



## Franklin Public Library Board of Trustees Meeting

6:00 p.m., Monday, October 23, 2023

Sievert Conference Room

Franklin Public Library, 9151 West Loomis Road, Franklin, Wisconsin

### AGENDA

- I. Call to Order – M. Imp
- II. Public Comment (no action may be taken on issues raised unless otherwise on the agenda)
- III. Approval of the Minutes:
  - a. September 25, 2023 Regular Meeting of the Library Board of Trustees
- IV. Finance Committee – A. Aleksandrowicz
  - a. Approval of Vouchers and Invoices
    - i. Fund 15
    - ii. Fund 16
  - b. Treasurer's Report
- V. New Business:
  - a. Adoption of the 2024 Mayor's Recommended Budget for Fund 15: The Library Board will move to adopt the 2024 Library Proposed Budget (Fund 15) with \$1,535,304 of Revenues, \$1,512,253 of Operating Expenditures, and Capital Expenditures of \$163,481
  - b. Adoption of the 2024 Auxiliary Library Budget: The Library Board will move to adopt the 2024 Auxiliary Library Proposed Budget (Fund 16) with \$62,800 of Revenues, \$47,800 of Operating Expenditures, and Capital Expenditures of \$15,000
  - c. Discussion and Reaffirmation of Library Director's Job Description
  - d. Discussion and Approval of Revision to Adult Services Librarian/Assistant Director Job Description
  - e. Discussion and Approval of Revision to Circulation Supervisor Job Description and Change of Position Title to Circulation Manager
  - f. Q3 Action Plan Update
- VI. Old Business:
  - a. Approval of Privacy Policy
- VII. Update on Past or Upcoming Council Actions Relating to the Library – M. Eichmann
- VIII. Update on Franklin Public Schools Matters Relating to the Library – A. Bennin
- IX. Report of the President – M. Imp
- X. Report of the Library Director – J. Loeffel
  - a. Monthly Activity of Library Director & Library
  - b. FPL @ a Glance Statistics Report
- XI. Report of the Franklin Public Library Foundation – J. Loeffel
- XII. Upcoming Library Board Meetings:
  - a. Personnel Committee Meeting: November 27, 2023 at 5pm in Sievert Conference Room
  - b. Regular Library Board of Trustees Meeting: November 27, 2023 at 6pm in Sievert Conference Room
- XIII. Adjourn

**Agenda dated October 18, 2023**

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. Requests for accommodations for meetings should be made at least three (3) business days prior to the meeting. Every effort will be made to arrange accommodations for all meetings, so please give the City Clerk as much advance notice as possible. For additional information, contact the City Clerk's office at (414) 425-7500.