

The YouTube channel “City of Franklin WI” will be live streaming the Common Council meeting so that the public will be able to view and listen to the meeting.
<https://www.youtube.com/c/CityofFranklinWIGov>

CITY OF FRANKLIN
COMMON COUNCIL MEETING
FRANKLIN CITY HALL – COMMON COUNCIL CHAMBERS
9229 WEST LOOMIS ROAD, FRANKLIN, WISCONSIN
AGENDA*
TUESDAY, NOVEMBER 28, 2023 AT 6:30 P.M.


- A. Call to Order, Roll Call and Pledge of Allegiance.
- B. Citizen Comment Period.
- C. Hearings – 2024 Proposed Budget.
- D. Reports and Recommendations: An Ordinance Adopting the 2024 Annual Budgets for the General, Civic Celebrations, St. Martin's Fair, Donations, Grants, Solid Waste Collection, Sanitary Sewer, Capital Outlay, Equipment Replacement, Street Improvement, Capital Improvement, Debt Service, Development, Utility Development, TID 5, TID 6, TID 7, TID 8, American Recovery Act, Opioid Settlement Fund and Internal Service Funds and Establishing the Tax Levy, Establishing the Solid Waste Fee, and Other Revenue for the City of Franklin.
- E. Adjournment.

*Supporting documentation and details of these agenda items are available in the Common Council Meeting Packet on the City of Franklin website www.franklinwi.gov

[Note Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services For additional information, contact the City Clerk’s office at (414) 425-7500]

REMINDERS:

December 5	Common Council Meeting	6:30 p.m.
December 7	Plan Commission	6:00 p.m.
December 19	Common Council Meeting	6:30 p.m.
December 21	Plan Commission	6:00 p.m.
December 25 & 26	Closed for Christmas	
January 1 & 2	Closed for New Years	

<p style="text-align: center;">APPROVAL</p> <p style="text-align: center;"></p>	<p style="text-align: center;">REQUEST FOR COMMON COUNCIL ACTION</p>	<p style="text-align: center;">MEETING DATE</p> <p style="text-align: center;">November 28, 2023</p>
<p style="text-align: center;">PUBLIC HEARING</p>	<p style="text-align: center;">Public Hearing – 2024 Mayor’s Recommended Budget</p>	<p style="text-align: center;">ITEM NUMBER</p> <p style="text-align: center;">C.</p>

As is required by Wisconsin State Statutes, the Common Council scheduled a Public Hearing on the 2024 Mayor’s Recommended Budget for Tuesday, November 28, 2023. The Public Hearing was duly noticed in accordance with the law, and the complete Mayor’s Recommended Budget has been available for public inspection at the Office of the City Clerk, the Franklin Public Library, and on the City’s website since September 19, 2023. Attached is a copy of the notice that comprises the Summary of the 2024 Mayor’s Recommended Budget.

To recap, the following has occurred in conjunction with the City’s 2021 Budget Process:

Mayor Nelson released his ‘2024 Mayor’s Recommended Annual Budget’ on September 19, 2023, after months of internal preparation, compilation, and review;

The 2024 Mayor’s Recommended Annual Budget was presented to the Common Council and the citizens by the Director of Finance & Treasurer and the Director of Administration at the Common Council Meeting on September 19, 2023;

The Common Council referred the 2024 Mayor’s Recommended Annual Budget to the Finance Committee for an in-depth review and to make recommendations regarding updates/changes to the Common Council upon completion of the review;

The Finance Committee held four meetings on the 2024 Mayor’s Recommended Budget where each section of the draft budget was reviewed in detail, in consultation with the Director of Administration, the Director of Finance, and all Department Heads, and Recommended a number of updates to the Common Council on November 7, 2023; and

The Common Council, on November 7, 2023, through the following action, adopted the attached list of updates/changes to the 2024 Mayor’s Recommended Budget, which now stands as the 2024 Proposed Budget being considered by the Common Council;

“Alderman Hasan moved to amend the 2024 Mayor's Recommended Budget to Increase Fire Department Wages/Benefits expenditures by \$3,800 and decrease Fire Department Vehicle Support by \$3,800. Seconded by Alderwoman Eichmann. On roll call; all voted Aye. Motion carried.

Alderman Barber moved to amend the 2024 Mayor's Recommended Budget to increase Capital Improvement Fund expenditures by \$250,000. Seconded by Alderman Craig. On roll call; all voted Aye except for Alderman Holpfer who voted No. Motion carried 5-1.

Alderman Hasan moved to amend the 2024 Mayor's Recommended Budget to Increase TID 7- Debt Service revenue by \$29,251 and increase TID 7-Debt Service expenditures by \$72,233. Seconded by Alderman Craig. On roll call; all voted Aye. Motion carried.

Alderman Hasan moved to amend the 2024 Mayor's Recommended Budget to increase TID 7- Capital Project expenditures by \$29,251. Seconded by Alderman Barber. On roll call; all voted Aye. Motion carried.

Alderman Craig moved to amend the 2024 Mayor's Recommended Budget to increase Street Improvement expenditures by \$147,800. Seconded by Alderman Holpfer. On roll call; all voted Aye. Motion carried.

Alderman Barber moved to amend the 2024 Mayor's Recommended Budget for resources and expenditures by Fund and appropriation unit as detailed on the attached schedule be included in the Proposed 2024 City of Franklin, WI Budget for the Public Hearing scheduled for November 28, 2023. Seconded by Alderman Craig. On roll call; all voted Aye. Motion carried.

The Director of Administration and the Director of Finance will be available at the Public Hearing to provide a few brief comments regarding the budget process and recap the highlights of the 2024 Proposed Budget.

COUNCIL ACTION REQUESTED

This item is to hold a Public Hearing on the 2024 Mayor's Recommended Budget.

Finance Dept - DB

CITY OF FRANKLIN, WI
ALL FUNDS
2024 MAYOR'S RECOMMENDED BUDGET

The Common Council of the City of Franklin, Wisconsin, will hold a public hearing on Tuesday, November 28, 2023 at 6:30 p.m., or as soon thereafter as the matter may be heard, in the Common Council Chambers, 9229 West Loomis Road, Franklin, Wisconsin, for the purpose of hearing any citizen or taxpayer on the Mayor's Recommended 2024 City Budget. Summary of the Mayor's Recommended budget is published herewith, and a copy of the complete Mayor's Recommended budget will be available for public inspection at the City Clerk, Franklin City Hall, Monday-Friday from 8:30 a.m. to 5:00 p.m. (holidays excepted), at the Franklin Public Library, 9151 W Loomis Road, Franklin, Wisconsin following the date of this notice, and on the City of Franklin website - www.franklinwi.gov
 Karen Kastenson, City Clerk

Statement of Revenues & Expenditures
For the Year Ended Dec. 31, 2024

Budget	General Fund	Debt Service	Tax Increment Districts	Special Revenue	Capital Funds	MAYOR REC Total	Internal Service
REVENUES							
REAL ESTATE TAXES	21,177,100	1,100,000	3,161,800	1,442,700	291,700	27,173,300	
REVENUE - OTHER TAXES	654,400	2,000	789,920	332,900	1,425,000	3,204,220	
TRANSFERS - IN	950,000					950,000	
INTERGOVERNMENTAL	2,762,530	-	12,900	2,280,260	1,458,000	6,513,690	
LICENSES & PERMITS	1,195,550	-	-	20,800	-	1,216,350	
PENALTIES & FORFEITURES	400,000	-	-	0	-	400,000	
CHARGES FOR SERVICES	2,575,300	-	-	2,352,600	2,085,000	7,012,900	4,040,945
INTERGOVERNMENTAL CHARGES	325,000	-	-	52,604	-	377,604	
INTEREST & INV INCOME	566,300	32,300	295,000	60,300	493,825	1,447,725	148,000
MISCELLANEOUS	143,900	-	838,000	123,400	72,000	1,177,300	45,000
TOTAL REVENUES	30,750,080	1,134,300	5,097,620	6,665,564	5,825,525	49,473,089	4,233,945
EXPENDITURES							
GENERAL GOVERNMENT TOTAL	4,004,421	-	137,130	5,600	25,000	4,172,151	389,022
PUBLIC SAFETY TOTAL	20,306,854	-	-	208,611	-	20,515,465	3,160,805
PUBLIC WORKS TOTAL	4,559,997	-	29,500	2,314,753	-	6,904,250	826,672
HEALTH & HUMAN SERVICES TOTAL	785,433	-	-	157,131	-	942,564	145,883
CULTURE & RECREATION TOTAL	399,653	-	-	1,766,122	-	2,165,775	194,511
CONSERVATION & DEVELOPMENT TOTAL	797,722	-	816,000	279,675	-	1,893,397	145,883
CONTINGENCY - Dept 199	2,325,000	-	-	-	160,000	2,485,000	-
CAPITAL OUTLAY		-	27,280	228,481	6,669,626	6,925,387	
PRINCIPAL		950,000	1,920,000		-	2,870,000	
INTEREST		95,863	1,112,504		-	1,208,367	
DEBT ISSUANCE COSTS		-	1,600		-	1,600	
TRANSFERS OUT	71,000					71,000	
TOTAL EXPENDITURES	33,250,080	1,045,863	4,044,014	4,960,373	6,854,626	50,154,956	4,862,776
EXCESS REVENUES (EXPENDITURES)	(2,500,000)	88,437	1,053,606	1,705,191	(1,029,101)	(681,867)	(628,831)
Transfers In		-	-	71,000	3,365,120	3,436,120	
Transfers Out		-	-	(1,968,000)	(5,589,550)	(7,557,550)	
General Obligation Debt Issued		-	-	-	-	-	
Net Change in Fund Balance	(2,500,000)	88,437	1,053,606	(191,809)	(3,253,531)	(4,803,297)	(628,831)
Beginning Fund Balance	11,458,231	774,625	5,829,029	1,495,975	21,096,580	40,654,440	2,732,760
Ending Fund Balance	8,958,231	863,062	6,882,635	1,304,166	17,843,049	35,851,143	2,103,929

City of Franklin
Finance Committee Changes to Recommended Budget

Fund Dept Acct	Revenues	Expenditures	Net	Who
General Fund	30,750,080	33,250,080	-2,500,000	
SW Park Municipal Rental	6,520		6,520	
01-0000-4201 Beer & Alcohol	10,000		10,000	
01-0000-4242 Technology Fee	10,000		10,000	
01-0000-4262 Retail Food Establishment License	2,500		2,500	
01-0000-4271 Building Permits	50,000		50,000	
01-0000-4275 Plumbing Permits	30,000		30,000	
01-0000-4287 Park & Field Reservation	5,000		5,000	
01-0000-4402 Land Combination Filing	10,000		10,000	
01-0000-4711 Interest on Investments	31,360		31,360	
Special Legal Services		160,000	160,000	
Inspection 01-0231-5424 Membership/Dues		200	-200	
Inspection 01-0231-5425 Conferences & Schools		2,000	-2,000	
Fire 01-0221-5322 Medical Supplies		5,000	-5,000	
Police 01-0211-5241 Auto Maintenance		10,000	10,000	
Police 01-0211-5242 Equipment Maintenance		9,770	-9,770	
Police 01-0211-5312 Office Supplies		11,600	11,600	
Police 01-0211-5329 Operating Supplies		42,600	-42,600	
Sewer 61-0731-5287 Other Costs Hazardous Waste		35,000	-35,000	
Engineering 01-0321-5257 Software Maintenance		2,150	-2,150	
Engineering 01-0321-5424 Memberships/Dues		350	-350	
Engineering 01-0321-5425 Conferences/Schools		1,650	1,650	
Highway 01-0331-5236 Pavement Marking		10,000	10,000	
Highway 01-0331-5299 Sundry Contractors		13,700	13,700	
Highway 01-0331-5331 Fuel/Lubricants		25,150	-25,150	
Highway 01-0331-5332 Vehicle Support		60,000	-60,000	
Highway 01-0331-5364 Salt De-Icer		42,610	-42,610	
Highway 01-0331-5381 Street Maintenance Materials		20,000	-20,000	
Highway 01-0331-5382 Equipment Attachment Replacements		15,000	15,000	
Highway 01-0331-5424 Memberships/Dues		200	-200	
Highway 01-0331-5425 Conferences/Schools		1,400	1,400	
Recreation 01-0521-5723 Senior Citizen Activities		2,000	-2,000	
Fire Wages & Benefits		3,800	-3,800	
Fire 01-0221-5332 Vehicle Support		-3,800	3,800	
Parks 01-0551-5247 Parks Maintenance		5,000	-5,000	
Revised Total	30,905,460	33,405,460	-2,500,000	
Debt Service	1,134,300	1,045,863	88,437	
2023A Principal		130,000	130,000	
2023A Interest		89,105	-89,105	
2023A Bank Fee		400	-400	
2023B Principal		220,000	-220,000	
2023B Interest		62,674	-62,674	
2023B Bank Fee		400	-400	
Transfer from Impact Fees (Transportation Fire, Police)	234,308		234,308	
Revised Total	1,368,608	1,548,442	-179,834	
Capital Improvement	3,537,245	2,957,500	579,745	
S. 116th Street Trail		75,434	75,434	
Park Impact Fees (S. 116th Street Trail)	46,769		46,769	
Park Impact Fees (STH 100 LL, 60th St to St Martins Land Purchase)	62,930		62,930	
School Traffic Light Project		250,000	-250,000	
Revised Total	3,646,944	3,282,934	364,010	
Impact Fee Development Fund	1,651,250	4,714,550	-3,063,300	
Transfer Impact Fees to Debt Service (Transportation Police Fire)		234,308	-234,308	
Transfer Impact Fees to Capital Improvement Fund (S. 116th St. Trail)		46,769	-46,769	
Transfer Impact Fees to Capital Improvement Fund (STH 100 LL, 60th St to St Martins Land Purchase)		62,930	-62,930	
Revised Total	1,651,250	5,058,557	-3,407,307	
Street Improvement Fund	2,240,700	2,200,000	40,700	
WisDOT Lovers Lane from Rawson to College		147,800	147,800	
Revised Total	2,240,700	2,347,800	-107,100	
Tourism Commission	341,800	329,675	12,125	
17-0000-4711 Interest on Investments	8,100		8,100	
17-0621-5425 Tourism Events		1,000	1,000	
17-0651-5426 Conferences & Schools		1,000	1,000	
17-0651-5432 Mileage		250	-250	
17-0651-5441 Advertising		650	-650	
			0	
			0	
Revised Total	349,900	332,575	17,325	
TID 7 Debt Service Fund	196,830	153,848	42,982	
Transfer from Other Funds	29,251		29,251	
Interest on 2019 Mortgage Debt Issue		72,233	72,233	
Revised Total	226,081	226,081	0	
TID 7 Capital Projects Fund	1,086,800	1,022,100	64,700	
Transfer to Other Funds		29,251	-29,251	
Revised Total	1,086,800	1,051,351	35,449	
Sewer Fund - Fund 61	6,179,157	6,720,097	-540,940	
61-0000-4461 Metered Sales Residential	305,000		305,000	
61-0000-4462 Metered Sales Commercial	100,000		100,000	
61-0000-4463 Metered Sales Industrial	5,000		5,000	
61-0000-4465 Metered Sales Pub Authority	50,000		50,000	
61-0000-4468 Metered Sales Multifamily	80,000		80,000	
61-0731-5413 MMSD Increase Expenditure (8% Increase in MMSD Fee)		500,000	-500,000	
61-0731-5541 Depreciation		110,000	110,000	
Revised Total	6,719,157	7,110,097	-390,940	

<p style="text-align: center;">APPROVAL</p> <p style="text-align: center;"><i>JK</i></p>	<p style="text-align: center;">REQUEST FOR COMMON COUNCIL ACTION</p>	<p style="text-align: center;">MEETING DATE</p> <p style="text-align: center;">November 28, 2023</p>
<p style="text-align: center;">REPORTS & RECOMMENDATIONS</p>	<p style="text-align: center;">Ordinance Adopting the 2024 Annual Budgets for the General, Civic Celebrations, St. Martin's Fair, Donations, Grants, Solid Waste Collection, Sanitary Sewer, Capital Outlay, Equipment Replacement, Street Improvement, Capital Improvement, Debt Service, Development, Utility Development, TID 5, TID 6, TID 7, TID 8, American Recovery Act, Opioid Settlement Fund and Internal Service Funds and Establishing the Tax Levy, Establishing the Solid Waste Fee, and Other Revenue for the City of Franklin</p>	<p style="text-align: center;">ITEM NUMBER</p> <p style="text-align: center;">D.</p>

Background: The Mayor's 2024 Recommended Budget was presented to the Common Council on September 19, 2023 where Council moved to forward the Mayor's 2024 Recommended Budget to the Finance Committee for its review. The Finance Committee held four meetings to review the Recommended Budget and submitted its recommended changes to the Common Council at their meeting on November 7, 2023 where Council moved to amend the 2024 Mayor's Recommended Budget for resources and expenditures by Fund and appropriation unit as detailed on the schedule included in the Proposed 2024 City of Franklin Budget for the Public Hearing scheduled for November 28, 2023.

The Public Hearing Notice for the 2024 Mayor's Recommended Budget was communicated to Franklin residents in the November 8, 2023 issue of the South Now. Additionally, the most recent City Newsletter, which included a front-page story on the recommended budget, was mailed to properties in the City on September, 2023. A Public Hearing is being held on Tuesday, November 28, 2023, to receive feedback from residents. The Common Council is also scheduled to consider adoption of the City of Franklin 2024 Annual Budget and related property tax levy on November 28, 2023, in accordance with the Public Hearing Notice.

Discussion on the attached ordinance: The ordinance generally follows the same form as approved in 2022 for the 2023 Annual Budget. All previously approved amendments to the 2024 Proposed Budget are included in the attached draft of the Ordinance.

Discussion on additional proposed amendments not previously considered by Council or included in the attached ordinance: The following proposed amendment would need to be considered and voted upon by the Council in order to be included in the Proposed 2024 Budget prior to consideration of the entire budget by Council:

Proposed Amendment #1 — The addition of a resource appropriation for the Debt Service payments in TID #8 are to be included in the 2024 Budget. On an annual basis, funding is transferred from the Capital Projects fund of a TID to the Debt Service fund to cover debt service payments. The 2023 Annual Budget did not account for this transfer. To ensure the proper funds are covering debt service payments, the additional resources are being transferred in 2024 that were not allocated in 2023.

Proposed Amendment #2 — Similar to Proposed Amendment #1, the addition of an expenditure appropriation in the TID #8 – Capital Projects Fund are to be included in the 2024 Budget. The 2023 Annual Budget was missing the transfer of funds from the TID #8 – Capital Projects Fund to the TID #8 – Debt Service Fund to cover funding of the TID #8 Debt Service payments. Property

Tax Revenue is distributed to the TID #8 – Capital Projects Fund and the annual amount of Principal and Interest payments are transferred to the Debt Service Fund to make payments.

Proposed Amendment #3 – The addition of an appropriation and funding for the Planning Department that have not yet been authorized, including an appropriation of \$30,000 for planning consulting services and the funding of \$31,500 from developer participation. The intent of this amendment is to use this process for complex projects that take several hours of staff time, typically, commercial and industrial site plans; and keep in-house simple applications such as residential variances, minor site plans, etc. This process is particularly identical to the process of the Engineering Department. The City pays consultants for consulting work, and bills the applicant for the consulting fees plus a 5% administrative fee.

Proposed Amendment #4 – A decrease in the appropriation of Department of Public Works Pension Benefits that has not yet been authorized in the amount of \$124,000. In 2018, the City made an extraordinary \$900,000 contribution to the Public Works Defined plan which reduced ADC's (Actuarial Determined Contribution) by approximately \$50,000 per year. With multiple uses of the excess General Fund Balance, Common Council approved the transfer of \$325,000 from the General Fund to the further fund the Department of Public Works Pension Plan. As of December 31, 2022, the Pension Plan is over 90% funded. We should be fully funded by the end of 2023. Decreasing the ADC to match the Actuarial Report for 2023 is being proposed for 2024.

Proposed Amendment #5 – The addition of a resource appropriation for Ambulance Services that have not yet been authorized, including an allocation of additional funding of \$150,000. Net New Construction in the City of Franklin is 1.76% in 2023 and is projected to grow in 2024. Many new development projects are underway, which will increase the amount of calls for EMS services. This escalation of demand for EMS makes the adjustment to service costs imperative. As the frequency of calls for EMS services rises with the growing population and infrastructure, it becomes essential to invest additional funds to ensure the maintenance, enhancement, and expansion of ambulance services to meet the heightened demand effectively. This correlation underscores the necessity of a corresponding increase in service costs to sustain the quality and efficiency of emergency medical response.

Proposed Amendment #6 – The addition of a resource appropriation for Interest Income on Tax Roll Accounts that have not yet been authorized, including an appropriation for additional funding in the amount of \$100,000. Throughout the budget process, extreme conservative precautions were taken when determining interest income resources. With no additional spend down of the General Fund Balance in 2024, additional cash on hand will continue to generate interest income. The Federal Reserve is expected to ultimately cut interest rates in 2024, but in a measured way and with action weighted toward the second half of the year totaling approximately an overall 1% increase in rates. Still, projected interest income for the Tax Roll Accounts in 2024 will remain fairly conservative with an increase in appropriations by \$100,000.

Proposed Amendment #7 – The addition of a resource appropriation for Interest Income in all other Investment Accounts covering the General Fund that have not yet been authorized, including an appropriation for additional funding in the amount of \$187,000. Similar to Proposed Amendment #6, conservative precautions were taken when determining interest income resources. The City of Franklin continues to thrive on investment income with large cash balances collecting interest. Overall, an increased \$187,000 appropriation for Investment Interest Income will allow for conservative appropriations in the 2024 Budget.

Proposed Amendment #8 – A decrease in the appropriation of General Property Taxes in the General Fund in the amount of \$561,000. The increase in proposed revenue from Proposed Amendment #5, #6, and #7, along with the decrease in proposed expenditures from Proposed Amendment #4 has allowed the City of Franklin the ability to lower the Property Tax Levy from the Mayor’s Recommended Budget. The City of Franklin works diligently to minimize tax impact to its residents while maintaining service levels to the community.

Comment on Action to be Taken: If the Common Council considers and adopts the above recommended amendments, the motion presented at the end of the Council Action Sheet is satisfactory to authorize staff to include those amendments in the final 2024 Budget Ordinance.

If additional modifications are proposed, staff recommends that they occur in the following format:

“Move to adopt Ordinance No. 2023-_____ an “Ordinance Adopting the 2024 Annual Budgets for the General, Civic Celebrations, St. Martin's Fair, Donations, Grants, Solid Waste Collection, Sanitary Sewer, Capital Outlay, Equipment Replacement, Street Improvement, Capital Improvement, Debt Service, Development, Utility Development, TID 5, TID 6, TID 7, TID 8, American Recovery Act, Opioid Settlement Fund, and Internal Service Funds and Establishing the Tax Levy, Establishing the Solid Waste Fee, and Other Revenue for the City of Franklin” with the corrections as presented and with the following adjustments: [list the item(s) and amount(s) here], which adjustments shall be incorporated into a final form of the ordinance and the Official Budget Appropriation Units document, as determined by the Director of Administration and Director of Finance.”

Please note that a similar format was recommended in recent years which allows the Finance and Administration Directors to include any adjustments into a final, clean ordinance prior to signatures.

Staff is also working to update and publish the final 2024 budget document in December, so individual replacement pages for your budget binders are not attached.

COUNCIL ACTION REQUESTED

Motion to amend the Proposed 2024 Budget for TID 8 – Debt Service Fund, Fund 30, to include:
Adding a resources appropriation to “Transfer from Other Funds” in the amount of \$76,100

Motion to amend the Proposed 2024 Budget for TID 8 – Capital Projects Fund, Fund 40, to include:
Adding an expenditures appropriation to “Transfer to Other Funds” in the amount of \$76,100

Motion to amend the Proposed 2024 Budget for the General Fund, Fund 01, to include:
Adding a resources appropriation to “Planning Consulting Fees” in the amount of \$31,500
Adding an expenditures appropriation to “Planning Consulting Fees” in the amount of \$30,000

Motion to amend the Proposed 2024 Budget for the General Fund, Fund 01, to include:
Reducing appropriations to the corresponding Pension Plan Benefits in the amount of \$124,000

Motion to amend the Proposed 2024 Budget for the General Fund, Fund 01, to include:
Adding a resources appropriation to “Ambulance Services” in the amount of \$150,000

Motion to amend the Proposed 2024 Budget for the General Fund, Fund 01, to include:
Adding a resources appropriation to “Interest – Tax Roll” in the amount of \$100,000

Motion to amend the Proposed 2024 Budget for the General Fund, Fund 01, to include:
Adding a resources appropriation to “Interest – Investments” in the amount of \$187,000

Motion to amend the Proposed 2024 Budget for the General Fund, Fund 01, to include:
Reducing a resource appropriation to “General Property Taxes” in the amount of \$561,000

Motion to adopt Ordinance No. 2023- “An Ordinance Adopting the 2024 Annual Budgets for the General, Civic Celebrations, St. Martin's Fair, Donations, Grants, Solid Waste Collection, Sanitary Sewer, Capital Outlay, Equipment Replacement, Street Improvement, Capital Improvement, Debt Service, Development, Utility Development, TID 5, TID 6, TID 7, TID 8, American Recovery Act, Opioid Settlement Fund, and Internal Service Funds and Establishing the Tax Levy, Establishing the Solid Waste Fee, and Other Revenue for the City of Franklin,” including and accepting the approved amendments and technical corrections needed to update the proposed ordinance.

Finance Dept - DB

STATE OF WISCONSIN: CITY OF FRANKLIN: MILWAUKEE COUNTY

ORDINANCE NO. 2023-_____

AN ORDINANCE ADOPTING THE 2024 ANNUAL BUDGETS FOR THE GENERAL, CIVIC CELEBRATIONS, ST MARTIN'S FAIR, DONATIONS, GRANTS, SOLID WASTE COLLECTION, SANITARY SEWER, CAPITAL OUTLAY, EQUIPMENT REPLACEMENT, STREET IMPROVEMENT, CAPITAL IMPROVEMENT, DEBT SERVICE, DEVELOPMENT, UTILITY DEVELOPMENT, TID 5, TID 6, TID 7, TID 8, AMERICAN RECOVERY ACT, OPIOID SETTLEMENT FUND, AND INTERNAL SERVICE FUNDS AND ESTABLISHING THE TAX LEVY, ESTABLISHING THE SOLID WASTE FEE, AND OTHER REVENUE FOR THE CITY OF FRANKLIN

WHEREAS, the Finance Committee has reviewed and recommended changes accepted by the Common Council on November 7, 2023, where desired, the 2024 Mayor's Recommended Budgets for the General, Debt Service, TID 5, TID 6, TID 7, TID 8, American Recovery Act, Opioid Settlement Fund, Solid Waste Collection, Fire Grants, Police Grants, St Martin's Fair, Health Grants, Donations, Civic Celebrations, Capital Outlay, Equipment Replacement, Street Improvement, Capital Improvement, Development, Utility Development, Sanitary Sewer, and Internal Service Funds for the City of Franklin; and

WHEREAS, debt incurred and anticipated has 2024 required repayments for the Debt Service Fund, TID 5, TID 6, TID 7, TID 8 and the Sanitary Sewer Funds; and

WHEREAS, the 2024 Proposed Budget includes property taxes of \$24,011,500 that are levied to support the 2024 Annual Budget with a resulting City tax rate of approximately \$4.15 with the Common Council concurring in the need and with the final rate being the mathematical result of statutory property tax billing process, including, but not limited to, inclusion of the required state adjustment for equalization; and

WHEREAS, for the purposes, in part, of accounting detail, transparency of governmental actions and intent, efficiency of operations, and enhanced record keeping, the 2024 Proposed Budget document and format provides greater detail and categorization of anticipated expenditures than required by Wisconsin Statutes §65.90, which provides that "all proposed appropriations for each department, activity and reserve account" shall be listed in the budget; and, therefore, expenditure appropriation unit amounts are itemized and, entitled "Official Budget Appropriation Units," while the remaining pages of the document provide supplemental information for informational purposes as earlier noted; and

WHEREAS, a Public Hearing Notice of the 2024 Mayor's Recommended Budget appeared in the official City Newspaper, South Now, on November 8, 2023; and

WHEREAS, a Public Hearing was held by the Common Council on November 28, 2023, regarding the 2024 Proposed Budget.

NOW, THEREFORE, the Common Council of the City of Franklin does hereby ordain as follows:

- Section 1 That the 2024 Expenditure Budgets, summarized herein, for the General Fund as \$33,405,460, for Debt Service \$1,548,442, for TID 5 \$2,245,423, for TID 6 \$632,473, for TID 7 \$1,277,432, for TID 8 \$187,000, for American Recovery Fund \$5,600, for Opioid Settlement Fund \$0, for Solid Waste \$2,314,753, for Fire Grants \$7,500, for Police Grants \$120,360, for St Martin's Fair \$61,339, for Health Grants \$157,131, for Donations \$80,751, for Civic Celebrations \$146,030, for Capital Outlay \$1,055,126, for Equipment Replacement \$617,000, for Street Improvement \$2,347,800, for Capital Improvement \$3,282,934, for Development \$5,058,557, for Utility Development \$900,000, for Sanitary Sewer \$7,110,097 and for Internal Service \$4,862,777 totaling \$67,423,985 with expenditure appropriation unit amounts as set forth on the tables entitled "Official Budget Appropriation Units" (which is attached hereto and incorporated herein by reference) and as set forth by department, activity, and reserve account (all as maintained by the City in a multiple-fund accounting structure) are adopted as the annual expenditure budgets for the City of Franklin for fiscal year 2024.
- Section 2 The Sanitary Sewer Fund includes 2024 capitalized assets of \$847,000 and debt service of \$1,851,782, with revenues of \$6,719,157 and expenditures of \$7,110,097.
- Section 3 Debt Service payments of \$1,548,442 in the Debt Service Fund, \$2,190,803 in TID 5, \$613,353 in TID 6, \$226,081 in TID 7, \$76,100 in TID 8, and \$1,851,782 in the Sanitary Sewer fund, totaling \$6,506,561, are adopted as annual required payments for those respective funds for fiscal year 2024.
- Section 4 That the 2024 property taxes used to support the General Fund of \$21,177,100, the Library Fund of \$1,442,700, the Street Improvement Fund of \$291,700, and the Debt Service Fund of \$1,100,000 for City purposes, totaling \$24,011,500, are levied and adopted as the annual property tax levies for fiscal year 2024 with a resulting City tax rate of approximately \$4.15 per thousand assessed value with the final rate being the mathematical result of statutory property tax billing process, including, but not limited to, inclusion of the required state adjustment for equalization.
- Section 5 That the 2024 Revenue Budgets, other than non-TID property taxes and debt proceeds, for the General Fund of \$9,572,980, for Debt Service \$268,608, TID 5 \$2,210,900, for TID 6 \$1,014,920, for TID 7 \$1,312,881, for TID 8 \$785,000, for Opioid Settlement Fund \$15,900, for American Recovery Fund \$1,925,200, for Solid Waste \$2,331,500, for Fire Grants \$7,500, for Police Grants \$120,360, for St. Martin's Fair \$61,500, for Health Grants \$165,400, for Donations \$19,000, for Civic Celebrations \$150,300, for Capital Outlay \$1,058,000, for Equipment Replacement \$534,000, for Street Improvement \$1,949,000, for Capital Improvement \$3,646,944, for Utility Development \$169,450, for Development

\$1,651,250, for Sanitary Sewer \$6,719,157, and for Internal Service \$3,191,134, totaling \$38,880,884, are adopted as the annual revenue budgets for other than property taxes for the City of Franklin for fiscal year 2024.

- Section 6 That additional revenue of \$0 in the form of new debt is required in 2024, plus any debt not issued but budgeted in 2023.
- Section 7 That transfers into the St. Martin's Fair Fund of \$41,000, the Civic Celebrations Fund of \$30,000, the Debt Service Fund of \$234,308, the Capital Improvement Fund of \$2,574,819, for a total of \$2,880,127, are adopted as the annual transfers in as contained in the budget for the City of Franklin for fiscal year 2024.
- Section 8 That transfers out of the General Fund totaling \$71,000, of the American Rescue Plan Fund totaling \$1,918,000, of the Donations Fund totaling \$50,000, of the Utility Development Fund totaling \$900,000, of the Development Fund totaling \$5,033,557, for a total of \$7,972,557 for fiscal year 2024.
- Section 9 That the 2024 Solid Waste Collection Fund fee is \$159.60 for each property eligible to receive the solid waste collection service.
- Section 10 That the Capital Improvement Fund expenditure appropriation, excluding the Contingency allocation, shall be administered as if adopted on a "per project" basis, and unless otherwise requiring a statutorily-executed budget modification, a modification of the appropriation's administrative allocation between or to projects is subject to authorization by at least a two-thirds majority of the Common Council in the form of a budget modification, which, as an internal administrative process, does not initiate publication requirements.
- Section 11 That the single expenditure appropriation for "Contingency" within the General Fund shall be administered for City purposes as if adopted as distinct appropriations for \$2,500,000 "Restricted" and \$125,000 "Unrestricted" contingency budgets as shown within the "Unclassified, Contingency, and Anticipated Under Spending" budget detail, with "Restricted" contingency appropriations not authorized for direct expenditure and requiring a budget modification approved by two-thirds of the Common Council, interpreted consistent with statutes, moving the appropriation to "Unrestricted" contingency or another valid appropriation unit prior to or in conjunction with any spending authorization.
- Section 12 That the Capital Outlay Fund expenditure appropriation shall be administered as if adopted on the department/division basis, (except the Information Services Department shall also include all planned computer and computer-related expenditures distributed and assigned, in whole or in part and for accounting purposes, to various other departments), and unless otherwise requiring a statutorily executed budget modification, a modification of the appropriation's administrative allocation between departments and changes, valued in excess of

\$5,000, in the departmental list of capital items or quantity of items to be purchased are subject to authorization by the Common Council.

Section 13 That the Grant Funds appropriation units shall be segregated into Health (Health Department) and Other (all other Departments), with each having a single appropriation unit comprising their respective Personnel Services; Other Services, Supplies, etc.; and Capital Outlay expenditures.

Section 14 That the Finance Department and Director of Administration shall cause to be published and made available a "City of Franklin 2024 Annual Budget" document that 1) incorporates the proposed budget as presented in the public hearing notice, including any additional changes as provided for herein, 2) incorporates the necessary and corresponding changes to the budget document text and tables as initially set forth in the Mayor's Recommended Budget document, 3) removes supplemental pages from the preliminary document that were incorporated for review, and 4) incorporates the 2024 Annual Budgets of the Library Fund, the Auxiliary Library Fund, the Tourism Commission Fund, and the Water Utility Fund as adopted by their respective boards.

Section 15 The terms and provisions of this ordinance are severable. Should any term or provision of this ordinance be found to be invalid by a court of competent jurisdiction, or otherwise be legally invalid or fail under the applicable rules of law to take effect and be in force, the remaining terms and provisions shall remain in full force and effect.

Introduced at a meeting of the Common Council of the City of Franklin this 28th day of November, 2023 by Alderman _____.

Passed and adopted at a meeting of the Common Council of the City of Franklin this 28th day of November, 2023.

APPROVED:

John R. Nelson, Mayor

ATTEST:

Karen L. Kastenson, City Clerk

AYES ___ NOES ___ ABSENT ___