal amount of which is not expected to exceed \$11 million.

Section 3. **Unavailability of Long-Term Funds.** No funds for payment of the Project from sources other than the Notes are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside by the Issuer pursuant to its budget or financial policies.

Section 4. **Public Availability of Official Intent Resolution.** The Resolution shall be made available for public inspection at the office of the Issuer’s Clerk within 30 days after its approval in compliance with applicable State law governing the availability of records of official acts including Subchapter II of Chapter 19, and shall remain available for public inspection until the Notes are issued.


Section 5. **Effective Date.** This Resolution shall be effective upon its adoption and approval.

2021-7730 RES (Official Intent to Reimburse
Proceeds of Borrowing)
Page 2

Introduced at a regular meeting of the Common Council of the City of Franklin this 4th day of May, 2021.

Passed at a regular meeting of the Common Council of the City of Franklin this 4th day of May, 2021.

APPROVED:



Stephen R. Olson, Mayor

ATTEST:



Sandra L. Wesolowski, City Clerk

AYES 6 NOES 0 ABSENT 0

**City Of Franklin WI
Capital Outlay Fund
2021 by Dept**

Where no priorities are listed, none provided by requester

	Priority	Requested	Adopted
Clerk - 141			
Laptop - replacement	1	1,000	-
Total Clerk - 141		1,000	-
Information Services Dept - 144			
Unexpected Hardware Replacements		6,000	5,000
Server & SAN Warranty Extensions		21,600	21,500
Disk Upgrade for VMWare Servers		12,500	12,500
Unexpected Software Upgrades/Replacement		6,000	5,000
Total Information Services Dept - 144		46,100	44,000
Administration Dept - 147			
Computer Equipment		4,000	0
Administration Dept - 147		4,000	-
Municipal Buildings - 181			
Meeting Room Chair Replacement - Remainder	1	6,200	6,200
HVAC Equipment Replacement - North Section City Hall	2	8,000	-
Landscaping/Tree Replacement	3	8,000	5,000
Total Municipal Buildings Dept - 181		22,200	11,200
Total General Government		73,300	55,200

**City Of Franklin WI
Capital Outlay Fund
2021 by Dept**

Where no priorities are listed, none provided by requester

	Priority	Requested	Adopted
Police Dept - 211			
Ballistic Body Armor (14) - replacement	1	11,500	11,500
Squad Cars and Related Equipment (5) - replacement	2	352,000	352,000
Taser X2 Units & Holsters (5) - replacement	3	10,600	10,600
Portable Radios (5) - replacement	4	26,400	26,400
Squad Tablet (5) - replacement	5	31,200	31,200
Uninterruptible Power System (1) - replacement	6	25,000	-
Digital Forensics Oriented Computer Work Station (1) - new	7	6,200	-
Laptop Computer (1) - new	8	1,400	-
ASP Talon Disc Lock Batons (15) - replacement	9	2,600	-
40mm Single Shot Launcher (2) - new	10	2,200	-
Squad Video System (4) - replacement	11	23,500	23,500
SWAT Rifles (10) - replacement	12	27,600	-
SWAT Communications & Ballistic Helmets (11) - replacement	13	21,200	-
Preliminary Breath Test Units (2) - replacement	14	900	-
Digital Cameras & Cases (7), Memory Cards & SD Card	15	5,600	-
Drone Batteries (2) - new	16	600	-
SWAT Recon Robotics Throwbot 2 Base Kit (1) - new	17	18,000	-
Pet Microchip Reader (1) - replacement	18	500	-
Police Mountain Bikes (2) - replacement	19	2,900	-
Field Training Software - new	20	6,400	-
Smart Board (1) - new	21	600	-
Total Police Dept - 211		576,900	455,200
Fire Dept - 221			
Structural Turnout Gear (5 sets & 2 coat/pants only)	1	25,785	25,785
Hurst E-Draulic Combi-Tool	2	13,550	13,550
Inspection Office Buildout	3	20,000	20,000
Laptop Computers (3) - replacement	4	2,550	-
Fire Station #1 Masonry Repair and Window Replacement	5	105,000	105,000
Misc Replacement of Furnishings	6	3,000	
Blow-Hard Battery-Powered Ventilation Fan	7	4,390	
Plymo-Vent Magnetic Grabber Boots - replace 5 @ St 1	8	15,750	
Stihl Gas-Powered Rotary Saw	9	1,500	
Total Fire Dept - 221		191,525	164,335
Total Public Safety		768,425	619,535

**City Of Franklin WI
Capital Outlay Fund
2021 by Dept**

Where no priorities are listed, none provided by requester

	Priority	Requested	Adopted
Engineering - 321			
Misc Furniture		1,000	
Digital Camera		500	
iPad		750	
Misc Adapters, Add-Ons, etc.		500	
Blue Beam Revu		500	
Seiler TPP Software Maintenance - Trimble Access		700	
Total Engineering Dept - 321		3,950	-
Highway Dept - 331			
3/4 ton Pick-up trucks (2) - new	1	99,000	50,000
Track Skid Steer (1) - new	2	85,000	85,000
Stainless Steel V-Box Salt Spreaders (2) - replacement	3	49,000	49,000
Trailer Mounted Message Sign Board (1) - new	4	19,000	19,000
Tilt Bed Trailer (2) - replacement	5	29,000	15,000
Single Axle Plow Trucks (2) - new	6 **	520,000	270,000
Parking Lot replacement	7	70,000	-
Trailer Mounted Solar Arrow Board (2) - replacement	8	19,000	-
Snowblower Attachment (1) - replacement	9	7,600	-
Sky Lights/Garage Door Openers - replacement - partial work	10	35,000	-
Various Computer Purchases/Projects - replacement	11	3,000	-
Floor scrubber (1) - replacement	12	16,000	-
Street Trees (57), Developer Trees (170) - new	13	39,750	30,000
Fuel Island Fuel Dispenser (1) - replacement	14	23,000	23,000
DPW Exterior Doors - replacement	15	25,000	-
Truck Mounted Brine Geo Sprayer (1) - replacement, but new	16	19,000	-
Various Tables & Chairs - replacement	17	3,500	-
Equipment to Aid in Virtual/Distance Training - new	18	2,500	-
Misc Equipment attachment replacements			10,000
** One plow to equip staffing request, other one to replace two spare units that are frequently not usable			
Total Highway Dept - 331		1,064,350	551,000
Total Public Works		1,068,300	551,000

**City Of Franklin WI
Capital Outlay Fund
2021 by Dept**

Where no priorities are listed, none provided by requester

	Priority	Requested	Adopted
Culture & Recreation			
Parks Dept - 551			
96" Zero Turn Mower - new	1	41,000	41,000
11' Wide General Parks Mower - new	1	97,000	97,000
72" Zero Turn Mower - replacement	1	29,000	29,000
Snow Removal Equipment (shared with DPW) (1) - new	2	98,000	60,000
Tennis Courts (2) - replacement @ Jack Workman & Lion's	3	130,000	65,000
Landscape Trailers (2) - replacements	4	19,000	20,000
Misc replacement/new Park Equipment	5	45,000	40,000
Trees & Landscaping	6	4,000	2,000
Playground Structure Replacement Parts	7	20,000	10,000
Lake Ernie Aeration System		77,000	0
Total Parks Dept - 551		560,000	364,000
Total Culture & Recreation		560,000	364,000
Conservation & Development			
Planning Dept - 621			
Comprehensive Master Plan Update		100,000	-
Unified Development Ordinance Reorganization		200,000	150,000
Comprehensive Outdoor Recreation Plan Update		30,000	30,000
Total Planning Dept - 621		330,000	180,000
Total Conservation & Development		330,000	180,000
Contingency		60,000	40,650
Total Capital Outlay		2,860,025	1,810,385
Resources			1,806,150
Net Rev (expenditures)		(2,860,025)	(4,235)
Forecasted Beginning Fund Balance			322,711
Ending Fund Balance		(2,860,025)	318,476

L:\41803 VOL1 Finance\BUDGET\2021 Budget\Working Files\Capital Requests\[Capital Outlay Requests.xlsx]2021 Requests

City of Franklin
 Capital Improvement Fund
 Budget 2021

		Adopted			
Project/Name	Activity	Total	Funding Source	Amount	Net City Funds
Landfill Siting Revenue					\$ 51,500
Investment Income		5,000			5,000
Total Revenue		5,000			56,500

Expenditures
APPROVED PROJECTS

PARK DEVELOPMENT					
Pleasant View Park - improvements	Park	300,000	Park Impact Fees	141,000	159,000
Park's Signage	Park	20,000			20,000
116th Street Trail	Park		Park Impact Fees		-
Church Street pathway	Park	75,000	Park Impact Fees	53,250	21,750
Ernie Lake aeration system	Park	15,000			15,000
Water Tower Park Improvements	Park		Park Impact Fees		-
Public Safety					
Parking Lot Replacement @ Police Bldg	Pub Safety				-
Replace roof @ Police Dept	Pub Safety	127,500			127,500
Video Surveillance Cameras - replacement @ Police Bldg	Pub Safety	247,000			247,000
911 Phone system - replacement	Pub Safety	125,000			125,000
Public Works					
Marquette Ave construction - 49th to 51st Street	Pub Wrks	186,000	Grant	101,500	84,500
ADA compliance sidewalk improvements	Pub Wrks				-
Water Main on W Minnesota Ave	Pub Wrks	140,000	Utility Development	140,000	-
Water Tower in Southwest Zone	Pub Wrks	4,000,000	Water Impact Fees	2,000,000	2,000,000
	Pub Wrks		Water Fund	2,000,000	(2,000,000)
Highway Building addition - design work	Pub Wrks	30,000			30,000
Replace Industrial Park temporary Lift	Pub Wrks	3,000,000	Transfer in from Sewer	3,000,000	-
Curb replacements	Pub Wrks	35,000			35,000
Muni Buildings Improvements		350,000			350,000
Total Approved Projects		8,650,500		7,435,750	1,214,750

PROJECTS PENDING APPROVAL

Water Projects	Utility	500,000	Water Connection Fee	500,000	-
Sewer Projects	Utility	500,000	Sewer Connection Fee	500,000	-
					-
Contingency		150,000			150,000

Total Projects Pending Approval

Total Projects	9,800,500	8,435,750	1,364,750
Net Revenue (Expenditures)			(1,308,250)
Loan Proceeds			1,458,000
Transaction fees			(100,000)
Net Rev (Expenditures)			49,750
Projected Beginning Fund balance			396,395
Projected Ending Fund Balance			\$ 446,145

APPROVAL	REQUEST FOR FINANCE COMMITTEE ACTION	MEETING DATE June 22, 2021
REPORTS & RECOMMENDATIONS	2021 Debt Issuance Planning	ITEM NUMBER

Background

The Common Council adopted Resolution 2021-7730 A Declaration of Intent to Reimburse for an anticipated debt issue later in 2021 for Capital Projects. The 2021 Budget anticipated several Debt issues totaling \$14 million - \$2 million for Capital Projects, \$3 million for a Sewer Project and \$9 million for TID projects.

The Capital requirement was split between the Capital Outlay Fund (\$542,000) and Capital Improvement (\$1,458,000).

A copy of the 2022 Debt Service schedule extending out 10 years is also attached.

Analysis

The Capital Outlay Fund would have a \$414,000 fund balance at year end with the \$542,000 of debt proceeds. The City could consider:

- reducing the borrowing to reduce the year end balance, OR
- borrow the entire amount, taking advance of historically low financing costs.

The Capital Improvement Fund is projected to have a \$1,396,000 fund balance with the \$1,458,000 debt proceeds. Some of the 2021 projects may not happen in 2021. See the project list included in the May 2021 financial statements elsewhere on this agenda. The City could consider:

- reducing the borrowing to reduce the year end fund balance, OR
- borrow the entire amount, taking advantage of the historically low financing costs.

The Sewer project has not gone to bid as of June 15, 2021, but the City Engineer expects to start construction later this year, and complete it in 2022. The Debt issue could be delayed to 2022 as well.

The TID debt offerings were to support projects in TID8. As of this writing, no developer agreements have been completed which would require a debt offering. There is a developer agreement in negotiation that would require capital project costs later this year.

There are efficiencies of combining multiple projects into one debt issue. However, borrowing funds before they are needed, generates needless debt service costs.

Options

There are a number of options available:

Sell the City and Sewer debt in late Q3, deciding on fund balance usage in the 2022 budget process or later. OR

Recently, the City received notice that the 2nd mortgage provided Velo Village will likely be repaid in full by the end of 2021. While retiring a second mortgage asset removes all the risk associated with a second mortgage, it presents the City with a new issue. The \$3 million taxable 2019C GO issue used to finance the 2nd mortgage had a 10 year balloon amortization, with the call option in March 2028.

The TID7 mortgage note has several options open as well:

Confirm with Bond Counsel that the TID7 note could be repurposed for TID8 projects that will likely include some taxable project costs. OR

Purchase securities with maturities that match the repayment schedule. This would likely result in an interest cost to the TID as the 6% rate on the mortgage would not be available in the Government security market, and the GO rate would be higher than the investment rate. OR

The City could consider advancing from TID7 the \$3 million to the Sewer Fund for the lift station project and then have the sewer fund borrow the balloon payment in 2028. See the amortization schedule below:

TID 7		Sewer Fund	
Year	Principal	Princ to TID 7	Total Payment
2022	0	0	200
2023	0	100	200
2024	0	100	200
2025	0	100	200
2026	95	95	200
2027	100	100	200
2028	2,835	100	200

In 2028, the Sewer Fund would borrow \$2.4 million to retire the TID7 note, and continue to retire the project cost over the next 14 years for a total financing period of 20 years. The Sewer Fund would be taking on interest rate risk for the cost of the 2028 note, but the City would save the cost of the six years financing on the TID 7 note.

This option would remove the financing cost of the Sewer Fund note in 2021 and move it out to 2028.

Recommendation

Staff will confirm the TID7 GO note options with Bond Counsel.

Absent alternate direction, staff will proceed with the \$2 million City and \$3 million sewer debt issues. As developer agreements ripen, TID8 debt issuance requirements will become clearer.

FINANCE COMMITTEE ACTION REQUESTED

Such action as the Finance Committee deems appropriate.

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APPROVAL <i>Slw</i>	REQUEST FOR COUNCIL ACTION	MEETING DATE Sept 21, 2021
REPORTS & RECOMMENDATIONS	Engage Ehlers for Dissemination Agent Agreement for Issuer Continuing Disclosure Services for 2022 Required Under Securities and Exchange Commission Rule 15c2-12	ITEM NUMBER G.3.

Background

When the City issues debt that is sold in the market place, the debt sale includes a Continuing Disclosure Agreement That Agreement obligates the City to make certain financial disclosures within certain time frames to the market place

In January 2015, the Common Council authorized the engagement of Ehlers & Associates as Dissemination Agent for Issuer Continuing Disclosure Required under Securities and Exchange Commission rule 15c2-12 That engagement terminates on December 31, 2021

The Ehler's agreement requires Ehlers to cause required financial information disclosures to be made timely and in compliance with the Continuing Disclosure Agreements included with Debt Sales With the pending change in Finance Department leadership, this contract relationship becomes that much more important

Analysis

The Agreement has automatic annual renewal terms effective January 1 each year, unless 60 day notice is provided by either party

Options

Engage Ehlers to provide the Continuing Disclosure services to the City for the several debt issues the City has outstanding

OR

Take such other action as the Council deems appropriate

Recommendation

Staff recommends engaging Ehlers for 2022

Fiscal Impact

The cost of the Service Agreement is included in the 2022 budget request

COUNCIL ACTION REQUESTED

Motion directing staff to engage Ehlers & Associates for Dissemination Agent for Issuer Continuing Disclosure services for 2022 Required under Securities and Exchange Commission Rule 15c2-12

APPROVAL <i>slw</i>	REQUEST FOR COUNCIL ACTION	MEETING DATE September 21, 2021
REPORTS & RECOMMENDATIONS	VANDEWALLE & ASSOCIATES, INC. SUPPORT FOR PARKLAND ACQUISITION SERVICES COMMON COUNCIL ADOPTION OF STUDY	ITEM NUMBER G.4.

BACKGROUND

As the City has grown, development has resulted in the accumulation of Park Impact Fees, which are intended to provide park amenities to accommodate that growth. On November 17, 2020, the Common Council authorized an addendum to a contract (Item G 8) with Vandewalle and Associates (hereafter V&A) to undertake a study to develop a strategy for Parkland Acquisition for the use of those fees.

INPUT SESSIONS

V&A have conducted input sessions with Parks Commission, Plan Commission, and Common Council, to inform the development of the scenarios for parkland acquisition. Key questions included the scale of desired parks and facilities, the general location and service area, and general thoughts on the types of amenities and desires for parks. Input sessions were held with Parks Commission on March 8, and May 10, 2021; with Plan Commission, July 22, 2021; and with the Common Council on August 19, 2021. Input from these session was incorporated into the final draft of the report, and key comments and takeaways are reflected in the appendix.

PARKLAND ACQUISITION STUDY

The Parkland Acquisition Study before you today is intended to make recommendations based on the City’s existing Comprehensive Outdoor Recreation Plan, to enable the City to thoughtfully deploy funds collected under that policy. It is a decision tool to identify what aspect of the outdoor recreation policy the City intends to pursue next.

The Parkland Acquisition Study proposes six scenarios – Scenarios A-F – for the future use of impact fees to acquire new parks. These Scenarios will also assist with planning for required match funds. The scenarios focus on parkland types that were identified as priorities through the input process: trails, community parks of varying sizes, neighborhood parks, and property to be dedicated to the City by Waste Management, which is designated in the CORP as “The Metro Conservancy Special Park.” A copy of the study is attached for review, along with a copy of Staff’s report to the Parks Commission on this item.

PLAN COMMISSION RECOMMENDATION

At the September 9, 2021 meeting, the Plan Commission adopted a motion “that the Plan Commission endorse the adoption of the Parkland Acquisition Study with special consideration given to options E, F, A, and B contained therein, in descending order with most preferred option being option E.”

PARKS COMMISSION RECOMMENDATION

At the September 13, 2021 meeting, the Parks Commission adopted a motion “that the Parks Commission recommend to the Common Council Scenario E of the Parkland Acquisition Study as the most preferred option, with Scenario F as a second most-preferred ”

ACTION REQUESTED

1. A motion to adopt the Parkland Acquisition Study of the implementation of the Comprehensive Outdoor Recreation Plan for the use of Park Impact Fees.

AND

2. A motion to recommend Scenario ____ of the Parkland Acquisition Study for the future use of Park Impact Fees

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CITY OF FRANKLIN
REPORT TO THE PARKS COMMISSION

Meeting of September 13, 2021

Parkland Acquisition Study Review and Recommendation

RECOMMENDATION: Department of City Development requests the recommendation of the Parks Commission on a preferred strategy for Parkland Acquisition.

Project Name:	Parkland Acquisition Study
Project Address:	Citywide
Action Requested:	Recommendation to Common Council of a preferred scenario for use of Park Impact Fees
Planner:	Marion Ecks, Assistant Planner

PROJECT OVERVIEW

As the City has grown, development has resulted in the accumulation of Park Impact Fees, which are intended to provide park amenities to accommodate that growth.

In 2020, the Common Council contracted with Planning consultant firm Vandewalle and Associates (hereafter V&A) to assist with the purchase of parkland (May 5, 2020, Item G.15). The consultants completed that scope, including assisting with the purchase of parkland on Lovers Lane. On November 17, 2020, the Common Council authorized an addendum to that contract (Item G.8). The expanded scope included additional stakeholder input from the Park Commission, Plan Commission, and Council, to draft a planning document to create priorities for parkland acquisition as based on desired park size, park purpose/facilities, and general location. This scope is complete, and now the final Parkland Acquisition Study is before you for review and recommendation.

INPUT SESSIONS

V&A have conducted input sessions with Parks Commission, Plan Commission, and Common Council, to inform the development of the scenarios for parkland acquisition. Key questions included the scale of desired parks and facilities, the general location and service area, and general thoughts on the types of amenities and desires for parks. Input sessions were held with Parks Commission on March 8, and May 10, 2021; with Plan Commission, July 22, 2021, to elicit your feedback; and with the Common Council on August 19, 2021. Input from these session was incorporated into the final draft of the report, and key comments and takeaways are reflected in the appendix.

At the May 10, 2021 meeting of the Parks Commissions, the Commission adopted a motion to “send recommendation of the Parkland Acquisition Study to Plan Commission to purchase a parcel in southwest corner of the City for future use.” The final study was shared with the Plan Commission for review and recommendation at their September 9, 2021 meeting, and will finally be reviewed by Common Council on September 21, 2021.

STUDY BACKGROUND

The study has been developed based on the recommendations of the City's Comprehensive Outdoor Recreation Plan or "CORP". The recommendations of the CORP are founded upon the anticipated needs of current and future population. Total park and recreation space and facilities needs are "normally expressed as a ratio of acres of land per capita (Guidelines for the Development of Local Comprehensive Outdoor Recreation Plans (n d) WI DNR) " Additional requirements related to distance or length per capita apply to trails. Details of the enabling legislation and requirements of the CORP may be found in the section "Legal Basis for the Preparation of a Comprehensive Outdoor Recreation Plan " in the City of Franklin CORP. A copy of the adopted 2030 CORP can be viewed at <https://www.franklinwi.gov/Departments/Planning/Comprehensive-Outdoor-Recreation-Plan-2030.htm>

The current City of Franklin CORP was adopted April 4, 2011 and an update was approved by Common Council on January 1, 2015. The update extended its recommendations to 2030. As with all planning documents, the CORP is iterative; it builds upon the recommendations of previous policy, in this case, the "2002 CORP" adopted in February, 2002. Future versions of the CORP will incorporate and update the vision presented in the 2030 CORP.

Since the CORP's adoption, only one new park has been purchased: a future park on Lovers' Lane which was acquired under the previous scope of this project.

The Parkland Acquisition Study before you today is not intended to supersede the existing CORP, but to make recommendations based on the City's existing policy, to enable the City to thoughtfully deploy funds collected under that policy. It is a decision tool to identify what aspect of the outdoor recreation policy the City intends to pursue next. The Study offers a number of scenarios for parkland acquisition that may be used to plan for required match funds and focus park development efforts.

ANALYSIS

The final draft of the study is attached for review. It contains six scenarios for spending of impact fees, with information about the estimated cost for such a project, the percentage of that cost that is eligible for impact fees, and the required match of general funds.

PLANS FOR 2022 IMPACT FEES

The Parkland Acquisition Study does not include recommendations for 2022 use of impact fees. As part of their initial analysis, Vandewalle and Associates identified spending horizons for park impact fees: limits to how long the City may hold those fees without spending them. When the fees expire, they will need to be rebated. This includes an immediate need to spend those funds expiring at the end of 2022. The report notes that

"Wis Stat 66.55 requires that municipalities spend accumulated impact fees within a "reasonable period of time," or else they must be rebated to the current owner of the property with respect to which the impact fees were imposed. In 2015, the City of Franklin adopted an ordinance establishing a ten-year timeframe for using impact fees with the authority to extend the time limit by an additional three years, if needed because of extenuating circumstances or hardship. In 2016, the City adopted Resolution 2016-7177, which utilized the three-year extension for fees collected after April 10, 2006, and established a deadline of December 31, 2022, for the expenditure of these funds. It was determined that an extension was needed

because the global economic recession created extenuating circumstances that could be reasonably expected to create a hardship in meeting the ten-year time limit. There is no provision in City ordinance for further extensions, so the new deadline must be met. The State subsequently amended the statute to require reversion in eight years (Wis. Stat. §66.0617(9)) (Parkland Acquisition Study, 2021) ”

The accumulated impact fees for 2022 total approximately \$1.2 million. City of Franklin staff have undertaken efforts to plan for how best to allocate those funds appropriately within the 2022 budget, which has been discussed at Parks Commission and incorporated into the Capital Improvement Planning currently underway.

The draft Study therefore looks further into the future, to consider how to accomplish the goals of the CORP including possible acquisitions of larger parks, trails, and development of public lands to be donated to the City, with an eye towards preventing a similar future surplus that creates an administrative and logistical burden.

PROPOSED SCENARIOS FOR THE FUTURE USE OF IMPACT FEES

The Parkland Acquisition Study proposes six scenarios – Scenarios A-F – for the future use of impact fees to acquire new parks. The scenarios focus on parkland types that were identified as priorities through the input process: trails, community parks of varying sizes, neighborhood parks, and property to be dedicated to the City by Waste Management, which is designated in the CORP as “The Metro Conservancy Special Park ”

Park types are defined by the CORP, preferred types are **noted in bold**

- Regional Public Outdoor Recreation Land 250+ acres, 10 miles service area
- Multi-Community Public Outdoor Recreation Land 100+ acres, Service area based on community density – between 4 and 10 miles
- **Community Level Public Outdoor Recreation Land** 25-99 acres, 2 mile service area
- Community Playfields 10-20 acres, no defined service area in CORP Active recreation
- **Neighborhood Level Public Outdoor Recreation Land** ~5-25 acres, 1 mile service area
- Neighborhood Playground ~8+ acres, “neighborhood” service area
- Mini Level Public Outdoor Recreation Land (Playlots and Totlots) <5 acres, 1/8 mile service area
- **Trails**
- **Special Parks** – varies includes all-abilities parks, conservancy lands etc

The scenarios assume a land value of \$40,000 per acre, and vary in terms of required “matches” or additional dollars from the City’s General Fund which must be provided in addition to impact fees. Of these scenarios, each has varying costs and benefits. The most conspicuous is the amount of funding required, however the City has a stated goal of providing a high quality of life. Parks are an invaluable asset to any community. There are a number of factors to weigh, and while the scenarios are not presented in any preferential order, staff notes that there is a community demand for new parks that can accommodate a variety of different uses and activities, as well as connectivity through trails.

ACTION REQUESTED

Department of City Development requests the recommendation of the Parks Commission to Common Council on a preferred strategy or strategies for Parkland Acquisition.



PARKLAND ACQUISITION STRATEGY

CITY OF FRANKLIN, WISCONSIN



September 1, 2021

Prepared by:
VANDEWALLE &
ASSOCIATES INC. 
Madison . Milwaukee

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INTRODUCTION

The City of Franklin has identified a need for a short-term and longer-term strategy to utilize its accumulated park impact fees. In 2021, the City of Franklin retained Vandewalle and Associates to prepare this Parkland Acquisition Strategy Report and foster a conversation about the City's park impact fees. The purpose of this Parkland Acquisition Strategy is to document the factors and requirements that influence the spending of park impact fees, provide a schedule for the utilization of accumulated park impact fees, and to provide guidance on the utilization of future park impact fees to be collected in the future.

Summary of Recommendations from the Comprehensive Outdoor Recreation Plan: 2030 (CORP)

The City of Franklin's *Comprehensive Outdoor Recreation Plan: 2030* was adopted on April 4, 2011 and last amended in 2014. The Comprehensive Outdoor Recreation Plan (CORP) makes recommendations for future park and recreation needs, including generalized recommendations for parkland acquisition for the next ten years and beyond. The CORP contains the following relevant recommendations for parkland acquisition:

- Provide a new Regional/Multi-Community Park in the Southwest quadrant of the City in combination with the existing Franklin Savanna. Franklin Savanna is an undeveloped oak savanna owned by Milwaukee County and is designated as a State Natural Area.
- Recognizing that most existing neighborhoods are fully built out, there are limited options for new Neighborhood Parks in the developed part of the City. Work with the Franklin School District to provide active recreation at future school sites.
- Provide five new Mini Parks of at least one acre each within developed areas of the City that cannot be served by a Neighborhood Park because of inadequate and/or insufficient vacant land.

The CORP has been incorporated by reference into the City of Franklin's *Comprehensive Master Plan*.

Goals for Parkland Acquisition

The Parks Commission has identified the following goals for parkland acquisition, based on CORP recommendations and known needs for the park system.

- A. Utilize accumulated park impact fees to offset the impact of development and provide adequate parkland for the City's current and future population.
- B. Utilize park impact fees to acquire land for a Neighborhood Park or Community Park of 20 acres or more. This would fulfill the City's need for additional parkland in the southwest portion of the City, where future residential growth is planned. A park of this size is desirable because it could accommodate a wide range of recreation uses and because it is more cost-effective to maintain than several Mini Parks.
 - The new park should provide a space for special events, as the City currently does not have many open areas suitable for large public or private events and festivals.
 - The new park should serve multiple purposes, including a mix of passive and active recreation uses. The park should include large open areas that can be repurposed as needed, including for special events and for field sports (e.g., soccer, football, lacrosse, ultimate, rugby). Additionally, the park should include spaces for court-based sports (e.g., basketball, tennis, pickleball, volleyball). In areas not suitable for active recreation because of geographic or environmental constraints, passive recreation features (such as trails, natural areas, and seating areas) should be provided.

- Combine new parkland with existing parks and conservation lands in order to maximize the size of the new park. If the combined park area were to be 100 acres or more, the park could be classified as a Regional/Multi-Community Park, as defined by the CORP.
 - Combining new parkland with the Waste Management Conservation Easement lands reflects another opportunity to maximize the size of a new park.
 - Develop the new park over a period of time as needs evolve and as funds become available.
- C. Utilize park impact fees to connect existing and future parks and open space with trails. Develop trail connections between parks in as many locations as feasible.
- Connect the 116th Street Trail to Franklin Savanna along Ryan Creek and onward to the Oak Leaf Trail.
 - Explore other potential trail connection options.
- D. Add desired facilities to the park system, including dog amenities, pickleball (8+ courts), and an ice skating rink.

Parkland Acquisition Strategy

The process for determining how to best utilize park impact fees involves three main steps with several sub-steps. It is an iterative process, meaning that it repeats or restarts as needed. As park impact fees are spent or accumulated, it will be important continually to reconfirm assumptions and update the strategy. Refer to the graphic on page 6 of this report for a summary of this process. Background information on the expiration of park impact fees and required matching funds is provided on page 7 of this report.

Step One: Fund Analysis

1.) Review Existing Park Impact Fee Collection/Expiration Schedule

The park impact fee collection and expiration schedule will guide the overall project schedule to ensure fees are utilized prior to the mandatory reversion deadlines. Utilization of funds will focus on two goals: 1.) identify all funds that are nearing the reversion deadline and develop a strategy for near-term use of funds for acquisitions or park improvements; 2.) identify funds that can be combined for use in larger-scale and longer-term acquisitions or park improvements. Development of a year-by-year summary of collection and expiration of funds will help determine overall cash flow and budgets for park acquisition.

2.) Develop Plan for Utilization for Expiring Funds

Utilization of funds with a near-term expiration date is key to avoid reversion of funds because of the utilization requirement for impact fees. These funds could be used for a large land acquisition or small-scale acquisitions within existing park-deficient neighborhoods. Funds may also be used in limited cases for projects within newer existing parks.

As plans to utilize impact fee funds are developed, the City should determine the match requirement and coordinate with the annual City budgeting process to ensure that matching funds are available when needed.

3.) Reserve Other Park Impact Fees for Longer-Term Investments

Park impact fees with later expiration dates can be targets for larger-scale acquisitions or park improvements through the accumulation of funds over time. The City could consider applying for state or federal grants to increase the total amount of funds available for such projects.

Step Two: Project Concept and Partnerships

1.) Develop Park Concept/Program

The creation of a programmatic concept plan for a hypothetical Community Park will guide the property characteristics for future acquisitions. This concept will focus on defining programmatic goals for the park along with environmental characteristics and acreage needs. Key questions and decision points include: Should the park be used primarily for active recreation, passive recreation, or a combination of the two? What park facilities are desired (ballfields, playgrounds, structures, parking, etc.)? Approximately how many acres are needed to accommodate the desired park concept/program?

2.) Leverage Grant and Partnership Opportunities

The City should work to identify any complementary partnerships (Franklin School District, club sports, community agencies, etc.) along with local, state, and federal grant programs that could offer an opportunity to bring additional funds to a given project through matching grants or partnerships. While the percentage of the impact fee participation does not change based on matching fund source, there are advantages to exploring grant and partnership opportunities. Specifically, the City's funds and impact fees can be used as a match required by grant programs, so the City should explore opportunities for local, state, and federal grants that could be used to enhance desired park projects. For example, the Knowles-Nelson Stewardship grant program could enable the City to acquire acres of natural area that it would have had the ability to purchase with City funds and park impact fees alone.

Additionally, the City should maintain an ongoing dialogue with the Franklin School District on its plans and timelines for investing in recreational facilities. That way, both parties can identify opportunities to reduce redundancies and collaborate where possible. Other community agencies, public service organizations, and private clubs and leagues that use or provide recreational facilities also have potential for collaboration with the City on future facilities. Such collaborations can maximize benefits for all partners. For example, the City of Sun Prairie and the Sun Prairie Area School District collaborated to design Creekside Elementary School, a six-acre elementary school adjacent to a six-acre city neighborhood park containing shared recreational facilities. The two entities worked together in the design and implementation of the campus.

Step Three: Property Acquisition and New Recreational Facility Installation

1.) Investigate Property Opportunities in Southwest Quadrant

Utilizing the park concept/program developed in Step Two as a basis for property targets within the Southwest quadrant, the City should begin a detailed property search to align potential acreage, environmental conditions, and adjoining land uses. Specific tasks include:

- a. Identify parcel ownership patterns, acreages, and proximity opportunities;
- b. Evaluate environmental constraints and planned land use;
- c. Evaluate property assessments and market conditions (approximate price per acre);
- d. Identify potential target parcels that address the park concept/program and project goals;
- e. Identify parcels currently listed and potential targets that are not listed for sale; and
- f. Research current land price trends, listings, and comparable sales.

2.) Begin Property Owner Outreach

After evaluating a wide range of potential properties, the City should identify a shorter list of potential target properties that best meet the City's goals and concept plan. The City then should reach out to property owners to better understand availability and potential price requirements for the target properties. The City should consult legal counsel to determine the best approach for property owner outreach in accordance with state statutes. After gaining a

better understanding of land availability and potential price ranges, the City should identify the specific property or properties to target for acquisition.

3.) Acquire Property

While each property acquisition is different, the general steps for property acquisition involve negotiating a price, making a formal offer, and preparing purchase documents with legal counsel. The City should consult legal counsel to determine the best approach for each of these steps, in accordance with Wis. Stat. 62.22(1) and other applicable laws. When purchasing parkland, the City should utilize park impact fees to the maximum extent possible, using expiring fees first.

4.) New Recreational Facility Installation

If the City has acquired parkland and is developing it, the City should adjust the programmatic concept plan developed in Step Two to fit the new property. If the City is adding a new recreational facility to an existing park, the City should determine a precise location for the new facility. In either situation, this step involves determining specific locations for new recreational facilities and adjusting the concepts in response to the actual conditions, limitations, and advantages of the site.

Once this is determined, the City will need to develop detailed construction drawings for the new facilities. The next step is to construct the new facility or facilities expending both park impact fees and expiring fees first.

Approximate Land Value:

Current range (4/15/21): \$11,000-\$55,000 per acre

City of Franklin PARK IMPACT FEE STRATEGY



- 1 Review Existing Park Fee Collection/Expiration Schedule
- 2 Develop Plan for Utilization for Expiring Funds
- 3 Reserve Other Park Fees for Longer-Term Investments



- 1 Develop Park Concept/Program
- 2 Leverage Matching and Partnership Opportunities



- 1 Investigate Property Opportunities in Southwest Quadrant
- 2 Begin Property Owner Outreach
- 3 Acquire Property
- 4 New Recreational Facility Installation

PROJECTS ELIGIBLE FOR PARK IMPACT FEES AND REQUIRED MATCHING FUNDS

When a new home or subdivision is built, those residents will need additional public facilities or infrastructure, including parks. Impact fees allow for new residential developments to support their own future needs in the City, rather than asking current residents to pay entire cost of those facilities. Municipalities have the authority to impose impact fees on developers under Wis. Stat. 66.55 in order to “to pay for the capital costs that are necessary to accommodate land development.” Per Wis. Stat. 66.55(1)(a), capital costs include “costs to construct, expand or improve public facilities, including the cost of land, and including legal, engineering and design costs,” but not the cost of equipment. In practice, this means that park impact fees can be spent for the following purposes:

- Acquisition of land for parks to accommodate new population growth and costs associated costs with land acquisition (acquisition studies, real estate transaction costs, etc.);
- Park master planning and park design services; and
- Park improvements, meaning the addition of new facilities within any park to accommodate new population growth. Improvements could include items such as tennis courts, dog amenities, splashpads, restrooms, fitness stations, etc. Park improvements include the expansion of park features but do *not* include maintenance or replacement of existing park features.

As described above, park impact fees can be used only for park projects that accommodate new population growth associated with residential development. For this reason, most park projects are not eligible to be 100 percent funded by park impact fees. Therefore, expenditure of park impact fees almost always will require additional “matching funds” from the General Fund or other City financial resources to fund the full project cost.

The City of Franklin Public Facilities Needs Assessment and Impact Fee Study (March 2020) describes the percentage of any given park project that is eligible to be funded through park impact fees. The percentage varies by park classification (Community Park, Neighborhood Park, etc.). The following table, excerpted from the Impact Fee Study, provides the maximum percentage and total dollar amount that may be funded by park impact fees for previously planned projects. “Previously planned projects” refers to park projects that generally were conceived in the City’s Comprehensive Outdoor Recreation Plan at the time the Impact Fee Study was completed. As shown in the following table, only 36 percent of total project costs for Community Parks and Special Parks can be covered by park impact fees, whereas impact fees can make up a relatively higher percentage of costs for Neighborhood Parks (47 percent), Mini Parks (43 percent), and Trails (62 percent).

Figure 1: Costs Eligible for Impact Fees – Previously Planned Project (Impact Fee Study, 2020)

Category	Total Project Cost	% Eligible	\$ Eligible
Community Parks	\$ 6,225,971	36%	\$ 2,241,350
Neighborhood Parks	4,057,555	47%	1,907,051
Mini Parks	1,738,016	43%	747,347
Special Parks	1,053,669	36%	379,321
Trails	2,379,425	62%	1,475,244
Total			\$ 6,750,312

The amount and percentage of total project costs eligible for park impact fees varies significantly, and so this becomes a primary driver in the City's near-term parkland acquisition strategy. The City wishes to spend more than park impact fees in a relatively short amount of time, as some park impact fees will expire in early 2024. Therefore, the best approach is to target park projects with a relatively high rate of impact fee eligibility (and therefore lower match requirement). Otherwise, the City will be in the challenging position of coming up with a large amount of matching funds in order to use the expiring park impact fees.

Time Limits for Utilizing Impact Fees

Wis. Stat. 66.55 requires that municipalities spend accumulated impact fees within a "reasonable period of time," or else they must be rebated to the current owner of the property with respect to which the impact fees were imposed. In 2015, the City of Franklin adopted an ordinance establishing a ten-year timeframe for using impact fees with the authority to extend the time limit by an additional three years, if needed because of extenuating circumstances or hardship. In 2016, the City adopted Resolution 2016-7177, which utilized the three-year extension for fees collected after April 10, 2006, and established a deadline of December 31, 2022, for the expenditure of these funds. It was determined that an extension was needed because the global economic recession created extenuating circumstances that could be reasonably expected to create a hardship in meeting the ten-year time limit. There is no provision in City ordinance for further extensions, so the new deadline must be met. The State subsequently amended the statute to require reversion in eight years (Wis. Stat. §66.0617(9)).

Preliminary Timeline for Expenditure of Funds

Scenarios for spending down the accumulated park impact fee fund balance have been provided on the following pages. The scenarios are provided for preliminary discussion purposes and achieve different levels of success in meeting the City's goals. The scenarios were developed based on the City's park classifications (Community Park, Neighborhood Park, etc.), and reflect a range of possible outcomes for utilization of park impact fees. The scenarios are not driven by the amount of City match required, nor are they ranked or evaluated based on City budgetary impact. As the City discusses the various scenarios, it will become evident that some are more practical than others, and several may be eliminated because of the significant amount of City match required. At this stage, however, this report does not endorse any one scenario over another.

Each scenario avoids rebating funds by utilizing accrued funds ahead of the monthly and yearly rebating deadline. The estimated amount of park impact fees remaining under each scenario are also provided. This figure reflects the \$2.35M in accumulated park impact fees available as of August 2021. Negative numbers indicate a need to utilize future park impact fees not yet collected. All scenarios assume a land value of \$40,000 per acre. This figure is a conservative estimate based on land values in spring of 2021.

The six scenarios provided on the following pages implement the CORP by acquiring/improving land for a Community Park on the Southwest side and/or by acquiring/improving land for trails. Four scenarios that diverge from the CORP are provided in the Appendix of this report. These scenarios include a new Neighborhood Park rather than a larger Community Park. Implementing a scenario that diverges from the CORP would require an amendment to the CORP as well as an update of the Impact Fee Study. Such updates would likely result in a change to the percentage of the project that is eligible for impact fees and resulting match requirement.

Figure 2 shows the amount of funds that will expire on or before December 31 each year. When park impact fees are spent, the "funds expiring by year" figures in Figure 2 will need to be updated to reflect funds spent. The City has been successful spending older funds at risk of expiring first and tracking accordingly, and this practice should continue. The City is in the process

of developing a spending plan to utilize funds expiring in 2022. No impact fees are listed as available for use in 2023, as they are accounted for in current planning. Therefore, the next park impact fees are set to expire in early 2024. Since funds expire in the month collected, a spending schedule broken down by month should be developed once a desired scenario is selected.

Figure 2: Funds Expiring by Year

Funds Expiring By Year	Cumulative	Year Collected	Term	
2023	\$0	\$0	n/a*	8 years
2024	\$209,983	\$209,983	2016	8 years
2025	\$66,591	\$276,574	2017	8 years
2026	\$869,037	\$1,145,611	2018	8 years
2027	\$948,902	\$2,094,513	2019	8 years
2028	\$259,254	\$2,353,767	2020	8 years
Total	\$2,353,767			

*No impact fees are listed as available for use in 2023. This is due to the change in term under Wis. Stat. §66.0617(9), in combination with the fact that funds expire in the month collected. Funds are accounted for in current planning.

Figure 3: Scenario A

Scenario A - Trails Only				
Park Type (Size)	Activity	Total Project Cost	Impact Fee	Required City Match
		100%	62%	38%
Trails	Land Acquisition & Trail Improvement	\$ 3,796,000	\$ 2,353,520	\$ 1,442,480
	Total	\$3,796,000	\$ 2,353,520	\$ 1,442,480

Park Impact Fees Remaining: \$247

- Utilize all funds on land acquisition and improvement of trails – option to scale back as needed
- Covers all impact fees expiring through 2028

Figure 4: Scenario B

Scenario B - Implement CORP with 30-Acre Community Park				
Park Type (Size)	Activity	Total Project Cost	Impact Fee	Required City Match
		100%	36%	64%
Community Park (30 acres)	Land Acquisition	\$ 1,200,000	\$ 432,000	\$ 768,000
	Park Improvements	\$ 5,400,000	\$ 1,944,000	\$ 3,456,000
	Total	\$6,600,000	\$ 2,376,000	\$4,224,000

Park Impact Fees Remaining: -\$22,233

- Previously planned Community Park, Southwest quadrant
- Covers all impact fees expiring through -2028
- Large match requirement (\$4.2M)

Figure 5: Scenario C

Scenario C - Implement CORP with 80-Acre Community Park				
Park Type (Size)	Activity	Total Project Cost	Impact Fee	Required City Match
		100%	36%	64%
Community Park (80 acres)	Land Acquisition	\$ 3,200,000	\$ 1,152,000	\$ 2,048,000
	Park Improvements	\$ 5,400,000	\$ 1,944,000	\$ 3,456,000
	Total	\$ 8,600,000	\$ 3,096,000	\$ 5,504,000

Park Impact Fees Remaining: -\$742,233

- Previously planned Community Park, Southwest quadrant – acquisition and improvements
- Covers all impact fees expiring through 2028 and relies on significant future park impact fees
- Large match requirement (\$5.5M)

Figure 6: Scenario D

Scenario D - Implement CORP by Improving Waste Management Property as Community Park				
Park Type (Size)	Activity	Total Project Cost	Impact Fee	Required City Match
		100%	36%	64%
Community Park, Waste Management Property (168.1 acres)	Park Improvements	\$ 5,400,000	\$ 1,944,000	\$ 3,456,000
	Total	\$ 5,400,000	\$ 1,944,000	\$ 3,456,000

Park Impact Fees Remaining: \$409,767

- Utilize funds to improve Waste Management lands to be donated to the City
- Covers impact fees through 2026 future projects needed to utilize remaining park impact fee balance
- Large match requirement (\$3.4M)

Figure 7: Scenario E

Scenario E - Implement CORP with 60-Acre Community Park and Trails				
Park Type (Size)	Activity	Total Project Cost	Impact Fee	Required City Match
Community Park (60 acres)		100%	36%	64%
	Land Acquisition	\$ 2,400,000	\$ 864,000	\$ 1,536,000
Trails	Land Acquisition &	100%	62%	38%
	Trail Improvement	\$ 3,000,000	\$ 1,860,000	\$ 1,140,000
	Total	\$ 5,400,000	\$ 2,724,000	\$ 2,676,000

Park Impact Fees Remaining: -\$370,233

- Previously planned Community Park, Southwest quadrant – acquisition only
- Previously planned Trails – acquisition and/or improvement
- Covers all impact fees expiring through 2028 and relies on future park impact fees

Figure 8: Scenario F

Scenario F - Implement CORP with 60-Acre Community Park & Improve a Neighborhood Park				
Park Type (Size)	Activity	Total Project Cost	Impact Fee	Required City Match
Community Park (60 acres)	Land Acquisition	100%	36%	64%
		\$ 2,400,000	\$ 864,000	\$ 1,536,000
Neighborhood Park, Existing or Previously Planned	Park Improvements (Pickleball, Ice Rink, etc.)	100%	80%	20%
		\$ 3,350,000	\$ 2,680,000	\$ 670,000
Total		\$ 5,750,000	\$ 3,544,000	\$ 2,206,000

Park Impact Fees Remaining: -\$1,190,233

- Previously planned Community Park, Southwest quadrant – acquisition only (land bank for future improvement)
- Add new facilities to existing Neighborhood Parks (new growth)
- Covers all impact fees expiring through 2028 and relies on significant future park impact fees

The “Do Nothing” Scenario

If the City does not spend the funds that are set to expire at the end of 2022, it will have to rebate the funds with interest. This option creates many technical, legal, and logistical challenges of its own. For example, the City would have to determine how much needs to be rebated, what interest has accrued, and what person or entity to send the funds to. State law has clarified that the funds cannot be rebated to the current owner of the dwelling unit that was charged the impact fee, rather it must be provided to the entity that originally paid the impact fee. In some cases, those firms may no longer exist or may have reorganized. The effort associated with properly rebating the funds would be very costly and time-consuming.

In order to avoid a rebating situation in the future, the City should continually revisit and update the Parkland Acquisition Strategy and park impact fee spending plan. This process should occur on an annual basis or whenever park impact fees are utilized or accumulated in order to ensure that the City always has a proactive plan for spending park impact fees well in advance of their expiration date. This process also should occur in conjunction with the annual City budgeting process to ensure that matching funds are available when needed.

Staffing and Maintenance Needs

There are many different ways to determine staffing and maintenance needs for additions to the City's parks system. As the specifics of the future park(s) to be acquired are yet to be determined, it is difficult to provide a precise estimate. One approach is to consider the Parks Department's current budget as compared to the number of park acres currently maintained by the Parks Department and extrapolate the proportional budget impact that would be created by a new park. As shown in Figure 9, based on a five-year average of Parks Department budgets (2017-2021) that support roughly 251 acres of parkland, the budgetary impact of a new park would be \$687 per acre per year. Accordingly, a new 25-acre park would have an annual budget impact of \$17,175, which includes personnel, equipment, contractual services, and other services. This assumes that in the future the Parks Department will provide a level of service and maintenance comparable to that of the past five years.

Figure 9: Parks Dept. Budget, 2017-2021

	Dept 0551 - Parks Budget	Park Acres Maintained
2017	\$167,684	250.3
2018	\$151,914	251.5
2019	\$160,702	251.5
2020	\$186,448	251.5
2021	\$196,343	251.5
Average	\$172,618	251.3
Annual Budget per Acre		\$687
Annual Budget Impact of a 25-acre Park:		\$17,175

If the future park were to have higher than average maintenance needs, perhaps because of specialized facilities or an especially high level of use, this figure could be higher. This exercise is intended to provide an "order of magnitude" impact on the future Parks Department budget, considering the many factors that are still unknown or yet to be determined.

Recommendations for the Future Consideration

- Update the Comprehensive Outdoor Recreation Plan, particularly to reflect current needs for new parks and recreational facilities within the City and to maintain eligibility for state and federal recreational grants. When updating the CORP, consider the percentage that each park project is eligible to be funded through park impact fees.
- Consider updating City's Impact Fee Ordinance of the Municipal Code to include a policy that places preference on the dedication of land (rather than payment of park impact fees) to acquire parkland as development occurs.
- Update the City's Official Map (Chapter 58 of Franklin Municipal Code) to reserve land for future parks and recreation trails recommended in the Comprehensive Outdoor Recreation Plan, as provided for in Wis. Stat. 66.23(6).
- Considering that trail development is a priority, the City should require developers to dedicate trails on an outlot as development occurs or as land is platted. A comprehensive map of desired trails such as an Official Map will be important to achieve this. To ensure implementation, the City will need communicate this policy to all department heads involved in the development review process.
- In order to encourage the use of outside funds for parkland acquisition and improvements, consider revising City policies to allow outside funding sources such as grants to be used as the City matching funds when park impact fees are used.

Appendix:

- A. Franklin School District Recreational Facilities
- B. Table of Funding Resources
- C. City of Franklin Public Facilities Needs Assessment and Impact Fee Study (excerpt)
- D. City of Franklin Resolution 2016-7177, Extending Time Limit for Using Impact Fees
- E. Spending Scenarios that Diverge from the CORP
- F. Annotated Bibliography
- G. City of Franklin Resolution Adopting Parkland Acquisition Strategy Report
- H. Parkland Acquisition Strategy Maps
 - Citywide Existing Park/Service Area
 - Citywide Park Service Area & Adopted Land Use Plan
 - Cityside Park Service and Environmental Constraints
 - Southwest Quadrant Environmental Constraints
 - Southwest Quadrant Environmental Constraints & Existing Land Use
 - Southwest Quadrant Environmental Constraints & Adopted Land Use Plan

APPENDIX A. FRANKLIN SCHOOL DISTRICT RECREATIONAL FACILITIES

Existing Facilities:

Franklin School District Facilities are available to the community with some restrictions. They are not available during school hours. The following spaces are available:

- Saber Center for the Performing Arts
- Franklin High School Stadium
- All Elementary Schools: multi-purpose rooms, gyms, outdoor green spaces (soccer fields, baseball diamonds), libraries, and classrooms after 4 p.m.
- Forest Park Middle School: gym, main commons, and certain classrooms after 4 p.m.
- Franklin High School: multi-purpose room, library, gym, cafeteria, and classrooms after 4 p.m.

Franklin School District generally relies on public facilities for recreational programming.

Planned Facilities: Within the next few years, Franklin School District intends to develop more multiuse athletic fields west of Forest Park Middle School in order to meet the District's growing need for open play spaces for soccer, etc.

The District also is aware of the potential need to find or add tennis courts to support the District's tennis program, should current arrangements that provide the District access to tennis courts be changed.

APPENDIX B: TABLE OF FUNDING RESOURCES

Program	Purpose	Funding Details	Deadline (Check Agency Guidelines)	Notes	Admin. Agency	Contact
Wisconsin Stewardship Programs						
Aids for the acquisition and development of local parks (ADLP)	To acquire or develop public nature-based outdoor recreation areas and facilities.	<ul style="list-style-type: none"> 50% local match per project. 	May 1	<ul style="list-style-type: none"> A comprehensive outdoor recreation plan is required. Projects must comply with ADA. 	Wisconsin DNR	Sara deBruijn Southeast Region (414) 897-5704
Urban Greenspace Program (UGS)	To acquire land to provide natural space within or near urban areas or to protect scenic or ecological features.	<ul style="list-style-type: none"> 50% local match per project. 	May 1	<ul style="list-style-type: none"> A comprehensive outdoor recreation plan is required. Projects must comply with ADA. 	Wisconsin DNR	Sara deBruijn Southeast Region (414) 897-5704
Acquisition of Development Rights	To acquire development rights for nature-based outdoor recreation areas and facilities.	<ul style="list-style-type: none"> 50% local match per project. 	May 1	<ul style="list-style-type: none"> Funds are available to acquire development rights (easements) in areas where restrictions on residential, industrial, or commercial development are in place. May include enhancements of nature-based outdoor recreation. 	Wisconsin DNR	Sara deBruijn Southeast Region (414) 897-5704
Urban Rivers Grant Program (URGP)	To acquire lands or rights in lands adjacent to urban rivers for the purpose of preserving or restoring them for economic revitalization or nature-based outdoor recreation activities.	<ul style="list-style-type: none"> 50% local match per project. 	May 1	<ul style="list-style-type: none"> A comprehensive outdoor recreation plan is required to participate. Projects must comply with ADA. 	Wisconsin DNR	Sara deBruijn Southeast Region (414) 897-5704
Federal Programs						
Land and Water Conversation Fund (LWCF)	To acquire or develop public outdoor recreation areas and facilities.	<ul style="list-style-type: none"> 50% local match per project. Land acquisition. 	May 1	<ul style="list-style-type: none"> A comprehensive outdoor recreation plan is required to participate. Development of recreational facilities. 	Wisconsin DNR	Sara deBruijn Southeast Region (414) 897-5704
Recreational Trails Program (RTP)	To provide funds for maintenance, development, rehabilitation, and acquisition of land for motorized, non-motorized, and diversified trails.	<ul style="list-style-type: none"> 50% local match per project. Maintenance and restoration of existing trails. Development and rehabilitation of trailside and trailhead facilities and trail linkages. Construction of new trails (with certain restrictions on federal lands). Acquisition of easement or property for trails purchase. Awards may not exceed \$45,000 	May 1	<ul style="list-style-type: none"> Funds may only be used on trails which have been identified in or which further a specific goal of a local, county or state trail plan. Eligible trails include water trails identified by WDNR. Funds may be used on trails that are referenced in a statewide comprehensive outdoor recreation plan. 	Wisconsin DNR	Sara deBruijn Southeast Region (414) 897-5704

Program	Purpose	Funding Details	Deadline (Check Agency Guidelines)	Notes	Admin. Agency	Contact
Statewide Multi-Modal Improvement Program						
Transportation Alternatives Program (TAP)	Bicycle and pedestrian facilities (on and off street); Safe Routes to School; safe routes for non-drivers; rails to trails conversion; construction of turnouts, overlooks, and viewing areas; historic preservation/rehab of historic transportation facilities.	<ul style="list-style-type: none"> 20% local match per project. Federal minimum of \$300,000 including design. 	<ul style="list-style-type: none"> January typically Every other year 	<ul style="list-style-type: none"> Federal funds administered through WisDOT. Incorporates three WisDOT multimodal transportation improvement programs: Safe Routes to School (SRTS), Transportation Enhancements (TE), and the Bicycle & Pedestrian facilities program (BPPF). 	WisDOT Regional Office	Southeast Region: Jacob Varnes (262) 548-8789
Surface Transportation Program (STP)	Road improvement funds, which can be spent on a wide variety of projects, including roadway projects, bridges, transit facilities, and bicycle and pedestrian facilities.	<ul style="list-style-type: none"> Funded through FAST Act. 80%/20%. 20% required match (funds are not awarded upfront but are reimbursed). 	<ul style="list-style-type: none"> July 6-year project cycle 	<ul style="list-style-type: none"> Facilities for pedestrians and bicycles. System-wide bicycle planning. Three sub-programs: Urban, Rural, Bridges. 	WisDOT	Southeast Region: Jacob Varnes (262) 548-8789
Federal Transit Administration Grants						
Capital Investment Grants	Transit capital projects; includes intermodal facilities such as bicycle racks on buses and bicycle parking at transit stations; most funds are to be directed toward transit itself.	<ul style="list-style-type: none"> Discretionary local match. 	Early spring	<ul style="list-style-type: none"> Funding for this program is allocated on a discretionary basis and requires a multi-year process. 	WisDOT	Aileen Switzer (608)266-5791
Congestion Mitigation and Air Quality (CMAQ) Improvement Program	Funds projects that will reduce vehicle trips and miles, reduce emissions because of traffic congestion, or reduce the per mile rate of vehicle emissions.	<ul style="list-style-type: none"> 20% local match per project (funds are not awarded upfront but are reimbursed). 	April - June	<ul style="list-style-type: none"> Limited to Milwaukee, Kenosha, Racine, Ozaukee, Waukesha, Washington, Sheboygan, Kewaunee, Manitowoc, Walworth, and Door Counties. 	Federal Transit Authority WisDOT SEWRPC	Southeast Region: Jacob Varnes (262) 548-8789
Federal Highway Administration Safety Funds						
Highway Safety Improvement Program (HSIP)	Funds safety projects at sites that have experienced a high crash history. Emphasis is on low-cost options that can be implemented quickly, including intersection improvements.	<ul style="list-style-type: none"> 10% local match per project. 	August	<ul style="list-style-type: none"> Communities must include 5 years of crash data. 	WisDOT	Southeast Region Jacob Varnes (262) 548-8789
US Department of Transportation						
Rebuilding American Infrastructure with Sustainability and Equity (RAISE)	Investment in road, rail, transit, and port projects. Funding for multi-modal, multi-jurisdictional projects	<ul style="list-style-type: none"> 20% local match per project. 	Spring/ Summer	<ul style="list-style-type: none"> Eligible for transit agencies, port authorities, MPOs, and state and local governments. 	US DOT	(202) 366-0301

Program	Purpose	Funding Details	Deadline (Check Agency Guidelines)	Notes	Admin. Agency	Contact
Other Sources						
Wisconsin Main Street and Connect Communities Program	Comprehensive downtown revitalization program, which includes streetscape improvements.	<ul style="list-style-type: none"> \$250,000 available annually. 	No specific date	<ul style="list-style-type: none"> General downtown program. May benefit trail enhancements through streetscaping. 	Wisconsin Economic Dev. Corporation (WEDC)	WEDC Regional Office (608) 210-6787
Urban Forestry Grants - Regular	Assistance for tree maintenance, planting, and public awareness.	<ul style="list-style-type: none"> \$1,000 to \$25,000 grants awarded with a 50% local match. Match may include in-kind services and donations 	October 1	<ul style="list-style-type: none"> Projects begin January 1 of the following year and must be completed within one calendar year. 	Wisconsin DNR Urban Forestry	Nicolle Spafford (715) 453-2188 ext 174
Urban Forestry Grants – Startup	Assistance for small projects focused on initial steps in community tree care and management.	<ul style="list-style-type: none"> \$4,000 to \$50,000. Applicant may request 50% advance payment. 	Within 60 days of a state emergency declaration	<ul style="list-style-type: none"> Projects must be completed within 365 days after governor's emergency declaration. 	Wisconsin DNR Urban Forestry	Nicolle Spafford (715) 453-2188 ext 174
Urban Forestry Grants – Catastrophic Storm	Assistance with tree repair, removal, or replacement within urban areas following a catastrophic storm event.	<ul style="list-style-type: none"> \$1,000 to \$25,000 grants awarded with a 50% local match. Match may include in-kind services and donations. 	October 1	<ul style="list-style-type: none"> Projects begin January 1 of the following year and must be completed within one calendar year. 	Wisconsin DNR Urban Forestry	Nicolle Spafford (715) 453-2188 ext 174
Bicycle Infrastructure & Advocacy Grant	Grants to build infrastructure that makes it easier for all people to ride bikes in their communities, including bike paths, bike lanes, trails, bridges, parking, and storage. Can also fund programs and initiatives that advocate for bikes and transform streets for bikes.	<ul style="list-style-type: none"> Up to \$10,000 or up to 50% of project cost No specific match amount, but leverage required. 	April and October	Applications should include performance metrics for measuring project success.	People for Bikes	Zoe Kircos (702) 726-3335

Aquatic Restoration Programs

Surface Water Grant Program	Supports education and planning projects and management projects to help communities understand surface water conditions and protect and improve water quality and aquatic habitat.	<ul style="list-style-type: none"> Funding caps and match requirements vary by project type. Over \$6 million provided annually. 	November 1	<ul style="list-style-type: none"> Some projects require an approved recommendation in a management plan to be eligible. 	Wisconsin DNR	Alison Miklyuk (608) 264-8947
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**APPENDIX C: CITY OF FRANKLIN PUBLIC FACILITIES NEEDS ASSESSMENT AND
IMPACT FEE STUDY 2020 (EXCERPT)**

Public Facilities Needs Assessment and Impact Fee Study



PREPARED FOR:

City of Franklin

9229 W. Loomis Rd
Franklin, WI 53132

PREPARED BY:

Ruekert & Mielke, Inc.

4001 Nakoosa Trail, Suite 200
Madison, WI 53714

Public Facilities Needs Assessment and Impact Fee Study

March 2020



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PARKS FACILITIES

Franklin plans to continue to impose impact fees to fund parks facility improvements. Parks impact fees were last updated by R/M in 2015.

Table 5 inventories existing parks facilities.

<u>Regional and Multi-Community Parks</u>	<u>Area (Acres)</u>	<u>Mini Parks</u>	<u>Area (Acres)</u>
Root River Parkway	2,166	Lions Baseball Field	9
Whitnall Park	388	Cascade Creek	9
Oakwood Park and Golf Course	278	Friendship	2
Milwaukee County Sports Complex	132	Glen Meadows	1
Crystal Ridge	92	Dr. Lynette Fox Memorial	0.4
Franklin Park	165	<u>Ken Windl</u>	<u>7</u>
<u>Grobschmidt Park</u>	<u>143</u>	Subtotal	28
Subtotal	3,364		
		<u>Special Parks</u>	<u>Area (Acres)</u>
<u>Community Parks</u>	<u>Area (Acres)</u>	Franklin Woods Nature Center	40
Lion's Legend Park	38	Franklin Little League Complex	26
Froemming Park	16	Meadowlands Park	15
Franklin High School	77	Ernie Lake	14
<u>Forest Park Middle School and District Office</u>	<u>40</u>	Mission Hills Neighborhood Wetlands	14
Subtotal	171	Market Square	1
		<u>Victory Creek</u>	<u>85</u>
<u>Neighborhood Parks</u>	<u>Area (Acres)</u>	Subtotal	194
St. Martins Robinwood	19		
Pleasant View	24	Grand Total (Acres)	<u>3,881</u>
Jack E. Workman	12		
Southwood Glen	9	<u>Site Name</u>	<u>Length (Linear Feet)</u>
Christine Rathke Memorial	7	Connecting Trail System (City Controlled)	50,504
Pleasant View Elementary School	14		
Ben Franklin Elementary School	12		
Country Dale Elementary School	10		
Southwood Glen Elementary School	9		
<u>Robinwood Elementary School</u>	<u>8</u>		
Subtotal	124		

Table 6 shows spending by year for parks projects through 2030. These cost estimates were provided by City staff for the last impact fee update and were adjusted by R/M to reflect annual inflation. The timing for several projects has been adjusted to reflect the 2020 budget and more recent planning.

Public Facilities Needs Assessment and Impact Fee Study

Table 6 - Previously Planned Parks Projects Detail
Parks and Recreation Facilities Needs Assessment
Capital Improvement Plan

Improvement / Land Acquisition	Park Type	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Southwest Park-Development	Community						2,848,807	2,848,807					5,697,613
Planned Trails, Bicycle Routes & Linkages-Development	Connecting Trail Facilities	350,000	507,356	507,356	507,356	507,356							2,379,425
Pleasant View Neighborhood Park-Development	Neighborhood	150,000											150,000
Christine Rathke (Formerly Quarry View Park)-Development	Neighborhood	2,027											2,027
Forest Hill Neighborhood Park--Development	Neighborhood				1,757,770								1,757,770
Hillcrest Neighborhood Park-Development	Neighborhood			2,147,757									2,147,757
Mini-Park #1	Mini							347,603					347,603
Mini-Park #2	Mini							347,603					347,603
Mini-Park #3	Mini								347,603				347,603
Mini-Park #4	Mini									347,603			347,603
Mini-Park #5	Mini										347,603		347,603
Meadowlands Park-Development	Special	42,156											42,156
Franklin Woods Nature Center--Development	Special					756,282							756,282
Mission Hills Neighborhood Wetlands-Development	Special	47,299											47,299
Mahr Woods Special Park-Development	Special											207,931	207,931
Park Improvements - Development	Community	250,000	278,358										\$28,358
All-Inclusive Park - Development	All-Inclusive	50	50	50	50	50	50	50	50	50	50	50	\$0
Total		\$841,482	\$785,714	\$2,655,114	\$2,265,127	\$1,263,639	\$2,848,807	\$3,544,013	\$347,603	\$347,603	\$347,603	\$207,931	\$15,454,636

Notes:
Projects and associated costs provided by City of Franklin Staff
Costs adjusted for annual inflation from 2015 to 2020 using ENR's Construction Cost Index

Public Facilities Needs Assessment and Impact Fee Study

The project Park Improvements refers to upgrades needed to existing facilities in any park to accommodate new growth. These improvements include such items as lighted or unlighted tennis courts, dog parks, splashpads, restrooms, and fitness stations. They expand park features and are not maintenance or replacement of existing park features.

Table 7 summarizes the total costs and shows acres for each project except for trails, which are measured in linear feet.

Table 7 - Previously Planned Parks Projects Summary		
Project	Cost	Acres
Community Parks		
Southwest Park-Development	\$ 5,697,613	200
Park Improvements - Development	528,358	-
Subtotal	6,225,971	200
Neighborhood Parks		
Forest Hill Neighborhood Park--Development	1,757,770	40
Pleasant View Neighborhood Park-Development	150,000	14
Christine Rathke (Formerly Quarry View Park)-Development	2,027	9
Hillcrest Neighborhood Park-Development	2,147,757	20
Subtotal	4,057,555	83
Mini Parks		
Mini-Park #1	347,603	3
Mini-Park #2	347,603	3
Mini-Park #3	347,603	3
Mini-Park #4	347,603	3
Mini-Park #5	347,603	3
Subtotal	1,738,016	15
Special Parks		
Meadowlands Park-Development	42,156	15
Mission Hills Neighborhood Wetlands-Development	47,299	15
Franklin Woods Nature Center--Development	756,282	40
Mahr Woods Special Park-Development	207,931	30
Subtotal	1,053,669	100
Trails		
	Cost	Linear Feet
Planned Trails, Bicycle Routes & Linkages-Development	2,379,425	43,547
Subtotal	2,379,425	43,547
Total \$		15,454,636

The total cost for planned projects in the update from 2015 exceeded \$29.3 million. Several of these projects have been completed since the update. The community center had to be removed from consideration for impact fees because of changes in state law.

Table 8 shows how much of Franklin's previously planned projects are eligible to be funded through impact fees. These cost percentages from the prior study apply only to the previously planned projects. (New projects would use the process described below for Tables 12 through 14 to determine the percentages that would be eligible for impact fees for these projects.)

Community Parks	36%
Neighborhood Parks	47%
Mini Parks	43%
Special Parks	36%
Trails	62%

Taking the costs from Tables 6 and 7 and applying the percentages from Table 8 produce the following costs in Table 9.

Category	Total Project Cost	% Eligible	\$ Eligible
Community Parks	\$ 6,225,971	36%	\$ 2,241,350
Neighborhood Parks	4,057,555	47%	1,907,051
Mini Parks	1,738,016	43%	747,347
Special Parks	1,053,669	36%	379,321
Trails	2,379,425	62%	1,475,244
Total			\$ 6,750,312

Impact fees are calculated in Table 10. The existing fund balance for parks impact fees is deducted from the eligible costs since those dollars were already collected to pay for these projects. The population forecast runs only through 2030 to match the planning period for the projects.

Public Facilities Needs Assessment and Impact Fee Study

Table 10 - Parks Impact Fees

Forecast 2030 Population	39,406
Estimated Current Population	<u>36,516</u>
Population Growth	2,890
Costs Eligible for Impact Fees	\$ 6,750,312
Less Existing Park Fund Balance	<u>4,982,477</u>
Costs to be Charged through Impact Fees	\$ 1,767,835
Recommended Fee per Person	\$ 612

Development Type	Assumed People per Unit	Forecast Units	People per Development Type	Recommended Fee per Development Type	Total Forecast Fees
Single-family or Two-family Dwelling Unit *	3.08	723	2,225	\$ 1,883	\$ 1,361,233
Multi-family Dwelling Unit **	2.00	<u>332</u>	<u>665</u>	\$ 1,223	406,602
Total		1,055	2,890		\$ 1,767,835

* Extrapolated based on US Census data and Milwaukee Metropolitan Sewage District data.
 ** Assumes 2 people per unit on average.

The recommended fees are less than the current fees because many of the projects proposed in the prior study have been completed, and no new ones have been added.

If any new projects are added, this study can be amended by completing the tables below. New projects would use the same standards, but the inventory would include all the planned projects, and the forecast would include growth through 2040. The new projects would be added in the column Additions, and the financial model would calculate what share of the projects would be eligible to be recovered through impact fees. The population forecast in Table 11 runs to 2040 for new projects since these projects may occur beyond 2030.

Table 11 - Service Standards for New Parks Projects

Category	Service Standard (per 1,000 Population)	Population Estimate	Current Goal	2040 Population Estimate	2040 Goal
Regional and Multi-Community Parks (Acres)	92	36,516	3,364	43,576	4,014
Community Parks (Acres)	10		371		443
Neighborhood Parks (Acres)	6		206		246
Mini Parks (Acres)	1		43		51
Special Parks (Acres)	10		378		452
Trails (Linear Feet)	2,576		94,051		112,235

Category	Inventory including Planned Projects	Current Deficiency	Additions	New Growth Additions	Portion Eligible for Impact Fees
Regional and Multi-Community Parks (Acres)	3,364	-	-	-	N/A
Community Parks (Acres)	371	-	-	-	N/A
Neighborhood Parks (Acres)	206	-	-	-	N/A
Mini Parks (Acres)	43	-	-	-	N/A
Special Parks (Acres)	378	-	-	-	N/A
Trails (Linear Feet)	94,051	-	-	-	N/A

* Standards are based on recommendations in Franklin's Comprehensive Outdoor Recreation Plan

The Portion Eligible for Impact Fees, along with the estimated project costs, would then be used to calculate the dollar value of the what can be charged through impact fees. The new tables would be in the same format as Tables 9 and 10. The calculations to derive the fees would include only the portions of projects that address serve new growth; impact fees cannot recover costs designed to address existing deficiencies. The calculations would also exclude any portion of a project that would exceed 2040 goals.

All the standards are defined with respect to population. The standards are based on the recommendations in Franklin's latest Comprehensive Outdoor Recreation Plan.

The next 3 tables and explanations are an example of how the fees could be updated if new projects are added. The example projects are not recommendations, just examples to illustrate how the amendment process would work.

Suppose that in addition to the projects in Table 6, Franklin decides to build 50 acres of neighborhood parks, 2 mini parks for a total of 6 acres, and 30,000 linear feet of trails. The financial model would then apply the existing standards to these new projects to calculate the Portion Eligible for Impact Fees. Table 12 below shows the outcome.

Table 12 - Service Standards for EXAMPLE New Projects

Category	Service Standard (per 1,000 Population)	Population Estimate	Current Goal	Population Estimate	2040 Goal
Regional and Multi-Community Parks (Acres)	92	36,516	3,364	43,576	4,014
Community Parks (Acres)	10		371		443
Neighborhood Parks (Acres)	6		206		246
Mini Parks (Acres)	1		43		51
Special Parks (Acres)	10		378		452
Trails (Linear Feet)	2,576		94,051		112,235
					Portion Eligible
Category	Inventory with Planned Projects	Current Deficiency	Additions	New Growth Additions	for Impact Fees
Regional and Multi-Community Parks (Acres)	3,364	-	-	-	N/A
Community Parks (Acres)	371	-	-	-	N/A
Neighborhood Parks (Acres)	206	-	50	40	80%
Mini Parks (Acres)	43	-	6	6	100%
Special Parks (Acres)	378	-	-	-	N/A
Trails (Linear Feet)	94,051	-	30,000	18,184	61%

* Standards are based on recommendations in Franklin's Comprehensive Outdoor Recreation Plan

Since a part of both the neighborhood parks projects and the trails projects would exceed the standards, only some of those costs would be eligible for impact fees.

Suppose that the neighborhood parks would cost \$2,500,000, the mini parks would cost \$800,000, and the 30,000 feet of trails would cost \$400,000. Inputting the costs into the financial model produces the results in Table 13 below. The Portion Eligible for Impact Fees from Table 12 above equals % Eligible in Table 13. Applying those percentages yields the total cost eligible for impact fees from the new projects.

Public Facilities Needs Assessment and Impact Fee Study

Category	Total Project Cost	% Eligible	\$ Eligible
Regional and Multi-Community Parks	\$ -	N/A	TBD
Community Parks	-	N/A	TBD
Neighborhood Parks	2,500,000	80%	1,993,721
Mini Parks	800,000	100%	800,000
Special Parks	-	N/A	TBD
Trails	400,000	61%	242,451
Total			\$ 3,036,172

Adding new projects would cause the impact fees to go up. In this example, an incremental \$3,036,172 would be added to Table 10's existing Costs Eligible for Impact Fees. Table 14 below matches Table 10 except the Costs Eligible for Impact Fees would rise. This rise in turn would increase the recommended impact fees below. If we assume the projects would occur sometime in the next decade, we would extend the forecast period through 2040. The longer forecast period would partially offset the higher costs because the fees would be spread among more future residents. The end result would be park impact fees would rise by 10 percent.

Forecast 2040 Population	43,576				
Estimated Current Population	36,516				
Population Growth	7,060				
Costs Eligible for Impact Fees *	\$ 9,786,484				
Less Existing Park Fund Balance	4,982,477				
Costs to be Charged through Impact Fees	\$ 4,804,007				
Recommended Fee per Person	\$ 680				
Development Type	Assumed People per Unit	Forecast Units	People per Development Type	Recommended Fee per Development Type	Total Forecast Fees
Single-family or Two-family Dwelling Unit **	3.08	1,766	5,436	\$ 2,094	\$ 3,699,085
Multi-family Dwelling Unit ***	2.00	812	1,624	\$ 1,361	\$ 1,104,922
Total		2,578	7,060		\$ 4,804,007

* Includes the \$3,036,172 from the example projects.
 * Extrapolated based on US Census data and Milwaukee Metropolitan Sewage District data.
 ** Assumes 2 people per unit on average.

Tables 12 through 14 serve only to illustrate how the existing standards, along with the existing and planned inventory, would be used to calculate impact fees for new projects. Franklin would need to amend this study with specifics of any new project to revise the parks impact fees.

**APPENDIX D: CITY OF FRANKLIN RESOLUTION 2016-7177,
EXTENDING TIME LIMIT FOR USING IMPACT FEES**

A STATE OF WISCONSIN: CITY OF FRANKLIN: MILWAUKEE COUNTY

RESOLUTION NO. 2016-7177

A RESOLUTION TO EXTEND BY THREE YEARS THE 10-YEAR TIME LIMIT
FOR USING PARKS, PLAYGROUNDS, AND LAND FOR ATHLETIC FIELDS
IMPACT FEES COLLECTED AFTER APRIL 10, 2006

WHEREAS, the Common Council adopted Ordinance No. 2015-2175, An Ordinance to Amend Section 92-9 of the Municipal Code Pertaining to Impact Fees for Parks, Playgrounds, and Other Recreational Facilities and Pertaining to Refund of Impact Fees Procedures,” which updated the refund of impact fees procedures for consistency with State statutes thereby incorporating the authority to extend the 10-year time limit for using impact fees by an additional 3 years subject to the Common Council adopting a resolution stating that, due to extenuating circumstances or hardship in meeting the 10-year limit, the City needs an additional 3 years to use the impact fees that were collected; and

WHEREAS, the Common Council has received and reviewed the report prepared by the Director of Administration, entitled “Report on the Application of the Statutory Authority to Approve an Extended Time Period for the Expenditure of Parks, Playgrounds, and Land for Athletic Fields Impact Fees Beyond the Initially Authorized 10-year Period for Such Fees Collected After April 10, 2006,” (which fees are hereafter called “Park Impact Fees”); and

WHEREAS, the above referenced report, which is incorporated herein by reference, provides detailed written findings that specify the extenuating circumstances or hardship that led to the need to adopt a resolution under 92-9 N., which findings conclude, in part, that multiple factors, particularly “the deepest post-World War II recession by far,” according to the International Monetary Fund, clearly created an extenuating circumstance that could reasonably be expected to create a hardship in meeting the 10-year limit to use the impact fees that were collected; and

WHEREAS, the above referenced report further provides detailed written findings supporting that it is reasonable and appropriate to conclude that due to extenuating circumstances or hardship in meeting the 10-year limit to use the impact fees, a three-year extension, the maximum allowable, should be applied to the expenditure timeframe for Park Impact Fee collections that occurred after April 10, 2006; and

WHEREAS, the above referenced report further provides detailed written findings and analysis supporting that the extension available under Section 92-9 N. par.(2) of the Municipal Code, and authorized herein upon execution, should remain in place through December 31, 2022 thereby extending the 10-year limit to use the Park Impact Fees that were collected to a 13-year limit until that date.

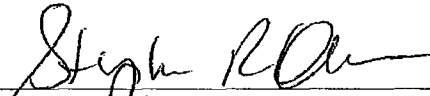
NOW, THEREFORE, BE IT RESOLVED by the Mayor and Common Council of the City of Franklin that the Common Council has reviewed the above referenced report, which is incorporated herein by reference, and concurs with the detailed written findings that specified the extenuating circumstances or hardship that led to the need to adopt this resolution.

BE IT FURTHER RESOLVED as provided for by Section 92-9 N. of the Municipal Code, in accordance with Wisconsin Statutes, and in accordance with the written findings, the 10-year time limit for using Parks, Playgrounds, and Land for Athletic Fields Impact Fees is hereby extended for three years, for impact fees collected after April 10, 2006, due to extenuating circumstances or hardship in meeting the 10-year limit and that such extension shall remain in place through December 31, 2022.

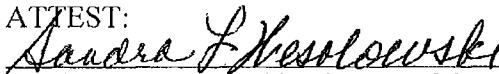
Introduced at a regular meeting of the Common Council of the City of Franklin this 1st day of March, 2016, by Alderman D. Mayer.

Passed and adopted by the Common Council of the City of Franklin this 1st day of March, 2016.

APPROVED:



Stephen R. Olson, Mayor

ATTEST:


Sandra L. Wesolowski, Director of Clerk Services

AYES 4 NOES 0 ABSENT 2 (Ald. Wilhelm & Ald. Taylor)

APPENDIX E. SPENDING SCENARIOS THAT DIVERGE FROM THE CORP

The City of Franklin Public Facilities Needs Assessment and Impact Fee Study (March 2020) also provides the maximum percentage and total dollar amount (see Figure 10) that may be funded by impact fees for new projects, i.e., projects that are not included in the City’s Comprehensive Outdoor Recreation Plan. As shown below, up to 100 percent of total project costs for new Mini Parks and 80 percent of total project costs for new Neighborhood Parks can be covered by park impact fees, whereas Regional and Community Parks are not eligible for park impact fees. This Parkland Acquisition Study operates within the framework of existing City policy.

Figure 10: Costs Eligible for Impact Fees – New Projects (Impact Fee Study, 2020)

Category	Total Project Cost	% Eligible	\$ Eligible
Regional and Multi-Community Parks	\$ -	N/A	TBD
Community Parks	-	N/A	TBD
Neighborhood Parks	2,500,000	80%	1,993,721
Mini Parks	800,000	100%	800,000
Special Parks	-	N/A	TBD
Trails	400,000	61%	242,451
Total			\$ 3,036,172

Four scenarios that diverge from the Comprehensive Outdoor Recreation Plan (CORP) are provided below. These scenarios include a new Neighborhood Park rather than a larger Community Park as recommended by the CORP. Implementing one of the following scenarios would require an amendment to the CORP as well as an update of the Impact Fee Study. Such updates would likely result in a change to the percentage of the project that is eligible for impact fees and resulting match requirement. As this report was developed, the Plan Commission and Council reviewed and discussed both sets of scenarios – those that implement the CORP (Scenarios A through F in the main report) and those that diverge from the CORP (Scenarios G through J below).

Figure 11: Scenario G

Park Type (Size)	Activity	Total Project Cost	Impact Fee	Required City Match
		100%	80%	20%
Neighborhood Park, Not Previously Planned (25 acres)	Land Acquisition	\$ 1,000,000	\$ 800,000	\$ 200,000
	Park Improvements	\$ 1,500,000	\$ 1,200,000	\$ 300,000
	Total	\$ 2,500,000	\$ 2,000,000	\$ 500,000

Park Impact Fees Remaining: \$353,767

- New (not previously planned) Neighborhood Park, Southwest quadrant – acquisition and improvements
- Covers all impact fees expiring through 2026; future projects needed to utilize remaining park impact fee balance
- Much smaller match requirement due to higher percentage eligible for impact fees

Figure 12: Scenario H

Scenario H - Trails and Diverge from CORP with 25-Acre Neighborhood Park				
Park Type (Size)	Activity	Total Project Cost	Impact Fee	Required City Match
		100%	80%	20%
Neighborhood Park, Not Previously Planned (25 acres)	Land Acquisition	\$ 1,000,000	\$ 800,000	\$ 200,000
	Park Improvements	\$ 1,500,000	\$ 1,200,000	\$ 300,000
Trails	Land Acquisition & Trail Improvement	100%	62%	38%
		\$ 2,350,000	\$ 1,457,000	\$ 893,000
Total		\$4,850,000	\$ 3,457,000	\$1,393,000

Park Impact Fees Remaining: -\$1,103,233

- New (not previously planned) Neighborhood Park, Southwest quadrant – acquisition and improvements
- Previously planned Trails – acquisition and/or improvement
- Neighborhood Park match requirement of \$500K; smaller total match requirement due to higher percentage eligible for impact fees
- Covers all impact fees expiring through 2028 and relies on significant future park impact fees

Figure 13: Scenario I

Scenario I - Trails, Improve a Neighborhood Park, and Diverge from CORP with new 25-Acre Neighborhood Park				
Park Type (Size)	Activity	Total Project Cost	Impact Fee	Required City Match
		100%	80%	20%
Neighborhood Park, Not Previously Planned (25 acres)	Land Acquisition	\$ 1,000,000	\$ 800,000	\$ 200,000
	Park Improvements (Pickleball, Ice Rink, etc.)	\$ 2,300,000	\$ 1,840,000	\$ 460,000
Trails	Land Acquisition & Trail Improvement	100%	62%	38%
		\$ 1,500,000	\$ 930,000	\$ 570,000
Total		\$4,800,000	\$ 3,570,000	\$1,230,000

Park Impact Fees Remaining: -\$1,216,233

- New (not previously planned) Neighborhood Park, Southwest quadrant – acquisition only (land bank for future improvement)
- Add new facilities to existing Neighborhood Parks (new growth)
- Previously planned Trails – acquisition and/or improvement
- Neighborhood Park match requirement of \$660K; smaller total match requirement due to higher percentage eligible for impact fees
- Covers all impact fees expiring through 2028

Figure 14: Scenario J

Scenario J - Improve a Neighborhood Park, and Diverge from CORP with new 25-Acre Neighborhood Park				
Park Type (Size)	Activity	Total Project Cost	Impact Fee	Required City Match
		100%	80%	20%
<i>Neighborhood Park, Not Previously Planned (25 acres)</i>	Land Acquisition	\$ 1,000,000	\$ 800,000	\$ 200,000
<i>Neighborhood Park, Existing or Previously Planned</i>	Park Improvements (Pickleball, Ice Rink, etc.)	100%	80%	20%
		\$ 3,460,000	\$ 2,768,000	\$ 692,000
	Total	\$4,460,000	\$ 3,568,000	\$ 892,000

Park Impact Fees Remaining: -\$1,214,233

- New (not previously planned) Neighborhood Park – acquisition only (land bank for future improvement)
- Add new facilities to existing Neighborhood Parks (new growth)
- Neighborhood Park match requirement of \$892K; smaller total match requirement due to higher percentage eligible for impact fees
- Covers all impact fees expiring through 2028 and relies on significant future park impact fees

APPENDIX F: ANNOTATED BIBLIOGRAPHY

Parks Commission Meeting – March 8, 2021

Input from Parks Commissioners on goals for Parkland Acquisition Strategy:

- Acquire a larger, multi-purpose park (20+ acres).
 - Focus on southwest portion of city.
 - Objective is to have a multi-purpose space to host events and other activities, such as Konkel Park in Greenfield.
 - Acquire parkland sooner, develop/improve park over time.
 - Include the river that runs through Franklin Savanna.
 - Potential to acquire additional land adjacent to Franklin Savanna.
- Connect all existing trails (or as many as practical).
 - Connect with 116th Street Trail to Franklin Savanna and onward to the Oak Leaf Trail.
 - Explore other potential connections options.
- Known interest exists in adding dog park and pickleball (8+ courts) to the park system.
- Coordinate with School District on their planned facilities to avoid duplication of facilities.
- Explore need for a park department.

Parks Commission Meeting – May 10, 2021

Input from Parks Commissioners on draft outline of the Parkland Acquisition Strategy:

- General agreement exists with the parkland acquisition goals laid out in the draft outline.
- Concern expressed that City matching funds may not be available in order to spend park impact fees expiring in 2022. Frustration expressed that the funds are at risk of expiring without City action to-date.
- It would have been better if this process had occurred earlier. Not ideal to have let the park impact fees sit for as long as they have. the purpose, however, of this Parkland Acquisition Strategy is to put together a plan to guide the Common Council.
- City Administrator: The City Council is taking this very seriously and is doing capital planning in the coming months. Rebating funds is not in the plan.
- Public Works Director: Some Parks Department projects in the pipeline will use some of the expiring funds – Pleasant View Pavilion and 116th Street Trail.
- Planner: The City Council ultimately will approve how park impact fees are spent, but the Parks Commission's recommendations will be reflected in the Parkland Acquisition Strategy document. Now we need to chart a path forward that the Council could consider approving.
- The City may need a Parks Director or Park Department in the future.
- Concerns expressed about park system growth without budgeting for maintenance.
- Motion approved to send the draft outline of the Parkland Acquisition Strategy to the Plan Commission to purchase a parcel in the southwest portion of the City for future use.

Plan Commission Meeting – July 22, 2021

Input from Plan Commissioners on the Parkland Acquisition Strategy Report and Spending Scenarios:

- Emphasis expressed that Parks Commission input is important to the process.
- Current Comprehensive Outdoor Recreation Plan (CORP) doesn't reflect current needs of the community. Desire to update or amend the CORP.
- Confirmed need exists for parkland on the southwest side of the City. Precise location needs to be determined. Co-locating with existing open space areas could be desirable.
- Hypothetical park in the center of the city could be desirable.
- Concern expressed about outside users using City of Franklin parks at edges of the community. No consensus on whether the City should avoid locating a park close to adjoining municipalities.
- Potential exists for more intergovernmental and intermunicipal cooperation; don't duplicate efforts or facilities. Increase collaboration with Franklin School District.
- Scenario I has merit. It includes acquiring land for and improving trails and acquiring land for a new 25-acre neighborhood park and improving a new or previously planned neighborhood park.
- Discussion occurred of the need to identify the right-sized parcel in the right location and the need to move quickly to acquire the land once it is identified. It only gets more difficult to acquire land as time passes. Start with natural resource areas on the southwest side.

City Council Meeting – August 17, 2021

Input from Common Council members on the Parkland Acquisition Strategy Report and Spending Scenarios:

- Discussion of a dedicated dog park versus dog amenities within a new or existing park. Discussion about how either or both would be desirable. The consultant clarified that the initial focus of this report is to determine the scale and location for parkland acquisition (Step One of the Parkland Acquisition Strategy) and that specific amenities such as dog amenities should be addressed as the park project concept is further developed (Step Two).
- Desire to update or amend the CORP to reflect current needs of the community.
- Discussion occurred about the need to identify the target parcel(s) and the need to move quickly to acquire the land once it is identified
- Preference expressed for larger parks over smaller parks (such as Mini Parks).
- Discussion on the possibility of co-locating a Neighborhood Park between both the Waste Management Conservation Easement land and the Franklin Savanna.
- No consensus was provided on a preferred scenario or that would otherwise lead to a substantive change in the report.

**APPENDIX G: CITY OF FRANKLIN RESOLUTION ADOPTING PARKLAND
ACQUISITION STRATEGY REPORT**

Adoption Resolution to be inserted upon receipt

Adoption Resolution to be inserted upon receipt

APPENDIX H: PARKLAND ACQUISITION STRATEGY MAPS



COMPREHENSIVE OUTDOOR RECREATION PLAN
MAP 4.1 EXISTING PUBLIC OUTDOOR RECREATION SITES: 2010

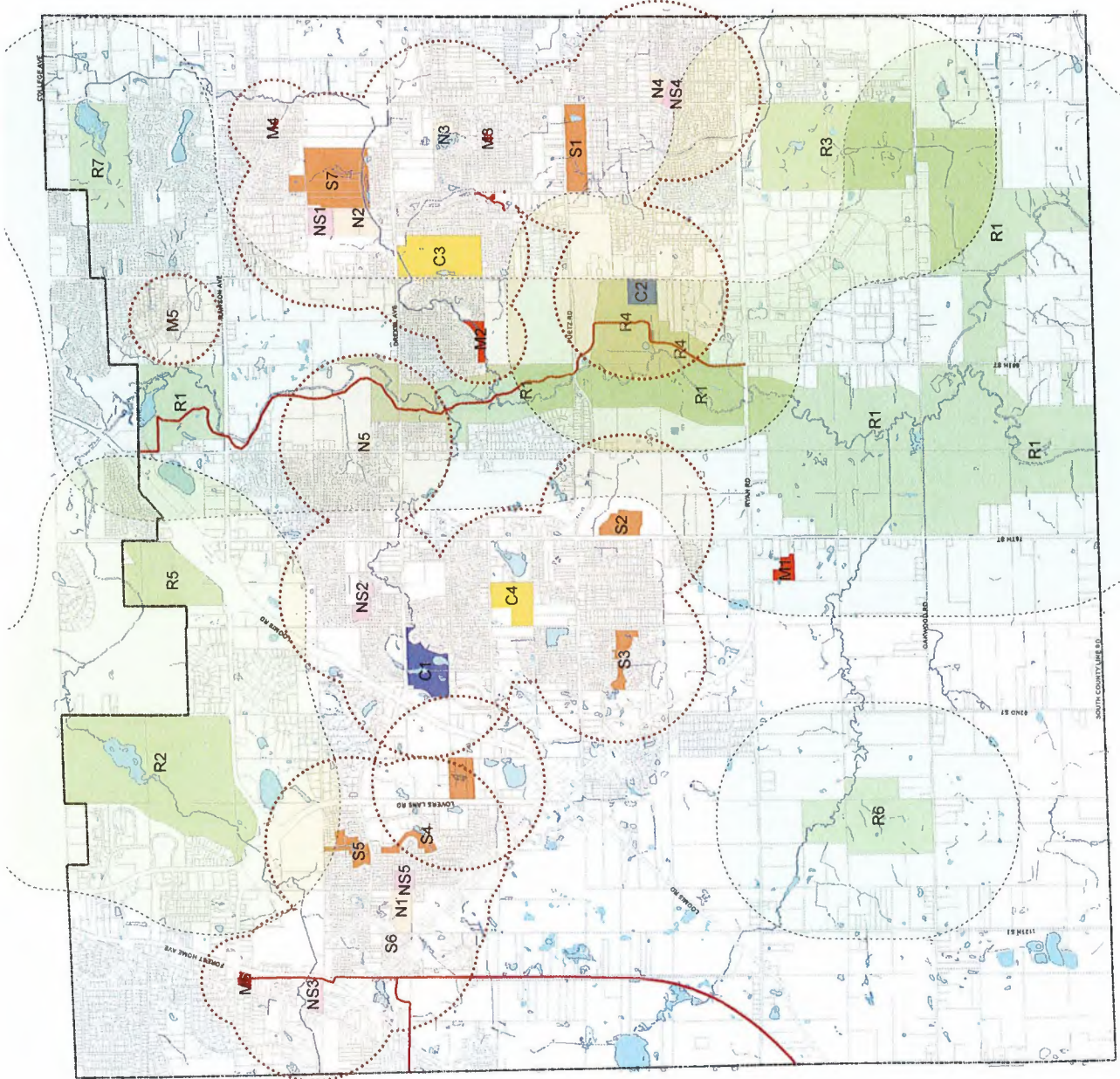
- Legend**
- City Boundary
 - Water
 - Existing Trails
- EXISTING PUBLIC PARK SITES**
- REGIONAL AND MULTI-COMMUNITY PARKS**
- R1 Road Race Parkway
 - R2 Woodland Park
 - R3 Colwood Park and Golf Course
 - R4 Marquette Co. Sports Park
 - R5 Crystal Ridge
 - R6 Franklin Park
 - R7 Grosbeak Park
- COMMUNITY PARKS (at Park Sites):**
- C1 Lewis Legend Park
 - C2 Froemming Park
- COMMUNITY PLAYFIELDS (at MS or HS Sites):**
- C3 Franklin High School
 - C4 Forest Park Middle School
- NEIGHBORHOOD PARKS (at Park Sites):**
- N1 St. Maries (Rohrwood)
 - N2 Pleasant View
 - N3 Jack Wehrman Park
 - N4 Southwood Glen
 - N5 Chevre Rishke Memorial Park
- NEIGHBORHOOD PLAYGROUNDS (at ES Sites):**
- NS1 Pleasant View Elementary
 - NS2 Bow Franklin Elementary
 - NS3 Country Club Elementary
 - NS4 Southwood Glen Elementary
 - NS5 Rohrwood Elementary School
- NEW PARKS (at Park Sites):**
- M1 Lewis Baseball Field
 - M2 Cascade Creek Park
 - M3 Friendship Park
 - M4 Glenn Meserve Park
 - M5 Dr. Lynette Fox Memorial Park
 - M6 Ken Wood Park
- SPECIAL PARKS:**
- S1 Franklin Woods Nature Center
 - S2 Franklin Lakes League Complex
 - S3 Moonbush Park
 - S4 Ernie Lake Park
 - S5 Mission Hills Neighborhood Wetlands
 - S6 Market Square
 - S7 Victory Creek Park

1/4-Mile or 1/2-Mile Park Service Radii

Regional & Multi-Community Parks

1/2-Mile Park Service Radii - Active Recreation

1/2-Mile Park Service Radii - Passive Recreation



Map 5.7: Future Land Use Map 2025

Future Land Use Map 2025

Map 5.7

Legend

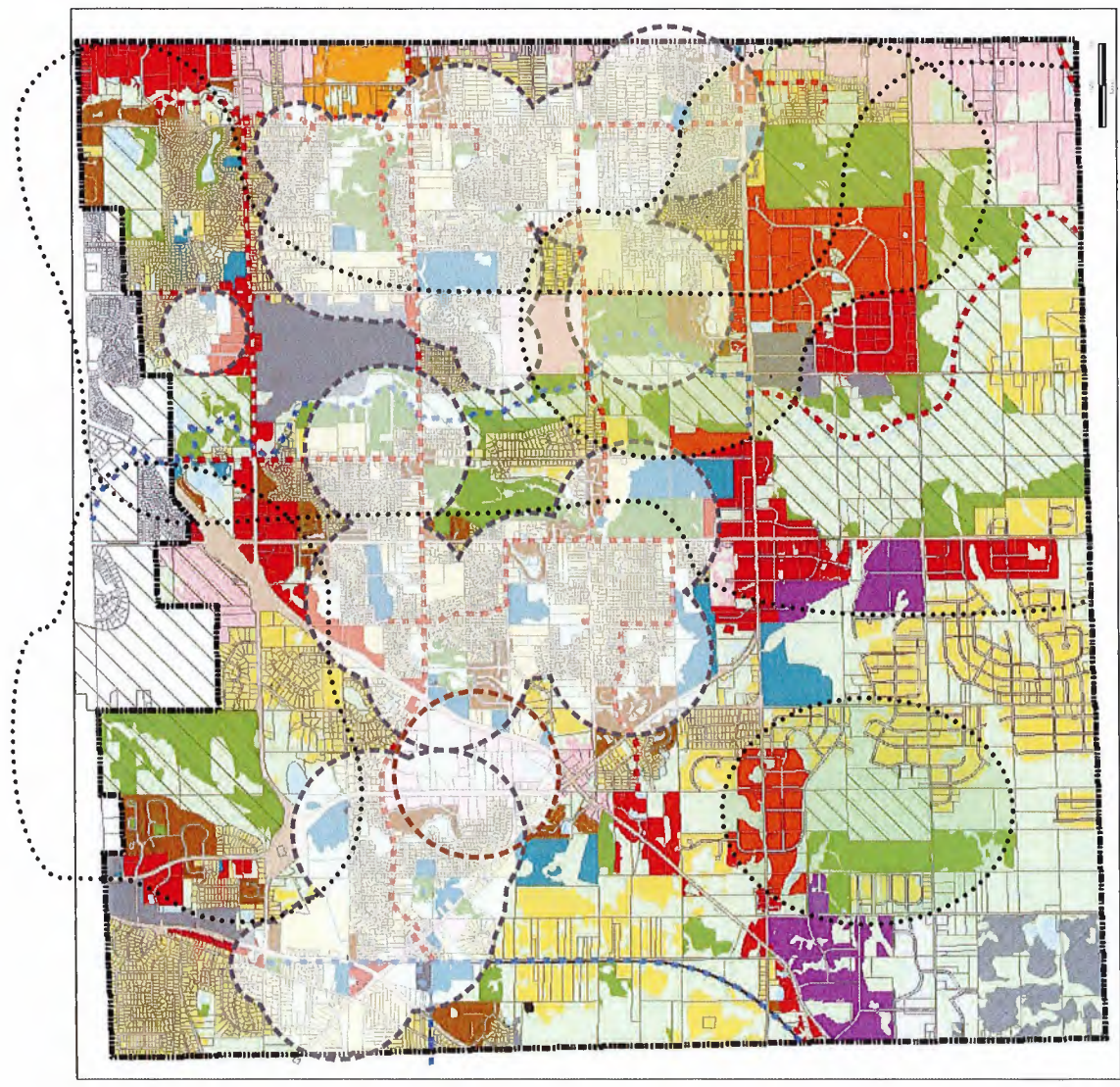
Future Land Use

- Areas of Natural Resource Features
- Business Park
- Commercial
- Communication and Utilities
- Industrial
- Institutional
- Landfill
- Light Manufacturing
- Mixed Use
- Office
- Recreational
- Residential
- Residential - Multi-Family
- Transportation
- Water
- Future Roads (SM Plan)
- Existing Trail
- Proposed Trail
- Milwaukee County Parkway

NOTE:
 The colors on this map represent land use categories as defined by the City of Franklin's Comprehensive Zoning Ordinance. The colors are not to be used for any other purpose. The colors are not to be used for any other purpose. The colors are not to be used for any other purpose.



City of Franklin
 GIS Department
 9226 W. Loomis Rd.
 Franklin, WI 53132
 www.franklinwi.gov









1/4-Mile or 1/2-Mile Park Service Radii
 1/2 Mile Buffer-Regional & Multi-Community Parks

Natural Features

Franklin Parkland Acquisition Analysis








Franklin, Wisconsin

-  City of Franklin
-  Environmental Corridor
-  100 Year Floodplain
-  Surface Water
-  Slopes Above 12%
-  Wetlands (DNR 2005)
-  County Parks and Open Space
-  1/4-Mile or 1/2-Mile Park Service Radii



Revised: April 16, 2021
VANDEWALLE & ASSOCIATES INC.
 Data Sources: FEMA, SEWRPC, Milwaukee County, City of Franklin, US Census Bureau, USDA

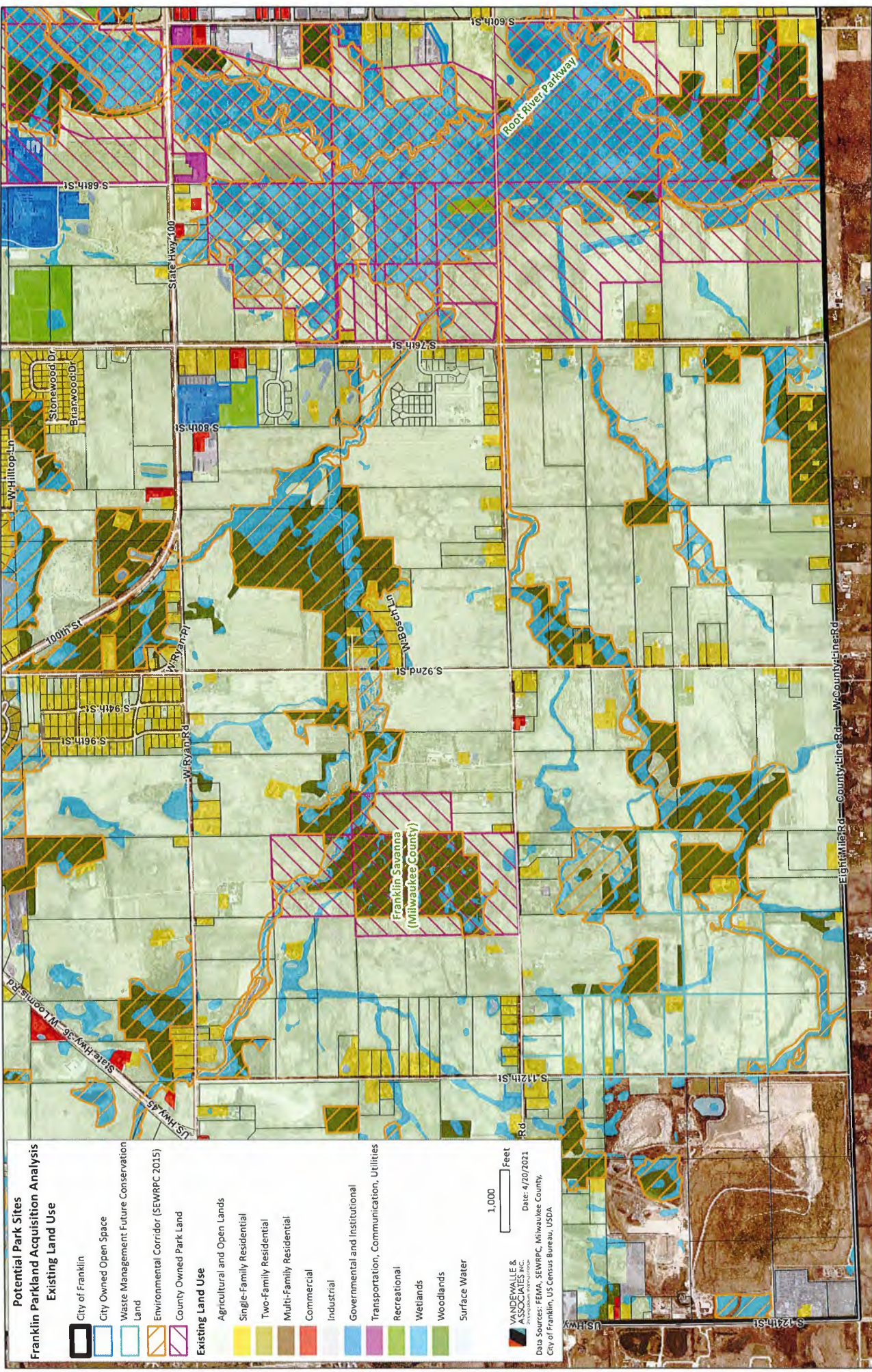
City of Franklin Parkland Acquisition Analysis

	City of Franklin
	City Owned Open Space
	Waste Management Future Conservation Land
	Environmental Corridor (SEWRPC 2015)
	County Owned Park Land
	Surface Water
	All Parks and Open Space

1,000 Feet

VANDEWALLE & ASSOCIATES INC.
Date: 4/20/2021
Data Sources: FEMA, SEWRPC, Milwaukee County, City of Franklin, US Census Bureau, USDA





Potential Park Sites
Franklin Parkland Acquisition Analysis
Existing Land Use

- City of Franklin
- City Owned Open Space
- Waste Management Future Conservation Land
- Environmental Corridor (SEWRPC 2015)
- County Owned Park Land
- Existing Land Use**
 - Agricultural and Open Lands
 - Single-Family Residential
 - Two-Family Residential
 - Multi-Family Residential
 - Commercial
 - Industrial
 - Governmental and Institutional
 - Transportation, Communication, Utilities
 - Recreational
 - Wetlands
 - Woodlands
 - Surface Water

1,000 Feet

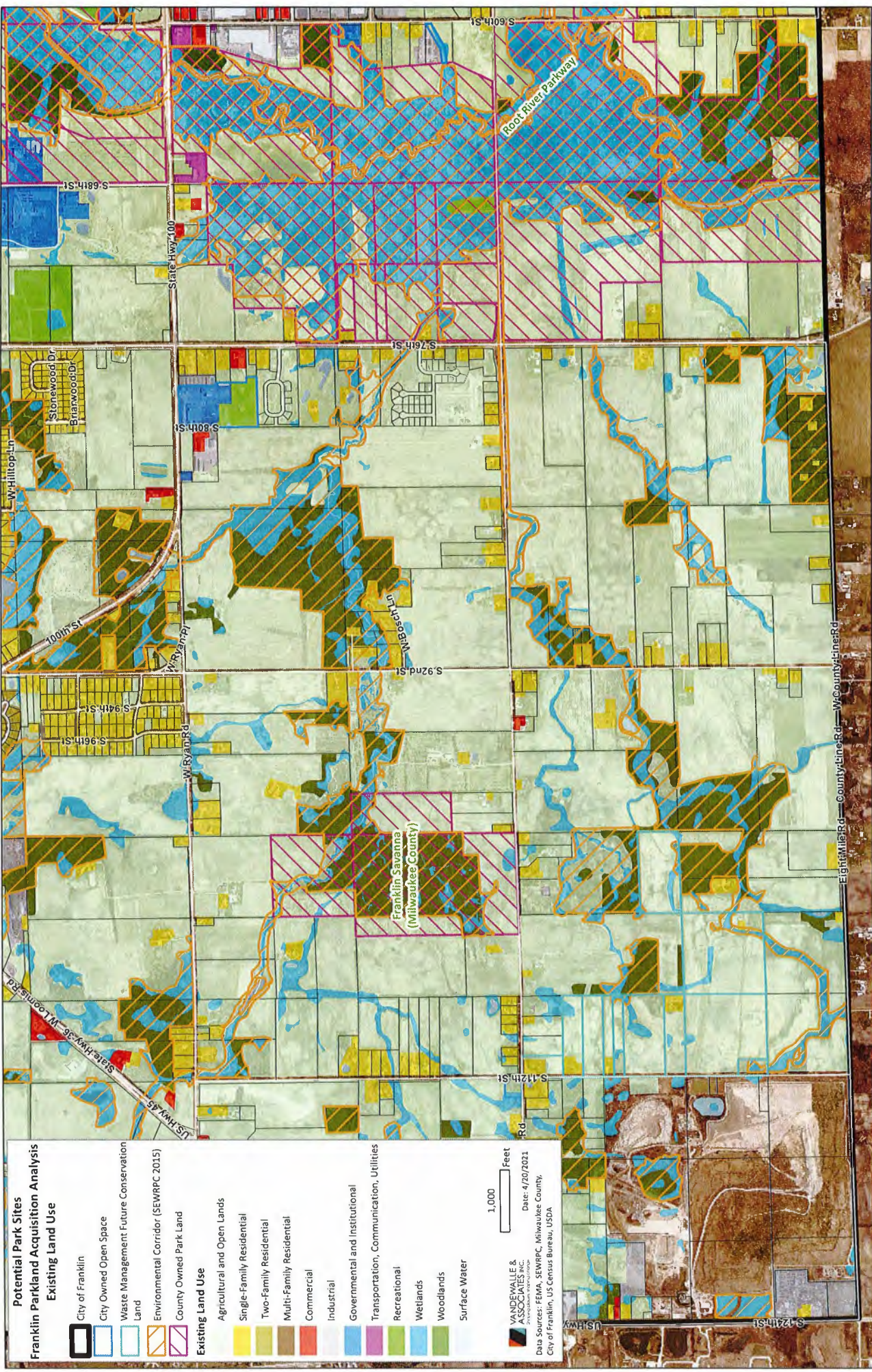
Date: 4/20/2021

VANDEWALLE & ASSOCIATES INC.

2400 W. WISCONSIN AVENUE, SUITE 200
 MILWAUKEE, WI 53233

Data Sources: FEMA, SEWRPC, Milwaukee County, City of Franklin, US Census Bureau, USDA

Franklin Savanna
 (Milwaukee County)



<p style="text-align: center;">APPROVAL</p> <p style="text-align: center;"><i>Slw</i></p>	<p style="text-align: center;">REQUEST FOR COUNCIL ACTION</p>	<p style="text-align: center;">MEETING DATE</p> <p style="text-align: center;">09/21/21</p>
<p style="text-align: center;">REPORTS & RECOMMENDATIONS</p>	<p style="text-align: center;">AN ORDINANCE TO AMEND THE UNIFIED DEVELOPMENT ORDINANCE (ZONING MAP) TO REZONE LOT 1 OF CERTIFIED SURVEY MAP NO. 9338 FROM R-8 MULTIPLE-FAMILY RESIDENCE DISTRICT AND C-1 CONSERVANCY DISTRICT TO R-8 MULTIPLE-FAMILY RESIDENCE DISTRICT</p> <p style="text-align: center;">(LOCATED AT 12000 WEST LOOMIS ROAD AND 12204 WEST LOOMIS ROAD)</p> <p style="text-align: center;">(APPROXIMATELY 15 ACRES)</p> <p style="text-align: center;">(STEPHEN R. MILLS, PRESIDENT OF BEAR DEVELOPMENT, LLC, APPLICANT)</p>	<p style="text-align: center;">ITEM NUMBER</p> <p style="text-align: center;">G.5.</p>

At the September 9, 2021, regular meeting, the Plan Commission carried a motion to recommend approval of this Ordinance to amend the Unified Development Ordinance (zoning map) to rezone Lot 1 of certified survey map no. 9338 from R-8 multiple-family residence district and C-1 conservancy district to R-8 multiple-family residence district. (located at 12000 West Loomis road and 12204 West Loomis Road) (approximately 15 acres).

COUNCIL ACTION REQUESTED

A motion to adopt Ordinance 2021-_____, to amend the Unified Development Ordinance (zoning map) to rezone Lot 1 of certified survey map no. 9338 from R-8 multiple-family residence district and C-1 conservancy district to R-8 multiple-family residence district. (located at 12000 West Loomis road and 12204 West Loomis Road) (approximately 15 acres) (Stephen R. Mills, President of Bear Development, LLC, applicant)

STATE OF WISCONSIN

CITY OF FRANKLIN

MILWAUKEE COUNTY

[Draft 8-25-21]

ORDINANCE NO. 2021-_____

AN ORDINANCE TO AMEND THE UNIFIED DEVELOPMENT ORDINANCE
(ZONING MAP) TO REZONE LOT 1 OF CERTIFIED SURVEY MAP NO. 9338 FROM R-8
MULTIPLE-FAMILY RESIDENCE DISTRICT AND C-1 CONSERVANCY
DISTRICT TO R-8 MULTIPLE-FAMILY RESIDENCE DISTRICT
(LOCATED AT 12000 WEST LOOMIS ROAD AND 12204 WEST LOOMIS ROAD)
(APPROXIMATELY 15 ACRES)
(STEPHEN R. MILLS, PRESIDENT OF BEAR DEVELOPMENT, LLC, APPLICANT)

WHEREAS, Stephen R. Mills, President of Bear Development, LLC having petitioned for the rezoning of approximately 15 acres of land [*the Rezoning is to comply with the conditions of approval of a Certified Survey Map for the Ryan Road duplexes project*], from R-8 Multiple-Family Residence District and C-1 Conservancy District to R-8 Multiple-Family Residence District, such land located at 12204 West Loomis Road and the adjacent property to the east, 12000 West Loomis Road; and

WHEREAS, a public hearing was held before the City of Franklin Plan Commission on the 9th day of September, 2021, upon the aforesaid petition and the Plan Commission thereafter having determined that the proposed rezoning would promote the health, safety and welfare of the City and having recommended approval thereof to the Common Council; and

WHEREAS, the Common Council having considered the petition and having concurred with the recommendation of the Plan Commission and having determined that the proposed rezoning is consistent with the 2025 Comprehensive Master Plan of the City of Franklin, Wisconsin and would promote the health, safety and welfare of the Community.

NOW, THEREFORE, the Mayor and Common Council of the City of Franklin, Wisconsin, do ordain as follows:

SECTION 1: §15-3.0102 (Zoning Map) of the Unified Development Ordinance of the City of Franklin, Wisconsin, is hereby amended to provide that the zoning district designation for land located at 12204 West Loomis Road and the adjacent property to the east, 12000 West Loomis Road, described below, be changed from R-8 Multiple-Family Residence District and C-1 Conservancy District to R-8 Multiple-Family Residence District:

Lot 1 of Certified Survey Map No. 9338, being a part of the Southwest 1/4 and Northwest 1/4 of the Northwest 1/4 of Section 30, Township 5 North, Range 21 East, City of Franklin, Milwaukee County, Wisconsin. Tax Key Nos. 891-9996-000 and 891-9997-000.

SECTION 2: The terms and provisions of this ordinance are severable. Should any term or provision of this ordinance be found to be invalid by a court of competent jurisdiction, the remaining terms and provisions shall remain in full force and effect.

SECTION 3: All ordinances and parts of ordinances in contravention to this ordinance are hereby repealed.

SECTION 4: This ordinance shall take effect and be in force from and after its passage and publication.

Introduced at a regular meeting of the Common Council of the City of Franklin this _____ day of _____, 2021, by Alderman _____.

Passed and adopted at a regular meeting of the Common Council of the City of Franklin this _____ day of _____, 2021.

APPROVED:

Stephen R. Olson, Mayor

ATTEST:

Sandra L. Wesolowski, City Clerk

AYES _____ NOES _____ ABSENT _____



REPORT TO THE PLAN COMMISSION

Meeting of September 9, 2021

Rezoning

RECOMMENDATION: City Development Staff recommends approval of this rezoning request submitted by Boomtown, LLC, subject to the conditions in the draft resolution.

Table with 2 columns: Field Name and Value. Fields include Project Name, Project Location, Property Owner, Applicant, Agent, Current Zoning, Proposed Zoning, 2025 Comprehensive Plan, Applicant's Action Requested, and Planner.

Introduction

Rezoning application to amend the city's zoning map for two (2) properties on West Loomis Road, specifically 12204 W Loomis Rd. and the adjacent property to the east bearing tax key number 891-9996-000. The proposed rezoning is from R-8 Multiple-Family Residence District and C-1 Conservancy District to only R-8 Multiple-Family Residence District. In other words, the purpose of this rezoning is to remove the C-1 Conservancy District to comply with the conditions of approval of the Certified Survey Map (CSM) for the Ryan Road Duplexes project, this CSM was approved on July 20, by the Common Council. The C-1 is an obsolete zoning district because it exists only in the zoning map without any development standards in the zoning ordinance text.

There are natural resources such as wetlands with associated buffers and setbacks in the area to be rezoned as depicted in the Natural Resources Protection Plan (NRPP). These natural resources will need to be protected by a separate conservation easement prior to any disturbance activity

Project Description and Analysis

This rezoning request has been submitted to comply with condition #9 of Resolution No. 7754 which states as follows. "The applicant shall obtain approval of a rezoning from the Common Council to remove the existing C-1 Conservancy District zoning, prior to any special use or site plan approval for Lot 1".

It can be noted that the C-1 zoning text had been removed from the City's Unified Development Ordinance a number of years ago, in part because the data the C-1 zoning district boundaries were based upon had become inaccurate. However, the City's zoning map had not been revised at that time. Therefore, it has become common practice for the City to require rezoning to remove the C-1 district from the City's zoning map when a new project with more accurate information becomes available.

Comprehensive Master Plan Consistency

As noted, the City of Franklin 2025 Comprehensive Master Plan (CMP) identifies parts of the subject properties as 'Areas of Natural Resource Features.'

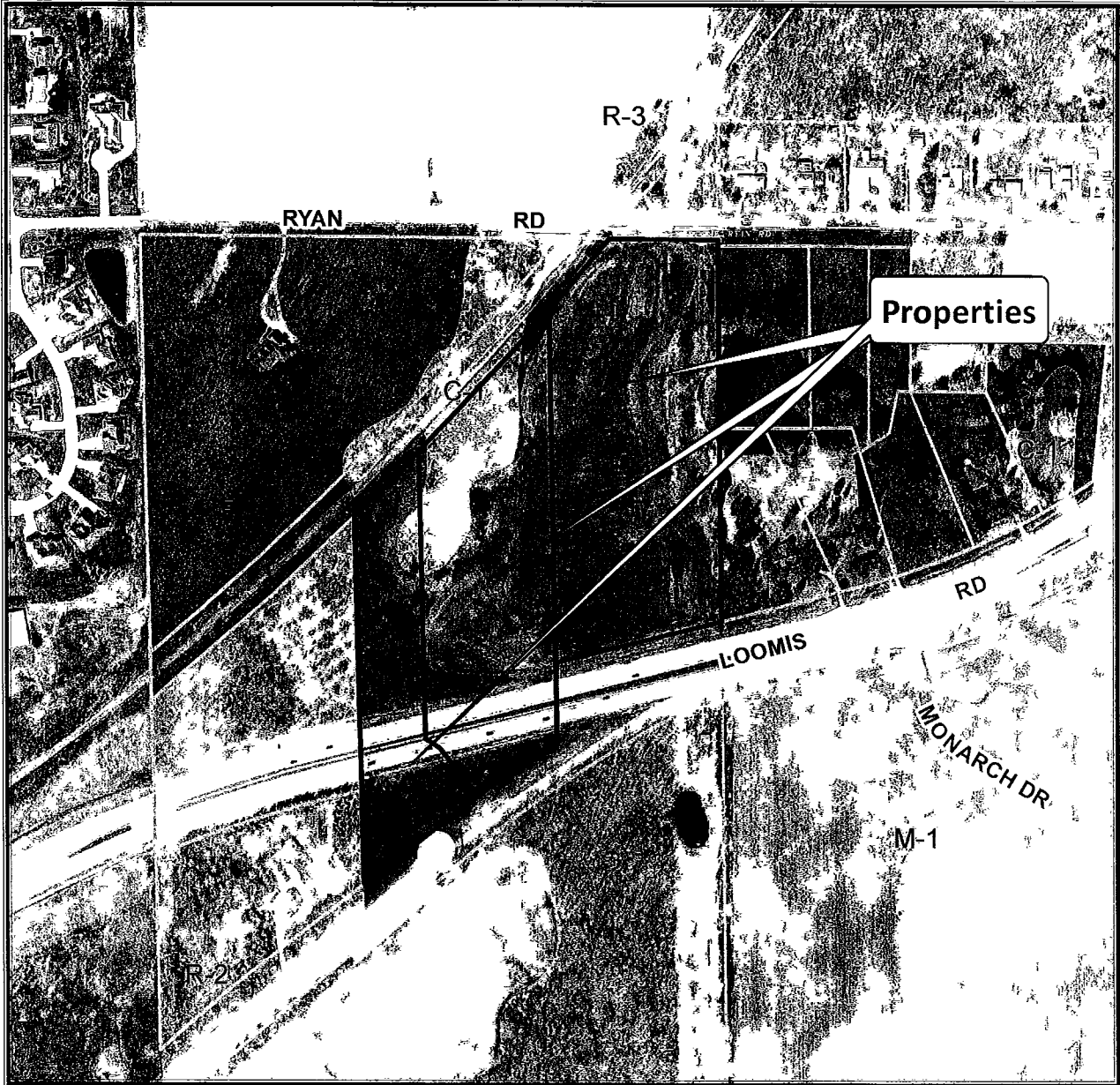
Given that a conservation easement will be required prior to land disturbance activities, it can be noted that the proposed rezoning to remove the C-1 district from this property is consistent with the following goals and objectives set forth within the Comprehensive Master Plan, which can be found in Chapter 2 Issues & Opportunities:

- *#1 Preserve and enhance the City's community character, including individual planning area identities, while directing growth and development (see Chapter 2)*
 - *Protect the City's remaining natural resource features*
Staff comment: Recording a conservation easement will be required prior to develop this property.
- *#2 Protect environmental resources (see Chapter 3)*
 - *Discourage incompatible development and alteration of floodplains, lakes, rivers and streams, wetlands, shorelands, steep slopes, and woodland areas so as to preserve the integrity of these resources and to promote the ecological value of these assets, and to minimize adverse impacts upon adjacent properties*
Staff comment: The existing wetlands and woodlands depicted in the Natural Resource Protection Plan (NRPP) will not be impacted with this rezoning, natural resource protection standards still apply.

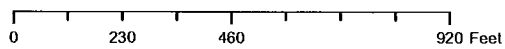
Recommendation:

A motion to recommend approval of the proposed Rezoning as presented by Boomtown, LLC

12000 W. Loomis Road
12204 W. Loomis Road
TKN: 891 9996 000



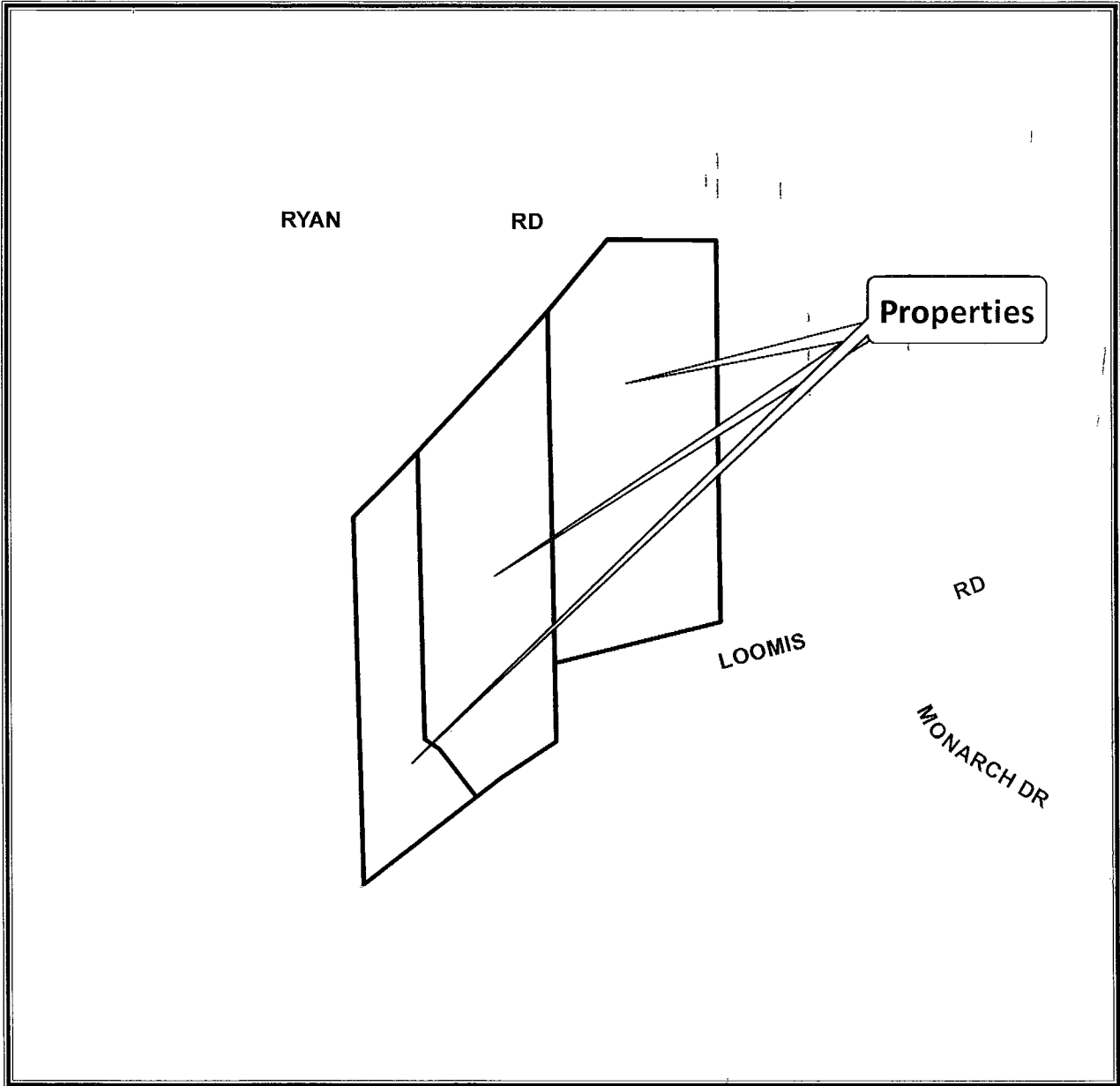
Planning Department
(414) 425-4024



2021 Aerial Photo

This map shows the approximate relative location of property boundaries but was not prepared by a professional land surveyor. This map is provided for informational purposes only and may not be sufficient or appropriate for legal engineering or surveying purposes.

12000 W. Loomis Road
12204 W. Loomis Road
TKN: 891 9996 000



Planning Department
(414) 425-4024

0 230 460 920 Feet



2021 Aerial Photo

This map shows the approximate relative location of property boundaries but was not prepared by a professional land surveyor. This map is provided for informational purposes only and may not be sufficient or appropriate for legal engineering or surveying purposes.

Planning Department
 9229 West Loomis Road
 Franklin, Wisconsin 53132
 Email generalplanning@franklinwi.gov



City of Franklin

Phone (414) 425-4024
 Fax (414) 427-7691
 Web Site www.franklinwi.gov

Date of Application: _____

REZONING APPLICATION

Complete, accurate and specific information must be entered. Please Print.

Applicant (Full Legal Name[s])		Applicant Is Represented by. (contact person)(Full Legal Name[s])	
Name _____		Name <u>DANIEL SEZAP</u>	
Company: <u>Boomtown, LLC</u>		Company: <u>BEAR DEVELOPMENT, LLC</u>	
Mailing Address <u>4011 80th Street</u>		Mailing Address <u>4011 80th Street</u>	
City / State. <u>Kenosha, WI</u> Zip <u>53142</u>		City / State. <u>Kenosha, WI</u> Zip: <u>53142</u>	
Phone: <u>(262) 949-3788</u>		Phone <u>(262) 949-3788</u>	
Email Address <u>dan@beardevelopment.com</u>		Email Address <u>dan@beardevelopment.com</u>	
Project Property Information:			
Property Address <u>W. Ryan Road</u>		Tax Key Nos: <u>891 9997 000, 891-9996-000</u>	
Property Owner(s) <u>Boomtown, LLC</u>		<u>891-9993-000</u>	
Mailing Address <u>4011 80th Street</u>		Existing Zoning. <u>RB-C1</u>	
City / State <u>Kenosha, WI</u> Zip <u>53142</u>		Existing Use <u>Vacant</u>	
Email Address <u>dane@beardevelopment.com</u>		Proposed Use <u>Duplex Condominium</u>	
		CMP Land Use Identification <u>MF Residential - Commercial</u>	
*The 2025 Comprehensive Master Plan Future Land Use Map is available at http://www.franklinwi.gov/Home/Resources/Documents/Maps.htm			

Rezoning submittals for review must include and be accompanied by the following:

- This Application form accurately completed with original signature(s) Facsimiles and copies will not be accepted
- Application Filing Fee, payable to City of Franklin \$1,250 \$350 (One Parcel Residential)
- Legal Description for the subject property (WORD doc or compatible format)
- Seven (7) complete collated sets of Application materials to include.
 - One (1) original and six (6) copies of a written Project Summary, including a general description of the proposed development of the property, proposal's intent, impacts, and consistency with the Comprehensive Master Plan
 - Seven (7) folded copies of a Plot Plan, or Site Plan, drawn to a reasonable scale (at least 11"x17" or as determined by the City Planner or City Engineer) and fully dimensioned showing the area proposed to be rezoned, its location, its dimensions, the location and classification of adjacent zoning districts, and the location and existing use of all properties within 200 feet of the area proposed to be rezoned
- Email (or CD ROM) with all plans/submittal materials
- Additional Information as may be required

- Additional notice to and approval required for amendments or rezoning in the FW, FC, FFO, and SW Districts.
- Upon receipt of a complete submittal, staff review will be conducted within ten business days.
- Requires a Class II Public Hearing notice at Plan Commission
- Rezoning requests require Plan Commission review and recommendation and Common Council approval

The applicant and property owner(s) hereby certify that (1) all statements and other information submitted as part of this application are true and correct to the best of applicant's and property owner(s)' knowledge, (2) the applicant and property owner(s) has/have read and understand all information in this application, and (3) the applicant and property owner(s) agree that any approvals based on representations made by them in this Application and its submittal, and any subsequently issued building permits or other type of permits, may be revoked without notice if there is a breach of such representation(s) or any condition(s) of approval. By execution of this application, the property owner(s) authorize the City of Franklin and/or its agents to enter upon the subject property(ies) between the hours of 7:00 a m and 7:00 p m daily for the purpose of inspection while the application is under review. The property owner(s) grant this authorization even if the property has been posted against trespassing pursuant to Wis Stat §943 13

(The applicant's signature must be from a Managing Member if the business is an LLC, or from the President or Vice President if the business is a corporation. A signed applicant's authorization letter may be provided in lieu of the applicant's signature below, and a signed property owner's authorization letter may be provided in lieu of the property owner's signature[s] below. If more than one, all of the owners of the property must sign this Application).

X

 Signature - Property Owner
Stephen C. Mills - Member
 Name & Title (PRINT)
 Date 7/6/21

 Signature - Property Owner
 Name & Title (PRINT)
 Date _____

X

 Signature Applicant
Stephen C. Mills, Member
 Name & Title (PRINT)
 Date 7/6/21

 Signature Applicant's Representative
DANIEL SEZAP
 Name & Title (PRINT)
 Date 7/6/2021

BEAR
DEVELOPMENT
4011 80th Street, Kenosha, WI 53142
Phone: (262) 842-0556 Fax: (262) 842-0557

July 6, 2021

Mr. Regulo Martinez-Montilva
City of Franklin
9229 W. Loomis Road
Franklin, WI 53132

Re: Boomtown, LLC Rezoning

Dear Mr. Martines-Montilva:

Please accept this letter and the enclosed submittal materials as formal application for zoning reclassification for portions of the Bear Development project at Loomis and Ryan Roads in the City of Franklin. Bear Development is acting on behalf of the owner of record, Boomtown, LLC.

Project Summary

Mills Wyoming Hotel, LLC is the owner of record of approximately 15 acres of land in the City of Franklin. The land is located between W. Ryan Road and Loomis Road on the north side of Loomis Road. A small portion of the property is located on the south side of Loomis Road. The property is included in the area commonly known as Planning Area G. Boomtown, LLC is respectfully requesting a minor zoning amendments to remove a portion of land zoned C-1 Conservancy. The rezoning was requested by City Staff and included as a condition of a recent Certified Survey Map approval.

Current Zoning- East Side of Loomis Road

The subject property is currently zoned R8 Multi-Family Residential and C-1 Conservancy.

Proposed Zoning

Boomtown, LLC is requesting that the entire property be zoned R-8 Multi-Family Residential in accordance with City Staff's request.

Proposed Land Use

Boomtown, LLC proposes to develop the north side of Loomis Road as a duplex condominium neighborhood, in accordance with the Conceptual Site Plan that was presented earlier this year. The property on the south side of Loomis Road is intended for a single-family home site.

Should you have any questions regarding this request, please do not hesitate to contact me. I can be reached at (262) 842-0556 or by email, dan@beardevelopment.com

Thank you for your time and consideration.

Sincerely,

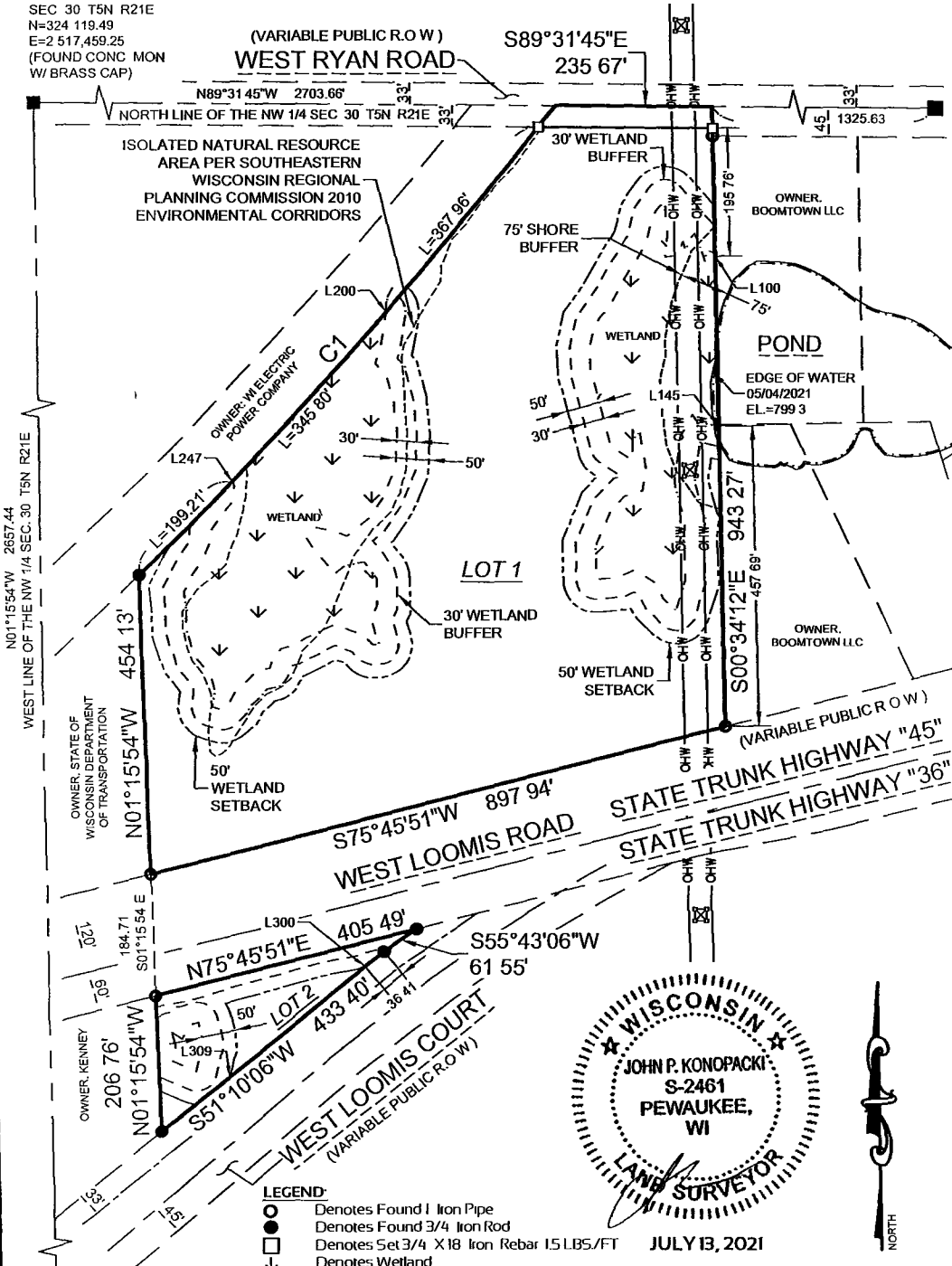
A handwritten signature in black ink, appearing to read "Daniel Szczap". The signature is fluid and cursive, with a long horizontal flourish extending to the right.

Daniel Szczap
Bear Development, LLC

CERTIFIED SURVEY MAP NO. 9338

Being a part of the Southwest 1/4 and Northwest 1/4 of the Northwest 1/4 of Section 30
Township 5 North Range 21 East, City of Franklin, Milwaukee County Wisconsin

SEC 30 T5N R21E
N=324 119.49
E=2 517,459.25
(FOUND CONC MON
W/ BRASS CAP)



WEST LINE OF THE NW 1/4 SEC. 30 T5N R21E

OWNER, STATE OF WISCONSIN DEPARTMENT OF TRANSPORTATION

OWNER, KENNEY

SW CORNER NW 1/4 SEC 30 T5N R21E (FOUND CONC MON W/ BRASS CAP)

Prepared By: E=2 517 517.91
PINNACLE ENGINEERING GROUP
20725 WATERTOWN ROAD | SUITE 100
BROOKFIELD WI 53186
OFFICE (262) 754-8888

(VARIABLE PUBLIC R.O.W)
WEST RYAN ROAD

WEST LOOMIS ROAD

STATE TRUNK HIGHWAY "45"
STATE TRUNK HIGHWAY "36"

WEST LOOMIS COURT
(VARIABLE PUBLIC R.O.W)

ISOLATED NATURAL RESOURCE AREA PER SOUTHEASTERN WISCONSIN REGIONAL PLANNING COMMISSION 2010 ENVIRONMENTAL CORRIDORS

OWNER: W ELECTRIC POWER COMPANY

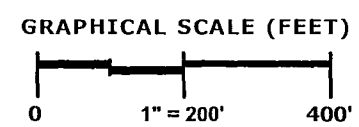
OWNER: BOOMTOWN LLC

OWNER: BOOMTOWN LLC

WISCONSIN
 JOHN P. KONOPACKI
 S-2461
 PEWAUKEE, WI
 LAND SURVEYOR

JULY 13, 2021

- LEGEND**
- Denotes Found 1" Iron Pipe
 - Denotes Found 3/4" Iron Rod
 - Denotes Set 3/4" X 18" Iron Rebar 1.5 LBS/FT
 - ▭ Denotes Wetland
 - ⊗ Denotes High Tension Tower



<p style="text-align: center;">APPROVAL</p> <p style="text-align: center;"><i>Slw</i></p>	<p style="text-align: center;">REQUEST FOR COUNCIL ACTION</p>	<p style="text-align: center;">MEETING DATE</p> <p style="text-align: center;">09/21/2021</p>
<p style="text-align: center;">Reports and Recommendations</p>	<p style="text-align: center;">Motion to allow the Director of Health and Human Services to accept the 2021 Division of Public Health Consolidated Contracts to continue funding health department grants</p>	<p style="text-align: center;">ITEM NUMBER</p> <p style="text-align: center;">G.6.</p>

Background: The Wisconsin Division of Health Services Division of Public Health awards grants in a variety of programs to local health departments. The Franklin Health Department (FHD) has again been awarded grant funding for the continuation of the following grants that run from July 1, 2021 through June 30, 2022:

- Bioterrorism Focus Planning (Public Health Emergency Preparedness) Grant: \$39,956
- Bioterrorism Preparedness (Cities Readiness Initiative) Grant: \$11,321
- Public Health Emergency COVID-19 Grant: \$3,456
- Tobacco Prevention – WI Wins: \$900
- Tobacco Prevention – Community Intervention: \$3,500

These grants assist the FHD in offering additional programming and services to residents based upon analysis and assessment of community needs in addition to the services required of us by State and Municipal codes. In 2020, in addition to assisting FHD in planning for natural and public health disasters at the Community level, the preparedness grants were used to supplement COVID-19 mitigation measures such as contact tracing, mass clinic operations, and department overtime costs. Tobacco Prevention grants assist in our substance use prevention activities with youth in Franklin as other grants do not cover the prevention of tobacco products.

Recommendation: The Director of Health and Human Services recommends approval to accept the Division of Public Health Consolidated Contract Grants for 2021-2022 awarded to the Franklin Health Department.

Fiscal Note: Without the additional grant funds above, many of the programs and services Franklin residents have become accustomed to would be reduced or become unavailable due to a loss of funds.

COUNCIL ACTION REQUESTED

The Director of Health and Human Services requests a motion to allow the acceptance of the 2021-2022 Division of Public Health Consolidated Contract Grants for the Franklin Health Department.

Wisconsin Department of Health Services Contract Centralization Legal Review

Agreement Number: **47708-2**

Bureau of Procurement and Contracting (BPC) Review:

This agreement uses a BPC template with Office of Legal Counsel (OLC) approved language.

This agreement uses intergovernmental cooperative purchasing.

OLC Review Required:

This agreement does not use a BPC template with Office of Legal Counsel (OLC) approved language or uses a BPC template with requested language changes.

Description:

N/A

Office of Legal Counsel (OLC) Review and Approval:

This agreement has been reviewed and approved by the Wisconsin Department of Health Services Office of Legal Counsel.

DocuSigned by

Cody Wagner

Name: Cody Wagner

Title: Office of Legal Counsel

8/19/2021

Date Signed



GRANT AGREEMENT MODIFICATION
between the
STATE OF WISCONSIN DEPARTMENT OF HEALTH SERVICES
And
FRANKLIN HD
for
2021 DPH Consolidated Contract

DPH Contract No.: 47708-2
Agreement Amount: \$59,133
Agreement Term Period: 10/1/2020 to 12/31/2022
CARS Pre-Packet No: 19257, 18958, 18828

DHS Division: Division of Public Health
DHS Grant Administrator: Chuck Warzecha
DHS Telephone: 608-266-9780
DHS Email: Charles.Warzecha@dhs.wisconsin.gov

Grantee Grant Administrator: Ms Courtney Day
Grantee Address: 9229 W LOOMIS RD, FRANKLIN,
WI, 53132
Grantee Email: cday@franklinwi.gov

Modification Description: We are adding funding for Preparedness (Profiles 155015, 155190), DPH PHEP COVID19 (Profile 155801), and Tobacco (Profiles 181004, 181010). Please see attached Scopes of Work. Final reports are due 45 days from the end of the designated contract period for any included profiles.

This is a Modification of an existing Agreement, as specified above. This Modification of Agreement encompasses both Amendments and Addendums to an existing Grant Agreement. This Modification is entered into by and between the State of Wisconsin Department of Health Services (DHS) and the Grantee listed above. With the exception of the terms being modified by this Grant Agreement Modification, ALL OTHER TERMS AND CONDITIONS OF THE EXISTING AGREEMENT, INCLUDING FUNDING, REMAIN IN FULL FORCE AND EFFECT. This Modification, including any and all attachments herein and the existing agreement, collectively, are the complete agreement of the parties and supersede any prior agreements or representations. DHS and the Grantee acknowledge that they have read the Modification and understand and agree to be bound by the terms and conditions of the existing agreement as modified by this action. This Modification becomes null and void if the time between the earlier dated signature and the later dated signature exceeds sixty (60) days, unless waived by DHS.

State of Wisconsin
Department of Health Services

Authorized Representative

Name: _____
Title: _____
Signature: _____
Date: _____

Grantee

Entity Name: _____

Authorized Representative

Name: Courtney Day
Title: Director of Health & Human Services
Signature: _____
Date: _____

CARS PAYMENT INFORMATION***DHS CARS STAFF INTERNAL USE ONLY*****CARS PAYMENT INFORMATION**

The information below is used by the DHS Bureau of Fiscal Services, CARS Unit, to facilitate the processing and recording of payments made under this Agreement.

Agency #:	Agency Name:	Agency Type:	CARS Contract Start Date	CARS Contract End Date	Program Total Contract:
472787	FRANKLIN HD	260	See Below	See Below	\$59,133

Profile ID#	Profile Name	Profile Note	Profile Current Amount	Profile Change Amount	Profile Total Amount	Funding Controls
155015	BIOT FOCUS A PLANNING	7/1/21- 6/30/22	-	\$39,956	\$39,956	N/A
155190	BIOT PREPARE - CRI	7/1/21- 6/30/22	-	\$11,321	\$11,321	N/A
155801	DPH PHEP COVID19	4/1/21- 3/31/22	-	\$3,456	\$3,456	N/A
181004	TPCP WI WINS	7/1/21- 6/30/22	-	\$900	\$900	N/A
181010	TPCP COMMUNITY INTRVNS	7/1/21- 6/30/22	-	\$3,500	\$3,500	N/A
					\$59,133	

CARS FEDERAL AWARD INFORMATION

DHS Profile Number	155015	155190	155801
FAIN	NU90TP922055	NU90TP922055	NU90TP922078
Federal Award Date	5/18/2021	5/18/2021	2/18/2021
Sub-award period of Performance Start Date	7/1/2021	7/1/2021	3/5/2020
Sub-award period of Performance End Date	6/30/2022	6/30/2022	3/15/2022
Amount of Federal Funds obligated (committed) by this action	\$39,956	\$11,321	\$3,456
Total Amount of Federal Funds obligated (committed)	\$39,956	\$11,321	\$3,456
Federal Award Project Description	To enhance Wisconsin's ability to rapidly mobilize, surge and respond to public health emergencies identified by CDC	To enhance Wisconsin's ability to rapidly mobilize, surge and respond to public health emergencies identified by CDC	Public Health Emergency Response: Cooperative
Federal Awarding Agency Name (Department)	DHHS- CDC	DHHS- CDC	Centers for Disease Control and Prevention
DHS Awarding Official Name	Julie A Willems Van Dijk	Julie A Willems Van Dijk	Julie A. Willems Van Dijk
DHS Awarding Official Contact Information	608-266-9622	608-266-9622	608-266-9622
CFDA Number	93 069	93.069	93.354
CFDA Name	Public Health Emergency Preparedness	Public Health Emergency Preparedness	Public Health Emergency Response Cooperative Agreement for Emergency Response: Public Health Crisis Response
Total made available under each Federal award at the time of disbursement	\$11,605,891	\$11,605,891	\$10,700,192
R&D?	No	No	No
Indirect Cost Rate	0 07	0 07	0 065

**Local Public Health Agency Emergency Preparedness Contract Objectives
CDC Cooperative Agreement
Budget Period 1901-03: July 1, 2021 – June 30, 2022
-FINAL-**

LPHA BP-1901-03 Contract Objectives and Deliverables

This document will be updated with due dates for each deliverable.

The Wisconsin Department of Health Services (DHS) has established the following objectives and deliverables for completion by local and tribal public health agencies (LPHAs) during the budget period from July 1, 2021 to June 30, 2022 with the goal of moving Wisconsin local public health emergency preparedness efforts forward.

During this budget period, DHS anticipates that LPHAs will continue to create or modify plans, coordinate trainings and exercises, and obtain resources to develop, coordinate, and disseminate information, alerts, warnings, and notifications to the public and incident management responders using a “whole community” approach as defined by FEMA. Planning for a whole community will address health equity issues by considering individuals with access and functional needs such as: children, pregnant people, senior citizens, people with disabilities, and people with pre-existing behavioral health needs, among others.

The CDC has established a work group to review evidence on COVID-19 epidemiology and burden as well as COVID-19 vaccine safety, vaccine efficacy, evidence quality, and implementation issues to inform recommendations for COVID-19 vaccination policy. A key policy goal is to determine **critical populations** for COVID-19 vaccination. Critical populations include but are not limited to:

- People at increased risk for severe COVID-19 illness
 - o Long term care facility (LTCF) residents (i.e., residents of nursing homes and assisted living facilities)
 - o People with underlying medical conditions that are risk factors for severe COVID-19 illness
 - o People 65 years of age and older

- People at increased risk of acquiring or transmitting COVID-19
 - o People from racial and ethnic minority groups
 - o People from tribal communities
 - o People who are incarcerated/detained in correctional facilities
 - o People experiencing homelessness/living in shelters
 - o People attending colleges/universities
 - o People who work in educational settings (e.g., early learning centers, schools, and colleges/universities)
 - o People living and working in other congregate settings

- People with limited access to routine vaccination services
 - o People living in rural communities
 - o People with disabilities

- o People who are under- or uninsured

During this budget period, July 1, 2021 to June 30, 2022, and due to the COVID-19 response activities, the Wisconsin Department of Health Services is prioritizing the following capabilities:

- Capability 1: Community Preparedness
- Capability 2: Community Recovery
- Capability 3: Emergency Operations Coordination
- Capability 6: Information Sharing
- Capability 8: Medical Countermeasure Dispensing and Administration
- Capability 13: Public Health Surveillance and Epidemiologic Investigation
- Capability 14: Responder Safety and Health
- Capability 15: Volunteer Management

Objectives and Deliverables

- LPHAs will submit a proposed budget, a mid-year budget, and a year-end budget by completing and uploading the PHEP Budget Template for BP3 to the Partner Communication and Alerting (PCA) Portal budget page. Updates for the mid-year and year-end budgets can be made by editing the agency's original submitted budget on the PCA Portal Budget Management page.

To request access to the PCA Portal, please send an email to: DHSPCAPortal@wi.gov

Capability 1: Community Preparedness

- All LPHAs may send at least one representative to an emergency preparedness conference (virtual or in-person) to gather and contribute to public health emergency response operation best practices.
- All LPHAs will continue to play an active role in their regional Wisconsin Healthcare Emergency Readiness Coalition (HERC), including participation in strategic planning, relevant trainings, exercises, and other activities.
- All LPHAs will conduct a hazard vulnerability assessment (HVA), update their current HVA, or participate in their regional HERC HVA process to provide input and feedback. LPHAs that do not complete an HVA with the HERC must share the results with their regional HERC coordinator.

Capability 2: Community Recovery

- All LPHAs will identify the roles of local public health in community recovery.

- All LPHAs will collaborate with regional HERC and Wisconsin Emergency Management (WEM) representatives in the development of a regional or agency-specific continuity of operations (COOP) plan.
- All LPHAs will demonstrate evidence of emergency preparedness planning, training, and/or exercising using a whole community approach that addresses health equity issues by considering individuals with access and functional needs such as: children, pregnant people, senior citizens, people with disabilities, and people with pre-existing behavioral health needs, among others.

Capability 3: Emergency Operations Coordination

- All LPHAs will maintain emergency contacts for staff assigned to preparedness and/or response roles on the PCA Portal and will update contact information annually.
- All LPHA staff assigned to preparedness and/or response roles will complete at minimum Incident Command Structure (ICS) 100, ICS 200 and National Incident Management System (NIMS) 700 training within six months of hire or assignment.
- By June 30, 2022, all LPHAs will complete a Homeland Security Exercise and Evaluation Program (HSEEP) consistent After Action Report/Improvement Plan on the COVID-19 response and post it to the PCA Portal. **Note: LPHAs can participate with their regional HERC in the development of an AAR.**

Capability 6: Information Sharing

- All LPHAs will update existing communication plans to refine information sharing needs and capabilities of jurisdictional stakeholders.

Capability 8: Medical Countermeasures Dispensing and Administration

- All LPHAs will identify strategies and approaches for addressing health equity issues in dispensing/administering medical countermeasures to critical populations. Critical populations may include but are not limited to, people that are homebound, people with developmental or other disabilities, and people with other access and functional needs who may face barriers to accessing vaccination sites.
- All LPHAs will communicate and manage population prioritization across communities with an emphasis on health equity.
- All LPHAs will collaborate with health systems, as appropriate, to assure administration of COVID-19 vaccine safely and swiftly to achieve mass vaccination with minimal waste.

Capability 13: Public Health Surveillance and Epidemiologic Investigation

- All LPHAs will continue to follow epidemiological investigation protocols and enter information into the Wisconsin Electronic Disease Surveillance System (WEDSS) per Wisconsin Administrative Code ch. DHS145, which describes notifiable diseases and the timeframe for reporting. WEDSS is the electronic web-based system Wisconsin for reporting and collecting information on reportable conditions.
- All LPHAs will continue to follow processes for epidemiological investigations, including trigger points for starting investigation, identifying at-risk populations, and conducting contact tracing.

Capability 14: Responder Safety and Health

- All LPHAs will identify, prioritize, and recommend protection and control measures, medical services, and mental/behavioral health assessment and support services for responders including local public health agency and tribal health center staff and volunteers.
- All LPHAs, in coordination with partners and stakeholders will identify, prioritize, recommend, and provide medical countermeasures, such as vaccinations, to protect and support incident responders including local public health agency and tribal health center staff and volunteers.
- All LPHAs will coordinate with health care partners to facilitate access to and promote the availability of in-person or virtual mental/behavioral health support services for responders including local public health agency and tribal health center staff and volunteers.

Capability 15: Volunteer Management

- LPHA Wisconsin Emergency Assistance Volunteer Registry (WEAVR) administrators will conduct at least one alerting drill (or utilize the system during a real-world event) to alert registered volunteers.
- LPHAs will maintain jurisdictional Wisconsin Emergency Assistance Volunteer Registry (WEAVR) administrator contact information on the PCA Portal and will update every six months. Include "WEAVR administrator" in the Job Title text box.

**Local Public Health
Cities Readiness Initiative Contract Objectives
Budget Period 3 1901; July 1, 2021-June 30, 2022**

Cities Readiness Initiative (CRI)

The following deliverables pertain only to the public health agencies in the following counties: Kenosha, Milwaukee, Ozaukee, Pierce, Racine, St Croix, Washington and Waukesha, and the City of Milwaukee

Objectives

As Wisconsin falls in the CDC's "Other Local Cities Readiness (CRI) Jurisdictions" risk category, our focus will be on maintaining baseline operational readiness for an anthrax event, and full operational readiness for a pandemic influenza event.

Public Health Emergency Preparedness and Response Capabilities: National Standards for State, Local, Tribal, and Territorial Public Health

Public Health Emergency Preparedness (PHEP) Cooperative Agreement: Guidance and Technical Assistance

Deliverables

Each CRI will:

1. Assure a main and back up staff have access to SAMS accounts in order to be added to the new Operational Readiness Review (ORR) Reporting system under development.
2. Provide a verbal report on their **medical countermeasure action plans** to the State Medical Countermeasures Coordinator via scheduled **quarterly conference calls**; all CRI's will submit their action plan the first and third quarter (by September 17, 2021 and by March 18, 2022). The action plans focus on activities designed to address prioritized MCM planning and operational gaps identified during exercises and response activities.

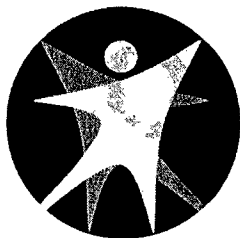
Per the "At-a-Glance: Public Health Emergency Preparedness (PHEP) Budget Period 3 (BP3) Requirements:

"Submission of the MCM action plan and PHEP technical assistance action plan updates requires engagement with PHEP project officers; however, jurisdictions may consult with their project officers to reduce, alter, or temporarily suspend integrated action planning activities to concentrate efforts and resources on COVID-19 response activities. Jurisdictions with advancement action plan activities that are not feasible at this time must notify their PHEP project officers via email and indicate "Response to COVID-19 – No New Activity." CDC anticipates that efforts of jurisdictions around their action plans will increase as the intensity of the response eases over the course of BP3."

3. By June 30, 2022 each CRI will participate in a Homeland Security Exercise and Evaluation Program (HSEEP) compliant medical countermeasure dispensing pandemic influenza exercise, or real event, and submit applicable documentation.

The type of exercise submitted depends on where the CRI is in their Pandemic Influenza Exercise continuum. The State MCM Coordinator will notify each CRI which type of exercise should be submitted.

4. Submit a proposed budget, a mid-year budget, and a year-end budget. Submit the proposed budget by completing and uploading the PHEP Budget Template for BP-1 to the PCA Portal budget page. Updates for the mid-year and year-end budgets can be made by editing the agency's original submitted budget on the PCA Portal Local Preparedness Budget Management page. Detailed instructions are at the top of the PCA Portal budget page.
 - Proposed budget submitted and the PCA Portal updated by June 30, 2021
 - Mid-year budget updated on the PCA Portal by February 28, 2022
 - Year-end budget updated on the PCA Portal by August 15, 2022



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Scope of Work

Grantees: Local Public Health Agencies and Tribal Health Centers

Date: March 5, 2020 – March 15, 2022

Scope of Work Statement

Consistent with guidance from the Centers for Disease Control and Prevention (CDC) and other applicable grant regulations and guidance, the Office of Preparedness and Emergency Health Care (OPEHC), is providing CDC COVID-19 funding to support Local Public Health Agency and Tribal Health Center activities that align with any prioritized COVID-19 activities in the following capability domains: Incident Management for Early Crisis Response, Jurisdictional Recovery, Information Management, Countermeasures and Mitigation, Surge Management, and Biosurveillance.

Local Public Health Agencies and Tribal Health Centers may use discretion to allocate this funding to address their highest priority response needs in the identified capability domains. With prior approval from OPEHC, reimbursement may be allowed for costs incurred on or after January 20, 2020, for certain preparedness and response activity expenses associated with COVID-19 related to any capability domain listed in this scope of work.

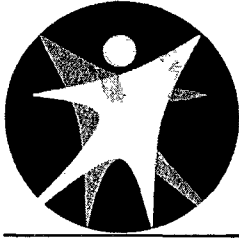
Eligible Activities

Eligible activities are found in the table below.

Funding Restrictions

Restrictions that must be considered are:

- Recipients may not use funds for research.
 - Recipients may not use funds for clinical care except as allowed by law.
 - Recipients may use funds only for reasonable program purposes, including personnel, travel, supplies, and services.
 - Generally, recipients may not use funds to purchase furniture or equipment. Any such proposed spending must be clearly identified in the budget.
 - Other than for normal and recognized executive-legislative relationships, no funds may be used for:
 - publicity or propaganda purposes, for the preparation, distribution, or use of any material designed to support or defeat the enactment of legislation before any legislative body
 - the salary or expenses of any grant or contract recipient, or agent acting for such recipient, related to any activity designed to influence the enactment of legislation, appropriations, regulation, administrative
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action, or Executive order proposed or pending before any legislative body

- See Additional Requirement (AR) 12 for detailed guidance on this prohibition and additional guidance on lobbying for CDC recipients.

Expectations

- Submit monthly expense reports to the Wisconsin Department of Health Services via the Community Aids Reporting System (CARS)
 - Submit a no-cost extension budget by June 30, 2021 if items differentiate from the original budget
 - Update mid-year expenditure numbers in the PCA Portal by December 31, 2021
 - Submit final expenditure numbers and progress reports by June 30, 2022
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Local Public Health Agency and Tribal Health Center CDC COVID-19 – Allowable Scope of Work Activities
 CDC COVID-19 funding is available to support Local Public Health Agency and Tribal Health Center activities that align with any of these prioritized COVID-19 activities in the following capability domains: Incident Management for Early Crisis Response, Jurisdictional Recovery, Information Management, Countermeasures and Mitigation, Surge Management, and Biosurveillance

Domain	Category	Allowable Activities
Domain 1: Incident Management for Early Crisis Response	Emergency Operations and Coordination	Examples of allowable activities: <ul style="list-style-type: none"> • Conduct jurisdictional COVID-19 risk assessment. • Identify and prioritize risk-reduction strategies and risk-mitigation efforts in coordination with community partners and stakeholders. • Implement public health actions designed to mitigate risks in accordance with State and/or CDC guidance. • Implement public health response plans based on CDC COVID-19 Preparedness and Response Planning Guidance for State, Local, Territorial and Tribal Public Health Agencies. • Activate the jurisdiction's emergency operations center (EOC) at a level appropriate to meet the needs of the response. • Staff the EOC with the numbers and skills necessary to support the response; assure worker safety and continually monitor absenteeism. • Use established systems to ensure continuity of operations and implement COOP plans as needed. • Establish call centers or other communication capacity for information sharing, public info and direct residents to available resources. • Activate emergency hiring authorities and expedited contracting processes.



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		<ul style="list-style-type: none">• Assess the jurisdiction's public health and healthcare system training needs• Provide materials and facilitate training designed to improve the jurisdiction's public health and healthcare system response. Focus on infection prevention and control strategies and implementation/triggers for crisis/contingency standards of care• Ensure plans and jurisdictional response actions incorporate the latest State and/or CDC guidance and direction
	Responder Safety and Health	<p>Examples of allowable activities:</p> <ul style="list-style-type: none">• Assure the health and safety of the jurisdiction's workforce, including but not limited to implementation of staff resiliency programs, occupational health/safety programs, responder mental health support. Determine gaps and implement corrective actions.• Implement PPE sparing strategies for public health/healthcare system workforce in accordance with federal guidelines• Develop an occupational safety and health strike team to ensure workers are protected, implement corrective actions and gather lessons learned.• Establish a team of communicators that can interpret State and/or CDC guidance and assist with implementation of worker safety and health strategies.• Create tools to anticipate and assist with supply chain shortages, track PPE inventory.• Develop personal protective equipment (PPE) strategies consistent with CDC guidance for hospitals, outpatient clinics, long term care facilities and other facilities; work with suppliers and coalitions to develop statewide plans for caching or redistribution/sharing. This strategy should be integrated with healthcare coalitions' system plans for purchasing, caching, and distributing PPE and accessing the Strategic National Stockpile.



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	<p>Identification of vulnerable populations</p>	<ul style="list-style-type: none"> • Purchase required PPE (if available). <p>Examples of allowable activities:</p> <ul style="list-style-type: none"> • Implement mitigation strategies for populations at risk for morbidity, mortality, and other adverse outcomes. • Update response and recovery plans to include populations at risk. • Enlist other governmental and non-governmental programs that can be leveraged to provide social services and ensure that patients with COVID-19 virus (or at risk of exposure) receive proper information to connect them to available social services. • Leverage social services and behavioral health within the community. • Conduct rapid assessment (e.g., focus groups) of concerns and needs of the community related to prevention of COVID-19. • Identify gaps and implement strategies that encourage risk-reduction behaviors.
<p>Domain 2: Jurisdictional Recovery</p>	<p>Jurisdictional Recovery</p>	<p>Examples of allowable activities:</p> <ul style="list-style-type: none"> • Recovery efforts to restore to pre-event functioning. • Conduct a Hotwash/After Action Review and develop an improvement plan.
<p>Domain 3: Information Management</p>	<p>Information Sharing</p>	<p>Examples of allowable activities:</p> <ul style="list-style-type: none"> • Ensure information sharing among public health staff, healthcare personnel, airport entry screening personnel, EMS providers, and the public • Develop, coordinate, and disseminate information, alerts, warnings, and notifications regarding risks and self-protective measures to the public, particularly with at-risk and vulnerable populations, and incident management responders • Develop new systems or utilize existing systems to rapidly report public health data



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		<ul style="list-style-type: none"> • Develop community messages that are accurate, timely and reach at risk populations
	<p>Emergency Public Information and Warning and Risk Communication</p>	<p>Examples of allowable activities:</p> <ul style="list-style-type: none"> • Ensure redundant platforms are in place for pushing out messages to the public and the healthcare sector regarding risks to the public, risk of transmission, and protective measures • Work with health communicators and educators on risk communications efforts designed to prevent the spread of COVID-19 virus • Update scripts for jurisdictional call centers with specific COVID-19 messaging (alerts, warnings, and notifications). • Evaluate COVID-19 messaging and other communication materials and, based on feedback from target audiences, revise messages and materials as needed • Conduct rapid assessment (e.g., focus groups) of existing messaging and communications activities (e.g., web-based, social media) related to prevention of COVID-19 • Monitor local news stories and social media postings to determine if information is accurate, identify messaging gaps, and make adjustments to communications as needed • Contract with local vendors for translation (as necessary), for printing, signage, audiovisual/public service announcement development and dissemination • Identify gaps and develop culturally appropriate risk messages for at-risk populations including messages that focus on risk-reduction behaviors • Develop a COVID-19-specific media relations strategy, including identification of key spokespersons and an approach for regular media outreach • Coordinate communication messages, products, and programs with key partners and stakeholders to harmonize response messaging.



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		<ul style="list-style-type: none"> Clearly communicate steps that health care providers should take if they suspect a patient has COVID-19 virus infection (e.g., diagnostic testing, clinical guidance)
Domain 4: Countermeasures and Mitigation	Nonpharmaceutical Interventions	<p>Examples of allowable activities:</p> <ul style="list-style-type: none"> Develop plans and triggers for the implementation of community interventions, including: <ul style="list-style-type: none"> Activating emergency operations plans for schools, higher education, and mass gatherings; Ensuring that community, faith-based, and business organizations are prepared to support interventions to prevent spread; and Integrating interventions related to social services providers, criminal justice systems, homeless persons, and other vulnerable populations and at-risk populations. Anticipate disruption caused by community spread and interventions to prevent further spread: <ul style="list-style-type: none"> Planning for school dismissal including continuity of education and other school-based services (e.g., meals); Ensuring systems are active to provide guidance on closure of businesses, government, and social services; Ensuring systems are in place to monitor social disruption (e.g., school closures); Ensuring that services (e.g., housing, transportation, food) are in place for community members impacted by social distancing interventions.
	Quarantine and Isolation Support	<p>Examples of allowable activities:</p> <ul style="list-style-type: none"> Provide lodging and wrap-around services, including food and beverage, cleaning, waste management, maintenance, repairs at quarantine/isolation sites, and clinical care costs for individuals while



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		<p>under state or federal quarantine and isolation orders that are not eligible to be paid for by another source.</p> <ul style="list-style-type: none"> • Funds may be used to develop training and educational materials for local health departments and judicial officials. • Identify and secure safe housing for persons subject to restricted movement and other public health orders. • Develop and implement behavioral health strategies to support affected populations. • Monitoring of travelers arriving from other countries and providing for quarantine of nonresidents; • Transporting ill or exposed persons; and • Providing security services, masks, thermometers, telephones, and other supplies for quarantined or isolated travelers.
	Distribution and Use of Medical Material	<p>Examples of allowable activities:</p> <ul style="list-style-type: none"> • Ensure jurisdictional capacity for a mass vaccination campaign once vaccine becomes available, including: <ul style="list-style-type: none"> ○ Enhancement of immunization information systems ○ Maintain ability for vaccine-specific cold chain management ○ Activation of mass vaccination clinics for emergency response ○ Assess and track vaccination coverage ○ Rapidly identify high-risk persons requiring vaccine ○ Plan to prioritize limited MCM based on guidance from CDC and the Department of Health and Human Services (HHS) • Ensure jurisdictional capacity for distribution of MCM and supplies.
Domain 5: Surge Management	Surge Staffing	<p>Examples of allowable activities:</p> <ul style="list-style-type: none"> • Activate mechanisms for surging public health responder staff. • Activate volunteer organizations including but not limited to Medical Reserve Corps.



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	<p>Public Health Coordination with Healthcare Systems</p>	<p>Examples of allowable activities:</p> <ul style="list-style-type: none">• In partnership with the Wisconsin Department of Health Services, regional healthcare emergency readiness coalitions (HERCs), and other partners, identify/develop triggers for enacting crisis/contingency standards of care.• Coordinate with regional healthcare emergency readiness coalitions, health care organizations, emergency management, and other relevant partners and stakeholders to assess the public health and medical surge needs of the community.• Prepare for increased demands for services, expansions of public health functions, increases in administrative management requirements, and other emergency response surge needs.• Train hospitals, long term care facilities and other high-risk facilities on infection prevention and control.• Actively monitor healthcare system capacity and develop mitigation strategies to preserve healthcare system resources.• Execute authorities for responding to healthcare system surge and implement activities to mitigate demands on the healthcare system. Plan to activate crisis/contingency standards of care.
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	<p>Infection Control</p>	<p>Examples of allowable activities:</p> <ul style="list-style-type: none"> • Follow updated State and/or CDC guidance re: infection control and prevention and personal protective equipment. • Engage with healthcare providers and healthcare coalitions to address issues related to infection prevention measures, such as: <ul style="list-style-type: none"> ○ Changes in hospital/healthcare facility visitation policies; ○ Social distancing; and, ○ Infection control practices in hospitals and long-term care facilities, such as: <ul style="list-style-type: none"> ○ PPE use, ○ Hand hygiene, ○ Source control, and ○ Isolation of patients.
<p>Domain 6: Biosurveillance</p>	<p>Public Health Surveillance and Real-time Reporting</p>	<p>Examples of allowable activities:</p> <ul style="list-style-type: none"> • Conduct surveillance and case identification (including, but not limited to, public health epidemiological investigation activities such as contact follow-up). • Assess risk of travelers and other persons with potential COVID-19 exposures. • Enhance surveillance systems to provide case-based and aggregate epidemiological data. • Enhance existing syndromic surveillance for respiratory illness such as influenza-like illness (ILI) or acute respiratory illness (ARI) by expanding data, inputs, and sites. • Enhance systems to identify and monitor the outcomes of severe disease outcomes, including among vulnerable populations. • Enhance systems to track outcomes of pregnancies affected by COVID-19.



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	<p>Public Health Laboratory Testing Equipment Supplies, and Shipping</p>	<ul style="list-style-type: none">• Develop models for anticipating disease progression within the community. <p>Examples of allowable activities:</p> <ul style="list-style-type: none">• Assess commercial and public health capacity for lab testing.• Develop a list of available testing sites and criteria for testing and disseminate to clinicians and the public.• Appropriately collect and handle hospital and other clinical laboratory specimens that require testing and shipping to LRN or CDC laboratories designated for testing.• Rapidly report test results between the laboratory, the public health department, healthcare facilities, and CDC to support public health investigations.• Test a sample of outpatients with ILI or ARI for COVID-19 and other respiratory viruses and complete the following:<ul style="list-style-type: none">○ Report weekly percent positive COVID-19 outpatient visits by age group.○ Determine the rate of ILI/ARI outpatient visits and the rate of COVID-10 confirmed ILI patients. <p>This allowable activity is similar to "Sentinel COVID-19 Surveillance, March 2020 and ILINet Enhancements in 2019. It may include, but is not limited to the following:</p> <ul style="list-style-type: none">○ Conduct testing at public health laboratories.○ Describe modification of protocols and validation of specimen type other than NP/OP swabs, including validation of different swab types and self-swabbing for COVID-19.
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	COVID-19	<ul style="list-style-type: none">○ Collaborate with Emerging Infection Program and Influenza Hospitalization Surveillance Network to modify existing FluSurv-NET program for COVID-19.○ Enhance laboratory surge capacity plans.○ Determine maximum lab test capacity and establish prioritization criteria and contingency plans for testing if maximum capacity is reached.○ Work with laboratory partners to ensure labs receive updated guidance on appropriate testing algorithms and sample types as additional information is acquired.○ Ensure clear guidance is communicated to clinical labs and physicians on how to obtain appropriate lab testing.○ Provide testing for impacted individuals.
	Data Management	Examples of allowable activities: <ul style="list-style-type: none">○ Ensure data management systems are in place and meet the needs of the jurisdiction.

Wisconsin Tobacco Prevention and Control Program (TCP)P

FACT + Wisconsin Wins

FACT Group Name: Volition Franklin

Contract Type.	CARS
Profile ID	CI 181010/WI WINS 181004
Agency Name.	City of Franklin Health Department
Program.	Community Int/WI WINS

Agreement Term Period	July 1, 2021 to June 30, 2022
Agency/Supplier Number.	472787
Contract/PO Number:	Click here to enter text
Agreement Amount:	\$3,500/\$900

Fiscal Reporting. CARS reports should be submitted on a monthly basis via email to CARS, copying the TCP Contract Administrator. Invoices for Purchase Orders should be submitted on a monthly basis via email to Martha Pawlicki (martha.pawlicki@wisconsin.gov), copying the TCP Contract Administrator. Fiscal budget monitoring will be discussed during contract administration meetings.

Reporting: Quarterly reporting is due within 15 days of the end of each calendar quarter using the TCP online Activity Tracker and Wisconsin Wins Tracker. Related materials may be attached to submitted reports.

Health Equity: A majority of activities should focus on identifying and eliminating tobacco related disparities in order to achieve health equity.

FACT
<p>1. Strategically recruit 15 new members to join your identified FACT group</p> <ul style="list-style-type: none"> - Members must be currently enrolled in grades 7-12 Members must be able to regularly attend FACT group meetings FACT groups must be inclusive of youth regardless of race, gender identity or expression, sexual orientation, or disability
<p>2. Hold a minimum of 9 FACT action-based meetings</p> <p>All meetings need to have an action(s) that leads to an outcome. Examples of outcomes include member education, FACTivism planning/implementation, skill based trainings, or submitting earned media during meeting.</p> <ul style="list-style-type: none"> o A majority of outcomes must highlight disparities and health equity
<p>3. Conduct 9 FACTivisms involving a minimum of 3 youth per FACTivism throughout the contract period</p> <p>FACTivisms must engage FACT members and aim to reach non-FACT members (in grades 7-12). FACTivism supplies provided by FACT must be used. Additional FACTivisms may also be conducted.</p> <ul style="list-style-type: none"> o FACT applauds originality and understands its members create unique FACTivisms on a regular basis. To make sure original FACTivisms will qualify toward this objective, contact FACT staff for prior approval and technical assistance. - A minimum of 4 FACTivisms must include a health equity message.
<p>4. Create opportunities for youth to report FACTivisms on FACTmovement.org within 30 days</p> <ul style="list-style-type: none"> - Support youth in reporting FACTivisms
<p>5. Engage FACT youth in 2 personal meetings</p> <p>A minimum of 1 personal meeting must be with a state leader. The second meeting can be with a state or local leader.</p> <ul style="list-style-type: none"> o Educate leaders on tobacco prevention and control in collaboration with state partners o Youth members must be actively engaged in the implementation of the meetings o Youth personal meetings must be separate from adult coalition personal meetings
<p>6. Engage FACT youth in 2 coalition activities</p> <p>Youth members should be actively engaged in a coalition sponsored activity. Examples include participation in coalition meetings, community events, etc.</p>
<p>7. Assist youth in conducting 5 media outreach attempts or 3 garnered media</p> <ul style="list-style-type: none"> - If 3 media are garnered before 5 attempts have been made, the activity can be considered complete. Acceptable media outlets include local and online newspapers and broadcast media (e.g., tv, radio). Youth must be actively engaged in conducting media outreach attempts (writing press release/LTE, submitting photo and caption, contacting media to attend FACTivism/event, providing interviews, etc.). - A maximum of 2 media outreach attempts or 1 earned media hit can be through self-published online papers, community newsletters, school newspapers, etc. Social media outlets are not considered acceptable earned media. - Media must mention FACT and what it does/is (i.e., spread the truth about tobacco, Wisconsin's youth tobacco prevention program). - Tailor media to highlight health equity and local messages.

Wisconsin Wins

1. **Conduct media outreach and public outreach activities in each county/jurisdiction throughout the contract year per Addendum III using the WI Wins listing of acceptable outreach activities (see Addendum IV)**

- All Q1 outreach activities must be completed virtually
Activities not on this list must be approved by the Youth Access Program Coordinator prior to being implemented
- A variety of outreach activities must be conducted throughout the contract period rather than conducting the same activity multiple times

2. **Conduct compliance checks in Q2* - Q4 per Addendum III**

- A compliance check must use positive reinforcement (per guidance from SAMHSA/CSAP) designed to support retailers who refuse sales to underage youth and educate those who would sell to minors about the legal and health consequences of such sales
Twenty percent (20%) of the total number of compliance checks per county/jurisdiction must include checks in bars & grills, taverns, liquor stores, bowling alleys, resorts and golf courses. Remaining checks can include retail locations such as convenience stores, grocery stores, and gas stations

**The start of compliance checks may be delayed after COVID-19 risk assessment is completed at the end of Q1*

3. **Actively involve municipal or county level law enforcement agencies in collaborative efforts with all WI Wins tobacco compliance checks**

Contact law enforcement to establish scope of their involvement

Addendum III**SFY 22 Wisconsin Wins Allocations & Required Activities****-Allocation & Required Compliance Checks-**

COUNTY/JURISDICTION	SFY22 # OF CHECKS*	ALLOCATION
ADAMS	20	\$1,950
ASHLAND	16	\$1,575
BARRON	32	\$3,150
BAYFIELD	19	\$1,875
BROWN	91	\$9,075
BUFFALO	14	\$1,425
BURNETT	23	\$2,250
CALUMET	17	\$1,725
CHIPPEWA	44	\$4,350
CLARK	24	\$2,400
COLUMBIA	35	\$3,525
CRAWFORD	19	\$1,875
DANE	191	\$19,050
DODGE	45	\$4,500
DOOR	26	\$2,625
DOUGLAS	40	\$3,975
DUNN	23	\$2,250
EAU CLAIRE	44	\$4,350
FLORENCE	8	\$825
FOND DU LAC	46	\$4,575
FOREST	10	\$975
GRANT	35	\$3,525
GREEN	20	\$1,950
GREEN LAKE	14	\$1,425
IOWA	15	\$1,500
IRON	14	\$1,350
JACKSON	21	\$2,100
JEFFERSON	38	\$3,825
JUNEAU	24	\$2,400
KENOSHA	74	\$7,425
KEWAUNEE	13	\$1,275
LA CROSSE	47	\$4,725
LAFAYETTE	13	\$1,275
LANGLADE	23	\$2,250
LINCOLN	21	\$2,100
MANITOWOC	40	\$3,975

MARATHON	58	\$5,775
MARINETTE	41	\$4,125
MARQUETTE	14	\$1,350
MILWAUKEE - CITY	120	\$35,625
MILWAUKEE - FRANKLIN	9	\$900
MILWAUKEE - SUBURBAN	356	\$12,000
MONROE	25	\$2,475
OCONTO	24	\$2,400
ONEIDA	33	\$3,300
OUTAGAMIE	68	\$6,825
OZAUKEE	26	\$2,625
PEPIN	7	\$675
PIERCE	26	\$2,625
POLK	44	\$4,425
PORTAGE	36	\$3,600
PRICE	13	\$1,275
RACINE	104	\$10,425
RICHLAND	8	\$825
ROCK	72	\$7,200
RUSK	15	\$1,500
SAUK	43	\$4,275
SAWYER	23	\$2,325
SHAWANO	28	\$2,775
SHEBOYGAN	63	\$6,300
ST. CROIX	56	\$5,550
TAYLOR	18	\$1,800
TREMPEALEAU	25	\$2,475
VERNON	16	\$1,575
VILAS	26	\$2,625
WALWORTH	56	\$5,625
WASHBURN	17	\$1,725
WASHINGTON	50	\$5,025
WAUKESHA	125	\$12,525
WAUPACA	38	\$3,750
WAUSHARA	20	\$2,025
WINNEBAGO	72	\$7,200
WOOD	38	\$3,825

**Compliance checks tentatively starting in Q2*

Addendum III

SFY 22 Wisconsin Wins Required Activities & Allocations (continued)

The number of outreach activities for each county/jurisdiction is based on the number of compliance checks allocated in SFY22. See previous page for color code and allocations. Given that each county/jurisdiction has different needs, agencies have the ability to negotiate the number of activities within each category.

-Required Outreach Activities-

QUARTER 1

ACTIVITY CATEGORIES	(Q 1) NUMBER OF REQUIRED OUTREACH ACTIVITIES						
General Public Outreach	1	2	3	3	4	4	5
General Media Outreach	1	1	1	2	2	3	3
Local Law Enforcement Meeting	1	1	1	1	1	1	1
TOTAL ACTIVITIES PER COUNTY/JURISDICTION	3	4	5	6	7	8	9

QUARTERS 2-4

ACTIVITY CATEGORIES	(Q 2-4) NUMBER OF REQUIRED OUTREACH ACTIVITIES *						
General Public Outreach	3	3	3	3	3	3	3
General Media Outreach	3	3	3	3	3	3	3
TOTAL ACTIVITIES PER COUNTY/JURISDICTION *	6	6	6	6	6	6	6

* Dependant on safety assessment done at the end of Q1

Safety related to COVID-19 will be assessed at the end of Q1 to determine if compliance checks may resume. If conditions are still not safe to conduct compliance checks, required outreach activities will be adjusted accordingly.

Addendum IV

Wisconsin Wins Outreach Activities

One of the goals of Wisconsin Wins outreach is to be a resource for retailers in Wisconsin. The work we do to achieve this goal provides many opportunities to integrate health equity into WI Wins activities. Examples of these opportunities include providing education to community members on non-punitive policies, building authentic and sustainable relationships with retailers and clerks, and developing resources that are available in multiple languages. Completing activities with an equitable approach can result in collaborative approaches that support our mutual efforts of trying to be good partners in the community.

Below is a list of acceptable outreach activities. WI Wins, WITobaccoCheck.org and/or the federal tobacco 21 law should be a significant focus of all outreach activities. Although this list contains many ideas for outreach activities, it is not exhaustive. To assure an original outreach activity will qualify toward the required objective, please contact the Youth Access Program Coordinator.

All Q1 outreach activities must be conducted virtually, by email, phone or mail.

Media Outreach

- Participate in on-air and/or print interviews
- Send a press release to local daily, weekly, and/or monthly newspaper
- Share local story with newspaper, television, and/or radio
- Submit letter to the editor (LTE) to local newspaper
- Send WI Wins Public Service Announcement to television and/or radio stations
- Call-in to community talk radio shows and/or morning shows
- Submit a WI Wins update for local newsletters
 - Community
 - High school
 - Health department
 - Local coalitions (not including Tobacco-Free Coalition)
 - Neighborhood Watch
 - Places of worship
 - Chamber of Commerce

-Social Media-

- Submit social media post (1 may count toward the 4 required media outreach activities)
Examples of acceptable social media outreach include
 - Educating on federal tobacco 21 law
 - Using an ad template
 - Recognize/thank community partner, such as law enforcement (tag person/agency in Facebook post)
 - Recognize/thank retailer for not selling to youth (tag retailer in Facebook post)

-Paid Advertising-

- Submit paid ad template provided and approved by TPCP to print media
- Promote Tobacco 21 with a billboard or bus ad

Public Outreach

-Local leader Outreach-

- Local leaders may include, but are not limited to, municipal clerks, board of health, government officials, district/city attorney, chamber of commerce, legislators
- Arrange for virtual presentations/phone calls to/with civic leaders
 - Board of Health, county/city or town board, school board
 - District attorney, local government officials, legislators
 - Law enforcement agencies
- Educate local leaders about WI Wins activities and federal tobacco 21 law
- Share customizable WI Wins one-pager with local public leaders and legislators
- Send letters or emails to local leaders about retailers and clerks who succeed in making a difference in their community. Encourage them to call or send a note to the stores thanking the owners/clerks.

-Community Outreach-

- Arrange for virtual presentations with civic and community groups
- Educate general public on federal tobacco 21 law
- Participate in statewide Tobacco 21 media campaign
- Include cessation message with outreach on tobacco 21 (specific to 18-20 yr olds)

Addendum IV

Wisconsin Wins Outreach Activities Continued

-Retailer Education-

- Send direct mail to retailers
 - Must contain program information about WI Wins, WITobaccoCheck.org or the federal tobacco 21 law
 - Can include information about e-cigarettes and flavored products and the importance of checking IDs
- Conduct virtual trainings
- Send retailers Tobacco 21 window cling
- Promote WITobaccoCheck.org/Google translate
- Promote translated WI Wins resources
- Work with a local youth group to send thank you cards to local clerks and retailers who have complied with the law in the past

-Administrative Activities-

- Update retailer contact lists
- Add retailer email addresses to lists
- Survey retailers to assess needs

Law Enforcement Meeting

- Inform law enforcement of WI Wins activities and federal tobacco 21 law
- Discuss partnerships for educating retailers about federal tobacco 21 law
- Educate about non-punitive policies related to youth possession and sales

Messages and Tactics

- All WI Wins outreach should have a positive focus
- The goal is to prevent initiation of tobacco products among youth and young adults by preventing access
- Provide details of WI Wins activities and WITobaccoCheck.org
- Recognize retailers and clerks who are making a difference in their community by not selling tobacco
- Highlight a retailer who uses WITobaccoCheck with all their employees
- Educate retailers on the federal tobacco 21 law and the need to verify purchaser age by checking ID
- Share a youth's perspective on their involvement in compliance checks
- Discuss enforcement practices and retailer employee training with law enforcement
- Thank retailers and clerks for not selling
- Increase awareness of e-cigarettes and flavored products available in the community and the importance of existing youth access laws/WI Wins program
- Promote treatment options when educating about the federal tobacco 21 law
- Build partnerships with retailers and act as a resource for them

Resources

- [WI Wins Google Folder](#)
- [WI Wins Activity Library](#) – Log in to search approved outreach activities

Certificate Of Completion

Envelope Id CA704F1B8BE64D5287887C92B7A8A60F
Subject MULTI - FRANKLIN HD - 2021 DPH Consolidated Contract - 47708-2
Source Envelope
Document Pages 29 Signatures 1
Certificate Pages 5 Initials 0
AutoNav Enabled
Envelope Stamping Enabled
Time Zone (UTC-06 00) Central Time (US & Canada)

Status Sent

Envelope Originator
Collin Dott
1 West Wilson St
Madison, WI 53703
collin.dott@dhs.wisconsin.gov
IP Address 165.189.255.45

Record Tracking

Status Original
8/19/2021 1:26:09 PM
Security Appliance Status Connected
Storage Appliance Status Connected

Holder Collin Dott
collin.dott@dhs.wisconsin.gov
Pool StateLocal
Pool DHS

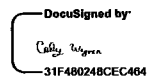
Location DocuSign

Location DocuSign

Signer Events

Cody Wagner
CodyW.Wagner@dhs.wisconsin.gov
Office of Legal Counsel
Wisconsin Department of Health Services
Security Level Email, Account Authentication (None)

Signature



Signature Adoption Uploaded Signature Image
Using IP Address 165.189.255.23

Timestamp

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Viewed 8/19/2021 4:20:56 PM
Signed 8/19/2021 4:27:20 PM

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Courtney Day
cday@franklinwi.gov
Director of Health & Human Services
Security Level Email, Account Authentication (None)

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Resent 9/2/2021 10:18:33 AM
Viewed 9/2/2021 11:12:57 AM

Electronic Record and Signature Disclosure:
Accepted 9/2/2021 11:12:57 AM
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Chuck Warzecha
Charles.Warzecha@dhs.wisconsin.gov
Security Level Email, Account Authentication (None)

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

In Person Signer Events

Signature

Timestamp

Editor Delivery Events

Status

Timestamp

Agent Delivery Events

Status

Timestamp

Intermediary Delivery Events

Status

Timestamp

Certified Delivery Events

Status

Timestamp

Carbon Copy Events

Status

Timestamp

Carbon Copy Events

CARS Contracts
DHSCARSContracts@dhs.wisconsin.gov
Wisconsin Department of Health Services
Security Level: Email, Account Authentication (None)

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Yvette A Smith
Yvette.Smith@dhs.wisconsin.gov
Security Level: Email, Account Authentication (None)

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

DPH Contracts
DHSDPHContracts@dhs.wisconsin.gov
DPH Contracts Shared Account
Wisconsin Department of Health Services
Security Level: Email, Account Authentication (None)

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Courtney Day
cday@franklinwi.gov
Director of Health & Human Services
Security Level: Email, Account Authentication (None)

Electronic Record and Signature Disclosure:
Accepted: 9/2/2021 11:12:57 AM
ID: 0bb14592-1b89-4d45-92ad-296d0b1af7a3

Status

COPIED

COPIED

COPIED

COPIED

Timestamp

Sent: 8/19/2021 1:31:08 PM

Sent: 8/19/2021 1:31:08 PM

Sent: 8/19/2021 1:31:09 PM

Sent: 8/19/2021 4:27:24 PM
Viewed: 8/23/2021 12:51:00 PM

Witness Events

Signature

Timestamp

Notary Events

Signature

Timestamp

Envelope Summary Events

Status

Timestamps

Envelope Sent

Hashed/Encrypted

8/19/2021 1:31:09 PM

Payment Events

Status

Timestamps

Electronic Record and Signature Disclosure

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At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

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If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

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If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

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Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact Wisconsin Department of Health Services:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: DHSContractCentral@dhs.wisconsin.gov

To advise Wisconsin Department of Health Services of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at DHSContractCentral@dhs.wisconsin.gov and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from Wisconsin Department of Health Services

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to DHSContractCentral@dhs.wisconsin.gov and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with Wisconsin Department of Health Services

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to DHSCContractCentral@dhs.wisconsin.gov and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

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The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

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To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify Wisconsin Department of Health Services as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by Wisconsin Department of Health Services during the course of your relationship with Wisconsin Department of Health Services.

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APPROVAL	REQUEST FOR COUNCIL ACTION	MTG. DATE 09/21/2021
Reports & Recommendations	A RESOLUTION TO SIGN AN INTERGOVERNMENTAL COOPERATION AGREEMENT WITH THE VILLAGE OF RAYMOND TO DEFINE MAINTENANCE RESPONSIBILITIES FOR W. SOUTH COUNTY LINE ROAD (8 MILE ROAD) BETWEEN S. 27TH STREET (STH 241) AND S. 124TH STREET (STH 45)	ITEM NO. G.7.

BACKGROUND

A recent Staff discussion on a citation and ownership along W. South County Line Road brought to light that Franklin has no formal agreement concerning maintenance responsibilities of borderline roads. The arrangement with the Village of Raymond is reportedly a “hand shake” agreement that predates all Staff involved. The municipalities have had a long-standing understanding that Franklin maintains (paves, maintains and plows) a three-mile segment of W. South County Line from S. 76th Street to S. 124th Street (west segment) and Raymond paves, maintains and plows a two-mile segment of 8 Mile Road from S. 27th Street to S. 60th Street (east segment).

ANALYSIS

Staff met with representatives with Raymond and discussed the situation. Considering, the development of the Corporate Park on the Franklin side near S. 27th Street, it seems logical that Franklin should take responsibility for maintenance and plowing on a road that will be significantly impacted by the Corporate Park traffic.

The enclosed Intergovernmental Cooperation Agreement was drafted after the intergovernmental staff discussion. Essentially:

- Franklin will assume maintenance for the borderline road from S. 27th Street to S. 60th Street- north leg.
- Raymond will maintain the remainder of the eastern portion of the borderline road between the north and south legs of S. 60th Street.
- There is no borderline road between S. 60th Street and S. 76th Street.
- Raymond will maintain the borderline road from S. 76th Street to S. 124th Street.

Note that ownership of borderline roads may not be modified per state statutes. Ownership may/ may not reflect maintenance responsibilities (note the enclosed flier on borderline roads). So, this agreement only deals with the maintenance (includes plowing) responsibilities.

This item was discussed at the September 14, 2021, Board of Public Works meeting. The Board supports this agreement but asked that Staff perform an inspection for a 1975 bridge that will transition from Raymond’s responsibilities to Franklin’s responsibilities. Enclosed is an inspection report that Raymond completed October 21, 2020 along with a Staff inspection performed on September 16, 2021. Both reports indicate no significant deficiencies that are anticipated to be addressed in the foreseeable future. The bridge railing is considered substandard and should be addressed during the next resurfacing project. Franklin will add this list to our inventory of bridges that need bi-annual inspections. To Staff’s knowledge, Raymond has never asked for Franklin to participate in bridge maintenance and rehabilitation efforts in the past, including a re-decking project in 2016. Note that there are no bridges on the western section.

One DPW complication for this swap is the efforts to redraw and coordinate plow routes.

The western section was repaved by Franklin about 5 years prior to the eastern section that was repaved by Raymond two years ago. However, Staff from both municipalities believe that all road pavement sections are in adequate and comparable conditions and won't need significant maintenance for a few decades.

Residents along both north and south sides will need to be advised to change their point of contact for ditching, driveway culverts, etc. This agreement directs Franklin to make the notification to adjoining property owners.

Raymond is expected to discuss this agreement at their Village Board meeting September 26, 2021.

Property owners should be notified that when they need culvert, ditch, or other right-of-way work needed, they will need to make contact to the other community than who they would have in the past.

The Franklin BOPW may have additional comments for consideration in the agreement.

RECOMMENDATION

Motion to adopt a Resolution to Sign an Intergovernmental Cooperation Agreement with Village of Raymond to define maintenance responsibilities for W. South County Line Road (8 Mile Road) between S. 27th Street (STH 241) and S. 124th Street (STH 45).

Engineering Dept. GEM

STATE OF WISCONSIN : CITY OF FRANKLIN : MILWAUKEE COUNTY

RESOLUTION NO. 2021- _____

RESOLUTION TO SIGN AN
INTERGOVERNMENTAL COOPERATION AGREEMENT WITH
VILLAGE OF RAYMOND TO DEFINE MAINTENANCE RESPONSIBILITIES FOR
W. SOUTH COUNTY LINE ROAD (8 MILE ROAD) BETWEEN
S. 27TH STREET (STH 241) AND S. 124TH STREET (STH 45)

Whereas, there is a borderline road between the City of Franklin and the Village of Raymond commonly know as “W. South County Line Road” in Milwaukee County and “W. 8 Mile Road” in Racine County; and

WHEREAS, Wisconsin Department of Transportation will not allow transfer of ownership of borderline roads between municipalities, regardless of the maintenance agreements; and

WHEREAS, the City of Franklin and Village of Raymond have historically maintained a borderline road without a formal agreement; and

WHEREAS, development of a Corporate Park inside the corporate limits of Franklin has the potential to place an undue hardship on Raymond Department of Public Works and Raymond annual budgets; and

WHEREAS, the City of Franklin is willing to maintain roadway, bridge, ditches, culverts, and associated right-of-way for the borderline road from S. 27th Street (STH 241) State right-of-way, westerly to, and including the intersection, of the north leg of S. 60th Street serving Franklin traffic; and

WHEREAS, the Village of Raymond is willing to maintain roadway, ditches, culverts, and associated right-of-way for the borderline road from the north leg of S. 60th Street, not including the intersection, westerly to, and including the turn of the south leg of S. 60th Street serving Raymond traffic; and

WHEREAS, the Village of Raymond is willing to maintain roadway, ditches, culverts, and associated right-of-way for the borderline road from the limits of S. 76th Street (CTH U) Milwaukee County and Racine County right-of-ways, westerly to the State right-of-way of S. 124th Street (STH 45); and

WHEREAS, an Intergovernmental Cooperation Agreement sets forth the understanding of both parties for maintenance responsibilities.

WHEREAS, an Intergovernmental Cooperation Agreement sets forth applicable jurisdictions for property owners for work or permits within the right-of-way for the borderline road.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Common Council of the City of Franklin, that the Mayor and City Clerk are authorized to execute an Intergovernmental Cooperation Agreement with the Village of Raymond concerning maintenance responsibilities for W. South County Line Road (8 Mile Road) between S. 27th Street (STH 241) and S. 124th Street (STH 45).

BE IT FURTHER RESOLVED that the City Clerk is directed to send the signed agreement to the Village Manager of the Village of Raymond.

INTRODUCED at a regular meeting of the Common Council of the City of Franklin this _____ day of _____, 2021.

PASSED AND ADOPTED by the Common Council of the City of Franklin on the _____ day of _____, 2021.

APPROVED:

Stephen R. Olson, Mayor

ATTEST:

Sandra L. Wesolowski, City Clerk

AYES _____

NOES _____

ABSENT _____

INTERGOVERNMENTAL COOPERATION AGREEMENT

This AGREEMENT made and entered into this _____ day _____ of 2021 by and between the VILLAGE OF RAYMOND, 2255 76th Street, Franksville, WI 53126 (RAYMOND) and the CITY OF FRANKLIN, 9229 West Loomis Road, Franklin, WI 53132 (FRANKLIN), municipal corporations organized and existing under and by virtue of the laws of the constitution and laws of the State of Wisconsin (collectively, the "PARTIES"):

WITNESSETH:

WHEREAS, RAYMOND and FRANKLIN share a municipal and county border commonly known as "W. South County Line Road" in Milwaukee County and "W. 8 Mile Road" in Racine County; and

WHEREAS, the referenced road with dual names (BORDERLINE ROAD) is in two sections. The east section of BORDERLINE ROAD (EAST) extends from S. 27th Street (STH 241) to S. 60th Street and the west section of BORDERLINE ROAD (WEST) extends from S. 76th Street (Milwaukee County CTH U, and Racine County CTH U) to S. 124th Street (STH 45). There is no BORDERLINE ROAD constructed between S. 60th Street and S. 76th Street; and

WHEREAS, historically RAYMOND has maintained and plowed the EAST and FRANKLIN has maintained and plowed the WEST; and

WHEREAS, approximately 1,700 feet portion of the EAST connection to S. 27th Street was historically relocated from the border of the PARTIES to completely within the FRANKLIN corporate limits; and

WHEREAS, FRANKLIN is developing a corporate business park along the EAST near S. 27th Street; and

WHEREAS, it makes sense for FRANKLIN and RAYMOND to swap maintenance and plowing responsibilities so that FRANKLIN is responsible for the EAST and RAYMOND is responsible for the WEST; and

WHEREAS, The State of Wisconsin will continue to allocate ownership for borderline roads one-half to each community per Wisconsin State Statute 86.302(1).

WHEREAS, the purpose of this AGREEMENT is to set forth the understanding of the PARTIES with respect to maintenance and plowing of the BORDERLINE ROAD:

NOW, THEREFORE, it is agreed by and between the PARTIES as follows:

1. FRANKLIN shall provide maintenance of the BORDERLINE ROAD from the limits of the S. 27th Street (STH 241) State right-of-way, westerly to, and including the intersection, of the north leg of S. 60th Street serving FRANKLIN traffic.
2. RAYMOND shall provide maintenance of the BORDERLINE ROAD from the north leg of S. 60th Street, not including the intersection, westerly to, and including the turn of the south leg of S. 60th Street serving RAYMOND traffic.
3. RAYMOND shall provide maintenance of the BORDERLINE ROAD from the limits of S. 76th Street (CTH U) Milwaukee County and Racine County right-of-ways, westerly to the State right-of-way of S. 124th Street (STH 45).
4. Maintenance of the respective sections for BORDERLINE ROAD shall include, but not limited to: snow plowing; pavement repair/replacement; shoulder cleaning/repair/replacement; repairing and replacing drainage ditches, culverts, and other storm sewer systems associated with the roadway and connecting driveways; mowing and brush control in the right-of-way; bridge inspections, ownership (per state bridge inventory listings), and repair/replacement; signage placement/replacement; and paint striping.
5. All those constructing or working in the right-of-way of the BORDERLINE ROAD shall abide by ordinances, permits, and other regulatory rules of the PARTY providing maintenance for the respective section of the BORDERLINE ROAD.
6. All respective sections of BORDERLINE ROAD shall be inclusive of both sides of the roadway and right-of-way, regardless of which side of the municipal and county border a specific location may physically lie.
7. The PARTIES have each had the opportunity to inspect the current condition of BORDERLINE ROAD and no warranties are implied or expressed regarding the seen or unforeseen conditions of the EAST and WEST portions of BORDERLINE ROAD.
8. Per Wisconsin State Statute Statute 86.302(1), ownership of the BORDERLINE ROAD will remain unchanged with regards to this maintenance AGREEMENT.

9. No monetary compensation is provided for swapping maintenance responsibilities as described herein.
10. FRANKLIN will send a letter to all property owners adjoining the BORDERLINE ROAD regarding the change of maintenance responsibilities.
11. Maintenance responsibilities will commence upon execution of this agreement by the PARTIES.
12. This AGREEMENT has no end date and may only be modified or superseded by a future agreement.
12. This document may be signed in counterparts all of which, when taken together, shall constitute one AGREEMENT
13. This AGREEMENT shall be effective only upon approval of the respective governing bodies of the FRANKLIN and RAYMOND.

IN WITNESS WHEREOF, the PARTIES have executed and delivered this AGREEMENT under corporate seal as of the date and year first above written.

CITY OF FRANKLIN

VILLAGE OF RAYMOND

By: _____
Steve Olson, Mayor

By: _____
Kari Morgan, Village President

By: _____
Sandra L. Wesolowski, City Clerk

By: _____
Linda M. Terry, Village Clerk

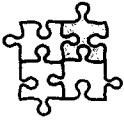
Approved as to Form:

Approved as to Form:

Jesse A. Wesolowski, City Attorney

H. Stanley Riffle, Village Attorney

Understanding Borderline Roads



Borderline roads are defined as roads that form a border between two or more municipalities or counties.

HOW BORDERLINE ROADS ARE DEFINED:

- **General Transportation Aids:** You receive General Transportation Aids for one-half of the mileage of roads on borderlines.
- **50/50 Mileage Split:** One-half of the mileage of roads on borderlines shall be considered as lying in each municipality or county (Statute 86.302(1)).

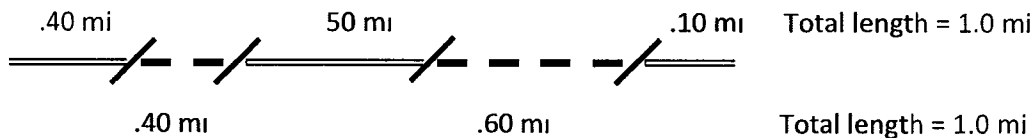
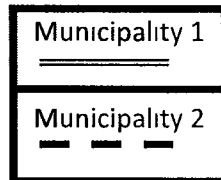
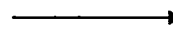
HOW BORDERLINE ROADS ARE NOT DEFINED:

- **Maintenance:** The borderline road sections listed on your CVT map *may or may not* correspond to the actual physical locations that you “take care of.”
- **Ownership:** The actual physical locations of the borderline road sections listed on your CVT Map DO NOT necessarily reflect *ownership*.

Example

Borderline road sections weave in and out between municipalities. These sections may vary in length and location, but the 50/50 mileage split between municipalities is maintained.

N John St



NOTE: Only WisDOT can change Borderline Road sections. A document is available upon request to make section location updates. All municipalities involved must sign it. Overall mileage cannot be changed. If you receive 0.50 miles on a border road, you must still have 0.50 miles after the update. You may not swap one road for another. If you receive 0.50 miles for 1st Street and 0.50 miles for 2nd Street you may not receive one mile for 1st St and no mileage for 2nd Street. To request borderline road location change documents please call **608-266-2865** and leave a message.



City of Franklin
Engineering Department

MEMORANDUM: FROM ENGINEERING

DATE: September 17, 2021
TO: Common Council
FROM: City of Franklin Engineering Department
SUBJECT: Bridge P-51-0501 (W County Line Road over the Root River)

Based on the Bridge Inspection Report completed on August 28, 2020 (attached), by the Certified Bridge Inspector, Aaron B Palmer (9508), and with our visual inspection, Staff concurs that the bridge is of good quality and is structurally sound with no significant deficiencies that are anticipated to be addressed in the foreseeable future

Staff inspection on September 16, 2021 by
Ronnie Asuncion (2531), Certified Bridge Inspector, Milwaukee County, City of Franklin
Tyler Beinlich, P E , Assistant City Engineer



Inspection Report for

P-51-501

8 MILE RD over ROOT RIVER

Oct 20, 2020



Type	Prior	Team Leader	Frequency (mos)	Performed
Routine	10-11-18	Masiarchin, Erich (9646)	24	X
Interim	05-01-03	Bucket, Ross (2002)	0	
SIA Review	10-20-16	Palmer, Aaron B (9508)	48	X

Latitude	42°50'36.96"N	Owner	TOWN
Longitude	87°58'33.41"W	Maintainer	TOWN

Team members

Time Log	Hours	Minutes	
	0	45	
Weather	Temperature (f)	Condition	
	46	Overcast	

Inspector	Name	Number	Signature	Signature Date
	Palmer, Aaron B	9508	<i>Aaron B Palmer</i> E-signed by Aaron Palmer (9508)(apalmer)	10 21 20

BRIDGE INSPECTION REPORT
Wisconsin Department of Transportation
DT2007 2003 s.84.17 Wis. Stats.

page 2

Identification & Location

Feature On 8 MILE RD	Section Town Range S02 T04N R21E	Structure Number P-51-501
Feature Under ROOT RIVER	County RACINE	
Location 1 1M W JCT USH 41	Municipality RAYMOND	Structure Name

Geometry

measurements in feet, except where noted

Approach Roadway Width 30	Bridge Roadway Width 30.0	Total Length 126.0
Approach Pavement Width. 22	Deck Width 32 0	Deck Area (sq ft) 4032

Traffic

Lanes	ADT	ADT year	Traffic Pattern
2	340	2015	TWO WAY TRAFFIC

Capacity

Load Rating

Inventory rating HS16	Overburden depth (in) 3 0	Last rating date 06-24-10	Controlling INTERIOR DECK GIRDER Prestress Stress Chk
Operating rating HS37	Deck surface material CONCRETE	Re-rate for capacity (Y/N)	Control location 0 5 SPAN 01, 30 5
Posting	Re-rate notes		

Hydraulic

Classification

Scour Critical Code(113) (8) STABLE-ABOVE TOP FOOTING	Q100 (ft ³ /sec) 0	
High water elevation (ft) 0 0	Velocity (ft/sec) 0 0	Sufficiency # 92.6

Span(s)

Span #	Material	Configuration	Depth (in)	Length (ft)	Main
1	PREST CONCRETE	DECK GIRDER	36	62 0	Y
2	PREST CONCRETE	DECK GIRDER	36	62.0	

Expansion joint(s)

Temperature: File New-46

Clearance

Item	File Measurement (ft)	File Date	New Measurement (ft)
Highway Min Vertical On Cardinal			
Horizontal On Cardinal			

Construction History

Year	Work Performed	FOS id
1975	NEW STRUCTURE	

Maintenance Items

Item	Priority	Recommended by	Status	Status change
Deck - Seal Surface Cracks	HIGH	Palmer, Aaron B (9508)	IDENTIFIED	10/21/20
epoxy seal deck cracks				

BRIDGE INSPECTION REPORT
Wisconsin Department of Transportation
DT2007 2003 s.84.17 Wis. Stats.

page 3

Structure No **P-51-501**

Elements

Chk	Element	Defect	Description	UOM	Total	Quantity in Condition State			
						1	2	3	4
X	12		Reinforced Concrete Deck-Coated Reinforcing New Deck (after 2016)	SF	4,032	3,772	260	0	0
		1080	Delamination - Spall - Patched Area None	SF		0	0	0	0
		1130	Cracking (RC) Transverse cracking with light efflorescence at both ends near abutments	SF		0	260	0	0
		8000	Wearing Surface (Bare)	SF	4,032	3,772	260	0	0
		3210	Debonding/Spall/Patched Area/Pothole None	SF		0	0	0	0
		3220	Crack (Wearing Surface) Diagonal and longitudinal cracks at ends. Transverse cracking over pier. Unsealed.	SF		0	260	0	0
		X	109		Prestressed Concrete Open Girder Good	LF	498	498	0
	1080	Delamination - Spall - Patched Area None.	LF		0	0	0	0	
X	210		Reinforced Concrete Pier Wall Good	LF	16	16	0	0	0
		1080	Delamination - Spall - Patched Area None	LF		0	0	0	0
		1130	Cracking (RC) None	LF		0	0	0	0
X	215		Reinforced Concrete Abutment Minor spall @ NW corner, diagonal crack & spall in SE corner with efflorescence The north 8' of the east abutment is undermined (up to 40 inches) and one steel pile is exposed (not evident in 2020)	LF	65	53	12	0	0
		1080	Delamination - Spall - Patched Area Prior spalls were repaired.	LF		0	0	0	0
		1130	Cracking (RC) Map cracking both ends of east abutment SE reflective cracking through repair	LF		0	12	0	0
X	234		Reinforced Concrete Cap Good	LF	32	32	0	0	0
		1130	Cracking (RC) None	LF		0	0	0	0
X	330		Metal Bridge Rail New rail with rehab prior to 2018 inspection.	LF	291	291	0	0	0
		1000	Corrosion None.	LF		291	0	0	0
		1900	Distortion None	LF		291	0	0	0

BRIDGE INSPECTION REPORT
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Structure No **P-51-501**

X	8400		Integral Wingwall Good	EA	4	4	0	0	0
		8902	Wall Movement None	EA			0	0	0
	8903	Wall Deterioration Vertical cracking in NW/SE.	EA			0	0	0	0

Assessments

Chk	Element	Defect	Description	UOM	Total	Quantity in Condition State			
						1	2	3	4
X	9001		Drainage - Ends of Structure	EA	2	2	0	0	0
X	9030		Signs - Object Markers Non-typical marker post at end of beamguard. Should be replaced with barrier sign.	EA	4	0	4	0	0
X	9045		Slope Protection- Riprap New in 2018	EA	2	2	0	0	0
X	9168		Concrete Diaphragm Good	EA	6	6	0	0	0
X	9323		Approach Roadway - Asphalt New in 2018.	EA	2	2	0	0	0

NBI Ratings

	File	New
Deck	8	8
Superstructure	8	8
Substructure	7	7
Culvert	N	N
Channel	8	8
Waterway	8	8

Structure Specific Notes

Inspection Specific Notes

Inspector Site-Specific Safety Considerations

Routine Specific Procedures

Special Requirements

Chk	Hours	Cost	Comments
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**Underwater Probe Form
P-51-501**

General Site Conditions - Scour

None

General Site Conditions - Embankment Erosion/Conditions

Substructure Notes

Chk	Unit	Max Water Depth(ft)	Mode	Notes
X	Cardinal		Dry	
X	Pier 1	2.7	Wade	
X	Non Cardinal		Dry	

Routine Item 1

Substandard object marker signs



p51-501_20_Rd1.jpg

Routine Item 2

Cracking at edges of spall repairs



p51-501_20_Rd2.jpg

Linked Element(s)
Reinforced Concrete Abutment

STRUCTURE INVENTORY AND APPRAISAL FIELD REVIEW FORM

P-51-501
8 MILE RD over ROOT RIVER

- (3) Municipality:
(16) Latitude(° ' "):
(17) Longitude(° ' "):

LOCATION	
RAYMOND	
42°50'36.96"N	
87°58'33.41"W	

- (28A) Lanes On:
(28B) Lanes Under:
(102) Traffic Pattern On:
(102) Traffic Pattern Under:
(19) Detour Length(mi):

TRAFFIC SERVICE	
2	
0	
-NO TRAFFIC -ONE WAY TRAFFIC <input checked="" type="checkbox"/> TWO WAY TRAFFIC	
<input checked="" type="checkbox"/> -NO TRAFFIC -ONE WAY TRAFFIC -TWO WAY TRAFFIC	
2	

- (49) Structure Length(ft):
(50) Sidewalk Width(ft):
(50) Curb Width(ft):
(52) Culvert Barrel Length(ft):
(34) Skew:

(51) Bridge Roadway Width(ft):
(52) Deck Width(ft):
Right Wingwall Length(ft):
Left Wingwall Length(ft):
(32) Approach Roadway Width(ft):

(47) Minimum Horizontal(ft):
(55) Minimum Right Lateral(ft):
(56) Minimum Left Lateral(ft):

GEOMETRY	
126 0	
Left: 0 0	Right: 0.0
Angle(°): 13	Direction: <input checked="" type="checkbox"/> RIGHT FORWARD -LEFT FORWARD
Cardinal	Non-Cardinal
30.0	30 0
32 0	32 0
30	0
Cardinal Under Clearance	Non-Cardinal Under Clearance

- (36A) Bridge Rail Adequacy:
(36B) Transition Adequacy:
(36C) Approach Guardrail Adequacy:
(36D) Guardrail Termination Adequacy:
Outer Rail:

RAILING APPRAISAL		
<input checked="" type="checkbox"/> -SUB-STANDARD -STANDARD -NOT APPLICABLE		
-SUB-STANDARD -STANDARD <input checked="" type="checkbox"/> -NOT APPLICABLE		
<input checked="" type="checkbox"/> -SUB-STANDARD -STANDARD -NOT APPLICABLE		
<input checked="" type="checkbox"/> -SUB-STANDARD -STANDARD -NOT APPLICABLE		
Left	Right	Type
		TYPE F (TWO SQUARE TUBES) STEEL(8)
		TYPE F (3 SQUARE TUBES) STEEL(65)
		TYPE F (4 SQUARE TUBES) STEEL(72)
		TYPE M-STEEL 3 SQUARE TUBES(93)
		SLOPED FACE PARAPET LF(91)
		SLOPED FACE PARAPET HF(92)
		VERTICAL FACE PARAPET TYPE A(74)
		TYPE W-THREE BEAM(79)
		TYPE H ON VERTICAL PARAPET(80)
		TIMBER(38)
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	OTHER(99) (Please specify)
		Left: FLEXIBLE BEAM STEEL(14)
		Right: FLEXIBLE BEAM STEEL(14)
	<input checked="" type="checkbox"/>	CONT GUARD RAIL
		NO APP GRDRL
		NO ATTACHMENT
		22 MM(7/8") BOLT (Please enter quantity)
		25 MM(1") BOLT (Please enter quantity)
		OTHER (Please specify)
		(01) ENERGY ABSORBING TERMINAL/EAT
		(02) TURN DOWN
<input checked="" type="checkbox"/>		(99) OTHER (Please specify)

Transition Type:

Approach Attachment Rail Note:
Guardrail Termination Type:

Guardrail Termination Note:

(72) Approach Alignment Appraisal:

ROADWAY ALIGNMENT APPRAISAL	
	3 Intolerable- Substantial speed reduction
	6 Fair- Minor speed reduction
<input checked="" type="checkbox"/>	8 Good- No speed reduction

APPROVAL <i>Sho</i>	REQUEST FOR COUNCIL ACTION	MEETING DATE <i>9/21/2021</i>
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REPORTS AND RECOMMENDATIONS	Request Common Council approval of the revised “Milwaukee County Equipment Sharing Agreement”	ITEM NUMBER G.8.
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In November of 2018, Council approved the “Agreement for Mutual Assistance” between all fire/EMS agencies within Milwaukee County. All other municipalities had signed on to the agreement in May of 2014. Franklin was not an original signatory as the City Attorney and City Administrator at the time had significant concerns over indemnity language in the agreement.

Despite these concerns, signing on to this agreement became necessary in order to participate in the more robust mutual aid system known as Milwaukee County “Shared Services”. Originally, Shared Services participants included only Milwaukee, West Allis, North Shore, Wauwatosa, Oak Creek, and St. Francis fire departments. Franklin joined in 2019, and the remaining four municipal fire departments in the county joined in 2021.

In March of 2020, the ICC voted to revise the original 2014 agreement, largely over the same concerns originally raised by Franklin, and to send the document to the three municipal insurance administrators of the participants (League of WI Municipalities, CVMIC, and City of Milwaukee) rather than 19 independent municipal attorneys for revision and approval. The revised agreement was passed by council in September of 2020.

The original 2014 agreement also contained language allowing for the sharing of equipment, up to and including ambulances and fire apparatus. It also allowed personnel from one department to drive apparatus (i.e., ambulance) of another department when emergency conditions dictate. This language was removed from the 2020 revision, as participation was viewed optional and not a requirement of Shared Services. The Milwaukee County Association of Fire Chiefs agreed to address the sharing agreement as a separate document, and to also have it reviewed, vetted, and approved by the three insurance providers. This has been accomplished and that document is attached.

It should be noted that FFD’s EZ-GO electric ambulance cart recently experienced mechanical failure during the Labor Day Fair, and Greenfield Fire Department was quick to respond to provide use of their Gator UTV. The potential to borrow a reserve apparatus following an accident or mechanical failure, or to “borrow” a driver from another department when additional personnel are required for care during transport of a critically ill patient is invaluable.

The ability to share major resources between departments, and to take common sense actions during critical emergencies is a benefit to all Milwaukee County residents in terms of both cost-saving and in maximizing the level of service provided on a regional basis. The fire chief strongly recommends approval.

COUNCIL ACTION REQUESTED

Motion to approve Fire Department participation in the “Milwaukee County Equipment Sharing Agreement”

**EQUIPMENT SHARING AGREEMENT BETWEEN
MILWAUKEE COUNTY FIRE DEPARTMENTS**

Pursuant to Wis. Stat. §§ 66.0301 and 66.03125, this Intergovernmental Cooperation Agreement (“Agreement”) is entered into as of the date signed by the respective parties, each a Wisconsin municipal corporation acting by and through its fire department, each with proper authorization to execute this Agreement (herein referred to collectively as “the Parties” or “the Departments” or singularly as “Party” or “Department”) for the sharing of fire and emergency medical services apparatus and equipment. Participating agencies should create a list of equipment eligible for sharing.

RECITALS:

The Parties are municipal corporations duly organized and validly existing under the laws of the State of Wisconsin with the power to carry on their business as it is now being conducted under the Constitution, the statutes of the State of Wisconsin, and their respective Municipal Codes.

The Parties are interested in occasionally sharing equipment to ensure efficient and effective operations.

The Parties desire to enter into an Agreement to establish procedures for sharing equipment and defining legal relationships and responsibilities;

NOW, THEREFORE, it is mutually agreed by and between the Parties as follows:

PURPOSE

The purpose of this Agreement is to create a system for the occasional sharing of motor vehicles, equipment, tools and machinery (collectively referred to in this agreement as “Equipment”) between the Parties for efficiency and effectiveness of operations.

The Parties agree to make available to each other vehicles, equipment, tools, machinery, and related items in the manner and pursuant to the terms and conditions provided in this agreement. A Party supplying Equipment shall be designated the “Provider.” A Party receiving Equipment shall be designated the “Borrower.”

TERM

The term of this Agreement shall be two (2) years from the date of execution. Upon mutual agreement of all Parties, this Agreement may be extended for three additional one-year periods.

This Agreement shall be in full force and in effect with the passage and approval of an authorizing ordinance or resolution by all participating member municipalities, in the manner provided by law, and upon the signing of this agreement by the Village President or City Mayor or authorized representative and the comptroller or clerk, as applicable.

EQUIPMENT USAGE

- a. Usage Scenarios. Instances in which Equipment owned by a party to this Agreement is operated by another party to this Agreement shall fall into two categories:
 1. Just In Time Operations: Non-pre-planned operation of equipment
 2. Short-Term Sharing: The Parties agree to permit Equipment to be used pursuant to this agreement for a time period not to exceed thirty (30) days. Equipment usage that exceeds that timeframe will be reassessed by the parties and requires execution of an additional agreement between the parties.
- b. Operator Qualifications. The Parties agree to permit Equipment to be used only by properly trained, properly licensed and supervised operators. All drivers shall be licensed and shall have a satisfactory driving record. All equipment operators shall be properly trained and qualified to operate the Equipment shared under this Agreement. In cases of Short-Term Lending, borrower shall make available to Provider upon request proof of training, licensing, and qualifications of operator prior to release of Equipment.
- c. Usage Requirements. Equipment shared under this Agreement shall be used by Borrower's employees only to conduct official business. Borrowers shall use and operate Equipment only for its intended purpose, in a careful manner and in compliance with all requirements for operation and of any governmental authority having jurisdiction, if applicable. Borrower shall not sublease or allow anyone other than Borrower's employees to use Equipment shared under this Agreement.

JUST IN TIME OPERATIONS

“Just In Time Operations” are those operations occurring at emergent responses where personnel from assisting agencies may be needed to operate other municipalities’ vehicles/apparatus. Early identification of needs is key to assessing and handling these situations, which includes the following considerations:

It is preferred that personnel from the Department owning the vehicle operate the vehicle/apparatus, and, if additional personnel are necessary for mitigating an emergency while the vehicle is being operated, those personnel be requested from a Department that does not own the vehicle/apparatus.

If all personnel from the Department owning the vehicle are needed to mitigate the emergency and a driver is needed to operate an apparatus/vehicle owned by another Department, the following should occur:

1. Officer in charge of apparatus/vehicle needing operation should communicate with the incident commander that assistance is needed in driving the apparatus/vehicle.
2. Incident Commander should identify a driver to assist.

3. The member selected to drive should review the “just in time” training document specific to the vehicle/apparatus.
4. Officer in charge should strongly consider directing the vehicle/apparatus be operated in a non-emergency status during “just in time” operation.
5. Wisconsin Statute pertaining to Emergency Vehicle Operations always applies.
6. The provisions of this agreement relating to negligence shall apply to the aiding Operator.

SHORT TERM SHARING

a. Borrower Responsible for Charges and Fees. Borrower is responsible for all fines and other liens that might be incurred against equipment shared under this Agreement, and shall hold the Provider harmless from and against any and all fines, assessments, fees, charges, expenses, penalties and forfeitures incurred in connection with the use of shared Equipment.

b. Fuel. Borrower shall be responsible for supplying all fuel used during the period it borrows the Equipment. Provider shall ensure that the fuel tank(s) are full when Borrower picks up the Equipment, and Borrower shall ensure that the fuel tank(s) are full when it returns the Equipment to Provider.

c. Charges for Equipment. Lender shall not charge Borrower for use of equipment unless there would be reimbursement from a third party.

d. Delivery/Pickup. Borrower shall be responsible for picking up and returning any Equipment shared under this Agreement, unless Provider and Borrower mutually agree to other arrangements. Equipment may generally be picked up and returned between standard business hours. However, it is understood that when dealing with the necessity of emergency equipment, requests may occur at hours outside of standard business hours.

e. Notification. Borrower shall contact Provider as well in advance as reasonably possible of each pick-up and delivery to confirm. The acceptance of any request is at the discretion and timing of the Provider.

f. Condition of Equipment. Provider shall ensure that any Equipment being shared is serviced consistent with recognized industry standards prior to Borrower’s pick-up.

g. Inspections. Providers sharing Equipment under this agreement certify that the Equipment is in good repair and ready for the intended use. Equipment shared under this Agreement shall be inspected by representatives of both Provider and Borrower at the time of delivery/pickup and again when returned. The inspections shall include an examination of the tires on the Equipment, which the Parties must agree are sound at the time Borrower picks up the Equipment, and which must have adequate tread depth to ensure safe and legal operation during the share period. The results of these inspections shall be documented on an Equipment Inspection Form and on a High Wear Item Inspection Form (if used by the provider or borrower). Digital photographs of the equipment should be taken at the time of pickup to ensure that any existing damage is documented appropriately.

h. Operations and Safety Manuals. Provider shall make a copy of all Equipment operation and safety manuals available to Borrower at the time of Equipment delivery.

i. Contact Person. Each Party agrees to appoint a person or persons to act as liaison(s) for each rental request and inspection and to otherwise facilitate the orderly and efficient distribution of equipment-sharing requests and related information. Contacts by agency are as indicated below:

A list of each Department's contact person shall be maintained by the Milwaukee County Association of Fire Chiefs or its designee.

j. Maintenance and Repair of Equipment. Borrower shall be responsible for performing all required maintenance during the share period, such as fluid level checks and daily pre-trip inspections.

k. Borrower shall be responsible for the following items during the share period:

1. Tire repair and replacement of any damaged tires that cannot be safely repaired;
2. Replacement of any damaged or worn-out tools such as cutting edges and bits;
3. Replacement of any windows or windshields that are cracked or damaged;
4. Minor repairs and adjustments required to keep the Equipment in safe operating condition during the share period, including but not limited to replacement of defective lighting or mirrors, adjustment of hinges or latches, adding fluids to correct levels, and adding air to tires. If it is observed that Equipment requires an excessive amount of minor repairs and adjustments as described above, Borrower is to promptly notify Provider of specific issue prior to utilizing Equipment.

Any repairs or replacements made by Borrower pursuant to the requirements of this agreement shall be performed by qualified personnel; specifically, persons or contractors employed by Borrower to maintain and repair Borrower's own fleet equipment.

Notwithstanding anything contained herein to the contrary, Provider shall be responsible for latent defects that may occur during the normal operation of Equipment by borrower.

l. Provider shall be responsible for the repair or replacement of Equipment when:

1. Equipment fails during its normal operation, and;
2. Equipment, is being used as intended by the manufacturer, and;

3. Equipment has received all manufacturer required maintenance during its use by the Borrower.
- m. Borrower shall reimburse Provider for the cost of repair or replacement of Equipment when:
1. Operating Equipment outside of its normal operation, or;
 2. Operating Equipment in a manner not intended by the manufacturer, or;
 3. Operating Equipment without performing required maintenance.
- n. Borrower shall not claim damages from the Provider in the form of monetary, lost efficiency or time or consequential damage as a result of equipment failure.
- o. Borrower Responsibility for Damage. Borrower shall be responsible for the cost of repairing all damage to equipment incurred during the share period that is not considered to be normal wear and tear necessitated by misuse or negligent operation and for the maintenance and/or replacement of high wear items identified in each Provider's Equipment Catalog and as noted on each Provider's Equipment Inspection Form.
1. Borrower shall notify Provider immediately if Provider's Equipment is involved in any accident during the share period.
 2. Provider shall be responsible for the cost of repairing all Equipment damage due to accidents caused by equipment defects.
 3. In cases of equipment damage resulting in a total loss, Borrower shall be responsible for covering the loss. Provider shall submit an invoice to Borrower, equal to eighty percent of the current retail market value of the Equipment prior to the damage as determined by an independent appraisal, for any Equipment determined to be a total loss.

In cases of Equipment damage resulting in a total loss caused by a third party where that party assumes responsibility, Borrower shall seek reimbursement from the third party's insurance carrier. If the reimbursement is greater than eighty percent of the retail market value prior to the damage, Borrower shall give the entire amount of the reimbursement to Provider.

Provider shall not be entitled to consequential damage for the loss of use of the equipment due to accidental damage.

WARRANTY

Provider is neither a manufacturer nor supplier of the Equipment and therefore makes no warranties, express or implied, including, without limitation, the condition of the equipment, its design, capacity, performance, construction, workmanship, or fitness for any particular use. All Equipment is shared on an "as-is" basis. Provider shall not be responsible or liable to Borrower for any loss, delay, or damage of any kind resulting from defects in or accidental breakage of Equipment shared under this agreement.

INSURANCE

During the term of this agreement, each Party will keep in force, at its own expense, insurance requirements as specified by the Parties. It is understood by the Parties that the City of Milwaukee is self-insured.

EMPLOYMENT STATUS & LIABILITY

Nothing in this Agreement shall alter the employment status of any employee providing services under this Agreement. Employees shall at all times continue to be subject to all standards of performance, disciplinary rules, and other terms and conditions imposed by their employer. No Party shall be responsible for the direct payment of any salaries, wages, compensation, or benefits of any employee of another Party to this Agreement. Any employee of any Party, while providing services under this Agreement, shall be covered by that Party for purposes of worker's compensation, unemployment insurance, benefits under Chapter 40 of the Wisconsin Statutes, and any civil liability.

For the purposes of third party claims or lawsuits, each Party shall be solely responsible for its own acts and those of its employees and officers under this Agreement. No Party shall be responsible or liable for consequential damages to another Party arising out of providing or using equipment, services, or labor under this Agreement.

NO WAIVER

The Parties acknowledge and affirm that they are governmental entities entitled to immunities pursuant to, among other provisions, common law and Wis. Stat. § 893.80, and agree that nothing contained in this Agreement is intended as a waiver of any defenses, immunities, or limitations to which they are entitled.

GOVERNING LAW

This Agreement shall be governed and construed in accordance with the laws of the State of Wisconsin.

TERMINATION

Any Party may terminate this Agreement for any reason by giving thirty (30) days' prior written notice to all other Parties. In the event of such termination, all costs incurred up to the date of termination shall be the responsibility of the User.

ENTIRE AGREEMENT & AMENDMENT

This Agreement represents a complete understanding of the Parties with respect to its subject matter and may not be amended except in writing. The Agreement may be executed in multiple counterparts or duplicate originals, each of which shall constitute and may be deemed as one and the same document.

The Municipality/Department signatory certifies that this Apparatus Sharing Agreement has been adopted and approved by ordinance, resolution, or other manner allowed by law, a copy of which is attached hereto.

Upon receipt of this local signatory, the Fire Chief shall provide this document to the Secretary/Treasurer of the Milwaukee County Association of Fire Chiefs to acknowledge and apprise all parties participating in this agreement.

Signatory

Date

<p>APPROVAL</p> <p><i>Slw</i></p>	<p>REQUEST FOR COUNCIL ACTION</p>	<p>MEETING DATE</p> <p><i>9/21/2021</i></p>
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<p>REPORTS AND RECOMMENDATIONS</p>	<p>Request Common Council Approval of an Agreement with QRS Group for the Construction Buildout of Additional Fire Inspection Department Workspace.</p>	<p>ITEM NUMBER</p> <p>G.9.</p>
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The Fire Department's 2021 budget contained an appropriation in the amount of \$20,000 to facilitate the buildout of an unfinished storage and furnace room into an approximately 12' x 12' workspace for a part-time Fire Inspection position.

Department staff solicited bids from multiple vendors, and two came out to assess the project. In the end, possibly due to the limited scale and profitability of the project, only one commercial construction contractor submitted an actual quote. The quote (attached) is well within the existing appropriation in the amount of \$16,930.

The Department is seeking Council Approval to sign the quote/construction agreement with QRS Group to move forward with the inspection office buildout project pending proper posting of notice per Wis. Stats.

COUNCIL ACTION REQUESTED

Request Common Council Approval of an Agreement with QRS Group for the Construction Buildout of Additional Fire Inspection Department Workspace.



2244 W. Bluemound Rd. Suite D
Waukesha, WI 53186
262-691-2895

PROPOSAL #21036 - Franklin Firehouse - May 14, 2021

Bob Manke
8901 W Drexel Ave.
Franklin WI 53132

office 414-425-1420
mobile 414-429-1733
rmanke@franklinwi.gov

We hereby submit specifications and estimates for:

1. Build walls to enclose furnace using steel studs. Walls to be built to bottom of steel joists.
2. Insulate interior of furnace room with mineral wool sound insulation.
3. Build chase to cover AC line.
4. Electrical work (\$2,000. allowance) - lighting, switches, outlets.
5. HVAC - Remove section of duct. Extend head duct to wall and add wall register. Add cold air register at bottom of wall.
6. Sprinkler (\$1,000. allowance) - Relocate sprinkler head into office.
7. Furnish and install new 5/8" drywall at office side of new walls; tape, and finish smooth.
8. Repair rest of walls.
9. Prime and paint all walls.
10. Furnish and install new:
 - A. grid and tile ceiling to match existing office
 - B. (1) steel frame and (1) solid core oak door
 - C. (1-1/2) pair of hinges
 - D. (1) AL50PDSAT626 Schlage commercial lock
 - E. weatherstripping, threshold, and sweep for door into furnace room
11. Paint new frame; stain and finish new door.
12. Remove existing vinyl base.
13. Furnish and install new:
 - A. vinyl plank flooring over existing tile (\$5. sq ft allowance on materials)
 - B. vinyl base
14. Clean up and dispose of debris.

Investment: \$16,930.00

Notes

- QRS to coordinate and obtain permits. Owners will pay costs as additional amount to final contract.
- Does not include any costs related to getting a survey, or to preparing materials / appearing before your community's Design Review Board, if required.
- Removal or relocation of hidden mechanicals in walls other than specified will be done at extra cost.
- Allowances for mechanicals - these are estimates, each trade would need to look at the project to come up with a firm quote.
- Sherwin Williams paint figured; ProMar 200 for walls, ProMar 400 for ceilings, and ProClassic for trim / woodwork.
- Homeowner is responsible for maintaining humidity levels of 30 - 50% in their home.
- Professional material selection / guidance is available at \$85./hr. Please contact us if you would like to take advantage of this service.
- Credit card payments are accepted for your convenience. Any payment processed by credit card will be charged a fee.
- The proposed work and relationship will be subject to and governed by a Remodeling Agreement to be executed by both parties. QRS is under no obligation to perform any work until that Remodeling Agreement is signed by all parties.

Owner's Initials

Date

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APPROVAL <i>Slw</i>	REQUEST FOR COUNCIL ACTION	MTG. DATE September 21, 2021
Reports & Recommendations	AWARD PLEASANT VIEW PARK IMPROVEMENTS TO POBLOCKI PAVING CORPORATION FOR \$680,379.00	ITEM NO. G.10.

BACKGROUND

On September 7, 2021, Common Council tabled a matter concerning the award of the Pleasant View Park Improvement Project. The item was sent to the Parks Commission for a recommendation. The Parks Commission discussed this issue on September 13, 2021.

The Parks Commission recommended to the Common Council that the Poblocki Paving bid be rejected and the project be rebid with opening to occur in January, 2022. Furthermore, the project be changed as follows:

Item / Alternate Bid

- Base Bid (~~Pickleball courts~~ **10-foot path connection to Pleasant View Reserve**)
- Alternate 1 (~~10-foot path connection to Pleasant View Reserve~~ **Pickleball courts**)
- Alternate 2 (Parking lot expansion)
- Alternate 3 (Sand volleyball court)
- Alternate 4 (Relocate path near pavilion)
- Alternate 5 (Trash enclosure/pad)
- Alternate 6 (Landscaping)

OPTIONS

- A. Reject all bids, revise the scope and rebid in January 2022 per Parks Commission Recommendation. Or
- B. Prepare a resolution to award bid to Poblocki Paving Corporation for Base Bid plus selected Alternates. Or
- C. Other direction to staff.

FISCAL NOTE

There are not sufficient funds to award this project. The 2021 budget anticipated \$300,000. Staff has placed \$420,000 in the proposed 2022 budget for consideration.

RECOMMENDATION

(OPTION A) Motion to reject all bids, and direct Staff to revise the scope for Pleasant View Park Improvements per Parks Commission’s recommendation and rebid in January 2022.

Engineering Department: GEM

APPROVAL	REQUEST FOR COUNCIL ACTION	MTG. DATE September 7, 2021
Reports & Recommendations	AWARD PLEASANT VIEW PARK IMPROVEMENTS TO POBLOCKI PAVING CORPORATION FOR \$680,379.00	ITEM NO.

BACKGROUND

Five bids for the Pleasant View Park Improvements were initially received on March 10, 2021. The low bid was \$424,527.00. Staff considered items that could be removed from the bid to a maximum allowable 15% reduction (\$360,850). Common Council discussed the March bid at the April 5, 2021, meeting and decided to reject all bids. Common Council also made a motion to "direct staff to rebid the Pleasant View Park project with trail, items needed for lawn, trash receptacles and logical additions by staff so that bids will be less than the budget."

DPW staff regraded some areas surrounding the pavilion to eliminate some needed storm sewer work. The project also removed some items (ie picnic tables, play equipment, etc) that have been funded with other methods. The remaining of the project unit price items were reconfigured into a base bid with alternates so that if prices for the total project remained high, alternates could be removed and awarded without exceeding a 15% deduction. The revised project was re-advertised and bids were received on August 11, 2021.

ANALYSIS

Only one bid was received on August 11, 2021. The lone bidder was Poblocki Paving Corp. A comparison of the first and second bids are as follows:

<u>Bidder</u>	<u>4/5/21 Bid</u>	<u>8/11/21 Bid</u>
Western Contractors	\$424,527.00	-
Payne & Dolan	\$431,670.72	-
The Wanasek Corp	\$490,553.00	-
Poblocki Paving	\$495,640.00	\$680,379.00
Super Western	\$550,156.00	-

The intent of the August 11, 2021, rebid was to award a base bid with alternates that may be easily removed. The current bid consists of the following.

<u>Item / Alternate Bid</u>	<u>Price</u>
Base Bid (Pickleball courts)	\$388,587
Alternate 1 (10-foot path connection to Pleasant View Reserve)	\$71,676
Alternate 2 (Parking lot expansion)	\$75,724
Alternate 3 (Sand volleyball court)	\$32,274
Alternate 4 (Relocate path near pavilion)	\$44,371
Alternate 5 (Trash enclosure/pad)	\$27,047
Alternate 6 (Landscaping)	\$40,700
Total Base + All Alternates	\$680,379

GRAEF has provided a recommendation of award with a spreadsheet showing unit prices for all bid items.

This project has an approved budget of \$300,000 that includes \$141,000 of park impact fees. There are not sufficient funds to award this project. As noted in April, the budget was set before the project scope was set.

Conversations with Poblocki indicated that the increase in materials and the aggressive schedule to complete the project in 2021 both played a significant part in the dramatic increase in bids.

Staff recommends to reject all bids and rebid the project in January. The substantive change would be allowing a more flexible schedule in 2022.

OPTIONS

- A. Reject all bids, revise the scope and rebid in January 2022. Or
- B. Prepare a resolution to award bid to Poblocki Paving Corporation for Base Bid plus selected Alternates Or
- C. Other direction to staff.

FISCAL NOTE

There are not sufficient funds to award this project. Finance may have some suggestions on where to identify additional resources.

RECOMMENDATION

(OPTION A) Motion to reject all bids, and direct Staff to revise the scope for Pleasant View Park Improvements and rebid in January 2022.

Engineering Department: GEM

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APPROVAL <i>Slw</i>	REQUEST FOR COUNCIL ACTION	MEETING DATE 9/21/2021
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REPORTS & RECOMMENDATIONS	Presentation of the Mayor's 2022 Recommended Budget	ITEM NUMBER G.11.
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The Mayor's 2022 Recommended Budget will be presented to the Common Council on September 21, 2021. The Director of Administration will present an overview of the budget and major budget initiatives. The presentation will primarily consist of a PowerPoint presentation on the budget and review of the budget timetable through Council consideration of the budget on November 16, 2021.

In accordance with Section 13-2, "Preparation of Budget" of the City of Franklin Municipal Code, the Mayor's 2022 Recommended Budget will be submitted to the Finance Committee for its review. The Finance Committee shall review the Recommended Budget and submit its recommended changes to the Common Council at their meeting of October 19, 2021. The Finance Committee will review the Mayor's Recommended Budget at the following planned meetings:

- Tuesday, September 28, 4 p.m. - Introduction of the 2022 Budget for all funds, revenues and expenditures, cost allocations, personnel head counts and additions.
- Thursday, September 30, 4 p.m. - Capital and Operating Budgets - Public Safety, Health, Recreation, and Planning.
- Thursday, October 7, 4 p.m. - Capital and Operating Budgets - Public Works, Solid Waste, Sanitary Sewer, Economic Development, and all General Government.
- Monday, October 11, 4 p.m. - TIDs, Debt Service, Self-Insurance Fund, Total Tax Levy and Tax Rates.

Following the presentation, the Alderpersons may determine or identify additional materials or information needed for the October 19, 2021 Common Council Meeting where the Council will discuss/decide regarding the Finance Committee's recommendations and initial changes to the budget.

A copy of the Mayor's 2022 Recommended Budget document will be provided at the September 21, 2021 Council meeting.

COUNCIL ACTION REQUESTED

Motion to forward the Mayor's 2022 Recommended Budget to the Finance Committee for its review and submission of its recommended changes to the Common Council at their meeting of October 19, 2021 and to further provide other direction to staff, as appropriate, relative to additional materials or information needed for the October 19, 2021 Common Council Meeting budget discussions.

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APPROVAL <i>Slw</i>	REQUEST FOR COUNCIL ACTION	MTG. DATE September 21, 2021
Reports & Recommendations	Trial Shredding Service	ITEM NO. G.12.

BACKGROUND

Alderman Barber received a request from a constituent for a “shredding day” so that residents may bring sensitive paper documents and have them securely shredded.

ANALYSIS

Staff contacted Johns Disposal, the City’s contractor for trash and recycling services, and learned that other communities include this service in their contract for 2-4 times per year and it is often a popular service. John’s currently does not have such shredding equipment and sub-contracts that service out. Staff then contacted a few of the shredding vendors and learned about the process and costs. Staff inquired about a “trial project” where the residents would be given ample notification and the equipment would be available at City Hall or the Library on a Saturday, and results would be evaluated if it should be included in a future Trash/Recycling contract.

Some vendors charge by weight of collected material, but mostly the charges are per hour or per day. Generally, the events are scheduled for a Saturday. Staff estimates that a trial project could be conducted for less than \$2,000.

If interested, Common Council should direct Staff on which month(s) should be targeted for an event and how best to advertise the event. The next newsletter is expected to be mailed around December 10, 2021.

There is adequate fund balance to try out an event. Staff can work within a \$2,000 budget to advertise and plan an event, then return to Common Council with a summary of the event. If successful, this may be included in future contracts for trash and recycling services.

This is not anticipated to require DPW staff time.

RECOMMENDATION

Direction at the will of the Common Council.

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<p>APPROVAL <i>Slw</i></p>	<p>REQUEST FOR COUNCIL ACTION</p>	<p>MEETING DATE September 21, 2021</p>
<p>REPORTS AND RECOMMENDATIONS</p>	<p>SURFACE TRANSPORTATION URBAN PROGRAM (STP) GRANT PROGRAM APPLICATIONS FOR W. PUETZ ROAD BETWEEN S. 27TH STREET AND S. 42ND STREET AND W. PUETZ ROAD BETWEEN S. 76TH STREET AND W. ST. MARTINS ROAD</p>	<p>ITEM NUMBER G.13.</p>

BACKGROUND

In 2019, Franklin made applications for funding two sections of W. Puetz Road in the Surface Transportation Urban Program (STP) grant program. The two sections were: S. 27th Street (STH 241) to S. 42nd Street; and S. 76th Street to St. Martins Road (STH 100). The intent was to make the east and west sections of a similar road cross section as seen in the middle section (S 42nd Street to S. 76th Street). For a consulting fee of \$13,480, The Concord Group prepared detailed estimates and prepared the applications for the two projects that the City submitted.

Both project requests were unsuccessful. Of the 26 projects that were submitted to the Milwaukee Metropolitan Planning Organization, only seven were funded. The highest rated Franklin project was the western section and it ranked 21st. An evaluation of the points indicated that the project scoring largely suffered because of the low volume of traffic and to a lesser extent the lack of pedestrian/bicycle accommodations. Another factor that did not help scoring was that there are relatively few accidents on these roads. Most other scoring deficiencies were a byproduct of those items.

Because of Staff's perceived unlikely possibility of obtaining STP funding for these Puetz Road projects, these projects were added to the long-term capital projects list that will be included in the 2022 budget discussions.

The time for the next round of STP grant applications has arrived. Grant applications are due October 15, 2021.

ANALYSIS

Staff perceives that there is little opportunity to improving scoring for volume of existing roadway traffic. Scoring for bicycle and pedestrian accommodations may be improved by adjusting the cross section to minimize shoulders and add a separate pathway to one or both sides of the road. It is unlikely that any recent crash data is significant enough to command higher safety points.

If the City were to wish to resubmit the same application with updated unit prices in the estimate, the Concord Group could provide this service for an hourly contract of approximately \$3,000. If the City were to submit similar applications but modify the cross section to better accommodate bicycles and pedestrians, some extra effort beyond \$3,000 would be needed, but should be substantially less than the previous effort of \$13,480. This extra effort involves some preliminary design assumptions and modifying the quantities for the projects.

OPTIONS

- A. Direct Staff to obtain assistance from the Concord Group and submit grant applications for the same projects as before; or
- B. Direct Staff to obtain assistance from the Concord Group and submit grants applications but modify the cross section to include better bicycle and pedestrian accommodations; or
- C. Direct Staff to not submit any STP grant applications for this funding cycle; or
- D. Refer to Staff with additional direction.

FISCAL NOTE

The 2019 project estimates were \$7.4 million for the west section and \$5.3 million for the east section. An 80% grant for one or both projects is a significant savings to the City. Therefore a \$3,000 investment could yield over \$10 million to the City, or \$3,000 is a lottery ticket for a small chance to win \$10 million.

The Engineering Department has 2021 funds for miscellaneous engineering needed and could absorb a \$3,000 payment to Concord Group. Something more than that would also likely require a few thousand dollars from other unknown sources.

RECOMMENDED COUNCIL ACTIONS

(Option A) Authorize Staff to obtain assistance from a consultant to update and resubmit two Surface Transportation Urban Program (STP) grant applications for W. Puetz Road between S. 27th Street and S. 42nd Street and W. Puetz Road between S. 76th Street and W. St. Martins Road.

(Option B) Authorize Staff to obtain assistance from a consultant to update, modify and submit two Surface Transportation Urban Program (STP) grant applications for W. Puetz Road between S. 27th Street and S. 42nd Street and W. Puetz Road between S. 76th Street and W. St. Martins Road that provides enhanced bicycle and pedestrian accommodations.

(Option C) Direct Staff to not submit any Surface Transportation Urban Program (STP) grant applications for W. Puetz Road.

(Option D) At the direction of the Common Council.

Engineering: GEM

<p>APPROVAL</p> <p><i>slw</i></p>	<p>REQUEST FOR COUNCIL ACTION</p>	<p>MEETING DATE</p> <p>9/21/2021</p>
<p>REPORTS & RECOMMENDATIONS</p>	<p>Franklin Senior Citizens Travel Program Semi-Annual Update for 2021</p>	<p>ITEM NUMBER</p> <p>G.14.</p>

To fulfill the June 19, 2007 directive of the Common Council requesting that an update of the Franklin Seniors Travel Program be prepared semi-annual, reporting in January and July of each year, attached is correspondence from Mr. Basil Ryan on January through June of 2021 trip activity.

The Franklin Senior Travel Program is funded through the City's general "Recreation" operating fund, which for 2021 has a total budget amount of \$12,000. For the period January 1, 2021 through June 30, 2021, no trips were taken due to COVID-19, expending \$0 of the \$12,000 Senior Travel Program Budget for 2021.

COUNCIL ACTION REQUESTED

This item is being provided at the direction of the Common Council for its information. No action is being requested.

September 2, 2021

Mayor and Common Council Members
Franklin City Hall
9229 West Loomis Road
Franklin, WI 53132

Ladies and Gentlemen:

As indicated in our January 12, 2021 report, the travel industry continues to be under Federal and State regulations and mandates. As a result, there was no activity for Franklin Senior Travelers during January-June 2021 due to Covid-19. These communications have been passed on through the City of Franklin newsletters.

If you have any further questions, please feel free to contact me.

Sincerely,

Basil Ryan
Franklin Senior Travelers

<p style="text-align: center;">APPROVAL</p> <p style="text-align: center;"><i>Slw</i></p>	<p style="text-align: center;">REQUEST FOR COUNCIL ACTION</p>	<p style="text-align: center;">MEETING DATE</p> <p style="text-align: center;">09/21/2021</p>
<p style="text-align: center;">REPORTS & RECOMMENDATIONS</p>	<p style="text-align: center;">Resolution to Amend Resolution No. 2021-7730, Award Construction of South 60th Street Sanitary Lift Station Replacement (10100 S. 60th Street) to JH Hassinger, Inc. for \$2,376,500.00</p>	<p style="text-align: center;">ITEM NUMBER</p> <p style="text-align: center;">G.15.</p>

BACKGROUND

As a follow-up to the September 7, 2021 Council Meeting, when Resolution No. 2021-7730 was contemplated and subsequently authorized, based on a number of conditions, staff has reviewed the item with its external financial advisor and bond counsel, and a new recommendation is being made as part of the attached resolution.

ANALYSIS

Four bids for the South 60th Street sanitary lift station replacement were received on July 28, 2021, with the low bidder being JH Hassinger, Inc. GRAEF-USA, assisting the City with the project, completed a review of the submitted bids, checked references, and is recommending that the contract be awarded to JH Hassinger, Inc.

In question at the September 7, 2021 meeting was the source and timing of funding for the contract. Since the contract was being requested before the borrowing was set to occur for the same, there were questions that staff was unable to answer at that time, and conditions were placed on the approval that are not feasible to commence and complete the contract under the current bid.

The bids that were received on July 28, 2021, were valid for sixty (60) days, or September 25, 2021; therefore, waiting to execute the contract until the bond sale is complete sometime in November is not viable. At a minimum, waiting until November would offer the contractor a chance to renegotiate terms of the bid, and in the worst case, it would allow the contractor to withdraw the bid, neither of which would be feasible as favorable bids were received and restarting the bid process would put that in jeopardy. As it is now, the contractor is already concerned about the possibility of price changes.

This timing issue is one that occurs for many cities, and the instruction from bond counsel is typically, as well as in this case, that it would be prudent to execute the construction contract and issue the Notice to Proceed after two events occur: (1) the City has authorized a Resolution Declaring Official Intent to Reimburse Expenditures from the Proceeds of Borrowing, stating its intent to reimburse itself for costs spent on the project in advance of the actual debt sale, (this occurred on May 4, 2021 with Resolution 2021-7730); and (2) the City has authorized the initial bond resolution forthcoming bond sale, directing staff to offer the bonds for sale in the future (both of which are being considered by Council on September 21, 2021 in advance of this item being considered).

RECOMMENDATION

Staff recommends authorizing the amended resolution so that the project is able to commence as bid on July 28, 2021.

COMMON COUNCIL ACTION REQUESTED

Motion to approve Resolution No. 2021-____, a Resolution to Amend Resolution No. 2021-7730, Award Construction of South 60th Street Sanitary Lift Station Replacement (10100 S. 60th Street) to JH Hassinger, Inc. for \$2,376,500.00 and issue a Notice to Proceed.

STATE OF WISCONSIN: CITY OF FRANKLIN: MILWAUKEE COUNTY

RESOLUTION NO. 2021-_____

RESOLUTION TO AMEND RESOLUTION NO. 2021-7730, AWARD CONSTRUCTION OF SOUTH 60TH STREET SANITARY LIFT STATION REPLACEMENT (10100 S. 60TH STREET) TO JH HASSINGER, INC. FOR \$2,376,500.00

WHEREAS, the City of Franklin is replacing a temporary Industrial Park Lift Station with a permanent lift station at 10100 S. 60th Street; and

WHEREAS, GRAEF-USA, Inc. prepared construction documents for the project and it was publicly bid in accordance with applicable Franklin policies and Wisconsin Statutes; and

WHEREAS, four bids were received on July 28, 2021, and JH Hassinger, Inc., Menomonee Falls, Wisconsin, was the lowest responsive and responsible bidder; and

WHEREAS, on September 7, 2021, the Common Council authorized a construction contract with JH Hassinger, Inc. for the construction of South 60th Street Sanitary Lift Station Replacement, subject to the completion of a Sanitary Sewer Fund Bond Sale, as may be authorized by the Common Council, with the construction contract to be executed by the City upon the date of completion of the aforesaid Bond Sale and the then available project funding thereunder; and

WHEREAS, on September 7, 2021, the Common Council authorized that the Notice to Proceed for the contract was to be delayed due to the fact that a future bond sale would source the needed funds for the project, and that bond sale was not to be scheduled until sometime in the month of November, 2021; and

WHEREAS, the delay in the execution of the construction contract and the Notice to Proceed greater than sixty (60) days past the receipt of bids puts the contract bid at risk, with the City needing to pay for any increases that occur due to the delay if agreed upon by the contractor; and

WHEREAS, the City is working diligently with the current land owner and the title company to secure the land that is needed for the project, and the funds for the purchase are authorized and available; and

WHEREAS, City staff has since consulted with the City's Bond Counsel and the City's Financial Advisor, and both have confirmed that it would be prudent to execute the construction project and issue a Notice to Proceed after two events occur: (1) the City has authorized a Resolution Declaring Official Intent to Reimburse Expenditures from the Proceeds of Borrowing, stating its intent to reimburse itself for costs spent on the project in advance of the actual debt sale, (this occurred on May 4, 2021 with Resolution 2021-7730); and (2) the City has authorized the initial bond resolution forthcoming bond sale, directing staff to offer the bonds for sale in the future (both of which are being considered by Council on September 21, 2021 in advance of this item being considered).

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Common Council of the City of Franklin, Wisconsin, to authorize a construction contract with JH Hassinger, Inc. for the construction of South 60th Street Sanitary Lift Station Replacement, subject to the authorization of a Resolution Declaring Official Intent to Reimburse Expenditures from the Proceeds of Borrowing and authorization of the initial bond resolution, directing staff to offer the bonds for sale in the future completion of a Sanitary Sewer Fund Bond Sale.

BE IT FURTHER RESOLVED, that JH Hassinger, Inc. be issued a Notice to Proceed.

BE IT FURTHER RESOLVED, that due to the City's delay in awarding the contract, impending winter weather conditions may not allow the contractor to complete the project by the original completion date of July 29, 2022, therefore the completion date in the contract will be extended to _____.

Introduced at a regular meeting of the Common Council of the City of Franklin the ____ day of _____, 2021, by Alderman _____.

PASSED AND ADOPTED by the Common Council of the City of Franklin on the ____ day of _____, 2021.

APPROVED:

Stephen R. Olson, Mayor

ATTEST:

Sandra L. Wesolowski, City Clerk

AYES _____ NOES _____ ABSENT _____

<p style="text-align: center;">APPROVAL</p> <p style="text-align: center;"><i>Slw</i></p>	<p style="text-align: center;">REQUEST FOR COUNCIL ACTION</p>	<p style="text-align: center;">MEETING DATE</p> <p style="text-align: center;">September 21, 2021</p>
<p style="text-align: center;">REPORTS AND RECOMMENDATIONS</p>	<p style="text-align: center;">von Briesen & Roper, s.c. Attorneys Request for Potential Conflict of Interest Informed Consent Waiver with Regard to the Performance of Legal Services for the City Upon Labor Matters, and also for Victory of the Lamb Lutheran Church with respect to Stormwater Facilities Maintenance Agreements as well as a Conservation Easement at the Church's Franklin, Wisconsin, property</p>	<p style="text-align: center;">ITEM NUMBER</p> <p style="text-align: center;">G.16.</p>

Annexed hereto is a copy of an informed consent request letter from Atty. Kyle Gulya, who performs labor matters legal counsel representation for the City. The request arose upon the retainer of Atty. Gulya's law firm, von Briesen & Roper, s.c., by Victory of the Lamb Lutheran Church with respect to Stormwater Facilities Maintenance Agreements as well as a Conservation Easement at the Church's Franklin, Wisconsin, property. The agreements and easement are standard requirements by the City with regard to development within the City. The City Administrator and the City Attorney have no objection to a grant of the waiver.

COUNCIL ACTION REQUESTED

A motion to authorize the Mayor to execute the informed consent letter in the form and content as annexed hereto.

August 31, 2021

VIA E-MAIL (jweslaw@aol.com and brian@wrslegal.net)

City of Franklin
c/o Jesse Wesolowski, City Attorney
and Brian Sajdak, Assistant City Attorney
Wesolowski, Reidenbach & Sajdak SC
11402 W. Church St.
Franklin, WI 53132-2114

Re: Request for waiver of conflict

Dear Attorneys Wesolowski and Sajdak:

von Briesen & Roper, s.c. (sometimes referred to herein as “we”) has been asked to represent Victory of the Lamb Lutheran Church (the “VOTL”) with respect to Stormwater Facilities Maintenance Agreements as well as a Conservation Easement (the “Scope of Work”) at the VOTL’s Franklin, Wisconsin, property (the “Property”). Pursuant to this letter, we ask that the City of Franklin (“you”) consent to waive a potential conflict of interest so that we may represent VOTL with respect to the Scope of Work.

Under Wisconsin Supreme Court Rule 20:1.7, if there is a potential for a conflict of interest, we may only represent both clients if: (1) we reasonably believe that we can provide competent and diligent representation to each affected client; (2) the representation of each client is unrelated; (3) the representation of both clients is not prohibited by law; and (4) each client gives informed consent to the representation, in writing.

We would like to continue performing services for the City as needed by the City. We must obtain informed client consent where the representation of a client would be adverse to another current client, even if the representations are with respect to unrelated matters. The primary reason for obtaining this client consent is that no client should need to be concerned that its attorneys may have divided loyalties or that confidential information might be used against it. In asking for this consent, we assure you that we will not use any of your information delivered to us against you. In addition, we do not believe there is any material risk that our representation of VOTL with respect to the Scope of Work will adversely affect our representation of you.

Jesse Wesolowski, Esq.
Brian Sajdak, Esq.
August 31, 2021
Page 2 of 2

By executing this conflict waiver letter, you agree that we may represent VOTL with respect to the Scope of Work. We appreciate your attention to this matter. Please feel free to contact me with any questions.

Very truly yours,

von BRIESEN & ROPER, s.c.



Kyle Gulya

ACKNOWLEDGED AND AGREED

CITY OF FRANKLIN

By: _____
Name: _____
Title: _____

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<p>APPROVAL</p> <p><i>Slw</i></p>	<p>REQUEST FOR COUNCIL ACTION</p>	<p>MEETING DATE</p> <p>September 21, 2021</p>
<p>REPORTS AND RECOMMENDATIONS</p>	<p><i>Orville Seymer v. City of Franklin</i>, Milwaukee County Circuit Court, Case No. 2020CV003506. The Common Council may enter closed session pursuant to Wis. Stat. § 19.85(1)(g), to confer with legal counsel for the Common Council who is rendering advice concerning strategy to be adopted by the body with respect to the subject litigation, and to reenter open session at the same place thereafter to act on such matters discussed therein as it deems appropriate</p>	<p>ITEM NUMBER</p> <p>G.17.</p>

The Common Council may enter closed session pursuant to Wis. Stat. § 19.85(1)(g), to confer with legal counsel for the Common Council who is rendering advice concerning strategy to be adopted by the body with respect to the subject litigation, and to reenter open session at the same place thereafter to act on such matters discussed therein as it deems appropriate.

COUNCIL ACTION REQUESTED

Motion to enter closed session pursuant to Wis. Stat. § 19.85(1)(g), to confer with legal counsel for the Common Council who is rendering advice concerning strategy to be adopted by the body with respect to the subject litigation, and to reenter open session at the same place thereafter to act on such matters discussed therein as it deems appropriate.

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<p style="text-align: center;">APPROVAL</p> <p style="text-align: center;"><i>Slw</i></p>	<p style="text-align: center;">REQUEST FOR COUNCIL ACTION</p>	<p style="text-align: center;">MEETING DATE</p> <p style="text-align: center;">9/21/2021</p>
<p>REPORTS AND RECOMMENDATIONS</p>	<p>Wholesale Public Water Supply to Franklin 2024. The Common Council may enter closed session pursuant to Wis. Stat. § 19.85(1)(e) to deliberate upon information, terms and provisions of the potential provision of public water supply to the City of Franklin as related to the City, the Franklin Municipal Water Utility and its customers in 2024 and beyond; and the potential negotiation of terms in relation thereto, including, but not limited to potential amendments to the Agreement for Oak Creek to Provide Water at Wholesale to Franklin, potential agreement terms with alternate public water supply sources, including, but not limited to the City of Milwaukee and Milwaukee Water Works, and the investing of public funds and governmental actions in relation thereto, for competitive and bargaining reasons, and to reenter open session at the same place thereafter to act on such matters discussed therein as it deems appropriate.</p>	<p>ITEM NUMBER</p> <p style="text-align: center;">G.18.</p>

COUNCIL ACTION REQUESTED

The Common Council may enter closed session pursuant to Wis. Stat. § 19.85(1)(e) to deliberate upon information, terms and provisions of the potential provision of public water supply to the City of Franklin as related to the City, the Franklin Municipal Water Utility and its customers in 2024 and beyond; and the potential negotiation of terms in relation thereto, including, but not limited to potential amendments to the Agreement for Oak Creek to Provide Water at Wholesale to Franklin, potential agreement terms with alternate public water supply sources, including, but not limited to the City of Milwaukee and Milwaukee Water Works, and the investing of public funds and governmental actions in relation thereto, for competitive and bargaining reasons, and to reenter open session at the same place thereafter to act on such matters discussed therein as it deems appropriate.

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APPROVAL <i>Slw</i>	REQUEST FOR COUNCIL ACTION	MEETING DATE September 21, 2021
REPORTS AND RECOMMENDATIONS	<p>A Resolution to Rescind Resolution No. 2020-7680, A Resolution Authorizing Certain Officials to Execute A Tax Incremental District No. 8 Development Agreement Between the City of Franklin, JHB Properties, LLC and ZS Enterprises, LLC, Spec and/or Commercial Buildings Mixed Use Development at the south side of West Elm Road in the approximately South 3500 Street block area to the west, to be bounded on the north by West Elm Road to be extended to the west, and South Hickory Street on the east, and to straddle South Birch Street and West Aspen Way, all to be developed; and Development Agreement for JHB Properties, LLC and ZS Enterprises, LLC, Spec and/or Commercial Buildings Mixed Use Development (Public Improvements). The Common Council may enter closed session pursuant to Wis. Stat. § 19.85(1)(e), for market competition and bargaining reasons, to deliberate and consider terms relating to a Tax Incremental District No. 8 Development Agreement Between the City of Franklin, JHB Properties, LLC and ZS Enterprises, LLC, Spec and/or Commercial Buildings Mixed Use Development and a Development Agreement for JHB Properties, LLC and ZS Enterprises, LLC, Spec and/or Commercial Buildings Mixed Use Development (Public Improvements), and the investing of public funds and governmental actions in relation thereto and to effect such development, including the terms and provisions of the development agreements for the development of property located on the south side of West Elm Road in the approximately 3500 block area were West Elm Road to be extended to the west, consisting of approximately 79.79 acres, and to reenter open session at the same place thereafter to act on such matters discussed therein as it deems appropriate</p>	ITEM NUMBER G.19.

The Tax Incremental District No. 8 Development Agreement Between the City of Franklin, JHB Properties, LLC and ZS Enterprises, LLC, Spec and/or Commercial Buildings Mixed Use Development and Development Agreement for JHB Properties, LLC and ZS Enterprises, LLC, Spec and/or Commercial Buildings Mixed Use Development (Public Improvements) subject matter was before the Common Council at its meeting on August 17, 2021.

COUNCIL ACTION REQUESTED

A motion to enter closed session pursuant to Wis. Stat. § 19.85(1)(e), for market competition and bargaining reasons, to deliberate and consider terms relating to a Tax Incremental District No. 8 Development Agreement Between the City of Franklin, JHB Properties, LLC and ZS Enterprises, LLC, Spec and/or Commercial Buildings Mixed Use Development and a Development Agreement for JHB Properties, LLC and ZS Enterprises, LLC, Spec and/or Commercial Buildings Mixed Use Development (Public Improvements), and the investing of public funds and governmental actions in relation thereto and to effect such development, including the terms and provisions of the development agreements for the development of property located on the south side of West Elm Road in the approximately 3500 block area were West Elm Road to be extended to the west, consisting of approximately 79.79

acres, and to reenter open session at the same place thereafter to act on such matters discussed therein as it deems appropriate;

or

A motion to adopt A Resolution to Rescind Resolution No. 2020-7680, A Resolution Authorizing Certain Officials to Execute a Tax Incremental District No. 8 Development Agreement AND A Development Agreement for Tax Incremental District No. 8 Related Public Improvements Between the City of Franklin, JHB Properties, LLC and ZS Enterprises, LLC, Spec and/or Commercial Buildings Mixed Use Development.

RESOLUTION NO. 2021-_____

**A RESOLUTION TO RESCIND RESOLUTION NO. 2020-7680,
A RESOLUTION AUTHORIZING CERTAIN OFFICIALS TO EXECUTE A
TAX INCREMENTAL DISTRICT NO. 8 DEVELOPMENT AGREEMENT AND A
DEVELOPMENT AGREEMENT FOR TAX INCREMENTAL DISTRICT NO. 8
RELATED PUBLIC IMPROVEMENTS BETWEEN THE CITY OF FRANKLIN, JHB
PROPERTIES, LLC AND ZS ENTERPRISES, LLC, SPEC AND/OR COMMERCIAL
BUILDINGS MIXED USE DEVELOPMENT**

WHEREAS, the Common Council adopted Resolution No. 2020-7680, A Resolution Authorizing Certain Officials to Execute a Tax Incremental District No. 8 Development Agreement and a Development Agreement for Tax Incremental District No. 8 Related Public Improvements Between the City of Franklin, JHB Properties, LLC and ZS Enterprises, LLC, Spec and/or Commercial Buildings Mixed Use Development, on October 20, 2020; and

WHEREAS, the Tax Incremental District No. 8 Development Agreement and the Development Agreement for Tax Incremental District No. 8 Related Public Improvements Between the City of Franklin, JHB Properties, LLC and ZS Enterprises, LLC, Spec and/or Commercial Buildings Mixed Use Development have not been entered into, some eleven months after the City authorization and willingness to do so.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Common Council of the City of Franklin, Wisconsin, that Resolution No. 2020-7680, A Resolution Authorizing Certain Officials to Execute a Tax Incremental District No. 8 Development Agreement and a Development Agreement for Tax Incremental District No. 8 Related Public Improvements Between the City of Franklin, JHB Properties, LLC and ZS Enterprises, LLC, Spec and/or Commercial Buildings Mixed Use Development, be and the same is hereby rescinded.

Introduced at a regular meeting of the Common Council of the City of Franklin this _____ day of _____, 2021.

Passed and adopted at a regular meeting of the Common Council of the City of Franklin this _____ day of _____, 2021.

APPROVED:

ATTEST:

Stephen R. Olson, Mayor

Sandra L. Wesolowski, City Clerk

AYES _____ NOES _____ ABSENT _____

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APPROVAL <i>Slw</i>	REQUEST FOR COUNCIL ACTION	MEETING DATE 09/21/2021
LICENSES AND PERMITS	MISCELLANEOUS LICENSES	ITEM NUMBER H.
<p data-bbox="196 415 997 453">See attached listing from meeting of September 21, 2021.</p> <p data-bbox="532 1535 1105 1572" style="text-align: center;">COUNCIL ACTION REQUESTED</p>		



414-425-7500

License Committee

Agenda*

Alderman Room

September 21, 2021 – 6:00 p.m.

1.	Call to Order & Roll Call	Time:
2.	Applicant Interviews & Decisions	
License Applications Reviewed		Recommendations

Type/ Time	Applicant Information	Approve	Hold	Deny
Class "B" Beer "Class C" Wine 2021-2022 New 6:05 p.m.	Big Daddys BBQ and Soul Food Franklin LLC Dba Big Daddy's BBQ and Soul Food 7740 S. Lovers Lane Rd., Suite 400 Rita A Lee, Agent			
Operator 2021-2022 New 6:10 p.m.	Agner, Justin R Hideaway Pub & Grill			
Operator 2021-2022 New	Correa Sosa, Javier Discount Cigarettes & Liquor			
Operator 2021-2022 New	Flores, Vanessa Walgreens #05459			
Operator 2021-2022 New	Rodriguez, Ashley M Country Lanes Bowling Center			
Operator 2021-2022 New	Schwebe, Erica R Marcus Showtime Cinema			
Operator 2021-2022 New	Villa, Juan J On the Border			
3.	Adjournment	Time		

*Notice is given that a majority of the Common Council may attend this meeting to gather information about an agenda item over which they have decision-making responsibility. This may constitute a meeting of the Common Council per State ex rel Badke v Greendale Village Board, even though the Common Council will not take formal action at this meeting.

APPROVAL <i>Slw</i> <i>RL</i>	REQUEST FOR COUNCIL ACTION	MEETING DATE 9/21/2021
Bills	Vouchers and Payroll Approval	ITEM NUMBER I
<p>Attached are vouchers dated September 3, 2021 through September 16, 2021 Nos 184485 through Nos 184648 in the amount of \$ 1,014,294 55 Also included in this listing are EFT's Nos 4694 through Nos 4706, library vouchers totaling \$ 10,767 78, property tax refunds totaling \$ 1,030 38 and water utility vouchers totaling \$ 40,431 73 Voided checks in the amount of (\$ 1,281 32) are separately listed</p> <p>Early release disbursements dated September 3, 2021 through September 15, 2021 in the amount of \$ 424,066.12 are provided on a separate listing and are also included in the complete disbursement listing These payments have been released as authorized under Resolution 2013-6920</p> <p>The net payroll dated September 10, 2021 is \$ 415,920 47, previously estimated at \$ 420,000 Payroll deductions dated September 10, 2021 are \$ 234,600.28 previously estimated at \$ 245,000</p> <p>The estimated payroll for September 24, 2021 is \$ 430,000 with estimated deductions and matching payments of \$ 465,000</p> <p>Attached is a list of property tax distributions check Nos 17931 dated September 2, 2021 through September 16, 2021 in the amount of \$ 1,384 62 These distributions have been released as authorized under Resolution 2013-6920</p> <p style="text-align: center;">COUNCIL ACTION REQUESTED</p> <p>Motion approving the following</p> <ul style="list-style-type: none"> • City vouchers with an ending date of September 16, 2021 in the amount of \$ 1,014,294 55 and • Payroll dated September 10, 2021 in the amount of \$ 415,920 47 and payments of the various payroll deductions in the amount of \$ 234,600 28 of City matching payments and • Estimated payroll dated September 24, 2021 in the amount of \$ 430,000 and payments of the various payroll deductions in the amount of \$ 465,000, plus City matching and • Property Tax disbursements with an ending date of September 16, 2021 in the amount of \$ 1,384 62 <p>ROLL CALL VOTE NEEDED</p>		