

# City of Franklin

WISCONSIN



**2019**

**Annual Budget**

# **CITY OF FRANKLIN**

## **2019 ANNUAL BUDGET**

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**CITY OF FRANKLIN, WISCONSIN  
2019 ADOPTED BUDGET  
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## Approved 2019 Annual Budget Supplemental Letter of Transmittal

The Common Council approved the 2019 Annual Budget for the City of Franklin at their meeting of November 13, 2018. The expenditure and revenue appropriations for each of the various funds are accurately represented and recorded throughout the various appropriation unit tables, summary tables, and department and fund informational account code tables. Similarly, the detail appropriations and project listings in the Capital Outlay fund and Capital Improvement fund reflect the final approvals.

It is important to note that some of the supporting text portions of the document, such as the transmittal letter or individual department write-ups, may not have been updated to incorporate or reflect each of the changes that the Common Council may have made to the Mayor's Recommended Budget. The Common Council made changes at both the Committee of the Whole level and during the final budget adoption hearing on November 13, 2018.

In order to enable the reader to easily identify where such discrepancy may exist, following are the amendments to the Mayor's Recommended 2019 Budget as approved by the Aldermen.

Moving the Neighborhood Park Land Acquisition into an Approved Project, and to adding appropriations for 2019 for the Rawson Homes Water Main Relay and Storm Sewer Project, as an Approved Project with \$1,500,000 in appropriations, in a manner that reflects no change in Fund Balance.

Adding \$5,000 (Tree Grant Revenue) to the Capital Outlay Budget Grant Revenue (Highway Department Budget) and modifying the appropriation from \$16,000 Contingency tree appropriation to \$11,000 Contingency tree appropriation and \$5,000 direct tree appropriation (removing \$5,000 from Contingency for trees).

Adding a \$39,000 expenditure to General Fund Contingency #5111 for the purpose of moving the start date of the 1.55% wage increase to 1/01/2019 for any non-represented employee who joins WRS effective 1/01/2019 and would suffer a commensurate reduction in take-home pay by joining.

Modified by the creation of a new Section 14 in the Ordinance for Adopting the 2019 Budget by creating an "Approved Project" as a 2019 Capital Improvement appropriation of \$1,775,000 toward the City Hall Roof, HVAC and Fascia Wood Replacement Project, and that the previously suggested additional \$600,000 intended to be moved from the General Fund Restricted Contingency for a larger remodel, remain in that fund for building security and public safety needs or as appropriate.

It is expected that future proposed budget documents will be adjusted throughout to eliminate the potential risk for confusion that may result from this practice.



Mayor's Recommended 2019 Budget  
 Letter of Transmittal – Summary Information  
 September 18, 2018

Honorable Mayor and Common Council:

**Introduction:** The Annual Budget Dilemma or "Why is every budget tough?"

Each of the last two years the Common Council's budget engagement has started in June, which is earlier than usual. Each presentation has warned of a looming budget shortfall potentially in excess of a million dollars.

**2017 Budget Document:** "[The budget] has pushed the limits of what can be accomplished within the constrained revenue policies the City has pursued. At some point, existing operations and existing revenues cannot be squeezed further. Normal, market growth in the expenses for current operations have been absorbed in the budget through a variety of means. Those tools are running out of steam."

Those challenges consistently occurred in prior years as well. Why can't a Wisconsin community simply make a longer-term, strategic fiscal plan that eliminates the annual confrontation between taxes and spending? Is it possible to be more proactive and avoid the threats of large deficits?

**2018 Budget Document:** "This budget does not have a fiscally prudent or viable way to maintain existing services and freeze property taxes at the same level for a sixth year."

"Why is every budget tough?" – The Big Picture (Expenditures Grow)

At the simplest level, every budget is tough because expenditures have a tendency to grow. Even small rates of increase when applied against a large base budget create a significant annual demand. In periods of low developmental growth, taxes on new development can't keep pace. This conclusion can be seen very readily in looking at the big picture of how the 2018 Adopted budget looks moving into 2019.

**WHAT IS SUSTAINABLE?**

General Fund Expenditures : 2018 Adopted	\$26,417,965
Less Restricted Contingency	\$1,280,000
Effective General Fund Operating Budget	\$25,137,965

		"Minimum," Short-Term Sustainable Growth Level		"More Practical," Modestly Sustainable Growth Level		"Ongoing" (Status Quo) Sustainable Growth Level		
		%	\$	%	\$	%	\$	
Base Personnel Costs	81.0%	\$20,372,170						
Personnel Costs Except Health (Wages & Other Benefits)		\$17,398,405	1.5%	\$260,976	2%	\$347,968	3%	\$521,952
Less Health Insurance		\$2,973,765	5%	\$148,688	8%	\$237,901	8%	\$237,901
Supplies and Services (Non-Personnel)		\$4,765,795	1%	\$47,658	1.75%	\$83,401	2%	\$95,316
<b>TOTAL NECESSARY ANNUAL GROWTH IN RESOURCES</b>				<b>\$457,322</b>		<b>\$669,271</b>		<b>\$855,169</b>
<b>AS A PERCENTAGE OF THE TOTAL LEVY</b>				<b>2.17%</b>		<b>3.18%</b>		<b>4.07%</b>

The model above simply breaks the General Fund operating expenditures into three categories, removing only the Restricted Contingency, which is not anticipated to actually be spent. The expenditures are broken out into personnel costs except health insurance, health insurance, and supplies and services (non-personnel costs). Total base personnel costs would then include both the personnel costs other than health insurance and health insurance.

Personnel Costs Except Health Insurance	\$17,398,405
Health Insurance	\$2,973,765
Supplies and Services (Non-Personnel)	<u>\$4,765,795</u>
Total Expenditures	\$25,137,965

Annual percentage increases are then applied against each of the three categories. Three different models are presented. The “Minimum” model represents a very short-term, minimally-sustainable growth level, which would likely run into funding and operational issues within as little as two or three years. The “More Practical” model represents modest sustainability and would never allow for operational growth, but it might avoid some of the problems created from less fiscal support. The “On-going” model represents an annual level of support that would likely provide for good sustainability over time.

**The results of this simple exercise reveals why every budget is tough. Simply to attempt to maintain existing operations, the range of additional revenue required each and every year is as follows:**

	<b>Additional Revenue Required</b>	<b>Percentage of Total Levy</b>
<b>Minimum</b>	<b>\$457,322</b>	<b>2.17%</b>
<b>More Practical</b>	<b>\$669,271</b>	<b>3.18%</b>
<b>On-going</b>	<b>\$855,169</b>	<b>4.07%</b>

That revenue demand compared to the 2018 total annual levy results in the percentage levy increases noted above. Of course levy isn’t the only revenue source to fund ongoing operations, but the total municipal levy is equal to 83.6% of the total General Fund expenditures (excluding Restricted Contingency). As such, it is the dominant revenue in general City operations.

“Why is every budget tough?” – Lack of Control and Reactionary to the Marketplace:

Although the levels for the annual percentage increases in the model for each of the three expenditure areas referenced above are debatable, there is clearly some level of growth that should be expected for each of these three areas. Does there have to be? Can’t the City simply choose not to increase expenditures within these three categories? The City is part of a broader economy within which it must operate. It purchases its supplies and services from a marketplace it doesn’t control. The City, for example, can react when the price of gasoline sky rockets. It can tell DPW and Police Officers not to idle their vehicles; it can rearrange Building

**WHY IS EVERY BUDGET TOUGH?**

1. Expenditures tend to rise.
2. They rise because the City has a lack of control of and is reactionary to the marketplace, which includes:
  - ✓ marketplace pricing,
  - ✓ the nature of how items or services are sold,
  - ✓ new product opportunities that become essential, and
  - ✓ wage and benefit Costs
3. Levy Limits are unsustainable with current net new construction patterns.
4. Primarily core municipal services remain, so service cuts are not palatable.
5. Revenue options are limited by statutes and the marketplace.

Inspectors' schedules to maximize the efficiency from trips; it can do many things to react to a rise in gasoline prices. It cannot, however, control the price of gasoline, and, realistically, it cannot significantly curtail its use of gasoline. The City has approximately 125 vehicles currently listed on its property insurance policy. The City is going to buy gasoline, a lot of gasoline, and it will have to pay whatever the vendors and marketplace charge.

Not only must the City accept and react to pricing, it must do the same with all aspects of the economy, such as the nature of how items or services are sold. For example, many software vendors worldwide changed or are changing strategies and no longer sell their software, but they sell a license to use their software and then they charge annual fees to keep using the software. This model better suits the industry to address the demands of increased security and the fast-paced developments in technology. This shift in marketplace strategies does not suit the City's finances. Instead of just a single capital expense every 5 to 10 years, maintenance fees push costs into the annual operating budget. One analogy that might help emphasize the nature of ongoing cost increases is thinking about the buildings the City owns and operates as if they were rented. Any renter can tell you that rents continue to rise; as an owner the City bears the same maintenance and facilities operating costs that would push up a rent. One would not expect a rent to stay fixed forever, nor can one expect the cost of supplies and services for the City's facilities to stay fixed forever. Similar impacts occur across all aspects of commodities and services purchased by the City, and the City has very little control over that aspect of the marketplace.

Obviously, the City can simply elect not to use a piece of software or hardware or safety equipment or efficiency device, but those decisions come with other productivity costs or increased risks. Not having the right tools can make us ineffective and inefficient and increase our risks and liabilities from not being current with the marketplace. The Police Department does not absolutely have to have automatic license plate readers, but the efficiency of that tool realistically makes it a must. The Fire Department doesn't have to have devices to pre-empt traffic signals, but the essence of their service is response time and safety. Traffic signal pre-emption devices dramatically and positively impact both. Many commodities and services have similar efficiency impacts that limit the City's practical ability to exclude them from operations.

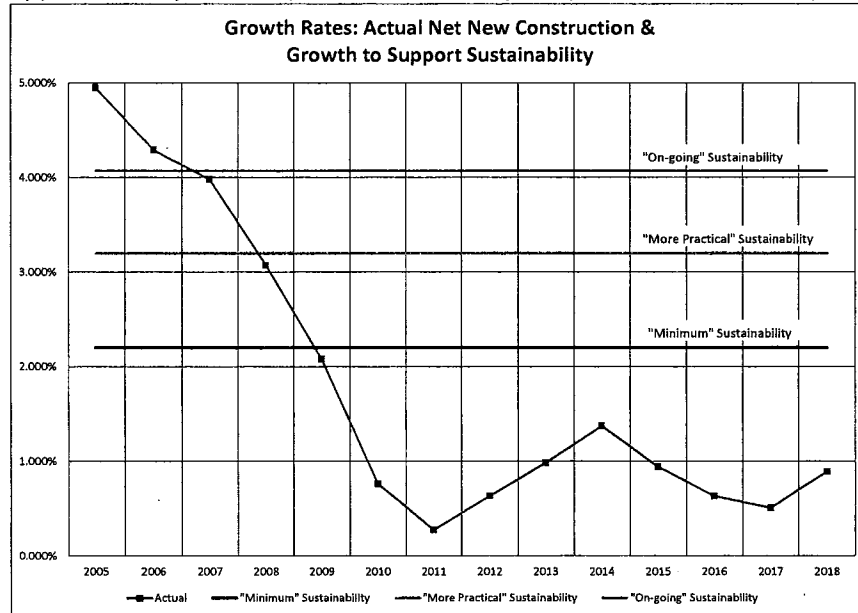
One might argue that the City's expenses are over 80 percent labor or personnel related, so the marketplace is only driving around 20 percent of our costs. That is a very limited perspective because the City's employees operate within a broader labor market as well. Additionally, the bulk of the Police and Fire Departments, the City's largest departments, have employees operating under labor agreements. Those employees ultimately can use arbitration and the Wisconsin Employment Relations Commission to ensure the City's wages keep pace with the marketplace. At least for non-represented employees, one could argue that the City could decide to control its costs by providing for no wage increases in a given year. Such unilateral authority does exist, but it is, realistically, a short-term unilateral authority. If the City's benefits and wages fail to keep pace with the marketplace, the City is at risk of productivity losses from increased vacancies, training lags (an experienced employee is generally more highly trained and productive as compared to a new employee), and a reduction in the overall average competency of its employees as better employees move on to better-paying employers. Recognizing that the City wanted to attract and retain the best employees was one of the reasons that the City adopted a policy to establish its market rate at the sixty-fifth percentile. In the long-term, therefore, wages and benefits are driven by market considerations.

The point about a significant lack of control over the cost of all of the inputs to our service delivery output may be very obvious, but in my experience it is often overlooked. Sustainability almost insists by

definition that City operations maintain pace with the marketplace. Departments are routinely expected to do more with less, and they will always continue to find ways to stretch a dollar. There are, however, limits; so the routine fact that the City has very limited control over the cost of inputs significantly impacts the long-term ability to control overall service costs.

“Why is every budget tough?” – Levy Limits

State imposed levy limits are clearly a driving factor as to why each budget is challenging. The State of Wisconsin imposed the current round of levy limits in 2005 and has added further revenue control to that statute since then. From 2005 through 2007, Franklin’s net new construction remained between approximately 4 and 5 percent. This left plenty of room for local options. Additionally, from 2005



through 2010, a minimum allowable increase was part of the statute that helped prevent communities from feeling such a pinch from levy limits. For example, for 2009 and 2010 the allowable levy was 3%, no matter what the net new construction was. This minimum allowance was eliminated in 2011.

Levy limits have not appeared to be a significant limiting factor for Franklin because in a number of recent years Franklin has not even used the allowable net new

construction. Aldermen adopted a budget with no new levy for municipal purposes between 2014 and 2017. That had only been possible due to incorporating a number of other revenue and funding strategies. During the 2018 budget process, however, there was a significant discussion detailing how many of those strategies were used up or no longer available. As such, for 2018, in order to maintain existing levels of services, the City had to increase total property taxes for municipal purposes and to do so had to use up some of the remaining allowable existing debt levy. The difficulty with levy limits that many communities are already facing will likely become more apparent in Franklin in coming years. Ehlers and Associates summarized this impact statewide in a PowerPoint presentation entitled “Municipal Finance Issue: The Budget Process and Levy Limits; TIF law update” (6/15/17) when they noted “Levy limits this strict are unsustainable and are negatively impacting the ability of municipalities to provide the services their citizens and businesses need.”

Although the economy as a whole has improved since the economic crisis, Franklin’s annual net new construction has not been over 2 percent since 2009 and has only exceeded 1.0 percent once since then. The levy limit is very much a significant factor in any long-term financial plan consideration.

### “Why is every budget tough? – Core Municipal Services

There is very little that the City does that it doesn't have to do. Our current expenditures are reflective of the services businesses and residents expect of the City or of State mandates. Years of restrictive budgets have eliminated the fat that ever may have existed. Without continuing to fund current service levels, the remaining choice is to cut back on the level of services provided. We have to plow snow, but we don't have to do it as much. We have to provide police services, but only to the level that the City determines it can afford. Mowing can be stretched out. Street lights can be shut off. For most of the services the City provides, the City gets to decide the level of the service it will provide. But, reducing or eliminating services is very difficult to do.

Lots could be written about this topic, ranging from strategies like zero-based-budgeting to inter-community departmental mergers. If, however, you consider that the City of Franklin currently provides, to a significant degree, the core services the community expects at a service level the community expects, then a primary goal of a sustainable budget would be to annually achieve a maintenance-of-service budget. And, a maintenance-of-service budget, almost by definition, is one wherein it would be difficult to find expenditure cuts.

### “Why is every budget tough?” – Limited Revenue Sources

Having a relatively standard set of core municipal services typically results in a relatively standard set of revenues. Every community searches for more revenue options, and when one is identified, the options quickly become disseminated through the professional ranks. Realistically, however, to address rising costs applied against the full base of expenditures, it is difficult to consistently identify revenue enhancements. Additionally, some of the known revenue alternatives are simply not very palatable, such as a wheel tax or local option sales tax or road resurfacing fees.

As noted above, for 2018 the total municipal levy is equal to 83.6% of the total General Fund expenditures (excluding Restricted Contingency), and is equal to slightly over two-thirds of the revenue of the General Fund itself (since some levy is applied to other funds). As such, it is the dominant revenue in City operations. It is also strictly controlled and limited by the State. The State goes so far as to identify a number of other revenue increases that are automatically reduced from allowable levy if they are imposed. For example, if one were to establish a new snow removal fee in place of a service that is currently levy supported, the amount of fee generated would need to be reduced from the total allowable levy.

The State also controls the City's intergovernmental revenues. For 2018, the budgeted intergovernmental revenues are approximately equal to 10 percent of the General Fund's total revenues. That leaves less than one-quarter of the revenues over which the City can attempt to exert some influence. Even the larger of the remaining revenues, however, can't overwhelmingly resolve budgetary needs. In this 2019 budget, ambulance fees are set at \$1,340,000. That is a significant revenue source, and the increase for 2019 is one of the more notable increases. Nonetheless, the increase is only about 70 percent of the increase in costs for the department. In short, even the larger revenues don't cover their operational costs. Building Inspection Fees provide a similar example. When growth is high, they can generate revenues to help support operational costs. In periods of intense growth, a net revenue can occur. The State, however, regulates the revenue by statute, so care must be taken not to use such fees as a profit center.

It is important to note that despite the argument about revenue sources being limited, looking for new revenues and enhancing existing revenues will always be a key component in attempting to balance the budget without pushing the property tax levy. Nonetheless, one should be cognizant of the limitations on alternative revenue sources and the constraints on local control of such revenues.

#### “Why is every budget tough?” – Conclusion

- The size of our operating budget – at over \$25,000,000 – drives routine budgetary cost increases between \$450,000 and \$850,000 each and every year. Short-term efforts for costs below that level are simply not sustainable unless service cuts are contemplated.
- Department heads have a significant lack of control over the marketplace in which they function and are, by default, largely reactionary to the marketplace.
- Levy Limits- Net new construction has been below the absolute minimum level of short-term sustainability since at least 2009.
- To a significant extent, only core municipal services remain, so service cuts are not palatable.
- Revenue options are limited by statutes and the marketplace.

#### Comment on Validity of the Sustainability Model:

The level of the annual percentage increases referenced in the model above are debatable, but, as discussed above at length, there is clearly some level of growth that can be expected for each of these three areas.

**Personnel Costs:** For personnel costs, 1.5 percent would be a minimum and a short-term strategy before the impacts of increased turnover would become evident. Further, this level does not provide for progress-to-market rate increases, meaning nobody would advance within their pay ranges. In anything but the shortest term, it also assumes that success can be had with the Wisconsin Employment Relations Commission (WERC) in imposing below market wage increase levels on Police and Fire Department staff. Alternatively to allowing costs to increase overall, the City could eliminate approximately 3 full-time positions each and every year, but that is not sustainable either. Unfortunately, a more realistic minimum level of expected personnel cost increase would be 2%, which requires revenue increases of nearly \$350,000 to sustain. In the long-term, however, a sustainable percentage increase of 3 percent is likely needed to maintain current employees, to provide progress-to-market increases, and to anticipate the effect of labor agreements. This would require annual expenditure increases of over \$522,000.

**Health Insurance:** Those personnel costs did not include health insurance, which is one of the largest cost areas in the City with a 2018 General Fund cost of about \$2,973,000. The increased cost of health care is a national issue. Expecting to consistently hold health insurance cost increases to 5 percent growth is very optimistic. A 7 or 8 percent figure is more sustainable. Our broker indicates that the marketplace trend for 2019 is 11 percent. The City has used numerous strategies to control these costs. For example, significant plan design changes were incorporated in 2018 and even more significant changes are proposed herein for 2019. The proposed changes will move the City to the edge providing comparable benefits and position it as a leader in anticipating future trends in the benefit levels. What the City views as beneficial cost controls, however, employees consider detrimental actions. As such, there is employment marketplace pressure not to place too much emphasis on saving from health insurances. The bottom line, therefore, is that over time one must expect health insurance costs to rise



if the City is to be competitive with health insurance. Annual cost increases between approximately \$150,000 and \$240,000 should be expected.

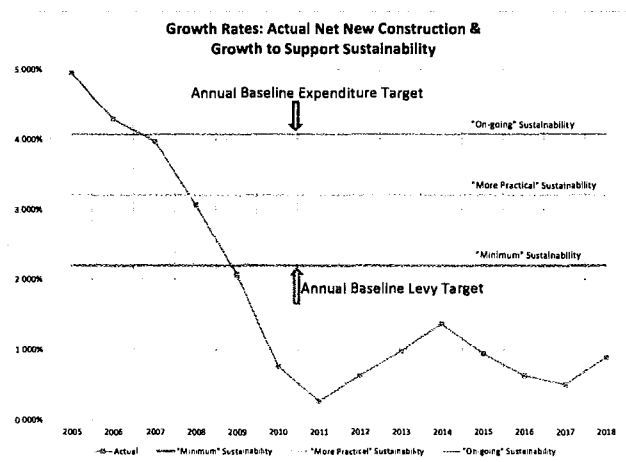
Supplies and Services: The costs of supplies and services is probably the easiest cost factor to model. It is probably best represented by the Bureau of Labor Statistics inflation statistics. Following is a table of the 12-month percent change of the current series of the CPI for all urban consumers.

Bureau of Labor Statistics: 12-Month Percent Change of the CPI

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	HALF1	HALF2
2011	1.0	1.1	1.2	1.3	1.5	1.6	1.8	2.0	2.0	2.1	2.2	2.2	1.3	2.0
2012	2.3	2.2	2.3	2.3	2.3	2.2	2.1	1.9	2.0	2.0	1.9	1.9	2.2	2.0
2013	1.9	2.0	1.9	1.7	1.7	1.6	1.7	1.8	1.7	1.7	1.7	1.7	1.8	1.7
2014	1.6	1.6	1.7	1.8	2.0	1.9	1.9	1.7	1.7	1.8	1.7	1.6	1.8	1.7
2015	1.6	1.7	1.8	1.8	1.7	1.8	1.8	1.8	1.9	1.9	2.0	2.1	1.7	1.9
2016	2.2	2.3	2.2	2.1	2.2	2.2	2.2	2.3	2.2	2.1	2.1	2.2	2.2	2.2
2017	2.3	2.2	2.0	1.9	1.7	1.7	1.7	1.7	1.7	1.8	1.7	1.8	2.0	1.7
2018	1.8	1.8	2.1	2.1	2.2	2.3	2.4	2.2					2.1	

This data suggests above clearly indicates that general operating costs are rising. They are doing so in a manner such that the “On-going” model above, using 2% annual increases, is likely the most accurate relative to the last 7 to 8 years.

**Mayor’s Recommended 2019 Budget – The Central Approach:** The central approach to this budget is to attempt to address the 2019 General Fund revenues and expenditures within an initial framework of a longer-term perspective on the annual budget dilemma. From the perspective of the models above, the goal was to achieve an “On-going” level of sustainability while relying on the municipal property tax levy to only support the short-term, “Minimum” level of sustainability. Expenditure cuts and other revenue sources would then be used to fill the gap, as well as cover any enhancements considered.



The 2019 Mayor’s Recommended Budget succeeds in using non-tax revenues and expenditure constraints combined with the minimum sustainable increase in municipal property taxes (reduced further by the State’s adjustment for personal property taxes), to achieve a balanced budget that sustains current service levels, while making some positive adjustments overall.

Applying that approach, following is a high-level summary of the change in General Fund expenditures and revenues that enabled a balanced budget, while avoiding reductions in service delivery.

**General Fund Expenditures:** In June, 2018, staff presented an initial budget projection for 2019 that anticipated a need of \$1,110,200. The 2019 Mayor’s Recommended Budget ultimately shows an

increase in total General Fund expenditures of \$809,377. When adjusting for planned deficit expenditures in 2018 that did not carry forward into the 2019 Mayor’s Recommended Budget, the effective General Fund expenditure increase for 2019 would be \$954,177.

	2018 Adopted	2019 Recommended	Difference
Total General Fund Expenditures	26,419,065	26,198,442	
Less Restricted Contingency	<u>-1,280,000</u>	<u>-250,000*</u>	
	25,139,065	25,948,442	\$809,377
Less Planned Deficit Spending	<u>-144,800</u>	<u>0</u>	
	24,994,265	25,948,442	\$954,177

\* Transfer for Restricted Contingency in the Capital Outlay Fund

The 2019 Mayor’s Recommended Budget for General Fund operations, therefore, compares favorably with the “On-going” budget sustainability model presented above with the difference largely attributable to some limited programmatic enhancements.

*Revenue:* Each of these added expenditures requires a revenue source. A straightforward, summarized format shows generally how the budget balanced.

**2019 Total Municipal Property Taxes:**  
Additional Levy: \$361,526 or +1.72%

2019 Mayor’s Recommended Budget

New revenues		
New Municipal Property Tax Levy	\$361,526	(1.72%)
New Levy Used in Other Funds	(\$11,800)	
Personal Property Tax Aid	<u>\$95,677</u>	
Total New Property Tax Related Support	\$445,403	\$445,403
Landfill Siting Fees (including transferred Levy funds)		\$226,000
Investment earnings		\$60,000
Planning Fees		\$32,800
Court Fees		\$46,000
Self Insurance Fund HSA Contribution Funding		\$59,250
Ambulance/EMT Fees		\$173,700
Other/Misc		<u>(\$88,976)</u>
		\$954,177

The result is that added Property Tax Levy was incorporated equivalent to a total municipal levy increase of \$361,526 or a 1.719 percent increase. Adding to that the State’s new Personal Property Tax Aid, the total new property tax related support at \$445,403 is roughly equivalent to the “Minimum” sustainability model discussed in detail above. The increase in Landfill Siting Fees represents \$51,000 that had been scheduled and intended for use in the Capital Outlay Fund for a two-year period, which period expired in 2018 (used for IT capital outlay), and a \$175,000 transfer of levy from the Equipment Replacement Fund which is replaced by new landfill siting revenues anticipated from their new operating permit. Ambulance and Court Fee revenues anticipate an ordinance to adopt increases to the fee rates. Investment Earnings and Planning Fees represent increases flowing from greater economic activity. The Self Insurance Fund transfer represents application of a portion of the 2017 Stop-Loss rebate (deposited into the Self Insurance Fund) to fund the Employer contribution to a Health Savings Account for those participating in the new High Deductible Health Plan.

## Primary Impacts on Operations

Personnel: Overall resources provided little room for additional personnel; nonetheless, some personnel adjustments were incorporated.

- The Recruit/Patrol Officer as recently addressed by the Common Council was anticipated.
- A part-time Assistant Fire Inspector was incorporated based on available fee revenue and based on the need to ensure compliance with statutorily required inspections.
- A Permit Technician position in Building Inspection was proposed to be created to provide for added efficiency and to address pending succession planning due to at least one pending retirement within the department. The significant amount of proposed development in TIF districts and the amount of residential unit-space created drive a need to ensure the department can meet service demands. Failing to anticipate and counteract the impending vacancy would significantly hamper the department ensuring that they can keep pace with and provide the service level expected by developers. A future-year realignment would be expected after the potential and pending retirements occur and if the development peak subsides.
- A significant effort was undertaken to add a Battalion Chief to the Fire Department; however, additional department-generated fee revenues were absorbed in maintaining the existing department.
- An Administrative Assistant was supported with costs to be shared within the Utilities budgets.

### Personnel Services Costs:

- Overtime: Overtime for wages in the Police and Fire Departments were both increased by \$25,000 to be more reflective of historic trends. An additional cost of 17.5% is added to cover the wage-related benefit costs, such as FICA and WRS.
- Wisconsin Retirement System: Sufficient appropriations were added to cover added Employer-share pension costs of 1.55% on wages for non-represented employees currently not participating in WRS. A detailed plan would need to be developed in October and a resolution adopted in November to facilitate the move effective January 1, 2019. WRS rules only allow participation to occur at the beginning of a calendar year. The primary reason for the move to WRS participation is to enhance the City's ability to attract and retain employees. Separate action for the Council will be brought forward that addresses all the details of employee choice, impacts on current plans, etc.
- Wages Adjustments: For non-represented employees a 1.55% increase effective mid-year was incorporated to partially offset the lost take-home wages the employees will experience based upon the increased employee share for participation in WRS. It is appropriate to note that the affected employees would experience the reduction in their net take-home pay effective January 1<sup>st</sup>, but would not see the counter-acting wage increase until mid-year. For supervisory employees currently in WRS, a 2% increase effective mid-year was incorporated.
- Health Insurance: Significant changes in Health Insurance are proposed for 2019. These are being presented to the Common Council for consideration the same evening as presentation of the Mayor's Recommended Budget. The changes involve establishing a High Deductible Health Plan (HDHP) with a Health Savings Account (HSA) as the primary health plan. To aid in the transition to a HDHP for those employees staying in the plan, an employer contribution of \$750 (single plan) and \$1,500 (family plan) is incorporated. The contribution is funded from a rebate from the 2017 stop loss policy. In addition to the HDHP, a traditional PPO-type plan will be available for those employees electing to stay in a plan of that nature. The PPO, however, has a reduced level of benefits from the current PPO and a markedly higher employee premium share.

Revenue: A number of the following items were reference above, but following is a brief explanation of the nature, purpose, or cause for some of the changes.

- Personal Property Tax Aid (New) \$95,677. This revenue is a new State Aid provided with the intent of offsetting lost property tax revenue as a result of a statutory change that removed the property taxability of certain personal property. The amount of the aid is reduced from the allowable levy under the levy limit law.
- Landfill Siting Fees: The landfill has received its permit to operate the landfill expansion and will begin paying higher per-unit amounts under the new contract. Although the contract provides a high-level of confidence that the revenue stream will occur, it is budgeted with a degree of conservatism to ensure the stream fully materializes. The increase is applied throughout the budget in the following manner:
  - Capital Outlay Fund to General Fund – In addition to the \$189,000 budgeted in 2018, \$51,000 is added to the General Fund from the current revenue stream from funding that had been set up in the Capital Outlay fund for a two-year period to support IT expenses.
  - Capital Outlay Fund - \$250,000 is added to the \$67,000 2018 base to fund projects and to establish an additional \$100,000 contingency appropriation. There were many requests that could not be funded. A number of them are items that could fail soon or could last for more than a year. As such, additional contingency was planned to provide time to more carefully evaluate the requests and to ensure that the Landfill Siting revenue stream fully achieves the budget plan. The two funded items were \$75,000 each for City Hall security (cameras and door locks) and for the Police Department phone system. These items as well will require further authorization by the Common Council prior to spending to ensure the resources are realized.
  - Equipment Replacement Fund - \$176,700 was added with an offsetting transfer of property tax levy to the General Fund. This helps the increased Landfill Siting revenue to support overall City operations, but transfers the risk for the new increased level of activity to the Equipment Replacement Fund instead of General Fund operations.
  - Capital Improvement Fund: An additional \$284,000 of Landfill Siting fees were added. The revenues are expected, but this would be the last fund supported by the fees. If the revenues were not received, the Common Council could subsequently determine to alter the project list or alter the borrowing scheduled for the end of 2019.
- Court Fees – The \$46,000 increase anticipates a rate increase. The Municipal Judge indicates that a rate increase has not occurred for many years and that he would support an evaluation of the fee structure. The intent would be to anticipate about a 10% average increase in rates with an implementation lag based on when fines and fees are paid. The expectation is that the evaluation would occur in 2018 for a 2019 implementation.
- Ambulance/EMT Fees – A combined increase of \$173,700 is premised on a rate increase for ambulance billing. The revenue helps cover the \$245,553 appropriation increase in the Fire Department for 2019.

Miscellaneous: A Restricted Contingency appropriation is annually established in the General Fund. It creates an emergency expenditure authority in the budget every year. Its level is limited to an allowable expense appropriation up to the level of the Expenditure Restraint Program. The initial number inserted into the General Fund for this purpose is \$1,900,000. Additionally, for 2019, \$250,000 is set up in the Capital Outlay Fund. This action may help avoid the need for a statutory budget modification. The budget ordinance typically establishes a requirement for four votes to expense the Restricted

Contingency Appropriation. Please recall that the size of the Restricted Contingency Appropriation is typically adjusted prior to final adoption of the budget in order to react to the final budget inputs issued by the State.

**Referendum:** The Common Council recently approved submitting a question related to funding to the electorate for their consideration during the November election. The Mayors Recommended 2019 Budget document makes no accommodation for the appropriations should the referendum be approved. Since the election is in advance of the budget hearing, any change to the budget required by the outcome of the referendum will be addressed at the budget hearing and within the budget ordinance offered for adoption.

**ASSESSED VALUATION, EQUALIZED VALUATION, AND PROPERTY TAX RATES:** Property valuations are not yet finalized, so it is not possible to determine tax rates definitively. As always, the property tax rates stated herein and at the time of budget adoption are estimates and are subject to change following finalization of property values and levy determinations by each of the taxing jurisdictions. Additionally, the State may impose adjustments and corrections that are then incorporated into final rates. Each of these steps is followed to ensure that property tax distribution is fair within and between overlapping jurisdiction and, in the end, in compliance with the equal taxation requirements of our State’s constitution. Nonetheless, the following table provides the best available information relative to property valuations and estimated property tax rates.

	<b>Property Tax Rate Estimate</b>	<b>2017-18</b>	<b>2018-19</b>	<b>% Change</b>
A	Budgeted Property Taxes to be Collected	\$21,027,849	\$21,389,475	1.72%
B	Equalized Value TID Out	3,778,072,200	3,924,067,400	3.86%
C	Equalized Levy Rate: $A/(B/1000)$	5.5658	5.4508	
D	Equalized Value TID In	3,888,926,200	4,022,941,400	6.57%
E	Equalized Property Taxes to be Collected: $C \times (D/1000)$	\$21,644,836	\$21,928,422	
F	Assessed Value TID In	3,854,766,200	4,035,237,210	4.68%
G	<b>Estimated Property Tax Bill Rate: <math>E/(F/100)</math></b>	<b>\$5.6151</b>	<b>\$5.4342</b>	<b>-3.22%</b>

Although the City’s net new construction was determined by the State to have increased by .89 percent, the revaluation and market conditions resulted in an assessed valuation TID In change of 4.68 percent. The State, however, determined a lower equalized property valuation within the TID districts overall. The end product is that a 1.72% increase in the budgeted total property tax levy for municipal purposes is estimated to result in a slight reduction in the applied property tax rate of 3.22 percent.

**SUMMARY DISCUSSION BY FUND**

**General Fund:** The General Fund is one section of the City’s overall budget. It is the largest segment of the City’s total budget and includes the operating expenditures of City departments. Most of the discussions above are items that reflect activity in the General Fund. The recommended expenditure budget for 2019 is \$28,098,442 and reflects an increase of 6.4% from the 2018 budget. This increase includes the significant increase in the Restricted Contingency. The recommended expenditures are the requests of the departments as adjusted by the Mayor.

The actual General Fund tax levy revenue for 2018 is budgeted at \$16,909,499. The recommended General Fund tax levy for 2019 is \$18,130,675. This increase of 7.2% can be considered to come from

the total allowable growth from net new construction (.89%) as adjusted by the State for Personal Property Tax Aid. Additionally, it includes the consolidation of some levy into the General Fund which was previously allocated to other funds. The remainder of the levy increase will come from using statutory look-back provisions to apply prior year allowable revenue not included at that time and/or from what will appear as the transfer of existing levy out of the Debt Service Fund which is then replaced in the Debt Service Fund by new levy. As noted above, the exact distribution of mechanisms will be determined as a result of the conclusions adopted within the budget process.

The budgeting philosophy remains that departments are to budget at an estimate of an average year's exposure with the understanding that the departments will be able to request additional appropriations from contingency or fund balance in a year in which there are unique circumstances or above average departmental needs for items such as overtime costs, salt purchases, fuel, or claims against the City, etcetera.

**Library Fund:** The Library Board acknowledged prior concerns that were raised relative to operating with a structural deficit. In fact, a small surplus is projected for 2018 and a small surplus is budgeted for 2019. For 2019, the Library was provided \$9,500 in additional levy to help ensure sufficient funding for a planned transition to WRS.

**Solid Waste Collection Fund:** The Solid Waste Collection Fund receives revenue from user fees, landfill tippage fees, and recycling grants. Its expenditures include contract services for hauling solid waste and weekend staffing from Public Works.

For 2019, the Solid Waste Collection Fund does not anticipate a user fee rate increase, which will remain at \$106.95 per year. The number of participating households rises with new development. Total expenses are increasing 4.6%. Projected total revenues of \$1,660,700 are anticipated to be sufficient to continue to slowly grow the fund balance to an appropriate level, because total expenditures are only at \$1,649,501.

**Sanitary Sewer Fund:** The Sanitary Sewer Fund receives its revenue primarily from user fees. Its expenditures are to MMSD, salaries, benefits, capital assets, and other costs of maintaining and improving the local sanitary sewer system. The Retained Earnings in this fund had increased over the past several years, but most of those reserves were invested in the Waste Water Building recently completed. Sewer rates are proportionally increased to cover any MMSD increase and meet local operating costs of the fund. Since these costs are primarily a pass-through charge to Franklin customers, user fee rates are expected to increase the same 2.0%. Rate adjustments will not be final until sometime in the first quarter of 2019 when the City receives formal notice of the rate increase.

**Water Utility:** Information is not available on the budget for the Water Utility at this time. The approving body for the Water Utility is the Franklin Board of Water Commissioners. Information will be included in the 2019 City of Franklin Annual Budget Book.

**Capital Outlay Fund:** Capital assets are purchases of assets that are reasonably expected to last more than one year and benefit multiple years. Included in this category are all new capital assets and replacement capital assets that do not meet the criteria for inclusion in the equipment replacement program and are not larger projects that are part of the Capital Improvement Fund.

For 2019, departments requested \$1,091,875 in expenditures of which \$677,945 were funded and appropriated. Additionally, \$400,000 in contingency appropriations was established. \$50,000 of the contingency is uncheduled and unrestricted. \$100,000 is planned for expenditure but the items will be subject to a future determination and to receipt or anticipated receipt of sufficient landfill siting revenues to the fund. The remaining \$250,000 is restricted contingency for emergency purposes and would be funded by a transfer of General Fund fund balance if the Common Council authorizes an expenditure from this appropriation. As noted above, the PD phone system and City Hall Security projects are subject to a future approval to proceed and to receipt or anticipated receipt of sufficient landfill siting revenues. The other large 2019 recommended expenditures are \$249,000 for six police vehicles, \$70,000 for VMWare Server and SAN Disk expansion, and \$93,640 in Fire Department equipment. A complete listing of approved items is included later in this document.

It is worth noting that in the future, the 2019 increase in landfill siting revenues is not expected to remain available to this fund. However, until the full budgeted level of the revenue stream is realized, using the resource to support one-time capital purchases was more appropriate than ongoing operating expenses.

**Equipment Replacement Fund:** The Equipment Replacement Fund provides for the replacement of various types of motorized equipment. New equipment is purchased by other funds. Replacement equipment purchased is placed on a depreciation schedule in the year acquired. Replacement is scheduled based upon the estimated useful life of the equipment, but actual replacement occurs based upon the condition of the vehicle. Funding from the tax levy and other sources should approximate the annual depreciation of the replacement value attributed to the City's total fleet based on estimated useful life.

Overall, this fund continues to be underfunded and will need support in the coming years when expensive fire equipment replacements are needed. It has not been possible, however, to further increase funding given the recent history of property tax freezes. 2019 revenues of \$610,700 represent 51.3% of the resources required to be fully funded. Recommended expenditures are \$1,156,670. A 3-Yard Wheel Loader, self-contained breathing apparatus replacement, and Fire Engine #2 comprise the scheduled purchases.

**Street Improvement Fund:** The Street Improvement Program is a separate capital projects fund to give visibility to street improvement activities. In general, subdivisions that developed during the 1990's residential growth period are aging. Those streets will need to be resurfaced in the coming years. The Engineering Department has provided a "2019 Local Street Improvement Program" prioritized listing which is included in the proposed budget document. Sufficient funding is included to cover the first 13 of the 17 projects listed.

Revenue has been changed for 2019 as approximately \$700,000 in Tax Levy was moved back to the General Fund and \$700,000 of Transportation Aids was moved into the Fund. Landfill siting revenue of \$133,000 continues to be incorporated for 2019. Additionally, 2019 is not a year of the biennial State Local Road Improvement grant, so the additional \$75,000 in aid was backed out of the resources. In the long term, the available revenues are insufficient to annually fund all of the projects anticipated. As such, existing road surfaces must exceed the anticipated replacement life, repair and replacement cost-per-mile needs to decrease, or long-term future appropriations will need to increase.

**Capital Improvement Fund:** The Capital Improvement Fund is a separate capital projects fund intended for larger development projects. A Capital Improvement Plan is used to project public improvement needs for the coming years. The Capital Improvement Fund uses this five-year forecast for planning purposes. Items contained in the Capital Improvement Fund are financed with landfill siting fees, resources from other funds, and from the issuance of debt.

For 2019, planned project expenditures total \$5,048,109. Resources will come from \$2.1 million in debt proceeds, \$560,000 of landfill siting fees, and transfers from other funds (\$384,511 from the Development Fund and \$1.0 million from the Utility Development).

The expenditure plan for “Approved Projects” includes \$500,000 for the remaining portion of the Pleasant View Park Pavilion Project, \$20,000 for Pleasant View Park park equipment, and \$40,000 for any additional work on a Historical Barn that is expected to be donated to the City by the Franklin Historical Society. Additional approved projects are identified as \$1,000,000 for reconstruction of the Drexel Avenue & S. 51<sup>st</sup> Street intersection, \$300,000 for S 68<sup>th</sup> St. Reconstruction, and \$100,000 for 50<sup>th</sup> St. (Marquette to Minnesota). Appropriated Projects Pending Approval include \$1,400,000 for an indoor shooting range following a review of options and alternatives, \$265,000 for a Station Specific Alerting System, park land acquisition of \$298,109, potential sewer and water projects of \$500,000 each, and \$25,000 for Ken Windl Pavilion repairs.

It is important that park projects be completed based upon requirements for the use of impact fees. To help with land acquisition, therefore, a proposal to contract for professional real estate assistance may be brought forward. The intent is to ensure that progress is made in completing park development projects before the expiration of the park impact fee retention extension that the Common Council adopted earlier in 2016.

Historically, a five-year forecast in the Debt Service Fund anticipates \$2 million in additional debt service resources every other year thereafter.

For internal control purposes, projects identified as “Approved” indicate Common Council authorization for staff to proceed with action steps on the project, although spending on said projects requires further Common Council authorization in advance. For similar internal control purposes, projects identified as “Projects Pending Approval” are part of the valid, total appropriation (once the budget is approved, of course) but further direction is required from Common Council to authorize the direction and scope of the project. Other than staff effort preparing such projects for the Common Council’s approval to proceed, resources are not to be spent on the project until the Common Council designates the project as “Approved,” unless such spending is otherwise directed by the Common Council.

**Development Fund:** The Development Fund provides resources from new development for infrastructure needed to support that development. The primary revenues are impact fees. Impact fees are being used to support Debt Service on the Police, Fire, Library and Drexel Avenue infrastructure projects; although reduced development in recent years has diminished the available resource. Park Impact fees had accumulated for some time, and an extension for the retention period was approved by the Common Council in early 2016.

For 2019, \$1,092,500 in impact fees are expected to be collected, along with limited amounts of interest earnings. Debt Service support of \$454,450 is appropriated; however, not all of these funds are likely to be available for Debt Service if not collected here as revenue. Additionally, \$384,511 in Park Impact fees



would be needed to support the park projects in the Capital Improvement Fund if all projects were actually to occur in 2018. Lastly, \$1 million in water and sewer oversizing appropriations are included.

**Debt Service Fund:** The property tax levy supporting the fund remains at \$1.3 million. The property tax levy supporting this fund had fallen for a number of years, which has supported operations in other funds of the City. The 2019 level, however, again constitutes the lowest property tax levy level allowable without levying a separate increase in the property tax levy specifically to support debt. The City had not taken this step in recent history, but did so in 2018. Importantly, the 2019 recommended budget anticipates a property tax increase that exceeds the maximum allowable due to net new construction. As such, it is expected that the 2019 budget will require some portion of the added levy to be authorized as a separate property tax levy specifically to support debt. This amount would effectively serve as a proxy for allowable growth on net new construction that had been passed over in prior years.

**Special Revenue Funds: Civic Celebrations, St. Martins Fair, Grants, and Donations Funds:** In general, the appropriation levels have been increased to incorporate currently unanticipated activity for the purpose of avoiding the need for budget modifications. Expenditures can then be controlled through purchasing process guidelines. The following notes provide the few highlights from these funds:

The Civic Celebrations fund was established with a budget that is intended to provide more than sufficient revenues for a two-day event.

Grant Funds continue to include appropriations for the annual \$125,000 Grant to work with the school district to combat substance abuse. First received in September of 2016, this 5-year renewable grant will add to City services to fight this public safety crisis.

**Tourism Commission:** The Tourism Commission was created by ordinance on December 6, 2016, pursuant to Wisconsin Statutes. Revenues for 2019 are estimated at \$226,000. 2019 is anticipated to be the first year of budget expenditures by the Commission. The Commission expenditures of \$167,500 will pursue tourism development and tourism promotion activities, including but not limited to marketing, advertising, and attending or participating in tourism events.

**Budget Process:** Staff works with the Mayor for months in developing a recommended budget for presentation to the Common Council. This year, a meeting was added in June to ensure the Aldermen had advance notice of severe issues and had an opportunity to provide guidance or input as to the manner by which to address those issues. The ordinance provides further that the Common Council's Committee of the Whole review and make recommendations on the budget. Staff will work with the Aldermen directly or through the Committee of the Whole review process to ensure the Aldermen have the information necessary to review and consider the Recommended Budget. Aldermen will be able to alter the budget that is submitted to the public hearing by making a motion to recommend an amendment to the Mayor's 2019 Recommended Budget. Such a motion would require approval by a majority of members of the Committee of the Whole. Absent any such action, the Recommended Budget as submitted by the Mayor would be published for presentation at the public hearing.

**Conclusion:** Once again, the Mayor's Recommended 2019 Budget had to address an initial budget projection with a large projected deficit. This circumstance, unfortunately, is likely the norm. Until net new construction (the amount of new property development growth tracked and applied as part of the State's levy limits) routinely reaches three to four percent growth, each budget will face a funding

challenge. As explained in great detail at the outset of this transmittal letter, normal market conditions will cause annual demands of \$450,000 to \$850,000.

Because of this, this budget attempts to establish an initial approach to examining and treating this annual budget dilemma. The Mayor's Recommended 2019 Budget considered three models for addressing the fiscal demands generated by the marketplace: a "Minimum," a "More Practical," and an "On-going." The budget then recommends as a starting point that the City be willing to use property tax increases to fund the "Minimum" model and use cost savings and revenue enhancements to raise the funding to at least the "On-going" level. In doing so, core municipal services could be preserved.

I encourage the Common Council and, likely, the Finance Committee to continue discussions on these models and to evaluate their reasonableness. The Personnel Committee may similarly be engaged in the process. The City should establish a baseline approach as to how to address the annual fiscal dilemma generated by normal market demands. This budget proposes and applies one such approach.

During these discussions, the City could also begin to look for additional approaches to enhance revenues or reduce costs to help prepare to bridge the gap to the "On-going" model's level of support. With levy limits and net new construction under one and two percent each year, the budget will always present a looming shortfall. The budget, however, does not have to be a crisis if the City starts with and develops a plan for beginning to define and address each pending shortfall.

Respectfully submitted,



Mark W. Lubberda  
Director of Administration

City of Franklin  
2019 Adopted Budget

**SUMMARY OF CITY OF FRANKLIN REVENUE AND EXPENDITURES**

	2016 Actual	2017 Actual	2018 Adopted Budget	2018 Amended Budget	2018 Estimate (12 months)	2019 Adopted Budget	Percent Change
<b>Operating Funds:</b>							
<b>General Fund</b>							
<b>Revenue</b>							
Other Taxes	\$ 1,914,118	\$ 1,711,033	\$ 1,775,100	\$ 1,775,100	\$ 1,752,100	\$ 1,745,800	-1.7%
Intergovernmental Revenue	2,318,825	2,264,961	2,432,926	2,432,926	2,303,380	1,736,127	-28.6%
Licenses and Permits	659,312	769,662	1,040,990	1,040,990	1,131,232	1,038,990	-0.2%
Fines, Forfeitures, and Penalties	498,654	485,407	500,000	500,000	500,000	546,000	9.2%
Public Charges for Service	1,452,601	1,603,247	1,805,350	1,805,350	1,871,350	2,056,950	13.9%
Intergovernmental Charges	194,805	172,796	196,500	196,500	193,000	207,500	5.6%
Interest Revenue	161,281	189,275	205,000	205,000	186,000	265,000	29.3%
Miscellaneous Revenue	187,874	153,068	120,350	120,350	183,050	162,150	34.7%
Transfers from Other Funds	0	26,950	0	0	0	59,250	
<b>Total non-tax levy revenue</b>	<b>7,387,470</b>	<b>7,376,399</b>	<b>8,076,216</b>	<b>8,076,216</b>	<b>8,120,112</b>	<b>7,817,767</b>	<b>-3.2%</b>
Property Taxes	16,297,268	16,415,435	16,918,049	16,918,049	16,920,800	18,130,675	7.2%
<b>Total Revenue</b>	<b>23,684,738</b>	<b>23,791,834</b>	<b>24,994,265</b>	<b>24,994,265</b>	<b>25,040,912</b>	<b>25,948,442</b>	<b>3.8%</b>
<b>Expenditures</b>							
General Government	\$ 2,910,895	\$ 2,940,894	\$ 2,776,627	\$ 2,846,342	\$ 3,070,661	\$ 2,827,620	1.8%
Public Safety	15,787,823	16,660,356	17,296,241	17,348,342	17,531,467	17,784,187	2.8%
Public Works	3,745,146	3,852,472	3,437,593	3,456,493	3,352,100	3,571,132	3.9%
Health and Human Services	646,869	675,874	710,345	710,345	662,930	750,797	5.7%
Culture and Recreation	203,935	211,959	197,914	201,874	216,735	206,702	4.4%
Conservation and Development	523,268	520,314	595,345	615,345	570,030	640,776	7.6%
Contingency	1		1,405,000	1,343,000	0	2,067,228	47.1%
Transfers Out & Other Financing Uses	1,226,025	33,138	0	0	0	250,000	
<b>Total Expenditures</b>	<b>\$ 25,043,962</b>	<b>\$ 24,895,007</b>	<b>\$ 26,419,065</b>	<b>\$ 26,521,741</b>	<b>\$ 25,403,923</b>	<b>\$ 28,098,442</b>	<b>6.4%</b>
<b>Fund Balance:</b>							
Beginning of Year	9,046,808	7,687,584	6,584,411	6,584,411	6,584,411	6,221,400	
Net Change/Transfer from Fund Bal.	(1,359,224)	(1,103,173)	(1,424,800)	(1,527,476)	(363,011)	(2,150,000)	
<b>End of Year</b>	<b>\$ 7,687,584</b>	<b>\$ 6,584,411</b>	<b>\$ 5,159,611</b>	<b>\$ 5,056,935</b>	<b>\$ 6,221,400</b>	<b>\$ 4,071,400</b>	
<b>Non-Spendable Fund Balance</b>	<b>\$ 2,294,958</b>	<b>\$ 246,548</b>	<b>\$ -</b>	<b>\$ 2,416,766</b>	<b>\$ 75,000</b>	<b>\$ 250,000</b>	
<b>Special Revenue Funds</b>							
<b>Revenue</b>							
Property Taxes - Library	\$ 1,287,000	\$ 1,296,600	\$ 1,303,200	\$ 1,303,200	\$ 1,303,200	\$ 1,312,700	0.7%
Reciprocal Borrowing - Library	93,361	88,601	75,000	75,000	75,000	68,000	-9.3%
Miscellaneous Revenue - Library	6,635	7,081	8,500	8,500	9,100	8,500	0.0%
Library Auxiliary	90,758	68,218	68,500	68,500	58,800	70,000	2.2%
Civic Celebrations	143,003	153,693	111,000	111,000	117,400	119,000	7.2%
St Martins Fair	38,605	36,735	38,050	38,050	33,750	37,700	-0.9%
Tourism Commission	0	211,793	96,800	96,800	206,100	226,000	133.5%
Donations	71,179	51,616	22,200	22,200	28,050	21,000	-5.4%
Grant	148,257	233,309	124,850	123,250	26,400	233,450	87.0%
Solid Waste Collection	1,610,206	1,638,190	1,637,300	1,637,300	1,647,450	1,660,700	1.4%
<b>Total Revenue</b>	<b>3,489,004</b>	<b>3,785,836</b>	<b>\$ 3,485,400</b>	<b>\$ 3,483,800</b>	<b>\$ 3,505,250</b>	<b>\$ 3,757,050</b>	<b>7.8%</b>
<b>Expenditures</b>							
Library	1,422,486	1,313,353	\$ 1,386,700	\$ 1,411,700	\$ 1,367,750	\$ 1,382,116	-0.3%
Library Auxiliary	83,491	61,727	68,500	68,500	66,300	69,920	2.1%
Civic Celebrations	142,353	136,352	96,694	96,694	78,565	103,691	7.2%
St Martins Fair	44,364	52,717	52,785	52,785	49,775	50,756	-3.8%
Tourism Commission	-	-	154,000	154,000	0	167,500	8.8%
Donations	27,525	78,812	140,516	157,516	37,000	88,400	-37.1%
Grant	146,690	195,452	184,750	183,150	26,400	317,186	71.7%
Solid Waste Collection	1,540,267	1,575,396	1,577,683	1,577,683	1,602,656	1,649,501	4.6%
<b>Total Expenditures</b>	<b>3,407,176</b>	<b>3,413,809</b>	<b>\$ 3,661,628</b>	<b>\$ 3,702,028</b>	<b>\$ 3,228,446</b>	<b>\$ 3,829,070</b>	<b>4.6%</b>
<b>Net Revenue (Expenditures)</b>	<b>81,828</b>	<b>372,027</b>	<b>(176,228)</b>	<b>(218,228)</b>	<b>276,804</b>	<b>(72,020)</b>	
<b>Fund Balance</b>							
Beginning of the Year	1,113,536	1,195,364	1,567,391	1,567,391	1,567,391	1,844,195	
<b>End of the Year</b>	<b>1,195,364</b>	<b>1,567,391</b>	<b>1,391,163</b>	<b>1,349,163</b>	<b>1,844,195</b>	<b>1,772,175</b>	

City of Franklin  
2019 Adopted Budget

SUMMARY OF CITY OF FRANKLIN REVENUE AND EXPENDITURES

	2016 Actual	2017 Actual	2018 Adopted Budget	2018 Amended Budget	2018 Estimate (12 months)	2019 Adopted Budget	Percent Change
<b>Operating Funds:</b>							
<b>Capital Expenditure Funds</b>							
<b>Equipment Replacement Fund, Capital Outlay Fund &amp; Street Improvement Fund</b>							
<b>Revenue</b>							
Property Taxes-Capital Outlay	\$ 437,100	\$ 444,300	\$ 450,500	\$ 450,500	\$ 450,500	\$ 452,800	0.5%
Property Taxes-Equip Replacement	342,600	348,300	350,000	350,000	350,000	175,000	-50.0%
Property Taxes-Street Improvement	693,500	704,900	714,700	714,700	714,700	18,200	-97.5%
<b>Total Prop Tax Levy - Capital</b>	<b>1,473,200</b>	<b>1,497,500</b>	<b>1,515,200</b>	<b>1,515,200</b>	<b>1,515,200</b>	<b>646,000</b>	<b>-57.4%</b>
Intergovernmental Revenue	97,300	7,849	75,000	75,000	70,396	705,000	840.0%
Landfill Siting Revenue	400,000	481,000	480,000	480,000	480,000	826,700	72.2%
Miscellaneous Revenue	174,476	112,723	84,000	84,000	78,000	94,000	11.9%
Transfers from Other Funds	26,025	33,138	0	134,138	101,000	250,000	
<b>Total Revenue</b>	<b>\$ 2,171,001</b>	<b>\$ 2,132,210</b>	<b>\$ 2,154,200</b>	<b>\$ 2,288,338</b>	<b>\$ 2,244,596</b>	<b>\$ 2,521,700</b>	<b>17.1%</b>
<b>Expenditures</b>							
Capital Outlay-Equip Replacement	\$ 581,235	\$ 655,454	\$ 295,754	\$ 299,754	\$ 329,169	\$ 1,196,670	304.6%
Capital Outlay-Capital Outlay	898,726	677,677	679,214	952,722	915,431	1,077,945	58.7%
Capital Outlay-Street Improvement	940,546	815,213	920,000	920,000	868,200	975,000	6.0%
<b>Total Expenditures</b>	<b>\$ 2,420,507</b>	<b>\$ 2,148,344</b>	<b>\$ 1,894,968</b>	<b>\$ 2,172,476</b>	<b>\$ 2,112,800</b>	<b>\$ 3,249,615</b>	<b>71.5%</b>
<b>Fund Balance</b>							
Beginning of the Year	3,216,761	2,967,255	2,951,121	2,951,121	2,951,121	3,082,917	
<b>End of the Year</b>	<b>\$ 2,967,255</b>	<b>\$ 2,951,121</b>	<b>\$ 3,210,353</b>	<b>\$ 3,066,983</b>	<b>\$ 3,082,917</b>	<b>\$ 2,355,002</b>	
<b>Debt Service Fund</b>							
<b>Revenue</b>							
Property Taxes - Debt Service	\$ 1,500,000	\$ 1,300,000	\$ 1,300,000	\$ 1,300,000	\$ 1,300,000	\$ 1,300,000	0.0%
Miscellaneous Revenue	2,495	858	-	-	-	-	
<b>Other Financing Source:</b>							
Transfer from Other Funds	170,931	113,997	153,816	153,816	333,000	203,940	32.6%
Transfer from TIF Districts	-	-	-	-	-	-	
Transfer from Special Assessments	-	373	141,896	141,896	60,000	36,248	-74.5%
<b>Total Revenue</b>	<b>\$ 1,673,426</b>	<b>\$ 1,415,228</b>	<b>\$ 1,595,712</b>	<b>\$ 1,595,712</b>	<b>\$ 1,693,000</b>	<b>\$ 1,540,188</b>	<b>-3.5%</b>
Proceeds from Borrowing	5,924,202	51,071	-	-	-	-	
<b>Expenditure</b>							
Debt Service *	\$ 7,514,380	\$ 1,499,736	\$ 1,646,783	\$ 1,646,783	\$ 1,646,783	\$ 1,540,188	-6.5%
Interfund Advances (Repayments)	-	-	-	-	-	-	
<b>Fund Balance</b>							
Beginning of the Year	1,258	84,506	51,069	51,069	51,069	97,286	
Interfund advances *	-	-	-	-	-	-	
<b>End of the Year</b>	<b>\$ 84,506</b>	<b>\$ 51,069</b>	<b>\$ (2)</b>	<b>\$ (2)</b>	<b>\$ 97,286</b>	<b>\$ 97,286</b>	
<b>Special Assessment Fund Balance</b>	<b>\$ 566,790</b>	<b>\$ 683,951</b>	<b>\$ 542,055</b>	<b>\$ 506,026</b>	<b>\$ 402,315</b>	<b>\$ 735,022</b>	
* Excludes TIF Districts Debt service and internal investment activity							
<b>Summary of Budgeted Funds (without Capital Improvement and Development Funds):</b>							
Total Revenue	\$ 31,018,169	\$ 31,125,108	\$ 32,229,577	\$ 32,362,115	\$ 32,483,758	\$ 33,767,380	4.8%
Total Expenditures	38,386,025	31,956,896	33,622,444	34,043,028	32,391,952	36,717,315	9.2%
Total Tax Levy	20,509,000	20,509,000	21,027,849	21,027,849	21,027,400	21,389,375	1.72%
Percent of Total Revenue	66.1%		65.2%	65.0%	64.7%	63.3%	
Assessed Value	3,265,477,000	3,297,064,200	3,601,192,725			4,035,310,280	12.1%
Tax Rate			\$5.620			\$5.434	-3.3%
Tax Rate - Final	\$6.260	\$5.690	\$5.620				
Total Fund Balance - (excl non-spendable)	10,206,540		10,303,179	7,562,338	11,573,112	8,780,884	-14.8%

City of Franklin  
2019 Adopted Budget

SUMMARY OF CITY OF FRANKLIN REVENUE AND EXPENDITURES

	2016 Actual	2017 Actual	2018 Adopted Budget	2018 Amended Budget	2018 Estimate (12 months)	2019 Adopted Budget	Percent Change
<b>Operating Funds:</b>							
<b>Sanitary Sewer Fund</b>							
<b>Revenue</b>							
Charges for Services	\$ 3,331,065	\$ 3,315,879	\$ 3,700,990	\$ 3,444,360	\$ 3,681,000	\$ 3,776,400	2.0%
Miscellaneous Revenue	39,109	60,252	7,500	20,000	20,000	14,000	86.7%
<b>Total Revenue</b>	<b>\$ 3,370,174</b>	<b>\$ 3,376,131</b>	<b>\$ 3,708,490</b>	<b>\$ 3,464,360</b>	<b>\$ 3,701,000</b>	<b>\$ 3,790,400</b>	<b>2.2%</b>
<b>Expenditures</b>							
Operations and Maintenance	\$ 3,136,029	\$ 3,055,876	\$ 3,463,058	\$ 2,985,258	\$ 3,147,950	\$ 3,468,996	0.2%
Capital Outlay & Other	60,612	53,009	170,000	194,750	200,000	211,500	24.4%
Transfers to Other Funds	96,750	99,750	99,750	99,750	99,750	99,750	0.0%
<b>Total Expenditures</b>	<b>\$ 3,293,391</b>	<b>\$ 3,208,635</b>	<b>\$ 3,732,808</b>	<b>\$ 3,279,758</b>	<b>\$ 3,447,700</b>	<b>\$ 3,780,246</b>	<b>1.3%</b>
<b>Net Revenue (Expenditures)</b>	<b>\$ 76,783</b>	<b>\$ 167,496</b>	<b>\$ (24,318)</b>	<b>\$ 184,602</b>	<b>\$ 253,300</b>	<b>\$ 10,154</b>	
<b>Retained earnings</b>							
Beginning of the Year	1,479,018	1,222,991	1,469,256	1,469,256	1,469,256	1,309,756	
Transfer to Invested in Capital	(332,810)	78,769	(427,975)	(427,975)	(412,800)	116,900	
<b>End of the Year</b>	<b>\$ 1,222,991</b>	<b>\$ 1,469,256</b>	<b>\$ 1,016,963</b>	<b>\$ 1,225,883</b>	<b>\$ 1,309,756</b>	<b>\$ 1,436,810</b>	
Interfund Advance	2,198,616	0	0	0	0	0	
<b>Capital Improvement Fund (One time projects):</b>							
<b>Revenue</b>							
Landfill Siting Revenue	\$ 533,843	\$ 370,758	\$ 276,000	\$ 276,000	\$ 276,000	\$ 560,000	102.9%
Miscellaneous Revenue	147,352	120,435	155,000	793,000	661,784	1,170,000	654.8%
Other Financing Sources	1,474,511	661	18,082,179	18,082,179	144,787	1,384,511	-92.3%
<b>Total Revenue</b>	<b>\$ 2,155,706</b>	<b>\$ 491,854</b>	<b>\$ 18,513,179</b>	<b>\$ 19,151,179</b>	<b>\$ 1,082,571</b>	<b>\$ 3,114,511</b>	<b>-83.2%</b>
Proceeds from Borrowing	\$ -	\$ 1,589,558	\$ 5,502,000	\$ 5,502,000	\$ -	\$ 2,025,000	
<b>Expenditures</b>							
Capital Outlay	\$ 1,128,268	\$ 1,003,190	\$ 25,754,317	\$ 27,064,037	\$ 2,026,849	\$ 7,973,109	-69.0%
Other Financing Uses	-	-	-	101,000	-	-	
<b>Fund Balance</b>							
Beginning of the Year	1,689,836	2,717,274	3,795,496	3,795,496	3,795,496	2,851,218	
<b>End of the Year</b>	<b>\$ 2,717,274</b>	<b>\$ 3,795,496</b>	<b>\$ 2,056,358</b>	<b>\$ 1,283,638</b>	<b>\$ 2,851,218</b>	<b>\$ 17,620</b>	
	2016 Actual	2017 Actual	2018 Adopted Budget	2018 Amended Budget	2018 Estimate (12 months)	2019 Adopted Budget	Percent Change
<b>Development Fund (Impact Fees)</b>							
<b>Revenue</b>							
Park Impact	\$ 209,983	\$ 66,591	\$ 192,000	\$ 192,000	\$ 400,000	\$ 400,000	108.3%
Sanitary Sewer - SW Zone	-	-	122,440	122,440	-	35,000	-71.4%
Administrative Fee	5,060	2,695	4,125	4,125	12,000	7,500	81.8%
Water Impact	210,581	122,539	185,000	185,000	500,000	425,000	129.7%
Transportation Impact	8,738	19,218	8,400	8,400	25,000	25,000	197.6%
Fire Protection	31,058	17,970	32,250	32,250	75,000	50,000	55.0%
Law Enforcement Impact	57,694	33,017	55,930	55,930	112,000	75,000	34.1%
Library	59,483	19,383	43,950	43,950	112,000	75,000	70.6%
<b>Total Impact Fees</b>	<b>\$ 582,597</b>	<b>\$ 281,413</b>	<b>\$ 644,095</b>	<b>\$ 644,095</b>	<b>\$ 1,236,000</b>	<b>\$ 1,092,500</b>	<b>69.6%</b>
Interest, Investment & Other Revenue	33,343	40,848	44,567	44,567	60,000	60,000	34.6%
<b>Total Revenue</b>	<b>615,940</b>	<b>322,261</b>	<b>688,662</b>	<b>688,662</b>	<b>1,296,000</b>	<b>1,152,500</b>	<b>67.4%</b>
<b>Expenditures</b>							
Transfer to Debt Service	170,931	113,997	454,450	454,450	268,100	454,450	0.0%
Transfer to Capital Improvement	212,224	661	1,572,350	1,572,350	220,000	384,511	-75.5%
Other	25,878	99,665	1,010,000	1,013,321	10,000	1,020,000	1.0%
<b>Total Expenditures</b>	<b>409,033</b>	<b>214,323</b>	<b>3,036,800</b>	<b>3,040,121</b>	<b>498,100</b>	<b>1,858,961</b>	<b>-38.8%</b>
<b>Fund Balance</b>							
Beginning of the Year	3,851,653	4,058,560	4,166,498	4,166,498	4,166,498	4,964,398	
<b>Total End of the Year</b>	<b>\$ 4,058,560</b>	<b>\$ 4,166,498</b>	<b>\$ 1,818,360</b>	<b>\$ 1,815,039</b>	<b>\$ 4,964,398</b>	<b>\$ 4,267,937</b>	

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SUMMARY OF CITY OF FRANKLIN REVENUE AND EXPENDITURES

	2016 Actual	2017 Actual	2018 Adopted Budget	2018 Amended Budget	2018 Estimate (12 months)	2019 Adopted Budget	Percent Change
<b>Operating Funds:</b>							
<b>Utility Development Fund</b>							
<b>Revenue</b>							
Spec Assessment & Connection Fees	\$ 270,967	\$ 143,537	\$ 181,600	\$ 181,600	\$ 234,600	\$ 94,600	-47.9%
Investment & Other Revenue	46,220	45,651	34,000	34,000	51,500	27,900	-17.9%
<b>Total Revenue</b>	<b>317,187</b>	<b>189,188</b>	<b>215,600</b>	<b>215,600</b>	<b>286,100</b>	<b>122,500</b>	
<b>Expenditures</b>							
Transfer to Capital Improv - Water	-	-	500,000	500,000	-	500,000	0.0%
Transfer to Capital Improv - Sewer	-	-	500,000	500,000	-	500,000	0.0%
Other	-	-	-	-	-	-	
<b>Total Expenditures</b>	<b>-</b>	<b>-</b>	<b>1,000,000</b>	<b>1,000,000</b>	<b>-</b>	<b>1,000,000</b>	
<b>Fund Balance</b>							
Beginning of the Year	907,004	1,224,191	1,413,379	1,413,379	1,413,379	1,699,479	
End of the Year	\$ 1,224,191	\$ 1,413,379	\$ 628,979	\$ 628,979	\$ 1,699,479	\$ 821,979	
<b>Tax Incremental District #3</b>							
<b>Revenue</b>							
Taxes	\$ 1,730,642	\$ 1,253,575	\$ 1,384,100	\$ 1,384,100	\$ 1,381,200	\$ 1,180,900	-14.7%
Intergovernmental Revenue	355,862	458,196	584,400	584,400	464,931	479,831	-17.9%
Investment & Other	126,280	23,049	5,000	5,000	20,250	25,000	400.0%
<b>Total Revenue</b>	<b>2,212,784</b>	<b>1,734,820</b>	<b>1,973,500</b>	<b>1,973,500</b>	<b>1,866,381</b>	<b>1,685,731</b>	
<b>Expenditures</b>							
Capital Outlay	1,035,841	1,401,976	2,650	1,381,463	30,650	110,175	4057.5%
Other	10,520	10,220	5,010,220	5,010,220	948,783	4,592,440	-8.3%
Principal	39,900	54,675	985,000	985,000	985,000	-	
Interest	719,289	1,694,477	97,209	97,209	15,199	61,500	-36.7%
<b>Total Expenditures</b>	<b>1,805,550</b>	<b>3,161,348</b>	<b>6,095,079</b>	<b>7,473,892</b>	<b>1,979,632</b>	<b>4,764,115</b>	
<b>Net Revenues</b>	<b>407,234</b>	<b>(1,426,528)</b>	<b>(4,121,579)</b>	<b>(5,500,392)</b>	<b>(113,251)</b>	<b>(3,078,384)</b>	
Loan Proceeds	-	-	5,013,000	5,013,000	-	3,450,000	
Transfers In	(62,289)	-	-	-	-	-	
Transfers Out	-	-	-	-	-	-	
Beginning Fund Balance	996,460	1,341,405	(85,123)	(85,123)	(85,123)	(198,374)	
Ending Fund Balance	\$ 1,341,405	\$ (85,123)	\$ 806,298	\$ (572,515)	\$ (198,374)	\$ 173,242	
Interfund Advances Due	\$ 550,000	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>Tax Incremental District #4</b>							
<b>Revenue</b>							
Taxes	\$ 1,380,915	\$ 1,162,065	\$ 1,151,600	\$ 1,151,600	\$ 1,192,200	\$ 1,156,400	0.4%
Intergovernmental Revenue	18,043	15,960	14,700	14,700	14,700	19,700	34.0%
Investment & Other	(5,035)	18,283	10,015,000	10,015,000	20,000	20,000	-99.8%
<b>Total Revenue</b>	<b>1,393,923</b>	<b>1,196,308</b>	<b>11,181,300</b>	<b>11,181,300</b>	<b>1,226,900</b>	<b>1,196,100</b>	
<b>Expenditures</b>							
Capital Outlay	-	-	12,000,000	12,000,000	1,250,000	8,000,000	-33.3%
Other	12,505	32,591	1,220,500	1,271,693	102,350	228,600	-81.3%
Interest	920	-	-	-	-	-	
<b>Total Expenditures</b>	<b>13,425</b>	<b>32,591</b>	<b>13,220,500</b>	<b>13,271,693</b>	<b>1,352,350</b>	<b>8,228,600</b>	
<b>Net Revenues</b>	<b>1,380,498</b>	<b>1,163,717</b>	<b>(2,039,200)</b>	<b>(2,090,393)</b>	<b>(125,450)</b>	<b>(7,032,500)</b>	
Loan Proceeds	-	-	-	-	-	5,000,000	
Beginning Fund Balance	(138,216)	1,242,282	2,405,999	2,405,999	2,405,999	2,280,549	
Ending Fund Balance	\$ 1,242,282	\$ 2,405,999	\$ 366,799	\$ 315,606	\$ 2,280,549	\$ 248,049	
Interfund Advances Due	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

City of Franklin  
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SUMMARY OF CITY OF FRANKLIN REVENUE AND EXPENDITURES

	2016 Actual	2017 Actual	2018 Adopted Budget	2018 Amended Budget	2018 Estimate (12 months)	2019 Adopted Budget	Percent Change
<b>Operating Funds:</b>							
<b>Tax Incremental District #5</b>							
<b>Revenue</b>							
Taxes	\$ -	\$ -	\$ 30,100	\$ 30,100	\$ 30,500	\$ 31,500	4.7%
Intergovernmental Revenue	-	-	300	300	-	400	33.3%
Investment & Other	-	-	-	-	138,724	25,000	
<b>Total Revenue</b>	<b>-</b>	<b>-</b>	<b>30,400</b>	<b>30,400</b>	<b>169,224</b>	<b>56,900</b>	<b>87.2%</b>
<b>Expenditures</b>							
Capital Outlay	17,351	-	17,513,382	17,513,382	14,875,000	-	-100.0%
Other	34,495	47,028	72,400	101,141	4,075,980	4,030,700	5467.3%
Principal	-	-	-	-	-	10,000,000	
Interest	-	-	254,813	254,813	227,520	775,810	204.5%
<b>Total Expenditures</b>	<b>51,846</b>	<b>47,028</b>	<b>17,840,595</b>	<b>17,869,336</b>	<b>19,178,500</b>	<b>14,806,510</b>	<b>-17.0%</b>
<b>Net Revenues</b>	<b>(51,846)</b>	<b>(47,028)</b>	<b>(17,810,195)</b>	<b>(17,838,936)</b>	<b>(19,009,276)</b>	<b>(14,749,610)</b>	<b>-17.2%</b>
Loan Proceeds	-	-	18,321,000	18,321,000	23,304,968	9,900,000	-46.0%
Transfers In							
Transfers Out							
Beginning Fund Balance		(51,846)	(98,874)	(98,874)	(98,874)	4,196,818	
Ending Fund Balance	\$ (51,846)	\$ (98,874)	\$ 411,931	\$ 383,190	\$ 4,196,818	\$ (652,792)	
Interfund Advances Due						\$ 75,000	
<b>Internal Service Fund</b>							
<b>Self Insurance Fund</b>							
<b>Revenues</b>							
Medical Insurance Premiums	\$ 2,888,640	\$ 2,868,849	\$ 3,014,400	\$ 3,014,400	\$ 3,014,000	\$ 3,479,725	15.4%
Dental Insurance Premiums	166,818	166,233	181,300	181,300	171,500	172,675	-4.8%
Investment income	31,196	29,588	18,300	18,300	192,000	30,000	63.9%
<b>Total Revenues</b>	<b>3,086,654</b>	<b>3,064,670</b>	<b>3,214,000</b>	<b>3,214,000</b>	<b>3,377,500</b>	<b>3,682,400</b>	
Medical Claims	2,348,503	2,476,422	2,376,800	2,376,800	2,489,000	2,833,650	19.2%
Prescription Drug Claims	310,647	299,409	0	0	335,000	0	
Stop Loss Premiums	648,325	677,598	664,000	664,000	577,500	667,300	0.5%
All other costs	305,513	273,126	251,500	251,500	236,000	323,350	28.6%
Dental Claims	189,473	197,994	183,500	183,500	215,225	192,675	5.0%
Restricted Contingency	0	0	528,000	528,000	0	0	
<b>Total Expenditures</b>	<b>3,802,461</b>	<b>3,924,549</b>	<b>4,003,800</b>	<b>4,003,800</b>	<b>3,852,725</b>	<b>4,016,975</b>	
<b>Net Revenues (Expenditures)</b>	<b>(715,807)</b>	<b>(859,879)</b>	<b>(789,800)</b>	<b>(789,800)</b>	<b>(475,225)</b>	<b>(334,575)</b>	
Beginning Fund Balance	3,461,882	2,746,075	1,886,196	1,886,196	1,886,196	1,410,971	
Ending Fund Balance	\$ 2,746,075	\$ 1,886,196	\$ 1,096,396	\$ 1,096,396	\$ 1,410,971	\$ 1,076,396	

## **Budget Process and Calendar**

Pursuant to Section 13-2.A. of the Municipal Code of the City of Franklin, each year, the Mayor presents a budget timetable to the Common Council no later than March 1st, for review and approval by the Common Council. Each year, the Mayor, with the assistance of the Director of Administration, Director of Finance and Treasurer, and all other department heads, is responsible for the preparation of the Mayor's Recommended Annual Budget, presenting a financial plan for conducting the affairs of the City for the ensuing calendar year, and submits it to the Committee of the Whole for its review and recommendation. Upon its review of the Recommended Budget, the Committee of the Whole submits its proposed budget to the Common Council for review and approval.

The annual budget includes:

- Expenses of conducting each department and activity of the City for the ensuing fiscal year and corresponding items for the current year and last preceding fiscal year, with reasons for increase and decrease recommended as compared with appropriations for the current year.
- An itemization of all anticipated income of the City from sources other than general property taxes and bond proceeds, with a comparative statement of the amounts received by the City from each of the sources for the last preceding and current fiscal year.
- An itemization of the amount of money to be raised from general property taxes, which, with income from other sources, will be necessary to meet the proposed expenditures.
- Any other information required by the Council and State law.

As required by law, the Common Council holds a public hearing on the proposed budget before final approval.

After approval of the annual budget by the Common Council, the amount of the tax to be levied or certified and the amounts of the various appropriations and the purposes thereof cannot be changed except by a two-thirds vote of the entire membership of the Common Council. Notice of such amendment is to be given by publication within 10 days thereafter in the Official City Newspaper.

No money is to be drawn from the treasury of the City or any obligation for the expenditure of money be incurred except in pursuance of the annual appropriation in the adopted budget or when changed as authorized. At the close of each fiscal year, any unencumbered balance of an appropriation reverts to the general fund and is subject to re-appropriation. Appropriations may be made by the Common Council, to be paid out of the income of the current year, for improvements or other objects or works that will not be completed within such year, and any such appropriations continue until the purpose for which it was made have been accomplished or abandoned.



The 2019 Budget Time line included a schedule as follows:

September 18, 2018	Distribution of the Mayor's Recommended Budget to the Common Council
September 19, 2018	Common Council meeting agenda includes a presentation overview of the budget and major budget initiatives. Alderman identify additional materials or information needed for the October 3 budget discussions
October 1, 2018	Committee of the Whole reviews Mayors Recommended Budget
October 2, 2018	Regular Common Council meeting, may continue work begun during the Committee of the Whole.
October 9, 2018	Alternate day for additional Committee of the Whole meeting and Budget Discussion
October 17, 2018	Preparation of Public Hearing Notice
October 16, 2018	Regular Common Council Meeting available for discussion of any budget topic as may be needed
October 24, 2018	Publication of Preliminary Budget and Public Hearing Notice
November 6, 2018	Committee of the Whole meeting available for discussion of any budget topics as may be needed
November 13, 2018	Public Hearing on the Proposed 2019 Budget
November 13, 2018	Common Council Meeting to Adopt 2019 Budget

## **Opportunities and Threats That Could Impact Franklin and Current and Future Year Budgets**

### **Opportunities**

- Franklin's history of strong property value growth, its location relative to significant transportation corridors, and past successful TID developments suggests that the community could again see strong development numbers if sufficient market-ready and market-attractive parcels become available.
- Level of City tax rate is below comparable Milwaukee County communities.
- Continue the receipt of landfill siting fees beyond 2018 by assisting Waste Management in receiving necessary approvals to expand in the north area of landfill which could extend landfill siting fees for many years.
- Consolidation of similar services with neighboring communities.
- Billing 100% of the fire protection charges to the water utility customers instead of the current practice of 50% to the property tax levy and 50% to the utility customer – in 2017 Public Fire Protection tax levy supported fee is \$271,000.
- Establishing a property tax equivalent from the Sewer Service Fund that would provide the equivalent of property taxes on the sewer service assets similar to the amounts charged to the Water Utility (requires state law change).
- Completion (2013) of the Ryan Creek Sewer Interceptor opens significant new areas of the City to future development, expands the potential for Highway 36 corridor development, and represents the largest area of undeveloped land in Milwaukee County.
- Infrastructure design requirements on new development that result in longer lasting infrastructure components, reducing demand for replacement costs.
- Technology enhancements in the government functions that increase productivity of service providers – i.e. tablets that permit in field updates to infrastructure maintenance.
- Utility monitoring that identifies lost water earlier and avoids losing water to the environment.
- Synergies with other communities in transporting potable water across Franklin for delivery to points west or south.
- New natural conservation recreation areas as a result of MMSD and Waste Management agreements improve quality of life for residents.
- Changes in state law that increases the ability for the City to join the Wisconsin Retirement System.

### **Threats**

- Current lack of sufficient growth in the value of non-residential properties.
- Lack of developed and ready business park parcels will stop high-value, non-residential growth and possibly lose existing businesses.
- Lack of single-family developed lots limits the growth needed for service sector development.

- Lack of population density limits “quality of life” developments.
- Continued efforts by the State to reduce aids to municipalities. For example, the proposed 2015-16 State Budget contained language to eliminate personal property tax payments by businesses and to remove the State’s contribution to local governments for matching Exempt Computer Aids. Both are large revenue sources to the City. The proposals failed but received significant consideration, and the personal property tax proposal is again in the State budget under consideration at this time.
- Continued impacts from statutory changes that limit the amount of hotel tax that can be used for General Fund purposes.
- Municipal property tax levy increases are limited to the larger of new construction growth or 0%, while various user fees increases are further limited by requiring offsets against the allowable levy.
- State restrictions on local control and decision making can affect expenditures, revenues, services, and alternatives.
- Structural deficits in the Capital funds caused by revenue reductions without lasting expense reductions or by increased demands and needs.
- Demands on and for program and operating expenditures:
  - Potential for large increases in annual health care costs and the impact of national healthcare reforms on the City’s group plan.
  - Development of the Park plan could strain available financial resources.
  - Potential cost of a large scale Emerald Ash Borer control program.
  - Seed capital for sewer build out in Southwest Sewer District.
  - Continued changes to the paramedic contract may cause program changes and increased personnel and training costs.
- Any sunset of landfill siting revenues will restrict resources in the Capital Funds.
- Lack of growth, current state restrictions, and other threats could cause reductions in staff and/or services.
- The inter-relationship of multiple threats can magnify problems while limiting solutions. For example, the State maintaining levy limits require new growth and development, which is itself at risk.
- ‘Cord cutting’ and the impact on the \$500,000 of annual cable TV tax revenue.
- Aging workforce, with the potential for loss of intellectual capital upon retirement and the added costs from a legacy defined benefit pension plan.
- The difficulty in replacing personnel vacancies when the workforce pool is getting smaller and the City doesn’t participate in WRS, which limits access to experienced municipal employees.
- Continued unchecked rate increases in the cost of water.
- Reduced new construction dampens Impact Fee collections, restricting resources for Debt Service on City infrastructure constructed to support new development. This will require increased Debt Service Levy on those projects until those Impact fees are collected.

The Common Council may wish to modify this list with additional opportunities or threats prior to the public hearing. Updated Sept 19, 2018

CITY OF FRANKLIN  
Summary of Assessed Value - Final

	Jan 1, 2018	TID #3	TID #4	TID #5	TIF	Jan 1, 2018	Jan 1, 2017		PCT
	Total					Assessed	Assessed		Change
	Assessed	Assessed	Assessed	Assessed	Assessed	Values	Values	Difference	
	Values	Values	Values	Values	Values	Less TID	Less TID		
Personal Property-manufacturing @ FMV	16,614,100	-	32,400	-	32,400	16,581,700	14,913,600	1,668,100	
Assessment Ratio	100.201% <sup>2</sup>		100.201%	0.000%	99.074%	100.201%	99.122%		
P.P. @ Est Assessed Value	16,647,200	-	32,100	-	32,100	16,615,100	14,782,600	1,832,500	12.4%
Real Estate-manufacturing @ FMV	147,131,200	-	1,604,076	-	1,604,076	145,527,124	145,407,180	119,945	
Assessment Ratio	100.201% <sup>2</sup>		100.201%	0.000%	100.201%	100.201%	99.117%		
R.E. @ Est Assessed Value	147,427,000	-	1,607,300	-	1,607,300	145,819,700	144,123,400	1,696,300	1.2%
Manufacturing at Est Assessed Value	164,074,200	-	1,639,400	-	1,639,400	162,434,800	158,906,000	3,528,800	2.2%
Real Estate - Residential	3,013,005,480	57,554,850	21,861,300	976,300	80,392,450	2,932,613,030	2,763,848,100	168,764,930	6.1%
Real Estate - Commercial	801,651,700	159,978,000	39,591,900	3,047,700	202,617,600	599,034,100	571,676,700	27,357,400	4.8%
Real Estate - Agricultural/Other	19,663,100		502,100		502,100	19,161,000	18,874,200	286,800	1.5%
Total Real Estate	3,834,320,280	217,532,850	61,955,300	4,024,000	283,512,150	3,550,808,130	3,354,399,000	196,409,130	5.9%
Personal Property - Commercial	36,915,800	10,224,600	3,920,000	84,200	14,228,800	22,687,000	39,346,500	(16,659,500)	-42.3%
Residential, Commercial & Agricultural	3,871,236,080 <sup>1</sup>	227,757,450	65,875,300	4,108,200	297,740,950	3,573,495,130	3,393,745,500	179,749,630	5.3%
Sub total	4,035,310,280	227,757,450	67,514,700	4,108,200	299,380,350	3,735,929,930	3,552,651,500	183,278,430	5.2%
Less: TID Base	-	(173,488,200)	(19,817,900)	(3,015,800)	(196,321,900) <sup>3,4</sup>	196,321,900 <sup>3</sup>	196,321,900	-	0.0%
Total Assessed Value - 2018	4,035,310,280	54,269,250	47,696,800	1,092,400	103,058,450	3,932,251,830	3,748,973,400	183,278,430	4.9%
Percent Increase	4.7%	-5.2%	1.5%	-28.4%	-2.6%	4.9%			
<b>2018 Breakdown by Type</b>									
Real Estate	3,981,747,280	44,044,650	43,744,700	1,008,200	88,797,550	3,892,949,730	3,694,844,300	198,105,430	
Personal Property	53,563,000	10,224,600	3,952,100	84,200	14,260,900	39,302,100	54,129,100	(14,827,000)	
Total Assessed Value - 2018	4,035,310,280	54,269,250	47,696,800	1,092,400	103,058,450	3,932,251,830	3,748,973,400	183,278,430	
<b>2018 Breakdown by School District</b>									
Franklin School District	3,052,549,730	-	-	1,092,400	1,092,400	3,051,457,330	2,775,861,725	275,595,605	
Oak Creek/Franklin School District	741,943,150	54,269,250	47,696,800	-	101,966,050	639,977,100	604,501,600	35,475,500	
Whitnall School District	240,817,400	-	-	-	-	240,817,400	220,829,400	19,988,000	
Total Assessed Value - 2018	4,035,310,280	54,269,250	47,696,800	1,092,400	103,058,450	3,932,251,830	3,601,192,725	331,059,105	
Total Assessed Value - 2017	3,854,766,200	57,257,800	47,008,500	1,526,500	105,792,800	3,748,973,400			

<sup>1</sup> Agrees to Statement of Assessment

<sup>2</sup> Per DOR Average Assessment Ratio to be received

<sup>3</sup> 1/1/05 base for TIF#3 & TIF #4 per DOR & 2013 TID 3 Amendment

12/13/18

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4 1/1/2016 base for TID #5 per DOR

**CITY OF FRANKLIN  
Assessed Value by District**

	Final #5 Franklin	#1 Oak Creek	5.4% #3 Whitnall	Total	Residential Commercial Agricultural Total	Manufacturing Total
Real Estate - Manufacturing	106,220,700	40,282,400	923,900	147,427,000		147,427,000
Real Estate	<u>2,918,221,130</u> *	<u>678,293,250</u> *	<u>237,805,900</u> *	<u>3,834,320,280</u>	<u>3,834,320,280</u>	
Total Real Estate	<u>3,024,441,830</u>	<u>718,575,650</u>	<u>238,729,800</u>	<u>3,981,747,280</u>	<u>3,834,320,280</u>	<u>147,427,000</u>
Personal Property - Manufacturing	12,916,600	3,557,800	172,800	16,647,200		16,647,200
Personal Property	<u>15,191,300</u> *	<u>19,809,700</u> *	<u>1,914,800</u> *	<u>36,915,800</u>	<u>36,915,800</u>	
Total Personal Property	<u>28,107,900</u>	<u>23,367,500</u>	<u>2,087,600</u>	<u>53,563,000</u>	<u>36,915,800</u>	<u>16,647,200</u>
Total	<u>3,052,549,730</u> 100.00%	<u>741,943,150</u> 100.00%	<u>240,817,400</u> 100.00%	<u>4,035,310,280</u>	<u>3,871,236,080</u>	<u>164,074,200</u>
Total Assessed Value (TIF in)	<u><u>3,052,549,730</u></u>	<u><u>741,943,150</u></u>	<u><u>240,817,400</u></u>	<u><u>4,035,310,280</u></u>	<u><u>3,871,236,080</u></u>	<u><u>164,074,200</u></u>
Total Real Estate Assessed Value (TIF in)	3,024,441,830	718,575,650	238,729,800	3,981,747,280	3,834,320,280	147,427,000
Total Pers Prop Assessed Value (TIF in)	<u>28,107,900</u>	<u>23,367,500</u>	<u>2,087,600</u>	<u>53,563,000</u>	<u>36,915,800</u>	<u>16,647,200</u>
Total Assessed Value (TIF in)	3,052,549,730	741,943,150	240,817,400	4,035,310,280	3,871,236,080	164,074,200
TIF Assessed Values -Increment	<u>(1,092,400)</u>	<u>(101,966,050)</u>	<u>-</u>	<u>(103,058,450)</u>	<u>(102,875,365)</u>	<u>(183,085)</u>
Total Assessed Value (TIF out)	<u><u>3,051,457,330</u></u>	<u><u>639,977,100</u></u>	<u><u>240,817,400</u></u>	<u><u>3,932,251,830</u></u>	<u><u>3,768,360,715</u></u>	<u><u>163,891,115</u></u>
				<b>2018</b>		
Total Residential RE Assessed Value (TIF in)	2,501,200,430	355,089,250	156,715,800	3,013,005,480		
Percent of total	81.9%	47.9%	65.1%	74.7%		
Total RE Commercial, Manufacturing, Agriculture	505,006,000	362,852,200	82,014,000	949,872,200		
Percent of total	16.5%	48.9%	34.1%	23.5%		
Other & Pers Prop Assessed Value (TIF in)	46,343,300	24,001,700	2,087,600	72,432,600		
Percent of total	1.5%	3.2%	0.9%	1.8%		
Total Assessed Value (TIF in)	3,052,549,730	741,943,150	240,817,400	4,035,310,280	-	-
	100.0%	100.0%	100.0%	100.0%		
Total Assessed Value (TIF in)	3,052,549,730	741,943,150	240,817,400	4,035,310,280		

**CITY OF FRANKLIN, WISCONSIN**  
 Direct and Overlapping Property Tax Rates  
 Last Ten Years  
 (rate per \$1,000 of assessed value)

Budget Year	School Districts			School Credits	Overlapping Rates					Total Tax Rate by District			Total Levy City of Franklin	
	Franklin	Oak Creek	Whitnall		Milwaukee Area		Milwaukee Metropolitan		State	Franklin	Oak Creek	Whitnall		
					City of Franklin	Technical College	Milwaukee County	Sewerage District						
2010	11.33	8.86	10.11	(1.67)	5.93	1.98	4.31	1.38	0.18	23.44	20.97	22.22	20,426,000	
2011	*	12.22	8.69	10.40	(1.72)	6.22	1.93	4.49	1.45	0.17	24.76	21.23	22.94	20,965,000
2012		11.62	8.83	9.56	(1.70)	5.79	1.96	4.76	1.52	0.17	24.12	21.33	22.06	20,467,000
2013		11.72	9.09	9.72	(1.69)	5.78	2.04	4.87	1.57	0.16	24.45	21.82	22.45	20,509,000
2014	#	13.26	9.10	10.67	(1.86)	6.29	2.16	5.21	1.73	0.17	26.97	22.81	24.38	20,509,000
2015		13.21	9.76	11.11	(1.88)	6.28	1.36	5.44	1.83	0.18	26.42	22.97	24.32	20,509,000
2016		13.29	10.57	10.88	(2.14)	6.26	1.35	5.52	1.87	0.18	26.33	23.61	23.92	20,509,000
2017	*	12.04	9.39	10.08	(1.97)	5.69	1.27	5.13	1.76	0.17	24.09	21.44	22.13	20,509,000
2018	*	11.64	8.82	10.29	(2.08)	5.62	1.27	5.10	1.74	-	23.28	20.46	21.94	21,027,849
2019		11.21	8.58	9.76	(1.97)	5.43	1.22	4.89	1.69	-	22.47	19.84	21.02	21,389,375

Note: # Revaluation Year  
 \* Reassessment Impact

In 2017 the State sunsetted its Property Tax Levy

**CITY OF FRANKLIN, WISCONSIN**  
Property Tax Levies by Tax Jurisdiction  
Last Ten Years

Levy Year	State of Wisconsin	Milwaukee County	School Districts					City of Franklin			Total	
			Franklin	Whitnall	Oak Creek-Franklin	School Levy Credit	MATC	MMSD	Local	Tax Increment		Special Charges
2009	664,000	14,854,113	30,632,223	2,424,105	4,403,920	(6,295,835)	6,842,077	4,574,057	20,426,000	7,457,956	818,455	86,801,071
2010	622,907	15,112,830	31,535,755	2,404,637	4,816,333	(6,277,662)	6,512,551	4,718,481	20,965,000	6,737,305	758,894	87,907,031
2011	623,904	16,812,497	31,435,718	2,208,503	5,268,377	(6,195,239)	6,934,559	5,188,886	20,467,000	2,560,324	1,900,389	87,204,918
2012	598,062	17,287,141	31,787,042	2,237,434	5,553,401	(6,185,506)	7,258,001	5,582,906	20,509,000	2,363,758	1,799,510	88,790,749
2013	579,423	16,986,670	32,784,606	2,174,991	5,254,726	(6,246,198)	7,043,487	5,638,269	20,509,000	2,526,924	1,796,214	89,048,112
2014	609,193	17,713,835	32,782,988	2,285,650	5,557,471	(6,323,990)	4,411,951	5,955,818	20,509,000	2,690,638	1,767,143	87,959,695
2015	619,289	18,083,210	33,404,871	2,223,327	5,928,300	(7,265,748)	4,428,322	6,145,125	20,509,000	3,020,350	1,727,974	88,824,019
2016	632,834	18,496,951	33,404,863	2,224,862	5,748,697	(7,284,002)	4,571,805	6,354,128	20,509,000	2,267,466	1,758,435	88,685,039
2017	**	19,090,000	33,783,303	2,346,376	5,425,692	(8,010,872)	4,750,585	6,519,552	21,027,849	2,471,104	1,672,640	89,076,229
2018	**	19,244,848	34,189,665	2,349,780	5,535,027	(7,967,025)	4,809,220	6,650,847	21,389,375	2,156,858	1,646,735	90,005,330

% increase from 2007-		29.6%	11.6%	-3.1%	25.7%		-29.7%	45.4%	4.7%	-71.1%	101.2%	3.7%
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\*\* In 2017 the State sunsetted its Property Tax Levy

City of Franklin  
Official Budget Appropriation Units  
Summary - 2019 Adopted Budget

	2016 Actual	2017 Actual	2018 Adopted Budget	2018 Amended Budget	2018 Estimate	2019 Adopted	Inc (Dec) Fr PY Adopted	Change to Pr Yr Adopted
<b>General Fund</b>								
<b>Revenue:</b>								
Property taxes	\$16,286,597	\$16,404,723	\$16,909,449	\$16,909,449	\$16,909,000	\$18,130,675	\$1,221,226	7.2%
Other taxes	361,376	206,069	223,700	223,700	226,900	215,800	(7,900)	-3.5%
Cable TV Franchise Fee	513,031	482,833	510,000	510,000	487,000	480,000	(30,000)	-5.9%
Utility tax equivalent	1,050,382	1,032,843	1,050,000	1,050,000	1,050,000	1,050,000	0	0.0%
<b>Total tax revenue</b>	<b>18,211,386</b>	<b>18,126,468</b>	<b>18,693,149</b>	<b>18,693,149</b>	<b>18,672,900</b>	<b>19,876,475</b>	<b>1,183,326</b>	<b>6.3%</b>
Intergovernmental	2,318,825	2,264,961	2,432,926	2,432,926	2,303,380	1,736,127	(696,799)	-28.6%
Licenses and permits	659,312	769,662	1,040,990	1,040,990	1,131,232	1,038,990	(2,000)	-0.2%
Penalties and forfeitures	498,654	485,407	500,000	500,000	500,000	546,000	46,000	9.2%
Charges for services	1,452,601	1,603,247	1,805,350	1,805,350	1,871,350	2,056,950	251,600	13.9%
Intergovernmental charges	194,805	172,796	196,500	196,500	193,000	207,500	11,000	5.6%
Interest revenue	161,281	189,275	205,000	205,000	186,000	265,000	60,000	29.3%
Miscellaneous revenue	187,874	153,068	120,350	120,350	183,050	162,150	(41,800)	-34.7%
Transfers from other funds	0	26,950	0	0	0	59,250	59,250	0.0%
<b>Total non-tax revenue</b>	<b>5,473,352</b>	<b>5,665,366</b>	<b>6,301,116</b>	<b>6,301,116</b>	<b>6,368,012</b>	<b>6,071,967</b>	<b>-229,149</b>	<b>-3.6%</b>
<b>Total revenue</b>	<b>23,684,738</b>	<b>23,791,834</b>	<b>24,994,265</b>	<b>24,994,265</b>	<b>25,040,912</b>	<b>25,948,442</b>	<b>954,177</b>	<b>3.8%</b>
Transfer from fund balance	0	0	0	0	0	0	0	0.0%
<b>Total revenue &amp; fb transfer</b>	<b>23,684,738</b>	<b>23,791,834</b>	<b>24,994,265</b>	<b>24,994,265</b>	<b>25,040,912</b>	<b>25,948,442</b>	<b>954,177</b>	<b>3.8%</b>
<b>Expenditures:</b>								
Mayor - Personnel Services	18,500	18,500	18,482	18,482	18,482	18,482	0	0.0%
Other Services, Supplies, etc	5,273	5,206	6,350	6,350	5,300	6,350	0	0.0%
Aldermen - Personnel Services	47,445	47,439	47,409	47,409	47,409	47,409	0	0.0%
Other Services, Supplies, Etc	22,793	22,231	24,891	24,891	22,190	25,191	300	1.2%
Municipal Court - Personnel Services	184,729	183,914	193,929	193,929	193,887	186,933	(6,996)	-3.6%
Other Services, Supplies, Etc	55,794	69,968	56,900	56,900	57,670	58,450	1,550	2.7%
Clerk - Personnel Services	288,673	299,862	320,183	320,183	318,699	319,569	(614)	-0.2%
Other Services, Supplies, Etc	22,916	26,550	27,200	27,200	25,650	27,200	0	0.0%
Elections - Personnel Services	72,277	19,166	58,480	58,480	50,890	32,525	(25,955)	-44.4%
Other Services, Supplies, Etc	13,094	6,940	10,700	10,700	13,900	10,100	(600)	-5.6%
Information Services - Personnel	106,475	119,792	122,397	122,397	122,392	127,381	4,984	4.1%
Other Services, Supplies, Etc	334,809	331,482	361,489	388,439	386,400	392,468	30,979	8.6%
Administration - Personnel Services	282,607	288,416	297,298	297,298	296,119	311,278	13,980	4.7%
Other Services, Supplies, Etc	104,768	85,575	137,415	179,415	124,745	133,475	(3,940)	-2.9%
Finance - Personnel Services	409,536	416,961	432,136	432,136	431,005	464,090	31,954	7.4%
Other Services, Supplies, Etc	86,734	95,866	102,285	102,285	93,400	122,870	20,585	20.1%
Independent Audit	29,545	37,955	30,000	30,000	23,750	37,025	7,025	23.4%
Assessor - Personnel Services	7,735	0	0	0	0	0	0	0.0%
Other Services, Supplies, Etc	223,795	219,593	226,150	226,150	223,900	229,550	3,400	1.5%
Legal Services	310,308	324,065	342,450	342,450	323,150	348,650	6,200	1.8%
Municipal Buildings - Personnel Serv	94,319	125,157	90,543	90,543	90,323	97,479	6,936	7.7%
Other Services, Supplies, Etc	115,935	110,663	119,015	119,780	115,800	117,015	(2,000)	-1.7%
Insurance	61,743	65,454	81,745	81,745	84,400	86,950	5,205	6.4%
Unclassified	1,104	20,139	82,500	82,500	1,200	2,500	(80,000)	-97.0%
<b>Sub total General Government Person</b>	<b>2,900,907</b>	<b>2,940,894</b>	<b>3,189,947</b>	<b>3,259,662</b>	<b>3,070,661</b>	<b>3,202,940</b>	<b>12,993</b>	<b>0.4%</b>
Contingency	9,988	0	125,000	63,000	0	125,000	0	0.0%
Restricted Contingency			1,280,000	1,280,000	0	1,861,000	581,000	45.4%
Contingency - Personnel Services			0	0	0	81,228	81,228	
Anticipated Un-spent appropriations	0	0	-413,320	-413,320	0	-375,320	38,000	-9.2%
<b>Total General Government</b>	<b>2,910,895</b>	<b>2,940,894</b>	<b>4,181,627</b>	<b>4,189,342</b>	<b>3,070,661</b>	<b>4,894,848</b>	<b>713,221</b>	<b>17.1%</b>
Police Department - Personnel Service	7,891,774	8,376,738	8,729,467	8,729,467	8,846,600	8,887,426	157,959	1.8%
Other Services, Supplies, Etc	963,615	1,015,551	1,145,420	1,197,497	1,179,717	1,197,800	52,380	4.6%
Fire Department - Personnel Services	5,498,363	5,818,793	5,808,682	5,808,682	5,927,300	6,009,935	201,253	3.5%
Other Services, Supplies, Etc	402,073	404,553	461,560	461,560	476,600	505,860	44,300	9.6%
Public Fire Protection	274,635	280,266	283,300	283,300	280,300	283,300	0	0.0%
Inspection Services - Personnel Serv	727,130	734,076	830,662	830,662	786,000	860,216	29,554	3.6%
Other Services, Supplies, Etc	22,633	22,779	29,550	29,574	27,350	32,050	2,500	8.5%
Weights and Measures	7,600	7,600	7,600	7,600	7,600	7,600	0	0.0%
<b>Total Public Safety</b>	<b>15,787,823</b>	<b>16,660,356</b>	<b>17,296,241</b>	<b>17,348,342</b>	<b>17,531,467</b>	<b>17,784,187</b>	<b>487,946</b>	<b>2.8%</b>



City of Franklin  
Official Budget Appropriation Units  
Summary - 2019 Adopted Budget

	2016 Actual	2017 Actual	2018 Adopted Budget	2018 Amended Budget	2018 Estimate	2019 Adopted	Inc (Dec) Fr PY Adopted	Change to Pr Yr Adopted
Engineering - Personnel Services	553,393	519,893	533,967	533,967	515,250	612,306	78,339	14.7%
Other Services, Supplies, Etc	20,389	18,610	28,700	28,700	23,850	30,860	2,160	7.5%
Highway - Personnel Services	1,718,530	2,261,670	1,732,456	1,732,456	1,725,850	1,736,098	3,642	0.2%
Other Services, Supplies, Etc	717,689	719,915	788,620	807,520	777,450	833,318	44,688	5.7%
Solid Waste Collection	390,000	0	0	0	0	0	0	0.0%
Street Lighting	341,766	327,411	344,800	344,800	301,700	349,500	4,700	1.4%
Weed Control	3,379	4,973	9,050	9,050	8,000	9,050	0	0.0%
<b>Total Public Works</b>	<b>3,745,146</b>	<b>3,852,472</b>	<b>3,437,593</b>	<b>3,456,493</b>	<b>3,352,100</b>	<b>3,571,132</b>	<b>133,539</b>	<b>3.9%</b>
Health Department - Personnel Services	553,595	576,488	596,495	596,495	549,900	634,447	37,952	6.4%
Other Services, Supplies, Etc	61,324	65,643	73,250	73,250	71,430	73,250	0	0.0%
Animal Control	31,950	33,743	40,600	40,600	41,600	43,100	2,500	6.2%
<b>Total Health &amp; Human Services</b>	<b>646,869</b>	<b>675,874</b>	<b>710,345</b>	<b>710,345</b>	<b>662,930</b>	<b>750,797</b>	<b>40,452</b>	<b>5.7%</b>
Recreation	42,314	44,277	46,000	46,000	44,500	46,000	0	0.0%
Parks - Personnel Services	134,492	126,946	108,989	108,989	129,120	112,477	3,488	3.2%
Other Services, Supplies, Etc	27,129	40,736	42,925	46,885	43,115	48,225	5,300	12.3%
<b>Total Culture and Recreation</b>	<b>203,935</b>	<b>211,959</b>	<b>197,914</b>	<b>201,874</b>	<b>216,735</b>	<b>206,702</b>	<b>8,788</b>	<b>4.4%</b>
Planning - Personnel Services	324,304	335,317	345,230	345,230	345,930	375,395	30,165	8.7%
Other Services, Supplies, Etc	54,187	56,525	60,550	80,550	75,400	74,450	13,900	23.0%
Econ Dev - Personnel Services	120,785	100,390	105,365	105,365	102,550	103,431	(1,934)	-1.8%
Other Services, Supplies, Etc	23,992	28,082	84,200	84,200	46,150	87,500	3,300	3.9%
<b>Total Conservation/development</b>	<b>523,268</b>	<b>520,314</b>	<b>595,345</b>	<b>615,345</b>	<b>570,030</b>	<b>640,776</b>	<b>45,431</b>	<b>7.6%</b>
Transfers to other funds	1,226,025	33,138	0	0	0	250,000	250,000	0.0%
<b>Total expenditures</b>	<b>25,043,961</b>	<b>24,895,007</b>	<b>26,419,065</b>	<b>26,521,741</b>	<b>25,403,923</b>	<b>28,098,442</b>	<b>1,679,377</b>	<b>6.4%</b>
<b>Net Change</b>	<b>(1,359,223)</b>	<b>(1,103,173)</b>	<b>(1,424,800)</b>	<b>(1,527,476)</b>	<b>(363,011)</b>	<b>(2,150,000)</b>	<b>-725,200</b>	<b>50.9%</b>
Beginning General Fund balance	9,046,808	7,687,585	6,584,412	6,584,412	6,584,412	6,221,401		
Ending General Fund balance	<b>7,687,585</b>	<b>6,584,412</b>	<b>5,159,612</b>	<b>5,056,936</b>	<b>6,221,401</b>	<b>4,071,401</b>		
Fund Balance as a percent of total expenditures	30.70%		19.53%	19.07%	24.49%	14.49%		
<b>Special Revenue Funds</b>								
<b>Revenues</b>								
Library Fund - Tax Levy	1,287,000	1,296,600	1,303,200	1,303,200	1,303,200	1,312,700	9,500	0.7%
Reciprocal Borrowing - Library	93,361	88,601	75,000	75,000	75,000	68,000	(7,000)	-9.3%
Misc Revenue - Library	6,635	7,081	8,500	8,500	9,100	8,500	0	0.0%
Auxiliary Library	90,758	68,218	68,500	68,500	58,800	70,000	1,500	2.2%
Tourism	-	211,793	96,800	96,800	206,100	226,000	129,200	133.5%
Solid Waste Collection - Fees	1,199,836	1,210,567	1,211,000	1,211,000	1,227,450	1,220,400	9,400	0.8%
Misc Revenue - Solid Waste	410,370	427,620	426,300	426,300	420,000	440,300	14,000	3.3%
St Martin's Fair	38,605	36,735	38,050	38,050	33,750	37,700	(350)	-0.9%
Donations	71,179	51,616	22,200	22,200	28,050	21,000	(1,200)	-5.4%
Civic Celebrations	143,003	153,693	111,000	111,000	117,400	119,000	8,000	7.2%
Grants	148,167	233,309	124,850	123,250	26,400	233,450	108,600	87.0%
<b>Total Revenues</b>	<b>3,488,914</b>	<b>3,785,833</b>	<b>3,485,400</b>	<b>3,483,800</b>	<b>3,505,250</b>	<b>3,757,050</b>	<b>271,650</b>	<b>7.8%</b>
<b>Expenditures</b>								
Library - Personnel Services	942,566	863,441	933,295	933,295	913,350	955,268	21,973	2.4%
Other Services, Supplies, Etc	479,920	449,912	453,405	478,405	454,400	426,848	(26,557)	-5.9%
Auxiliary Library	83,491	61,727	68,500	68,500	66,300	69,920	1,420	2.1%
Tourism	-	-	154,000	154,000	-	167,500	13,500	8.8%
Solid Waste - Personnel Services	17,328	14,949	14,783	14,783	13,727	16,931	2,148	14.5%
Other Services, Supplies, Etc	1,522,939	1,560,447	1,562,900	1,562,900	1,588,929	1,632,570	69,670	4.5%
St Martin's Fair	44,364	52,717	52,785	52,785	49,775	50,756	(2,029)	-3.8%
Donations	27,525	78,812	140,516	157,516	37,000	88,400	(52,116)	-37.1%
Civic Celebrations	142,353	136,352	96,694	96,694	78,565	103,691	6,997	7.2%
Grants	146,690	195,452	184,750	183,150	26,400	317,186	132,436	71.7%
<b>Total Expenditures</b>	<b>3,407,176</b>	<b>3,413,809</b>	<b>3,661,628</b>	<b>3,702,028</b>	<b>3,228,446</b>	<b>3,829,070</b>	<b>167,442</b>	<b>4.6%</b>
<b>Net Revenues (Expenditures)</b>	<b>81,738</b>	<b>372,024</b>	<b>(176,228)</b>	<b>(218,228)</b>	<b>276,804</b>	<b>(72,020)</b>	<b>104,208</b>	<b>-59.1%</b>
<b>Fund Balance</b>								
Beginning of the Year	1,113,629	1,195,367	1,567,391	1,567,391	1,567,391	1,844,195		
End of the Year	<b>1,195,367</b>	<b>1,567,391</b>	<b>1,391,163</b>	<b>1,349,163</b>	<b>1,844,195</b>	<b>1,772,175</b>		

City of Franklin  
Official Budget Appropriation Units  
Summary - 2019 Adopted Budget

	2016 Actual	2017 Actual	2018 Adopted Budget	2018 Amended Budget	2018 Estimate	2019 Adopted	Inc (Dec) Fr PY Adopted	Change to Pr Yr Adopted
<b>Sanitary Sewer Fund</b>								
<b>Revenues</b>								
Metered Sales	3,292,166	3,282,353	3,663,990	3,412,360	3,644,000	3,739,400	75,410	2.1%
Other Revenue	78,008	93,778	44,500	35,500	57,000	51,000	6,500	14.6%
<b>Total Revenues</b>	<b>3,370,174</b>	<b>3,376,131</b>	<b>3,708,490</b>	<b>3,447,860</b>	<b>3,701,000</b>	<b>3,790,400</b>	<b>81,910</b>	<b>2.2%</b>
<b>Expenditures</b>								
Personnel Services	473,854	527,153	462,283	462,283	468,300	522,996	60,713	13.1%
Other Services, Supplies, Etc	2,723,278	2,686,347	3,270,525	3,295,275	2,979,400	3,257,250	(13,275)	-0.4%
<b>Total Expenditures</b>	<b>3,197,132</b>	<b>3,213,500</b>	<b>3,732,808</b>	<b>3,757,558</b>	<b>3,447,700</b>	<b>3,780,246</b>	<b>47,438</b>	<b>1.3%</b>
<b>Net Revenue (Expenditures)</b>	<b>173,042</b>	<b>162,631</b>	<b>(24,318)</b>	<b>(309,698)</b>	<b>253,300</b>	<b>10,154</b>	<b>34,472</b>	<b>-141.8%</b>
Net interest Income (Expense)	(96,259)	4,865	-	-	-	-	0	
Invested in Capital Assets	(332,810)	78,769	(427,975)	(427,975)	(412,800)	116,900	544,875	-127.3%
<b>Net Change in Retained Earnings</b>	<b>(256,027)</b>	<b>246,265</b>	<b>(452,293)</b>	<b>(737,673)</b>	<b>(159,500)</b>	<b>127,054</b>	<b>579,347</b>	
Beginning Retained Earnings	1,479,018	1,222,991	1,469,256	1,469,256	1,469,256	1,309,756		
Ending Retained Earnings	1,222,991	1,469,256	1,016,963	731,583	1,309,756	1,436,810		
<b>Capital Expenditure Funds - Capital Outlay, Equipment Replacement, Street Improvement</b>								
<b>Revenue</b>								
Property Taxes-Capital Outlay	437,100	444,300	450,500	450,500	450,500	452,800	2,300	0.5%
Property Taxes-Equip Replacemen	342,600	348,300	350,000	350,000	350,000	175,000	(175,000)	-50.0%
Property Taxes-Street Improvemen	693,500	704,900	714,700	714,700	714,700	18,200	(696,500)	-97.5%
Intergovernmental Revenue	97,300	7,849	75,000	75,000	70,396	705,000	630,000	840.0%
Landfill Siting Revenue	400,000	481,000	480,000	480,000	480,000	826,700	346,700	72.2%
Miscellaneous Revenue	174,476	112,723	84,000	84,000	78,000	94,000	10,000	11.9%
Transfers In from Other Funds	26,025	33,138	-	134,138	101,000	250,000	250,000	#DIV/0!
<b>Total Revenue</b>	<b>2,171,001</b>	<b>2,132,210</b>	<b>2,154,200</b>	<b>2,288,338</b>	<b>2,244,596</b>	<b>2,521,700</b>	<b>367,500</b>	<b>17.1%</b>
<b>Expenditures</b>								
Capital Outlay-Equip Replacement	581,235	655,454	295,754	299,754	329,169	1,196,670	900,916	304.6%
Capital Outlay-Capital Outlay	898,726	677,677	679,214	952,722	915,431	1,077,945	398,731	58.7%
Capital Outlay-Street Improvement	940,546	815,213	920,000	920,000	868,200	975,000	55,000	6.0%
<b>Total Expenditures</b>	<b>2,420,507</b>	<b>2,148,344</b>	<b>1,894,968</b>	<b>2,172,476</b>	<b>2,112,800</b>	<b>3,249,615</b>	<b>1,354,647</b>	<b>71.5%</b>
<b>Net Capital Revenues (Expenditures)</b>	<b>-249,506</b>	<b>-16,134</b>	<b>259,232</b>	<b>115,862</b>	<b>131,796</b>	<b>-727,915</b>	<b>-987,147</b>	
Beginning Fund Balance	3,216,761	2,967,255	2,951,121	2,951,121	2,951,121	3,082,917		
Ending Fund Balance	2,967,255	2,951,121	3,210,353	3,066,983	3,082,917	2,355,002		
<b>DEBT SERVICE FUND</b>								
<b>Revenue</b>								
Property Taxes	1,500,000	1,300,000	1,300,000	1,300,000	1,300,000	1,300,000	0	0.0%
Miscellaneous Revenue	2,495	858	0	0	0	0	0	
<b>Other Financing Source:</b>								
Transfer from Other Funds	170,931	113,997	153,816	153,816	333,000	203,940	50,124	32.6%
Transfer from Special Assessment <sup>1</sup>	0	373	141,896	141,896	60,000	36,248	(105,648)	
<b>Total Revenue</b>	<b>1,673,426</b>	<b>1,415,228</b>	<b>1,595,712</b>	<b>1,595,712</b>	<b>1,693,000</b>	<b>1,540,188</b>	<b>-55,524</b>	<b>-3.5%</b>
Proceeds from Borrowing	5,924,202	51,071	0	0	0	0	0	
<b>Debt Service *</b>	<b>7,514,380</b>	<b>1,499,737</b>	<b>1,646,783</b>	<b>1,646,783</b>	<b>1,646,783</b>	<b>1,540,188</b>	<b>(106,595)</b>	<b>-6.5%</b>
Refunded Debt					0		0	
Interfund Loan Payments			0	0	0	-	0	
Beginning of the Year	1,258	84,506	51,068	51,068	51,068	97,285		
End of the Year	84,506	51,068	(3)	(3)	97,285	97,285		
<b>CAPITAL IMPROVEMENT FUND</b>								
<b>Revenue</b>								
Landfill Siting	533,843	370,758	276,000	276,000	276,000	560,000	284,000	102.9%
Miscellaneous	-7,945	22,427	2,105,000	2,105,000	-81,000	1,020,000	(1,085,000)	-51.5%
Other (Grants, Impact Fees, etc)	1,629,808	98,669	1,702,928	1,702,928	887,571	1,534,511	(168,417)	-9.9%
<b>Total Revenues</b>	<b>2,155,706</b>	<b>491,854</b>	<b>4,083,928</b>	<b>4,083,928</b>	<b>1,082,571</b>	<b>3,114,511</b>	<b>-969,417</b>	
<b>Expenditures</b>								
Capital Outlay	1,128,268	1,003,190	25,754,317	27,064,037	2,026,849	7,973,109	(17,781,208)	-69.0%
<b>Net Revenues (Expenditures)</b>	<b>1,027,438</b>	<b>-511,336</b>	<b>-21,670,389</b>	<b>-22,980,109</b>	<b>-944,278</b>	<b>-4,858,598</b>	<b>16,811,791</b>	
Debt Proceeds	0	1,589,558	5,502,000	5,502,000	0	2,025,000	(3,477,000)	
Beginning Fund Balance	1,689,836	2,717,274	3,795,496	3,795,496	3,795,496	2,851,218		
Ending Fund Balance	2,717,274	3,795,496	(12,372,893)	(13,682,613)	2,851,218	17,620		

City of Franklin  
Official Budget Appropriation Units  
Summary - 2019 Adopted Budget

	2016 Actual	2017 Actual	2018 Adopted Budget	2018 Amended Budget	2018 Estimate	2019 Adopted	Inc (Dec) Fr PY Adopted	Change to Pr Yr Adopted
<b>DEVELOPMENT FUND</b>								
Impact Fees	582,597	281,413	644,095	644,095	1,236,000	1,092,500	448,405	69.6%
Other Income	33,343	40,848	44,567	44,567	60,000	60,000	15,433	34.6%
<b>Total Revenues</b>	<b>615,940</b>	<b>322,261</b>	<b>688,662</b>	<b>688,662</b>	<b>1,296,000</b>	<b>1,152,500</b>	<b>463,838</b>	
Transfer to Debt Service	170,931	113,997	454,450	454,450	268,100	454,450	0	0.0%
Transfer to Capital Improvement	212,224	661	1,572,350	1,572,350	220,000	384,511	(1,187,839)	-75.5%
Other	25,878	99,665	1,010,000	513,321	10,000	1,020,000	10,000	1.0%
Underexpenditure	0	0	10,000	13,321	0	0		
<b>Total Expenditures</b>	<b>409,033</b>	<b>214,323</b>	<b>3,046,800</b>	<b>2,553,442</b>	<b>498,100</b>	<b>1,858,961</b>	<b>-1,177,839</b>	
<b>Net Revenues (Expenditures)</b>	<b>206,907</b>	<b>107,938</b>	<b>-2,358,138</b>	<b>-1,864,780</b>	<b>797,900</b>	<b>-706,461</b>	<b>1,641,677</b>	
Beginning Fund Balance	3,851,653	4,058,560	4,166,498	4,166,498	4,166,498	4,964,398		
Ending Fund Balance	4,058,560	4,166,498	1,808,360	2,301,718	4,964,398	4,257,937		
<b>UTILITY DEVELOPMENT FUND</b>								
Water Revenues	\$ 133,982	\$ 68,978	\$ 81,600	\$ 81,600	\$ 82,600	\$ 30,400	(51,200)	-62.7%
Sewer Revenues	136,985	74,559	100,000	100,000	152,000	64,200	(35,800)	-35.8%
Other Revenues	46,220	45,651	34,000	34,000	51,500	27,900	(6,100)	-17.9%
<b>Total Revenues</b>	<b>317,187</b>	<b>189,188</b>	<b>215,600</b>	<b>215,600</b>	<b>286,100</b>	<b>122,500</b>	<b>(93,100)</b>	<b>-43.2%</b>
Water Transfers Out	0	0	500,000	500,000	0	500,000	0	0.0%
Sewer Transfers Out	0	0	500,000	500,000	0	500,000	0	0.0%
Other Expenditures	0	0	0	0	0	0	0	
<b>Total Expenditures</b>	<b>0</b>	<b>0</b>	<b>1,000,000</b>	<b>1,000,000</b>	<b>0</b>	<b>1,000,000</b>	<b>0</b>	<b>0.0%</b>
<b>Net Revenue (Expenditures)</b>	<b>317,187</b>	<b>189,188</b>	<b>-784,400</b>	<b>-784,400</b>	<b>286,100</b>	<b>-877,500</b>	<b>(93,100)</b>	
Beginning Fund Balance	907,004	1,224,191	1,413,379	1,325,332	1,325,332	1,611,432		
Ending Fund Balance	\$ 1,224,191	\$ 1,413,379	\$ 628,979	\$ 540,932	\$ 1,611,432	\$ 733,932		
<b>TID #3</b>								
<b>Revenues</b>								
Taxes	\$ 1,730,642	\$ 1,253,575	\$ 1,384,100	\$ 1,384,100	\$ 1,381,200	\$ 1,180,900	(203,200)	-14.7%
intergovernmental Revenue	355,862	458,196	584,400	584,400	464,931	479,831	(104,569)	-17.9%
Investment & Other	126,280	23,049	5,000	5,000	20,250	25,000	20,000	400.0%
<b>Total Revenue</b>	<b>2,212,784</b>	<b>1,734,820</b>	<b>1,973,500</b>	<b>1,973,500</b>	<b>1,866,381</b>	<b>1,685,731</b>	<b>(287,769)</b>	<b>-14.6%</b>
<b>Expenditures</b>								
Capital Outlay	1,035,841	1,401,976	2,650	1,381,463	30,650	110,175	107,525	
Other	10,520	10,220	5,010,220	5,010,220	948,783	4,592,440	(417,780)	-8.3%
Principal	0	1,675,000	985,000	985,000	985,000	0	(985,000)	
Interest	62,789	74,152	97,209	97,209	15,199	61,500	(35,709)	-36.7%
<b>Total Expenditures</b>	<b>1,109,150</b>	<b>3,161,348</b>	<b>6,095,079</b>	<b>7,473,892</b>	<b>1,979,632</b>	<b>4,764,115</b>	<b>(1,330,964)</b>	<b>-21.8%</b>
<b>Net Revenues</b>	<b>1,103,634</b>	<b>(1,426,528)</b>	<b>(4,121,579)</b>	<b>(5,500,392)</b>	<b>(113,251)</b>	<b>(3,078,384)</b>	<b>1,043,195</b>	
Loan Proceeds	-	-	5,013,000	5,013,000	-	3,450,000	(1,563,000)	
Beginning Fund Balance	996,460	1,341,405	(85,123)	(85,123)	(85,123)	(198,374)		
Ending Fund Balance	\$ 2,037,805	\$ (85,123)	\$ 806,298	\$ (572,515)	\$ (198,374)	\$ 173,242		
Interfund Advances Due	550,000		50,000	50,000	0	0		
<b>TID #4</b>								
<b>Revenues</b>								
Taxes	\$ 1,380,915	\$ 1,162,065	\$ 1,151,600	\$ 1,151,600	\$ 1,192,200	1,156,400	4,800	0.4%
intergovernmental Revenue	18,043	15,960	14,700	14,700	14,700	19,700	5,000	34.0%
Investment & Other	-5,035	18,283	10,015,000	10,015,000	20,000	20,000	(9,995,000)	-99.8%
<b>Total Revenue</b>	<b>1,393,923</b>	<b>1,196,308</b>	<b>11,181,300</b>	<b>11,181,300</b>	<b>1,226,900</b>	<b>1,196,100</b>	<b>(9,985,200)</b>	<b>-89.3%</b>
<b>Expenditures</b>								
Capital Outlay	0	0	12,000,000	12,000,000	1,250,000	8,000,000	(4,000,000)	
Other	12,505	32,591	1,220,500	1,271,693	102,350	39,850	(1,180,650)	-96.7%
Interest	920	0	0	0	0	113,750	113,750	
<b>Total Expenditures</b>	<b>13,425</b>	<b>32,591</b>	<b>13,220,500</b>	<b>13,271,693</b>	<b>1,352,350</b>	<b>8,153,600</b>	<b>(5,066,900)</b>	<b>-38.3%</b>
<b>Net Revenues</b>	<b>1,380,498</b>	<b>1,163,717</b>	<b>-2,039,200</b>	<b>-2,090,393</b>	<b>-125,450</b>	<b>-6,957,500</b>	<b>(4,918,300)</b>	
Loan Proceeds		0	0	0	0	4,925,000	4,925,000	
Beginning Fund Balance	(138,216)	1,242,282	2,405,999	2,405,999	2,405,999	2,280,549		
Ending Fund Balance	\$ 1,242,282	\$ 2,405,999	\$ 366,799	\$ 315,606	\$ 2,280,549	\$ 248,049		

City of Franklin  
Official Budget Appropriation Units  
Summary - 2019 Adopted Budget

	2016 Actual	2017 Actual	2018 Adopted Budget	2018 Amended Budget	2018 Estimate	2019 Adopted	Inc (Dec) Fr PY Adopted	Change to Pr Yr Adopted
<b>TID #5</b>								
<b>Revenues</b>								
Taxes	\$0	\$0	\$30,100	\$30,100	\$30,500	\$31,500	1,400	
Intergovernmental Revenue	0	0	300	300	0	400	100	
Investment & Other	0	0	0	0	138,724	25,000	25,000	
<b>Total Revenue</b>	<b>0</b>	<b>0</b>	<b>30,400</b>	<b>30,400</b>	<b>169,224</b>	<b>56,900</b>	<b>26,500</b>	
<b>Expenditures</b>								
Capital Outlay	17,351	0	17,513,382	17,513,382	14,875,000	0	(17,513,382)	
Other	34,495	47,028	72,400	101,141	4,075,980	4,030,700	3,958,300	
Principal	0	0	0	0	0	10,000,000	10,000,000	
Interest	0	0	254,813	254,813	227,520	775,810	520,997	
<b>Total Expenditures</b>	<b>51,846</b>	<b>47,028</b>	<b>17,840,595</b>	<b>17,869,336</b>	<b>19,178,500</b>	<b>14,806,510</b>	<b>(3,034,085)</b>	
<b>Net Revenues</b>	<b>-51,846</b>	<b>-47,028</b>	<b>-17,810,195</b>	<b>-17,838,936</b>	<b>-19,009,276</b>	<b>-14,749,610</b>	<b>3,060,585</b>	
Loan Proceeds	0	0	18,321,000	18,321,000	23,304,968	9,900,000	(8,421,000)	
Transfers In								
Transfers Out								
Beginning Fund Balance		(51,846)	(98,874)	(98,874)	(98,874)	4,196,818		
Ending Fund Balance	<u>\$ (51,846)</u>	<u>\$ (98,874)</u>	<u>\$ 411,931</u>	<u>\$ 383,190</u>	<u>\$ 4,196,818</u>	<u>\$ (652,792)</u>		
<b>INTERNAL SERVICE FUND (75)</b>								
<b>Self Insurance</b>								
Medical Premium	\$ 2,888,640	\$ 2,868,849	\$ 3,014,400	\$ 3,014,400	\$ 3,014,000	\$ 3,479,725	465,325	15.4%
Dental Premiums	166,818	166,233	181,300	181,300	171,500	172,675	(8,625)	-4.8%
Investment Income	31,196	29,588	18,300	18,300	192,000	30,000	11,700	63.9%
<b>Total Revenue</b>	<b>3,086,654</b>	<b>3,064,670</b>	<b>3,214,000</b>	<b>3,214,000</b>	<b>3,377,500</b>	<b>3,682,400</b>	<b>468,400</b>	<b>14.6%</b>
Medical Claims	2,348,503	2,476,422	2,376,800	2,376,800	2,489,000	2,833,650	456,850	19.2%
Prescription Drug Claims	310,647	299,409	0	0	335,000	0	0	#DIV/0!
Stop Loss Premiums	648,325	677,598	664,000	664,000	577,500	667,300	3,300	0.5%
All other costs	305,513	273,126	251,500	251,500	236,000	323,350	71,850	28.6%
Dental Claims	189,473	197,994	183,500	183,500	215,225	192,675	9,175	5.0%
Restricted Contingency	0	0	528,000	528,000	0	0	(528,000)	-100.0%
<b>Total Expenditures</b>	<b>3,802,461</b>	<b>3,924,549</b>	<b>4,003,800</b>	<b>4,003,800</b>	<b>3,852,725</b>	<b>4,016,975</b>	<b>13,175</b>	<b>0.3%</b>
<b>Net Revenue (Expenditures)</b>	<b>-715,807</b>	<b>-859,879</b>	<b>-789,800</b>	<b>-789,800</b>	<b>-475,225</b>	<b>-334,575</b>	<b>455,225</b>	
Beginning Fund Balance	3,461,882	2,746,075	1,886,196	1,886,196	1,886,196	1,410,971		
Ending Fund Balance	<u>\$ 2,746,075</u>	<u>\$ 1,886,196</u>	<u>\$ 1,096,396</u>	<u>\$ 1,096,396</u>	<u>\$ 1,410,971</u>	<u>\$ 1,076,396</u>		

**CITY OF FRANKLIN  
AUTHORIZED POSITIONS - FULL TIME EQUIVALENTS**

<b>DEPARTMENT</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>
<b>MUNICIPAL COURT</b>	2.00	2.00	2.50	2.50	2.50	2.50	2.50	2.50	2.50	2.50
<b>CLERK</b>	4.00	4.00	4.14	4.14	4.12	4.12	4.12	4.12	4.12	4.14
<b>INFORMATION SERVICES</b>	0.00	0.00	0.00	0.00	0.00	0.75	0.75	1.00	1.00	1.00
<b>ADMINISTRATON &amp; HUMAN RESOURCES</b>	3.60	3.60	3.00	3.00	4.00	3.00	3.00	3.00	3.00	3.00
<b>FINANCE</b>	7.10	7.03	7.10	7.10	6.60	6.60	6.60	6.60	6.60	6.79
<b>ASSESSOR</b>	1.00	1.00	1.00	1.00	1.00	1.00	1.00	0.00	0.00	0.00
<b>MUNICIPAL BUILDINGS</b>	3.92	3.92	3.74	3.74	2.78	4.03	4.03	4.03	4.03	4.05
<b>TOTAL GENERAL GOVERNMENT</b>	<b>21.62</b>	<b>21.55</b>	<b>21.48</b>	<b>21.48</b>	<b>21.00</b>	<b>22.00</b>	<b>22.00</b>	<b>21.25</b>	<b>21.25</b>	<b>21.48</b>
<b>POLICE (c )</b>	61.25	61.25	60.75	60.75	60.75	61.75	61.75	61.75	61.75	61.75
<b>DISPATCH</b>	16.00	16.00	16.00	15.00	15.00	15.00	15.00	15.00	15.00	15.00
<b>FIRE</b>	46.45	46.48	46.45	46.50	46.50	46.50	46.50	46.00	46.00	46.50
<b>BUILDING INSPECTION</b>	8.00	8.00	7.00	7.00	7.00	8.00	8.00	8.30	8.30	9.60
<b>TOTAL PUBLIC SAFETY</b>	<b>131.70</b>	<b>131.73</b>	<b>130.20</b>	<b>129.25</b>	<b>129.25</b>	<b>131.25</b>	<b>131.25</b>	<b>131.05</b>	<b>131.05</b>	<b>132.85</b>
<b>ENGINEERING (a)</b>	8.25	8.25	8.25	8.25	8.25	8.25	8.25	8.25	8.25	8.25
<b>HIGHWAY (b)</b>	21.00	22.00	22.00	22.00	22.00	22.00	23.00	22.00	22.00	22.00
<b>PARKS</b>	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	1.80
<b>TOTAL PUBLIC WORKS</b>	<b>31.25</b>	<b>32.25</b>	<b>32.25</b>	<b>32.25</b>	<b>32.25</b>	<b>32.25</b>	<b>33.25</b>	<b>32.25</b>	<b>32.25</b>	<b>32.05</b>
<b>PUBLIC HEALTH</b>	6.15	6.15	6.15	6.15	6.75	6.75	6.75	6.75	6.95	7.05
<b>PLANNING</b>	5.00	5.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00
<b>ECONOMIC DEVELOPMENT</b>	0.00	0.00	0.00	0.00	0.58	1.00	1.00	1.00	1.00	1.00
<b>TOTAL GENERAL FUND</b>	<b>195.72</b>	<b>196.68</b>	<b>194.08</b>	<b>193.13</b>	<b>193.83</b>	<b>197.25</b>	<b>198.25</b>	<b>196.30</b>	<b>196.50</b>	<b>198.43</b>
<b>PUBLIC HEALTH - GRANT</b>	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.75	1.00	1.00
<b>LIBRARY</b>	17.12	17.12	16.82	17.70	17.02	16.94	16.94	16.68	15.57	15.47
<b>SEWER &amp; WATER</b>	12.55	11.55	11.55	11.55	11.55	11.55	10.80	10.80	10.80	11.80
<b>TOTAL</b>	<b>225.39</b>	<b>225.35</b>	<b>222.45</b>	<b>222.38</b>	<b>222.40</b>	<b>225.74</b>	<b>225.99</b>	<b>224.53</b>	<b>223.87</b>	<b>226.70</b>

(a) - Engineering Tech IV position funded only for six months of 2018

(b) - Heavy Equipment Operator position unfunded for 2018

(c) - Funding was included to support the city required portion of a COPS Grant if the City receives this grant

**July 2018 Salary Ranges**  
(2% increase)

Position Title	Grade	JFA Total	Minimum Pay	Market Rate	Maximum Pay
<b>Executive and Management</b>					
Director of Administration	14	810	\$94,455	\$115,943	\$127,513
Fire Chief	(790 pts and above)	795			
Police Chief		795			
Assistant Fire Chief	13	770	\$87,865	\$107,855	\$118,619
City Engineer/DPW Director	(750 to 785 pts)	755			
Police Inspector		755			
Battalion Chief	12	730	\$81,735	\$100,330	\$110,343
Captain of Police	(710 to 745 pts)	730			
Director of Finance and Treasurer		725			
Director of Clerk Services	11	705	\$76,033	\$93,330	\$102,644
Director of Health and Human Services	(670 to 705 pts)	680			
Library Director		680			
Information Services Director		680			
Economic Development Director		670			
<b>Supervisory and Advanced Technical</b>					
Building Inspector	10	665	\$70,841	\$85,806	\$93,864
Sewer & Water Superintendent	(615 to 665 pts)	665			
Assistant City Engineer		635			
Planning Manager		630			
Department of Public Works Superintendent		615			
Emergency Services Communication Supervisor	9	585	\$65,899	\$79,820	\$87,316
Police Sergeant	(560 to 610 pts)	570	\$79,328	\$84,520	\$87,316
Principal Planner		570			
Public Health Nurse Supervisor		565			
Project Engineer		560			
Electrical Inspector	8	550	\$61,301	\$74,251	\$81,224
Plumbing Inspector	(505 to 555 pts)	550			
First Assistant Building Inspector		545			
Adult Services Librarian/Assistant Director		540			
Human Resources Coordinator		520			
Assistant Superintendent of Public Works		510			
Accounting Supervisor		505			
Engineering Tech IV		505			
Deputy Treasurer	7	485	\$57,024	\$69,071	\$75,558
Assistant Building Inspector	(450 to 500 pts)	470			
Building Maintenance Superintendent		460			
Sanitarian		460			
Engineering Tech III		455			
Library Circulation Supervisor		455			
Mechanic I		455			
Associate Planner		455			
Public Health Nurse		455			

**July 2018 Salary Ranges**  
(2% increase)

<b>Administrative and Technical</b>					
Residential Bulding Inspector	6	445	\$51,864	\$61,978	\$67,424
Sewer & Water Operator II	(415 to 445 pts)	440			
Lead Dispatcher		435			
Court Administrative Assistant		435			
Deputy City Clerk		420			
Reference Librarian		420			
Youth Reference/Young Adult Librarian		420			
Community Drug Free Coalition Coordinator		420			
Engineering Tech II		415			
Dispatcher	5	410	\$48,247	\$57,655	\$62,721
Heavy Equipment Operator	(380 to 410 pts)	410			
Community Fire Prevention Specialist		400			
Sewer & Water Operator I		395			
Inspection Permit Clerk		395			
Assistant Mechanic		390			
Accountant		385			
Light Equipment Operator	4	375	\$44,880	\$53,632	\$58,344
Confidential Police Administrative Assistant	(345 to 375 pts)	370			
Confidential Fire Administrative Assistant		370			
Deputy Court Administrative Assistant		370			
Sewer & Water Technician		370			
Administrative/Project Assistant		365			
Program and Outreach Coordinator		365			
Assistant Planner		355			
<b>Clerical and Support Staff</b>					
Administrative Assistant (DPW)	3	335	\$39,662	\$47,396	\$51,560
Administrative Assistant (Engineering)	(310 to 340 pts)	335			
Administrative Clerk (Clerks)		335			
Municipal Court Clerk		325			
Assessor Clerk		325			
Account Clerk		315			
Administrative Clerk (Health)		315			
Maintenance Custodian		315			
Secretary (Building)	2	305	\$36,895	\$44,089	\$47,962
Library Assistant	(275 to 305 pts)	300			
Secretary (Planning)		300			
Finance Clerk		290			
Secretary (Clerk)		290			
Lead Cashier		285			
Clerk Typist		275			
Cashier/Clerk	1	270	\$34,320	\$41,012	\$44,616
Library Administrative Aide	(240 to 270 pts)	270			
Custodian		235			
Police Utility Clerk		235			

## City of Franklin General Fund Revenue

City general fund revenues are normally relatively predictable. The majority of general fund revenue is obtained from property taxes, state shared revenue, and transportation aides which are known at the beginning of the year. Revenue has historically not been dependent on changes in economic factors. However, varying factors, including the local economy, can cause fluctuations from year to year in certain revenue items.

### Property Taxes

Property taxes are levied upon all real property and business personal property owners at a calculated rate per \$1,000 of assessed value. As is typical for most Wisconsin municipalities, the property tax is the primary source of revenue for city government operations. The trend for property taxes, as a percentage of General Fund operating revenue, is as follows:

Year	2014	2015	2016	2017	2018	2019
Percentage	<b>68</b>	<b>67</b>	<b>68</b>	<b>68</b>	<b>68</b>	<b>70</b>

Property taxes as a percentage of general fund revenue will increase or decrease, depending on fluctuations in other revenue sources, the amount of growth in new construction or whether significant increases in expenditures are needed to meet service needs for the City. In 2017, Hotel Taxes were limited by State Statutes to 2014 levels, and will be further restricted to 2010 levels by 2021. Recent increased development activity will increase Building Permit revenues again in 2019.

The city's tax levy on a per capita basis is slightly below the State's median for City's our size.

	2014	2015	2016	2017	2018	2019
Population	35,702	35,655	35,741	36,046	35,779	36,100 Est
Tax Levy						
General Fund	\$16,220,400	\$16,209,000	\$16,248,800	\$16,414,900	\$16,909,449	\$18,130,675
Library	1,240,000	1,240,000	1,287,000	1,296,600	1,303,200	1,312,700
Capital	1,448,600	1,460,000	1,473,200	1,497,500	1,515,200	646,000
Debt Service	1,600,000	1,600,000	1,500,000	1,300,000	1,300,000	1,300,000
Total Tax Levy	\$20,509,000	\$20,509,000	\$20,509,000	\$20,509,000	\$21,027,849	\$21,389,375
Per Capita						
General Fund	\$454.33	\$452.77	\$455.46	\$458.20	\$472.61	\$506.74
Library	34.73	34.64	36.07	36.19	36.42	36.69
Capital	40.57	40.78	41.30	41.80	42.35	18.06
Debt Service	44.82	44.69	42.05	36.29	36.33	36.33
Total Tax Levy	\$574.45	\$572.88	\$574.88	\$572.48	587.71	\$597.82

The per capita property tax levy has ranged from a high of \$597.82 in 2019 to a low of \$572.48 in 2017. Wisconsin Municipal Facts reported that cities of 30,000 to 150,000 had a median per capita property tax levy of \$597 for 2016/17 tax levies.

For 2019, General Transportation Aids are shifted to the Street Improvement Fund and additional Landfill Siting revenues into the Capital funds freeing up additional tax levy to the General Fund.



### Utility Tax Equivalent

The Franklin Water Utility makes a payment in lieu of property taxes, as permitted by the Public Service Commission, by applying the local municipal and school tax rates against the total value of plant in service (infrastructure). As the plant in service has grown due to the pace of development in the City, this revenue source has also increased. Much of the plant value added is contributed via developers or assessment projects. For 2019, that payment is estimated at \$1,050,000.

### Hotel/Motel Room Tax

Hotels and motels charge a room tax that benefits the City of Franklin. The development of a hotel on South 27<sup>th</sup> Street resulted in the City receiving increased room taxes starting in 2009. A second hotel opened in July, 2015. The 2015-16 state budget included a provision which directs a portion of this revenue to tourism beginning in 2017. For 2019, this revenue source is capped at \$183,300, with the balance directed to a tourism commission for the City of Franklin.

### Cable Franchise Fees

A franchise fee is charged by the City on cable television services, and has decreased in recent years. Declining trends in the number of cable subscribers has impacted this resource. For 2019, that tax should approximate \$480,000.

### State Shared Revenue

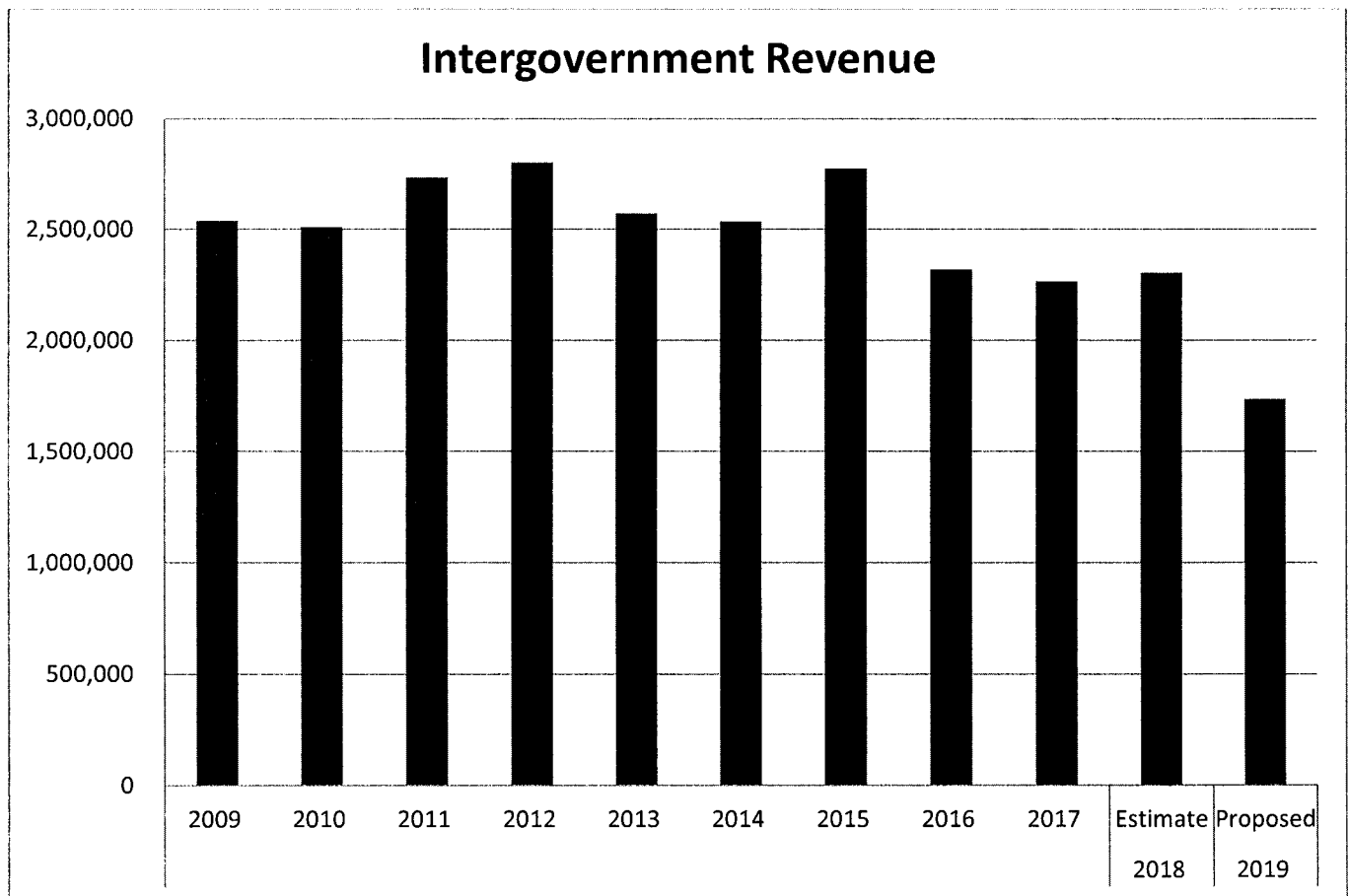
State Shared Revenue was based on a formula that considered per capita and aidable revenue factors that included relative property value of the City and local revenue generated. During recent years the State has either not increased or has decreased the amount received. In 2009 the City received \$641,173, ten years later, in 2019, shared revenue is anticipated to receive \$513,900 a 20% decrease. The 2019 shared revenue is expected to rise \$13,970 (2.8%).

Expenditure Restraint payments are provided by the State for communities that limited their General Fund budget spending to a specified percentage, which is 3.1% for 2019. The percentage limit considers inflation and growth in new construction in the City. The amount received is dependant on the amount of the equalized tax rate over 5 mils and the communities that qualify. In 2009 the City of Franklin received \$281,734. In 2019, \$160,200 is anticipated. That represents a 42% reduction over the last ten years.

The State provides general transportation aids to local communities. Transportation aids are based on a formula established by the State that considers costs of maintaining the City's transportation system, including maintenance, traffic enforcement, and capital costs (street construction, etc.). This formula uses costs over a rolling 6-year period in determining the aid amount. In 2009 the City of Franklin received \$1,346,480. For 2019, transportation aids are anticipated to be \$1,220,000 – a 9.3% reduction. The impact of the large Drexel Ave road project has fallen out of the state aid formula, reducing transportation aids. Beginning in 2019, \$700,000 of this Aid will fund the Street Improvement program, freeing tax levy that previously funded the program for operating needs in the General Fund.

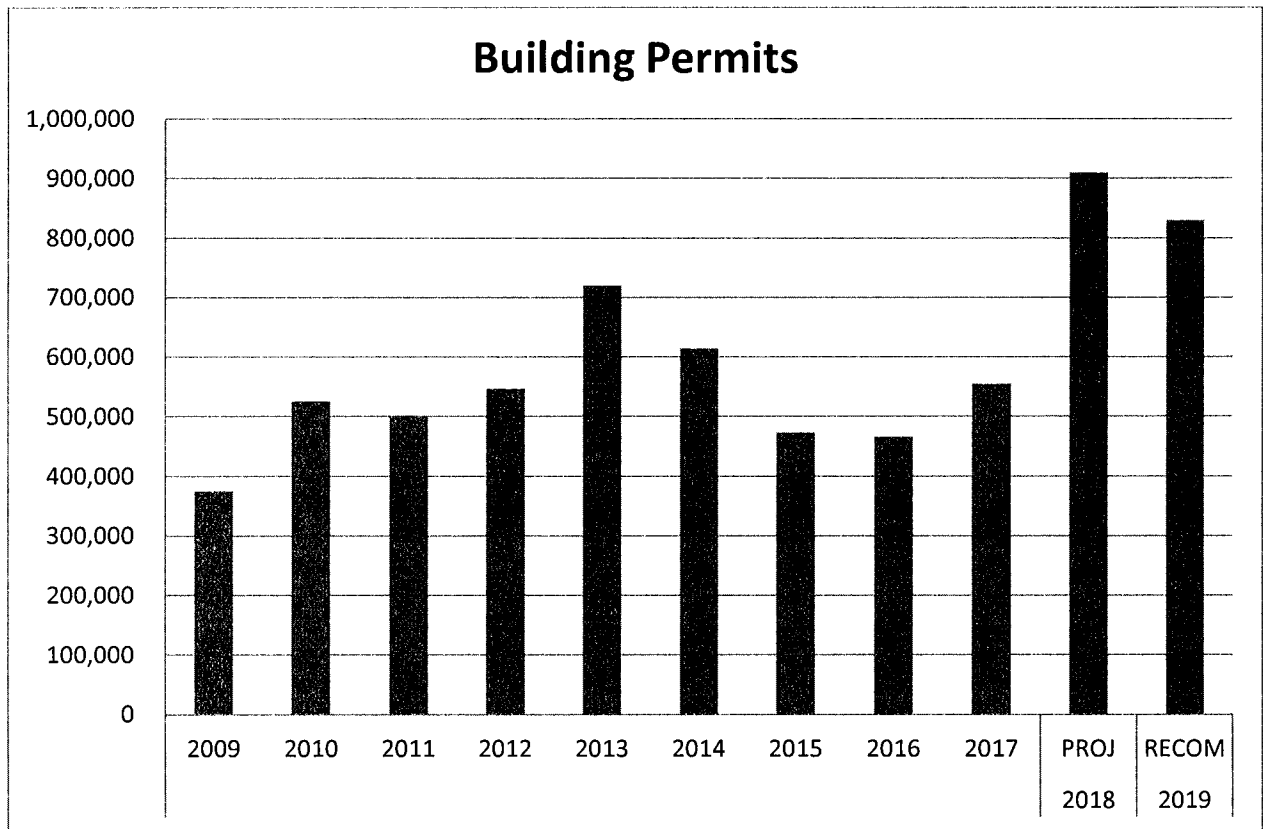
A 1997 legislative change exempted business computers from being subject to property tax. It also provided for a state aid payment to municipalities to offset the loss of this income. The program was frozen by the Legislature in the 2017-18 budget, with a 1.47% increase in 2019 from 2018 levels. In the same budget, a new class of personal property was exempted, with a new Personal Property Aid payment. However, the new aid payment reduces the allowable levy increase dollar for dollar. For 2019, the exempt computer aids are \$228,350 and the new exempt personal property aid is \$95,677.

Overall support from the State of Wisconsin has decreased \$102,654 (4%) over the last ten years.



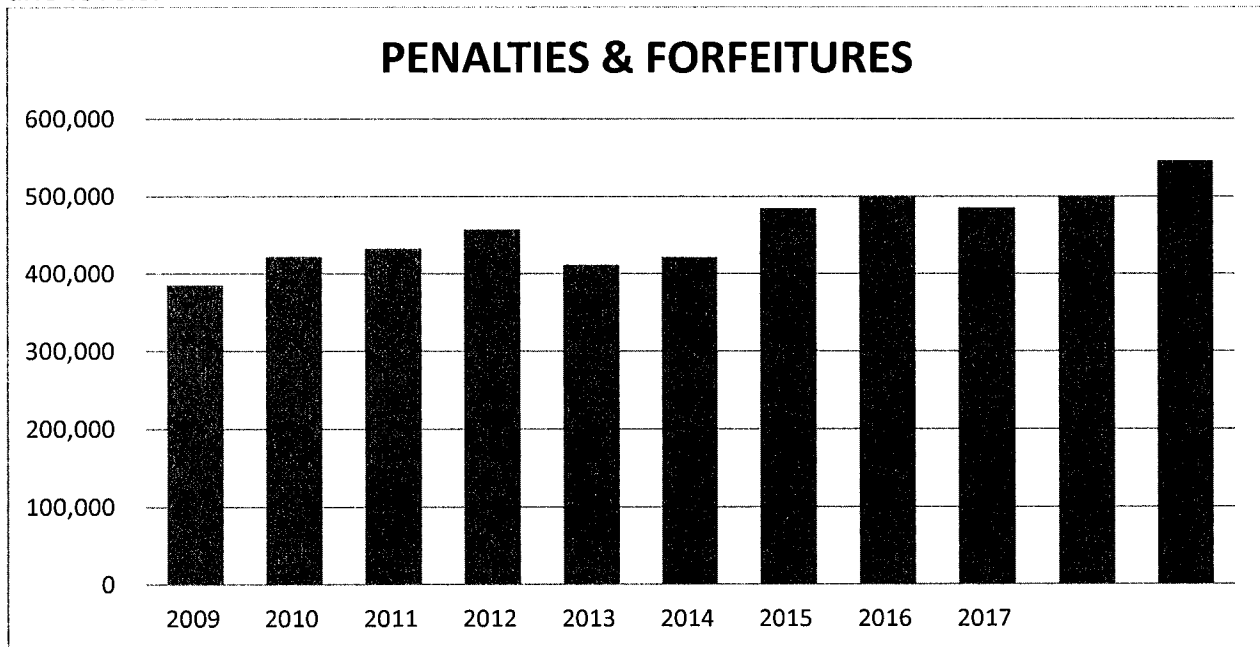
Licenses and Permits

The City issues numerous licenses and permits in performing its regulatory functions, such as liquor, bartender, peddler, food, pet, contractor, building, electrical, plumbing and others. The majority of such revenue items do not fluctuate greatly from year to year and in some cases change is limited by state statutes. The primary revenue source in the permit category is building, plumbing and electrical permits (approximately 80%). The 2019 budget anticipates \$830,000 in Building, Plumbing and Electrical permit revenues. The Ball Park Commons (TID 5) development provides the prospect of increased building permit revenue. Recent development activity brings this resource to levels not seen since 2007.



Penalties and Forfeitures

This category represents the City's share of fines from violation of City ordinances and state statutes, as well as parking ticket revenue. The 2019 projection is \$546,000. Fine levels have not been changed in many years, and the 2019 budget anticipates a 10% increase in general fine levels.

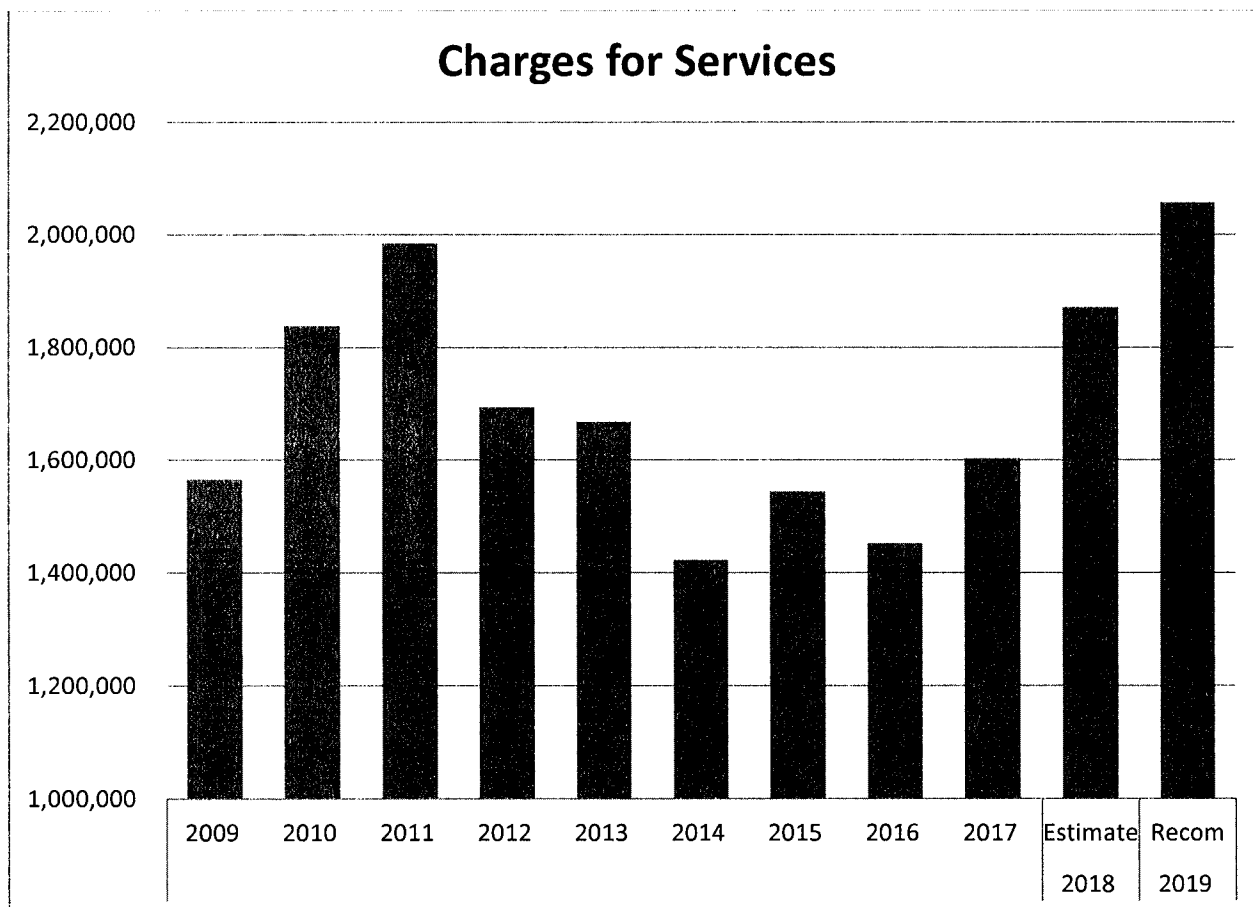


Charges for Services

This revenue source includes charges for use of City services. The majority of revenue in this category is generated from ambulance services (65%), planning, engineering and administrative fees, and charges to developers in connection with development agreements.

The advanced life support program switched to a market driven system in 2007 where actual revenue created in each community is recorded by that community. Fees for basic and advanced life support services and ambulance transportation are billed on behalf of the City by an outside billing service.

2019 ambulance fees are anticipated to increase to \$1,340,000, up \$165,000 or (14%).



Intergovernmental Charges for Services

In addition to the Emergency Medical Services revenue included in charges for services above, a County subsidy is received toward providing the service. In 2012, the County negotiated a three year agreement that has Franklin receiving \$125,000 per year in Emergency Medical Service aids. That agreement is subject to budget pressures at the County level. For 2019, County resources are expected to increase \$11,700 (10%) from expected 2018 levels.

In 2015, the Franklin School District resumed a program of a School Liaison Officer and will contribute 70% of the cost of that officer back to the City.

## Interest Revenue

Investment Interest earnings is one, of two, main revenue sources in this category. Investment interest revenue has declined following the falling short-term interest rates since 2009. Short term investment returns have rapidly risen in 2018. A rebound in this revenue source will follow market interest rate movements.

Another component of Investment results are realized and unrealized gains/losses on fixed income investments. As Investments are anticipated to be held to maturity, any unrealized losses are expected to be recovered, barring any premature forced sale for an emergency.

The last major component is Interest charged at the statutory rate of 18% per annum on delinquent property taxes. Revenues have ranged from \$124,571 in 2010, to a low of \$82,157 in 2012. For 2019, interest on the tax roll is expected to be \$85,000.

## Miscellaneous Revenue

Water Tower rentals to cell phone companies and insurance dividends are the main components of miscellaneous revenue.

BUDGET REPORT FOR CITY OF FRANKLIN  
Calculations as of 08/31/2018

**General Fund Revenues**

DESCRIPTION	2019 ADOPTED BUDGET	Inc (Dec) from 2018 Adopted	2018 PROJECTED ACTIVITY	2018 AMENDED BUDGET	2018 ORIGINAL BUDGET	2018 ACTIVITY THRU 08/31/18	2017 ACTIVITY	2016 ACTIVITY
<b>REAL ESTATE TAXES</b>								
GENERAL PROPERTY TAX	\$ 18,130,675	\$ 1,221,226	\$ 16,909,000	\$ 16,909,449	\$ 16,909,449	\$ 16,404,481	\$ 16,404,723	\$ 16,286,597
PROPERTY TAX-SPECIAL	9,000	400	11,800	8,600	8,600	11,815	10,712	10,671
REAL ESTATE TAXES	18,139,675	1,221,626	16,920,800	16,918,049	16,918,049	16,416,296	16,415,435	16,297,268
<b>OTHER TAXES</b>								
MOBILE HOME TAX	23,500	0	23,500	23,500	23,500	14,070	20,999	23,514
MOTEL ROOM TAX	183,300	(8,300)	191,600	191,600	191,600	171,753	174,358	327,191
CABLE TV&VIDEO FRANCHISE FEE	480,000	(30,000)	487,000	510,000	510,000	250,348	482,833	513,031
TAXES	686,800	(38,300)	702,100	725,100	725,100	436,171	678,190	863,736
<b>FUND TRANSFERS</b>								
TAX EQUIVALENT	1,050,000	0	1,050,000	1,050,000	1,050,000	700,000	1,032,843	1,050,382
TRANSFERS FROM OTHER FUNDS	59,250	59,250					26,950	
FUND TRANSFERS	1,109,250	59,250	1,050,000	1,050,000	1,050,000	700,000	1,059,793	1,050,382
<b>INTERGOVERNMENTAL</b>								
PER CAPITA	418,900	(34)	403,380	418,934	418,934	65,008	406,780	402,079
STATE MEDICAL TRANSPORT AID	30,000	0	30,000	30,000	30,000		26,604	31,306
EXPENDITURE RESTRAINT	160,200	(2,054)	162,250	162,254	162,254	162,254	207,922	220,258
SPECIAL UTILITY	65,000	14,000	66,550	51,000	51,000	9,983	69,323	51,498
STATE EXEMPT COMPUTER AID	228,350	8,350	222,650	220,000	220,000	222,663	219,437	271,212
FIRE INSURANCE TAX	155,000	17,500	151,550	137,500	137,500	151,565	153,400	141,878
EXEMPT PERS PROP AID	95,677	95,677						
TRANSPORTATION AIDS	520,000	(699,638)	1,217,000	1,219,638	1,219,638	915,802	1,093,339	1,132,139
OTHER POLICE GRANTS	63,000	(130,600)	50,000	193,600	193,600	31,783	88,156	68,456
INTERGOVERNMENTAL	1,736,127	(696,799)	2,303,380	2,432,926	2,432,926	1,559,058	2,264,961	2,318,826
<b>LICENSES &amp; PERMITS</b>								
CLASS A BEER	2,000	0	1,900	2,000	2,000	1,843	1,577	1,850
CLASS A LIQUOR	9,500	0	9,500	9,500	9,500	9,167	7,868	9,270
CLASS B BEER	3,800	0	4,000	3,800	3,800	4,013	4,009	3,808
CLASS B LIQUOR & RESERVE FEE	18,500	0	16,800	18,500	18,500	16,535	28,457	17,500
SPECIAL CLASS B BEER	40	0		40	40		245	
CLASS C WINE		0	300			267	100	
BARTENDER/OPERATOR LICENSE	16,500	0	16,500	16,500	16,500	15,659	17,221	16,582
AMUSEMENT LICENSES	6,500	0	6,200	6,500	6,500	6,240	6,550	6,630
BOWLING AND POOL	500	0	550	500	500	530	530	530
ENTERTAINMENT & AMUSEMENT	2,700	0	2,700	2,700	2,700	2,675	2,750	2,895
PEDDLER/TRANSIENT/DOOR-TO-DO	2,500	0	4,500	2,500	2,500	4,256	4,974	4,467
COMBINATION-FOOD&PEDDLER LIC	150	0	150	150	150		50	175
FOOD PRE-INSPECTION	1,500	0	4,500	1,500	1,500	4,318	1,675	1,650
FOOD LICENSE		0				2,145	4,230	
SODA LICENSE	350	0	300	350	350	95	310	315
CIGARETTE LICENSE	2,200	0	2,300	2,200	2,200	2,300	2,400	2,200
COUNTRY CLUB LICENSE	250	0	250	250	250	250	250	250
SALVAGE YARD/WASTE DISPOSAL	1,400	0	700	1,400	1,400	700	1,400	1,400
OTHERLIC/PUBLIC GRN/TAXEXMPT	2,400	0	2,100	2,400	2,400	1,000	2,417	2,415
TECHNOLOGY FEE	8,500	0	9,500	8,500	8,500	10,256	7,667	8,185
BICYCLE LICENSE		0	7			11	26	25
ANIMAL & MOBILE HOME LICENSES	6,800	0	7,100	6,800	6,800	6,753	7,534	6,542
RETAIL FOOD ESTABLMT LICENSE	20,500	0	1,500	20,500	20,500	1,335	16,777	17,659
RESTAURANT LICENSE & MISC FEE	35,000	0	58,700	35,000	35,000	58,722	25,867	24,868
APPLICATION&OTHER HEALTH LIC	8,900	0	6,800	8,900	8,900	6,800	7,350	8,200
POOL LICENSE FEES	7,200	0	3,200	7,200	7,200	3,200	5,796	5,796
HOTEL/MOTEL LODGING LICENSE FI	3,500	(2,000)	3,800	5,500	5,500	3,797	3,488	3,488
HEALTH LATE FEES		0	525			255	85	
HEALTH REINSPECTION FEES	500	0		500	500	525	2,175	750
HEALTH PREINSPECTION FEES	500	0		500	500	380		
BUILDING PERMITS	615,000	5,000	675,000	610,000	610,000	418,155	423,900	322,011
ELECTRICAL PERMITS	106,000	(4,000)	110,000	110,000	110,000	105,539	72,183	65,552
PLUMBING PERMITS	109,000	(1,000)	125,000	110,000	110,000	64,997	58,745	78,745
STREET EXCAVATION PERMITS	11,500	0	12,000	11,500	11,500	14,686	9,534	11,021
FILL PERMITS	2,500	0	11,000	2,500	2,500	9,550	3,130	352
SIGN PERMITS	8,500	0	10,500	8,500	8,500	8,557	12,492	9,577
SPECIAL EVENT PERMIT	400	0	1,000	400	400	1,075	825	857
PARK CANCELLATION FEE - NON-TAXABLE		0					50	
PARK & FIELD RESERVATION-TAXAE	16,500	0	15,500	16,500	16,500	17,786	18,196	16,342
FIRE BURNING & OTHER PERMITS	4,500	0	4,500	4,500	4,500	3,005	3,940	4,430
MINING & OTHER PERMITS	2,900	0	2,500	2,900	2,900	620	2,890	2,975
LICENSES & PERMITS	1,038,990	(2,000)	1,131,232	1,040,990	1,040,990	807,997	769,663	659,312
<b>PENALTIES &amp; FORFEITURES</b>								
FINES/PENALTY/RESTITUTION/MISC	546,000	46,000	500,000	500,000	500,000	350,332	484,995	498,654
ORDINANCE VIOLATIONS-OTHER		0					412	
PENALTIES & FORFEITURES	546,000	46,000	500,000	500,000	500,000	350,332	485,407	498,654

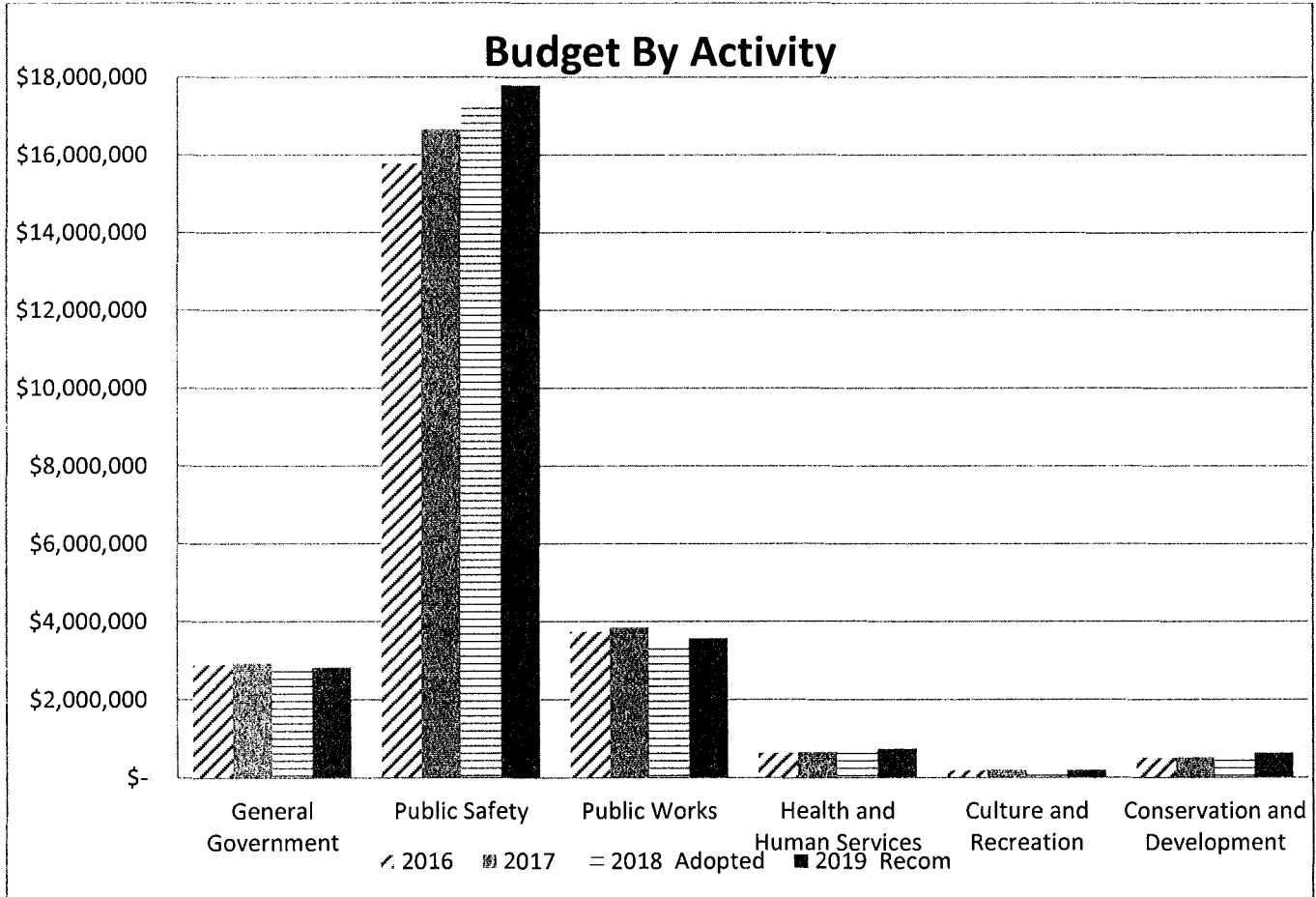
BUDGET REPORT FOR CITY OF FRANKLIN  
Calculations as of 08/31/2018

**General Fund Revenues**

DESCRIPTION	2019 ADOPTED BUDGET	Inc (Dec) from 2018 Adopted	2018 PROJECTED ACTIVITY	2018 AMENDED BUDGET	2018 ORIGINAL BUDGET	2018 ACTIVITY THRU 08/31/18	2017 ACTIVITY	2016 ACTIVITY
<b>CHARGES FOR SERVICES</b>								
SUBDIVISION FILING	18,000	6,000	25,000	12,000	12,000	15,500	20,000	10,500
LAND COMBINATION FILING	800	800	800			800	800	
CSM FILING	12,000	4,500	12,000	7,500	7,500	12,000	9,000	4,500
SITE PLAN REVIEW FILING	25,000	18,000	24,000	7,000	7,000	23,000	10,075	4,800
VARIANCE & APPEALS FILING	1,500	(1,000)	1,000	2,500	2,500	1,000	2,375	2,500
SPECIAL USE FILING	17,000	5,500	13,000	11,500	11,500	14,250	26,000	10,250
REZONING FILING	2,000	(1,000)	3,000	3,000	3,000	1,950	4,250	8,300
OTHER FILING & PLANNING CHARGE	10,000	0	7,500	10,000	10,000	8,560	19,230	26,062
PUBLICATIONS & RECORDING	2,200	0	2,200	2,200	2,200	1,689	2,814	2,446
PROPERTY STATUS REPORTS	5,500	0	5,500	5,500	5,500	3,245	5,450	7,055
COPYING CHARGES	750	0	750	750	750	283	850	592
SOIL TESTING		0					230	
MAP & CD SALES-TAXABLE	750	0	300	750	750	303	302	808
ELECTION SERVICES		0					396	
ARCHITECTURAL BOARD REVIEW	5,200	0	5,200	5,200	5,200	4,430	4,795	5,590
POLICE SERVICES	2,500	(600)	2,500	3,100	3,100	1,391	2,977	2,866
SPECIAL EVENT PUBLIC SAFETY	5,500	0	4,000	5,500	5,500	1,984	4,047	11,387
AMBULANCE SERVICES - ALS	1,090,000	315,000	775,000	775,000	775,000	634,039	769,891	700,435
AMBULANCE SERVICES-BLS	250,000	(150,000)	400,000	400,000	400,000	202,018	284,135	355,975
FIRE SAFETY, CPR TRAINING, FINES	1,000	0	4,200	1,000	1,000	3,471	298	1,140
FIRE PLAN REVW/WITNESS/TEST	50,000	(15,000)	30,000	65,000	65,000	33,718	29,930	33,053
FIRE INSPECTION&REINSPECTION	23,000	0	16,000	23,000	23,000	12,689	19,465	16,230
QUARRY REIMBURSEMENT	44,000	(600)	42,000	44,600	44,600	10,700	43,000	40,185
WEIGHTS & MEASURES CHARGES	7,600	0	7,600	7,600	7,600	20	8,597	8,709
OTHER HEALTH/SANITARIAN FEES		0					150	175
CLINIC SERVICES	75,000	0	75,000	75,000	75,000	9,069	76,836	113,357
SALE OF RADON TEST KITS	1,750	0	800	1,750	1,750	462	804	1,454
HEALTH LABOR CHARGED TO GRAN	41,400	0	40,000	41,400	41,400		30,977	
WEED CONTROL	9,000	0	8,000	9,000	9,000	3,375	5,823	4,184
STREET LIGHTING	13,000	0	5,000	13,000	13,000	6,400	9,703	1,000
ENGINEERING FEES	20,000	19,000	70,000	1,000	1,000	72,258	617	290
DPW CHARGES	15,000	0	37,000	15,000	15,000	34,833	22,943	12,452
CLERK SERVICES		0				45		4,259
LANDFILL OPERATIONS-SITING	240,000	51,000	189,000	189,000	189,000	54,086	116,610	
LANDFILL OPERTN-EMERALD PARK	67,500	0	65,000	67,500	67,500	42,941	69,877	62,050
CHARGES FOR SERVICES	2,056,950	251,600	1,871,350	1,805,350	1,805,350	1,210,509	1,603,247	1,452,604
<b>INTERGOVT CHGS FOR SERVICES</b>								
COUNTY EMT-PARAMEDIC-ALS	126,700	8,700	115,000	118,000	118,000	80,988	96,990	115,342
SCHOOL LIAISON OFFICER	80,800	2,300	78,000	78,500	78,500	46,933	75,807	79,463
INTERGOVT CHGS FOR SERVICES	207,500	11,000	193,000	196,500	196,500	127,921	172,797	194,805
<b>INVESTMENT EARNINGS</b>								
INTEREST ON INVESTMENTS	240,000	120,000	164,000	120,000	120,000	111,771	99,358	121,060
INVESTMENT GAINS/LOSSES	(60,000)	(60,000)	(60,000)			(37,337)	(3,091)	(29,804)
INTEREST-TAX ROLL	85,000	0	80,000	85,000	85,000	59,285	89,826	69,868
INTERFUND INTEREST		0	2,000			1,946	2,400	
MISCELLANEOUS INTEREST		0				191	782	156
INVESTMENT EARNINGS	265,000	60,000	186,000	205,000	205,000	135,856	189,275	161,280
<b>MISCELLANEOUS REVENUE</b>								
RENTAL-MUNICIPAL PROP	50,000	0	58,000	50,000	50,000	57,436	53,041	51,307
SALE OF CONFISCATED PROPERTY		0					353	
CULVERT SALES-NO TAX	30,000	20,000		10,000	10,000	6,744	8,762	10,525
SALE OF STATE SEALS	1,300	(200)	500	1,500	1,500	720	640	1,320
HOUSE NUMBER SALES	350	0	150	350	350	191	160	293
INSURANCE DIVIDEND	40,000	0	88,000	40,000	40,000	88,144	45,097	38,308
REFUNDS/REIMBURSEMENTS	37,000	22,000	28,500	15,000	15,000	4,917	11,098	12,099
MADACC ANML LIC SOLD/ORD FEE	2,500	0	2,000	2,500	2,500	834	4,215	5,857
CASH OVER(SHORT)		0				(18)	(58)	5
MISCELLANEOUS REVENUE	1,000	0	500	1,000	1,000	269	3,700	350
MISCELLANEOUS REVENUE	162,150	41,800	177,650	120,350	120,350	159,237	127,008	120,064
<b>SALE OF CAPITAL ASSETS</b>								
PROPERTY SALE		0	5,400				572	
SALE OF CAPITAL ASSETS		0	5,400				572	
<b>IUES - FUND 01</b>	<b>\$ 25,948,442</b>	<b>\$ 954,177</b>	<b>\$ 25,040,912</b>	<b>\$ 24,994,265</b>	<b>\$ 24,994,265</b>	<b>\$ 21,903,377</b>	<b>\$ 23,766,348</b>	<b>\$ 23,616,931</b>

## City of Franklin General Fund Expenditures

City General Fund expenditures are divided into Activities and further reported by categories/departments. The activities are general government, public safety, public works, health & human services, culture & recreation, and conservation and development.



### General Government

General government is comprised of 12 departments that provide either specific services for the City or provide services to or on behalf of the departments. Incorporated into the total General Fund Expenditure decrease of 0.8%, the General Government category of expenditures is expected to increase 1.8% from 2018. General Government expenditures are 10.8% of the General Fund expenditure budget. General Government also includes a contingency and provision for personnel vacancies in all activities during the year.

### Public Safety

Public safety is comprised of Police, Fire, Public Fire Protection, Building Inspection and Weights and Measures. Public Safety expenditures increased 2.8% from the 2018 budget and amounts to 67.9% of the General Fund expenditure budget, up from 65.5% in 2018.



<b>Public Safety (000's)</b>	2019 Rec	Inc (Dec) to 2018 Bud	2019 Req	2018 Proj	2018 Amend	2018 Orig	2018 Act 8/31	2017	2016
<b>Police</b>	8,905	138	9,335	8,967	8,820	8,768	5,840	8,371	7,868
<b>Dispatch</b>	1,184	77	1,207	1,059	1,107	1,107	680	1,022	988
<b>Fire</b>	6,516	246	6,679	6,404	6,270	6,270	4,381	6,223	5,900
<b>Public Fire Prot</b>	283	0	283	280	283	283	185	280	275
<b>Bldg Inspect</b>	892	32	907	813	860	860	562	757	750
<b>Weights &amp; Meas</b>	8	0	8	8	8	8	8	8	8
<b>Total Pub Safety</b>	17,789	492	18,419	17,531	17,348	17,296	11,655	16,660	15,788
Inc (dec) Pr Yr	1.5%	2.8%		5.2%				5.5%	

### Public Works

Public Works is comprised of Engineering, Highway, Street Lighting, and Weed Control. Public Works expenditures have increased 3.9% from 2018. Public Works comprises 13.6% of General Fund Expenditures.

### Health & Human Services

Health & Human Services is comprised of the health and the animal control expenses. Health & Human Services expenditures have increased 5.7% from 2018 and amount to 2.9% of the General Fund expenditure budget.

### Culture & Recreation

Culture & Recreation is comprised of the Parks and Recreation expenses. Recreation expense includes amounts paid for St. Martins Fair and Civic Celebrations. Culture & Recreation expenditures have increased 2.2% from 2018 and amount to 0.8% of the General Fund expenditure budget.

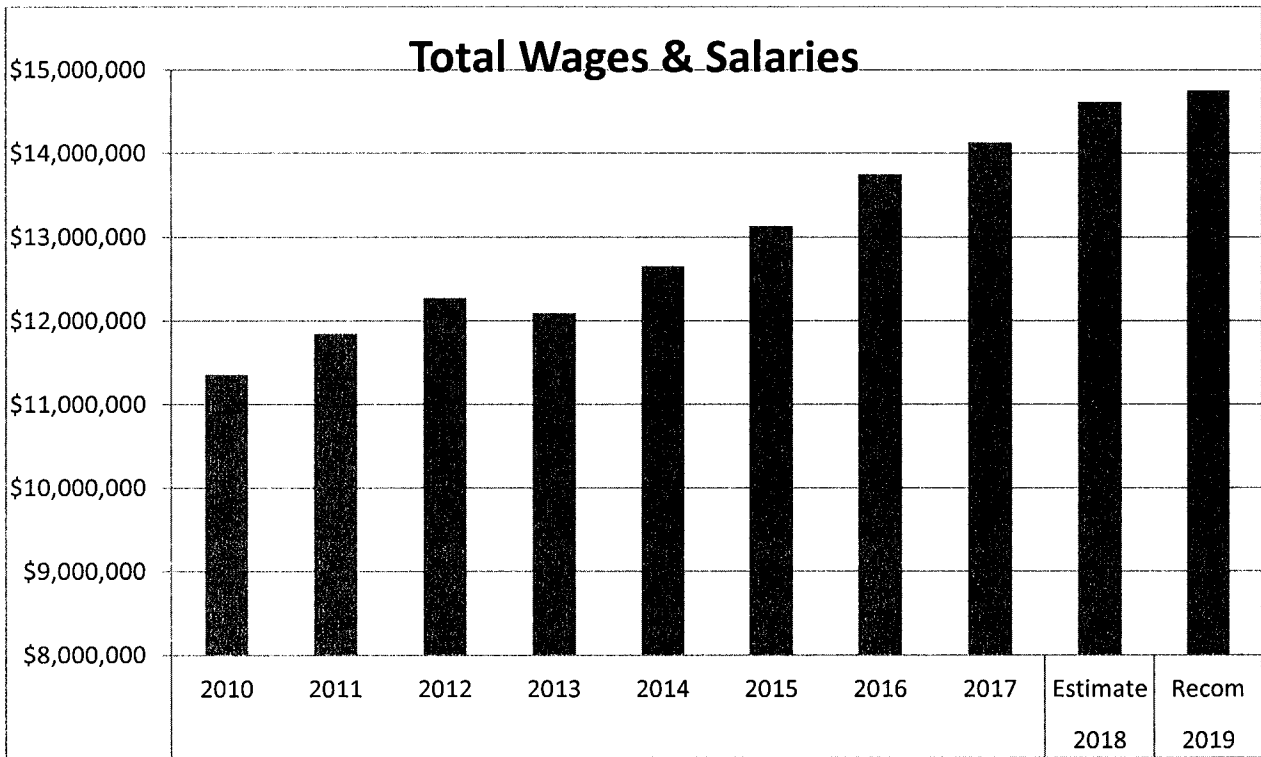
### Conservation & Development

Conservation & Development is comprised of the economic development and planning functions. Conservation & Development expenditures have increased 7.6% from 2018 and amount to 2.4% of the General Fund expenditure budget.

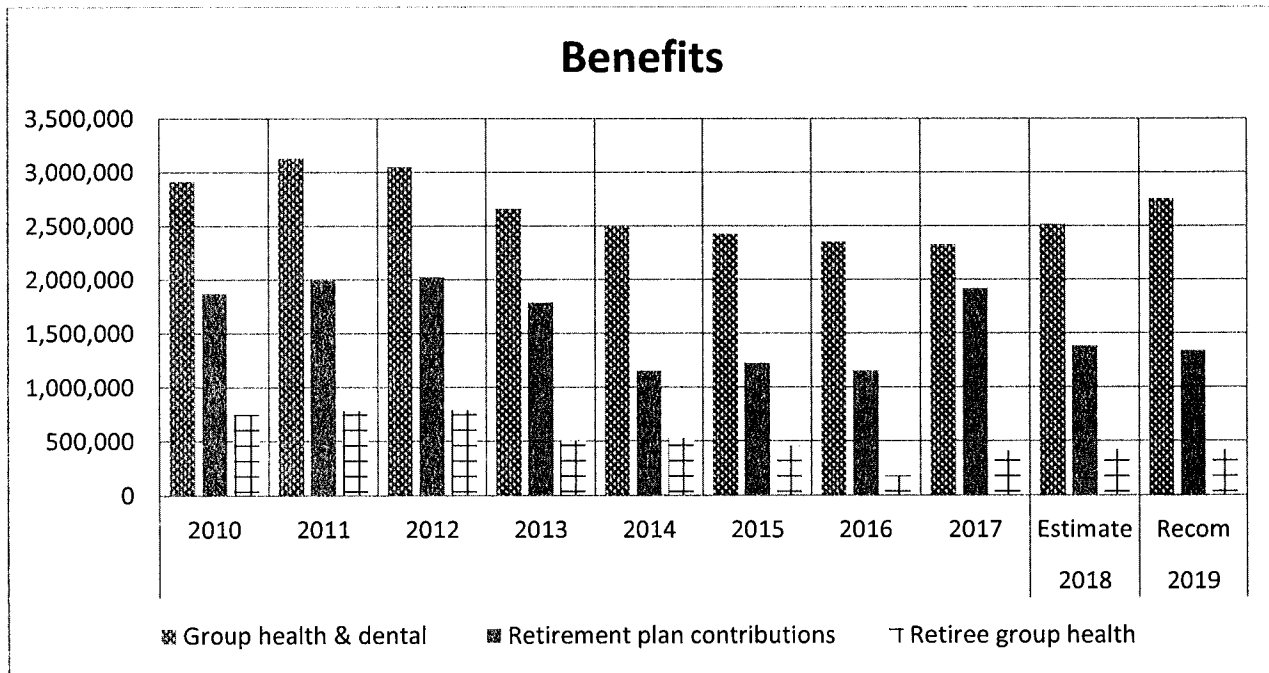
### General Fund Expenditures By Functional Category

The 2018 General Fund expenditure budget is presented, on a following page, by functional categories. Salaries, wages and benefits comprise 77.1% of the General Fund budget. The 2019 plan includes significant increases in the health insurance benefits.

Wages have grown from \$11.3 million in 2010 to \$ \$14.7 million in 2019 or 29.8%.



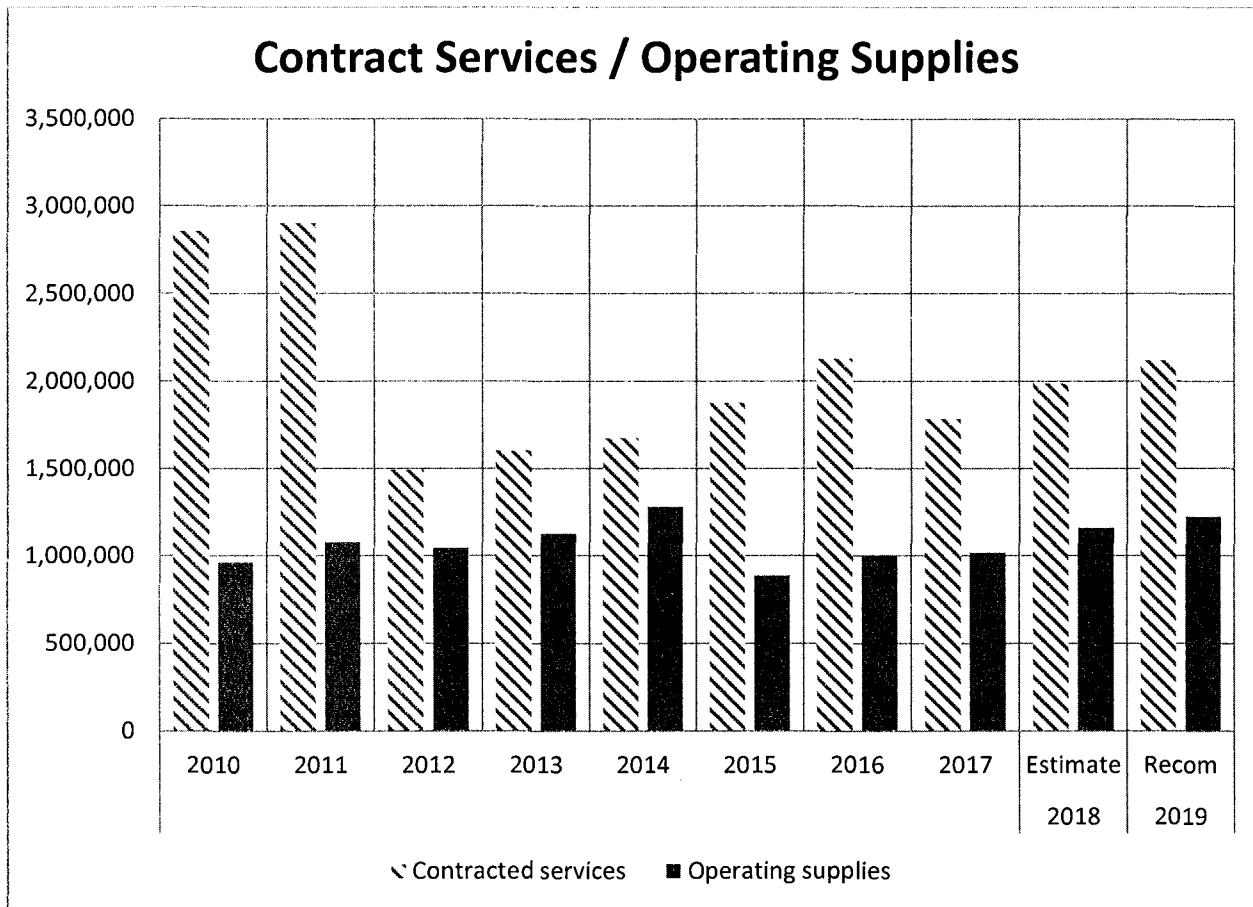
Employee benefits which consist of Group Health & Dental, Retirement, Retiree Health, life insurance and employment taxes have declined from \$6.8 million in 2010 to \$5.7 million in 2019 (16%). The reduction was possible by the sharing of retirement costs and controlling health care costs.



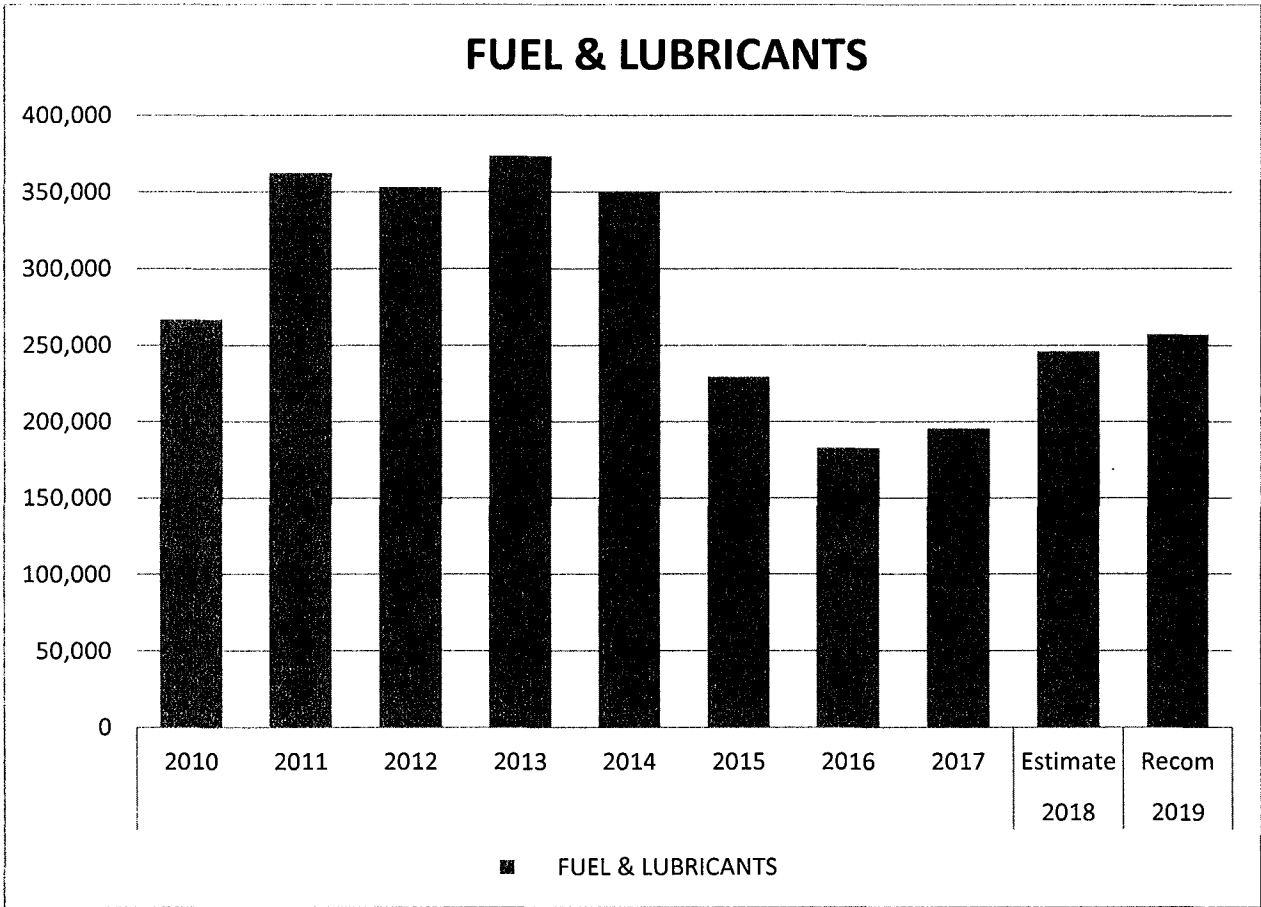
The 2017 spike in Retirement costs includes a one time \$630,000 contribution to the Public Works retirement plan.

Non-personnel costs consist of property insurance, Contracted services, Utilities, Operating supplies, Services & Charges, facility charges, other costs and contingency. These costs have remained relatively unchanged from \$5.3 million in 2010 to \$ 5.7 million in 2018.

In 2012, the Solid Waste collection costs were removed from the General Fund and transferred to the Solid Waste Collection fund, with a fee established to the user group. That removed \$1.4 million of cost from the General Fund.



Fuel costs are another major expenditure and vary with the cost of oil. In 2010, the City spent \$267,000 on fuel and will only spend \$257,140 in 2019. Oil prices peaked over \$140/barrel in 2013, when City costs also peaked at \$373,647. This demonstrates the impact of volatile fuel prices on the City's operating costs.



The explanations of individual departments and their budgets are detailed later.

**General Fund  
Expenditures by Category**

	2019 Adopted	Inc (Dec) to 2018 Original	2018 Projected	2018 Amend	2018 Original	2018 8/31	2017	2016
SALARIES-FT	\$ 11,854,682	\$ 126,216	\$ 11,419,158	\$ 11,728,466	\$ 11,728,466	\$ 7,585,447	\$ 11,003,389	\$ 10,773,629
SALARIES-OT	523,584	48,709	780,500	474,875	474,875	572,434	749,643	720,998
SALARIES-PT	491,939	30,895	463,176	461,044	461,044	315,975	447,961	426,935
SALARIES-TEMP	77,258	(97,577)	101,850	174,835	174,835	71,339	70,640	105,817
SPECIAL TEAMS PAY	19,080	8,520	10,500	10,560	10,560	9,822	12,092	10,582
VACATION PAY	1,027,473	14,360	1,007,839	1,013,113	1,013,113	752,001	1,011,572	949,684
HOLIDAY PAY	988,602	22,845	958,621	965,757	965,757	606,631	886,960	834,745
LONGEVITY	36,941	770	35,693	36,171	36,171	23,429	36,190	35,222
COMPTIME TAKEN	211,300	211,300	260,330			194,514	288,585	263,627
<b>Total Wages</b>	<b>15,230,859</b>	<b>366,038</b>	<b>15,037,667</b>	<b>14,864,821</b>	<b>14,864,821</b>	<b>10,131,592</b>	<b>14,507,032</b>	<b>14,121,239</b>
Pct Inc (Dec) prior Yr	1.3%	2.5%	3.7%				2.7%	
FICA	1,164,661	30,099	1,120,522	1,134,562	1,134,562	747,951	1,072,459	1,038,157
GROUP HEALTH & DENTAL	2,697,429	151,807	2,520,630	2,545,622	2,545,622	1,594,342	2,330,364	2,354,942
RETIREMENT	1,372,275	(19,920)	1,386,390	1,392,195	1,392,195	944,278	1,918,221	1,153,827
EMPLOYER HSA CONTRIBUTION	59,250	59,250						
LIFE INSURANCE	48,938	1,580	46,605	47,358	47,358	29,600	43,527	43,343
RECRUITING COSTS		-	14,100			14,285		5,429
RETIREE GROUP HEALTH	423,813	(4,330)	426,134	428,143	428,143	285,565	411,699	184,391
COLLEGE INCENTIVE	8,918	230	8,600	8,688	8,688	4,308	8,616	30,696
VEHICLE ALLOWANCE	9,600	-	9,600	9,600	9,600	6,000	4,800	4,800
WORKERS COMPENSATION IN	401,982	22,181	378,118	379,801	379,801	260,192	514,901	509,031
<b>ALLOCATED PAYROLL COST</b>	<b>(438,620)</b>	<b>-</b>	<b>(450,660)</b>	<b>(438,620)</b>	<b>(438,620)</b>	<b>(309,088)</b>	<b>(442,100)</b>	<b>(411,180)</b>
<b>Total Benefits &amp; Other</b>	<b>5,748,246</b>	<b>240,897</b>	<b>5,460,039</b>	<b>5,507,349</b>	<b>5,507,349</b>	<b>3,577,433</b>	<b>5,862,487</b>	<b>4,913,436</b>
Pct Inc (Dec) prior Yr	5.3%	4.4%	-6.9%				19.3%	
<b>Total Personnel Expense</b>	<b>\$ 20,979,105</b>	<b>\$ 606,935</b>	<b>\$ 20,497,706</b>	<b>\$ 20,372,170</b>	<b>\$ 20,372,170</b>	<b>\$ 13,709,025</b>	<b>\$ 20,369,519</b>	<b>\$ 19,034,675</b>
Pct Inc (Dec) prior Yr	2.3%	3.0%	0.6%				7.0%	
SUPPLIES	1,214,150	92,825	1,147,575	1,140,301	1,121,325	567,906	1,005,337	985,440
Pct Change to Prior Year	5.8%	8.3%	14.1%				2.0%	
SERVICES & CHARGES	567,334	28,113	499,075	539,221	539,221	341,756	479,639	479,652
Pct Change to Prior Year	13.7%	5.2%	4.1%				0.0%	
CLAIMS, CONTRIB.	30,300	0	21,640	30,300	30,300	9,590	21,382	19,799
Pct Change to Prior Year	40.0%	0.0%	1.2%				8.0%	
CONTRACTUAL SERVICES	2,133,368	120,179	2,003,482	2,139,399	2,013,189	1,156,580	1,786,293	2,127,643
Pct Change to Prior Year	6.5%	6.0%	12.2%				-16.0%	
FACILITY CHARGES	1,250,505	(61,075)	1,210,445	1,361,371	1,311,580	814,915	1,164,133	1,134,168
Pct Change to Prior Year	3.3%	-4.7%	4.0%				2.6%	
CONTINGENCY	1,649,680	658,000		929,680	991,680			
Pct Change to Prior Year								
PRINCIPAL		(15,600)			15,600		11,572	12,567
Pct Change to Prior Year								
TRANSFERS OUT	274,000	250,000	24,000	24,000	24,000	13,000	57,138	1,250,025
<b>Total Non-Personnel Costs</b>	<b>7,119,337</b>	<b>1,072,442</b>	<b>4,906,217</b>	<b>6,164,272</b>	<b>6,046,895</b>	<b>2,903,747</b>	<b>4,525,494</b>	<b>6,009,294</b>
<b>Total Appropriations</b>	<b>\$ 28,098,442</b>	<b>\$ 1,679,377</b>	<b>\$ 25,403,923</b>	<b>\$ 26,536,442</b>	<b>\$ 26,419,065</b>	<b>\$ 16,612,772</b>	<b>\$ 24,895,013</b>	<b>\$ 25,043,969</b>
	10.6%	6.4%	2.0%				-0.6%	

## **MAYOR 101**

**DEPARTMENT:** Mayor

**PROGRAM MANAGER:** Mayor (administered by Director of Administration)

### **PROGRAM DESCRIPTION:**

The Mayor is the Chief Executive Officer of the City, responsible for ensuring that all City ordinances and State laws are observed and enforced and that all City officers, boards, and commissions properly discharge their duties. The Mayor nominates to the Council the appointment of certain City employees and board and commission members and is chairman of the Plan Commission and the Community Development Authority. The Mayor presides at the meetings of the Common Council, voting only in cases relating to tie votes. The Mayor is elected for a three-year term of office, with the current term expiring April 2020.

City Ordinances designate eight cabinet officers, as well as other unclassified positions within City government, that shall be appointed by the Mayor subject to the confirmation by a majority of all members of the Common Council.

### **SERVICES:**

- Represent people of the City of Franklin.
- Administer City government in accordance with City Ordinances and State Statutes.
- Annually prepare and submit to the Common Council a proposed annual budget.

### **STAFFING:**

1 Elected position

### **BUDGET SUMMARY:**

- 1) The annual salary for the Mayor is currently established at \$16,800. In addition, the Mayor receives \$4,800 annually for reimbursement of mileage related expenses. These compensation levels were established by Common Council action on December 15, 1998, under City Ordinance 98-1527.
- 2) The 2019 budget remains essentially the same as the 2018 budget.

Dept 0101 - MAYOR

GL NUMBER	DESCRIPTION	2019 ADOPTED BUDGET	2019 DEPT REQ BUDGET	2018 PROJECTED ACTIVITY	2018 AMENDED BUDGET	2018 ORIGINAL BUDGET	2017 ACTIVITY	2016 ACTIVITY
PERSONNEL SERVICES								
01-0101-5113	SALARIES-PT	16,800	16,800	16,800	16,800	16,800	16,800	16,800
01-0101-5151	FICA	1,652	1,652	1,652	1,652	1,652	1,652	1,652
01-0101-5156	WORKERS COMPENSATION INS	30	30	30	30	30	48	48
NET OF REVENUES/APPROPRIATIONS - PERSONNEL SERVICES		(18,482)	(18,482)	(18,482)	(18,482)	(18,482)	(18,500)	(18,500)
NON PERSONNEL SERVICES								
01-0101-5312	OFFICE SUPPLIES						50	
01-0101-5422	SUBSCRIPTIONS	50	50		50	50		
01-0101-5425	CONFERENCES & SCHOOLS	500	500	500	500	500	357	125
01-0101-5432	MILEAGE	4,800	4,800	4,800	4,800	4,800	4,800	4,800
01-0101-5734	VOLUNTEER RECOGNITION	1,000	1,000		1,000	1,000		348
NET OF REVENUES/APPROPRIATIONS - NON PERSONNEL SERVICES		(6,350)	(6,350)	(5,300)	(6,350)	(6,350)	(5,207)	(5,273)
NET OF REVENUES/APPROPRIATIONS - 0101 - MAYOR		(24,832)	(24,832)	(23,782)	(24,832)	(24,832)	(23,707)	(23,773)

## ALDERMEN

102

**DEPARTMENT:** Aldermen

**PROGRAM MANAGER:** Mayor (administered by the Director of Clerk Services)

### **PROGRAM DESCRIPTION:**

The Common Council is the legislative branch of City government. Its primary purpose is the passage of laws, ordinances and policies, establishment of pay ranges for city employees and official management of the city's financial affairs; its budget, its revenues and the raising of funds for the operation of the city. The Common Council is comprised of the Mayor and six members representing the six Aldermanic Districts, serving three-year overlapping terms. One Alderman is elected and serves as Common Council President.

Boards and Commissions of the City serve primarily in an advisory role to the Mayor and Common Council in developing policies and managing the affairs of the City to best serve its citizens. Boards and commissions allow for additional citizen input beyond that of the elected officials. Certain boards and commissions are required under Wisconsin statutes (e.g., the Board of Public Works and Plan Commission); others have been established to oversee certain activities (e.g., Civic Celebrations Commission). The City is served by the following Boards and Commissions:

Architectural Board	Finance Committee
Board of Health	Library Board
Board of Review	License Committee
Board of Public Works	Parks Commission
Board of Water Commissioners	Personnel Committee
Board of Zoning and Building Appeals	Plan Commission
Civic Celebrations Commission	Police and Fire Commission
Community Development Authority	Quarry Monitoring Committee
Economic Development Commission	Technology Commission
Environmental Commission	Tourism Commission
Fair Commission	

Certain boards and commissions oversee programs with their own budget or fund (such as the Community Development Authority, Civic Celebrations Commission, Fair Commission, Library Board, and Board of Water Commissioners). The cost of supporting the remaining boards and commissions is included in the Common Council budget.

### **SERVICES:**

- Adopt ordinances and resolutions, levy taxes and appropriate monies for the operation of the City.
- Adopt and review policies to meet needs of the City and its citizens.



**STAFFING:**

Authorized Positions (FTE)	2014	2015	2016	2017	2018	2019
Six Aldermen (part-time, elected)	N/A	N/A	N/A	N/A	N/A	N/A
<b>Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**ACTIVITY MEASURES:**

Activity	2014	2015	2016	2017	2018*	2019*
Ordinances passed	32	43	47	61	45	45
Resolutions passed	96	112	75	100	100	100
Common Council meeting hours	72	90	60	45	50	50

\*Forecast

**BUDGET SUMMARY:**

- The annual salary for Aldermen is currently established at \$7,200. In addition, Aldermen also receive \$1,800 annually for reimbursement of mileage related expenses. These compensation levels were established by Common Council action on December 15, 1998 under City Ordinance 98-1527.
- Clerical support is provided through the Director of Clerk Services office.
- Memberships include:
 

Wisconsin Public Policy	\$1,720
Intergovernmental Cooperation Council	350
League of Wisconsin Municipalities and Urban Alliance	10,025
Amer. Society of Composers, Authors, Publishers	325
South Suburban Chamber of Commerce	150
Broadcast Music, Inc.	350
SESAC (Society of European Stage Authors and Composers)	<u>350</u>
<b>Total</b>	<b>13,270</b>

Calculations as of 08/31/2018

**Dept 0102 - ALDERMEN**

GL NUMBER	DESCRIPTION	2019 ADOPTED BUDGET	2019 DEPT REQ BUDGET	2018 PROJECTED ACTIVITY	2018 AMENDED BUDGET	2018 ORIGINAL BUDGET	2017 ACTIVITY	2016 ACTIVITY
<b>PERSONNEL SERVICES</b>								
01-0102-5113	SALARIES-PT	43,200	43,200	43,200	43,200	43,200	43,200	43,200
01-0102-5151	FICA	4,131	4,131	4,131	4,131	4,131	4,131	4,131
01-0102-5156	WORKERS COMPENSATION IN	78	78	78	78	78	108	114
NET OF REVENUES/APPROPRIATIONS - PERSONNEL S		(47,409)	(47,409)	(47,409)	(47,409)	(47,409)	(47,439)	(47,445)
<b>NON PERSONNEL SERVICES</b>								
01-0102-5313	PRINTING	100	100		100	100	32	32
01-0102-5424	MEMBERSHIPS/DUES	13,291	12,991	11,000	12,991	12,991	11,164	11,081
01-0102-5425	CONFERENCES & SCHOOLS	500	500	250	500	500	200	250
01-0102-5432	MILEAGE	10,800	10,800	10,800	10,800	10,800	10,800	10,800
01-0102-5734	VOLUNTEER RECOGNITION	500	500	140	500	500	35	630
NET OF REVENUES/APPROPRIATIONS - NON PERSONI		(25,191)	(24,891)	(22,190)	(24,891)	(24,891)	(22,231)	(22,793)
NET OF REVENUES/APPROPRIATIONS - 0102 - ALDERMI		(72,600)	(72,300)	(69,599)	(72,300)	(72,300)	(69,670)	(70,238)

**MUNICIPAL COURT  
121**

**DEPARTMENT:** Municipal Court

**PROGRAM MANAGER:** Municipal Judge

**PROGRAM DESCRIPTION:**

The Municipal Court has jurisdiction over local ordinance and traffic citations issued in the City. The Court is presided over by a Municipal Judge, elected every three years. The Judge is required by Local Ordinance to be a licensed attorney. The cost of the court clerks for the weekly trial and pleading sessions is also included in this program. The Police Department provides some, very limited, administrative services for the Court which are accounted for in a separate program. The City's interests at trial are represented by the City Attorney's office, which are accounted for in a separate program. Also included in this program is the cost of boarding prisoners.

**SERVICES:**

- Presides over Municipal Court, adjudicating violations of municipal ordinances and traffic citations and imposing forfeitures where provided by law.
- Provides for the boarding of Prisoners.

**STAFFING:**

<b>Authorized Positions (FTE)</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>
<b>Municipal Judge</b> (part-time, elected)	N/A	N/A	N/A	N/A	N/A	N/A
<b>Court Clerk *</b>	2.50	2.50	2.50	2.50	2.50	2.50
<b>Total</b>	2.50	2.50	2.50	2.50	2.50	2.50

\* Administration and Human Resource support through the Police Department.

**ACTIVITY MEASURES:**

<b>Activity</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017*</b>	<b>2018*</b>	<b>2019*</b>
<b>Municipal court cases</b>	<b>8,585</b>	<b>9,113</b>	<b>10,533</b>	<b>9,447</b>	<b>10,000</b>	<b>10,500</b>

\* Forecast

**BUDGET SUMMARY:**

Two daytime and four nighttime court sessions per month are generally held. Associated revenues from fines and forfeitures have continued to trend upward. The budget anticipates consideration of a review of and implementation of an increase of fine rates for 2019.

**Dept 0121 - MUNICIPAL COURT**

GL NUMBER	DESCRIPTION	2019 ADOPTED BUDGET	2019 DEPT REQ BUDGET	2018 PROJECTED ACTIVITY	2018 AMENDED BUDGET	2018 ORIGINAL BUDGET	2017 ACTIVITY	2016 ACTIVITY
<b>PERSONNEL SERVICES</b>								
01-0121-5111	SALARIES-FT	94,049	95,049	89,580	89,587	89,587	83,093	85,895
01-0121-5113	SALARIES-PT	41,626	41,626	40,930	40,929	40,929	40,653	40,460
01-0121-5117	SALARIES-OT	1,200	1,200	300	1,200	1,200	563	110
01-0121-5118	COMPTIME TAKEN	1,000		900			923	1,225
01-0121-5133	LONGEVITY	450	450	450	450	450	450	420
01-0121-5134	HOLIDAY PAY	7,051	7,051	6,652	6,652	6,652	7,386	5,931
01-0121-5135	VACATION PAY	9,115	9,115	8,600	8,604	8,604	8,206	7,959
01-0121-5151	FICA	11,819	11,819	11,275	11,278	11,278	9,495	9,537
01-0121-5152	RETIREMENT	6,674	6,674	6,300	6,320	6,320	6,014	6,049
01-0121-5153	RETIREE GROUP HEALTH	293	293	275	275	275	218	131
01-0121-5154	GROUP HEALTH & DENTAL	12,768	14,132	27,790	27,795	27,795	26,032	26,147
01-0121-5155	LIFE INSURANCE	611	611	570	574	574	512	500
01-0121-5156	WORKERS COMPENSATION INS	277	277	265	265	265	370	366
NET OF REVENUES/APPROPRIATIONS - PERSONNEL		(186,933)	(188,297)	(193,887)	(193,929)	(193,929)	(183,915)	(184,730)
<b>NON PERSONNEL SERVICES</b>								
01-0121-5219	OTHER PROFESSIONAL SERVICE	1,200		1,200	1,200	1,200	1,100	1,421
01-0121-5257	SOFTWARE MAINTENANCE	10,650		10,635	9,100	9,100	8,992	8,574
01-0121-5294	PRISONER BOARDING	42,000		42,000	42,000	42,000	55,820	41,269
01-0121-5298	COLLECTION SVCS/DOT SUSP FI	650		410	650	650	1,300	
01-0121-5312	OFFICE SUPPLIES	750		700	750	750	641	918
01-0121-5410	DMV ACCESS SERVICE	1,200		1,200	1,200	1,200	1,200	1,200
01-0121-5422	SUBSCRIPTIONS	100			100	100		
01-0121-5424	MEMBERSHIPS/DUES	200			200	200	180	180
01-0121-5425	CONFERENCES & SCHOOLS	1,600		1,500	1,600	1,600	800	2,237
01-0121-5429	JURY/WITNESS FEES	100		25	100	100	(64)	(5)
NET OF REVENUES/APPROPRIATIONS - NON PERSONNEL		(58,450)		(57,670)	(56,900)	(56,900)	(69,969)	(55,794)
NET OF REVENUES/APPROPRIATIONS - 0121 - ML		(245,383)	(188,297)	(251,557)	(250,829)	(250,829)	(253,884)	(240,524)

**CITY CLERK/ELECTIONS**  
**141, 142**

**DEPARTMENT:** City Clerk

**PROGRAM MANAGER:** Director of Clerk Services

**PROGRAM DESCRIPTION:**

The City Clerk is the legal custodian of the city's official records, responsible for the administration of elections, complaint handling, legal notification to the public, the issuance of licenses and permits, and the preparation of agendas and the official minutes. The Clerk's Office provides administrative support to the Common Council, various boards, commissions and committees, and responds to informational requests from the general public.

In addition, the Clerk's office is responsible for the Elections budget. The Elections budget provides funding for the operation of local, school, state, and federal elections in the City of Franklin. All election records and voter files are maintained and all elections are conducted through the Office of the City Clerk.

**SERVICES:**

- Prepare and review Common Council agenda.
- Attend all Council meetings; Board and Commission meetings as necessary.
- Maintain custody of City's official records, providing access to and responding to public records requests.
- Prepare, distribute and process resolutions, ordinances, proclamations, agendas and minutes for meetings of the Common Council and various city boards, commissions and committees, including ad hoc groups. Act as Clerk of the Board of Review as mandated by State Statutes.
- Complaint handling.
- Index Council minutes, resolutions and ordinances.
- Codify approved ordinances.
- Administer oaths of office and certify official documents. Administer process of Economic Interest Statement filing pursuant to Franklin Municipal Code.
- Issue permits and licenses, as required by local and state laws. Also administers reservation requests for park rental, ball diamond rental, other recreation facility rental, burn permits, weights and measures, and alarm permits.
- Oversee City records management and retention program.
- Administer elections, which includes providing candidate information, voter registration, verification and updating of voter records, assistance with absentee voting, election inspector training, and preparation and processing of Federal, State, and local elections. Act as local election filing officer as required by State Statutes.
- Coordinate, prepare and distribute City directory and monthly calendar.

**STAFFING:**

<b>Authorized Positions (FTE)</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>
City Clerk	1.00	1.00	1.00	1.00	1.00	1.00
Deputy City Clerk	1.00	1.00	1.00	1.00	1.00	1.00
Administration Clerk	1.00	1.00	1.00	1.00	1.00	1.00
Clerk/Typist	.62	.62	.62	.62	0	0
Secretary	.50	.50	.50	.50	1.12	1.12
Temporary Help	.00	.00	.00	.00	.00	.00
<b>Total</b>	<b>4.12</b>	<b>4.12</b>	<b>4.12</b>	<b>4.12</b>	<b>4.12</b>	<b>4.12</b>

**ACTIVITY MEASURES:**

Activity	2014	2015	2016	2017	2018*	2019*
Liquor licenses	53	56	55	56	56	56
Bartenders licenses	386	378	393	392	375	375
Park Permits	136	139	175	202	200	200
Property status reports	165	223	250	193	175	175
Burn permits	325	310	292	261	250	250
Complaints	250	250	386	372	375	375
Registered voters	21,756	21,713	22,274	21,862	21,500	21,500
Elections held	4	**3	4	2	4	2

\*Forecast

\*\*Includes one special election.

**BUDGET SUMMARY:**

- 1) 01.141.5424 Memberships and 01.141.5425 Conferences/Schools in the City Clerk's budget includes funding of memberships and training/conferences for all employees in the Director of Clerk Services' office, which includes certification training, along with statutory training requirements.
- 2) 01.141.5471 Background Checks includes funding for all license applicants and Board/Commission recommended appointees (\$7 charge for each check conducted through the Wisconsin Department of Justice, Crime Information Bureau).
- 3) Election decrease in funding is due to two elections scheduled in 2019 vs. four scheduled elections held in 2018. [Note: The boundaries created by the redistricting (completed in 2011) went into effect January 1, 2012, and, as required by State law, Franklin has exceeded the population of 35,000 and now is required to vote by "Ward" rather than "District". As a result of having three State Assembly Districts, two Senate Districts, three County Supervisory Districts, three School Districts, and twenty-five Wards, costs have increased for pollworkers, ballot printing, and machine tabulating. In addition, the State of Wisconsin Statewide Voter Registration System was replaced at the 2016 February Spring Primary, with costly impacts to the process for municipalities required to conduct and report elections by ward. With the prior software, Franklin was able to combine poll lists in each Aldermanic District and still report by ward due to coding which designated the specific ballot voters were to receive by ward. The new system, WisVote, requires

separate poll lists for each ward, thereby increasing the pre-election work from “six Aldermanic Districts times everything” to “twenty-five Wards times everything”. This also increased the number of poll workers needed on election day just to work at the poll lists and directing voters to the correct ward line and covering the requirement for separate ward poll books.]

- 4) 01.142.5115 Salaries-Temporary in the Elections Budget covers Inspectors of Election (poll workers). While abiding by the restrictions of State law, the number of workers assigned to each polling location will vary depending on the voter turnout estimated by the Dir. of Clerk Services. (See explanation in #3 above.)
- 5) 01.142.5242 Election Equipment Maintenance includes maintenance coverage for the voting systems. In addition, backup and preservation is required of electronic data (from electronic voting systems), pursuant to Wis. Stats §5.05(1)(e) and 5.06(6).
- 6) 01.142.5425 Conferences and Schools in the Elections Budget includes funding for State-mandated training for Chief Election Inspectors (poll worker chairmen at each polling location) and election-related training for City Clerk’s office personnel.
- 7) 01.142.5433 Equipment Rental covers \$150 per election paid to The Polish Center and \$150 per election paid to St. Martin of Tours Church for use as polling locations.

**Dept 0141 - CITY CLERK**

GL NUMBER	DESCRIPTION	2019 ADOPTED BUDGET	2019 DEPT REQ BUDGET	2018 PROJECTED ACTIVITY	2018 AMENDED BUDGET	2018 ORIGINAL BUDGET	2017 ACTIVITY	2016 ACTIVITY
<b>PERSONNEL SERVICES</b>								
01-0141-5111	SALARIES-FT	175,254	175,254	168,600	168,658	168,658	159,978	168,936
01-0141-5113	SALARIES-PT	44,603	44,603	42,846	42,846	42,846	41,762	38,596
01-0141-5115	SALARIES-TEMP	601	601		601	601	264	
01-0141-5117	SALARIES-OT	1,000	1,000	(800)	1,000	1,000	(550)	(651)
01-0141-5118	COMPTIME TAKEN			1,005			1,720	4,953
01-0141-5133	LONGEVITY	570	570	510	510	510	498	420
01-0141-5134	HOLIDAY PAY	13,539	13,539	13,008	13,008	13,008	13,029	11,438
01-0141-5135	VACATION PAY	18,654	18,654	17,925	17,940	17,940	16,407	10,039
01-0141-5151	FICA	19,448	19,448	18,700	18,709	18,709	17,277	17,509
01-0141-5152	RETIREMENT	12,681	12,681	12,200	12,198	12,198	11,643	11,687
01-0141-5153	RETIREE GROUP HEALTH	786	786	740	743	743	589	361
01-0141-5154	GROUP HEALTH & DENTAL	38,999	43,611	50,600	50,604	50,604	43,976	31,764
01-0141-5155	LIFE INSURANCE	1,177	1,177	1,125	1,126	1,126	962	911
01-0141-5156	WORKERS COMPENSATION INS	457	457	440	440	440	607	609
01-0141-5199	ALLOCATED PAYROLL COST	(8,200)	(8,200)	(8,200)	(8,200)	(8,200)	(8,300)	(7,900)
NET OF REVENUES/APPROPRIATIONS - PERSONNEL SE		(319,569)	(324,181)	(318,699)	(320,183)	(320,183)	(299,862)	(288,672)
<b>NON PERSONNEL SERVICES</b>								
01-0141-5223	FILING FEES	1,000	1,000	750	1,000	1,000	780	630
01-0141-5299	SUNDRY CONTRACTORS	6,000	6,000	5,500	6,000	6,000	7,389	3,168
01-0141-5312	OFFICE SUPPLIES	900	900	700	900	900	877	629
01-0141-5313	PRINTING	400	400	350	400	400	211	268
01-0141-5421	OFFICIAL NOTICES/ADVERTISING	9,000	9,000	9,000	9,000	9,000	9,709	9,939
01-0141-5422	SUBSCRIPTIONS	100	100	100	100	100	125	118
01-0141-5424	MEMBERSHIPS/DUES	800	800	750	800	800	820	610
01-0141-5425	CONFERENCES & SCHOOLS	3,000	3,000	2,500	3,000	3,000	1,154	2,047
01-0141-5432	MILEAGE	800	800	800	800	800	593	859
01-0141-5471	BACKGROUND CHECKS	5,200	5,200	5,200	5,200	5,200	4,893	4,648
NET OF REVENUES/APPROPRIATIONS - NON PERSONNI		(27,200)	(27,200)	(25,650)	(27,200)	(27,200)	(26,551)	(22,916)
NET OF REVENUES/APPROPRIATIONS - 0141 - CITY CLER		(346,769)	(351,381)	(344,349)	(347,383)	(347,383)	(326,413)	(311,588)

**Dept 0142 - ELECTIONS**

GL NUMBER	DESCRIPTION	2019 ADOPTED BUDGET	2019 DEPT REQ BUDGET	2018 PROJECTED ACTIVITY	2018 AMENDED BUDGET	2018 ORIGINAL BUDGET	2017 ACTIVITY	2016 ACTIVITY
<b>PERSONNEL SERVICES</b>								
01-0142-5111	SALARIES-FT	849	849	1,650	1,666	1,666	920	2,894
01-0142-5113	SALARIES-PT	581	581	1,125	1,129	1,129	359	3,876
01-0142-5115	SALARIES-TEMP	27,034	27,034	42,000	49,074	49,074	15,504	48,504
01-0142-5117	SALARIES-OT	3,159	3,159	4,000	4,450	4,450	1,517	12,599
01-0142-5133	LONGEVITY	3	3		5	5		
01-0142-5151	FICA	214	214	415	418	418	217	1,485
01-0142-5152	RETIREMENT	131	131	280	285	285	171	1,082
01-0142-5153	RETIREE GROUP HEALTH	18	18	40	40	40	12	75
01-0142-5154	GROUP HEALTH & DENTAL	436	496	1,200	1,231	1,231	372	1,405
01-0142-5155	LIFE INSURANCE	13	13	25	25	25	11	54
01-0142-5156	WORKERS COMPENSATION INS	87	85	155	157	157	83	303
<b>Total Personnel Services</b>		<b>(32,525)</b>	<b>(32,583)</b>	<b>(50,890)</b>	<b>(58,480)</b>	<b>(58,480)</b>	<b>(19,166)</b>	<b>(72,277)</b>
<b>NON PERSONNEL SERVICES</b>								
01-0142-5214	DATA PROCESSING SERVICES	1,200	1,200	1,200	1,200	1,200	688	897
01-0142-5242	EQUIPMENT MAINTENANCE	3,800	3,800	3,800	3,800	3,800	3,215	3,182
01-0142-5312	OFFICE SUPPLIES	1,200	1,200	1,200	1,200	1,200	811	1,910
01-0142-5313	PRINTING	2,000	2,000	6,000	2,000	2,000	1,407	5,210
01-0142-5421	OFFICIAL NOTICES/ADVERTISING	500	500	500	500	500	130	584
01-0142-5425	CONFERENCES & SCHOOLS	600	600		600	600		
01-0142-5432	MILEAGE	200	200		200	200	89	111
01-0142-5532	FACILITY RENTAL	600	600	1,200	1,200	1,200	600	1,200
<b>Total Non-Personnel Services</b>		<b>(10,100)</b>	<b>(10,100)</b>	<b>(13,900)</b>	<b>(10,700)</b>	<b>(10,700)</b>	<b>(6,940)</b>	<b>(13,094)</b>
<b>Total Gen Fund Expenditures - Elections</b>		<b>(42,625)</b>	<b>(42,683)</b>	<b>(64,790)</b>	<b>(69,180)</b>	<b>(69,180)</b>	<b>(26,106)</b>	<b>(85,371)</b>

## INFORMATION SERVICES

144

**DEPARTMENT:** Information Services

**PROGRAM MANAGER:** Director of Administration

### PROGRAM DESCRIPTION:

City-wide computing and telecommunication needs are administered by this program. This includes the City Hall Complex local area network (LAN), as well as the City's wide area network (WAN), which includes all Fire Station locations, the Public Works Garage, Sewer/Water operations, the Police Department Facility, and the Library. The program does not generally include the purchase price for replacement of individual workstations within other operating departments, but it does include the contracted staff support for installation and maintenance of the network computers and network components.

### SERVICES:

- Maintain and grow the City WAN structure.
- Perform maintenance and repair work on City-owned computing equipment.
- Provide training and software support to City personnel.
- Maintain and assist in development of the City's website.
- Coordinate and monitor Internet and email access for City employees.
- Overall responsibility for GIS, Land Management, and Utility Billing software systems.
- Maintain the City's telecommunication services and equipment and the City's public access television channel.

### STAFFING:

The City's information services function is managed by the IT Director/Manager who is a professional in the information services area and reports to the Director of Administration. Primary staff support is provided through a professional services contract with an outside data processing technical support firm. In addition, the Information Services budget provides for outside contracting for Geographic Information System (GIS) support services and maintenance of GIS software. The City's cost of telecommunication services and equipment (excluding the Police Department) is also included in this budget.

### ACTIVITY MEASURES:

Activity	2014	2015*	2016*	2017*	2018*	2019*
Total City computers	260	260	268	289	289	325
Software applications	60	60	60	70	72	76
Est. Help Desk Requests	1,500	1,500	1,700	2,228	2,850	3,250

\*Forecast



## **BUDGET SUMMARY:**

- 1) Data Processing Services is used primarily to fund Heartland Business Systems (HBS), the contract agent that maintains our computer systems. Core operations continue with a "Dual Technician" with a second Dual Technician funded in the Police Department. Despite the total size of the IT operations, the bulk of the work is still done with only the two full-time technicians. (Dual Technicians perform both Level 1 (help desk) work and Level 2 (network maintenance) work.) Data Base Administrator (DBA) and specialty services are also acquired from HBS out of this account as well.
- 2) The IT Director manages current staffing contracts, which covers the City Hall and Police Department contracted staff and the GIS contracted staff. The IT Director also addresses technology related issues such as phones. Effectively, issues under the advisory purview of the Technology Commission fall under the day-to-day purview of the IT Director. The IT Director is not a department head level position and reports to the Director of Administration.
- 3) Capital Outlay purchases include:

Computer Equipment: VMWare Server and SAN Disk Expansion & Warranty/Support (\$70,000); Emergency Hardware & Software Replacements (\$5,000); Personal Computer Replacements as part of IT Upgrade (\$1,530).

An update to the software and structure for the City's website (\$30,500) was requested, but was not funded.
- 4) Activity measures in this area are not historically precisely tracked or measurable. For example, Help Desk requests are always estimated. A project for this division will be to identify appropriate measurable and relatable activity measures and accurate data gathering tools.

**Dept 0144 - INFORMATION SERVICES**

GL NUMBER	DESCRIPTION	2019 ADOPTED BUDGET	2019 DEPT REQ BUDGET	2018 PROJECTED ACTIVITY	2018 AMENDED BUDGET	2018 ORIGINAL BUDGET	2017 ACTIVITY	2016 ACTIVITY
<b>PERSONNEL SERVICES</b>								
01-0144-5111	SALARIES-FT	86,187	86,187	83,878	83,878	83,878	82,838	76,973
01-0144-5113	SALARIES-PT							
01-0144-5134	HOLIDAY PAY	4,728	4,728	4,601	4,601	4,601	5,586	1,720
01-0144-5135	VACATION PAY	3,637	3,637	3,539	3,539	3,539	2,463	(1)
01-0144-5151	FICA	7,233	7,233	7,039	7,039	7,039	6,779	5,881
01-0144-5152	RETIREMENT	4,728	4,728	4,600	4,601	4,601	4,544	1,640
01-0144-5153	RETIREE GROUP HEALTH	482	482	469	469	469	372	400
01-0144-5154	GROUP HEALTH & DENTAL	19,776	22,097	17,670	17,673	17,673	16,558	13,853
01-0144-5155	LIFE INSURANCE	440	440	430	431	431	417	378
01-0144-5156	WORKERS COMPENSATION II	170	170	166	166	166	235	202
01-0144-5160	RECRUITING COSTS							5,429
	Total Personnel	(127,381)	(129,702)	(122,392)	(122,397)	(122,397)	(119,792)	(106,475)
<b>NON PERSONNEL SERVICES</b>								
01-0144-5214	DATA PROCESSING SERVICE	135,000	135,000	162,400	162,450	135,500	123,472	119,759
01-0144-5215	GIS SUPPORT SERVICES	104,925	106,425	104,300	104,339	104,339	97,724	98,989
01-0144-5242	EQUIPMENT MAINTENANCE	21,285	21,285	14,400	14,450	14,450	13,044	17,465
01-0144-5257	SOFTWARE MAINTENANCE	74,308	74,308	58,500	58,500	58,500	55,198	53,258
01-0144-5299	SUNDRY CONTRACTORS	10,000	10,000	3,500	3,500	3,500	2,263	2,463
01-0144-5312	OFFICE SUPPLIES	200	200	100	200	200	1	144
01-0144-5329	OPERATING SUPPLIES	1,500	1,500	1,500	1,500	1,500	865	3,507
01-0144-5333	EQUIPMENT SUPPLIES	5,250	5,250	4,200	4,250	4,250	2,249	1,801
01-0144-5410	DATA COMMUN-INTERNET SE	9,500	9,500	9,500	9,500	9,500	10,017	7,568
01-0144-5415	TELEPHONE	29,000	29,000	28,000	28,250	28,250	26,648	27,994
01-0144-5425	CONFERENCES & SCHOOLS	1,500	1,500		1,500	1,500		1,860
	Total Non-Personnel costs	(392,468)	(393,968)	(386,400)	(388,439)	(361,489)	(331,481)	(334,808)
	Total Information Services	(519,849)	(523,670)	(508,792)	(510,836)	(483,886)	(451,273)	(441,283)

**ADMINISTRATION and HUMAN RESOURCES**  
**147**

**DEPARTMENT:** Administration and Human Resources

**PROGRAM MANAGER:** Director of Administration

**PROGRAM DESCRIPTION:**

The Director of Administration serves as the Chief Administrative Officer of the municipal corporation; leading, planning, organizing and directing portions of the central administration of the City of Franklin toward the fulfillment of goals and policies determined by the Mayor and Common Council. The Director coordinates certain day-to-day administrative activities of the City, excluding the administrative functions of the City Clerk. The Director has responsibility of overseeing the City's insurance program and serves as the Director of Human Resources. As of 2012, the Director of Administration was given the responsibility of overseeing/supervising the Finance Department and assumed the lead role in the annual preparation of the Mayor's recommended budget and coordinating the Common Council's annual budget process.

The mission of the Human Resources function is to develop and maintain a high functioning workforce through strategic, flexible, progressive, and cost-effective human resources systems. The services provided by Human Resources range from analysis and recommendations regarding complex compensation and benefits issues, to consultation with management and policy makers, to direct service to employees. The functional areas encompassing Human Resources are summarized as follows: staffing, labor relations, compensation, benefits, training and development, employee records, equal employment opportunity, and human resources information systems.

**MAJOR SERVICES:**

- Attend Common Council meetings; provide staff support and attend Board and Commission meetings as necessary.
- Responsible for the annual development and preparation of the Mayor's recommended budget and coordinating the Common Council's annual budget process.
- In conjunction with the Personnel Committee and with support from the Human Resource Coordinator, responsible for negotiation and administration of collectively bargained labor agreements (Fire and Police Associations) and recruitment of non-sworn personnel.
- In coordination with the Human Resource Coordinator, administer human resources systems, including the City's workers' compensation and employee health insurance programs, and addressing all of the State instigated changes from Acts 10 and 32.
- Develop, recommend, and maintain Human Resources policies and procedures.
- Coordinate staff training and development as requested by Department Heads.
- Administration of the City's liability and property insurance.
- Coordinate the development and publication of the City's newsletter.
- Represent the City in intergovernmental and legislative functions.
- Maintain and upgrade the City's website and cable television channel.
- Maintain the City's information technology and voice communications systems.
- Provide or provide for departmental staff support to the Personnel Committee, Finance Committee, Fire & Police Commission, Technology Commission, and Civil Service Sub-Committee.

- Coordinate the City's annual employee performance evaluation procedure.
- Oversee the Assessor, Animal Control, Recreation, Municipal Buildings, Finance, Information Services, and Building Inspection offices and staff.

**STAFFING:**

<b>Authorized Positions (FTE)</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>
<b>Director of Administration</b>	1.00	1.00	1.00	1.00	1.00	1.00
<b>Administrative Assistant</b>	1.00	1.00	1.00	1.00	1.00	1.00
<b>Human Resources Coordinator</b>	1.00	1.00	1.00	1.00	1.00	1.00
<b>Human Resources Analyst*</b>	1.00	.00	.00	.00	.00	.00
<b>Total</b>	<b>4.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>

\*Position was never created

**ACTIVITY MEASURES:**

<b>Activity</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017*</b>	<b>2018*</b>	<b>2019*</b>
Labor Contracts Having Negotiations	0	1	2	0	2	2
Worker's Comp Claims	43	37	36	43	45	45
Job Analyses Conducted & Job Descriptions Revised	23	80	4	3	5	10
New Hires	19	14	15	14	24	20
Separations from Service	11	16	14	23	22	24
Turnover Rate	4.9%	7%	6.1%	10%	9.28%	10.13%
Civil Service Exams Administered	4	2	4	3	4	3

\* Forecast

**BUDGET SUMMARY:**

1. Capital outlay appropriations include Two (2) Personal Computer & Microsoft Office License replacements.
2. It is worth noting that the Administration and Human Resources budget does not directly include expenditures related to the continuation of the Wellness Program as established by the Common Council through the prior approval of certain union contracts for 2010 and beyond. As explained in conjunction with approval of the non-represented employee pay and benefits ordinances at that time, direct costs associated with the Wellness Program will be charged directly to the Group Health internal service fund. Costs include items such as printing, purchase of educational DVD's, speaker fees, rental fees, refreshments, employee incentives, and a myriad of other potential items that can educate, inform, or engage participants, but they do not include medical claim costs charged directly to the fund, such as the cost of health risk assessments, which are separately expensed by the fund. The Fire Department is operating, as an ongoing pilot project, a cooperative effort with a local fitness center and their staff that provides some on-site fitness consultations. This pilot project is anticipated to continue in 2019, is incorporated as an addition to the Wellness Program, and may be expanded to other departments with Common Council approval following the pilot project. The costs for the Wellness Program, excluding the fitness component, are capped at an annual expenditure not to exceed the City share of the cost of one family plan, which for 2019 is approximately \$18,000 (the final figure is generally set near the end of each calendar year). Said costs amount to less than two-thirds of one percent of expenditures.

**Dept 0147 - ADMINISTRATION**

GL NUMBER	DESCRIPTION	2019 ADOPTED BUDGET	2019 DEPT REQ BUDGET	2018 PROJECTED ACTIVITY	2018 AMENDED BUDGET	2018 ORIGINAL ACTIVITY	2017 ACTIVITY	2016 ACTIVITY
<b>PERSONNEL SERVICES</b>								
01-0147-5111	SALARIES-FT	218,570	218,570	211,100	211,180	211,180	209,106	204,759
01-0147-5117	SALARIES-OT	1,500	1,500	500	1,500	1,500	255	752
01-0147-5118	COMPTIME TAKEN			25			93	
01-0147-5133	LONGEVITY	420	420	420	420	420	420	415
01-0147-5134	HOLIDAY PAY	13,647	13,647	13,170	13,188	13,188	12,971	12,640
01-0147-5135	VACATION PAY	21,966	21,966	21,225	21,246	21,246	19,535	19,001
01-0147-5151	FICA	19,592	19,592	18,900	18,936	18,936	17,936	17,378
01-0147-5152	RETIREMENT	12,805	12,805	12,350	12,377	12,377	12,119	11,879
01-0147-5153	RETIREE GROUP HEALTH	1,293	1,293	1,240	1,249	1,249	984	610
01-0147-5154	GROUP HEALTH & DENTAL	40,044	44,686	35,800	35,813	35,813	33,560	33,674
01-0147-5155	LIFE INSURANCE	1,181	1,181	1,144	1,144	1,144	1,111	1,087
01-0147-5156	WORKERS COMPENSATION INS	460	460	445	445	445	627	611
01-0147-5199	ALLOCATED PAYROLL COST	(20,200)	(20,200)	(20,200)	(20,200)	(20,200)	(20,300)	(20,200)
	<b>Total Personnel Costs</b>	<b>(311,278)</b>	<b>(315,920)</b>	<b>(296,119)</b>	<b>(297,298)</b>	<b>(297,298)</b>	<b>(288,417)</b>	<b>(282,606)</b>
<b>NON PERSONNEL SERVICES</b>								
01-0147-5211	MEDICAL SERVICES	9,500	9,500	7,000	9,500	9,500	9,819	4,632
01-0147-5219	OTHER PROFESSIONAL SERVICES	15,000	15,000	35,000	57,000	15,000	566	10,100
01-0147-5241	AUTO MAINTENANCE	600	600		600	600	134	
01-0147-5242	EQUIPMENT MAINTENANCE	1,900	1,900	750	1,500	1,500	1,198	1,345
01-0147-5252	LABOR ATTORNEY	20,000	20,000	10,000	20,000	20,000	10,932	19,393
01-0147-5287	UNEMPLOYMENT COSTS	4,000	4,000	7,000	4,000	4,000	915	350
01-0147-5299	SUNDRY CONTRACTORS	4,200	4,200	4,000	4,200	4,200	3,772	3,882
01-0147-5311	POSTAGE	44,500	44,500	35,000	47,000	47,000	33,477	39,712
01-0147-5312	OFFICE SUPPLIES	1,150	1,150	1,100	1,150	1,150	850	1,144
01-0147-5313	PRINTING	8,100	8,100	7,000	8,000	8,000	8,085	7,582
01-0147-5328	EMPLOYMENT TESTING & EDUCATION	3,000	3,000	2,300	3,000	3,000	2,786	2,541
01-0147-5329	OPERATING SUPPLIES	4,000	4,000	2,500	4,000	4,000	2,774	3,497
01-0147-5331	FUEL/LUBRICANTS	300	300	125	400	400	163	178
01-0147-5332	VEHICLE SUPPORT	3,000	3,000	1,500	240	240	240	1,320
01-0147-5399	MISCELLANEOUS SUPPLIES			50			368	259
01-0147-5421	OFFICIAL NOTICES/ADVERTISING	1,600	1,600	2,400	6,000	6,000	1,449	872
01-0147-5422	SUBSCRIPTIONS	675	675	700	675	675	550	660
01-0147-5424	MEMBERSHIPS/DUES	1,950	1,950	2,000	2,150	2,150	1,771	1,808
01-0147-5425	CONFERENCES & SCHOOLS	3,200	3,200	1,500	3,200	3,200	308	605
01-0147-5428	ALLOCATED INSURANCE COST	200	200	200	200	200	200	200
01-0147-5432	MILEAGE	600	600	500	600	600	1,137	531
01-0147-5433	EQUIPMENT RENTAL	5,000	5,000	4,000	5,000	5,000	4,081	4,157
01-0147-5470	RECRUITING			20				
01-0147-5726	EMPLOYEE RECOGNITION	1,000	1,000	100	1,000	1,000		
	<b>Total Non-Personnel costs</b>	<b>(133,475)</b>	<b>(133,475)</b>	<b>(124,745)</b>	<b>(179,415)</b>	<b>(137,415)</b>	<b>(85,575)</b>	<b>(104,768)</b>
	<b>Total Administration</b>	<b>(444,753)</b>	<b>(449,395)</b>	<b>(420,864)</b>	<b>(476,713)</b>	<b>(434,713)</b>	<b>(373,992)</b>	<b>(387,374)</b>

**FINANCE & AUDIT DEPARTMENTS**  
**151, 152**

**DEPARTMENT:** Finance

**PROGRAM MANAGER:** Director of Finance & Treasurer

**PROGRAM DESCRIPTION:**

The City Finance Department is responsible for the cash receipting, accounting, investments, budgeting, banking, borrowing, and financial reporting of all City operations. This includes the maintenance of all financial records for the City and Utilities, billing and collections, accounts payable processing, managing the City's borrowing, and processing payroll for all City employees. The Director is responsible for cash management and investment management with the assistance of outside investment managers. The department is also responsible for property tax billing and collections for the City and the other taxing jurisdictions from December through July of each year.

Long-term department goals include increasing automation of accounting and treasury functions to improve efficiency of services to other City departments and the public, increasing the knowledge of department staff, maintaining timely, quality and useful financial information for City officials and citizens. In late 2013 new financial software was implemented. In late 2014, upgraded payroll processing software was installed. In September, 2015 Fixed Asset Software was installed. In the fall of 2017, new Special Assessment software was installed. The 2018 tax collection included on line payments, escrow payments and automating lockbox collection application. 2019 plans include converting paper timesheets to an electronic format integrated with Public Safety longer term scheduling. The addition of updated utility billing software should permit online utility payments.

The Audit Department (No. 152) accounts for the cost of the annual City audit. New auditors were selected by the Common Council in 2016 which will reduce future audit costs.

**SERVICES:**

- Serve as the City's Chief Financial Officer
- Preparation of monthly and annual financial statements
- Preparation of the Comprehensive Annual Financial Report (CAFR) and coordination of the annual audit.
- Coordinate and supervise the preparation of annual City budget.
- Preparation of required Wisconsin Dept of Revenue financial reports and forms.
- Property tax collection and settlement with other governments
- Implement borrowing strategies and supervise all City borrowing.
- Disbursement of monies to vendors.
- Payroll processing for all City employees.
- Billing and collection for City services provided, including special assessments, weed control, development, inspection, and other services.
- Financial support and advice to the Franklin Water Utility

- Financial support and advice regarding the TIF Districts and the Community Development Authority.
- Cash management and investment of City funds.
- Receipting of City monies (except Library, Municipal Court & Police)
- Manage City bank accounts (except Library accounts)
- Dog and cat licensing.

**STAFFING:**

<b>Authorized Positions (FTE)</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>
<b>Director of Finance &amp; Treasurer</b>	1.00	1.00	1.00	1.00	1.00	1.00
<b>Accounting Supervisor</b>	1.00	1.00	1.00	1.00	1.00	1.00
<b>Deputy Treasurer</b>	1.00	1.00	1.00	1.00	1.00	1.00
<b>Staff Accountant</b>	1.00	1.00	1.00	1.00	1.00	1.00
<b>Account Clerk</b>	1.23	1.23	1.23	1.23	1.23	1.23
<b>Lead Cashier</b>	.56	.56	.56	.56	.56	.75
<b>Cashier/Clerk</b>	.56	.56	.56	.56	.56	.50
<b>Cashiers (seasonal)</b>	.25	.25	.25	.25	.25	.25
<b>Total</b>	<b>6.60</b>	<b>6.60</b>	<b>6.60</b>	<b>6.60</b>	<b>6.60</b>	<b>6.73</b>

**ACTIVITY MEASURES:**

<b>Activity</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018*</b>	<b>2019*</b>
<b>Disbursement Checks</b>	<b>6,634</b>	<b>6,026</b>	<b>6,268</b>	<b>5552</b>	<b>6,350</b>	<b>6,350</b>
<b>Employees Paid bi-weekly</b>	<b>383</b>	<b>250</b>	<b>252</b>	<b>244</b>	<b>250</b>	<b>250</b>
<b>Property Tax Bills</b>	<b>13,743</b>	<b>13,773</b>	<b>13,784</b>	<b>13,362</b>	<b>13,500</b>	<b>13,500</b>
<b>Water/Sewer Payments</b>	<b>38,556</b>	<b>38,832</b>	<b>39,015</b>	<b>39,378</b>	<b>39,000</b>	<b>39,050</b>
<b>General Receipts Processed</b>	<b>16,051</b>	<b>16,408</b>	<b>18,146</b>	<b>10,064</b>	<b>19,000</b>	<b>18,750</b>
<b>Dog/Cat licenses</b>	<b>597</b>	<b>547</b>	<b>512</b>	<b>542</b>	<b>550</b>	<b>550</b>
<b>Assessment Invoices</b>	<b>23</b>	<b>11</b>	<b>nil</b>	<b>nil</b>	<b>20</b>	<b>10</b>
<b>Customer Invoices</b>	<b>1155</b>	<b>1,089</b>	<b>1,103</b>	<b>1,172</b>	<b>1,150</b>	<b>1,150</b>
<b>Purchase Requisitions Used</b>	<b>154</b>	<b>173</b>	<b>145</b>	<b>128</b>	<b>150</b>	<b>150</b>

\* Forecast

**BUDGET SUMMARY:**

- 1) The department uses lockbox processing, outsourced payroll processing, outsourced property tax bill printing and mailing and temporary seasonal help to minimize staffing while maintaining efficient customer services.
- 2) Allocated Payroll Costs – This represents the portion of the departmental personal expense charged to other funds (i.e. TIF Districts, sewer and water operations).

Dept 151 - Finance

GL NUMBER	DESCRIPTION	2019 ADOPTED BUDGET	2019 DEPT REQ BUDGET	2018 PROJECTED ACTIVITY	2018 AMENDED BUDGET	2018 ORIGINAL BUDGET	2017 ACTIVITY	2016 ACTIVITY
<b>Dept 0151 - FINANCE</b>								
<b>PERSONNEL SERVICES</b>								
01-0151-5111	SALARIES-FT	259,243	260,571	251,550	251,583	251,583	248,878	249,812
01-0151-5113	SALARIES-PT	103,326	103,626	92,225	92,248	92,248	91,769	88,679
01-0151-5115	SALARIES-TEMP	4,858	4,858	4,850	4,858	4,858	1,988	2,166
01-0151-5117	SALARIES-OT	1,200	1,200		1,200	1,200		
01-0151-5118	COMPTIME TAKEN	300		200			422	704
01-0151-5133	LONGEVITY	830	830	790	795	795	740	604
01-0151-5134	HOLIDAY PAY	18,020	18,020	16,990	16,995	16,995	16,734	15,818
01-0151-5135	VACATION PAY	26,190	24,862	23,950	23,967	23,967	22,470	15,071
01-0151-5151	FICA	31,668	31,668	29,960	29,961	29,961	28,457	27,677
01-0151-5152	RETIREMENT	16,884	16,884	16,300	16,305	16,305	16,002	15,628
01-0151-5153	RETIREE GROUP HEALTH	1,220	1,220	1,170	1,172	1,172	928	585
01-0151-5154	GROUP HEALTH & DENTAL	66,717	74,590	59,500	59,523	59,523	55,745	55,980
01-0151-5155	LIFE INSURANCE	1,570	1,570	1,500	1,505	1,505	1,280	1,290
01-0151-5156	WORKERS COMPENSATION INS	744	744	700	704	704	992	962
01-0151-5199	ALLOCATED PAYROLL COST	(68,680)	(68,680)	(68,680)	(68,680)	(68,680)	(69,445)	(65,440)
	Total Personnel Services	(464,090)	(471,963)	(431,005)	(432,136)	(432,136)	(416,960)	(409,536)
<b>NON PERSONNEL SERVICES</b>								
01-0151-5215	P/R & H/R PROCESSING FEES	65,700	65,700	42,500	43,050	43,050	42,342	40,357
01-0151-5219	OTHER PROFESSIONAL SERVICES	1,400	1,400	1,400	1,400	1,400	3,900	
01-0151-5242	EQUIPMENT MAINTENANCE	400	400	1,100	250	250	420	669
01-0151-5257	SOFTWARE MAINTENANCE	25,365	25,365	20,500	25,640	25,640	20,538	20,280
01-0151-5299	REAL ESTATE TAX BILL PREP	13,750	13,750	13,500	13,940	13,940	13,341	11,296
01-0151-5312	OFFICE SUPPLIES	2,000	2,000	1,700	1,750	1,750	2,082	1,646
01-0151-5313	PRINTING	1,000	1,000	1,250	1,630	1,630	1,035	556
01-0151-5421	OFFICIAL NOTICES/ADVERTISING	1,675	1,675	550	1,500	1,500	1,568	1,452
01-0151-5422	SUBSCRIPTIONS							60
01-0151-5424	MEMBERSHIPS/DUES	300	300	300	450	450	300	300
01-0151-5425	CONFERENCES & SCHOOLS	2,780	2,780	2,100	2,625	2,625	2,104	1,950
01-0151-5428	ALLOCATED INSURANCE COST	1,500	1,500	1,500	1,500	1,500	1,500	1,500
01-0151-5491	BANK FEES	7,000	7,000	7,000	8,550	8,550	6,736	6,667
	Total Non-Personnel Services	(122,870)	(122,870)	(93,400)	(102,285)	(102,285)	(95,866)	(86,733)
<b>NET OF REVENUES/APPROPRIATIONS - 0151 - FINANCE</b>		<b>(586,960)</b>	<b>(594,833)</b>	<b>(524,405)</b>	<b>(534,421)</b>	<b>(534,421)</b>	<b>(512,826)</b>	<b>(496,269)</b>
<b>Dept 0152 - AUDITOR</b>								
<b>NON PERSONNEL SERVICES</b>								
01-0152-5213	ANNUAL AUDIT SERVICES	29,525	29,525	23,750	30,000	30,000	30,755	29,545
01-0152-5219	ACTUARIAL SERVICES	7,500	7,500				7,200	
	Total Non-Personnel Services	(37,025)	(37,025)	(23,750)	(30,000)	(30,000)	(37,955)	(29,545)



**CITY ASSESSOR  
154**

**DEPARTMENT:** Assessor

**PROGRAM MANAGER:** Director of Administration and City Assessor

**PROGRAM DESCRIPTION:**

The Assessor's Office is responsible for setting the value of all property within the City for the purposes of determining the taxable value of real and personal property, upon which is levied the municipal, county, and school property tax. The City Assessor is an outside contractor. As of 2016, the Assessor Clerk position is now provided through the City's outside contractor and incorporated as part of their assessment services contract with the City.

**SERVICES:**

- Input and update information in property database.
- Inspect and review all properties that were issued permits for the current year, as well as any partial assessments occurring in the prior year, and determine the appropriate property value assessment.
- Provide assessment information to interested parties.
- Keeps an annual, updated list of businesses for personal property reporting.
- Prepare the Assessor's Final Report and TIF Valuation Report for submission to the Department of Revenue.
- Attend Board of Review as required by State Statutes.
- Perform a City-wide property revaluation which historically occurred on a three-year cycle. In 2015, however, the Common Council approved a contract to perform an "Interim Market Update" annually for three years commencing with 2016. This "Interim Market Update" is proposed for 2019 as well.

**STAFFING:**

<b>Authorized Positions (FTE)</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>
<b>Assessor – Contracted ++</b>	<b>++</b>	<b>++</b>	<b>++</b>	<b>++</b>	<b>++</b>	<b>++</b>
<b>Assessor Clerk–Contracted ++</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>++</b>	<b>++</b>	<b>++</b>
<b>Total</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**ACTIVITY MEASURES:**

<b>Activity</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017*</b>	<b>2018*</b>	<b>2019*</b>
			Φ	Φ	Φ	Φ
Properties Inspected	529	548	516	489	479	500
Assessment Notices Mailed	373	332	12,881	12,296	12,142	12,250
Open Book Hearings	26	15	309	222	221	220
Board of Review Hearings	1	9	36	20	15	15
Residential Parcels	11,822	11,836	11,837	11,842	11,864	11,910
Commercial Parcels	552	551	543	557	560	565
<b>Total Parcels</b>	<b>12,821</b>	<b>12,833</b>	<b>12,881</b>	<b>12,885</b>	<b>12,890</b>	<b>12,980</b>
Assessed Value Increase	17.5m	28m	289m	161m	201m	192m

\* Forecast

Φ Revaluation Year

**BUDGET SUMMARY:**

- 1) The City contracts for Assessor Services. This cost is less than the cost of a full-time hired City Assessor position.
- 2) The State of Wisconsin provides manufacturing assessment services for the City and, by law, charges for those services. As such, the rate of increase in that expense line item cannot be controlled by the City.
- 3) The City historically funded one-third of the cost of a revaluation each year so that a full revaluation can be done every third year without the budget suffering a significant, \$100,000 spike in expenditures. When the City did so it typically undertook an Exterior Revaluation where each property is visited curb-side and evaluated. Since 2013, however, an "Interim Market Update" has been performed as an allowable statutory alternative. For 2016 through 2018, the City contracted with Tyler Technologies to perform an annual Interim Market Update Revaluation, but with the addition of digital photos taken and inserted into the electronic record for each parcel in 2016. An Interim Market Update Revaluation is anticipated again for 2019. For 2019, the total appropriation represents \$43,100 for annual maintenance services, \$44,700 for additional Clerical Services, and \$32,600 for 2019 Annual Revaluation Services.
- 4) Capital Outlay funding for 2019 includes two computer and Microsoft Office replacements (\$1,020).

**Dept 0154 - ASSESSORS**

GL NUMBER	DESCRIPTION	2019 ADOPTED BUDGET	2019 DEPT REQ BUDGET	2018 PROJECTED ACTIVITY	2018 AMENDED BUDGET	2018 ORIGINAL BUDGET	2017 ACTIVITY	2016 ACTIVITY
<b>PERSONNEL SERVICES</b>								
01-0154-5111	SALARIES-FT							4,295
01-0154-5117	SALARIES-OT							78
01-0154-5133	LONGEVITY							100
01-0154-5134	HOLIDAY PAY							1,379
01-0154-5135	VACATION PAY							904
01-0154-5151	FICA							498
01-0154-5152	RETIREMENT							338
01-0154-5154	GROUP HEALTH & DENTAL							80
01-0154-5155	LIFE INSURANCE							41
01-0154-5156	WORKERS COMPENSATION INS							22
	Total Personnel							(7,735)
<b>NON PERSONNEL SERVICES</b>								
01-0154-5210	PROFESSIONAL SERVICES	120,400	120,400	118,000	118,200	118,200	115,200	108,000
01-0154-5219	OTHER PROFESSIONAL SERV	85,500	85,500	84,000	84,000	84,000	83,000	82,000
01-0154-5299	SUNDRY CONTRACTORS	12,000	12,000	11,500	12,000	12,000	11,077	22,455
01-0154-5311	POSTAGE	6,000	6,000	5,500	6,000	6,000	5,400	5,475
01-0154-5312	OFFICE SUPPLIES	1,500	1,500	1,300	1,500	1,500	1,319	1,553
01-0154-5313	PRINTING	4,000	4,000	3,500	4,250	4,250	3,494	4,213
01-0154-5421	OFFICIAL NOTICES/ADVERTIS	150	150	100	200	200	102	98
	Total Non-Personnel	(229,550)	(229,550)	(223,900)	(226,150)	(226,150)	(219,592)	(223,794)
	Total Assessors	(229,550)	(229,550)	(223,900)	(226,150)	(226,150)	(219,592)	(231,529)

## LEGAL SERVICES

161

**DEPARTMENT:** Legal Services

**PROGRAM MANAGER:** City Attorney

### PROGRAM DESCRIPTION:

The law firm of Wesolowski, Reidenbach & Sajdak, S.C. is responsible for conducting most of the legal business in which the City is involved, such as researching and preparing legal opinions, researching and drafting ordinances, drafting resolutions, providing general legal counsel services, providing representation for the purchase and sale of property, providing general litigation services and for the prosecution of ordinance and traffic code violations. Jesse A. Wesolowski serves as the City Attorney and Brian C. Sajdak, Christopher R. Smith, and Eduardo M. Borda serve as Assistant City Attorneys.

### SERVICES:

- Attend all Common Council meetings.
- Attend all Plan Commission meetings.
- Attend all Community Development Authority meetings.
- Attend all Board of Review meetings.
- Prepare and/or review ordinances and resolutions.
- Consult with staff and elected officials on legal matters.
- Render legal opinions as requested.
- Hold instructional meetings.
- Coordinate legal defense of claims against the City.
- Represent the City, its boards and officers in civil claims and litigation.
- Prosecute ordinance violations.
- Prepare and/or review development agreements.
- Prepare and/or review City contracts.
- Provide Boards and Commissions support services drafting agendas, public hearing notices, resolutions, ordinances and/or motions for the Plan Commission, the Community Development Authority, the Environmental Commission, and the Parks Commission, and staff liaison services and support as required to the Community Development Authority, the Economic Development Commission, and the 27th Street Committee.

**STAFFING** – Contractual

### ACTIVITY MEASURES:

Activity	2014	2015	2016	2017*	2018*	2019*
Hours of Service	5,206.95	5,615	5,096	5,327	5,120	5,120
Matters Litigated	2	2	15	17	6	9
Municipal Court Cases	8,585	9,279	10,533	9,447	10,000	10,500

\* Forecast

**Dept 0161 - LEGAL SERVICES**

GL NUMBER	DESCRIPTION	2019 ADOPTED BUDGET	2019 DEPT REQ BUDGET	2018 PROJECTED ACTIVITY	2018 AMENDED BUDGET	2018 ORIGINAL BUDGET	2017 ACTIVITY	2016 ACTIVITY
<b>NON PERSONNEL SERVICES</b>								
01-0161-5212	LEGAL SERVICES	190,300	190,300	180,000	186,600	186,600	182,911	178,306
01-0161-5213	LEGAL SERVICES-COURT	68,000	68,000	65,000	66,700	66,700	65,281	61,516
01-0161-5214	BOARD&COMMSN SUPPORT-PA	56,200	56,200	55,000	55,000	55,000	56,200	56,200
01-0161-5223	FILING FEES	1,100	1,100		1,100	1,100		
01-0161-5251	SPECIAL ATTORNEY SERVICE			2,000			7,343	
01-0161-5253	ATTORNEY FEES - ADDITIONAL S	31,700	31,700	20,000	31,700	31,700	10,980	13,048
01-0161-5425	CONFERENCES & SCHOOLS	900	900	450	900	900	890	500
01-0161-5427	COURT COSTS	450	450	700	450	450	460	738
Total Non-Personnel Costs		(348,650)	(348,650)	(323,150)	(342,450)	(342,450)	(324,065)	(310,308)
Total Legal		(348,650)	(348,650)	(323,150)	(342,450)	(342,450)	(324,065)	(310,308)

## MUNICIPAL BUILDINGS

181

**DEPARTMENT:** Municipal Buildings

**PROGRAM MANAGER:** Director of Administration (assisted by Building Operations Supervisor)

### PROGRAM DESCRIPTION:

The Municipal Buildings Department provides for the operation and maintenance of the City's buildings which include: the City Hall Complex; Law Enforcement Building; and Library. To a lesser extent the division may support or assist with other buildings such as Legend Park Buildings; Fire Stations 1, 2, and 3; the Public Works Garage and accessory buildings. Custodial service employees are provided to City Hall, Law Enforcement Building, and Library.

### SERVICES:

- Provide custodial services at City Hall, Law Enforcement Building, and Library.
- Operate and maintain City buildings and aspects of grounds maintenance not performed by Department of Public Works staff.
- Coordinate repairs and major maintenance projects in City facilities, including ADA compliance activities.
- Procure maintenance materials and supplies for said municipal buildings. The cost of maintenance materials, supplies, and utilities are included in the budgets of the Law Enforcement Building, Library, Fire Stations, Public Works Garage, and the Sewer and Water Building.

### STAFFING:

Authorized Positions (FTE)	2014	2015	2016	2017	2018	2019
Operations Supervisor	1.00	1.00	1.00	1.00	1.00	1.00
Maintenance Custodian	1.78	1.78	1.78	1.78	1.78	1.78
Custodian	0	1.25	1.25	1.25	1.25	1.25
Seasonal Maintenance	0	0	0	0	0	0
<b>Total</b>	<b>2.78</b>	<b>4.03</b>	<b>4.03</b>	<b>4.03</b>	<b>4.03</b>	<b>4.03</b>

### ACTIVITY MEASURES:

Square Footage:	2014	2015	2016	2017	2018	2019
City Hall	47,206	47,206	47,206	47,206	47,206	47,206
Fire Stations	37,750	37,750	37,750	37,750	37,750	37,750
Public Works Building	45,450	45,450	45,450	45,450	45,450	45,450
Sewer & Water Building	6,620	6,620	22,304	22,304	22,304	22,304
Law Enforcement Building	68,300	68,300	68,300	68,300	68,300	68,300
Library Building	40,000	40,000	40,000	40,000	40,000	40,000
<b>Total Square Footage</b>	<b>245,326</b>	<b>245,326</b>	<b>261,010</b>	<b>261,010</b>	<b>261,010</b>	<b>261,010</b>

\*Forecast

**BUDGET SUMMARY:**

- 1) Staffing for 2019 reflects a continuation of adopted 2018 staffing levels, consisting of one supervisor, one full-time maintenance custodian, two part-time maintenance custodians, and two part-time 2nd shift custodians.
- 2) Allocated Payroll Cost – This credit represents the portion of the departmental expense charged to the Police and Library operations.
- 3) Capital Outlay purchases include: One (1) Personal Computer replacement as part of the IT upgrade.

**Dept 0181 - MUNICIPAL BUILDINGS**

GL NUMBER	DESCRIPTION	2019 ADOPTED BUDGET	2019 DEPT REQ BUDGET	2018 PROJECTED ACTIVITY	2018 AMENDED BUDGET	2018 ORIGINAL BUDGET	2017 ACTIVITY	2016 ACTIVITY
<b>PERSONNEL SERVICES</b>								
01-0181-5111	SALARIES-FT	125,351	125,351	120,200	120,290	120,290	97,433	92,907
01-0181-5113	SALARIES-PT	51,810	51,810	53,150	53,172	53,172	78,381	76,771
01-0181-5117	SALARIES-OT	4,500	4,500	4,500	4,500	4,500	3,381	5,255
01-0181-5118	COMPTIME TAKEN						12	116
01-0181-5133	LONGEVITY	360	360	388	388	388	520	209
01-0181-5134	HOLIDAY PAY	10,721	10,721	10,500	10,517	10,517	10,251	9,720
01-0181-5135	VACATION PAY	12,453	12,453	12,300	12,316	12,316	11,195	13,023
01-0181-5151	FICA	15,697	15,697	15,350	15,390	15,390	15,024	14,592
01-0181-5152	RETIREMENT	5,534	5,534	7,660	7,664	7,664	42,705	9,343
01-0181-5153	RETIREE GROUP HEALTH	1,424	1,424	1,500	1,512	1,512	1,035	689
01-0181-5154	GROUP HEALTH & DENTAL	38,760	43,402	34,570	34,577	34,577	32,384	32,528
01-0181-5155	LIFE INSURANCE	547	547	525	528	528	512	504
01-0181-5156	WORKERS COMPENSATION INS	7,802	7,313	7,160	7,169	7,169	9,805	9,904
01-0181-5199	ALLOCATED PAYROLL COST	(177,480)	(177,480)	(177,480)	(177,480)	(177,480)	(177,480)	(171,240)
	<b>Total Personnel</b>	<b>(97,479)</b>	<b>(101,632)</b>	<b>(90,323)</b>	<b>(90,543)</b>	<b>(90,543)</b>	<b>(125,158)</b>	<b>(94,321)</b>
<b>NON PERSONNEL SERVICES</b>								
01-0181-5312	OFFICE SUPPLIES	115	115	100	115	115	27	51
01-0181-5326	UNIFORMS	1,000	1,000	700	1,000	1,000	731	808
01-0181-5331	FUEL/LUBRICANTS	100	100	50	100	100		44
01-0181-5342	CONSUMABLE TOOLS	250	250	250	250	250	198	236
01-0181-5551	WATER	1,600	1,600	1,500	1,600	1,600	1,803	1,345
01-0181-5552	ELECTRICITY	60,000	60,000	62,000	63,000	63,000	59,023	64,276
01-0181-5553	SEWER	700	700	600	700	700	663	524
01-0181-5554	NATURAL GAS	12,000	12,000	11,500	13,000	13,000	9,591	9,663
01-0181-5555	LANDSCAPE MATERIALS	3,000	3,000	900	1,000	1,000	971	504
01-0181-5556	JANITORIAL SUPPLIES	6,250	6,250	6,200	6,250	6,250	5,186	5,589
01-0181-5557	BUILDING MAINTENANCE-SYSTEM	22,500	22,500	23,000	23,265	22,500	23,029	23,458
01-0181-5559	BUILDING MAINTENANCE-OTHER	9,500	9,500	9,000	9,500	9,500	9,441	9,437
	<b>Total Non-Personnel</b>	<b>(117,015)</b>	<b>(117,015)</b>	<b>(115,800)</b>	<b>(119,780)</b>	<b>(119,015)</b>	<b>(110,663)</b>	<b>(115,935)</b>
	<b>Total Muni Buildings</b>	<b>(214,494)</b>	<b>(218,647)</b>	<b>(206,123)</b>	<b>(210,323)</b>	<b>(209,558)</b>	<b>(235,821)</b>	<b>(115,935)</b>

# INSURANCE

194

**DEPARTMENT:** Insurance

**PROGRAM MANAGER:** Director of Administration

**PROGRAM DESCRIPTION:**

The City accounts for all insurance program activities in a separate general fund department, excluding employee health insurance. Insurance coverage maintained by the City includes general and umbrella liability, property, auto, professional liability, and worker compensation policies. Third party insurance companies provide all insurance coverage for the City. Workers Compensation costs are based on covered payroll amounts multiplied by standard rates established by the State. The City's worker compensation insurance carrier also offers a dividend program, which makes the City eligible to earn dividends if claim costs fall below specified thresholds. Good claims experience may increase the amount of the dividend available to the City. The full-expected premium cost is budgeted as expenditure; estimated dividends are budgeted as revenues on a conservative basis, as the amounts are subject to change based on claims experience. Insurance amounts are allocated to various City departments, the Library, Water Utility, and Sewer Fund through an ongoing administrative allocation.

**BUDGET SUMMARY:**

- 1) The largest expense within the funding for this area is workers compensation costs. The State sets rates and calculates the City's modification factor based upon claims history. Workers Compensation expenses are charged out to the operating department budgets. In general, increases in total payroll are offset by reductions in State-set rates, which are slightly down for 2019. The State-determined modification factor that is applied to the City of Franklin has stabilized and is expected to reflect no added surcharge based on claims history.
- 2) The insurance budget not allocated to specific departments represents mainly public officials' liability insurance.
- 3) 2019 appropriations remain consistent to 2018.

**Dept 0194 - INSURANCE**

GL NUMBER	DESCRIPTION	2019 ADOPTED BUDGET	2019 DEPT REQ BUDGET	2018 PROJECTED ACTIVITY	2018 AMENDED BUDGET	2018 ORIGINAL BUDGET	2017 ACTIVITY	2016 ACTIVITY
<b>NON PERSONNEL SERVICES</b>								
01-0194-5501	INCURRED CLAIM-CURRENT YEAR							
01-0194-5511	BUILDING INSURANCE	62,000	62,000	65,900	62,000	62,000	61,340	59,224
01-0194-5512	AUTO/EQUIPMENT INSURANCE	85,000	85,000	80,800	80,875	80,875	79,990	76,373
01-0194-5513	PUBLIC LIABILITY	99,500	99,500	99,500	99,500	99,500	96,923	96,694
01-0194-5514	PROFESSIONAL LIABILITY	40,250	40,250	39,000	39,200	39,200	38,013	38,216
01-0194-5516	UMBRELLA INSURANCE	16,200	16,200	16,200	16,200	16,200	15,520	15,520
01-0194-5517	WORKERS COMPENSATION INS.	415,000	415,000	405,000	415,000	415,000	497,886	534,164
01-0194-5518	PUBLIC OFFICIALS E&O INSURCE	49,000	49,000	48,000	49,000	49,000	47,774	47,772
01-0194-5560	CHARGES&CREDITS-INTERDEPTM	(265,000)	(265,000)	(265,000)	(265,030)	(265,030)	(274,106)	(272,056)
01-0194-5561	WORKERS COMP-CONTRA	(415,000)	(415,000)	(405,000)	(415,000)	(415,000)	(497,886)	(534,164)
	Total Non-Personnel	(86,950)	(86,950)	(84,400)	(81,745)	(81,745)	(65,454)	(61,743)
	Total Insurance	(86,950)	(86,950)	(84,400)	(81,745)	(81,745)	(65,454)	(61,743)

**UNCLASSIFIED, CONTINGENCY & ANTICIPATED UNDERSPENDING  
198, 199**

**DEPARTMENT:** Unclassified, Contingency & Anticipated Under spending

**PROGRAM MANAGER:** Director of Finance & Treasurer

**PROGRAM DESCRIPTION:** These programs provide for miscellaneous accounts that are not contained in department operating budgets.

**Department 198 Unclassified:** Items accounted for in this department include refunded taxes, special assessments on City owned property (if any) and claims or judgment costs.

**Department 199 Contingency:** This area carries the annual contingency appropriation. This appropriation is made to address unforeseen expenditures in the General Fund or to allow Common Council to retain control of program expenditures that are uncertain at time of budget adoption. Funds may be expended directly from the contingency account, but are generally transferred to General Fund operating budgets by specific Common Council action.

In 2019, it is anticipated the City will adopt a High Deductible health insurance option for employees. That health plan will save the City by way of reduced health claims and reduced employer portion of premiums. Because it is unknown in which departments the elections will occur, a general health insurance savings provision is included here. Once the elections are known, a budget amendment to move the appropriations to the proper departments will be recommended.

In addition, an appropriation for employer contributions to a Health Savings Account that individual employees may open has been included. This appropriation will provide a bridge for those employees electing a Health Savings Account as the first claim dollars, including prescription refills will be borne by the participant.

A contingency appropriation funding conversion from a defined contribution retirement plan for non-represented employees to inclusion in the Wisconsin Retirement System has been included should the Common Council adopt that policy.

Contingency is composed of an unrestricted contingency which can be spent by a simple majority of the Common Council and a Restricted Contingency which would require four affirmative votes of Council members to expend.

**Department 199 Anticipated Under spending:** Historically the City budgets have been under spent for a variety of reasons. The primary reason is manpower positions that are vacant for a portion of the year due to natural turnover of staffing. While it is difficult to predict where the vacancies will occur from year to year it is probable that vacancies will occur. It is reasonable to budget for a vacancy factor. By doing so the residents are not taxed for an expenditure that will not be made. This has been a longstanding practice in the City of Franklin.



**Contingency - 198 & 199**

GL NUMBER	DESCRIPTION	2019 MAYOR'S RECOM BUDGET	2019 DEPT REQ BUDGET	2018 PROJECTED ACTIVITY	2018 AMENDED BUDGET	2018 ORIGINAL BUDGET	2017 ACTIVITY	2016 ACTIVITY
<b>Dept 0198 - UNCLASSIFIED EXPENSES</b>								
NON PERSONNEL SERVICES								
01-0198-5543	REFUNDED PROPERTY TAXES	2,500	2,500	1,200	82,500	82,500	20,139	1,104
	Total Non-Personnel	(2,500)	(2,500)	(1,200)	(82,500)	(82,500)	(20,139)	(1,104)
	Total unclassified	(2,500)	(2,500)	(1,200)	(82,500)	(82,500)	(20,139)	(1,104)
<b>Dept 0199 - CONTINGENCY</b>								
PERSONNEL SERVICES								
01-0199-5111	SALARIES-FT	91,850						
01-0199-5152	RETIREMENT	31,000						
01-0199-5154	GROUP HEALTH & DENTAL	(100,872)	(163,235)					
01-0199-5162	EMPLOYER HSA CONTRIBUTION	59,250	59,250					
	Total Personnel Services	81,228	103,985					
NON PERSONNEL SERVICES								
01-0199-5110	RESTRICTED CONTINGENCY	1,861,000			1,280,000	1,280,000		
01-0199-5497	ANTICIPATED UNDEREXPENDITURE	(375,320)	(413,320)		(413,320)	(413,320)		
01-0199-5499	UNRESTRICTED CONTINGENCY	125,000	125,000		63,000	125,000		9,988
	Total Non-Personnel	1,610,680	288,320		(929,680)	(991,680)		(9,988)
	Total Contingency	1,691,908	392,305		(929,680)	(991,680)		(9,988)

**POLICE  
211, 212**

**DEPARTMENT:** Police

**PROGRAM MANAGER:** Chief of Police

**PROGRAM DESCRIPTION:**

The Franklin Police Department provides law enforcement services to the community 24 hours per day, 7 days per week through the efforts of the department staff. The Chief of Police, as department manager, is responsible for the leadership, supervision, direction, staff development, training, evaluation, and discipline of department personnel. The Chief is empowered by State Statute and local ordinance to exercise authority in matters of police operations, and establishes rules/regulations and policies/procedures for the department.

The Inspector, as second in command of the department, serves as Operations Commander, which includes oversight of patrol services, special unit services, investigation services, and administration/communication services. The Inspector of Police acts on behalf of the Chief of Police in the Chief's absence. The Inspector assists in the management of the department, and is the immediate supervisor to the Captains.

The sworn staff is divided into 3 shifts, each led by a Police Captain who is responsible for the leadership, supervision, training, evaluation, and discipline of the supervisors and officers assigned to the shift. In addition, each Captain is responsible for an area of specialty within the department. Areas of specialty include the Special Unit Services Division, Investigative Services Division, and the Administrative/Communication Services Division.

Eight Police Sergeants report directly to the respective Captains. The Sergeants are responsible for first-line supervision of 42 Police Officers and 5 Detectives. There are 3 Police Sergeants assigned to Day Shift, 2 Police Sergeants assigned to Early Shift and Late Shift, and 1 Sergeant assigned to the supervision of the Detective Bureau. In addition, each Sergeant has other responsibilities within the department. These include first line supervision of the Field Training Officers, Emergency Response Unit (E.R.U.), Street Crimes Unit, Evidence/Property Room, Traffic Enforcement Unit (T.E.U.), Evidence Technicians, department detention/lockup facility, etc.

Police Patrol Officers provide 24 hour per day police services, which include protecting of life and property, preserving peace and good order of the community, and furnishing any other appropriate service that enhances the safe and orderly operation of the City. As the Patrol Officers are the main source of routine squad, motorcycle, bicycle, and foot patrol, they respond to calls for service, conduct initial criminal investigations, investigate traffic accidents, etc. In addition to their regularly assigned duties, they provide police canine (K-9) services, are members of the E.R.U., and provide staffing for special events such as St. Martins Fair and July 4<sup>th</sup> celebrations. Patrol Officers also coordinate Crime Prevention programs, work in the Evidence/Property Room, work as Adopt-A-School Officers, and teach Drug Abuse Resistance Education (D.A.R.E.).

A Police Captain oversees management of the Special Unit Services Division. These services include the; Auxiliary Services, Civic Celebration, Fleet Maintenance, Honor Guard, Hostage Negotiators, K9 Unit, Motorcycle Unit, Police Chaplain and Police Officer Support Team (P.O.S.T.), St. Martins Fair, SWAT, Traffic Enforcement/Crash Investigation Unit and Unmanned Aircraft Systems (Drones).

A Police Captain oversees management of the Investigative Services Division. A Sergeant handles the daily supervision of 5 Detectives in the Detective Bureau. In addition to handling all criminal and juvenile investigations that are forwarded from Patrol, the Detectives conduct employment background investigations for potential new City employees. This Captain oversees; Building Access and Maintenance, Crisis Intervention Unit and Training, Department and Field Training, Law Updates, Open Records, Public Information Officer, Firearms Range, Records Retention, Street Crimes Unit and Asset Forfeitures, Sex Offender Registry and Terrorism Liaison.

A Police Captain oversees management of the Administrative/ Communication Services Division. This Captain deals with the operation and maintenance of department communications equipment, including radio systems, telephone equipment, 911 equipment, video cameras, and computer hardware. In addition this Captain oversees; the Bicycle Unit, Citizens Academy, Communication Personnel, Community Policing and Crime Prevention, Detention Area and the Walmart substation, Bureau of Identification, Evidence Technicians and the Property Room, Grant Coordination, School Services Unit, reporting crime statistics and coordinates the department's participation in the Suburban Mutual Assistance Response Team (S.M.A.R.T.).

The administrative staff consisting of the Chief's Administrative Assistant who handles all related duties for the Chief, Inspector, Captains. Duties include: preparing, distributing, and filing confidential documents and correspondence; maintaining personnel, payroll and other critical departmental files; transcription of official police reports, as well as handling confidential telephone calls. She also prepares documents for the District Attorney's Office, Clerk of Courts, Police and Fire Commission, and social service agencies.

A civilian Communications Supervisor supervises the Communication Bureau and is responsible for the leadership, supervision, training, evaluation, and discipline of 14 civilian Dispatcher/Clerks. The Dispatcher/Clerks are also divided into 3 shifts and provide 24-hour emergency service communications for the City. The Dispatcher/Clerks answer emergency and non-emergency telephone calls, operate the computer aided dispatch system (CAD), and dispatch appropriate police and fire units to calls for service. The Dispatcher/Clerks are trained in state and national teletype system usage that permits access to Department of Motor Vehicle records, Crime Information Bureau, and National Crime Information Center records, warrants/commitments, and criminal history information. In addition, they transcribe and file all police reports, provide front window service to citizens seeking information and fill Open Records requests.

The 3/4 time Utility Person assists with squad and equipment maintenance, squad and equipment replacement and squad transports to appropriate service departments.

## SERVICES:

- Recommendations to Mayor, Common Council, Boards, Commissions, and citizens concerning public safety issues.
- Provide 24 hour per day, 7 days per week police communications.
- Secretarial support to officers, supervisory staff, municipal court, and commissions.
- Police patrol of City by squads, motorcycle, bicycles, foot, and alternative methods.
- Special City event management (St. Martin's Fair, 4<sup>th</sup> of July, etc).
- Criminal investigations (adult and juvenile).
- Apprehension and prosecution of violators/offenders of local, county, state, and federal laws.
- K-9 Unit.
- Emergency Response Unit.
- Street Crimes Unit.
- Traffic Enforcement Unit/Accident Investigation.
- Neighborhood Substation (Wal-Mart).
- Crime Prevention (Neighborhood / Business Watch) Programs.
- Adopt-A-School Officer Program.
- Drug Abuse Resistance Education.
- Child Safety Programs (including bicycle safety, child fingerprinting, protective behaviors - child abuse prevention education).
- Maintain Sex Offender Registry for offenders who live, work and go to school in Franklin.

## STAFFING:

<b>Authorized Positions (FTE)</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>
<b>Police Chief</b>	1.00	1.00	1.00	1.00	1.00	1.00
<b>Inspector</b>	1.00	1.00	1.00	1.00	1.00	1.00
<b>Captain</b>	3.00	3.00	3.00	3.00	3.00	3.00
<b>Sergeant</b>	8.00	8.00	8.00	8.00	8.00	8.00
<b>School Liaison Off.</b>	.00	.00	1.00	1.00	1.00	1.00
<b>Detective</b>	5.00	5.00	5.00	5.00	5.00	5.00
<b>Patrol Officer</b>	41.00	41.00	41.00	41.00	41.00	41.00
<b>Total Sworn Officers</b>	<b>59.00</b>	<b>59.00</b>	<b>60.00</b>	<b>60.00</b>	<b>60.00</b>	<b>60.00</b>
<b>Comm. Supervisor</b>	1.00	1.00	1.00	1.00	1.00	1.00
<b>Dispatcher</b>	14.00	14.00	14.00	14.00	14.00	14.00
<b>Secretary</b>	1.00	1.00	1.00	1.00	1.00	1.00
<b>Utility Person</b>	.75	.75	.75	.75	.75	.75
<b>Total</b>	<b>75.75</b>	<b>75.75</b>	<b>76.75</b>	<b>76.75</b>	<b>76.75</b>	<b>76.75</b>

## ACTIVITY MEASURES:

Activity	2014	2015	2016	2017	• 2018	• 2019
Part I Crimes	859	844	780	763	528	581
Part II Crimes	964	1,160	1,047	1,083	1,062	1,168
Adult Arrests	963	1,034	911	918	882	970
Juvenile Arrests	197	172	222	221	244	268
Narcotics Arrests	130	106	132	214	258	302
Driving While Intoxicated	128	133	113	102	110	121
Traffic Citations	7,349	6,908	6,420	6,938	8,176	8,993
Parking Citations	814	951	751	862	900	990
Traffic Accidents	749	625	615	556	510	561
Calls for Service	30,040	30,259	30,699	30,035	31,394	32,963

• **Forecast**

## BUDGET SUMMARY:

- As reported in the Municipal Facts 2017 publication from the Wisconsin Taxpayers Alliance, the City of Franklin spends \$222 per capita on police services. The state average for cities similar in size is \$230 per capita and Milwaukee County communities' average, excluding the City of Milwaukee, is \$334 per capita.

In Franklin there are presently 60 officers or 1.6 officers per 1000 residents. Law enforcement agencies in the state average 2.2 officers per 1000 residents and agencies in Milwaukee County average 3.1 officers per 1000 residents.

2. Capital Outlay	Dept. Request	Adopted
Auto Equipment		
Replacement Squads (6)	\$249,000	\$249,000
Computer Equipment:		
Replacement Squad Tablet Computers (8)	\$ 24,000	24,000
Squad Tablet Keyboard Wrist Pads (12)	\$ 958	
Replacement Sundry Computer Parts	\$ 7,000	
Replacement Uninterruptible Power System (UPS)	\$ 26,000	
Personal Computer (Replacements) (36)	\$ 18,360	
Other Capital Equipment:		
Replacement SWAT Rifles (12)	\$ 23,412	
Replacement Ballistic Vests (15)	\$ 14,115	14,125
Replacement Chemical Munitions	\$ 1,310	
Pistol Magazines (30)	\$ 1,050	
SIRT Training Pistol (5)	\$ 979	
Police Mountain Bike (2)	\$ 2,400	
AED Units (7)	\$ 7,181	
Starchase Pursuit Management Technology (2)	\$ 9,990	
Rope Rescue Throw Bags	\$ 1,362	

AXON TASER Cartridges	\$ 3,110	
Rain Jackets (43)	\$ 5,375	
Preliminary Breath Test Units (11)	\$ 4,675	
Portable Radio Batteries (50)	\$ 4,662	
Speed Display Signs (2) & Rechargeable Batteries	\$ 6,968	
Drinking Fountain	\$ 2,200	
Indigo Vision Surveillance Cameras (5)	\$ 12,000	
Motorcycle Video System (2)	\$ 13,090	13,100
Stinger Spike Strips (2)	\$ 1,100	
Replacement Radar Units (3)	\$ 6,256	
Replacement Chairs (Dispatch) (4)	\$ 2,400	2,400
Replacement Chairs (Detective Bureau) (7)	\$ 2,800	
Entry Tool Kits for Squads (12)	\$ 4,984	
Replacement ASP Talon Batons (20)	\$ 2,600	
Phone System (Replacement)	\$ 75,000	75,000**
Unexpected Software & Hardware replacements		4,000
Building Improvements:		
Replacement Building Access Control	\$ 20,000	
Lighting Upgrades	\$ 10,000	
Retaining Walls	\$ 60,000	
Fire Alarm System	\$ 35,000	
Air Conditioner – Auxiliary Unit in Server Room	\$ 9,000	
Total Capital Outlay	\$668,337	\$ 381,625

\*\* - contingent appropriation, dependent upon landfill siting revenues

**Dept 0211 - POLICE DEPT**

GL NUMBER	DESCRIPTION	2019 ADOPTED BUDGET	2019 DEPT REQ BUDGET	2018 PROJECTED ACTIVITY	2018 AMENDED BUDGET	2018 ORIGINAL BUDGET	2017 ACTIVITY	2016 ACTIVITY
<b>PERSONNEL SERVICES</b>								
01-0211-5111	SALARIES-FT	4,227,357	4,529,041	4,247,000	4,397,099	4,397,099	3,977,629	3,855,509
01-0211-5113	SALARIES-PT	25,024	25,024	23,900	23,943	23,943	24,700	23,462
01-0211-5117	SALARIES-OT	215,000	300,000	320,000	190,000	190,000	336,850	237,908
01-0211-5118	COMPTIME TAKEN	160,000		200,000			178,358	209,243
01-0211-5133	LONGEVITY	12,413	12,413	11,000	11,303	11,303	10,555	10,846
01-0211-5134	HOLIDAY PAY	300,839	300,839	297,000	297,026	297,026	260,744	230,831
01-0211-5135	VACATION PAY	358,832	358,832	346,000	346,861	346,861	340,473	336,721
01-0211-5151	FICA	408,018	414,521	405,000	405,477	405,477	380,253	364,176
01-0211-5152	RETIREMENT	615,004	624,966	642,500	642,740	642,740	601,612	488,392
01-0211-5153	RETIREE GROUP HEALTH	223,208	223,208	225,500	225,699	225,699	224,224	93,310
01-0211-5154	GROUP HEALTH & DENTAL	999,826	1,140,559	915,000	926,856	926,856	819,951	823,268
01-0211-5155	LIFE INSURANCE	14,133	14,134	14,000	14,029	14,029	13,149	13,011
01-0211-5156	WORKERS COMPENSATION INS	139,147	138,609	136,000	136,490	136,490	182,068	190,937
01-0211-5161	COLLEGE INCENTIVE	4,608	4,608	4,600	4,608	4,608	4,608	26,592
Total Personnel		(7,703,409)	(8,086,754)	(7,787,500)	(7,622,131)	(7,622,131)	(7,355,174)	(6,904,206)
<b>NON PERSONNEL SERVICES</b>								
01-0211-5214	DATA PROCESSING SERVICES	115,000	115,000	115,000	115,000	115,000	103,799	115,073
01-0211-5241	AUTO MAINTENANCE	22,500	26,500	21,500	21,500	21,500	20,184	17,037
01-0211-5242	EQUIPMENT MAINTENANCE	102,600	107,600	100,337	100,337	97,337	74,467	64,678
01-0211-5245	RADIO MAINTENANCE	47,000	47,000	35,000	35,000	35,000	24,323	16,932
01-0211-5247	DATA & TELEPHONE CABLING	20,000	24,000	24,000	24,000	24,000	14,385	16,169
01-0211-5257	SOFTWARE MAINTENANCE	76,300	82,300	76,500	76,523	76,523	65,096	62,084
01-0211-5299	SUNDRY CONTRACTORS	31,500	31,500	31,500	31,500	31,500	26,658	21,271
01-0211-5312	OFFICE SUPPLIES	14,000	15,000	12,000	12,000	12,000	9,597	10,848
01-0211-5313	PRINTING	4,000	4,000	3,500	4,000	4,000	3,586	2,867
01-0211-5322	MEDICAL SUPPLIES	5,450	5,450	2,500	3,600	3,600	483	2,634
01-0211-5326	UNIFORMS	45,100	45,100	43,600	43,600	43,600	41,067	40,625
01-0211-5327	FIREARMS SUPPLIES	29,000	29,000	27,900	27,912	25,000	24,013	25,253
01-0211-5328	EDUCATION SUPPLIES	3,500	3,500	3,500	3,500	3,500	1,756	2,571
01-0211-5329	OPERATING SUPPLIES	25,500	27,500	24,000	24,000	24,000	21,204	18,682
01-0211-5331	FUEL/LUBRICANTS	101,200	100,000	93,500	90,000	90,000	86,305	73,031
01-0211-5332	VEHICLE SUPPORT	50,870	62,870	47,150	47,150	47,150	39,284	36,950
01-0211-5333	EQUIPMENT SUPPLIES	13,500	27,000	14,600	14,665	13,500	8,857	10,876
01-0211-5334	AUXILIARY SUPPORT	3,000	3,000	3,000	3,000	3,000	2,840	1,365
01-0211-5335	CRIME PREVENTION MATERIALS	5,000	5,000	4,000	5,000	5,000	2,684	4,083
01-0211-5415	TELEPHONE	32,000	32,000	31,000	31,000	31,000	26,603	26,689
01-0211-5422	SUBSCRIPTIONS	500	500	100	500	500	114	40
01-0211-5423	TRAINING EXP	10,800	10,800	10,000	10,800	10,800	10,087	10,625
01-0211-5424	MEMBERSHIPS/DUES	1,500	1,500	1,500	1,500	1,500	1,527	1,307
01-0211-5425	CONFERENCES & SCHOOLS	41,000	45,500	28,500	31,000	31,000	27,478	17,243
01-0211-5428	ALLOCATED INSURANCE COST	85,000	85,000	85,000	85,000	85,000	85,000	85,000
01-0211-5432	MILEAGE	1,000	1,000	1,000	1,000	1,000	889	345
01-0211-5433	EQUIPMENT RENTAL	12,500	12,500	16,500	17,500	17,500	16,394	16,054
01-0211-5450	Uninsured Claim-BelowDeductible							1,639
01-0211-5551	WATER	2,300	2,300	2,200	2,300	2,300	2,165	1,561
01-0211-5552	ELECTRICITY	85,000	85,000	82,000	85,000	85,000	85,357	89,650
01-0211-5553	SEWER	700	700	600	700	700	600	448
01-0211-5554	NATURAL GAS	29,000	29,000	27,500	29,000	29,000	21,752	21,551
01-0211-5555	LANDSCAPE MATERIALS	1,000	1,000	750	1,000	1,000	761	756
01-0211-5556	JANITORIAL SUPPLIES	8,000	8,000	7,000	8,000	8,000	5,717	5,154
01-0211-5557	BUILDING MAINTENANCE-SYSTEM	31,000	31,000	37,500	41,000	31,000	31,078	21,214
01-0211-5558	BLDG MAINTENANCE-FLOORING	8,000	8,000	7,000	8,000	8,000	7,000	9,987
01-0211-5559	BUILDING MAINTENANCE-OTHER	40,000	40,000	65,000	68,430	33,430	28,959	18,322
01-0211-5560	INTERDEPT CHG-ALLOC PAY COS	93,480	93,480	93,480	93,480	93,480	93,480	93,000
Total Non-Personnel		(1,197,800)	(1,248,600)	(1,179,717)	(1,197,497)	(1,145,420)	(1,015,549)	(963,614)
Total Police		(8,901,209)	(9,335,354)	(8,967,217)	(8,819,628)	(8,767,551)	(8,370,723)	(7,867,820)

**Dept 0212 - PD DISPATCH**

<b>PERSONNEL SERVICES</b>								
01-0212-5111	SALARIES-FT	743,780	765,648	675,000	741,535	741,535	641,692	636,627
01-0212-5117	SALARIES-OT	17,150	30,000	30,000	17,150	17,150	30,063	6,151
01-0212-5118	COMPTIME TAKEN	20,000		20,000			26,265	13,622
01-0212-5133	LONGEVITY	1,540	1,600	1,400	1,415	1,415	1,465	1,480
01-0212-5134	HOLIDAY PAY	46,028	46,358	40,000	45,053	45,053	33,965	38,003
01-0212-5135	VACATION PAY	50,751	54,004	48,000	51,330	51,330	46,691	51,451
01-0212-5151	FICA	67,263	67,684	65,000	65,515	65,515	57,875	55,230
01-0212-5152	RETIREMENT	41,217	44,238	38,000	41,992	41,992	35,585	36,893
01-0212-5153	RETIREE GROUP HEALTH	4,506	4,538	3,500	4,540	4,540	2,000	1,448
01-0212-5154	GROUP HEALTH & DENTAL	186,384	187,284	133,000	133,576	133,576	140,534	141,392
01-0212-5155	LIFE INSURANCE	3,826	3,854	3,700	3,719	3,719	3,404	3,343
01-0212-5156	WORKERS COMPENSATION INS	1,572	1,582	1,500	1,511	1,511	2,025	1,939
Total Non-Personnel		(1,184,017)	(1,206,790)	(1,059,100)	(1,107,336)	(1,107,336)	(1,021,564)	(987,579)
Total Dispatch		(1,184,017)	(1,206,790)	(1,059,100)	(1,107,336)	(1,107,336)	(1,021,564)	(987,579)

**FIRE**  
**221, 223**

**DEPARTMENT:** Fire

**PROGRAM MANAGER:** Fire Chief

**PROGRAM DESCRIPTION:**

The mission of the Franklin Fire Department is *to save lives, prevent harm, and protect property* by providing a skillful, professional, and compassionate response to any emergency. We will strive to keep the community and each other safe. We will act at all times with *Courage, Honor, and Integrity*. The department will provide these services as efficiently as possible within the limits of funding provided by the citizens of Franklin.

Full time employees staff the department, department 221 accounts for these employees. Department No. 223 is used to account for fire protection charges from the Franklin Water Utility for water mains and fire hydrants, as set by the Public Service Commission.

**SERVICES:**

- Advanced (Paramedic) Level Emergency Medical Services; including patient stabilization, evaluation, care and transport. This also includes a significant number of non-transport medical assistance responses.
- Fire suppression and investigation.
- Special teams; including water/ice and dive rescue, trench stabilization and rescue, confined space rescue, high/low angle rope rescue and hazardous materials response.
- Service calls for hazardous conditions such as downed power lines, strange odors, natural gas leaks, and other non-fire calls.
- Fire inspection services, performed in all commercial, institutional, multi-family residences, places of employment, and buildings open to the general public.
- Public education services, encompassing a variety of fire safety and first aid classes, including CPR, fire extinguisher training, and Survive Alive House.
- Maintenance of three fire stations, seven major fire vehicles, four front-line ambulances, and three specialized utility vehicles.
- Training of personnel in fire, rescue, and EMS concepts and techniques.

**STAFFING:**

<b>Authorized Positions (FTE)</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>
Fire Chief	1.00	1.00	1.00	1.00	1.00	1.00
Assistant Chief	1.00	1.00	1.00	1.00	1.00	1.00
Battalion Chief	3.00	3.00	3.00	3.00	3.00	3.00
Fire Marshal	1.00	1.00	1.00	0.00	0.00	0.00
Fire Prevention Specialist				1.00	1.00	1.00
Part-time Inspector	.50	.50	.00	.00	.00	.00
Supervisor of Equipment	1.00	1.00	1.00	1.00	1.00	1.00
Fire Lieutenant	6.00	6.00	6.00	6.00	6.00	6.00
Paramedic Lieutenant	3.00	3.00	3.00	3.00	3.00	3.00
EMT/Firefighter	8.00	5.00	4.00	2.00	1.00	1.00
Paramedic/Firefighter	21.00	24.00	25.00	27.00	28.00	28.00
Confidential Admin. Asst.	1.00	1.00	1.00	1.00	1.00	1.00
<b>Total Regular FTE</b>	<b>46.50</b>	<b>46.50</b>	<b>46.50</b>	<b>46.00</b>	<b>46.00</b>	<b>46.00</b>



**ACTIVITY MEASURES:**

Activity	2014	2015	2016	2017	2018*	2019*
Total Calls	3,586	3,782	3,652	4099	4100	4305
Fire Responses	621	689	641	664	664	665
PI Accidents	102	117	117	125	125	125
EMS Responses	2,863	2,976	3,406	3309	3310	3450
Fire Inspections	2,480	2,509	2,500	2600	2700	2700
Plan Reviews	150	57	75	85	100	100
Basic Life Support Transports	1,055	1,059	966	661	660	693
Paramedic Transports	1,091	1,212	1,185	1401	1420	1491
EMS Lift Assist (Non-Transport)	659	657	754	1457	1450	1522

\* Forecast

Note: 2018 YTD Activity Measures are consistent with the record call volume pace of 2017. 2019 activity measures are estimated at a 5% increase over 2018.

**BUDGET SUMMARY:**

- 1) Personal Services – the increase reflects an anticipated year with all positions being filled, with annual increases as per the collective bargaining agreement.
- 2) Contractual Services – reflects funds needed to pay outside contractors for services that FFD personnel are unable to complete in-house. Examples of these services are billing for ambulance transports and vehicle and equipment repair and maintenance which is beyond the capability of the DPW and/or FFD staff. Most of these budget lines are consistent with 2018 usage, however there is an overall increase due to annual increases in the user and maintenance fees for the Milwaukee County OASIS 800MHz radio system.
- 3) Supplies - These lines are used to purchase supplies. Examples include office supplies, firefighting equipment, and medical products for the ambulances. Nearly all lines are unchanged from 2018; however there is a significant increase due to rapidly rising costs of some drugs and medical supplies. Many cost several times what they did only a few years ago, and there are often shortages and backorders. Also, prior to 2018, Milwaukee County EMS provided many of the medical supplies, the costs of which were deducted from the supplemental funding payment for ALS providers prior to disbursement to the municipality, and were therefore not fully reflected in this expenditure line.
- 4) Services and Charges – This category pays for telephone, cellular, and wireless fees, as well as schools, conferences, and rental fees for some equipment. There is a slight increase from 2018, largely due to a greater dependence on wireless technology for communications, patient care records, computer aided dispatch, GIS and incident management software.
- 5) Facility Charges – These lines cover the costs of gas, electric, sewer and water, and janitorial supplies for three fire stations. There is no change from 2018 and FFD does not intend to deplete all Building Maintenance lines unless unforeseen repairs or replacement of major systems (i.e. HVAC) are required.
- 6) Employee Recognition – This small budget line remains unchanged from previous years, and funds part of the cost of awards and recognition for retirees and years-of-service awards, etc.

7) Public Fire Protection – The City incurs costs for half of the Public Service Commission’s requirement that Water Utilities charge for the cost of having the system capacity to fight fires within the service area supplied by the City of Milwaukee’s water mains. The other half of this fee is paid by the rate payors. The cost of the city’s half is recovered by tax levy.

8) Capital Outlay:

	<u>Request</u>	<u>Adopted</u>
Furniture and fixtures		
Ongoing Expenses	\$ 3,500	\$3,000
Shop Equipment		
Radio Headsets	\$ 2,600	2,600
Battery Powered Ventilation Fan	\$ 3,500	3,500
Low-Pressure Air Bag System/Tech Rescue Eq.	\$ 7,760	
Safety Equipment		
Structural Firefighting Turnout Gear	\$31,700	31,700
Personal Thermal Imaging Cameras	\$ 8,400	8,400
Personal Escape (Bail-out) Devices	\$ 8,700	8,700
EMS Equipment Cabinets for Engines	\$ 4,240	4,240
Computer Equipment		
PC Workstations (4) (IT Dept. Upgrade Request)	\$ 2,040	2,040
Building Improvements		
Station #1 Detached Garage Door Replacement	\$ 6,500	6,500
Station #2 Flooring Replacement	\$15,000	15,000
Station #3 Concrete Pad	<u>\$ 5,000</u>	<u>5,000</u>
<b>Total Capital Outlay</b>	<b>\$ 98,940</b>	<b>\$90,680</b>

9) Capital Improvement

Station Specific Alerting/Automated Dispatching (Multi-year Capital Improvement Project)	\$265,000	\$265,000
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10) Equipment Replacement

Fire Engine #2 Replacement	\$575,000	\$675,000
Self-Contained Breathing Apparatus Replacement	<u>\$331,670</u>	<u>331,670</u>
Total Equipment Replacement	\$906,670	966,670

**Dept 0221 - FIRE DEPT**

GL NUMBER	DESCRIPTION	2019 ADOPTED BUDGET	2019 DEPT REQ BUDGET	2018 PROJECTED ACTIVITY	2018 AMENDED BUDGET	2018 ORIGINAL BUDGET	2017 ACTIVITY	2016 ACTIVITY
<b>PERSONNEL SERVICES</b>								
01-0221-5111	SALARIES-FT	3,156,722	3,277,386	3,050,000	3,099,170	3,099,170	2,970,475	2,844,940
01-0221-5113	SALARIES-PT	26,254	26,254					
01-0221-5117	SALARIES-OT	215,500	190,500	350,000	190,500	190,500	345,022	382,279
01-0221-5118	COMPTIME TAKEN	10,000		12,000			16,029	9,158
01-0221-5131	SPECIAL TEAMS PAY	19,080	16,180	10,500	10,560	10,560	12,092	10,582
01-0221-5133	LONGEVITY	14,660	14,660	14,000	14,035	14,035	14,582	14,433
01-0221-5134	HOLIDAY PAY	402,183	393,175	395,000	395,974	395,974	368,752	352,955
01-0221-5135	VACATION PAY	321,554	317,396	326,000	326,167	326,167	331,190	314,055
01-0221-5151	FICA	320,642	325,573	310,000	310,556	310,556	300,158	288,362
01-0221-5152	RETIREMENT	476,994	484,492	487,700	487,706	487,706	477,727	395,291
01-0221-5153	RETIREE GROUP HEALTH	161,055	164,727	161,500	161,975	161,975	160,183	71,816
01-0221-5154	GROUP HEALTH & DENTAL	703,398	788,886	638,000	638,435	638,435	596,422	604,901
01-0221-5155	LIFE INSURANCE	10,487	10,941	10,000	10,290	10,290	9,398	9,184
01-0221-5156	WORKERS COMPENSATION INS	157,496	156,908	149,000	149,634	149,634	207,954	191,504
01-0221-5161	COLLEGE INCENTIVE	4,310	4,310	4,000	4,080	4,080	4,008	4,104
01-0221-5165	VEHICLE ALLOWANCE	9,600	9,600	9,600	9,600	9,600	4,800	4,800
	Total Personnel	(6,009,935)	(6,180,988)	(5,927,300)	(5,808,682)	(5,808,682)	(5,818,792)	(5,498,364)
<b>NON PERSONNEL SERVICES</b>								
01-0221-5211	MEDICAL SERVICES	3,000	3,000	3,000	3,000	3,000	2,600	2,600
01-0221-5219	SPRINKLER PLAN REVIEW	36,000	36,000	25,000	36,000	36,000	20,928	20,755
01-0221-5241	AUTO MAINTENANCE	27,000	27,000	26,000	27,000	27,000	21,805	29,255
01-0221-5242	EQUIPMENT MAINTENANCE	17,500	17,500	17,000	17,500	17,500	15,601	18,712
01-0221-5245	RADIO MAINTENANCE	13,260	13,260	7,400	7,460	7,460		
01-0221-5257	SOFTWARE MAINTENANCE	9,200	9,200	9,200	9,200	9,200	7,562	6,437
01-0221-5293	COLLECTION FEE for Past Due Accounts			6,500			3,025	
01-0221-5296	AMBULANCE BILLING-net of coll	101,500	95,000	85,000	95,000	95,000	79,925	84,952
01-0221-5312	OFFICE SUPPLIES	1,000	1,000	1,000	1,000	1,000	844	788
01-0221-5313	PRINTING	500	500	500	500	500	635	294
01-0221-5322	MEDICAL SUPPLIES	45,000	45,000	48,000	15,000	15,000	14,752	12,547
01-0221-5326	UNIFORMS	20,000	20,000	19,500	20,000	20,000	20,377	19,114
01-0221-5328	EDUCATION SUPPLIES	3,500	3,500	3,500	3,500	3,500	4,510	5,282
01-0221-5331	FUEL/LUBRICANTS	39,900	39,900	42,000	39,900	39,900	31,724	23,519
01-0221-5332	VEHICLE SUPPORT	22,000	22,000	22,000	22,000	22,000	24,850	19,167
01-0221-5333	EQUIPMENT SUPPLIES	12,000	12,000	12,000	12,000	12,000	9,137	12,105
01-0221-5348	SPECIAL TEAMS SUPPLIES	2,500	2,500	1,900	2,000	2,000	1,023	
01-0221-5415	TELEPHONE	13,200	13,200	10,500	11,000	11,000	10,580	10,034
01-0221-5422	SUBSCRIPTIONS	400	400	400	400	400	203	1,100
01-0221-5424	MEMBERSHIPS/DUES	2,500	2,500	2,000	2,100	2,100	1,882	1,322
01-0221-5425	CONFERENCES & SCHOOLS	5,000	5,000	7,000	7,000	7,000	2,439	5,463
01-0221-5428	ALLOCATED INSURANCE COST	40,500	40,500	39,500	40,500	40,500	40,500	39,800
01-0221-5432	MILEAGE	50	50	50	50	50	20	29
01-0221-5433	EQUIPMENT RENTAL	3,500	3,500	3,500	3,500	3,500	3,734	3,510
01-0221-5471	BACKGROUND CHECKS	50	50		50	50		
01-0221-5551	WATER	4,000	4,000	3,950	4,000	4,000	3,857	2,815
01-0221-5552	ELECTRICITY	35,000	35,000	34,500	35,000	35,000	32,772	32,833
01-0221-5553	SEWER	1,300	1,300	1,300	1,300	1,300	1,157	893
01-0221-5554	NATURAL GAS	13,500	13,500	13,500	13,500	13,500	11,041	9,900
01-0221-5556	JANITORIAL SUPPLIES	8,500	8,500	7,000	8,500	8,500	7,782	8,620
01-0221-5557	BUILDING MAINTENANCE-SYST	16,800	16,800	16,000	16,800	16,800	20,415	24,848
01-0221-5559	BUILDING MAINTENANCE-OTHE	7,200	7,200	7,000	7,200	7,200	8,156	5,076
01-0221-5726	EMPLOYEE AWARDS	500	500	900	500	500	719	304
	Total Non-Personnel	(505,860)	(498,460)	(476,600)	(461,560)	(461,560)	(404,555)	(402,074)
	Total Fire	(6,515,795)	(6,679,448)	(6,403,900)	(6,270,242)	(6,270,242)	(6,223,347)	(5,900,438)

**Dept 0223 - FIRE PROTECTION**

<b>NON PERSONNEL SERVICES</b>								
01-0223-5536	PUBLIC FIRE PROTECTION - MI	13,300	13,300	10,300	13,300	13,300	10,267	
01-0223-5538	PUBLIC FIRE PROTECTION	270,000	270,000	270,000	270,000	270,000	270,000	274,635
	Total Non-Personnel	(283,300)	(283,300)	(280,300)	(283,300)	(283,300)	(280,267)	(274,635)

**BUILDING INSPECTION**  
**231**

**DEPARTMENT:** Inspection

**PROGRAM MANAGER:** Building Inspector

**PROGRAM DESCRIPTION:**

The Building Inspector approves all permits including electrical, building, occupancy, plumbing, heating, erosion control, etc. The Building Inspector is responsible for issuance of code violations, updating codes and ordinances, zoning and sign approval. In addition, the Building Inspector provides staff support to the Architectural Review Board. The Building Inspector assists the Director of Administration in addressing some Municipal Building issues.

**SERVICES:**

- Generally performs 10,000 to 14,000 inspections yearly.
- Issue between 3,000 and 4,000 permits per year.
- Responds to citizen inquiries and complaints concerning construction, code clarification, erosion, and other information.
- Assists with the management of Municipal Buildings and capital improvements to facilities.

**STAFFING:**

<b>Authorized Positions (FTE)</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>
<b>Building Inspector</b>	1.00	1.00	1.00	1.00	1.00	1.00
<b>First Ass't Bldg Inspector</b>	1.00	1.00	1.00	1.00	1.00	1.00
<b>Assistant Building Inspector</b>	1.00**	2.00	2.00*	2.30*	2.30*	2.15
<b>Electrical Inspector</b>	1.00	1.00	1.00	1.00	1.00	1.00
<b>Plumbing Inspector</b>	1.00	1.00	1.00	1.00	1.00	1.00
<b>Permit Technician</b>	-	-	-	-	-	1.00
<b>Permit Clerk</b>	1.00	1.00	1.00	1.00	1.00	1.00
<b>Inspection Secretary</b>	1.00	1.00	1.00	1.00	1.00	1.00
<b>Total</b>	<b>7.00</b>	<b>8.00</b>	<b>8.00</b>	<b>8.30</b>	<b>8.30</b>	<b>9.15</b>

\*\*New .9 FTE position was funded but not yet authorized (2014)

\*A part-time Building Inspector has been in place throughout and since 2016.

**ACTIVITY MEASURES:**

<b>Activity</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018*</b>	<b>2019*</b>
<b>Building Inspections</b>	<b>5,687</b>	<b>5,580</b>	<b>5,500</b>	<b>4,101</b>	<b>4,000</b>	<b>6,500</b>
<b>Building Permits Issued</b>	<b>1,586</b>	<b>1,640</b>	<b>1,700</b>	<b>1,428</b>	<b>1,625</b>	<b>1,700</b>
<b>Plumbing Inspections</b>	<b>1,225</b>	<b>1,130</b>	<b>1,250</b>	<b>629</b>	<b>700</b>	<b>1,200</b>
<b>Plumbing Permits Issued</b>	<b>816</b>	<b>757</b>	<b>800</b>	<b>711</b>	<b>700</b>	<b>800</b>
<b>Electrical Inspections</b>	<b>1,425</b>	<b>1,372</b>	<b>1,500</b>	<b>1,447</b>	<b>1,600</b>	<b>1,600</b>
<b>Electrical Permits Issued</b>	<b>810</b>	<b>875</b>	<b>875</b>	<b>869</b>	<b>900</b>	<b>950</b>

\* Forecast

**BUDGET SUMMARY:**

1. The 2019 budget reflects significant consistency with the prior year's budget, except for the inclusion of a proposed Permit Technician to aid in the staff transition as at least one part-time inspector retires. This position is essential in ensuring clear succession planning and a smooth transition during the current enhanced development period driven by activity in the City's TIF districts.
2. Capital Outlay items for 2019 include:

Computer Equipment & Software: Three (3) Computer Replacements as part of the IT upgrade (\$1,530) and a need for Three (3) User Licenses for the updated International Building Codes (I-Codes) (\$3,000) providing electronic access to the I-Codes and commentary..

**Dept 0231 - BUILDING INSPECTION**

GL NUMBER	DESCRIPTION	2019 ADOPTED BUDGET	2019 DEPT REQ BUDGET	2018 PROJECTED ACTIVITY	2018 AMENDED BUDGET	2018 ORIGINAL BUDGET	2017 ACTIVITY	2016 ACTIVITY
<b>PERSONNEL SERVICES</b>								
01-0231-5111	SALARIES-FT	536,079	546,397	464,000	464,928	464,928	456,352	452,646
01-0231-5113	SALARIES-PT	10,477	10,477	12,000	20,244	20,244		
01-0231-5115	SALARIES-TEMP			26,000	67,200	67,200	18,575	18,460
01-0231-5117	SALARIES-OT	6,500	6,500	5,500	6,500	6,500	1,574	2,611
01-0231-5118	COMPTIME TAKEN	5,000		10,000			8,773	9,396
01-0231-5133	LONGEVITY	785	785	1,300	1,380	1,380	1,260	1,140
01-0231-5134	HOLIDAY PAY	32,613	29,512	28,000	28,302	28,302	25,475	25,616
01-0231-5135	VACATION PAY	37,438	35,222	37,000	37,100	37,100	31,807	27,776
01-0231-5151	FICA	48,110	48,110	42,000	42,722	42,722	40,069	39,484
01-0231-5152	RETIREMENT	29,445	29,445	26,500	26,906	26,906	26,269	24,336
01-0231-5153	RETIREE GROUP HEALTH	454	454	400	423	423	335	220
01-0231-5154	GROUP HEALTH & DENTAL	130,272	146,016	114,400	115,947	115,947	99,540	100,990
01-0231-5155	LIFE INSURANCE	2,826	2,826	2,400	2,455	2,455	2,051	2,100
01-0231-5156	WORKERS COMPENSATION IN	20,217	18,962	16,500	16,555	16,555	21,995	22,355
	Total Personnel	(860,216)	(874,706)	(786,000)	(830,662)	(830,662)	(734,075)	(727,130)
<b>NON PERSONNEL SERVICES</b>								
01-0231-5242	EQUIPMENT MAINTENANCE	1,600	1,600	1,500	1,600	1,600	876	711
01-0231-5257	SOFTWARE MAINTENANCE	3,000	3,000	1,500	3,000	3,000		34
01-0231-5299	SUNDRY CONTRACTORS	2,500	2,500	2,400	2,500	2,500	2,660	3,090
01-0231-5312	OFFICE SUPPLIES	1,750	1,750	1,500	1,750	1,750	1,538	1,784
01-0231-5313	PRINTING	800	800	750	800	800	128	1,534
01-0231-5316	STATE SEALS	1,500	1,500					
01-0231-5317	HOUSE NUMBERS	300	300	250	300	300	290	
01-0231-5326	UNIFORMS	1,625	1,625	1,600	1,625	1,625	1,240	1,236
01-0231-5329	OPERATING SUPPLIES	1,000	1,000	1,100	1,025	1,000	1,045	158
01-0231-5331	FUEL/LUBRICANTS	3,800	3,800	3,500	3,575	3,575	3,586	3,347
01-0231-5332	VEHICLE SUPPORT	3,920	3,920	3,920	3,920	3,920	2,128	2,888
01-0231-5421	OFFICIAL NOTICES/ADVERTISING						82	
01-0231-5424	MEMBERSHIPS/DUES	1,200	1,200	1,000	1,050	1,050	1,327	760
01-0231-5425	CONFERENCES & SCHOOLS	5,250	5,250	5,200	5,250	5,250	4,637	3,686
01-0231-5428	ALLOCATED INSURANCE COS	1,530	1,530	1,530	1,530	1,530	1,530	1,530
01-0231-5433	EQUIPMENT RENTAL	2,275	2,275	1,600	1,650	1,650	1,712	1,876
	Total Non-Personnel	(32,050)	(32,050)	(27,350)	(29,575)	(29,550)	(22,779)	(22,634)
	Total Building Inspection	(892,266)	(906,756)	(813,350)	(860,237)	(860,212)	(756,854)	(749,764)



**ENGINEERING AND PUBLIC WORKS ADMINISTRATION**  
**321**

**DEPARTMENT:** Engineering

**PROGRAM MANAGER:** Director of Public Works (City Engineer)

**PROGRAM DESCRIPTION:**

The Public Works Department provides the staff and materials to plan, develop, construct, operate, and maintain the public infrastructure which includes such items as the City street system; sanitary sewers; water supply and distribution system; storm sewers and drainage system; street trees; street signs; street lighting; public parks; City owned lands; and the necessary vehicles and equipment to maintain the infrastructure.

The Public Works function is divided into 7 areas as follows: Engineering (321), Highway (331), Sanitary Sewer (Fund 61), Solid Waste Collection (Fund 19), Street Lighting (351), Parks (551), and Weed Control (361). The cost of the overall management of functions besides engineering is included in this program, as well as the engineering activities. Separate program descriptions are included elsewhere in the budget for specific program functions.

In order to provide control over the public infrastructure and oversee private development, the Engineering Department staff issues numerous permits and approvals such as fill permits, land disturbing permits, land combination permits, driveway approach and culvert permits. In addition, the Engineering Department approves items such as plats of survey for all building permits, preliminary and final plats, and reviews all construction plans for utilities and site grading plans and storm water management for new subdivisions and planned developments.

The Engineering Department develops plans and specifications for the reconstruction of City streets, storm sewer and other public facilities. The department receives and evaluates drainage concerns on public and private lands. Design solutions vary from basic to complex, from very localized to regional in nature.

**SERVICES:**

- Administrative and engineering related services provided to divisions and departments.
- Staff support provided to Board of Public Works, Plan Commission and Water Commission.
- Project oversight and design review services provided for all public construction projects, private developments, and zoning and site plan submittals.
- Respond to citizen inquiries and concerns regarding public and private development, public construction, and drainage.
- Maintain official maps and records including zoning, sanitary sewer, storm sewer, storm water management plans, water system and official maps.
- Establish and maintain GIS mapping and inventory. Assist other departments in developing their necessary GIS data.
- Establish and maintain a five (5) year local road program.
- Establish and maintain with the Finance department record of quantities and costs of City wide capital assets.

**STAFFING:**

Authorized Positions (FTE)	2012	2013	2014	2015	2016	2017	2018	2019
City Engineer	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0
Assistant City Engineer	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0
Project Engineer	0.0	0.0	0.0	0.0	1.0	0.0	0.0	0.0
Drainage Technician	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Engineering Technician	4.0	4.0	4.0	4.0	3.0	4.0	4.0	4.0
Summer Help	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Engineering Intern	0.5	0.5	0.5	0.5	0.5	0.5	0.5	0.5
Engineering Secretary	1.5	1.5	1.5	1.5	1.5	1.5	1.5	1.5
Clerical Aide	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25
Total	8.25	8.25	8.25	8.25	8.25	8.25	8.25	8.25

**ACTIVITY MEASURES:**

Activity	2012	2013	2014	2015	2016	2017	*2018	*2019
Plats of Survey Reviewed	80	76	98	35	25	51	30	85
Preliminary Plats	3	4	3	4	4	4	5	10
Final Plats	0	1	2	4	1	1	4	5
Certified Survey Maps	8	6	2	12	5	4	10	10
Soil Disturbance Permits	5	6	3	10	4	6	6	8
Fill Permits	11	6	2	5	2	5	10	10
Driveway Approach Permits	50	56	48	60	42	40	50	65
Culvert Permits	17	18	18	20	14	18	20	20
Land Combinations	3	2	3	4	1	2	5	5
Active Subdivisions/Developments	35	22	15	0	1	1	3	10
Utility Permits	140	110	120	127	130	90	100	100
Property Drainage Concerns	150	150	160	160	160	24	30	30
Condo Plats	6	4	0	1	2	2	10	10
Concept Reviews	40	58	55	2	2	4	5	10
Easements	42	47	30	30	16	18	25	50

\*Forecast

**BUDGET SUMMARY:**

Assistant City Engineer Ron Romeis retired in 2017 and was succeeded by Sara Arnold who was hired as a Project Engineer while she was learning the Assistant position. A replacement technician position was advertised but continues to be vacant. This position will bring the department back to full staffing levels prior to Ms Arnold's hire and allow relief to other technicians and completion of some projects that have been shelved for lack of capacity. As much as an additional technician is needed, the search for a replacement technician will continue until a compatible individual is located and pending the availability of funding mid-year. Several new subdivisions are stressing the capacity of the department.

Department staffing levels are proposed to remain at 8.25 FTE's. The department will strive to increase its service response levels as well as maintaining the demands for regulatory environmental compliance. In addition, utilizing available funding for infrastructure maintenance and enhancement.



**Dept 0321 - ENGINEERING**

GL NUMBER	DESCRIPTION	2019 ADOPTED BUDGET	2019 DEPT REQ BUDGET	2018 PROJECTED ACTIVITY	2018 AMENDED BUDGET	2018 ORIGINAL BUDGET	2017 ACTIVITY	2016 ACTIVITY
<b>PERSONNEL SERVICES</b>								
01-0321-5111	SALARIES-FT	461,387	462,887	423,000	423,263	423,263	416,502	448,869
01-0321-5113	SALARIES-PT	6,396	6,396	1,000	6,396	6,396	5,682	1,253
01-0321-5115	SALARIES-TEMP	4,465	4,420		4,420	4,420		
01-0321-5117	SALARIES-OT	500	500		500	500		
01-0321-5118	COMPTIME TAKEN	1,500		2,500			2,627	978
01-0321-5133	LONGEVITY	885	885	775	785	785	755	885
01-0321-5134	HOLIDAY PAY	28,332	28,332	25,500	25,772	25,772	24,969	26,066
01-0321-5135	VACATION PAY	36,250	36,250	31,700	31,744	31,744	38,468	26,955
01-0321-5151	FICA	41,288	41,285	27,100	37,170	37,170	36,114	37,273
01-0321-5152	RETIREMENT	25,918	25,918	22,800	22,841	22,841	23,537	23,357
01-0321-5153	RETIREE GROUP HEALTH	1,713	1,713	1,800	1,816	1,816	1,145	1,076
01-0321-5154	GROUP HEALTH & DENTAL	113,388	127,062	91,100	91,181	91,181	81,993	95,024
01-0321-5155	LIFE INSURANCE	2,460	2,460	2,100	2,189	2,189	1,969	2,169
01-0321-5156	WORKERS COMPENSATION INS	10,424	9,802	8,475	8,490	8,490	9,431	8,888
01-0321-5199	ALLOCATED PAYROLL COST	(122,600)	(122,600)	(122,600)	(122,600)	(122,600)	(123,300)	(119,400)
	Total Personnel	(612,306)	(625,310)	(515,250)	(533,967)	(533,967)	(519,892)	(553,393)
<b>NON PERSONNEL SERVICES</b>								
01-0321-5219	OTHER PROFESSIONAL SERVICE	10,000	10,000	7,500	10,000	10,000	1,474	2,845
01-0321-5223	FILING FEES	250	250	150	250	250	615	90
01-0321-5242	EQUIPMENT MAINTENANCE	2,500	2,500	2,500	3,000	3,000	1,957	2,209
01-0321-5312	OFFICE SUPPLIES	2,000	2,000	1,500	2,000	2,000	1,360	1,173
01-0321-5313	PRINTING	350	350	200	350	350	76	282
01-0321-5329	OPERATING SUPPLIES	1,960	1,960	1,500	1,500	1,500	1,186	1,497
01-0321-5331	FUEL/LUBRICANTS	1,500	1,500	1,400	1,500	1,500	1,146	1,115
01-0321-5332	VEHICLE SUPPORT	1,500	1,500	1,200	1,500	1,500	1,882	1,426
01-0321-5421	OFFICIAL NOTICES/ADVERTISING	150	150		150	150	298	568
01-0321-5422	SUBSCRIPTIONS	50	50		50	50		58
01-0321-5424	MEMBERSHIPS/DUES	800	800	750	700	700	700	680
01-0321-5425	CONFERENCES & SCHOOLS	5,500	5,500	3,400	3,500	3,500	3,438	4,651
01-0321-5428	ALLOCATED INSURANCE COST	1,000	1,000	1,000	1,000	1,000	1,000	900
01-0321-5432	MILEAGE	500	500	550	600	600	894	569
01-0321-5433	EQUIPMENT RENTAL	2,500	2,500	2,200	2,300	2,300	2,244	2,132
01-0321-5726	EMPLOYEE AWARDS	300	300		300	300	342	193
	Total Non-Personnel	(30,860)	(30,860)	(23,850)	(28,700)	(28,700)	(18,612)	(20,388)
	Total Engineering	(643,166)	(656,170)	(539,100)	(562,667)	(562,667)	(538,504)	(573,781)

**HIGHWAY/PARKS**  
**331, 551**

**DEPARTMENT:** Highway/Parks

**PROGRAM MANAGER:** Superintendent of Public Works

**PROGRAM DESCRIPTION:**

The Highway/Parks Department provides the staff, equipment and supplies to construct, operate and maintain the public infrastructure. The public infrastructure includes such items as the city streets, storm sewers, sidewalks, forestry, street signs, street lighting, public parks, bike trails, city owned lands and drainage ways.

In more specific terms, Highway/Parks Department employees maintain the City's 171.00 miles of City streets, 49 miles of sidewalk, 16 parks, 90+ miles of storm sewers and 3,300 catch basins and manholes, 168 vehicles, public right of way land and 5 Highway Department buildings. The Highway Department maintains the City's 9,750+ curbside trees. The Highway Department also completes numerous major special projects yearly in an effort to reduce capital expenditures and save City tax dollars.

2018 projects completed include:

1. Installation of park equipment in Pleasant View park.
2. Installation of pedestrian walkway and bridge in Ernie Lake park.
3. Assist the Police Department with numerous repairs and upgrades within the police facility including upgrading light fixtures to LED.
4. Upgrading library lights to LED.
5. Re-ditching, culvert replacement, manhole repairs, shouldering and restoration to the roadways repaved in 2018. 112<sup>th</sup> street from Ryan Road to Oakwood Road.
6. Correct drainage concerns, add stone base, manhole repairs, undercut and rebuild catch basins prior to resurfacing of Scepter Circle: Church St to Church St, W. Scepter Ct: Scepter Cir to termini, S 70<sup>th</sup> St: Southview Dr to Hollow Ln, S Airways Ct: Airways Ave to termini, S Chapel Hill Dr; Chapel Hill Ct to W Friar Ln, Chapel Hill Ct North: S Chapel Hill Dr to termini, S Mission Ct: S Mission Dr to termini, S Scepter Dr: portions from Church St to Beacon Hill Dr, S Franklin Dr: Ryan Rd to Basswood Dr, W Airways Ave: Franklin Dr to 57<sup>th</sup> St, Cascade Dr: 88<sup>th</sup> to Four Oaks Dr, W Sycamore St: concrete west of 27<sup>th</sup> St to termini, Chapel Hill Ct South: Chapel Hill Dr to termini.
7. Excavate and asphalt sanitary manholes and water boxes as needed.
8. Oversee and put in service a new fuel management system including coordinating the change over with ALL fuel system users.
9. Resurface and install nets as well as stripe 4 new pickleball courts at Lion's Legend 2 park.
10. Removal of approximately 200 EAB infested ash trees and planting of 200 curbside trees.

**STAFFING:**

<b>Authorized Positions (FTE)</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>
Superintendent	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Asst. Superintendent	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Mechanic	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Asst. Mechanic	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Foreman	1.00	1.00	0.50	0.0	0.00	0.00	0.00
Forester	0.00	0.00	0.00	0.00	0.00	1.00	1.00
Heavy Equipment Operator	5.00	5.00	5.50	6.00	6.00	6.00	6.00
Light Equipment Operator	9.00	9.00	9.00	9.50	9.00	8.00	8.00
Light Equipment Oper.-Parks	1.00	1.00	1.00	1.50	1.00	1.00	1.00
Seasonal Help-Highway	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Seasonal Help-Parks	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Secretary	1.00	1.00	1.00	1.00	1.00	1.00	1.00
<b>Total</b>	<b>24.00</b>	<b>24.00</b>	<b>24.00</b>	<b>25.00</b>	<b>24.00</b>	<b>24.00</b>	<b>24.00</b>

\*One Heavy Equipment Operator position remains authorized but is not funded for 2019. This chart the approved positions NOT the actual number of employees.

Please note an additional employee position for Parks and Highway was included and budgeted for in the 2016 Operating Budget. This position was approved to be filled starting October 1, 2016. When the request to proceed with filling the position was submitted, it was denied by the mayor and the position was lost. We again requested an additional employee in the 2018 and 2019 budget request and it was denied.

**ACTIVITY MEASURES:**

<b>Activity - Highway</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018*</b>
Street miles crack sealed	32	28.2	37.8	26.0	30.5	15	15
Miles of Streets	166.51	166.51	166.51	167.25	169.25	171.25	171.25
Vehicles maintained	167	167	167	168	170	171	175
Catch basins repaired	50	70	75	79	80	75	70
Street Lighting maintained	901	901	901	901	910	910	920
Street Signs maintained	-	-	5,089	5,155	5,200	5,360	5,370
Miles of Sidewalk	40.0	44.1	45.0	45.0	48.0	49.0	49.0
Acres of Municipal Landscaping maintained	-	-	12.75	12.75	12.75	12.75	12.75

\*Forecast

**SERVICES:**

- Maintain all buildings and grounds at Public Works facility.
- Storage of materials for Highway and other departments.
- Provide mechanical and vehicle maintenance services for Public Works, Police, Sewer, Water, Fire, Engineering, Health, City Hall and Inspection Department vehicles.
- Manage and maintain the fueling system for all City entities.
- Complete annual pavement marking of crosswalks, arrows, stop bars on city streets and pavement marking of city parking lots.
- Repair and replace existing street signs as required, install additional regulatory and informational signs when approved and install all required signs in new developments.
- Spot paving and pothole patching of City streets and parking lots.
- Curb and gutter replacement and repairs.

- Repair and replace deteriorated sections of City sidewalk.
- Install culverts as replacements or new driveway installations.
- Maintain and repair the City's 90+ miles of storm sewer, 3,300 catch basins and the City owned retention ponds. Storm sewer systems have rapidly increased with development. Over 700 additional storm sewer catch basins have been installed since 2003.
- Clear snow and ice from 171.00 miles of City streets, 211 cul-de-sacs, 13 City parking lots and certain segments of sidewalk during inclement winter weather conditions.
- Mow grass and weeds on rural roadsides and City owned lands.
- Manage and maintain the City of Franklin Recycling Center, accepting recyclable plastics, newspaper, cardboard, engine oil, automotive batteries, tree branches and brush from City residents.
- Operate a residential pick-up location for wood mulch produced from residential brush dropped off at the Recycling Center and Public Works Department roadside brushing and tree removals.
- Yearly crack seal approximately 15 miles of City streets and parking lots to extend pavement life.
- Maintain all City owned street lighting systems:
  - Franklin Business Park
  - Rawson Ave. from 27<sup>th</sup> St. to Hawthorne Lane
  - 76<sup>th</sup> St. at Rawson Ave.
  - Civic Center Area
  - 27<sup>th</sup> St. on the west side from Drexel Ave. to College Ave.
  - Ryan Rd between S. 27<sup>th</sup> and S. 60<sup>th</sup> St
  - Oakwood Rd from S. 27<sup>th</sup> to S. 34<sup>th</sup> St.
  - Wheaton Way
  - Drexel Ave from S. 27<sup>th</sup> St to S. 31<sup>st</sup> St
- Spring sweeping of all City streets and parking lots to remove dirt, sand and other debris.
- Pick-up litter and animal carcasses from City roadway, roadsides and public lands.
- Regularly assist other City departments, using Highway Department manpower and equipment, in an effort to reduce overall operating cost of the City.
- Provide manpower for set up, traffic control and cleanup, and supply signage and barricades for numerous City sponsored functions, such as 4<sup>th</sup> of July, St Martin's Fair, National Night Out, Bike Rodeo and other special events.

**ACTIVITY MEASURES:**

<b>Activity - Forestry</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018*</b>	<b>2019*</b>
Curbside Trees	10,217	9,986	9,791	9,850	9,790	9,633	9,500
Trees Pruned	704	679	1,500	1,326	1,533	1,400	1,400
Trees Removed – curbside	532	312	350	394	341	250	250
Trees Removed – rural	40	110	200	200	60	50	50
Trees Planted	281	265	300	276	323	235	280

\*Forecast

\*\*With more developments, we will need to plant more development trees & replacement trees. NOTE: DPW planted 150 curbside trees for developments in 2018.

- Manage the City's urban forest, to include pruning curbside trees for safety and structure and removing / replacing trees as required.
- Remove brush and dead trees from roadsides, parks and City owned lands to create a safe environment for motorists, pedestrians and park users.
- Curbside tree removal, including stump removal and landscaping restoration of area.
- Numerous curbside Ash tree removals throughout the City along rural roadways.

- Emerald Ash Borer infested Ash tree removals along curb & gutter streets with replacement of 200 trees yearly.
- Installed and added maintenance of flower beds along South 27<sup>th</sup> Street.

**ACTIVITY MEASURES:**

<b>Activity - Parks</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017*</b>	<b>2018*</b>
Acreage of parks	173.5	173.5	173.5	250.3	250.3	250.3	251.5
Acres of Parks mowed / maintained – “Active Parks”			56.34	74.79	74.79	74.79	76
Recreational Facilities maintained	15	15	16	17	18	18	18
Miles of bike trail maintained	10.2	10.2	11.2	11.2	11.2	11.2	12.2
Park permits (3 pavilions)	136	140	149	143	145	165	170
Baseball field permits (3 fields)	221	187	157	160	149	70	75

\*Forecast

The Highway/Parks Department provides the manpower and supplies necessary to properly maintain all City Parks. This encompasses 250.3 acres of land, 11.2 miles of bike trails and 16 recreational facilities. The City Parks include playfields, 10 large play structures, 7 small play structures, 4 shade kiosks, 5 ball diamonds, 7 tennis courts, 4 pickleball courts, 5 volleyball courts, 1 soccer field, 2 basketball courts, numerous picnic tables and park benches, and 4 reservable park buildings. Park facility reservations are handled by the Clerk’s office. The decline in baseball field permits was primarily due to frequent spring rains.

Please note: In the fall of 2013 an additional 1 mile of asphalt walking trail was installed at Pleasant View Walking Trail. In 2014, 20 additional acres were developed into another “active” City Park, Pleasant View Park, which requires additional maintenance. In the fall of 2015 Kayla’s Playground opened to children of all abilities. This community built playground is located in Franklin Woods and is enjoyed by many children on a daily basis. In the fall of 2016 a 1 mile asphalt path was constructed, Robinwood trail Allwood Dr. to St. Martins Rd.

- City parks and tot lots are maintained, lawns mowed, garbage removed, dog waste stations emptied and play structures are repaired.
- Maintain and clean park buildings and picnic areas.
- Install play equipment and play structures. Regularly inspect and maintain all equipment as required.
- Groom sports fields, maintain signage and mow grassy areas along bike and pedestrian trails.
- Manage and maintain reserved picnic areas.

<b>Activity</b>	<b>2014 hours/percentage</b>	<b>2015 hours/percentage</b>	<b>2016 hours/percentage</b>	<b>2017 hours/percentage</b>
Street Maintenance	17,799 / 39.6%	12,761 / 30.1%	17,102 / 38.8%	13,105 / 29.7%
Forestry, Street Lighting and City Lands / Buildings/ Assistance To Other Depts.	8,092 / 18%	8,939 / 21.1%	8,524 / 19.3%	10,333 / 23.5%
City Parks	5,814 / 12.9%	7,726 / 18.2%	6,157 / 14.0%	9,125 / 20.7%
Training	103 / 0.3%	402 / 1%	141 / .3%	289 / 0.7%

City Owned Equipment	5,610 / 12.5%	4,971 / 11.7%	4,696 / 10.6%	4,517 / 10.3%
Misc.	1,820 / 4%	1,926 / 4.8%	2,000 / 4.5%	2,112 / 4.8%
Supervision	3,771/ 8.4%	3,556 / 8.4%	3,489 / 7.9%	3,071 / 7.0%
Clerical	1,492/ 3.3%	1,677 / 4%	1,624 / 3.7%	1,097 / 2.5%
Recycling	440 / 1%	412/ 1%	384/ 0.9%	420 /0.9%

\*Difference in Clerical numbers in 2017 due to staffing changes.

With the postponement of replacing the vehicles scheduled on the equipment revolving fund, the amount scheduled for 2020, along with the postponed vehicles and pieces of equipment for 2020, will be \$972,200. These prices are not the current pricing of vehicles and equipment as we get current pricing the previous year for budget preparation.

Veh #	Model	Historical Cost	Current Replacement Cost	Life	Purchase Year	Replace Year	Replacement Cost
703	2000 John Deere 544H Front End Loader	\$110,126	\$182,021	18	2000	2018	\$187,482
10	Ingersoll Rand Portable Compressor – Diesel	\$11,420	\$20,626	22	1997	2019	\$21,882
721	2000 Sterling L7500Bucket Truck w/Crane	\$96,768	\$164,741	20	1999	2019	\$174,774
745	2001 Sterling LT8513 Tandum Axle Dump	\$88,775	\$142,458	18	2001	2019	\$151,133
02	2004 Skid Steer Cold Planner Attachment	\$9,750	\$14,318	15	2004	2019	\$15,190
715	2005 Ford F450 Single Axle 5 yd dump w/plow	\$45,873	\$65,404	12	2005	2019	\$65,404
702	1985 Oshkosh Heavy Duty Snow Plow	\$101,126	\$210,421	35	1985	2020	\$229,932
718	2001 Caterpillar 312C Hydraulic Excavator	\$122,900	\$197,218	15	2001	2020	\$191,474
06	2003 Vermeer BC 1800 Brush Chipper	\$21,855	\$33,058	17	2003	2020	\$36,123
21	Crafco SS125 Joint/Crack Sealer	\$34,750	\$46,701	13	2007	2020	\$51,032
750	2008 Ford Explorer 4wd	\$24,712	\$32,244	12	2008	2020	\$35,233

703	2000 John Deere 544H Front End Loader	\$110,126	\$182,021		2000	2018	\$187,482
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**BUDGET SUMMARY:**

A majority of the operating accounts will remain the same again for 2019.

Uniforms – This account is used for the uniform allowance for the crew members. The amount was increased from \$250 per person to \$300 per person. This is used for safety shoes, prescription safety glasses as well as work related clothing .

Vehicle Support- This account is used for the maintenance parts needed to keep the DPW vehicles in service. With the replacement of vehicles and equipment being extended, there will be additional maintenance costs with keeping the trucks and vehicles as front line responders.

Benchmarking of the Public Works Department services can best be compared with other communities by a per capita cost and a cost per mile of local streets. The following is the historical Public Works Department expenditure, excluding capital outlay, on a per capita basis for 2007 through 2017. During 2008 the cost per capita went up drastically. This was due to the increased prices of fuel and salt for city streets.

Per Capita / Per Mile Expenditures:

Year	Actual Expenditures	Population	Cost/Capita	No. of Local Street Miles	Cost/Mile
2008	\$2,461,606	33,550	\$73.38	166.51	\$14,784
2009	\$2,333,551	33,700	\$69.24	166.51	\$14,014
2010	\$2,264,938	33,900	\$66.82	166.51	\$13,602
2011	\$2,468,050	35,504	\$69.51	166.51	\$14,822
2012	\$2,433,281	35,520	\$68.50	166.51	\$14,613
2013	\$2,459,166	35,810	\$68.67	166.51	\$14,769
2014	\$2,641,372	35,702	\$73.98	166.51	\$15,863
2015	\$2,374,145	35,655	\$66.58	167.25	\$14,195
2016	\$2,426,363	35,741	\$67.89	171.00	\$14,189
2017	\$2,981,585	36,046	\$87.72	177.00	\$16,845

**Dept 0331 - HIGHWAY**

GL NUMBER	DESCRIPTION	2019 ADOPTED BUDGET	2019 DEPT REQ BUDGET	2018 PROJECTED ACTIVITY	2018 AMENDED BUDGET	2018 ORIGINAL BUDGET	2017 ACTIVITY	2016 ACTIVITY
<b>PERSONNEL SERVICES</b>								
01-0331-5111	SALARIES-FT	1,034,625	1,098,140	1,015,000	1,022,668	1,022,668	995,204	999,651
01-0331-5115	SALARIES-TEMP	19,760		29,000	29,052	29,052	17,461	18,607
01-0331-5117	SALARIES-OT	48,800	60,000	55,000	48,800	48,800	20,355	62,336
01-0331-5118	COMPTIME TAKEN	12,000		12,000			51,499	13,790
01-0331-5133	LONGEVITY	2,855	2,855	3,200	3,215	3,215	3,070	3,470
01-0331-5134	HOLIDAY PAY	68,505	68,505	67,000	67,233	67,233	68,769	64,074
01-0331-5135	VACATION PAY	80,010	81,013	82,800	82,894	82,894	97,780	82,418
01-0331-5151	FICA	96,891	99,397	95,900	95,920	95,920	92,115	90,371
01-0331-5152	RETIREMENT	50,665	51,710	68,900	68,978	68,978	616,995	88,921
01-0331-5153	RETIREE GROUP HEALTH	22,974	22,974	23,800	23,858	23,858	16,003	9,566
01-0331-5154	GROUP HEALTH & DENTAL	266,909	320,086	261,000	261,117	261,117	239,034	247,437
01-0331-5155	LIFE INSURANCE	5,586	5,831	5,450	5,475	5,475	5,200	5,263
01-0331-5156	WORKERS COMPENSATION II	46,078	42,594	42,800	42,806	42,806	57,745	59,626
01-0331-5199	ALLOCATED PAYROLL COST	(19,560)	(19,560)	(36,000)	(19,560)	(19,560)	(19,560)	(27,000)
	Total Personnel	(1,736,098)	(1,833,545)	(1,725,850)	(1,732,456)	(1,732,456)	(2,261,670)	(1,718,530)
<b>NON PERSONNEL SERVICES</b>								
01-0331-5236	PAVEMENT MARKING	39,500	39,500	38,000	39,500	39,500	38,137	38,301
01-0331-5245	RADIO MAINTENANCE	1,750	1,750	1,750	1,750	1,750	708	1,722
01-0331-5297	REFUSE COLLECTION	2,000	2,000	1,800	2,000	2,000	3,335	1,986
01-0331-5299	SUNDRY CONTRACTORS	26,550	26,550	25,000	26,000	26,000	23,941	24,898
01-0331-5312	OFFICE SUPPLIES	1,870	1,870	1,700	1,870	1,870	2,012	1,672
01-0331-5313	PRINTING	450	450	450	450	450	120	650
01-0331-5326	UNIFORMS	6,300	6,300	5,200	5,250	5,250	5,371	4,748
01-0331-5328	EDUCATION SUPPLIES	1,450	1,450	1,400	1,450	1,450	225	1,450
01-0331-5331	FUEL/LUBRICANTS	109,740	116,981	105,000	96,000	96,000	73,660	81,332
01-0331-5332	VEHICLE SUPPORT	135,000	150,000	135,000	139,226	130,250	119,667	103,889
01-0331-5342	CONSUMABLE TOOLS	11,600	11,600	11,000	11,600	11,600	13,628	9,214
01-0331-5343	SIGN SUPPLIES	16,100	16,100	16,000	19,748	16,100	18,395	17,022
01-0331-5345	OFF-ROAD MAINT. SUPPLIES	1,750	1,750	1,700	1,750	1,750	1,750	2,567
01-0331-5346	TRAFFIC SAFETY	3,000	3,000	3,000	3,000	3,000	3,000	3,073
01-0331-5347	SAFETY COMPLIANCE	12,000	12,000	11,000	12,000	12,000	11,189	7,460
01-0331-5355	CULVERT SUPPLIES	13,900	13,900	13,000	13,900	13,900	23,604	
01-0331-5362	SAND DE-ICER	1,000	1,000	750	1,000	1,000	142	
01-0331-5364	SALT DE-ICER	151,000	171,000	135,000	141,500	141,500	142,762	148,200
01-0331-5381	STREET MAINT. MATERIALS	117,500	117,500	115,000	116,250	114,000	99,790	132,241
01-0331-5382	EQUIPMENT ATTACHMENT REPLACEMENTS		25,000					
01-0331-5412	ELECTRICITY-TORNADO SIRE	5,000	5,000	3,300	5,000	5,000	3,050	3,132
01-0331-5415	TELEPHONE	4,808	4,808	3,000	3,000	3,000	2,606	3,207
01-0331-5419	TRAFFIC SIGNAL ELECTRICITY	4,100	4,100	2,500	4,100	4,100	2,448	1,913
01-0331-5420	TRAFFIC SIGNAL MAINTENANCE	400	400		400	400		
01-0331-5421	OFFICIAL NOTICES/ADVERTISING	650	650	600	650	650	390	538
01-0331-5424	MEMBERSHIPS/DUES	200	200	200	200	200	195	335
01-0331-5425	CONFERENCES & SCHOOLS	2,500	2,500	1,500	2,000	2,000	1,444	2,111
01-0331-5428	ALLOCATED INSURANCE COST	52,700	52,700	52,700	52,700	52,700	52,748	52,748
01-0331-5433	EQUIPMENT RENTAL	22,000	22,000	24,000	22,000	22,000	21,571	14,428
01-0331-5436	STORMWATER DISCHARGE PERMITS	11,500	11,500	11,000	11,500	11,500	11,250	10,985
01-0331-5437	LANDFILL DISPOSAL TAXES	19,500	19,500	5,000	14,500	14,500	887	4,959
01-0331-5450	Uninsured Claim-Below Deductible						139	
01-0331-5512	AUTO/EQUIPMENT INSURANCE							2,620
01-0331-5551	WATER	2,900	2,900	2,900	2,900	2,900	2,395	2,114
01-0331-5552	ELECTRICITY	19,300	19,300	16,000	17,800	17,800	15,527	15,016
01-0331-5553	SEWER	3,300	3,300	3,000	3,300	3,300	2,341	3,106
01-0331-5554	NATURAL GAS	15,000	15,000	14,000	15,000	15,000	10,172	7,981
01-0331-5559	BUILDING MAINTENANCE-OTHER	17,000	17,000	16,000	18,226	14,200	11,314	12,071
	Total Non-Personnel	(833,318)	(900,559)	(777,450)	(807,520)	(788,620)	(719,913)	(717,689)
	Total Highway	(2,569,416)	(2,734,104)	(2,503,300)	(2,539,976)	(2,521,076)	(2,981,583)	(2,436,219)



**Dept 0551 - PARKS**

GL NUMBER	DESCRIPTION	2019 ADOPTED BUDGET	2019 DEPT REQ BUDGET	2018 PROJECTED ACTIVITY	2018 AMENDED BUDGET	2018 ORIGINAL BUDGET	2017 ACTIVITY	2016 ACTIVITY
<b>PERSONNEL SERVICES</b>								
01-0551-5111	SALARIES-FT	58,881	58,881	78,700	57,726	57,726	73,293	78,733
01-0551-5113	SALARIES-PT			16,000				
01-0551-5115	SALARIES-TEMP	20,540	19,760		19,630	19,630	16,848	16,290
01-0551-5117	SALARIES-OT	1,000	1,000	500	1,000	1,000		127
01-0551-5151	FICA	6,152	6,093	6,300	5,994	5,994	6,603	7,005
01-0551-5152	RETIREMENT	2,326	2,326	3,200	3,290	3,290	5,711	6,975
01-0551-5153	RETIREE GROUP HEALTH	1,254	1,254	1,350	1,374	1,374	1,300	2,315
01-0551-5154	GROUP HEALTH & DENTAL	18,984	21,305	20,000	16,905	16,905	18,451	17,927
01-0551-5155	LIFE INSURANCE	273	273	270	269	269	330	342
01-0551-5156	WORKERS COMPENSATION INS	3,067	2,847	2,800	2,801	2,801	4,410	4,778
	Total Personnel	(112,477)	(113,739)	(129,120)	(108,989)	(108,989)	(126,946)	(134,492)
<b>NON PERSONNEL SERVICES</b>								
01-0551-5242	EQUIPMENT MAINTENANCE							390
01-0551-5247	PARKS MAINTENANCE	32,500	30,000	28,500	31,960	28,000	26,538	13,286
01-0551-5326	UNIFORMS	300	300	250	250	250	250	249
01-0551-5415	TELEPHONE	1,100	1,100	1,100	1,100	1,100	1,003	1,209
01-0551-5428	ALLOCATED INSURANCE COST	4,900	4,900	4,900	4,900	4,900	4,900	4,900
01-0551-5432	MILEAGE	1,100	1,100	1,100	1,100	1,100	1,293	1,244
01-0551-5551	WATER	1,155	1,155	1,100	1,155	1,155	1,027	771
01-0551-5551.9820	WATER-Kayla's Playground	500	500	150			413	310
01-0551-5552	ELECTRICITY	4,000	4,000	3,500	4,000	4,000	3,194	3,104
01-0551-5553	SEWER	420	420	400	420	420	279	229
01-0551-5553.9820	SEWER-Kayla's Playground	250	250	115			186	145
01-0551-5554	NATURAL GAS	2,000	2,000	2,000	2,000	2,000	1,022	1,164
01-0551-5559	BUILDING MAINTENANCE-OTHER						633	128
	Total Non-Personnel	(48,225)	(45,725)	(43,115)	(46,885)	(42,925)	(40,738)	(27,129)
	Total Parks	(160,702)	(159,464)	(172,235)	(155,874)	(151,914)	(167,684)	(161,621)

# STREET LIGHTING

## (351)

**DEPARTMENT:** Street Lighting

**PROGRAM MANAGER:** City Engineer

**PROGRAM DESCRIPTION:**

The Street Lighting division provides street lighting at nearly all intersections within the City and also provides a high level of street lighting in the following areas:

<b>Street:</b>	<b>From:</b>	<b>To:</b>
S. 27 <sup>th</sup> Street	W. College Avenue	W. Villa Drive
S. 60 <sup>th</sup> Street	W. Ryan Road	W. Franklin Drive
S. 76 <sup>th</sup> Street	W. Loomis Road	W. Terrace Drive
<b>W. College Avenue</b>	S. 27th Street	3000 block
W. Drexel Avenue	S. 27 <sup>th</sup> Street	S. 31 <sup>st</sup> Street
Franklin Business Park	All	All
<b>S. Legend Drive</b>	W. Loomis Road	
W. Loomis Road	City Hall area	
<b>Northwestern Mutual Way</b>	S. 27th Street	Parking structure
W. Oakwood Road	S. 27 <sup>th</sup> Street	S. 34 <sup>th</sup> Street
W. Rawson Avenue	W. Hawthorne Lane	S. 27 <sup>th</sup> Street
<b>S. Riverwood Drive</b>	S. 27th Street	Goodwill Store
<b>W. Ryan Road</b>	S. 27th Street	S. 68th Street
<b>Schlueter Parkway</b>	W. Drexel Avenue	S. Legend Drive
<b>W. Speedway Drive</b>	S. Lovers Lane	W. Forest Home Avenue
<b>W. Sycamore Street</b>	S. 27th Street	west end
W. Wheaton Way	S. 27th Street	west

**SERVICES:**

- Maintains City owned street lights along major streets (see listing above).
- Manages contract with WE Energies for leased street lights at intersections.
- Plans and orders additional street lights for new development.

**STAFFING:**

None (Maintenance staff is provided by Highway Department and management by the Engineering Department). Staff has started using unspent lighting budgets to purchase LED lights and replace existing HPS bulbs. The realized savings have been as much as 80% with payback periods from 2-5 years. With other unspent lighting maintenance funds and realized savings from electric utility bills, staff will continue to replace existing bulbs with LED lights. The priority is to replace intersection lights that stay on all night, then other City owned lights, then WE Energy leased lights. Staff has also started a program to GPS lights so that an accurate inventory may be collected. some of this activity has resulted in requests to remove lights that are not needed and save the City additional funds.

Staff has also performed an audit on lights as the GIS layers are being populated and it was observed that many City Owned lights were not included in the Activity Measures table below. The increase in City Owned Street Lights are reflected in the bolded streets of the expanded table in the Program description above.

**ACTIVITY MEASURES:**

Activity	2013	2014	2015	2016	2017	2018	2019*
Intersectional street lights	888	888	889	890	907	907	921
City owned street lights	675	675	675	675	725	1850	**

\*Forecast

\*\* 1850 + proposed Ballpark Commons- still under design

Note that this section 351 does not include lighting owned and maintained by the City for various departments including the police (120), Library (25), City Hall (40) and DPW (50)

**Dept 0351 - STREET LIGHTING**

GL NUMBER	DESCRIPTION	2019 ADOPTED BUDGET	2019 DEPT REQ BUDGET	2018 PROJECTED ACTIVITY	2018 AMENDED BUDGET	2018 ORIGINAL BUDGET	2017 ACTIVITY	2016 ACTIVITY
NON PERSONNEL SERVICES								
01-0351-5246	MAINTENANCE SERVICE	35,000	35,000	35,000	35,000	35,000	46,497	52,963
01-0351-5428	ALLOCATED INSURANCE COST	3,500	3,500	3,500	3,500	3,500	3,500	3,500
01-0351-5537	STREET LIGHT RENTAL	225,000	225,000	196,800	215,000	215,000	196,892	198,707
01-0351-5539	BUSINESS PARK UTILITIES	26,000	26,000	11,400	25,000	25,000	17,516	23,960
01-0351-5540	TUCKAWAY SHORES ST LIGHTING				1,300	1,300		1,200
01-0351-5552	ELECTRICITY	60,000	60,000	55,000	65,000	65,000	63,006	61,436
	Total Non-Personnel	(349,500)	(349,500)	(301,700)	(344,800)	(344,800)	(327,411)	(341,766)
	Total Street Lighting	(349,500)	(349,500)	(301,700)	(344,800)	(344,800)	(327,411)	(341,766)

**WEED CONTROL  
361**

**DEPARTMENT:** Weed Control

**PROGRAM MANAGERS:** Director of Clerk Services & Weed Commissioner

**PROGRAM DESCRIPTION:**

City ordinance and state statutes prohibit the growing of noxious weeds beyond certain heights. The weed commissioner is responsible for inspecting and responding to weed ordinance complaints. If weeds are not cut, the weed cutter is used to remove the vegetation and the property owner is charged for the cost of the weed cutting.

**STAFFING:**

Actual cutting is contracted service.

**ACTIVITY MEASURES:**

Activity	2013	2014	2015	2016	2017	2018*	2019*
Weed notifications	122	90	107	100	83	100	100
Weed cutting invoices	75	49	51	50	34	30	30

\*Forecast

**Dept 0361 - WEED CONTROL**

GL NUMBER	DESCRIPTION	2019 ADOPTED BUDGET	2019 DEPT REQ BUDGET	2018 PROJECTED ACTIVITY	2018 AMENDED BUDGET	2018 ORIGINAL BUDGET	2017 ACTIVITY	2016 ACTIVITY
NON PERSONNEL SERVICES								
01-0361-5237	WEED CUTTING	9,000	9,000	8,000	9,000	9,000	4,973	3,379
01-0361-5421	OFFICIAL NOTICES/ADVERTISING	50	50		50	50		
	Total Non-Personnel	(9,050)	(9,050)	(8,000)	(9,050)	(9,050)	(4,973)	(3,379)
	Total Weed Control	(9,050)	(9,050)	(8,000)	(9,050)	(9,050)	(4,973)	(3,379)

## **PUBLIC HEALTH 411**

**DEPARTMENT:** Health

**PROGRAM MANAGER:** Director of Health and Human Services

### **PROGRAM DESCRIPTION:**

The mission of the Franklin Health Department is as follows: the Health Department shall protect and promote health and prevent disease and injury. Public health services are population-based which focus on improving the health status of the entire community. These services are provided in clinics, homes, schools, and businesses.

The Franklin Public Health Department shall provide 3 core public health functions to accomplish this mission: to assess the community's health status, to develop health policy, and to assure that necessary services are available.

Assessment means the regular collection, analysis, and sharing of information about health conditions, risks, and resources in a community. The assessment function is needed to identify trends in illness, injury, and death, and the factors that may cause these events. It is needed to identify available health resources and their application, unmet needs, and community perceptions about health issues. Assessment results are then shared with the community, policy makers, and the health care community for the purpose of developing resources and health policies to solve community health issues.

Policy development includes consideration of political, organizational, and community values. Good public policy development includes information sharing, citizen participation, compromise, and consensus building. The process nurtures shared ownership of the policy decisions. Policy makers review the recommendations and decide what will be done.

Assurance means making sure that needed health services and functions are available. Assurance focuses on maintaining the capacity of public health agencies to manage day-to-day operations and provide the core public health functions. The assurance function requires monitoring the quality of health services provided in both public and private sectors. While it is the responsibility of government health agencies to assure that necessary health resources are available, the actual provision of health services can come from a variety of sources.

### **SERVICES:**

- Immunization clinics for citizens, schools, and City businesses.
- Health and wellness screening, including blood pressure, head lice, and tuberculosis.
- Health education programs for community and schools.
- Home visits, particularly for investigation and surveillance of communicable disease.
- Restaurant and food seller inspections.
- Tobacco seller compliance checks.
- School health screenings.

## STAFFING

Authorized Positions (FTE)	2014	2015	2016	2017	2018	2019
Health Services Administrator	1.00	1.00	1.00	1.00	1.00	1.00
Public Health Nurse	3.95	3.95	3.95	3.95	3.95	3.95
Secretary	1.00	1.00	1.00	1.00	1.00	1.00
Grant Coalition Coordinator	0.00	0.00	0.00	0.75	1.00	1.00
Clinic Nurse	0.20	0.20	0.20	0.20	0.10	0.10
Sanitarian (Food Inspection)	0.60	0.60	0.60	0.60	0.90	0.90
<b>Total</b>	<b>6.75</b>	<b>6.75</b>	<b>6.75</b>	<b>7.50</b>	<b>7.95</b>	<b>7.95</b>

## ACTIVITY MEASURES:

Activity	2014	2015	2016	2017*	2018*	2019*
Home Visits	1,180	951	767	1,000	1,000	1,000
Immunization Clinic Visits	2,130	2,032	1,334	1,600	1,600	1,600
Sanitarian Inspections	429	340	356	400	425	425
Education Programs	25	25	25	25	30	30
Community Education	30	38	35	40	45	45
School Screenings						
Hearing	935	891	998	1,000	1,000	1,000
Vision	1,171	1,230	1,317	1,200	1,300	1,300
Adult Blood Pressure Checks	229	136	145	160	160	160

\* Forecast

## BUDGET SUMMARY:

The Franklin Health Department provides the local defense against communicable diseases and environmental problems through home visits, immunization clinics, sanitarian inspections and community education programs to maintain and improve public health. In the past decade, the Franklin Health Department has been the lead agency investigating the outbreak of numerous communicable diseases including Measles, Pertussis, Mumps, and Norovirus in community and school settings. In addition, the last decade saw the novel influenza virus (H1N1) spread rapidly throughout the world. Locally, the health department was tasked with suppressing the virus and providing mass immunization clinics for the residents of Franklin. Active tuberculosis, specifically drug resistant tuberculosis, continues to be of great concern for public health agencies. The Franklin Health Department saw its first drug resistant tuberculosis case within the last decade which resulted in more than a year of multi-drug therapy provided by the health department. Also within the last decade the Franklin Health Department became an Agent of the State to perform restaurant, retail food, motel/hotel and pool inspections. This Agent designation led to hiring a Sanitarian verses subcontracting, which has greatly improved inspection services. Finally the last decade has brought the devastation of opioid addiction to the forefront of public health. The Franklin Health Department accepted a 5-year federal Drug-Free Community Grant which has resulted in hiring a grant coordinator to lead the community coalition Volition Franklin.

The health department routinely assesses both departmental capabilities and the health priorities of the community. An internal assessment is required every 5 years through an audit by the Department of Health Services (DHS). The most recent audit (2015) was both thorough and successful as the health department retained its Level II status. In addition to the DHS

audit, local health departments are required to complete a community health assessment every five years. The current assessment data was collected in collaboration with Aurora Health Care, Children’s Hospital of Wisconsin, Columbia St. Mary’s Health System, Froedtert, Ascension Healthcare, and the Center for Urban Population Health. The result is a 3-year community health improvement plan *Healthiest Franklin 2018-2020*. The health assessment also resulted in the creation of an *Internal Three-Year Strategic Plan* which is used to guide organizational direction consistent with the department’s vision and mission.

**Dept 0411 - PUBLIC HEALTH**

GL NUMBER	DESCRIPTION	2019 ADOPTED BUDGET	2019 DEPT REQ BUDGET	2018 PROJECTED ACTIVITY	2018 AMENDED BUDGET	2018 ORIGINAL BUDGET	2017 ACTIVITY	2016 ACTIVITY
<b>PERSONNEL SERVICES</b>								
01-0411-5111	SALARIES-FT	302,812	311,012	245,000	286,077	286,077	284,009	270,170
01-0411-5113	SALARIES-PT	121,842	109,093	120,000	120,137	120,137	104,655	93,838
01-0411-5115	SALARIES-TEMP							1,790
01-0411-5117	SALARIES-OT	6,000	6,000	9,000	6,000	6,000	10,613	11,078
01-0411-5118	COMPTIME TAKEN	1,000		1,200			434	42
01-0411-5133	LONGEVITY	810	1,110	1,100	1,110	1,110	1,595	570
01-0411-5134	HOLIDAY PAY	23,211	24,060	23,000	23,172	23,172	20,612	19,999
01-0411-5135	VACATION PAY	26,017	30,445	28,000	28,548	28,548	27,350	30,218
01-0411-5151	FICA	36,849	36,852	36,900	36,978	36,978	33,071	31,654
01-0411-5152	RETIREMENT	21,974	21,976	20,500	20,532	20,532	20,437	18,047
01-0411-5153	RETIREE GROUP HEALTH	1,484	1,484	1,400	1,422	1,422	1,126	737
01-0411-5154	GROUP HEALTH & DENTAL	77,220	86,503	51,000	59,210	59,210	55,417	58,824
01-0411-5155	LIFE INSURANCE	2,010	2,005	1,800	1,876	1,876	1,654	1,614
01-0411-5156	WORKERS COMPENSATION INS	13,218	12,578	11,000	11,433	11,433	15,515	15,014
	Total Personnel	(634,447)	(643,118)	(549,900)	(596,495)	(596,495)	(576,488)	(553,595)
<b>NON PERSONNEL SERVICES</b>								
01-0411-5211	MEDICAL SERVICES							2,000
01-0411-5219	OTHER PROFESSIONAL SERVICES							
01-0411-5242	EQUIPMENT MAINTENANCE	3,400	3,400	1,200	2,100	2,100	1,614	850
01-0411-5257	SOFTWARE MAINTENANCE	7,500	7,500	7,500	7,500	7,500	7,243	7,023
01-0411-5299	SUNDRY CONTRACTORS	2,000	2,000	2,000	2,000	2,000	1,118	3,190
01-0411-5312	OFFICE SUPPLIES	3,200	3,200	3,300	3,400	3,400	3,724	2,440
01-0411-5313	PRINTING	2,000	2,000	2,100	2,200	2,200	2,167	1,693
01-0411-5321	TOBACCO INTERVENTN-COMP	2,750	2,750	2,700	2,750	2,750	3,789	2,891
01-0411-5322	MEDICAL SUPPLIES	47,000	47,000	47,000	47,000	47,000	42,559	35,618
01-0411-5324	RADON TEST KITS	600	600	300	900	900	300	1,494
01-0411-5328	EDUCATION SUPPLIES	300	300	500	1,000	1,000		
01-0411-5329	OPERATING SUPPLIES						20	
01-0411-5331	FUEL/LUBRICANTS	600	600	500	500	500	451	415
01-0411-5332	VEHICLE SUPPORT	900	900	1,080	600	600	244	1,040
01-0411-5424	MEMBERSHIPS/DUES	900	900	850	1,200	1,200	610	845
01-0411-5425	CONFERENCES & SCHOOLS	1,200	1,200	1,500	1,200	1,200	902	1,044
01-0411-5428	ALLOCATED INSURANCE COST	400	400	400	400	400	400	400
01-0411-5432	MILEAGE	500	500	500	500	500	503	379
	Total Non-Personnel	(73,250)	(73,250)	(71,430)	(73,250)	(73,250)	(65,644)	(61,322)
	Total Health Dept	(707,697)	(716,368)	(621,330)	(669,745)	(669,745)	(642,132)	(614,917)

**ANIMAL CONTROL  
431**

**DEPARTMENT:** Animal Control

**PROGRAM MANAGER:** Director of Administration

**PROGRAM DESCRIPTION:**

This program accounts for the costs associated with contracted services for animal control purposes. The City is part of a cooperative effort with other Milwaukee County communities to jointly operate an animal control services facility, governed by the Milwaukee Area Domestic Animal Control Commission (MADACC). Construction of the facility was completed in August 1999, and MADACC assumed operation of animal control services. Each community shares the cost of operating the facility.

**ACTIVITY MEASURES:**

Activity	2014	2015	2016	2017*	2018*	2019*
Admissions:						
Dogs	38	32	37	25	40	40
Cats	79	81	68	102	90	90
Other	5	3	1	2	5	5
Total	122	116	106	129	135	135
Service Cost Per Admission	\$175	\$160	\$ 183	\$ 172	\$ 181	\$204

\* Forecast

**BUDGET SUMMARY:**

This budget is the City's portion of operational costs related to MADACC based on anticipated usage, and the capital costs to pay for the construction and remodeling of this shelter facility is based on each community's equalized value. The rate of growth in Franklin's equalized value, which has generally exceeded that of other area communities, has contributed to the increased cost of this activity in recent years. In recent years, the reduction in capital costs had offset these increases; however, recent capital costs associated with necessary remodeling has resulted in cost increases for recent years.

Relative to remodeling, in October of 2013 the MADACC Board approved a budget whereby the "Debt Service Fund" was replaced by the "Future Capital Building Fund" as the Debt Service was paid in full in 2013. This "Future Capital Building Fund" began putting funds aside for future building improvements, renovations, or expansion as the building was given a 20-year life span, and some areas were reaching the end of useful life early, such as the cat housing and dog kennels. As such, remodeling of the facility was completed in 2016. Capital charges, therefore, should continue to be funded.



**Dept 0431 - ANIMAL CONTROL**

GL NUMBER	DESCRIPTION	2019 ADOPTED BUDGET	2019 DEPT REQ BUDGET	2018 PROJECTED ACTIVITY	2018 AMENDED BUDGET	2018 ORIGINAL BUDGET	2017 ACTIVITY	2016 ACTIVITY
<b>NON PERSONNEL SERVICES</b>								
01-0431-5291	MADACC Shared Debt Paymen	15,600	15,600	15,600	15,600			
01-0431-5295	ANIMAL SHELTER	27,500	27,500	26,000	25,000	25,000	22,171	19,383
	Total Non-Personnel	(43,100)	(43,100)	(41,600)	(40,600)	(25,000)	(22,171)	(19,383)
<b>PRINCIPAL</b>								
01-0431-5611	PRINCIPAL-use 5291 as of 3/1/18					15,600	11,572	12,567
	Total Principal					(15,600)	(11,572)	(12,567)
	Total Animal Control	(43,100)	(43,100)	(41,600)	(40,600)	(40,600)	(33,743)	(31,950)

**RECREATION  
521**

**DEPARTMENT:** Recreation

**PROGRAM MANAGER:** Director of Administration

**PROGRAM DESCRIPTION:**

This budget provides for City support of senior citizen activities by supporting the Senior Travel Program and program activities sponsored by Franklin Senior Citizens, Inc. Additionally, this budget includes the City's support of the Civic Celebration Commission for use toward the 4th of July Civic Celebration.

**BUDGET SUMMARY:**

- 1) The 2019 Budget provides a \$22,000 appropriation to support activities for seniors: \$10,000 for the Franklin Senior Citizens, Inc. and \$12,000 for the Senior Travel Program. Deviations from historic levels occurred in 2017 relative to authorization to carryover certain unused appropriations and again in 2018 with an additional \$2,000 for the Travel Program. As such, fluctuations in budgets do not represent changes in the base funding level.
- 2) The 2019 Budget continues to provide \$13,000 in support for the 4th of July Civic Celebration. These funds are used for police and highway costs related to the event. This represents about 50% of the actual cost of staff effort toward this event. The other revenue and expenses of this activity are recorded in a separate special revenue fund.

**Dept 0521 - RECREATION**

GL NUMBER	DESCRIPTION	2019 ADOPTED BUDGET	2019 DEPT REQ BUDGET	2018 PROJECTED ACTIVITY	2018 AMENDED BUDGET	2018 ORIGINAL BUDGET	2017 ACTIVITY	2016 ACTIVITY
TRANSFERS - OUT								
01-0521-5590	TSFR TO CIVIC CELEBRATN FD29	13,000	13,000	13,000	13,000	13,000	13,000	13,000
	Total Non-Personnel	(13,000)	(13,000)	(13,000)	(13,000)	(13,000)	(13,000)	(13,000)
OTHER NON-OPERATING								
01-0521-5721	SENIOR CITIZEN TRAVEL	12,000	12,000	11,000	12,000	12,000	12,520	9,435
01-0521-5723	SENIOR CITIZEN ACTIVITIES	10,000	10,000	9,500	10,000	10,000	7,757	8,879
	Total Non-Personnel	(22,000)	(22,000)	(20,500)	(22,000)	(22,000)	(20,277)	(18,314)
	Total Recreation	(35,000)	(35,000)	(33,500)	(35,000)	(35,000)	(33,277)	(31,314)

**ST. MARTIN'S FAIR  
529**

**DEPARTMENT:** St. Martin's Fair

**PROGRAM MANAGER:** Director of Clerk Services

**PROGRAM DESCRIPTION:**

Starting in 2010 St. Martin's Fair activities are recorded in a separate special revenue fund and any tax levy support will be shown in this budget. The Clerk's office issues sales permits and is responsible for coordinating oversight of the fairs by various City departments. The Fair Commission oversees the fairs, monitors and inspects vendors.

**ACTIVITY MEASURES:**

Activity	2014	2015	2016	2017	2018*	2019*
Number of fairs	8	7	6	7	6	6
Food/peddler permits	48	48	50	54	55	55
Peddler permits	144	148	127	136	105	125
Homegrown permits	32	31	30	26	23	25

\*Forecast

**BUDGET SUMMARY:**

The budget represents the amount of tax levy support provided for the Fair.

**Dept 0529 - ST MARTINS FAIR**

GL NUMBER	DESCRIPTION	2019 ADOPTED BUDGET	2019 DEPT REQ BUDGET	2018 PROJECTED ACTIVITY	2018 AMENDED BUDGET	2018 ORIGINAL BUDGET	2017 ACTIVITY	2016 ACTIVITY
TRANSFERS - OUT								
01-0529-5589	TRANSFER TO OTHER FUNDS	11,000	11,000	11,000	11,000	11,000	11,000	11,000
	Total Transfers Out	(11,000)	(11,000)	(11,000)	(11,000)	(11,000)	(11,000)	(11,000)
	Total St Martin's Fair	(11,000)	(11,000)	(11,000)	(11,000)	(11,000)	(11,000)	(11,000)

**USE FUND 24 FOR OPERATING EXPENSES**

**PLANNING  
621**

**DEPARTMENT:** Planning/City Development

**PROGRAM MANAGER:** Mayor and Planning Manager

**PROGRAM DESCRIPTION:**

The Planning Department oversees all planning, zoning, and land division activities for the City of Franklin, including: plan review; land division and zoning code enforcement; and plan development. The Department advises and provides development-related support to the Mayor, the Common Council, the Plan Commission, the Quarry Monitoring Committee, the Board of Zoning and Building Appeals, the Environmental Commission, and the Parks Commission. The Department is responsible for the day-to-day administration of the Unified Development Ordinance and implementation of the Comprehensive Master Plan. Staff provides expertise and recommendations as development proposals advance through the approval process, and coordinates with other agencies and City departments whose service delivery to the public may be affected by such development. Funding for the monitoring of the Payne & Dolan quarry is also provided through this budget.

**SERVICES:**

- Represent the City as a contact agency and serve as a resource for citizens, property owners, businesses, and developers.
- Provide development related support by: coordinating the activities of the Development Review Team; reviewing concept plans, site plans, subdivision and condominium plats, certified survey maps, rezonings, special uses, special exceptions, planned development districts, variance requests, and zoning compliance permits; and preparing staff reports on such projects for various boards and commissions.
- Provide staff support services to the Mayor and Common Council, as well as primary staff support for the Plan Commission, Quarry Monitoring Committee, Board of Zoning and Building Appeals, Environmental Commission, and Parks Commission.
- Provide assistance to the Community Development Authority toward the review of projects located within the Franklin Business Park and to the Economic Development Commission toward the review of projects located within the Franklin Industrial Park.
- Administer the Unified Development Ordinance, including preparation of amendments and revisions to the ordinance and enforcement of zoning and land division regulations.
- Provide oversight of all quarry monitoring related activities including: review of blasting records; investigation of citizen complaints; supervision of and coordination with the City's quarry monitoring consultant; provision of reports to the Common Council and Plan Commission; and serve as secretary and staff support to the Quarry Monitoring Committee.
- Develop and administer the Comprehensive Master Plan, Comprehensive Outdoor Recreation Plan, master sign program, and any other long-range plans as adopted by the Common Council.
- Serve as the clearinghouse for zoning, planning, and development questions that are posed by elected officials, City boards and commissions, business representatives, property owners, and members of the public.

- Coordinate activities with other agencies and units of government to achieve high-quality development within the City of Franklin.

**STAFFING:**

<b>Planning - Authorized Positions (FTE)</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>
<b>City Development Director</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Planning Manager</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>
<b>Planners</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>
<b>Secretary</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>
<b>Planning Intern</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>
<b>Total</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>

**ACTIVITY MEASURES:**

<b>Activity</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018*</b>	<b>2019*</b>
<b>Site Plans/Concept Plans</b>	<b>33</b>	<b>23</b>	<b>16</b>	<b>20</b>	<b>34</b>	<b>30</b>
<b>Plat Reviews</b>	<b>1</b>	<b>1</b>	<b>2</b>	<b>5</b>	<b>8</b>	<b>10</b>
<b>Certified Survey Maps</b>	<b>5</b>	<b>11</b>	<b>4</b>	<b>9</b>	<b>2</b>	<b>10</b>
<b>Special Uses</b>	<b>13</b>	<b>13</b>	<b>8</b>	<b>23</b>	<b>14</b>	<b>15</b>
<b>Re-zonings</b>	<b>4</b>	<b>4</b>	<b>8</b>	<b>11</b>	<b>12</b>	<b>10</b>
<b>UDO Text Amendments</b>	<b>4</b>	<b>11</b>	<b>7</b>	<b>3</b>	<b>2</b>	<b>10</b>
<b>Zoning Permits/Certificates</b>	<b>66</b>	<b>48</b>	<b>55</b>	<b>75</b>	<b>58</b>	<b>55</b>
<b>Zoning Complaints</b>	<b>36</b>	<b>44</b>	<b>42</b>	<b>38</b>	<b>28</b>	<b>35</b>
<b>Board &amp; Commission Meetings +</b>	<b>105</b>	<b>109</b>	<b>87</b>	<b>91</b>	<b>100</b>	<b>100</b>
<b>Variances</b>	<b>8</b>	<b>23</b>	<b>14</b>	<b>13</b>	<b>8</b>	<b>15</b>

\* Forecast

+ "Board & Commission Meetings" denotes the number of official City of Franklin public meetings staffed by the Planning Department, including meetings of the Plan Commission, Quarry Monitoring Committee, Environmental Commission, Board of Zoning and Building Appeals, and Parks Commission, as well as meetings of the Common Council and Committee of the Whole that require Department staff.

**BUDGET SUMMARY:**

1. Similar to last years' budget, the Planning Department's 2019 budget envisions growth in a number of activity measures. On the other hand, staffing levels are envisioned to remain unchanged.
2. This will pose challenges to the Planning Department, as much of this growth is envisioned to occur quickly over the next year or so (continuing the unusually high number of certain activity measures of 2018). As experienced in 2018, during such a period of accelerated growth, Department staff will be unable to maintain historic levels of service. Zoning enforcement, public assistance, and proactive planning and zoning activities in particular will be significantly delayed. Partially offsetting this is an anticipated continued reliance on consultant planning assistance in 2019.
3. Although no new major capital budget expenditures are anticipated, new operating budget expenditures (as set forth below) are anticipated in 2019. However, program revenues in 2019 are envisioned to be similar to those of 2018, which were significantly higher (anticipated to be about \$40,000 more) than was anticipated in 2018. Revenues are envisioned to decrease in 2020, to slightly more than historic levels.

4. Site plans, subdivision plats, and rezonings, in particular, are envisioned to continue at 2018 rates, primarily associated with anticipated development of Area G, continued residential subdivision development scattered throughout the City, and some activity at Ballpark Commons and Area D. All other activity measures are envisioned to be slightly more than historic levels of activity.
5. It is anticipated that the provision of assistance towards quarry monitoring, quarry complaints, and the Quarry Monitoring Committee, which are not reflected in the Activity Measures noted above, will continue.
6. It is anticipated that the provision of assistance towards park and park-related projects, which are not reflected in the Activity Measures for 2019, will continue.
7. It is anticipated that the Planning Department will continue to provide assistance to the Common Council, the Community Development Authority, the Economic Development Commission, and/or the Director of Economic Development, for economic development related projects such as the creation of TIF Districts and/or related planned developments. As examples, during 2018, Planning Department staff had: coordinated all City plan reviews, and tracked all required milestones, associated with Ballpark Commons; coordinated and provided oversight of the City's consultant in regard to preliminary planning, engineering, and design activities associated with Area D; coordinated preliminary planning activities and TIF discussions with various City departments and the subject developer/land owner for Area G; and continued many economic development activities in the absence of the Economic Development Director.
8. As noted above, due to the increasing workload within the Planning Department, consideration of alternative temporary arrangements in this or future budgets, such as use of consultants or significant reductions of certain services, may be necessary to maintain an acceptable level of core services. This may be of particular concern in those situations when large high priority projects or a rapid influx of new projects temporarily overwhelms Department capabilities.
9. New in 2019 are Operating Budget requests of \$6,000 for purchase of, and \$2,000 for annual maintenance of, MapLink, a GIS product that would replace the City's current online zoning map, and would link that new map with the City's online UDO. MapLink is a joint product between General Code (the firm that maintains the City's online UDO and Municipal Code) and ZoningHub. Such a product would be more user friendly, and would allow greater interaction between the map and the zoning ordinance.
10. Also new in 2019 is \$2,500 for annual maintenance of the City's online UDO, which was placed online for the first time in 2018.

**Dept 0621 - PLANNING**

GL NUMBER	DESCRIPTION	2019 ADOPTED BUDGET	2019 DEPT REQ BUDGET	2018 PROJECTED ACTIVITY	2018 AMENDED BUDGET	2018 ORIGINAL BUDGET	2017 ACTIVITY	2016 ACTIVITY
<b>PERSONNEL SERVICES</b>								
01-0621-5111	SALARIES-FT	237,974	237,537	222,300	223,318	223,318	221,673	214,337
01-0621-5117	SALARIES-OT	575	575	2,000	575	575		365
01-0621-5118	COMPTIME TAKEN	500		500			1,430	400
01-0621-5133	LONGEVITY	360	360	360	360	360	280	230
01-0621-5134	HOLIDAY PAY	14,569	14,543	13,400	13,454	13,454	13,176	13,698
01-0621-5135	VACATION PAY	19,280	19,243	15,300	15,307	15,307	11,713	11,387
01-0621-5151	FICA	20,904	20,828	19,300	19,356	19,356	18,170	17,303
01-0621-5152	RETIREMENT	13,662	13,612	12,600	12,650	12,650	12,415	11,183
01-0621-5153	RETIREE GROUP HEALTH	1,177	1,174	1,050	1,084	1,084	855	542
01-0621-5154	GROUP HEALTH & DENTAL	64,644	72,516	57,500	57,506	57,506	53,837	53,124
01-0621-5155	LIFE INSURANCE	1,259	1,254	1,166	1,166	1,166	1,132	1,120
01-0621-5156	WORKERS COMPENSATION INS	491	489	454	454	454	637	615
	<b>Total Personnel</b>	<b>(375,395)</b>	<b>(382,131)</b>	<b>(345,930)</b>	<b>(345,230)</b>	<b>(345,230)</b>	<b>(335,318)</b>	<b>(324,304)</b>
<b>NON PERSONNEL SERVICES</b>								
01-0621-5218	QUARRY MONITORING SERVICE	46,000	46,000	42,000	43,300	43,300	43,000	40,185
01-0621-5219	OTHER PROFESSIONAL SERVICES			19,000	20,000			
01-0621-5223	FILING FEES	200	200		200	200		
01-0621-5242	EQUIPMENT MAINTENANCE	3,500	3,500	1,550	2,250	2,250	1,583	1,399
01-0621-5312	OFFICE SUPPLIES	2,000	2,000	1,800	2,250	2,250	1,113	1,241
01-0621-5313	PRINTING	500	500	200	500	500		122
01-0621-5332	VEHICLE SUPPORT							
01-0621-5421	OFFICIAL NOTICES/ADVERTISING	4,250	4,250	3,700	3,750	3,750	5,831	5,377
01-0621-5422	SUBSCRIPTIONS	3,000	3,000	200	250	250	238	
01-0621-5424	MEMBERSHIPS/DUES	1,500	1,500	1,400	1,500	1,500	1,225	1,115
01-0621-5425	CONFERENCES & SCHOOLS	4,000	4,000	3,750	3,750	3,750	1,839	3,127
01-0621-5432	MILEAGE	1,000	1,000		300	300		
01-0621-5433	EQUIPMENT RENTAL	8,500	8,500	1,800	2,500	2,500	1,697	1,621
	<b>Total Non-Personnel</b>	<b>(74,450)</b>	<b>(74,450)</b>	<b>(75,400)</b>	<b>(80,550)</b>	<b>(60,550)</b>	<b>(56,526)</b>	<b>(54,187)</b>
	<b>Total Planning</b>	<b>(449,845)</b>	<b>(456,581)</b>	<b>(421,330)</b>	<b>(425,780)</b>	<b>(405,780)</b>	<b>(391,844)</b>	<b>(378,491)</b>

**ECONOMIC DEVELOPMENT**  
**641**

**DEPARTMENT:** Economic Development

**PROGRAM MANAGER:** Director of Economic Development

**PROGRAM DESCRIPTION:**

The Department of Economic Development oversees the economic development activities for the City of Franklin, including: business retention, attraction, and expansion; job creation; and marketing and outreach. The Department provides economic development support to the Mayor, Common Council, Plan Commission and Community Development Authority and serves as the primary staff for the Economic Development and Tourism Commissions. Staff serves as a liaison to the business and development community and provides expertise and recommendations to elected leaders and City departments on issues that may impact the City's economic development goals.

**SERVICES:**

- Represent the City as a point of contact for citizens, property owners, businesses, and developers on issues related to economic development including development and business expansion, recruitment, and retention.
- Provide economic development expertise, research, and best practices to various boards and commissions to help inform decision making processes.
- Provide economic development staff support and research to the Mayor and Common Council. Serve as primary staff support for the Economic Development and Tourism Commissions and provide staff support for the Community Development Authority and Plan Commission.
- Provide economic development assistance and guidance to existing and prospective businesses. Track developable lands and tenant vacancies, and real estate trends and activities, respond to requests for information.
- Assist businesses, developers and property owners in accessing City services and state economic development resources.
- Serve as a liaison to the Franklin Business Park Consortium, South Suburban Chamber of Commerce, Gateway to Milwaukee and other local business and community groups.
- Provide economic development expertise to the Planning Department to consider during plan reviews and in consideration of proposed changes to the Unified Development Ordinance and Comprehensive Plan.
- Guide the City's brand management and marketing outreach efforts.
- Participate in Development Review Team meetings.
- Coordinate activities with other agencies and units of government to achieve the economic development goals of the City of Franklin.

**STAFFING:**

<b>Economic Development - Authorized Positions (FTE)</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>
<b>Economic Development Support</b>	<b>.58</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>



## ACTIVITY MEASURES:

Activity	2014	2015	2016	2017	2018*	2019*
Total Assessed Value	\$3.36B	\$3.40B	\$3.7B	\$3.55B	\$3.7B	\$4.0B
Non-Res. Construction Permits	68	44	3	13		
Equalized Value Comm. Growth	\$9.7M	\$7M	\$19M	\$34M		
Zoning Permits/Certificates	66	50	55			
Board & Commission Meetings +		8	57		17	60
Franklin EDC Facebook Likes	254	386	429		516	750

+ denotes public meetings requiring Economic Development staff.

• Selection of activity measures will be re-evaluated in 2019

\* Estimated

## BUDGET SUMMARY:

1. In 2017 the Economic Development budget was separated from the Planning Department budget for the first time. The Economic Development director was hired in November of 2015, after the 2016 budgeting process had concluded. The split budgets now more accurately reflect responsibilities of the departments.
2. Under continued direction of the Economic Development Director, economic development activities are expected to remain consistent from 2016.
3. Funds are included to host a business appreciation event, an activity previously hosted by the city that had been neglected without dedicated economic development staff until last year. In 2019, staff intends to build on success of the prior year, with only small increases to the budget.
4. Funds for Other Professional Services, Office Supplies, Memberships/Dues, and Mileage have been modestly increased to account for potential purchases and increased costs while other items such as, Conferences, Professional Services, Printing, Advertising and Business/Volunteer Recognition are retained to ensure Franklin keeps an increased presence in the business and development community. Presence is necessary to showcase Franklin's development opportunities and to report back on market conditions and development trends and interests.
5. Note that additional economic development activities are charged to tax increment districts (TIDs) as appropriate.

**Dept 0641 - ECONOMIC DEVELOPMENT**

GL NUMBER	DESCRIPTION	2019 ADOPTED BUDGET	2019 DEPT REQ BUDGET	2018 PROJECTED ACTIVITY	2018 AMENDED BUDGET	2018 ORIGINAL BUDGET	2017 ACTIVITY	2016 ACTIVITY
<b>PERSONNEL SERVICES</b>								
01-0641-5111	SALARIES-FT	82,712	82,712	72,600	85,840	85,840	84,314	85,676
01-0641-5134	HOLIDAY PAY	4,616	4,616	4,800	4,810	4,810	4,541	4,857
01-0641-5135	VACATION PAY	5,326	5,326	5,500	5,550	5,550	5,824	2,707
01-0641-5151	FICA	7,090	7,090	5,600	7,360	7,360	7,063	6,959
01-0641-5152	RETIREMENT	4,633	4,633	4,000	4,810	4,810	4,735	2,786
01-0641-5153	RETIREE GROUP HEALTH	472	472	400	492	492	390	510
01-0641-5154	GROUP HEALTH & DENTAL	19,776	22,097	12,500	17,673	17,673	16,558	16,624
01-0641-5155	LIFE INSURANCE	539	539	400	557	557	435	432
01-0641-5156	WORKERS COMPENSATION INS	167	167	150	173	173	246	234
01-0641-5160	RECRUITING COSTS			14,100				
01-0641-5199	ALLOCATED PAYROLL COST	(21,900)	(21,900)	(17,500)	(21,900)	(21,900)	(23,715)	
	Total Personnel	(103,431)	(105,752)	(102,550)	(105,365)	(105,365)	(100,391)	(120,785)
<b>NON PERSONNEL SERVICES</b>								
01-0641-5212	LEGAL SERVICES	10,000	10,000	13,900	10,000	10,000	10,071	6,080
01-0641-5219	OTHER PROFESSIONAL SERVICES	50,000	50,000	20,000	44,700	30,000	2,250	13,625
01-0641-5219.9850	PROF SERV - ENG AREA A		10,000		10,000	10,000	8,765	
01-0641-5219.9851	PROF SERV - AREA G		10,000		10,000	10,000		
01-0641-5312	OFFICE SUPPLIES	2,500	2,500	400	1,000	1,000	99	222
01-0641-5313	PRINTING	3,000	3,000	2,000	3,000	3,000		222
01-0641-5395	MARKETING SUPPLIES	5,000	5,000	3,500	5,000	5,000		
01-0641-5424	MEMBERSHIPS/DUES	2,000	2,000	500	1,200	1,200	1,226	350
01-0641-5425	CONFERENCES & SCHOOLS	5,000	5,000	3,100	5,000	5,000	3,119	386
01-0641-5426	ADVERTISING	3,500	3,500	2,500	3,500	3,500	2,500	2,812
01-0641-5432	MILEAGE	1,500	1,500	250	500	500	42	285
01-0641-5734	BUSINESS/VOLUNTEER RECOGNITION	5,000	5,000		5,000	5,000	9	10
	Total Non-Personnel	(87,500)	(107,500)	(46,150)	(98,900)	(84,200)	(28,081)	(23,992)
	Total Economic Development	(190,931)	(213,252)	(148,700)	(204,265)	(189,565)	(128,472)	(144,777)

**TRANSFERS TO OTHER FUNDS  
998**

**DEPARTMENT:** Transfers to Other Funds

**PROGRAM MANAGER:** Director of Finance & Treasurer

**PROGRAM DESCRIPTION:**

This program provides for the General Fund support of programs located in Other City Funds.

The support takes the form of transfers from one fund to another. Annually, the General Fund contributes to the Civic Celebration and the St Martin's Fair activity.

Impact fees are collected in the Development Fund, and then transferred to either:

- the Debt Service Fund in support of debt service payments on the Police Department Building, the Library, Fire Station # 3 and the Drexel Ave reconstruction, or
- the Capital Improvement Fund to support park, water or sanitary sewer projects.

In 2019 – a \$250,000 contingency transfer to the Capital Outlay Fund was included to provide appropriations for un-expected requirements for Capital expenditures.

<b>Dept 0998 - OTHER FINANCING USES/TRSFRS</b>		2019	2019	2018	2018	2018	2017	2016
GL NUMBER	DESCRIPTION	ADOPTED BUDGET	DEPT REQ BUDGET	PROJECTED ACTIVITY	AMENDED BUDGET	ORIGINAL BUDGET	ACTIVITY	ACTIVITY
<b>TRANSFERS - OUT</b>								
01-0998-5589	TRANSFER TO OTHER FUNDS	250,000					33,138	26,025
01-0998-5598	TSFR TO CAPITAL IMPROVEMENT FUND 46							1,200,000
	<b>Total Transfers</b>	(250,000)					(33,138)	(1,226,025)
	<b>Total Transfers Out</b>	(250,000)					(33,138)	(1,226,025)

**LIBRARY FUND  
FUND 15**

**PROGRAM:** Public Library

**DEPARTMENT:** Library

**PROGRAM MANAGER:** Library Director

**PROGRAM DESCRIPTION:**

A public library provides essential services to its community in times of calm, as well as in times of crisis. Franklin Public Library (FPL) provides all members of the community free and open access to library services to meet their informational, educational, and leisure needs. All library services are provided at no additional charge to residents of the City of Franklin and Milwaukee County (in accordance with the agreement with Milwaukee County Federated Library System [MCFLS]).

FPL is operated through a Special Revenue Fund of the City under the administration of a Library Board of Trustees which has exclusive control of the expenditure of all monies collected, donated, or appropriated for the Library's use. The Library Board is comprised of nine (9) members, specifically: one (1) representative of the Franklin Public School District, one (1) Alderman, and seven (7) citizens of the City of Franklin, appointed by the Mayor and approved by the Common Council. FPL is a member of the MCFLS. The Library Board appoints the Library Director who is the administrator of the Library and executive officer for the Library Board. The Director appoints all library personnel, prescribing their duties and compensation.

Primary funding for FPL comes from municipal property taxes in amounts determined by the Common Council. That amount remained at \$1,240,000 from 2013-2015; 1,287,000 in 2016; 1,296,600 in 2017, and 1,303,200 in 2018. The library's other funding source is a reciprocal borrowing payment from the State of Wisconsin via MCFLS. Payments from this source have allowed FPL to meet its budget during the 2009 to 2017 period, though the amount of reciprocal borrowing has been declining from a high of \$119,179 in 2013, to \$88,601 in 2017 (received in February 2018). 2019's amount is \$68,000 which is a significant decrease. The reciprocal borrowing payments will continue to trend downward due to changes in borrowing trends across the county and Oak Creek's new library. Reductions from this source will bring additional need for increased property tax levy support or service cuts.

Franklin is the 25<sup>th</sup> largest municipality in the State of Wisconsin, and the fourth largest suburban library in Milwaukee County by population; however, FPL is consistently the third largest suburban library by circulation and visitors. The library's challenge is to provide first class service to a first class community, with a per capital allocation of \$36.15, well below the statewide average of \$41.29 (2015) and the Milwaukee County average of \$43.87 (2018).

The residents of Franklin and surrounding areas have embraced Franklin Public Library as a community center. Not only do they visit the library to check out books, magazines, DVDs, music CDs, audiobooks, and educational toys, but they visit the library to attend programs for children, teens, and adults, to use the computers, to read newspapers and magazines, to

study, to learn to use technology, and to enjoy the camaraderie that comes with spending time in a pleasant public space.

**ACTIVITY MEASURES:**

Activity	2013	2014	2015	2016	2017	2018
Hours of Service/Week	59	59	60	60	60	60
Hours of Service/Wk-Summer	56	57	57	57	57	57
Physical Circulation	477,991	465,656	474,658	439,962	409,974	400,000
Circulation of ebooks	12,653	17,552	23,187	28,567	31,398	35,000
Registered Borrowers	25,152	23,677	25,081	21,800	19,551	19,853
Physical Collection Size	140,000	139,772	132,330	133,556	134,896	135,686
Internet Computer Sessions	33,507**	30,970**	28,239**	24,850**	22,261**	20,000
Program Event Attendance	10,568	11,550	15,885	17,319	17,434	18,000

\*Forecast

\*\*In late 2013, computer sessions increased from 1 to 2 hours, decreasing number of sessions, but increasing overall use.

While Computer Internet Sessions decline, almost 21,000 distinct people connected to FPL’s wireless access in 2017. People use a variety of personal electronic devices, many of them to access library resources including subscription databases and electronic books, audiobooks, magazines, and movies. In fact, FPL continues to move library services towards the digital age. The library now offers two digital platforms for books (OverDrive and the Cloud Library), and the RB Digital for downloadable magazines. In 2017, FPL added Hoopla, a service that allows streaming access to limited titles of ebooks, eaudiobooks, music and video. One of the challenges of funding these streaming models of service is they are typically more expensive to support than one license/one user models. They are however much more popular among users due to the fact there are no wait lists.

Here is a snapshot of FPL activity during the first 6 months of 2018:

2018 Month	Days Open	Gates		Circulation					Computer Sessions	Distinct WiFi Users	New Cards	Holds Filled	Library Programs			Create Space Visitors	Website Visits	Bookable Meeting Rm Use
		Gate Count	Diff. from prior year	Physical Circ.	Diff. from prior year	eBooks Audio Mags Movies	Diff. from prior year	Total					Kids & Teens	Adults	Guests			
Jan.	30	17431	972	32505	(2096)	3112	545	35617	2006	1815	101	4865	27	19	679	N/A	6150	78
Feb.	28	16374	(512)	29416	(3430)	2606	299	32022	1699	1537	111	4188	27	19	1285	N/A	4280	69
March	31	18535	(328)	34945	(2761)	3076	422	38021	2087	1933	93	4745	23	20	1062	N/A	5777	72
April	29	17195	(398)	32695	(1710)	2933	407	35628	1886	1673	96	4577	27	22	1163	N/A	4803	98
May	30	15866	0	30341	(3320)	2840	411	33181	1759	1721	83	4152	2	21	421	77	5392	78
June	26	22197	782	39059	(269)	2747	225	41806	1931	1842	202	4318	34	19	2384	158	6923	121

FPL librarians make a concerted effort to program for all ages. For pre-readers, FPL offers Sensory Playtimes so children may explore all of their senses in a safe and welcoming environment. For older adults, FPL has partnered with the Libraries Memory Project to offer Memory Cafés designed to meet the needs of those adults dealing with early stage dementia, mild memory loss, or cognitive impairment, as well as the needs of their caregivers. In 2018, the Library added a Virtual Reality (VR) Center in the CreateSpace, benefiting from a local Eagle Scout Candidate’s service project.

These initiatives are in addition to the many classes we teach for children’s, teens, and adults, addressing topics such as counting and letter recognition, health and wellness, folk arts, multi-

culturalism, and world events. Many of these classes take place in the library's CreateSpace, a maker space to introduce traditional and emerging technology (no-tech, low-tech, and high-tech activities), including coloring, jewelry making, needle-felting, screen printing, sewing, electronic gaming, computer coding, electronic circuitry, stop-motion animation, 3D printing, Virtual Reality Center, and more.

In addition to the in-library programs that we provide, our Librarians are dedicated to creating outreach literacy programs to local schools, daycares, and even at the playgrounds of the City's wonderful parks. In the fall of 2018, the Youth Reference Librarians started a "Playground Tales" program at the pavilion in the Franklin Woods Nature Center. In 2019, we will have storytime programs at Lions Legend Park and Ken Windl Park. These outreach storytimes will further FPL's mission of furthering literacy in our community.

Franklin Public Library Foundation continues to support library outreach to senior living facilities in Franklin in the form of the Traveling Collection. Librarians select material from our collection and deliver them to the facilities for check out by residents. Traveling Collections provide access to print material for Franklin residents who may have trouble getting to the library.

FPL is fortunate to have fabulous volunteers who provide valuable service to the library and its patrons, including help in processing and shelving books, preparing materials for various programs, and performing a host of other tasks. Some volunteers are retirees nurturing their love of books; others are high school students filling National Honor Society volunteer requirements; and still others are people who need to perform community service in recompense for misdeeds. In 2017, volunteers contributed nearly 1,800 hours to the library. That is almost the equivalent of one FTE employee.

## STAFFING:

Two-thirds of the library's budget is personnel. Much of the remaining third are fixed costs that cannot be changed. We've sharpened our pencils and reduced expenses wherever possible, including eliminating databases and delaying technology purchases. Our budget is very lean. In 2017, we eliminated a part-time Library Assistant position as well as a Shelver position that hadn't been filled in several years. 2018 saw the elimination of the Administrative Aide position. The challenge to the library is that the duties that were performed by these employees still have to be done. This means adding more duties onto existing personnel.

<b>Authorized Positions (FTE)</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
Library Director	1.00	1.00	1.00	1.00	1.00
Asst. Dir./Adult Serv. Librarian	1.00	1.00	1.00	1.00	1.00
Reference Librarian	2.91	2.91	2.91	3.10	3.02
Youth Ref. Librarian	2.625	2.625	2.625	2.625	2.625
Circulation Supervisor	1.00	1.00	1.00	1.00	1.00
Administrative Aide	0.25	0.25	0.25	0.25	Eliminated
Program/Outreach Coordinator	0.50	0.50	0.60	0.60	0.60
Library Assistant	6.61	6.53	6.53	5.00	5.00
Library Clerk	0.00	0.00	0.50	0.50	0.50
Shelver	1.75	1.75	1.25	1.25	1.25
<b>Total</b>	<b>17.02</b>	<b>16.94</b>	<b>16.94</b>	<b>16.68</b>	<b>15.37</b>

FPL has already streamlined staffing. We eliminated all overtime in 2014, and rescheduled all staff to better serve the public. Work teams have been implemented to improve productivity and reduce errors. At the library's two self-checkout stations, over half of all items checked out from Franklin Public Library are checked out directly by patrons, a figure that has gone relatively flat over the previous two years.

**BUDGET SUMMARY:**

Comparing FPL's collection and services to the Public Library Standards for the State of Wisconsin, we find ourselves lacking in most areas. These standards are based on population and are measured in four levels: Basic, Moderate, Enhanced, and Excellent.

Standard	Municipal Population	Franklin Public Library
FTE Staff/1,000	Basic: 0.5	Below Basic: .47 FTE
Volumes/Capita (Print)	Basic: 3.4	Below Basic: 2.9 Volumes
Audio Recordings/Capita	Basic: 0.23	Moderate: 0.31 Recordings
Video Recordings/Capita	Basic: 0.23	Enhanced: 0.41 Recordings
Hours Open	Basic: 62	Below Basic: 59.25 Hrs (Avg)
Materials Expenditure/Capita	Basic: \$5.40	Below Basic: \$4.32
Collection Size/Capita	Basic: 4.0	Below Basic: 3.71

A larger materials budget will bring us closer to the standards for Volumes per Capita, Materials Expenditure per Capita, and Collection Size per Capita. After all, a first class community deserves a first class library!

The Library has been at this location since 2002. It is a phenomenal property, much appreciated by the community. 2018 was an expensive year for HVAC systems as the A/C unit needed some major and costly repairs. More repairs and updates will need to be done sooner rather than later on this 16-year-old building. The Library Director is working on a Capital Improvement Plan to address those replacements. The Library Fund Balance is a little high due to the realization that major systems will need to be replaced and will also need to be paid for somehow out of a budget that has remained stagnant over the past few years.

Even as the library moves to the digital age, there is still a great demand for the library as a physical presence in our community. In a recent survey of the public by the Pew Internet and American Life Project on *Library Services in the Digital Age*, 76% of Americans think it is "very important" to the community for public libraries to provide quiet study spaces for adults and children. We add to this the need for collaborative spaces, as well, a third space (in addition to home and work or school) for people to be and to be comfortable.

**Library  
Funds 15 & 16**

GL NUMBER	DESCRIPTION	2019 ADOPTED BUDGET	2019 DEPT REQUEST BUDGET	2018 PROJECTED ACTIVITY	2018 ADOPTED BUDGET	2017 AMENDED BUDGET	2017 ACTIVITY	2016 ACTIVITY
<b>FUND 15</b>								
Dept 0000 - GENERAL								
REAL ESTATE TAXES								
15-0000-4011	GENERAL PROPERTY TAX	1,312,700	1,309,700	1,303,200	1,303,200	1,296,600	1,296,600	1,287,000
CHARGES FOR SERVICES								
15-0000-4458	LIBRARY RECIPROCAL BORROWING	68,000	68,000	75,000	75,000	90,000	88,601	93,361
INTEREST & INV INCOME								
15-0000-4711	INTEREST ON INVESTMENTS	8,500	8,500	12,000	8,500	8,500	8,280	8,924
15-0000-4713	INVESTMENT GAINS/LOSSES			(2,900)			(1,199)	(2,289)
	Total Interest & Inv Income	8,500	8,500	9,100	8,500	8,500	7,081	6,635
	<b>Total Revenues</b>	<b>1,389,200</b>	<b>1,386,200</b>	<b>1,387,300</b>	<b>1,386,700</b>	<b>1,395,100</b>	<b>1,392,282</b>	<b>1,386,996</b>
Dept 0511 - LIBRARY								
PERSONNEL SERVICES								
15-0511-5111	SALARIES-FT	388,143	388,143	372,000	372,354	366,553	321,676	349,823
15-0511-5113	SALARIES-PT	305,708	305,708	304,000	304,865	336,910	310,453	328,773
15-0511-5115	SALARIES-TEMP			2,000			12,906	
15-0511-5117	SALARIES-OT							13
15-0511-5118	COMPTIME TAKEN			250			386	
15-0511-5133	LONGEVITY	1,225	1,225	1,200	1,225	980	1,095	960
15-0511-5134	HOLIDAY PAY	37,282	37,282	36,100	36,148	36,551	33,381	37,234
15-0511-5135	VACATION PAY	48,471	48,471	43,800	43,806	42,300	33,305	38,851
15-0511-5151	FICA	59,733	59,733	58,000	58,017	59,922	52,921	55,705
15-0511-5152	RETIREMENT	27,005	27,005	26,000	26,082	26,613	24,486	27,236
15-0511-5153	RETIREE GROUP HEALTH	2,225	2,225	2,100	2,129	1,679	1,679	1,111
15-0511-5154	GROUP HEALTH & DENTAL	81,329	85,413	64,000	84,682	101,747	67,349	98,751
15-0511-5155	LIFE INSURANCE	2,742	2,742	2,600	2,622	2,659	1,955	2,153
15-0511-5156	WORKERS COMPENSATION INS	1,405	1,405	1,300	1,365	2,037	1,849	1,954
	Total Personnel	(955,268)	(959,352)	(913,350)	(933,295)	(977,951)	(863,441)	(942,564)
NON PERSONNEL SERVICES								
15-0511-5242	EQUIPMENT MAINTENANCE	9,000	9,000	13,000	13,000	15,800	13,103	15,094
15-0511-5257	SOFTWARE MAINTENANCE	750	750		500	1,000		750
15-0511-5299	SUNDRY CONTRACTORS	3,000	3,000	2,500	2,000	1,500		2,500
15-0511-5311	POSTAGE	500	500	700	750	1,000	522	620
15-0511-5312	OFFICE SUPPLIES	4,000	4,000	5,500	4,500	6,500	3,077	5,004
15-0511-5313	PRINTING	4,000	4,000					675
15-0511-5329	OPERATING SUPPLIES	12,000	12,000	14,000	14,000	19,900	21,195	15,814
15-0511-5393	E-BOOKS	8,400	8,400	8,500	8,525	10,000	11,714	10,771
15-0511-5422	SUBSCRIPTIONS	20,000	20,000	20,500	21,110	20,740	20,777	15,601
15-0511-5424	MEMBERSHIPS/DUES	1,800	1,800	1,700	1,800	1,870	1,784	1,656
15-0511-5425	CONFERENCES & SCHOOLS			500	1,000	1,000	60	928
15-0511-5432	MILEAGE	800	800	500	800	800	814	1,063
15-0511-5433	EQUIPMENT RENTAL	2,300	2,300	1,800	1,800	1,800	3,763	1,446
15-0511-5451	MCFLS COMPUTER	38,428	38,428	36,000	38,750	37,800	36,525	30,047
15-0511-5499	UNRESTRICTED CONTINGENCY					14,000		
15-0511-5528	ALLOCTD INSUR COST-FACILITY	33,000	33,000	31,600	31,650	31,650	31,650	30,400
15-0511-5551	WATER	1,750	1,750	1,500	1,602	1,560	1,543	1,095
15-0511-5552	ELECTRICITY	67,300	67,300	76,000	81,000	81,000	72,035	80,832
15-0511-5553	SEWER	600	600	300	416	400	376	272
15-0511-5554	NATURAL GAS	25,000	25,000	23,000	27,040	26,000	19,436	23,761
15-0511-5556	JANITORIAL SUPPLIES	6,000	6,000	6,000	6,000	6,000	4,549	6,130
15-0511-5557	BUILDING MAINTENANCE-SYSTEMS	10,000	10,000	10,000	10,000	14,800	14,730	16,562
15-0511-5558	BLDG MAINTENANCE-FLOORING	1,200	1,200	1,200	1,200	800	1,029	1,059
15-0511-5559	BUILDING MAINTENANCE-OTHER	7,500	7,500	15,000	7,500	8,000	9,110	5,703
15-0511-5560	INTERDEPT CHG-ALLOP PAY COST	78,500	78,500	85,600	85,660	84,000	84,000	78,240
	Total Non-Personnel	(335,828)	(335,828)	(355,400)	(360,623)	(387,920)	(351,772)	(346,023)
CAPITAL EXPENDITURES								
15-0511-5812	FURNITURE/FIXTURES			1,000		2,500	5,613	5,198
15-0511-5816	LIBRARY MATERIALS	82,000	82,000	85,000	85,282	83,000	85,456	103,920
15-0511-5822	BUILDING IMPROVEMENTS			4,000				24,779
15-0511-5841	COMPUTER EQUIPMENT	9,020	9,020	7,500	7,500	10,500	5,639	
15-0511-5843	SOFTWARE			1,500		2,500	1,433	
	Total Capital Expenditures	(91,020)	(91,020)	(99,000)	(92,782)	(98,500)	(98,141)	(133,897)
	<b>Total Expenditures</b>	<b>(1,382,116)</b>	<b>(1,386,200)</b>	<b>(1,367,750)</b>	<b>(1,386,700)</b>	<b>(1,464,371)</b>	<b>(1,313,354)</b>	<b>(1,422,484)</b>
ESTIMATED REVENUES - FUND 15								
APPROPRIATIONS - FUND 15								
	<b>NET OF REVENUES/APPROPRIATIONS - FUND 15</b>	<b>7,084</b>		<b>19,550</b>		<b>(69,271)</b>	<b>78,928</b>	<b>(35,488)</b>
<b>BEGINNING FUND BALANCE</b>								
<b>ENDING FUND BALANCE</b>								
	<b>BEGINNING FUND BALANCE</b>	<b>469,850</b>	<b>469,850</b>	<b>450,300</b>	<b>450,299</b>	<b>371,371</b>	<b>371,371</b>	<b>406,863</b>
	<b>ENDING FUND BALANCE</b>	<b>476,934</b>	<b>469,850</b>	<b>469,850</b>	<b>450,299</b>	<b>302,100</b>	<b>450,299</b>	<b>371,375</b>



**Library  
Funds 15 & 16**

GL NUMBER	DESCRIPTION	2019 ADOPTED BUDGET	2019 DEPT REQUEST BUDGET	2018 PROJECTED ACTIVITY	2018 ADOPTED BUDGET	2017 AMENDED BUDGET	2017 ACTIVITY	2016 ACTIVITY
<b>Fund 16 - LIBRARY-RESTRICTED-FINES &amp; FEES</b>								
Dept 0000 - GENERAL								
CHARGES FOR SERVICES								
16-0000-4418.4005	LIB APM COMPUTER PRINT-TAXBL-use 4419			4,000				1,159
16-0000-4419.4005	TAXABLE SALES-copy, fax, coffee, rumme	9,400	9,400	2,300	9,400	9,600	8,906	7,114
	Total Charges for Services	9,400	9,400	6,300	9,400	9,600	8,906	8,273
INTEREST & INV INCOME								
16-0000-4719.4002	MISC INTEREST-Donation MMKT Acct	60	60		60	70	65	64
16-0000-4719.4005	MISC INTEREST-Checking Acct	40	40		40	30	35	42
	Total Interest & Inv Income	100	100		100	100	100	106
MISCELLANEOUS								
16-0000-4748.4002	DONATIONS - LIBRARY-Donation MMKT	500	500	1,500	1,000	1,000	1,128	1,879
16-0000-4748.4005	DONATIONS - LIBRARY-Checking Acct	5,000	5,000	6,000	6,000	5,000	6,553	20,333
16-0000-4764.4005	LIBRARY SALES-Books-nontaxable	13,000	13,000	5,000	12,000	12,000	9,797	13,611
16-0000-4765.4005	LIBRARY FINES	35,000	35,000				22,055	
16-0000-4766.4005	LIBRARY MEETING ROOM RENTAL	4,000	4,000				4,875	
16-0000-4799.4005	MISC REVENUE-Lost Items & Fee Cards	3,000	3,000	40,000	40,000	42,050	14,803	46,556
	Total Miscellaneous	60,500	60,500	52,500	59,000	60,050	59,211	82,379
	<b>Total Revenues</b>	<b>70,000</b>	<b>70,000</b>	<b>68,800</b>	<b>68,500</b>	<b>69,750</b>	<b>68,217</b>	<b>90,758</b>
Dept 0511 - LIBRARY								
NON PERSONNEL SERVICES								
16-0511-5242.4005	EQUIPMENT MAINTENANCE				900	1,000	670	545
16-0511-5257.4005	SOFTWARE MAINTENANCE	3,500	3,500	2,500	1,750	2,000	1,739	1,739
16-0511-5299.4005	SUNDRY CONTRACTORS	7,000	7,000	5,000	7,000	8,000	7,763	9,638
16-0511-5311.4005	POSTAGE	300	300	300	400	500	1,342	565
16-0511-5312.4005	OFFICE SUPPLIES	8,000	8,000	5,500	6,000	5,500	9,038	7,466
16-0511-5313.4005	PRINTING	1,200	1,200		500	2,000	76	
16-0511-5329.4005	OPERATING SUPPLIES	6,000	6,000	7,500	5,330	2,500	6,829	11,745
16-0511-5393.4005	E-BOOKS	8,500	8,500	10,000	12,000	10,000	8,985	11,045
16-0511-5422.4005	SUBSCRIPTIONS	1,500	1,500	1,950	1,980	1,200	1,653	2,933
16-0511-5424.4005	MEMBERSHIPS/DUES	900	900	450	400	400	44	
16-0511-5425.4005	CONFERENCES & SCHOOLS	1,500	1,500	2,000	1,500	1,500	1,063	219
16-0511-5432.4005	MILEAGE	200	200	450	220	500	28	196
16-0511-5433.4005	EQUIPMENT RENTAL	5,620	5,620		6,120	6,250	6,053	4,577
16-0511-5451.4005	MCFLS COMPUTER			150		2,000		4,267
16-0511-5499.4005	CONTINGENCY - UNRESTRICTED					1,400		
16-0511-5556.4005	JANITORIAL SUPPLIES	300	300		500	500		
16-0511-5559.4005	BUILDING MAINTENANCE-OTHER	2,000	2,000		500	500		
16-0511-5734.4005	VOLUNTEER RECOGNITION	1,000	1,000		1,000	500		
	Total Non-Personnel	(47,520)	(47,520)	(35,800)	(46,100)	(46,250)	(45,283)	(54,935)
CAPITAL EXPENDITURES								
16-0511-5812.4005	FURNITURE/FIXTURES	5,000	5,000	15,000	5,000	5,000		13,765
16-0511-5816.4005	LIBRARY MATERIALS	10,000	10,000	10,000	10,000	5,000	10,232	14,663
16-0511-5841.4005	COMPUTER EQUIPMENT	5,000	5,000	4,500	5,000	12,000	6,212	
16-0511-5843.4005	SOFTWARE	2,400	2,400	1,000	2,400	1,500		128
	Total Capital	(22,400)	(22,400)	(30,500)	(22,400)	(23,500)	(16,444)	(28,556)
	<b>Total Expenditures</b>	<b>(69,920)</b>	<b>(69,920)</b>	<b>(66,300)</b>	<b>(68,500)</b>	<b>(69,750)</b>	<b>(61,727)</b>	<b>(83,491)</b>
ESTIMATED REVENUES - FUND 16		70,000	70,000	58,800	68,500	69,750	68,217	90,758
APPROPRIATIONS - FUND 16		69,920	69,920	66,300	68,500	69,750	61,727	83,491
	<b>Net Revenue (Expenditures)</b>	<b>80</b>	<b>80</b>	<b>(7,500)</b>			<b>6,490</b>	<b>7,267</b>
<b>BEGINNING FUND BALANCE</b>		<b>123,280</b>	<b>123,280</b>	<b>130,780</b>	<b>130,779</b>	<b>124,289</b>	<b>124,289</b>	<b>117,024</b>
<b>ENDING FUND BALANCE</b>		<b>123,360</b>	<b>123,360</b>	<b>123,280</b>	<b>130,779</b>	<b>124,289</b>	<b>130,779</b>	<b>124,291</b>

**TOURISM COMMISSION  
Fund 17**

**DEPARTMENT:** Tourism Commission

**PROGRAM MANAGER:** Director of Economic Development

**PROGRAM DESCRIPTION:**

The Franklin Tourism Commission was created by ordinance on December 6, 2016, pursuant to Wis. Stat. § 66.0615. The Commission is responsible for coordinating tourism promotion and tourism development within the City and is made up of 5 members, including at least one representative of the Wisconsin hotel and motel industry. The Commission is staffed by the Director of Economic Development.

**SERVICES:**

- Use the room tax appropriated to the Commission for tourism promotion and tourism development in the City
- The Tourism Commission will partner with the Wisconsin Department of Tourism to create a Marketing and Public Relations plan to promote the City and the Tourism businesses located in the City.
- Conduct marketing projects, including advertising media buys, creation and distribution of printed or electronic promotional tourist materials, or efforts to recruit conventions, sporting events, or motor-coach groups
- Provide transient tourist informational services
- Undertake tangible municipal development including, but not limited to, a convention center
- Submit a report to the Common council on or before November 1 of each year itemizing its expenditures and proposing its budget for the following year

**STAFFING:**

<b>N/A</b>							
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**ACTIVITY MEASURES:**

Activity	2014	2015	2016	2017	2018	2019
Room taxes	174,359	235,797	327,191	330,000	397,700	409,600

**BUDGET SUMMARY:**

1. Because of the proportioning of funds, first to the City's general fund and then to the Commission and Commission appointments, 2018 is anticipated to be the first year of budget expenditures for the Commission with an outlay for tourism and city branding.
2. Budget expenditures for 2018, may include use of all funds appropriated to the Commission in 2017 and a portion of funds anticipated for appropriating in 2018.
3. The 2019 budget was prepared by the Director of Economic Development in anticipation of the Commission's branding initiative in partnership with the Economic Development Commission and for a marketing, advertising, and public relations initiative to be rolled out in 2019. Future budgets will be prepared and presented to the Common Council with input from the Commission.
4. Commission expenditures are regulated by Wis. Stats. § 66.0615 and must be used to pursue tourism development and tourism promotion activities.

**Tourism Commission  
Fund 17**

GL NUMBER	DESCRIPTION	2019 ADOPTED BUDGET	2019 DEPT REQUEST BUDGET	2018 PROJECTED ACTIVITY	2018 ORIGINAL BUDGET	2018 AMENDED BUDGET	2017 ACTIVITY	2016 ACTIVITY
Dept 0000 - GENERAL								
REVENUE - TAXES								
17-0000-4022	MOTEL ROOM TAX	226,000	226,000	206,100	96,800	96,800	211,793	
<b>Total Revenues</b>		<b>226,000</b>	<b>226,000</b>	<b>206,100</b>	<b>96,800</b>	<b>96,800</b>	<b>211,793</b>	
Dept 0651 - TOURISM								
NON PERSONNEL SERVICES								
17-0651-5299	SUNDRY CONTRACTORS	10,000	10,000		10,000	10,000		
17-0651-5312	OFFICE SUPPLIES	50,000	50,000		50,000	50,000		
17-0651-5423	TRAINING EXP	5,000	5,000		1,500	1,500		
17-0651-5424	MEMBERSHIPS/DUES	2,500	2,500		2,500	2,500		
17-0651-5425	TOURISM EVENTS	50,000	50,000		35,000	35,000		
17-0651-5426	CONFERENCES & SCHOOLS				25,000	25,000		
17-0651-5440	MARKETING SERVICES	50,000	50,000		30,000	30,000		
Total Non-Personnel Expenditure		(167,500)	(167,500)		(154,000)	(154,000)		
Total (Expenditures)		(167,500)	(167,500)		(154,000)	(154,000)		
ESTIMATED REVENUES - FUND 17		226,000	226,000	206,100	96,800	96,800	211,793	
APPROPRIATIONS - FUND 17		167,500	167,500		154,000	154,000		
<b>Net Revenue (Expenditures)</b>		<b>58,500</b>	<b>58,500</b>	<b>206,100</b>	<b>(57,200)</b>	<b>(57,200)</b>	<b>211,793</b>	
<b>BEGINNING FUND BALANCE</b>		<b>417,893</b>	<b>417,893</b>	<b>211,793</b>	<b>211,793</b>	<b>211,793</b>		
<b>ENDING FUND BALANCE</b>		<b>476,393</b>	<b>476,393</b>	<b>417,893</b>	<b>154,593</b>	<b>154,593</b>	<b>211,793</b>	

**SOLID WASTE COLLECTION  
FUND 19**

**DEPARTMENT:** Solid Waste Collection

**PROGRAM MANAGER:** City Engineer

**PROGRAM DESCRIPTION:**

The Solid Waste Department is operated through a Special Revenue Fund. Revenue comes from direct charges to those customers that use the service. It provides weekly refuse, bi-weekly recycling, and 3 times a year leaf and brush collection to all single-family, two-family, and condominium ownership multi-family units. The collection service is outsourced to a private contractor. A contract has been negotiated for a five (5) year contract extension through 2022 with Johns Disposal Service. Recently, Common Council directed staff to negotiate for a 5-year extension. The calculation for this budget is based on the contract with Johns Disposal Service. In addition, the City provides a recycling center adjacent to the Public Works Garage that is manned by Highway Division personnel and is open during normal work hours and 7 hours on Saturday. The overtime and contracted pickup fees for the drop off site is included in this budget and the tippage fees are included in the Johns Disposal contract. The efficiency of the recycling program, which was instituted in 1995, continues to be maintained at over the 33 percent level (see table below). Note: This year's budget includes all overtime by the Public Works Department – not just the Saturday overtime.

**SERVICES:**

- Weekly curbside pickup of rubbish.
- Bi-weekly curbside pickup of commingled recyclables in carts.
- Three times yearly curbside pickup of brush.
- Drop-off site for mixed recyclables maintained at Public Works Garage.

**STAFFING:**

In addition to the contracted service, overtime hours equivalent to 0.26 Highway Division personnel (one person for twelve months) are budgeted for weekend operation of the drop off site. New DPW staff is hired with the understanding that Saturday work hours were mandatory at straight time based on an altered work schedule- working only 4 days earlier in the week. The goal is to eventually have this scheduled shared with many LEOs on a rotation or voluntary basis. This is saving the City money although it adversely affects the DPW capacity during the week.

**ACTIVITY MEASURES:**

Activity	2011	2012	2013	2014	2015	2016	2017*	2018*
Total non-recyclable refuse collected (tons)	8,353	8,205	7,972	7,923	8,259	8,179	8,400	8,400
Recyclables collected (tons)	2,813	2,737	3,114	3,479	2,975	2,766	2,815	2,900
Yard waste (tons)	274	335	322	221	332	340	325	330

\*Forecast

**BUDGET SUMMARY:**

No change in the annual fee of \$106.95 is planned for 2019.

**Solid Waste Fund  
Fund 19**

GL NUMBER	DESCRIPTION	2019 ADOPTED BUDGET	2019 DEPT REQUEST BUDGET	2018 PROJECTED ACTIVITY	2018 ORIGINAL BUDGET	2018 AMENDED BUDGET	2017 ACTIVITY	2016 ACTIVITY
Dept 0000 - GENERAL								
INTERGOVERNMENTAL								
19-0000-4146	RECYCLING GRANTS	69,000	69,000	69,000	68,800	68,800	68,838	65,995
CHARGES FOR SERVICES								
19-0000-4490	USER FEES	1,220,400	1,220,400	1,227,450	1,211,000	1,211,000	1,210,567	1,199,836
19-0000-4495	LANDFILL OPERATIONS-TIPPAGE	361,800	361,800	346,000	350,000	350,000	350,738	338,333
	Total Charges for Services	1,582,200	1,582,200	1,573,450	1,561,000	1,561,000	1,561,305	1,538,169
INTEREST & INV INCOME								
19-0000-4711	INTEREST ON INVESTMENTS	9,500	9,500	4,500	7,500	7,500	9,364	9,662
19-0000-4713	INVESTMENT GAINS/LOSSES						(1,355)	(4,528)
19-0000-4719	MISCELLANEOUS INTEREST						3	2
	Total Interest & Inv Income	9,500	9,500	4,500	7,500	7,500	8,012	5,136
MISCELLANEOUS								
19-0000-4759	SALE OF RECYCLING BINS						36	
19-0000-4761	SALE OF RECYCLABLES			500				905
	Total Miscellaneous			500			36	905
	<b>Total Revenues</b>	<b>1,660,700</b>	<b>1,660,700</b>	<b>1,647,450</b>	<b>1,637,300</b>	<b>1,637,300</b>	<b>1,638,191</b>	<b>1,610,205</b>
Dept 0341 - SOLID WASTE/REFUSE&RECYCLING								
PERSONNEL SERVICES								
19-0341-5111	SALARIES-FT	10,870	10,870	8,245	9,428	9,428	10,259	2,179
19-0341-5117	SALARIES-OT	1,327	1,327	1,223	1,118	1,118	662	10,491
19-0341-5151	FICA	933	933	724	807	807	802	915
19-0341-5152	RETIREMENT	482	482	758	601	601	213	902
19-0341-5153	RETIREE GROUP HEALTH	232	232	144	224	224	183	65
19-0341-5154	GROUP HEALTH & DENTAL	2,631	3,066	2,180	2,235	2,235	2,275	2,251
19-0341-5155	LIFE INSURANCE	6	6	5	5	5	47	50
19-0341-5156	WORKERS COMPENSATION INS	450	422	448	365	365	508	475
	Total Personnel Services	(16,931)	(17,338)	(13,727)	(14,783)	(14,783)	(14,949)	(17,328)
NON PERSONNEL SERVICES								
19-0341-5283	REFUSE COLLECTION	713,750	713,750	686,754	679,500	679,500	676,516	658,869
19-0341-5284	RECYCLING COLLECTION	380,720	380,720	366,320	362,800	362,800	369,481	363,768
19-0341-5285	LEAF & BRUSH PICKUPS	63,800	63,800	61,800	60,000	60,000	54,259	53,360
19-0341-5286	TIPPAGE FEE COSTS	469,000	469,000	468,650	455,300	455,300	456,122	441,056
19-0341-5287	MISC WASTE COSTS	3,500	3,500	3,605	3,500	3,500	2,369	4,072
19-0341-5313	PRINTING	1,800	1,800	1,800	1,800	1,800	1,700	1,700
19-0341-5421	OFFICIAL NOTICES/ADVERTISING							115
	Total Non-Personnel Services	(1,632,570)	(1,632,570)	(1,588,929)	(1,562,900)	(1,562,900)	(1,560,447)	(1,522,940)
	<b>Total Expenditures</b>	<b>(1,649,501)</b>	<b>(1,649,908)</b>	<b>(1,602,656)</b>	<b>(1,577,683)</b>	<b>(1,577,683)</b>	<b>(1,575,396)</b>	<b>(1,540,268)</b>
ESTIMATED REVENUES - FUND 19		1,660,700	1,660,700	1,647,450	1,637,300	1,637,300	1,638,191	1,610,205
APPROPRIATIONS - FUND 19		1,649,501	1,649,908	1,602,656	1,577,683	1,577,683	1,575,396	1,540,268
	<b>Total Net Revenues (Expenditures)</b>	<b>11,199</b>	<b>10,792</b>	<b>44,794</b>	<b>59,617</b>	<b>59,617</b>	<b>62,795</b>	<b>69,937</b>
<b>BEGINNING FUND BALANCE</b>		<b>438,471</b>	<b>438,471</b>	<b>393,677</b>	<b>393,677</b>	<b>393,677</b>	<b>330,883</b>	<b>260,944</b>
<b>ENDING FUND BALANCE</b>		<b>449,670</b>	<b>449,263</b>	<b>438,471</b>	<b>453,294</b>	<b>453,294</b>	<b>393,678</b>	<b>330,881</b>

**CITY OF FRANKLIN  
SANITARY SEWER FUND  
Fund 61**

**PROGRAM MANAGER(S):** Director of Public Works & Superintendent of Water/Sewer

**PROGRAM DESCRIPTION:**

The Sanitary Sewer Division is accounted for in an Enterprise Fund that accounts for the activities of the sanitary sewer operations of the City. Revenue comes from direct charges to those customers that use the system. Sewer bills are based on either on the amount of sewer usage when metered or when not metered are based upon the amount of water usage provided from the Franklin Water Utility with all residential customers receiving a flat charge. The City is part of the Milwaukee Metropolitan Sewerage District, which provides interceptor sewers and charges the City for treatment of the sanitary sewage generated in the City. Sewer activities handled by City personnel include maintenance and cleaning of collection sewers and monitoring of the sanitary sewer system located within the City. Employee costs of sewer and water department are allocated between water and sewer operations based on the activities performed. The Sanitary Sewer Fund receives no property tax levy support.

**SERVICES:**

- Clean City sewers on an ongoing basis plus trouble spots.
- Inspect City sewers for diagnostic purposes and possible replacement.
- Locate sewer lines for construction and Digger's Hotline.
- Respond to sewer backup calls and customer questions and other related problems.
- Maintain 4 sanitary lift stations to include emergency equipment.
- Televisе mainline sewers and laterals to detect defects and set up rehab schedule.
- Perform sewer rehab to include manholes, laterals and mainline.

**STAFFING:** Sewer Division and Water Utility share employees. The percentage varies yearly based on activities performed. For 2019 it is anticipated at 50%:

<b>Authorized Positions (FTE)</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019*</b>
<b>Sewer Superintendent</b>	.50	.50	.50	.50	.50	.50
<b>Operator II</b>	1.00	1.00	1.00	1.00	1.00	1.0
<b>Operator I</b>	.50	.50	.50	.50	1.00	1.0
<b>Sewer Technician</b>	3.00	3.00	3.00	3.00	2.50	2.50
<b>Clerk/Typist</b>	.62	.62	.62	.25	.25	.75
<b>Seasonal Maintenance</b>	.15	.15	.15	.15	.15	.15
<b>Total Sewer</b>	<b>5.77</b>	<b>5.77</b>	<b>5.77</b>	<b>5.40</b>	<b>5.40</b>	<b>5.90</b>
<b>Total of Water &amp; Sewer</b>	<b>11.55</b>	<b>11.55</b>	<b>11.55</b>	<b>10.80</b>	<b>10.80</b>	<b>11.80</b>

**ACTIVITY MEASURES:**

<b>Activity</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019*</b>
<b>Miles of Sanitary Sewer</b>	<b>191</b>	<b>193</b>	<b>194</b>	<b>194.5</b>	<b>195.5</b>	<b>197</b>
<b>Avg. No. -Sewer Service Customers</b>	<b>10,090</b>	<b>11,000</b>	<b>11,100</b>	<b>11,200</b>	<b>11,300</b>	<b>11,350</b>
<b>Estimated Number of Manholes</b>	<b>4730</b>	<b>4745</b>	<b>4750</b>	<b>4765</b>	<b>4790</b>	<b>4840</b>
<b>Feet of Sewer Cleaned</b>	<b>255,000</b>	<b>260,000</b>	<b>255,000</b>	<b>258,000</b>	<b>250,000</b>	<b>220,000</b>

\* Forecast

The Sanitary Sewer Fund Balance is composed of two pieces, Unrestricted Fund balance and the net investment in infrastructure and equipment. The Unrestricted Fund Balance can be used for new investment in infrastructure and equipment or un-expected operating requirements.

In 2016, an note receivable from Metropolitan Milwaukee Sewerage District was recorded as part of Restricted Fund Balance. As the payments on the Note is received, the Restricted Fund Balance is transferred to Un-restricted, offsetting most of the depreciation on the asset.

As new investment is made in equipment and/or infrastructure, the Restricted for infrastructure fund balance is increased net of any depreciation on the infrastructure.

Fund Balance can be broken out as follows:

	2016	2017	2018 Forecast	2019 Mayor's
Unrestricted	\$1,290,775	\$1,469,256		
Restricted for infrastructure investments	\$65,466,112	\$63,420,572		
<b>Total Fund Balance</b>	<b>\$66,756,888</b>	<b>\$64,889,828</b>		

Major maintenance expenditures on infrastructure in 2019 are:

- Inspection of the Forest Home Ave Sanitary Sewer \$90,000
- Design cost for Industrial Park Gravity Flow main 80,000
- Other sanitary sewer main repairs 30,000
  - Total 200,000

Capital investments of:

Sewer portion of replacement 2 wheel drive extended cab

Pick up truck	22,500
Software upgrades to SCADA reporting	3,000
Shop equipment	1,500
Misc building improvements	6,000
Notebook for remote monitoring of SCADA	1,000
Replacement Utility billing software	40,500
<b>Total</b>	<b>74,500</b>

**Fund 61 - Sanitary Sewer**

GL NUMBER	DESCRIPTION	2019 ADOPTED BUDGET	2019 DEPT REQ BUDGET	2018 PROJECTED ACTIVITY	2018 AMENDED BUDGET	2018 ORIGINAL BUDGET	2017 ACTIVITY	2016 ACTIVITY
<b>Dept 0000 - GENERAL</b>								
<b>CHARGES FOR SERVICES</b>								
61-0000-4413	PROPERTY STATUS REPORTS						2,025	2,515
61-0000-4461	METERED SALES-RESIDENTIAL	2,044,600	2,044,600	2,015,000	2,003,100	2,003,100	1,801,699	1,789,296
61-0000-4462	METERED SALES-COMMERCIAL	557,100	557,100	545,000	546,120	546,120	492,742	487,248
61-0000-4463	METERED SALES-INDUSTRIAL	460,700	460,700	440,000	451,770	451,770	396,229	406,631
61-0000-4465	PUBLIC AUTHORITY	172,000	172,000	150,000	168,720	168,720	143,731	151,190
61-0000-4466	PENALTY-FORFEITED DISCOUNT	37,000	37,000	37,000	37,000	37,000	31,501	36,384
61-0000-4468	METERED SALES-MULTIFAMILY	505,000	505,000	494,000	494,280	494,280	447,952	457,801
	Total Charges for Services	3,776,400	3,776,400	3,681,000	3,700,990	3,700,990	3,315,879	3,331,065
<b>INTEREST &amp; INV INCOME</b>								
61-0000-4711	INTEREST ON INVESTMENTS	14,000	14,000	20,000	7,500	7,500	14,761	4,668
61-0000-4712	INT Income - CLEAN WATER FUND LOAN	447,500	447,500	477,800	477,808	477,808	507,356	435,186
61-0000-4713	INVESTMENT GAINS/LOSSES						(3,039)	(4,534)
	Total Interest & Inv Income	461,500	461,500	497,800	485,308	485,308	519,078	435,320
<b>MISCELLANEOUS</b>								
61-0000-4751	PROPERTY SALE							
61-0000-4790	CAPITAL CONTRIBUTIONS	775,000	775,000	125,000	600,000	600,000		24,588,634
61-0000-4791	CONTRIBUTIONS FROM CITY	4,250,000	4,250,000	1,200,000	1,256,000	1,256,000	28,780	85,987
61-0000-4799	MISCELLANEOUS REVENUE						19,750	
	Total Miscellaneous	5,025,000	5,025,000	1,325,000	1,856,000	1,856,000	48,530	24,674,621
<b>OTHER</b>								
61-0000-4781	REFUNDS/REIMBURSEMENTS							38,975
	Total Other							38,975
	<b>Total Revenues</b>	<b>9,262,900</b>	<b>9,262,900</b>	<b>5,503,800</b>	<b>6,042,298</b>	<b>6,042,298</b>	<b>3,883,487</b>	<b>28,479,981</b>
<b>Dept 0731 - SEWER</b>								
<b>PERSONNEL SERVICES</b>								
61-0731-5111	SALARIES-FT	301,510	308,886	254,000	279,749	279,749	248,614	239,538
61-0731-5112	SALARIES-ADMIN			22,000			22,253	22,332
61-0731-5115	SALARIES-TEMP	5,772	5,772	3,000	5,772	5,772	2,943	3,015
61-0731-5116	SALARIES-ALLOCATED			11,000			11,656	11,232
61-0731-5117	SALARIES-OT	10,000	10,000	9,000	10,000	10,000	9,047	7,981
61-0731-5118	COMPTIME TAKEN	4,000		3,000			3,810	6,988
61-0731-5133	LONGEVITY	1,148	1,148	1,100	1,083	1,083	1,607	861
61-0731-5134	HOLIDAY PAY	17,682	17,682	17,000	17,271	17,271	15,067	13,283
61-0731-5135	VACATION PAY	25,260	25,260	24,000	24,118	24,118	19,851	20,766
61-0731-5151	FICA	27,939	28,209	25,800	25,856	25,856	24,261	23,432
61-0731-5152	RETIREMENT	12,893	13,547	18,000	18,025	18,025	95,307	(9,210)
61-0731-5153	RETIREE GROUP HEALTH	6,665	6,737	6,600	6,601	6,601	1,363	4,974
61-0731-5154	GROUP HEALTH & DENTAL	87,336	91,726	62,300	62,323	62,323	55,799	47,813
61-0731-5155	LIFE INSURANCE	1,626	1,640	1,500	1,498	1,498	1,344	1,148
61-0731-5156	WORKERS COMPENSATION INS	11,165	10,257	10,000	9,987	9,987	14,232	13,917
	Total Personnel Services	(512,996)	(520,864)	(468,300)	(462,283)	(462,283)	(527,154)	(408,070)
<b>NON PERSONNEL SERVICES</b>								
61-0731-5213	AUDITING	4,250	4,250	4,000	4,000	4,000	4,000	4,600
61-0731-5242	EQUIPMENT MAINTENANCE	43,000	43,000	20,000	22,000	22,000	19,762	21,853
61-0731-5257	SOFTWARE MAINTENANCE	15,000	15,000	13,000	13,000	13,000	13,650	8,319
61-0731-5287	OTHER COSTS-HAZARDOUS WASTE	45,000	45,000	47,600	48,000	48,000	47,768	39,088
61-0731-5288	OTHER COSTS - DUMPING	1,100	1,100	1,000	1,000	1,000	773	950
61-0731-5299	SUNDRY CONTRACTORS	18,000	18,000	17,000	18,000	18,000	16,823	18,650
61-0731-5311	POSTAGE	10,000	10,000	10,000	11,500	11,500	9,938	10,393
61-0731-5312	OFFICE SUPPLIES	1,500	2,000	1,800	1,800	1,800	1,826	1,536
61-0731-5313	PRINTING	3,500	3,500	4,000	3,800	3,800	4,484	3,194
61-0731-5326	UNIFORMS	2,250	3,000	2,400	2,600	2,600	2,410	2,309
61-0731-5329	OPERATING SUPPLIES	2,500	2,500	100	2,700	2,700	7,186	
61-0731-5331	FUEL/LUBRICANTS	12,000	12,000	12,000	11,300	11,300	8,818	8,025
61-0731-5332	VEHICLE SUPPORT	12,000	18,000	7,000	13,500	13,500	7,423	16,719
61-0731-5333	EQUIPMENT SUPPLIES	25,000	34,500	20,000	34,000	34,000	19,978	39,125
61-0731-5336	TELEVISION SUPPLIES	5,000	5,000	4,000	5,000	5,000	1,430	6,403
61-0731-5413	SEWER	2,448,000	2,448,000	2,400,000	2,518,100	2,518,100	2,152,541	2,141,409
61-0731-5415	TELEPHONE	7,500	7,500	5,000	9,100	9,100	4,639	5,049
61-0731-5416	METER READING COSTS	7,000	7,000	6,000	7,000	7,000	6,008	8,105
61-0731-5417	UNCOLLECTIBLE ACCOUNTS	1,000	1,000	500	1,000	1,000	846	541
61-0731-5421	OFFICIAL NOTICES/ADVERTISING						54	
61-0731-5425	CONFERENCES & SCHOOLS	4,500	6,500	2,500	6,000	6,000	2,329	2,953
61-0731-5428	ALLOCATED INSURANCE COST	16,750	16,750	16,750	16,750	16,750	25,778	25,778
61-0731-5432	MILEAGE	300	300	200	200	200	334	114
61-0731-5433	EQUIPMENT RENTAL	500	1,425		1,400	1,400		
61-0731-5437	LANDFILL DISPOSAL TAXES	1,000	1,000				726	935
61-0731-5480	TAXES						3,194	
61-0731-5493	LOCK BOX CHARGES	9,000	9,000	7,000	9,500	9,500	7,048	8,992
61-0731-5541	DEPRECIATION	179,900	179,900	122,200	174,700	174,700	108,064	122,336
61-0731-5551	WATER	2,500	2,500	1,800	1,500	1,500	2,128	1,481
61-0731-5552	ELECTRICITY	38,000	40,000	37,000	40,000	40,000	36,858	35,811
61-0731-5553	SEWER	450	450	300	325	325	432	307



**Fund 61 - Sanitary Sewer**

GL NUMBER	DESCRIPTION	2019 ADOPTED BUDGET	2019 DEPT REQ BUDGET	2018 PROJECTED ACTIVITY	2018 AMENDED BUDGET	2018 ORIGINAL BUDGET	2017 ACTIVITY	2016 ACTIVITY
61-0731-5554	NATURAL GAS	9,000	9,000	9,500	9,000	9,000	7,301	9,088
61-0731-5559	BUILDING MAINTENANCE-OTHER	10,500	10,500	7,500	14,000	14,000	9,039	12,858
61-0731-5561	CITY SUPPORT-ENG & ADMIN	99,750	99,750	99,750	99,750	99,750	99,750	96,750
61-0731-5572	ELECTRICITY-SEWER LIFT STATIONS	10,000	10,000	9,500				
	Total Non-Personnel Services	(3,045,750)	(3,067,425)	(2,889,400)	(3,100,525)	(3,100,525)	(2,633,338)	(2,653,671)
<b>INTEREST EXP</b>								
61-0731-5621	INT EXP CLEAN WATER FUND LOAN	447,500	447,500	477,800	477,808	477,808	502,491	531,445
	Total Interest Expense	(447,500)	(447,500)	(477,800)	(477,808)	(477,808)	(502,491)	(531,445)
<b>OTHER NON-OPERATING</b>								
61-0731-5741	DEPRECIATION-CIAC	2,018,100	2,018,100	2,012,750	2,012,000	2,012,000	2,011,836	4,150,236
	Total Other Non-Operating	(2,018,100)	(2,018,100)	(2,012,750)	(2,012,000)	(2,012,000)	(2,011,836)	(4,150,236)
<b>CAPITAL EXPENDITURES</b>								
61-0731-5811	AUTO EQUIPMENT	22,500	22,500	410,000	460,000	460,000		
61-0731-5813	OFFICE EQUIPMENT	3,000	3,000		5,000	5,000	6,224	
61-0731-5814	NONMOTORIZED EQUIPMENT			125,000	128,250	128,250	1,999	
61-0731-5815	SHOP EQUIPMENT	1,500	1,500				247,511	
61-0731-5822	BUILDING IMPROVEMENTS	6,000	6,000		10,500	10,500		
61-0731-5829	SANITARY SEWER REHAB	200,000	200,000	90,000	194,750	170,000	53,008	60,612
61-0731-5841	COMPUTER EQUIPMENT	1,000	1,000		11,600	11,600	930	
61-0731-5843	COMPUTER SOFTWARE	40,500	40,500					
61-0731-5899	Capitalized Assets	(63,000)	(63,000)	(535,000)	(615,350)	(615,350)	(256,664)	
	Total Net (Expenditures for Capital)	(211,500)	(211,500)	(90,000)	(194,750)	(170,000)	(53,008)	(60,612)
	<b>Total Expenditures</b>	<b>(6,235,846)</b>	<b>(6,265,389)</b>	<b>(5,938,250)</b>	<b>(6,247,366)</b>	<b>(6,222,616)</b>	<b>(5,727,827)</b>	<b>(7,804,034)</b>
Dept 0732 - RYAN CRK INTRCPTR FORCE ACCT								
<b>PERSONNEL SERVICES</b>								
61-0732-5152	RETIREMENT - GASB 68	10,000	10,000					65,783
	Total Personnel Services	(10,000)	(10,000)					(65,783)
<b>NET OF REVENUES/APPROPRIATIONS - 0732 - RYAN CRK</b>		<b>(10,000)</b>	<b>(10,000)</b>					<b>(65,783)</b>
<b>ESTIMATED REVENUES - FUND 61</b>		<b>9,262,900</b>	<b>9,262,900</b>	<b>5,503,800</b>	<b>6,042,298</b>	<b>6,042,298</b>	<b>3,883,487</b>	<b>28,479,981</b>
<b>APPROPRIATIONS - FUND 61</b>		<b>6,245,846</b>	<b>6,275,389</b>	<b>5,938,250</b>	<b>6,247,366</b>	<b>6,222,616</b>	<b>5,727,827</b>	<b>7,869,817</b>
<b>NET OF REVENUES/APPROPRIATIONS - FUND 61</b>		<b>3,017,054</b>	<b>2,987,511</b>	<b>(434,450)</b>	<b>(205,068)</b>	<b>(180,318)</b>	<b>(1,844,340)</b>	<b>20,610,164</b>
<b>BEGINNING FUND BALANCE</b>		<b>64,455,378</b>	<b>64,455,378</b>	<b>64,889,828</b>	<b>64,889,828</b>	<b>64,889,828</b>	<b>66,756,888</b>	<b>46,146,728</b>
<b>FUND BALANCE ADJUSTMENTS</b>							<b>(22,720)</b>	
<b>ENDING FUND BALANCE</b>		<b>67,472,432</b>	<b>67,442,889</b>	<b>64,455,378</b>	<b>64,684,760</b>	<b>64,709,510</b>	<b>64,889,828</b>	<b>66,756,892</b>

**CITY OF FRANKLIN WATER UTILITY**

**Fund 65**

**PROGRAM:** Water Utility

**PROGRAM MANAGER(S):** Board of Water Commissioners, Manager,  
& Superintendent of Water/Sewer

**PROGRAM DESCRIPTION:**

The City of Franklin Water Utility is a separate corporation run by the Franklin Board of Water Commissioners. The Water Utility is accounted for as an Enterprise Fund. Revenue comes from direct charges to those customers that use the system. Water bills are based on water usage. The Water Utility purchases its water from the City of Oak Creek. Water activities handled by City personnel include maintenance and monitoring of the water system located within the City. Costs of Water Department employees are allocated to water operations based on activities performed.

**SERVICES:**

- \* Operate and maintain city booster pumping stations and water towers
- \* Inventory, install, read and maintain meters including upgrades and change outs.
- \* Inventory and maintain valves, hydrants, telemetry, reservoirs, and elevated towers.
- \* Respond to and resolve water customer complaints and concerns.
- \* Repair lateral and main breaks
- \* Locate all utility infrastructure as requested and required by Diggers Hotline
- \* Perform present time and follow up inspection on all new utility construction.
- \* Operate and maintain well and pump houses.
- \* Bills and collect amounts due for water services.

**STAFFING:** Water Utility and Sanitary Sewer Division share employees. The percentage varies yearly based on activities performed. For 2019 it is anticipated to be 50%.

<b>Authorized Positions (FTE)</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019*</b>
<b>Water Superintendent</b>	.50	.50	.50	.50	.50	.50
<b>Operator II</b>	1.00	1.00	1	1.00	1.00	1.00
<b>Operator I</b>	.50	.50	1	1.00	1.00	1.00
<b>Water Technician</b>	3.00	3.00	2.5	2.50	2.50	2.50
<b>Clerk/Typist</b>	.63	.63	.25	.25	.25	.75
<b>Seasonal Maintenance</b>	.15	.15	.15	.15	.15	.15
<b>Total Water</b>	<b>5.78</b>	<b>5.78</b>	<b>5.40</b>	<b>5.40</b>	<b>5.40</b>	<b>5.90</b>
<b>Total of Water &amp; Sewer</b>	<b>11.55</b>	<b>11.55</b>	<b>10.80</b>	<b>10.80</b>	<b>10.80</b>	<b>11.80</b>

**ACTIVITY MEASURES:**

<b>Activity</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019*</b>
<b>Miles of Water Main</b>	<b>168</b>	<b>169</b>	<b>170</b>	<b>170.5</b>	<b>171.5</b>	<b>173</b>
<b>Avg. No.-Water Utility Customers</b>	<b>8000</b>	<b>8200</b>	<b>8250</b>	<b>8300</b>	<b>8375</b>	<b>8475</b>
<b>Avg. Daily Consumption (Gallons)</b>	<b>2.8m</b>	<b>2.8m</b>	<b>2.8m</b>	<b>2.8m</b>	<b>2.8m</b>	<b>2.85m</b>
<b>Number of Fire Hydrants</b>	<b>2145</b>	<b>2155</b>	<b>2565</b>	<b>2570</b>	<b>2595</b>	<b>2630</b>
<b>Number of water mains repaired</b>	<b>9</b>	<b>11</b>	<b>10</b>	<b>10</b>	<b>12</b>	<b>11</b>
<b>Number of water laterals repaired</b>	<b>20</b>	<b>21</b>	<b>22</b>	<b>23</b>	<b>22</b>	<b>18</b>

**Capital Requests:**

	Requested	Adopted
1 replacement truck – replacing vehicle # 792 Total cost (\$45,000) – Water Fund portion (65-0771-5811)	\$22,500	22,500
General Office equipment (65-0771-5813)	\$5,000	5,000
425 residential meters C/O program Development meters for new construction Meter parts inventory (65-0771-5815)	\$120,000	120,000
Building Improvements (65-0771-5822)	\$6,000	6,000
4' equipment rack for SCADA computer Replace old master antenna & City Hall PLC Replacement Non-Motorized Equipment (65-0771-5814)	\$25,000	25,000
BS&A Utility Billing Software to replace Govern system (65-0771-5843)	\$40,500	40,500
Computer Equipment replacement (65-0771-5841)	\$1,100	1,100
Water Main Extension – Rawson Homes		1,300,000
Total Expenditures	\$220,100	1,520,100

**WATER UTILITY  
FUND 65**

GL NUMBER	DESCRIPTION	2019 ADOPTED BUDGET	2019 DEPT REQUEST BUDGET	2018 PROJECTED ACTIVITY	2018 ORIGINAL BUDGET	2018 AMENDED BUDGET	2017 ACTIVITY	2016 ACTIVITY
<b>Dept 0000 - GENERAL</b>								
<b>CHARGES FOR SERVICES</b>								
65-0000-4459	PUBLIC FIRE PROTECTION - CITY	270,000	270,000	270,000	270,000	270,000	270,000	264,846
65-0000-4460	UNMETERED SALES	7,500	7,500	10,000	5,000	5,000	7,355	27,284
65-0000-4461	METERED SALES-RESIDENTIAL	3,067,900	3,067,900	2,895,000	2,997,300	2,997,300	3,008,261	3,040,247
65-0000-4462	METERED SALES-COMMERCIAL	686,200	686,200	660,000	657,100	657,100	685,346	667,943
65-0000-4463	METERED SALES-INDUSTRIAL	494,700	494,700	470,000	473,700	473,700	475,367	467,973
65-0000-4464	PRIVATE FIRE PROTECTION	124,100	124,100	124,000	124,100	124,100	122,350	122,290
65-0000-4465	OTHER SALES TO PUBLIC AUTHOR	259,000	259,000	280,000	282,100	282,100	258,312	270,342
65-0000-4466	FORFEITED DISCOUNT	53,500	53,500	54,000	51,500	51,500	53,573	55,591
65-0000-4467	PUBLIC FIRE PROTECTION-BILLED	273,000	273,000	271,000	270,000	270,000	271,486	269,182
65-0000-4468	METERED SALES-MULTIFAMILY	765,200	765,200	752,000	752,200	752,200	741,401	717,806
65-0000-4469	METERED SALES-IRRIGATION	123,000	123,000	118,000	116,300	116,300	163,636	151,069
	<b>Total Charges for Services</b>	<b>6,124,100</b>	<b>6,124,100</b>	<b>5,904,000</b>	<b>5,999,300</b>	<b>5,999,300</b>	<b>6,057,087</b>	<b>6,054,573</b>
<b>INTEREST &amp; INV INCOME</b>								
65-0000-4711	INTEREST INCOME	15,000	15,000	31,000	1,500	1,500	9,923	2,562
65-0000-4719	MISCELLANEOUS INTEREST						3	28
	<b>Total Interest &amp; Inv Income</b>	<b>15,000</b>	<b>15,000</b>	<b>31,000</b>	<b>1,500</b>	<b>1,500</b>	<b>9,926</b>	<b>2,590</b>
<b>MISCELLANEOUS</b>								
65-0000-4725	WATER PROPERTY RENT	60,000	60,000	90,000	48,800	48,800	53,040	51,307
65-0000-4790	CAPITAL CONTRIBUTIONS	920,000	920,000		600,000	600,000		263,965
65-0000-4791	CONTRIBUTIONS FROM CITY	2,020,000	2,020,000		1,513,500	1,513,500	14,461	126,933
65-0000-4799	OTHER WATER REVENUE	4,000	4,000	8,000	4,000	4,000	10,558	3,743
	<b>Total Miscellaneous</b>	<b>3,004,000</b>	<b>3,004,000</b>	<b>98,000</b>	<b>2,166,300</b>	<b>2,166,300</b>	<b>78,059</b>	<b>445,948</b>
<b>OTHER</b>								
65-0000-4781	REFUNDS/REIMBURSEMENTS	2,000	2,000		2,000	2,000	570	40,242
65-0000-4792	CONTRIBUTIONS FROM CITY VIA TID							532,350
	<b>Total Other</b>	<b>2,000</b>	<b>2,000</b>		<b>2,000</b>	<b>2,000</b>	<b>570</b>	<b>572,592</b>
	<b>Total Revenues</b>	<b>9,145,100</b>	<b>9,145,100</b>	<b>6,033,000</b>	<b>8,169,100</b>	<b>8,169,100</b>	<b>6,145,642</b>	<b>7,075,703</b>
<b>Dept 0751 - WU-SOURCE OF SUPPLY</b>								
<b>PERSONNEL SERVICES</b>								
65-0751-5111	SOURCE OF SUPPLY-OPER LABOR	500	500	500	500	500	526	376
	<b>Total Personnel Services</b>	<b>(500)</b>	<b>(500)</b>	<b>(500)</b>	<b>(500)</b>	<b>(500)</b>	<b>(526)</b>	<b>(376)</b>
<b>NON PERSONNEL SERVICES</b>								
65-0751-5329	OPERATING SUPPLIES	18,000	18,000	16,000	18,000	18,000	11,264	17,408
65-0751-5371	MAINT OF WATER SOURCE PLANT	4,500	4,500	500	5,500	5,500		462
65-0751-5411	WHOLESALE WATER	3,019,800	3,019,800		2,970,300	2,970,300	2,934,154	3,030,045
	<b>Total Non-Personnel Services</b>	<b>(3,042,300)</b>	<b>(3,042,300)</b>	<b>(16,500)</b>	<b>(2,993,800)</b>	<b>(2,993,800)</b>	<b>(2,945,418)</b>	<b>(3,047,915)</b>
	<b>Total Source of Supply</b>	<b>(3,042,800)</b>	<b>(3,042,800)</b>	<b>(17,000)</b>	<b>(2,994,300)</b>	<b>(2,994,300)</b>	<b>(2,945,944)</b>	<b>(3,048,291)</b>
<b>Dept 0752 - WU-PUMPING EXPENSES</b>								
<b>PERSONNEL SERVICES</b>								
65-0752-5111	PUMPING-OPERATIONS LABOR	73,500	73,500	80,000	75,000	75,000	89,704	82,128
65-0752-5112	PUMPING-MAIN LABOR PUMPING	700	700	775	700	700	774	487
65-0752-5113	PUMP EXP - MAIN EXP PUMP PLANT	16,650	16,650	7,500	17,000	17,000	1,196	6,608
	<b>Total Personnel Services</b>	<b>(90,850)</b>	<b>(90,850)</b>	<b>(88,275)</b>	<b>(92,700)</b>	<b>(92,700)</b>	<b>(91,674)</b>	<b>(89,223)</b>
<b>NON PERSONNEL SERVICES</b>								
65-0752-5552	PUMPING-FUEL-ELECTRIC	45,000	45,000	44,000	45,000	45,000	42,047	42,927
	<b>Total Non-Personnel Services</b>	<b>(45,000)</b>	<b>(45,000)</b>	<b>(44,000)</b>	<b>(45,000)</b>	<b>(45,000)</b>	<b>(42,047)</b>	<b>(42,927)</b>
	<b>Total Pumping Expenses</b>	<b>(135,850)</b>	<b>(135,850)</b>	<b>(132,275)</b>	<b>(137,700)</b>	<b>(137,700)</b>	<b>(133,721)</b>	<b>(132,150)</b>
<b>Dept 0753 - WU-WATER TREATMENT</b>								
<b>PERSONNEL SERVICES</b>								
65-0753-5111	WATER TREAT OPERATION LABOR			500				
	<b>Total Personnel Services</b>			<b>(500)</b>				
<b>NON PERSONNEL SERVICES</b>								
65-0753-5299	WATER TREATMENT TESTS	17,500	17,500	4,000	13,000	13,000	3,069	2,767
65-0753-5336	WATER TREAT CHEMICALS	500	500	250	500	500	242	
65-0753-5371	WATER TREAT MAINT EXP	500	500		500	500		
	<b>Total Non-Personnel Services</b>	<b>(18,500)</b>	<b>(18,500)</b>	<b>(4,250)</b>	<b>(14,000)</b>	<b>(14,000)</b>	<b>(3,311)</b>	<b>(2,767)</b>
	<b>Total Water Treatment</b>	<b>(18,500)</b>	<b>(18,500)</b>	<b>(4,750)</b>	<b>(14,000)</b>	<b>(14,000)</b>	<b>(3,311)</b>	<b>(2,767)</b>
<b>Dept 0754 - WU-TRANSMISSION &amp; DISTRIBUTION</b>								
<b>PERSONNEL SERVICES</b>								
65-0754-5111	TRANS & DISTR OPER LABOR	26,450	26,450	25,000	27,000	27,000	34,594	15,545
65-0754-5112	MAINT LABOR-DISTR RESERVOIR	500	500	250	500	500	354	343
65-0754-5113	MAINT LABOR-MAINS	9,800	9,800	10,000	10,000	10,000	9,447	6,806
65-0754-5114	LOCATING LABOR-MAINS	11,800	11,800	12,000	12,000	12,000	10,648	12,241
65-0754-5115	MAINT LABOR-SERVICES	29,500	29,500	8,000	30,000	30,000	18,002	27,369
65-0754-5116	LOCATING LABOR-SERVICES	9,800	9,800	7,500	10,000	10,000	9,904	12,319
65-0754-5117	MAINT LABOR-METERS	39,685	39,685	42,000	41,348	41,348	42,550	38,662
65-0754-5118	MAINT LABOR-HYDRANTS	36,000	36,000	30,000	36,500	36,500	25,803	25,487
65-0754-5119	MAINT LABOR-PLANT	34,500	34,500	25,000	35,000	35,000	16,934	25,712
	<b>Total Personnel Services</b>	<b>(198,035)</b>	<b>(198,035)</b>	<b>(159,750)</b>	<b>(202,348)</b>	<b>(202,348)</b>	<b>(168,236)</b>	<b>(164,484)</b>

**WATER UTILITY  
FUND 65**

GL NUMBER	DESCRIPTION	2019 ADOPTED BUDGET	2019 DEPT REQUEST BUDGET	2018 PROJECTED ACTIVITY	2018 ORIGINAL BUDGET	2018 AMENDED BUDGET	2017 ACTIVITY	2016 ACTIVITY
<b>NON PERSONNEL SERVICES</b>								
65-0754-5257	STORAGE SOFTWARE MAINT	16,000	16,000	7,500	11,000	11,000	10,019	7,403
65-0754-5347	TRANS&DISTR SAFETY SUPP EXP	5,000	5,000	2,500	4,500	4,500	2,331	2,446
65-0754-5371	TRANS & DISTR OPER SUPP EXP	26,000	26,000	23,000	25,000	25,000	21,334	22,666
65-0754-5372	MAINT EXP-DISTR RESERVOIR	5,000	5,000	13,000	70,000	70,000	2,090	4,113
65-0754-5373	MAINT EXP-MAINS	80,000	80,000	52,000	80,000	80,000	42,861	104,786
65-0754-5375	MAINT EXP-SERVICES	71,000	71,000	31,000	70,000	70,000	51,172	74,191
65-0754-5377	MAINT EXP-METERS	4,400	4,400	3,000	4,000	4,000	3,672	2,265
65-0754-5378	MAINT EXP-HYDRANTS	60,000	60,000	56,000	60,000	60,000	53,640	43,084
65-0754-5379	MAINT EXP-PLANT	14,000	14,000	5,000	16,500	16,500	5,807	12,301
	<b>Total Non-Personnel Services</b>	<b>(281,400)</b>	<b>(281,400)</b>	<b>(193,000)</b>	<b>(341,000)</b>	<b>(341,000)</b>	<b>(192,926)</b>	<b>(273,255)</b>
	<b>Total Transmission &amp; Distribution</b>	<b>(479,435)</b>	<b>(479,435)</b>	<b>(352,750)</b>	<b>(543,348)</b>	<b>(543,348)</b>	<b>(361,162)</b>	<b>(437,739)</b>
<b>Dept 0757 - WU-CUSTOMER ACCOUNTS</b>								
<b>PERSONNEL SERVICES</b>								
65-0757-5111	METER READING LABOR	7,000	7,000	4,100	7,000	7,000	3,115	4,059
65-0757-5112	ACCTG & COLLECTION LABOR	10,500	10,500	10,400			10,394	10,514
65-0757-5113	ACCTG & COLL PAYROLL EXP	13,500	13,500	14,500	13,560	13,560	14,825	13,200
	<b>Total Personnel Services</b>	<b>(31,000)</b>	<b>(31,000)</b>	<b>(29,000)</b>	<b>(20,560)</b>	<b>(20,560)</b>	<b>(28,334)</b>	<b>(27,773)</b>
<b>NON PERSONNEL SERVICES</b>								
65-0757-5311	POSTAGE	8,000	8,000	7,100	8,000	8,000	6,984	7,415
65-0757-5329	OPERATING SUPPLIES	1,250	1,250	1,000	1,200	1,200	1,049	1,656
65-0757-5417	UNCOLLECTIBLE ACCOUNTS	2,500	2,500	1,500	2,500	2,500	2,125	1,218
65-0757-5491	BANK FEES	10,000	10,000	7,000	10,000	10,000	7,097	8,992
	<b>Total Non-Personnel Services</b>	<b>(21,750)</b>	<b>(21,750)</b>	<b>(16,600)</b>	<b>(21,700)</b>	<b>(21,700)</b>	<b>(17,255)</b>	<b>(19,281)</b>
	<b>Total Customer Accounts</b>	<b>(52,750)</b>	<b>(52,750)</b>	<b>(45,600)</b>	<b>(42,260)</b>	<b>(42,260)</b>	<b>(45,589)</b>	<b>(47,054)</b>
<b>Dept 0758 - WU-ADMINISTRATIVE</b>								
<b>PERSONNEL SERVICES</b>								
65-0758-5111	ADMIN & GENERAL PAYROLL EXP	49,000	49,000	49,000	50,400	50,400	41,197	48,760
65-0758-5112	EMPL BEN-SICK & OTHER LEAVE			14,000			15,872	12,767
65-0758-5118	EMPL BEN-COMP TIME TAKEN EX			5,500			3,310	6,310
65-0758-5133	EMPL BEN-LONGEVITY EXP	1,148	1,148	1,100	1,083	1,083	683	1,044
65-0758-5134	EMPL BEN-HOLIDAY EXP	17,682	17,682	15,000	17,271	17,271	15,900	16,070
65-0758-5135	EMPL BEN-VACATION EXP	25,260	25,260	26,000	24,118	24,118	25,550	21,852
65-0758-5152	EMPL BEN-RETIREMENT EXP	13,288	13,288	18,500	18,595	18,595	17,275	30,272
65-0758-5153	EMPL BEN-RETIREE HEALTH EXP	6,665	6,665	6,600	6,601	6,601	4,381	5,226
65-0758-5154	EMPL BEN-GROUP HEALTH&DENTA	87,336	87,336	62,300	62,323	62,323	59,194	63,832
65-0758-5155	EMPL BEN-LIFE INSURANCE EXP	1,626	1,626	1,500	1,498	1,498	1,563	1,645
65-0758-5156	EMPL BEN-WORKERS COMP EXP	11,165	11,165	10,000	9,987	9,987	13,175	10,790
65-0758-5159	EMPLOYEE BENEFITS-ALLOCATED	36,000	36,000	35,800	35,790	35,790	43,728	34,790
	<b>Total Personnel Services</b>	<b>(249,170)</b>	<b>(249,170)</b>	<b>(245,300)</b>	<b>(227,666)</b>	<b>(227,666)</b>	<b>(241,826)</b>	<b>(253,358)</b>
<b>NON PERSONNEL SERVICES</b>								
65-0758-5213	ANNUAL AUDIT SERVICES	6,250	6,250	4,000	6,000	6,000	6,000	6,500
65-0758-5219	OUTSIDE SERVICES	110,000	110,000	145,000	55,400	150,400	153,514	151,114
65-0758-5312	OFFICE SUPPLIES	2,000	2,000	1,000	1,800	1,800	3,168	1,436
65-0758-5332	TRANSPORTATION EXP	24,000	24,000	18,000	23,000	23,000	14,250	13,580
65-0758-5371	MAINTENANCE OF GENERAL PLAN	13,000	13,000	5,000	15,000	15,000	6,080	9,708
65-0758-5399	MISC GENERAL EXPENSE	1,100	1,100	500	900	900	1,335	18
65-0758-5424	MEMBERSHIPS/DUES	2,300	2,300	2,000	2,200	2,200	2,146	3,935
65-0758-5425	CONFERENCES & SCHOOLS	6,500	6,500	4,000	6,000	6,000	3,413	2,983
65-0758-5432	MILEAGE	500	500	500	500	500	504	204
65-0758-5499	REGULATORY COMMISSION EXP	7,500	7,500	6,500	5,700	5,700	6,103	12,607
65-0758-5511	PROPERTY INSURANCE-BUILDING	5,600	5,600	5,800	25,400	25,400	5,600	5,600
65-0758-5512	AUTO/EQUIPMENT INSURANCE	2,700	2,700	2,700			2,700	2,700
65-0758-5515	BOILER INSURANCE	14,900	14,900	14,900	14,900	14,900	14,900	14,900
65-0758-5516	UMBRELLA INSURANCE	2,200	2,200	2,200			2,200	2,200
65-0758-5552	ELECTRICITY-S&W Bldg	3,500	3,500	2,000				
	<b>Total Non-Personnel Services</b>	<b>(202,050)</b>	<b>(202,050)</b>	<b>(213,900)</b>	<b>(141,900)</b>	<b>(236,900)</b>	<b>(221,913)</b>	<b>(227,485)</b>
	<b>Total Administrative</b>	<b>(451,220)</b>	<b>(451,220)</b>	<b>(459,200)</b>	<b>(369,566)</b>	<b>(464,566)</b>	<b>(463,741)</b>	<b>(480,843)</b>
<b>Dept 0761 - WU-OTHER OPERATING</b>								
<b>PERSONNEL SERVICES</b>								
65-0761-5151	TAXES-FICA	28,477	28,477	26,400	26,394	26,394	25,934	24,561
65-0761-5152	RETIREMENT - GASB 68	15,000	15,000				92,309	7,896
65-0761-5153	RETIREE GROUP HEALTH						(2,993)	
	<b>Total Other Operating</b>	<b>(43,477)</b>	<b>(43,477)</b>	<b>(26,400)</b>	<b>(26,394)</b>	<b>(26,394)</b>	<b>(115,250)</b>	<b>(32,457)</b>
<b>NON PERSONNEL SERVICES</b>								
65-0761-5480	TAXES-PROPERTY TAX EQUIVALN	1,050,000	1,050,000	1,050,000	1,050,000	1,050,000	1,029,649	1,047,053
65-0761-5541	DEPRECIATION	528,715	528,715	411,500	411,500	411,500	406,489	419,385
65-0761-5542	AMORTIZATION-PROPERTY LOSSES	42,060	42,060	42,060	42,060	42,060	42,060	42,060
65-0761-5544	AMORTIZATION-MISC DEFERRED DEBI	88,606	88,606	88,600	88,606	88,606	88,606	88,606
	<b>Total Non-Personnel Services</b>	<b>(1,709,381)</b>	<b>(1,709,381)</b>	<b>(1,592,160)</b>	<b>(1,592,166)</b>	<b>(1,592,166)</b>	<b>(1,566,804)</b>	<b>(1,597,104)</b>
<b>OTHER NON-OPERATING</b>								
65-0761-5741	DEPREC-CONTRIB IN AID CONST	841,475	841,475	779,200	779,200	779,200	787,540	782,893
	<b>Total Non-Operating</b>	<b>(841,475)</b>	<b>(841,475)</b>	<b>(779,200)</b>	<b>(779,200)</b>	<b>(779,200)</b>	<b>(787,540)</b>	<b>(782,893)</b>
<b>CAPITAL EXPENDITURES</b>								
65-0761-5849	LOSS ON ABANDONED PROPERTY	82,000	82,000	6,000	91,000	91,000		
	<b>Total Capital</b>	<b>(82,000)</b>	<b>(82,000)</b>	<b>(6,000)</b>	<b>(91,000)</b>	<b>(91,000)</b>		
	<b>Total Expenditures</b>	<b>(2,676,333)</b>	<b>(2,676,333)</b>	<b>(2,403,760)</b>	<b>(2,468,760)</b>	<b>(2,468,760)</b>	<b>(2,469,594)</b>	<b>(2,412,454)</b>

**WATER UTILITY  
FUND 65**

GL NUMBER	DESCRIPTION	2019 ADOPTED BUDGET	2019 DEPT REQUEST BUDGET	2018 PROJECTED ACTIVITY	2018 ORIGINAL BUDGET	2018 AMENDED BUDGET	2017 ACTIVITY	2016 ACTIVITY
Dept 0771 - WU-NON-OPERATING EXP								
CAPITAL EXPENDITURES								
65-0771-5811	AUTO EQUIPMENT	22,500	22,500	33,700	35,000	35,000		
65-0771-5813	OFFICE EQUIPMENT	5,000	5,000		5,000	5,000	6,949	
65-0771-5814	NONMOTORIZED EQUIPMENT	25,000	25,000	25,000	32,650	32,650	3,994	
65-0771-5815	SHOP EQUIPMENT	120,000	120,000	105,000	110,500	110,500	240,488	
65-0771-5822	BUILDING IMPROVEMENTS	6,000	6,000		10,500	10,500	1,233	
65-0771-5830	WATER EXTENSION/IMPROVEMENT	1,300,000	1,000,000	38,000	1,000,000	1,000,000		
65-0771-5841	COMPUTER EQUIPMENT	1,100	1,100	1,000	1,600	1,600	930	
65-0771-5843	SOFTWARE	40,500	40,500		10,000	10,000		
65-0771-5899	Capitalized Assets	(1,508,000)	(1,208,000)	(201,700)	(1,192,575)	(1,192,575)	(253,593)	
	Total Capital	(12,100)	(12,100)	(1,000)	(12,675)	(12,675)	(1)	
INTEREST EXP								
65-0771-5621	INTEREST ON LONG-TERM DEBT	34,331	34,331	31,900	31,938	31,938	32,671	33,771
65-0771-5622	Amort Bond Disc/Premium	1,200	1,200	1,200	1,200	1,200	1,109	1,146
65-0771-5691.8018	BANK FEES	350	350	350	350	350	350	350
65-0771-6505	INTERFUND INTEREST	3,500	3,500	3,900			2,400	
	Total Interest Expense	(39,381)	(39,381)	(37,350)	(33,488)	(33,488)	(36,530)	(35,267)
	Total Non-Operating	(51,481)	(51,481)	(38,350)	(46,163)	(46,163)	(36,531)	(35,267)
ESTIMATED REVENUES - FUND 65								
		9,145,100	9,145,100	6,033,000	8,169,100	8,169,100	6,145,642	7,075,703
APPROPRIATIONS - FUND 65								
		6,908,369	6,908,369	3,453,685	6,636,097	6,731,097	6,459,593	6,596,565
	<b>Total Net Revenues (Expenditures)</b>	<b>2,236,731</b>	<b>2,236,731</b>	<b>2,579,315</b>	<b>1,533,003</b>	<b>1,438,003</b>	<b>(313,951)</b>	<b>479,138</b>
BEGINNING FUND BALANCE								
		48,646,600	48,646,600	46,067,285	46,067,285	46,067,285	46,403,957	45,924,818
FUND BALANCE ADJUSTMENTS								
							(22,720)	
	<b>ENDING FUND BALANCE</b>	<b>50,883,331</b>	<b>50,883,331</b>	<b>48,646,600</b>	<b>47,600,288</b>	<b>47,605,288</b>	<b>46,067,286</b>	<b>46,403,956</b>

# **SPECIAL REVENUE FUNDS**

## **Civic Celebrations (Fund 29)**

Annually the Fourth of July celebration is hosted by the City at City Hall and Lion's Legend Park. The celebration has revenues in the form of beverage and game ticket sales, donations and a transfer from the General fund. The Celebration has various events including a parade, fireworks, music, games and others. Various volunteers provide services for the Celebration along with Public Safety personnel.

## **St Martin's Fair (Fund 24)**

St Martin's Road hosts a local market each first Monday of April to October. In 2017, the Fair was expanded to every Monday in June, July and August. On Labor Day the market expands to a popular two day fair, attracting many street vendors, music, food vendors along with the local produce growers. Upwards of 100,000 visitors to the Fair attend this annual event.

Resources to the fund include vendor licenses, donations and a contribution from the General Fund. Expenditures center on Public Safety issues.

## **Donations Fund (28)**

The City receives donations from various community businesses, organizations and individuals designated for various purposes. The Common Council accepts donations on behalf of the City. These funds are held for the designated purpose so that when programs or projects that meet the intentions of the donors the funds can be utilized.

In 2017, donations help fund a third K-9 unit in the Police Department. In fall 2015 the Kayla's Playground was constructed with a program to generate resources to maintain and improve the playground located at Franklin Woods. Kayla's Krew, an organization leading the playground development, turned over excess funds to the City after construction of the playground was substantially complete. The City is holding the funds until such time as needed.

## **Grants (Fund 20, 21, 25 & 26)**

The City receives grants for Public Safety, Health and Community Development. The grants range from a few thousand dollars to hundreds of thousands of dollars. Grants fund various programs or specialized equipment that meet the terms of the grants. Grants are generally from Federal Government sources administered through the State. These grants are subject to periodic audit for compliance with Federal Grant regulations.

In 2016, Franklin Area Parents and Students United received a \$125,000 Federal Grant to fight drug and alcohol abuse. The grant is renewable for five years. This City is serving as fiscal agent.

**Fund 29 - CIVIC CELEBRATIONS FUND**

GL NUMBER	DESCRIPTION	2019 ADOPTED BUDGET	2019 DEPT REQ BUDGET	2018 PROJECTED ACTIVITY	2018 AMENDED BUDGET	2018 ORIGINAL BUDGET	2017 ACTIVITY	2016 ACTIVITY
<b>Dept 0000 - GENERAL</b>								
<b>CHARGES FOR SERVICES</b>								
29-0000-4481	TICKET SALES TO EVENTS	85,000	85,000	83,900	77,000	77,000	114,256	109,628
	Total Charges for Services	85,000	85,000	83,900	77,000	77,000	114,256	109,628
<b>MISCELLANEOUS</b>								
29-0000-4749	DONATIONS-CIVIC CELEBRATIONS	21,000	21,000	20,500	21,000	21,000	24,675	20,375
29-0000-4799	COMMISSIONS & MISC REVENUE						1,163	
	Total Miscellaneous	21,000	21,000	20,500	21,000	21,000	25,838	20,375
<b>TRANSFERS - IN</b>								
29-0000-4834	TRSFER FROM GENERAL FUND 01	13,000	13,000	13,000	13,000	13,000	13,000	13,000
	Total Transfers In	13,000	13,000	13,000	13,000	13,000	13,000	13,000
<b>LICENSES &amp; PERMITS</b>								
29-0000-4219	PEDDLER/TRANSIENT/DOOR-TO-DOOR						600	
	Total Licenses & Permits						600	
	<b>Total Revenues</b>	<b>119,000</b>	<b>119,000</b>	<b>117,400</b>	<b>111,000</b>	<b>111,000</b>	<b>153,694</b>	<b>143,003</b>
<b>Dept 0541 - CIVIC CELEBRATIONS</b>								
<b>PERSONNEL SERVICES</b>								
29-0541-5111	SALARIES-FT	6,290	6,290	5,300	6,330	6,330	4,865	2,485
29-0541-5113	SALARIES-PT			125			95	
29-0541-5115	SALARIES-TEMP			1,200			1,386	2,303
29-0541-5117	SALARIES-OT	12,620	12,620	12,100	12,630	12,630	20,984	18,669
29-0541-5151	FICA	1,447	1,447	1,400	1,450	1,450	2,018	1,732
29-0541-5152	RETIREMENT	1,389	1,389	1,500	1,625	1,625	2,567	2,001
29-0541-5153	RETIREE GROUP HEALTH	134	134	125	145	145	79	69
29-0541-5154	GROUP HEALTH & DENTAL	3,941	4,521	3,300	3,689	3,689	4,318	3,189
29-0541-5155	LIFE INSURANCE	69	70	55	69	69	71	52
29-0541-5156	WORKERS COMPENSATION INS	501	477	460	556	556	814	751
	Total Personnel Services	(26,391)	(26,948)	(25,565)	(26,494)	(26,494)	(37,197)	(31,251)
<b>NON PERSONNEL SERVICES</b>								
29-0541-5299	SUNDRY CONTRACTORS	35,000		28,700	34,000	34,000	51,110	62,900
29-0541-5311	POSTAGE	300		300	400	400	230	369
29-0541-5312	OFFICE SUPPLIES				1,000	1,000	1,979	32
29-0541-5313	PRINTING	1,000		200	800	800	1,328	676
29-0541-5325	RECREATION SUPPLIES	19,000		3,600	14,000	14,000	19,896	21,617
29-0541-5329	OPERATING SUPPLIES	1,500		1,500	1,500	1,500	3,324	5,592
29-0541-5331	FUEL/LUBRICANTS							
29-0541-5343	SIGN SUPPLIES	200		75	200	200	300	
29-0541-5424	MEMBERSHIPS/DUES						80	160
29-0541-5433	EQUIPMENT RENTAL	20,000		18,500	18,000	18,000	20,460	19,113
29-0541-5471	BACKGROUND CHECKS	300		125	300	300	448	644
	Total Non-Personnel Services	(77,300)		(53,000)	(70,200)	(70,200)	(99,155)	(111,103)
	<b>Total Expenditures</b>	<b>(103,691)</b>	<b>(26,948)</b>	<b>(78,565)</b>	<b>(96,694)</b>	<b>(96,694)</b>	<b>(136,352)</b>	<b>(142,354)</b>
<b>ESTIMATED REVENUES - FUND 29</b>		<b>119,000</b>	<b>119,000</b>	<b>117,400</b>	<b>111,000</b>	<b>111,000</b>	<b>153,694</b>	<b>143,003</b>
<b>APPROPRIATIONS - FUND 29</b>		<b>103,691</b>	<b>26,948</b>	<b>78,565</b>	<b>96,694</b>	<b>96,694</b>	<b>136,352</b>	<b>142,354</b>
	<b>Total Net Revenue (Expenditures)</b>	<b>15,309</b>	<b>92,052</b>	<b>38,835</b>	<b>14,306</b>	<b>14,306</b>	<b>17,342</b>	<b>649</b>
<b>BEGINNING FUND BALANCE</b>		<b>104,562</b>	<b>104,562</b>	<b>65,727</b>	<b>65,727</b>	<b>65,727</b>	<b>48,386</b>	<b>47,736</b>
<b>ENDING FUND BALANCE</b>		<b>119,871</b>	<b>196,614</b>	<b>104,562</b>	<b>80,033</b>	<b>80,033</b>	<b>65,728</b>	<b>48,385</b>



**Fund 24 - ST MARTINS FAIR FUND**

GL NUMBER	DESCRIPTION	2019 ADOPTED BUDGET	2019 DEPT REQ BUDGET	2018 PROJECTED ACTIVITY	2018 AMENDED BUDGET	2018 ORIGINAL BUDGET	2017 ACTIVITY	2016 ACTIVITY
Dept 0000 - GENERAL								
MISCELLANEOUS								
24-0000-4730	DONATIONS	500	500		500	500	450	250
	Total Miscellaneous	500	500		500	500	450	250
TRANSFERS - IN								
24-0000-4834	TRNSFER FROM GENERAL FUND 01	11,000	11,000	11,000	11,000	11,000	11,000	11,000
	Total Transfers in	11,000	11,000	11,000	11,000	11,000	11,000	11,000
LICENSES & PERMITS								
24-0000-4219	PEDDLER/TRANSIENT/DOOR-TO-DOOR	24,000	24,000	19,000	24,000	24,000	22,200	24,320
24-0000-4221	COMBINATION-FOOD&PEDDLER LIC	2,200	2,200	3,600	2,200	2,200	2,875	2,985
24-0000-4224	ST MARTINS FOOD PREINSPECTN			150	350	350	210	50
24-0000-4227	SODA LICENSE							
	Total Licenses & Permits	26,200	26,200	22,750	26,550	26,550	25,285	27,355
	<b>Total Revenues</b>	<b>37,700</b>	<b>37,700</b>	<b>33,750</b>	<b>38,050</b>	<b>38,050</b>	<b>36,735</b>	<b>38,605</b>
Dept 0529 - ST MARTINS FAIR-USE FUND 24								
PERSONNEL SERVICES								
24-0529-5111	SALARIES-FT	6,270	6,270	6,000	6,270	6,270	7,117	4,029
24-0529-5113	SALARIES-PT						221	
24-0529-5115	SALARIES-TEMP						182	315
24-0529-5117	SALARIES-OT	19,150	19,160	20,000	19,030	19,030	20,238	19,837
24-0529-5151	FICA	1,945	1,945	2,100	1,935	1,935	2,089	1,810
24-0529-5152	RETIREMENT	2,583	2,584	2,700	2,775	2,775	2,705	2,179
24-0529-5153	RETIREE GROUP HEALTH	236	236	125	238	238	126	118
24-0529-5154	GROUP HEALTH & DENTAL	5,043	5,675	2,400	4,632	4,632	2,120	2,466
24-0529-5155	LIFE INSURANCE	76	76	50	76	76	45	42
24-0529-5156	WORKERS COMPENSATION INS	603	586	750	679	679	900	754
	Total Personnel Services	(35,906)	(36,532)	(34,125)	(35,635)	(35,635)	(35,743)	(31,550)
NON PERSONNEL SERVICES								
24-0529-5299	SUNDRY CONTRACTORS	350	350	350	350	350	350	350
24-0529-5329	OPERATING SUPPLIES			1,300	1,300	1,300	1,283	1,239
24-0529-5421	OFFICIAL NOTICES/ADVERTISING				500	500		397
24-0529-5433	EQUIPMENT RENTAL	14,500	14,500	14,000	14,500	14,500	15,341	10,677
24-0529-5499	SUNDRY CONTRACTS				500	500		150
	Total Non-Personnel Services	(14,850)	(14,850)	(15,650)	(17,150)	(17,150)	(16,974)	(12,813)
	<b>Total Expenditures</b>	<b>(50,756)</b>	<b>(51,382)</b>	<b>(49,775)</b>	<b>(52,785)</b>	<b>(52,785)</b>	<b>(52,717)</b>	<b>(44,363)</b>
ESTIMATED REVENUES - FUND 24		37,700	37,700	33,750	38,050	38,050	36,735	38,605
APPROPRIATIONS - FUND 24		50,756	51,382	49,775	52,785	52,785	52,717	44,363
	<b>Total Net Rev (Expenditures)</b>	<b>(13,056)</b>	<b>(13,682)</b>	<b>(16,025)</b>	<b>(14,735)</b>	<b>(14,735)</b>	<b>(15,982)</b>	<b>(5,758)</b>
BEGINNING FUND BALANCE		(50,477)	(50,477)	(34,452)	(34,452)	(34,452)	(18,470)	(12,712)
ENDING FUND BALANCE		(63,533)	(64,159)	(50,477)	(49,187)	(49,187)	(34,452)	(18,470)

**Fund 28 - DONATIONS FUND**

GL NUMBER	DESCRIPTION	2019 ADOPTED BUDGET	2019 DEPT REQ BUDGET	2018 PROJECTED ACTIVITY	2018 AMENDED BUDGET	2018 ORIGINAL BUDGET	2017 ACTIVITY	2016 ACTIVITY
<b>Dept 0000 - GENERAL</b>								
<b>MISCELLANEOUS</b>								
28-0000-4731	DONATIONS-FIRE-MISC-7081/1048	2,500	2,500					500
28-0000-4735	DONATN-POLICE-CRIME PREVENTN/NNC	7,500	7,500	10,000	7,500	7,500	9,100	8,250
28-0000-4738	DONATIONS-POLICE-CANINE-7075/1038	2,500	2,500	5,000	2,500	2,500	26,975	4,000
28-0000-4741	DONATIONS - OTHER POLICE-7040/1041	1,300	1,300	1,400	1,200	1,200	6,408	4,463
28-0000-4743	DONATIONS-POLICE-D.A.R.E.-7060/1043	1,200	1,200	1,500	1,500	1,500	1,000	4,900
28-0000-4744	DONATIONS-HEALTH DEPT-1049			700			1,187	657
28-0000-4745	DONATIONS-FIRE PREVENTION-7080/104	1,000	1,000	500			1,100	1,085
28-0000-4746	DONATN-FireSafetySchools-7087/1066	3,000	3,000	4,500	3,000	3,000	3,450	2,960
28-0000-4750	DONATN-EnvironmtlComm-7030/1050			250				
	Total Miscellaneous	19,000	19,000	23,850	15,700	15,700	49,220	26,815
<b>UNCLASSIFIED</b>								
28-0000-4730	Donations	2,000	2,000	3,000	6,500	6,500	1,150	6,265
	Total Unclassified	2,000	2,000	3,000	6,500	6,500	1,150	6,265
	<b>Total revenues</b>	<b>21,000</b>	<b>21,000</b>	<b>26,850</b>	<b>22,200</b>	<b>22,200</b>	<b>50,370</b>	<b>33,080</b>
<b>Dept 0102 - ALDERMEN</b>								
<b>NON PERSONNEL SERVICES</b>								
28-0102-5391.7030	LANDSCAPE MATLS-EnvironmtlComm-1050							350
	Total Non-Personnel Services							(350)
<b>CAPITAL EXPENDITURES</b>								
28-0102-5821.7030	Trees/Landscaping-EnvironmtComm-1050							363
	Total Capital Expenditures							(363)
	<b>Total Aldermen</b>							(713)
<b>Dept 0211 - POLICE DEPT</b>								
<b>NON PERSONNEL SERVICES</b>								
28-0211-5299.7040	SundryContractr-PoliceDonation1041						3,495	
28-0211-5327.7055	FIREARM SUPPL-DrugForfeiture-1044						1,803	5,500
28-0211-5329.7040	OpertgSuppl-OtherPoliceDonatn-1041	17,500	17,448	500	12,501	12,501	3,445	1,553
28-0211-5329.7055	OPERATG SUPPL-PoliceDrugForfeit-1044	8,200	8,149		34,320	34,320	4,999	850
28-0211-5329.7060	OPERATG SUPPL-Police D.A.R.E.-1043	5,300	5,300	500	3,470	3,470	2,444	2,212
28-0211-5329.7062	OPERATG SUPPLS-CrimePreventn-1039	13,100	13,090	9,000	10,725	10,725	9,000	8,297
28-0211-5329.7071	OperSuppl-Police-Hunter Safety-1040	2,100	2,040					
28-0211-5329.7075	OPERATG SUPPLS-Police-Canine-1038	2,500	2,500	5,000	2,500	2,500	1,882	
	Total Non-Personnel Services	(48,700)	(48,527)	(15,000)	(63,516)	(63,516)	(27,068)	(18,412)
<b>CAPITAL EXPENDITURES</b>								
28-0211-5819.7055	CAP EQUIPT-PoliceDrugForfeiture-1044			16,500	17,000		4,995	1,894
28-0211-5819.7075	OTHER CAP EQUIPT-PoliceCanine-1038						37,020	
	Total Capital Expenditures			(16,500)	(17,000)		(42,015)	(1,894)
	<b>Total Police</b>	(48,700)	(48,527)		(80,516)	(63,516)	(69,083)	(20,306)
<b>Dept 0221 - FIRE DEPT</b>								
<b>NON PERSONNEL SERVICES</b>								
28-0221-5322.7088	MEDICAL SUPPLIES-EMS Donation-1060	1,500	1,500				1,415	
28-0221-5328.7080	EDUCATION SUPPL-FirePreventn-1045							269
28-0221-5328.7081	EducationSuppl-MiscFireDonation-1048							265
28-0221-5328.7087	EducationSuppl-FireSafetySchool-1066	1,700	1,700				1,741	1,957
28-0221-5328.7088	EMS-EDUCATION SUPPLIES-1060						400	
28-0221-5329.7080	OPERATNG SUPPL-Fire Prevention-1045			1,000			477	1,545
28-0221-5329.7081	OPERATNG SUPPL-MiscFireDonation-1048	1,500	1,500				489	
	Total Non-Personnel Services	(4,700)	(4,700)	(1,000)			(4,033)	(4,525)
<b>CAPITAL EXPENDITURES</b>								
28-0221-5815	SHOP EQUIPMENT			4,000				
28-0221-5818.7080	SAFETY EQUIPMT-Fire Prevention-1045				20,500	20,500		
28-0221-5818.7088	SAFETY EQUIPMENT-EMS-1060						3,005	
28-0221-5819.7080	OTHER CAP EQUIPT-Fire Preventn-1045				5,500	5,500		
	Total Capital Expenditures			(4,000)	(26,000)	(26,000)	(3,005)	
	<b>NET OF REVENUES/APPROPRIATIONS - 0221 - FIRE DEPT</b>	(4,700)	(4,700)	(5,000)	(26,000)	(26,000)	(7,038)	(4,525)
<b>Dept 0411 - PUBLIC HEALTH</b>								
<b>NON PERSONNEL SERVICES</b>								
28-0411-5329	OPERATG SUPPLS-Health Donation-1049			500	1,000	1,000	588	857
	<b>NET OF REVENUES/APPROPRIATIONS - NON PERSONNEL SERVICES</b>			(500)	(1,000)	(1,000)	(588)	(857)
	<b>NET OF REVENUES/APPROPRIATIONS - 0411 - PUBLIC HEALTH</b>			(500)	(1,000)	(1,000)	(588)	(857)

09/13/2018

BUDGET REPORT FOR CITY OF FRANKLIN  
Calculations as of 08/31/2018

**Fund 28 - DONATIONS FUND**

GL NUMBER	DESCRIPTION	2019 ADOPTED BUDGET	2019 DEPT REQ BUDGET	2018 PROJECTED ACTIVITY	2018 AMENDED BUDGET	2018 ORIGINAL BUDGET	2017 ACTIVITY	2016 ACTIVITY
	<b>Dept 0551 - PARKS</b>							
MISCELLANEOUS								
28-0551-4747.9820	DONATN-KAYLA PLAYGRD-1047-FrkinWoods			1,200			1,246	38,099
	Total Misc Revenue			1,200			1,246	38,099
NON PERSONNEL SERVICES								
28-0551-5247.9820	DATA & TELEPHONE CABLING-Kayla Plygrd						2,104	
28-0551-5415.9820	KAYLA PLAYGRND-phone svc-surveillance							(141)
	Total Non-Personnel Services						(2,104)	141
CAPITAL EXPENDITURES								
28-0551-5835.9820	Kayla'sPlaygrd-Equipmt&Supplies-1047	35,000	35,000		50,000	50,000		1,265
	Total Capital Expenditures	(35,000)	(35,000)		(50,000)	(50,000)		(1,265)
	Total Parks	(35,000)	(35,000)	1,200	(50,000)	(50,000)	(858)	36,975
ESTIMATED REVENUES - FUND 28		21,000	21,000	28,050	22,200	22,200	51,616	71,179
APPROPRIATIONS - FUND 28		88,400	88,227	37,000	157,516	140,516	78,813	27,525
	<b>Total Net Revenue (Expenditures)</b>	<b>(67,400)</b>	<b>(67,227)</b>	<b>(8,950)</b>	<b>(135,316)</b>	<b>(118,316)</b>	<b>(27,197)</b>	<b>43,654</b>
BEGINNING FUND BALANCE		141,186	141,186	150,136	150,136	150,136	177,333	133,678
ENDING FUND BALANCE		150,136	73,959	141,186	14,820	31,820	150,136	177,332

**Fund 20 - FIRE DEPT GRANT FUND**

GL NUMBER	DESCRIPTION	2019 ADOPTED BUDGET	2019 DEPT REQ BUDGET	2018 PROJECTED ACTIVITY	2018 AMENDED BUDGET	2018 ORIGINAL BUDGET	2017 ACTIVITY	2016 ACTIVITY
Dept 0000 - GENERAL								
INTERGOVERNMENTAL								
20-0000-4143.7085	ACT 102-EQUIPMENT-1060						4,660	7,043
20-0000-4143.7092	Act102-Training-Block Grant-1067							(2,386)
20-0000-4150	OTHER GRANTS	6,000		26,400				
	Total Intergovernmental	6,000		26,400			4,660	4,657
	<b>Total Revenues</b>	<b>6,000</b>		<b>26,400</b>			<b>4,660</b>	<b>4,657</b>
Dept 0221 - FIRE DEPT								
NON PERSONNEL SERVICES								
20-0221-5322.7085	ACT 102-Medical Supplies-1060	1,500	1,500	1,500			1,250	2,591
20-0221-5329.7085	ACT 102-Operating Supplies-1060	4,500	4,500	2,500				
	Total Non-Personnel Services	(6,000)	(6,000)	(4,000)			(1,250)	(2,591)
CAPITAL EXPENDITURES								
20-0221-5811.7085	ACT 102-Auto Equipment-1060							781
20-0221-5818	SAFETY EQUIPMENT			15,600				
20-0221-5819	OTHER CAPITAL EQUIPMENT			6,700				
	Total Capital			(22,300)				(781)
	Total Expenditures	(6,000)	(6,000)	(26,300)			(1,250)	(3,372)
ESTIMATED REVENUES - FUND 20							4,660	4,657
APPROPRIATIONS - FUND 20							1,250	3,372
<b>Total Net Revenues (Expenditures)</b>		<b>0</b>	<b>(6,000)</b>				<b>3,410</b>	<b>1,285</b>
BEGINNING FUND BALANCE		18,279	18,279	18,279	18,279	18,279	14,869	13,583
ENDING FUND BALANCE		18,279	12,279	18,279	18,279	18,279	18,279	14,868

**Fund 21 - POLICE GRANTS**

Dept 0000 - GENERAL								
INTERGOVERNMENTAL								
21-0000-4143	BLOCK GRANTS						5,000	8,999
	Total Revenue						5,000	8,999
Dept 0211 - POLICE DEPT								
NON PERSONNEL SERVICES								
21-0211-5423	TRAINING EXP						5,000	
	Total Police						(5,000)	
CAPITAL EXPENDITURES								
21-0211-5819	OTHER CAPITAL EQUIPMENT							4,999
21-0211-5841.7056	TRaCs Enforcement-COMPUTER EQUIPMENT							4,000
	Total Capital Expenditures							(8,999)
	Total Expenditures						(5,000)	(8,999)
ESTIMATED REVENUES - FUND 21							5,000	8,999
APPROPRIATIONS - FUND 21							5,000	8,999
<b>Net Revenue (Expenditures)</b>								
BEGINNING FUND BALANCE								
ENDING FUND BALANCE								



**Fund 25 Health Grants**

GL NUMBER	DESCRIPTION	2019 ADOPTED BUDGET	2019 DEPT REQ BUDGET	2018 PROJECTED ACTIVITY	2018 ORIGINAL BUDGET	2017 ACTIVITY	2016 ACTIVITY
<b>&lt;No Project&gt;</b>							
25-0411-5111	SALARIES-FT						
25-0411-5117	SALARIES-OT						
25-0411-5151	FICA					158	
25-0411-5152	RETIREMENT					11	
25-0411-5154	GROUP HEALTH & DENTAL					8	
25-0411-5155	LIFE INSURANCE					40	
	Net Revenue (Expenditures)					1	
						(218)	
25-0411-5347.7001	<b>SAFETY COMPLIANCE</b>						
<b>Project 7008 - AWY-Alliance for Wisconsin Youth</b>							
25-0000-4799.7008	ALLIANCE FOR WI YOUTH						1,600
25-0411-5199.7008	ALLOCATED PAYROLL COST						15
25-0411-5313.7008	AWY-Alliance for WI Youth-PRINTING						1,200
25-0411-5329.7008	AWY-Alliance for WI Youth-OPERATING SUPPL						385
	Net Revenue (Expenditures)						
<b>Project 7010 - PREVENTION BLOCK GRANT-Bike Rodeo etc</b>							
25-0000-4143.7010	BLOCK GRANTS-Prevention	4,500	4,500		4,500	4,466	4,133
25-0000-4781.7010	REFUNDS/REIMBURSEMENTS					800	1,050
25-0000-4799.7010	MISC REVENUE-Prevention Block Grant					1,615	
25-0411-5199.7010	ALLOCATED PAYROLL COST-Prevention Grant						1,226
25-0411-5299.7010	SUNDRY CONTRACTORS-Prevention Grant				1,200	1,531	1,105
25-0411-5312.7010	OFFICE SUPPLIES-Prevention Block Grant					166	40
25-0411-5313.7010	PRINTING-Prevention Block Grant	750	750		1,200	865	804
25-0411-5329.7010	OPERATING SUPPLIES-PreventionBlock Grant	3,000	3,000		2,100	4,220	594
25-0411-5425.7010	CONFERENCES-Prevention Block Grant	750	750			102	364
25-0411-5432.7010	MILEAGE-Prevention Block Grant					167	
	Net Revenue (Expenditures)					(170)	1,050
25-0411-5199.7012	ALLOCATED PAYROLL COST-West Nile Virus					2,196	
<b>Project 7014 - FACT-FIGHT AGAINST CORP TOBACCO</b>							
25-0000-4143.7014	BLOCK GRANT-FACT-FightAgainstCorpTobacco	3,500	3,500		3,500	3,500	3,500
25-0000-4799.7014	MISC REVENUE-FACT-FightAgainstCorpTobacco					100	
25-0411-5199.7014	ALLOCATED PAYROLL COST-FACT	1,500	1,500		1,500		226
25-0411-5299.7014	SUNDRY CONTRACTORS-FightAgainstCorpTobac	500	500		500		2,279
25-0411-5311.7014	POSTAGE-FACT-FightAgainstCorpTobacco					17	
25-0411-5312.7014	OFFICE SUPPLIES-FightAgainstCorpTobacco	500	500		500	101	601
25-0411-5313.7014	PRINTING-FACT-FightAgainstCorpTobacco						50
25-0411-5329.7014	OPERATING SUPPLIES-FightAgainstCorpTobac	1,000	1,000		1,000	2,781	2,481
25-0411-5425.7014	CONFERENCES-FACT-Fight Against Corp Toba						143
25-0411-5432.7014	MILEAGE					16	
	Net Revenue (Expenditures)					685	(2,280)
<b>Project 7018 - WI WINS</b>							
25-0000-4143.7018	BLOCK GRANTS-WI WINS	650	650		650	650	600
25-0411-5199.7018	ALLOCATED PAYROLL COST-WI WINS Grant	150	150		150	213	270
25-0411-5312.7018	OFFICE SUPPLIES-WI WINS Grant					99	
25-0411-5329.7018	COMPLIANCE CHECK-WI WINS Grant	500	500		500	764	330
	Net Revenue (Expenditures)					(426)	
<b>Project 7019 - CHILDHOOD LEAD POISON PREVENTION</b>							
25-0000-4143.7019	BLOCKGRANT-ChildhoodLeadPoisonPrevention	1,200	1,200		1,200	1,197	1,200
25-0411-5199.7019	ALLOCATED PAY COST-Childhd Lead Poison	925	925		925	1,197	1,066
25-0411-5425.7019	CONFERENCES-Childhood Lead Poison	275	275		275		134
	Net Revenue (Expenditures)						
<b>Project 7020 - MATERNAL-CHILD HEALTH</b>							
25-0000-4143.7020	BLOCK GRANTS-MCH-Maternal Child Health	9,000	9,000		9,000	8,485	9,291
25-0411-5199.7020	ALLOCATED PAYROLL COST-MCH-MaternalChild	5,500	5,500		5,500	3,039	5,724
25-0411-5299.7020	SUNDRY CONTRACTORS-MCH-Maternal Child					500	
25-0411-5311.7020	POSTAGE-MCH-Maternal Child Health	1,000	1,000		1,000	801	663
25-0411-5312.7020	OFFICE SUPPLIES-MCH-MaternalChild Health					11	1,361
25-0411-5313.7020	PRINTING-MCH-Maternal Child Health Grant	1,000	1,000		1,000		385
25-0411-5328.7020	EDUCATION SUPPLIES-MCH-Maternal Child	400	400		400		428
25-0411-5329.7020	OPERATING SUPPLIES-Maternal Child Health	600	600		100	1,589	117
25-0411-5422.7020	SUBSCRIPTIONS-MCH-MaternalChildHealth						
25-0411-5425.7020	CONFERENCES-Maternal Child Health	500	500		500	122	614
25-0411-5813.7020	OFFICE EQUIPMENT				500	2,424	
	Net Revenue (Expenditures)					(1)	(1)

**Fund 25 Health Grants**

GL NUMBER	DESCRIPTION	2019 ADOPTED BUDGET	2019 DEPT REQ BUDGET	2018 PROJECTED ACTIVITY	2018 ORIGINAL BUDGET	2017 ACTIVITY	2016 ACTIVITY
<b>Project 7024 - IMMUNIZATION ACTION PLAN</b>							
25-0000-4143.7024	BLOCK GRANT-IAP-Immunization Action Plan	8,000	8,000		8,000	2,854	11,057
25-0411-5199.7024	ALLOCATED PAYROLL COST-IAP-Immunization	6,000	6,000		6,000		6,922
25-0411-5242.7024	EQUIPMENT MAINTENANCE - IAP-Immunization					495	520
25-0411-5299.7024	SUNDRY CONTRACTOR-IAP-Immunization Act						575
25-0411-5311.7024	POSTAGE-IAP-Immunization Action Plan	750	750		750		1,190
25-0411-5312.7024	OFFICE SUPPLIES-IAP-Immunization Action	350	350		350	1,739	
25-0411-5313.7024	PRINTING-IAP-Immunization Action Plan Grt	500	500		500	155	550
25-0411-5329.7024	OPERATING SUPPLIES-Immunization Action Plan	200	200		200	140	385
25-0411-5425.7024	CONFERENCES-IAP-Immunization Action Plan	200	200		200	10	916
25-0411-5813.7024	OFFICE EQUIPMENT					4,800	
	Net Revenue (Expenditures)					(4,485)	(1)
<b>Project 7026 - ADULT HEALTH &amp; WELLNESS</b>							
25-0000-4799.7026	MISC REVENUE-AH&W-Adult Health & Wellness	5,000	5,000		5,000	5,750	5,300
25-0411-5299.7026	SUNDRY CONTRACTORS-AH&W-Adult Health					1,354	
25-0411-5311.7026	POSTAGE-AH&W-Adult Health & Wellness	2,500	2,500		2,500	1,253	
25-0411-5312.7026	OFFICE SUPPLIES-AH&W-Adult Health						97
25-0411-5313.7026	PRINTING-AH&W-Adult Health & Wellness	1,800	1,800		1,800	2,206	1,476
25-0411-5329.7026	OPERATING SUPPLIES-Adult Health Wellness	600	600		600	704	1,826
25-0411-5425.7026	CONFERENCES-Adult Health Wellness	100	100		100		
	Net Revenue (Expenditures)					233	1,901
<b>Project 7027 - SENIOR FALL PREVENTION-SW INTERFAITH</b>							
25-0000-4799.7027	MISC REVENUE-Senior Fall Prevention					80	140
25-0411-5329.7027	OPERATING SUPPLIES-Senior Fall Preventn					166	
	Net Revenue (Expenditures)					(86)	140
<b>Project 7028 - BIOTERRORISM GRANT</b>							
25-0411-5199.7028	ALLOCATED PAYROLL COST-Bioterrorism Grant	25,000	25,000		25,000		
25-0411-5322.7028	MEDICAL SUPPLIES-Bioterrorism Grant	35,000	35,000		35,000		
25-0411-5410.7028	DMV ACCESS SERVICE	6,400	6,400		6,400		
	Net Revenue (Expenditures)	(66,400)	(66,400)		(66,400)		
25-0000-4143.7029	BLOCK GRANTS-Community Intervention					2,853	
25-0411-5299.7031	SUNDRY CONTRACTOR-Statewide Smoke-Free						3,246
<b>Project 7032 - SAMHSA-SUBSTANCE ABUSE MENTAL HEALTH</b>							
25-0000-4799.7032	MISC REVENUE-SAMHSA-Substance Abuse Mental						500
25-0411-5299.7032	SUNDRY CONTRACTOR-SAMHSA-Substance Abuse					400	
25-0411-5312.7032	OFFICE SUPPLIES-SAMHSA-Substance Abuse						6
25-0411-5313.7032	PRINTING-SAMHSA-Substance Abuse Mental					48	
25-0411-5329.7032	OPERATING SUPPLIES-SAMHSA-Substance Abuse					14	
	Net Revenue (Expenditures)					(462)	494
<b>Project 7033 - CITIES READINESS INITIATIVE</b>							
25-0000-4143.7033	BLOCK GRANT-CRI-Cities Readiness Initiative	9,000	9,000		9,000	21,861	10,032
25-0411-5199.7033	ALLOCATED PAYROLL COST-CRI-Cities Readiness	7,500	7,500		7,500	6,091	10,032
25-0411-5313.7033	PRINTING-Cities Readiness Initiative Grt	1,500	1,500		1,500		
	Net Revenue (Expenditures)					15,770	
<b>Project 7034 - PUBLIC HEALTH EMERGENCY PREP</b>							
25-0000-4143.7034	BLOCK GRANTS-PHEP-Public Health Emergency	40,000	40,000		37,000	52,935	53,313
25-0411-5199.7034	ALLOCATED PAYROLL COST- PHEP-Pandemic Prt	20,000	20,000		20,000	15,484	20,909
25-0411-5299.7034	SUNDRY CONTRACTORS-PHEP-Pandemic Prep	7,000	7,000		5,000	4,673	24,287
25-0411-5311.7034	POSTAGE-PHEP-Public Health Emergency Prep					1,113	14
25-0411-5312.7034	OFFICE SUPPLIES-PHEP-Public Health Emergency	1,000	1,000		1,000	220	812
25-0411-5313.7034	PRINTING-PHEP-Public Health Emergency					86	
25-0411-5329.7034	OPERATING SUPPLIES-Public Health Emergency	1,900	1,900		1,000		
25-0411-5410.7034	DATA COMMUNICATION SERVICE-PHEP	6,400	6,400		1,600	6,400	6,400
25-0411-5415.7034	TELEPHONE-PHEP-Public Health Emergency Prep	1,200	1,200		1,200	878	890
25-0411-5425.7034	CONFERENCES-Public Health Emergency	2,500	2,500		800		
	Net Revenue (Expenditures)				6,400	24,081	1
25-0411-5299.7035	SUNDRY CONTRACTOR-Health First Wisconsin						318

**Fund 25 Health Grants**

GL NUMBER	DESCRIPTION	2019 ADOPTED BUDGET	2019 DEPT REQ BUDGET	2018 PROJECTED ACTIVITY	2018 ORIGINAL BUDGET	2017 ACTIVITY	2016 ACTIVITY
<b>Project 7037 - CDBG SENIORS</b>							
25-0000-4143.7037	BLOCK GRANTS-Seniors-CDBG	5,000	5,000		5,000	5,000	4,501
25-0411-5199.7037	ALLOCATED PAYROLL COST-Seniors-CDBG					2,758	2,369
25-0411-5299.7037	SUNDRY CONTRACTORS					100	
25-0411-5311.7037	POSTAGE-Seniors-CDBG	1,500	1,500			1,197	1,129
25-0411-5312.7037	OFFICE SUPPLIES					60	
25-0411-5313.7037	PRINTING-CDBG Seniors					861	
25-0411-5329.7037	OPERATING SUPPLIES-Seniors-CDBG	3,500	3,500		5,000	24	1,003
25-0411-5425.7037	CONFERENCES & SCHOOLS CDBG						
	Net Revenue (Expenditures)						
<b>Project 7038 - DRUG-FREE COMMUNITIES SUPPORT PROGRAM</b>							
25-0000-4143.7038	GRANT REV-DRUG-FREE COMM SUPP PROG	137,500	137,500		137,500	111,103	10,929
25-0000-4781.7038	DRUG-FREE COMMNTY-REFUNDS/REIMBURSEMENTS					400	
25-0411-5111.7038	SALARIES-FT- DRUG-FREE COM SUPP PROG	54,449	54,449		50,743	42,855	
25-0411-5113.7038	SALARIES-PT					5,564	4,680
25-0411-5134.7038	HOLIDAY PAY	3,204	3,204		2,985	2,371	
25-0411-5135.7038	VACATION PAY - DRUG FREE	2,289	2,289		2,132	1,238	
25-0411-5151.7038	FICA-DRUG-FREE COMM SUPP PROG	4,586	4,586		4,273	3,872	340
25-0411-5152.7038	RETIREMENT- DRUG-FREE COMM SUPP PROG	2,997	2,997		2,793	1,665	
25-0411-5153.7038	RETIREE-DRUG-FREE COMM SUPP PROG	303	303		283	181	
25-0411-5154.7038	GROUP HLTH & DENT-DRUG-FREE COMM SUPP	18,984	20,433		7,260	6,379	427
25-0411-5155.7038	LIFE INS-DRUG-FREE COMM SUPP PROG	278	278		259	210	
25-0411-5156.7038	WC INS-DRUG-FREE COMM SUPP PROG	2,296	2,152		2,005	2,579	160
25-0411-5219.7038	OTH PROF SERV- DRUG-FREE COMM SUPP PRC	14,350	14,350		27,150		
25-0411-5299.7038	SUNDRY CONTRACTORS-DRUG-FREE COMM SL	12,000	12,000			16,203	
25-0411-5311.7038	POSTAGE-DRUG-FREE COMM SUPP					59	
25-0411-5312.7038	OFFICE SUPP-DRUG-FREE COMM SUPP PROG	5,300	5,300		5,300	951	
25-0411-5313.7038	PRINTING-DRUG-FREE COMM SUPP PROG	11,000	11,000		11,000	2,679	54
25-0411-5329.7038	OPERATING SUPPLIES-DRUG-FREE COMM SUP	6,000	6,000		6,000	9,252	50
25-0411-5422.7038	SUBSCRIPTIONS-DRUG-FREE COMM SUPP					216	
25-0411-5424.7038	MEMBERSHIPS/DUES-DRUG-FREE COMM SUPP					1,520	225
25-0411-5425.7038	CONFERENCES-Drug-Free Commtly Supprt	16,000	16,000		16,000	13,688	4,097
25-0411-5432.7038	MILEAGE-DRUG-FREE COMM SUPP	800	800			1,156	15
25-0411-5841.7038	COMPUTER EQUIPMENT-DRUG-FREE COMM SUPP						931
	Net Revenue (Expenditures)	(17,336)	(18,641)		(683)	(1,135)	(50)
<b>Project 7039 - COMMUNICABLE DISEASE PREVENTION</b>							
25-0000-4143.7039	BLOCK GRANTS-Communicable Disease	4,100	4,100				
25-0411-5328.7039	EDUCATION SUPPLIES-Communicable Disease	600	600				
25-0411-5329.7039	OPERATING SUPPLIES-Communicable Disease	3,000	3,000				
25-0411-5425.7039	CONFERENCES&SCHOOLS-CommunicableDiseas	500	500				
	Net Revenue (Expenditures)						



## CAPITAL PROJECTS FUNDS

The capital budgets were requested from the departments in July with a due date in August. Amounts are assumed to be purchased during the year budgeted.

**Capital Outlay Fund** – This fund is the primary fund used to account for new departmental capital outlays. These expenditures are funded by the tax levy and landfill siting revenues and are under the direction of the department supervisor.

**Equipment Replacement Fund** - This fund is used to account for the rolling stock replacement program, which accumulates annual funding (from property taxes) for the replacement of vehicles and similar equipment in lieu of using borrowed monies. Funding is provided by tax levy, landfill siting revenues and proceeds from sales of retired equipment.

**Street Improvement Fund** - This fund is used to account for the activities of the local road improvement program. Funding is provided by the tax levy and landfill siting revenues and an every other year local road improvement grant from the State.

**Capital Improvement Fund** - This fund is used to account for land acquisitions, building projects and all public works projects. The Fund is funded by landfill siting revenues and with borrowed money or funding from some source other than the tax levy.

**Development Fund** – This fund tracks Impact fees imposed on new land developed. These fees help finance infrastructure improvements required to service the new development in the City.

**Utility Development Fund** – this fund captures the water and sanitary sewer connection fees and Special Assessments. The resources are then used to fund infrastructure projects as they occur.

The Debt Service Fund supports the Capital Project Funds

**Debt Service Fund** - This fund is used to account for general obligation debt issued by the City to support the capital construction projects undertaken. Funding comes from tax levy, Special assessments, and Impact fees.

# **CAPITAL OUTLAY FUND (41)**

## **CITY OF FRANKLIN, WI**

The projected 2019 tax levy of \$452,800 was increased \$2,300 (0.5%) from 2018. Total revenue from the tax levy and landfill siting revenues in 2019 are \$550,800 compared to the budgeted \$642,500 in 2018. Additional landfill siting revenue was allocated in 2017 and 2018 to fund deferred information technology projects, awaiting the arrival of the Department Manager hired early in 2016. For 2019 departments requested \$1,091,875. The recommended totals \$1,077,945. There is a \$400,000 contingency included in that total, pending receipt of additional landfill siting revenues. The largest 2019 recommended expenditures are \$249,000 for six police vehicles, and \$70,000 for an Information Systems project server. The recommended amounts address the priorities from the department heads.

Capital assets are purchases of assets that are reasonably expected to last more than 12 months and benefit multiple years. Included in this category are all new capital assets and replacement capital assets that do not meet the criteria for inclusion in the equipment replacement program. Those capital assets that exceed the capitalization policy limits will be capitalized and depreciated over the estimated useful life of the asset.

The yearly amount to be funded for Capital Outlay requests is based on the requests of the departments and available resources. It is the expectation that the amount of the purchases and therefore the total resources will be approximately the same amount from year to year, although the items purchased will change from year to year. The goal in this fund is to increase the tax levy by the amount of new growth in the City, and that this growth will accommodate the growth in expenditures.

Resources for the Capital Outlay Fund are obtained via the property tax levy, landfill siting fees (beginning in 2011), sale proceeds of retired capital assets funded by this fund, investment earnings and any unspent funds from prior years. The State imposed levy limits related to net new construction have not kept pace with requests in this fund over the past few years. Either a new resource or increased efficiency of capital equipment will be needed to meet the needs of City operations.

New equipment requests must be made as part of the Capital Outlay Fund and are not eligible in the Equipment Revolving Fund. The Equipment Replacement Fund provides for replacement of certain major equipment (greater than \$20,000 individually).

**City Of Franklin WI  
Capital Outlay Request by Dept  
2019 by Dept**

Where no priorities are listed, none provided by requester

\*\* - Reduced Funding

&& - contingent on funding

%% - \$5,000 is direct appropriations

Dept - Prior Year Adopted Budget	Acct	Priority	Requested	Adopted
<b>Information Services Dept</b>				
(3) PC replacements as part of IT Upgrade	5841	2	1,530	1,530
Unexpected Hardware replacements **	5841	0	10,000	8,000
VMWare Server and SAN Disk expansion	5841	1	69,208	70,000
City of Franklin Website update	5843	3	30,500	
<b>Total Information Services Dept - 144 -</b>			<b>111,238</b>	<b>79,530</b>
<b>Administration Dept</b>				
(2) PC replacements as part of IT Upgrade	5841		1,020	1,020
<b>Administration Dept - 147 -</b>			<b>1,020</b>	<b>1,020</b>
<b>Finance Dept</b>				
Counter public see thru barrier - new	5822	1	7,500	
Security cameras on Treasury counter - new	5822	2	10,000	
Payment drop box inside City Hall entrance	5822	3	1,500	
(3) PC replacements as part of IT upgrade	5841		1,530	1,530
<b>Total Finance Dept - 151 -</b>			<b>20,530</b>	<b>1,530</b>
<b>Assessor Dept</b>				
(2) PC replacements as part of IT upgrade	5841		1,020	1,020
<b>Total Assessor Dept</b>			1,020	1,020
<b>Municipal Buildings Dept</b>				
(1) PC replacement as part of IT Upgrade	5841		510	510
City Hall Security Camera's and Door Locks &&				75,000
<b>Total Municipal Buildings Dept - 181</b>			<b>510</b>	<b>75,510</b>
<b>Total General Government</b>			<b>134,318</b>	<b>158,610</b>
<b>Police Dept Dept- 211</b>				
Squad Cars (6) - replacements	5811	1	249,000	249,000
Body Armor - tactical (2) & Ballistic (13) - replacement	5819	2	14,115	14,125
Motorcycle Video system - new	5819	3	13,090	13,100
Patrol PC Rhino tablets (8) - new	5841	4	24,000	24,000
Patrol PC Keyboard wrist pads (12) - new	5841	5	958	
Sundry computer parts	5841	6	7,000	
Uninterruptible Power system - replacement	5841	7	26,000	
Air conditioner - auxiliary unit in server room	5822	8	9,000	
Fire Suppression System - replacement	5822	9	35,000	
Building Access control/continues upgrades - replacement	5822	10	20,000	
Retaining walls (5) - replacement	5822	11	60,000	
SWAT rifles (12) - replacement	5819	12	23,412	
Indigo Vision Cameras (5)	5819	13	12,000	
Police Mountain Bike (2) - new	5819	14	2,400	
StarChase Pursuit Management Technology System (2) - new	5819	15	9,990	

**City Of Franklin WI**  
**Capital Outlay Request by Dept**  
**2019 by Dept**

Where no priorities are listed, none provided by requester

\*\* - Reduced Funding

&& - contingent on funding

%% - \$5,000 is direct appropriations

Dept - Prior Year Adopted Budget	Acct	Priority	Requested	Adopted
Speed display signs (2) - new	5819	16	6,968	
Portable radio batteries (50) - replacement	5819	17	4,662	
radar units (3) - replacement	5819	18	6,256	
Preliminary breath test units (11) - replacement	5819	19	4,675	
Axon Taser Cartridges (replacement)	5819	20	3,110	
Lighting Upgrades (LED) - replacement	5822	21	10,000	
AED Units (7) - new	5819	22	7,181	
Chemical Munitions (replacement)	5819	23	1,310	
Pistol magazines (30) - new	5819	24	1,050	
ASP Talon Batons (20) - replacement	5819	25	2,600	
Stinger spike strips (2) - replacement	5819	26	1,100	
Shot Indicating resetting trigger Training Pistol (5) - new	5819	27	979	
Chairs (7) - replacement - detective bureau	5819	28	2,800	
Chairs (4) - replacement - console in Dispatch	5819	29	2,400	2,400
drinking fountain - new	5819	30	2,200	
Entry tool kits for squads (12) - replacement	5819	31	4,984	
Rope Rescue throw bags (20) - new	5819	32	1,362	
Rain Jackets (43) - replacement	5819	33	5,375	
(36) PC replacements as part of IT upgrade	5841		18,360	
Phone system (replace) &&	5819		75,000	75,000
Unexpected Software and hardware Replacements	5841			4,000
<b>Total Police Dept - 2014 -</b>			<b>668,337</b>	<b>381,625</b>
<b>Fire Dept - 221</b>				
Furniture/Fixture replacements - all stations **	5812	8	3,500	3,000
Radio headsets for Med 281 & 283	5815	4	2,600	2,600
Battery Powered Ventilation Fan	5815	5	3,500	3,500
Low Pressure Air Bag System	5815	10	7,760	
Turnout gear	5818	1	31,700	31,700
Personal Thermal Imaging Cameras	5818	2	8,400	8,400
Personal Escape Devices	5818	3	8,700	8,700
Interior EMS Equipment Cabinets **	5818	6	4,240	4,200
Flooring - (Sta # 2) - replacement	5822	7	15,000	15,000
Garage door - replacement - (Sta #1)	5822	9	6,500	6,500
Concrete pad for Equip Trailer storage - (Sta #3) - replacement	5822	11	5,000	5,000
(4) PC replacements as part of IT upgrade	5841		2,040	2,040
<b>Total Fire Dept - 2014-</b>			<b>98,940</b>	<b>90,640</b>
<b>Building Inspection Dept</b>				
(3) PC replacements as part of IT Upgrade	5841		1,530	1,530
(3) user license to inspection manuals	5843		3,000	
<b>Total Building Inspection Dept - 231-</b>			<b>4,530</b>	<b>1,530</b>
<b>Total Public Safety</b>			<b>771,807</b>	<b>473,795</b>

**City Of Franklin WI**  
**Capital Outlay Request by Dept**  
**2019 by Dept**

Where no priorities are listed, none provided by requester

\*\* - Reduced Funding

&& - contingent on funding

%% - \$5,000 is direct appropriations

Dept - Prior Year Adopted Budget	Acct	Priority	Requested	Adopted
<b>Engineering</b>				
Office equipment	5813		4,000	-
Robotic locator - replacement	5819		36,500	
(2) PC replacements as part of IT Upgrade	5841		1,020	1,020
<b>Total Engineering Dept - 321 -</b>			<b>41,520</b>	<b>1,020</b>
<b>Highway Dept</b>				
Router - replacement - 1	5819	1	17,000	17,000
Trees - replacement ** && %%	5821	2	32,000	16,000
Snowblower attachment (2) - new	5814	3	12,000	
Furnace & Aid Conditioning unit	5814	4	20,000	
Gas powered saws (2) - hand held	5811	5	1,200	
<b>Total Highway Dept - 331 -</b>			<b>82,200</b>	<b>33,000</b>
<b>Street Lighting - 351</b>				
<b>Total Public Works</b>			<b>123,720</b>	<b>34,020</b>
<b>Health &amp; Human Services</b>				
(2) PC replacements as part of IT Upgrade	5841		1,020	1,020
<b>Public Health Dept - 411 -</b>			<b>1,020</b>	<b>1,020</b>
<b>Total Health &amp; Human Services</b>				
			<b>1,020</b>	<b>1,020</b>
<b>Culture &amp; Recreation</b>				
<b>Parks Dept</b>				
Park Equipment - benches, dog waste stations, trash recepticals	5821	1	7,000	7,000
Trees &&	5821		2,000	2,000
<b>Total Parks Dept - 551</b>			<b>9,000</b>	<b>9,000</b>
<b>Total Culture &amp; Recreation</b>				
			<b>9,000</b>	<b>9,000</b>
<b>Conservation &amp; Development</b>				
<b>Planning Dept</b>				
Large format file cabinets (2) - new	5813		1,500	1,500
(1) PC replacements as part of IT Upgrade	5841		510	
<b>Total Planning Dept- 621 -</b>			<b>2,010</b>	<b>1,500</b>
<b>Total Conservation &amp; Development</b>				
			<b>2,010</b>	<b>1,500</b>
Contingency - General			50,000	50,000
Planned Spending pending additional consideration				100,000
Restricted Contingency				250,000
<b>Total Capital Outlay - General Government</b>			<b>1,091,875</b>	<b>1,077,945</b>
<b>Resources</b>			<b>550,800</b>	<b>1,055,800</b>
<b>Net Rev (expenditures)</b>			<b>(541,075)</b>	<b>(22,145)</b>
<b>Forecasted Beginning Fund Balance</b>			<b>172,505</b>	<b>172,505</b>
<b>Ending Fund Balance</b>			<b>(368,570)</b>	<b>150,360</b>

\*\* - Reduced Funding

&& Contingent on Funding

Fund 41 - CAPITAL OUTLAY FUND

GL NUMBER	DESCRIPTION	2019 ADOPTED BUDGET	2019 MAYOR'S RECOM BUDGET	2018 PROJECTED ACTIVITY	2018 AMENDED BUDGET	2018 ORIGINAL BUDGET	2017 ACTIVITY	2016 ACTIVITY
Dept 0000 - GENERAL								
REAL ESTATE TAXES								
41-0000-4011	GENERAL PROPERTY TAX	452,800	452,800	450,500	450,500	450,500	444,300	437,100
	Total Taxes	452,800	452,800	450,500	450,500	450,500	444,300	437,100
INTERGOVERNMENTAL								
41-0000-4143	BLOCK GRANTS	5,000		396				
41-0000-4157	OTHER POLICE GRANTS						7,849	4,425
	Total Intergovernmental	5,000		396			7,849	4,425
CHARGES FOR SERVICES								
41-0000-4493	LANDFILL SITING REVENUE	317,000	317,000	147,000	147,000	147,000	148,000	67,000
	Total Charges for Services	317,000	317,000	147,000	147,000	147,000	148,000	67,000
INTEREST & INV INCOME								
41-0000-4711	INTEREST ON INVESTMENTS	6,000	6,000	6,000	6,000	6,000	5,043	8,501
41-0000-4713	INVESTMENT GAINS/LOSSES						(611)	(2,561)
	Total Interest & Inv Income	6,000	6,000	6,000	6,000	6,000	4,432	5,940
MISCELLANEOUS								
41-0000-4751	PROPERTY SALE	25,000	25,000	30,000	39,000	39,000	53,674	30,960
41-0000-4799	MISCELLANEOUS REVENUE						401	
	Total Miscellaneous	25,000	25,000	30,000	39,000	39,000	54,075	30,960
OTHER								
41-0000-4781	REFUNDS/REIMBURSEMENTS							39
	Total Other							39
TRANSFERS - IN								
41-0000-4830	TRANSFERS FROM OTHER FUNDS	250,000	250,000	101,000	134,138		33,138	26,025
	Total Transfers In	250,000	250,000	101,000	134,138		33,138	26,025
INTEREST EXP								
41-0000-5621	INTEREST - KANSAS ST BANK						353	688
	Total Interest Expense						(353)	(688)
	<b>Total Revenues</b>	<b>1,055,800</b>	<b>1,050,800</b>	<b>734,896</b>	<b>776,638</b>	<b>642,500</b>	<b>691,441</b>	<b>570,801</b>
Dept 0121 - MUNICIPAL COURT								
CAPITAL EXPENDITURES								
41-0121-5843	SOFTWARE							1,056
	Total Court							(1,056)
Dept 0141 - CITY CLERK								
CAPITAL EXPENDITURES								
41-0141-5813	OFFICE EQUIPMENT			225	225		479	
41-0141-5841	COMPUTER EQUIPMENT			3,000	3,000	3,000	252	
41-0141-5843	SOFTWARE			1,205	1,205	1,205		
	Total City Clerk			(4,430)	(4,430)	(4,205)	(731)	
Dept 0142 - ELECTIONS								
CAPITAL EXPENDITURES								
41-0142-5841	COMPUTER EQUIPMENT			24,500	24,500	24,500		
	Total Elections			(24,500)	(24,500)	(24,500)		
Dept 0144 - INFORMATION SERVICES								
CAPITAL EXPENDITURES								
41-0144-5819	OTHER CAPITAL EQUIPMENT			15,300	15,300			9,412
41-0144-5841	COMPUTER EQUIPMENT	79,530	79,530	35,900	35,901	35,901	16,073	72,900
41-0144-5843	SOFTWARE			30,980	30,983	28,023	77,657	71,564
	Total Information Services	(79,530)	(79,530)	(82,180)	(82,184)	(63,924)	(93,730)	(153,876)
Dept 0147 - ADMINISTRATION								
CAPITAL EXPENDITURES								
41-0147-5841	COMPUTER EQUIPMENT	1,020	1,020	2,400	2,400	2,400		625
41-0147-5843	SOFTWARE			964	964	964		
	Total Administration	(1,020)	(1,020)	(3,364)	(3,364)	(3,364)		(625)
Dept 0151 - FINANCE								
CAPITAL EXPENDITURES								
41-0151-5812	FURNITURE/FIXTURES						670	1,236
41-0151-5813	OFFICE EQUIPMENT						3,256	
41-0151-5841	COMPUTER EQUIPMENT	1,530	1,530	4,200	4,200	4,200		2,569
41-0151-5843	SOFTWARE				5,187	5,187	21,630	5,350
	Total Finance	(1,530)	(1,530)	(4,200)	(9,387)	(9,387)	(25,556)	(9,155)

Fund 41 - CAPITAL OUTLAY FUND

GL NUMBER	DESCRIPTION	2019 ADOPTED BUDGET	2019 MAYOR'S RECOM BUDGET	2018 PROJECTED ACTIVITY	2018 AMENDED BUDGET	2018 ORIGINAL BUDGET	2017 ACTIVITY	2016 ACTIVITY
<b>Dept 0154 - CITY ASSESSORS</b>								
CAPITAL EXPENDITURES								
41-0154-5813	OFFICE EQUIPMENT		1,020	1,200	1,200	1,200		210
41-0154-5841	COMPUTER EQUIPMENT	1,020	1,020	482	482	482		
41-0154-5843	SOFTWARE							
	Total City Assessors	(1,020)	(1,020)	(1,682)	(1,682)	(1,682)		(210)
<b>Dept 0181 - MUNICIPAL BUILDINGS</b>								
CAPITAL EXPENDITURES								
41-0181-5812	FURNITURE/FIXTURES							210
41-0181-5815	SHOP EQUIPMENT			700	700	700		
41-0181-5819	OTHER CAPITAL EQUIPMENT			90,000	90,000			
41-0181-5822	BUILDING IMPROVEMENTS			25,000	25,000	25,000	18,965	8,372
41-0181-5841	COMPUTER EQUIPMENT	510	510					
	Total Capital	(510)	(510)	(115,700)	(115,700)	(25,700)	(18,965)	(8,582)
NON PERSONNEL SERVICES								
41-0181-5499	UNRESTRICTED	75,000	75,000					
	NET OF REVENUES/APPROPRIATIONS - NON PERSONNEL S	(75,000)	(75,000)					
	Total Municipal Buildings	(75,510)	(75,510)	(115,700)	(115,700)	(25,700)	(18,965)	(8,582)
<b>Dept 0199 - CONTINGENCY</b>								
NON PERSONNEL SERVICES								
41-0199-5110	RESTRICTED CONTINGENCY	250,000	250,000					
41-0199-5499	CONTINGENCY	150,000	150,000		27,750	50,000		41,850
	Total Contingency	(400,000)	(400,000)		(27,750)	(50,000)		(41,850)
<b>Dept 0211 - POLICE DEPT</b>								
CAPITAL EXPENDITURES								
41-0211-5811	AUTO EQUIPMENT	249,000	249,000	290,000	293,782	247,782	240,585	219,614
41-0211-5818	SAFETY EQUIPMENT			33,130	33,138			
41-0211-5819	OTHER CAPITAL EQUIPMENT	29,625	29,625	71,150	71,149	37,774	56,155	59,183
41-0211-5841	COMPUTER EQUIPMENT	24,000	24,000	68,530	68,537	68,537	51,122	115,150
41-0211-5843	SOFTWARE			2,165	2,169	2,169		
	Total Police	(302,625)	(302,625)	(464,975)	(468,775)	(356,262)	(347,862)	(393,947)
NON PERSONNEL SERVICES								
41-0211-5499	UNRESTRICTED	79,000	79,000					
	Total Contingency	(79,000)	(79,000)					
	Total Police	(381,625)	(381,625)	(464,975)	(468,775)	(356,262)	(347,862)	(393,947)
<b>Dept 0221 - FIRE DEPT</b>								
CAPITAL EXPENDITURES								
41-0221-5812	FURNITURE/FIXTURES	3,000	3,000	3,500	3,500	3,500	1,936	1,707
41-0221-5815	SHOP EQUIPMENT	6,100	6,100	23,000	23,000	12,000	11,252	18,959
41-0221-5818	SAFETY EQUIPMENT	53,000	53,000	44,900	44,900	31,600	49,245	115,226
41-0221-5822	BUILDING IMPROVEMENTS	26,500	26,500				21,040	21,816
41-0221-5841	COMPUTER EQUIPMENT	2,040	2,040	22,970	22,972	22,972	13,438	15,867
41-0221-5843	SOFTWARE			2,650	2,651	2,651		
	Total Fire	(90,640)	(90,640)	(97,020)	(97,023)	(72,723)	(96,911)	(173,575)
<b>Dept 0231 - BUILDING INSPECTION</b>								
CAPITAL EXPENDITURES								
41-0231-5813	OFFICE EQUIPMENT							2,245
41-0231-5841	COMPUTER EQUIPMENT	1,530	1,530	1,800	1,800	1,800	619	1,684
41-0231-5843	SOFTWARE			15,240	15,243	723	990	784
	Total Building Inspection	(1,530)	(1,530)	(17,040)	(17,043)	(2,523)	(1,609)	(4,713)
<b>Dept 0321 - ENGINEERING</b>								
CAPITAL EXPENDITURES								
41-0321-5812	FURNITURE/FIXTURES						495	
41-0321-5813	OFFICE EQUIPMENT			4,200	6,200			
41-0321-5841	COMPUTER EQUIPMENT	1,020	1,020	6,200	4,700	4,700		
41-0321-5843	SOFTWARE			9,180	9,187	9,187		
	Total Engineering	(1,020)	(1,020)	(19,580)	(20,087)	(13,887)	(495)	
<b>Dept 0331 - HIGHWAY</b>								
CAPITAL EXPENDITURES								
41-0331-5811	AUTO EQUIPMENT						10,040	46,832
41-0331-5814	NONMOTORIZED EQUIPMENT			33,490	33,490	13,000		
41-0331-5815	SHOP EQUIPMENT			15,000	15,000	15,000		
41-0331-5819	OTHER CAPITAL EQUIPMENT	17,000	17,000				162	5,177
41-0331-5821	TREES & LANDSCAPING	5,000		5,000	5,000	5,000	32,000	25,636
41-0331-5841	COMPUTER EQUIPMENT			7,200	7,211	7,211	599	
41-0331-5843	SOFTWARE			960	964	964		
	Total Highway	(22,000)	(17,000)	(61,650)	(61,665)	(41,175)	(42,801)	(86,919)

Fund 41 - CAPITAL OUTLAY FUND

GL NUMBER	DESCRIPTION	2019 ADOPTED BUDGET	2019 MAYOR'S RECOM BUDGET	2018 PROJECTED ACTIVITY	2018 AMENDED BUDGET	2018 ORIGINAL BUDGET	2017 ACTIVITY	2016 ACTIVITY
<b>NON PERSONNEL SERVICES</b>								
41-0331-5499	UNRESTRICTED CONTINGENCY	11,000	16,000					
	Total Contingency	(11,000)	(16,000)					
	Total Highway	(33,000)	(33,000)	(61,650)	(61,665)	(41,175)	(42,801)	(86,919)
<b>Dept 0411 - PUBLIC HEALTH</b>								
<b>CAPITAL EXPENDITURES</b>								
41-0411-5841	COMPUTER EQUIPMENT	1,020	1,020	4,200	4,200	4,200		2,656
41-0411-5843	SOFTWARE				2,382	2,382		
	Total Public Health	(1,020)	(1,020)	(4,200)	(6,582)	(6,582)		(2,656)
<b>Dept 0551 - PARKS</b>								
<b>CAPITAL EXPENDITURES</b>								
41-0551-5821	TREES & LANDSCAPING	7,000	7,000	4,000	4,000	4,000	968	1,110
41-0551-5832	PARK IMPROVMENTS-DEVELOPMENT							2,169
41-0551-5835	PARK EQUIPMENT & SUPPLIES			9,230	9,250		19,128	16,763
	Total Parks	(7,000)	(7,000)	(13,230)	(13,250)	(4,000)	(20,096)	(20,042)
<b>NON PERSONNEL SERVICES</b>								
41-0551-5499	UNRESTRICTED CONTINGENCY	2,000	2,000					
	Total Contingency	(2,000)	(2,000)					
	Total Parks	(9,000)	(9,000)	(13,230)	(13,250)	(4,000)	(20,096)	(20,042)
<b>Dept 0621 - PLANNING</b>								
<b>CAPITAL EXPENDITURES</b>								
41-0621-5813	OFFICE EQUIPMENT	1,500	1,500				1,019	161
41-0621-5841	COMPUTER EQUIPMENT			1,200	1,200	1,200	599	672
41-0621-5843	SOFTWARE			480	482	482		
	Total Planning	(1,500)	(1,500)	(1,680)	(1,682)	(1,682)	(1,618)	(833)
<b>Dept 0998 - OTHER FINANCING USES/TRSFERS</b>								
<b>TRANSFERS - OUT</b>								
41-0998-5589	TRANSFER TO OTHER FUNDS						26,950	
	Total Transfers Out						(26,950)	
<b>ESTIMATED REVENUES - FUND 41</b>		1,055,800	1,050,800	734,896	776,638	642,500	691,794	571,489
<b>APPROPRIATIONS - FUND 41</b>		1,077,945	1,077,945	915,431	955,104	681,596	677,677	898,727
<b>Total Net Rev (Expenditures) Fd 41</b>		(22,145)	(27,145)	(180,535)	(178,466)	(39,096)	14,117	(327,238)
<b>BEGINNING FUND BALANCE</b>		172,505	172,505	353,040	353,040	353,040	338,922	666,160
<b>ENDING FUND BALANCE</b>		150,360	145,360	172,505	174,574	313,944	353,039	338,922



# EQUIPMENT REPLACEMENT (FUND 42)

## CITY OF FRANKLIN, WI

The Equipment Replacement Fund, established in 1996, provides resources for the replacement of rolling stock and similar equipment. Resources are via the property tax levy, a portion of the landfill siting fees, sale proceeds of retired rolling stock and investment earnings on fund balance. A minimum purchase amount (\$20,000) and minimum life (seven years) are required for assets to be replaced from this fund. Expenditures for vehicle replacements fluctuate on an annual basis, depending on the need and condition of equipment scheduled for replacement.

The 2019 budget anticipates additional landfill siting revenues related to an expansion of the landfill license with the WI Dept of Natural Resources. With that added revenue, the tax levy was reduced by \$175,000 and landfill siting revenue was increased by a like amount.

The 2019 budget expenditures of \$1,056,670 exceed resources of \$610,700 as the City is entering a period of increased replacements. Actual requested replacements have trailed scheduled replacements the last several years. The backlog of un-replaced equipment has increased. The scheduled replacements over the next six years are:

2019	\$1,929,174		2022	\$1,907,190
2020	\$2,142,237		2023	\$289,906
2021	\$667,858		2024	\$343,238

The Fire Chief identified that the Engine replacement would be \$100,000 more expensive than planned. That has included that additional appropriation in the budget.

Department Heads use the replacement schedule as a guide when requesting equipment. The \$1.9 million scheduled for replacement in 2019 was reduced to \$1,156,000 in the budget.

A goal of the program is to keep a relatively constant annual tax levy increased by the growth realized in the City. The 2019 budget has a tax levy of \$175,000, \$376,700 of landfill siting revenue and \$59,000 of other revenue for a total of \$610,700. The 2019 net levy is \$1,700 (0.5%) greater than the prior year. In 2016, landfill siting revenues were increased \$100,000 to \$200,000 to provide resources for equipment added to the fund. In 2015, the Common Council added the following assets to the fund, Public Safety Portable & Mobil radios, Self Contained Breathing Apparatus (SCBA) and Police records management software. These assets had a collected value of \$1,035,000. The SCBA equipment replacement is included in the 2019 Budget.

Caution and planning needs to be exercised when additional equipment is added to the fund since these additions will impact future funding needs.

The fund balance at the end of 2018 is expected to be 16.1% of the replacement cost of the assets in the program. The projection shows the fund balance over the next six years projects the fund balance to be exhausted by 2020. As this ratio shrinks below 12%, then additional resources are needed to fully fund it. The replacement cost is estimated using recent acquisition

costs plus an inflation factor. Costs of vehicles replaced to date under the program have been in line with the estimated replacement cost. The yearly amount to be funded was to be based on the annual depreciation cost for the equipment in place and used by the City.

2019 Revenues represent only 51.3% of the resources required to be fully funded. An additional \$290,286 would be needed to provide the recommended resources for this fund.

**City of Franklin, WI  
Equipment Replacement Fund  
2019 Budget Dept Requests**

	Dept	Priority	Dept Request Amount	Adopted
Fire Engine - replace Engine 2	Fire		575,000	675,000
Self Contained Breathing Apparatus	Fire		331,670	291,670
<b>Total Fire</b>			<b>906,670</b>	<b>966,670</b>
3 Yard Wheel Loader	Highway	1	190,000	190,000
Tandem Axle Dump Truck with Snowplow & salt spr	Highway	2	222,000	
One Ton 4x4 with Dump & plow	Highway	3	66,000	
Pick Up/SUV 4 wheel drive	Highway	4	42,500	
<b>Total Highway</b>			<b>520,500</b>	<b>190,000</b>
<b>Total Requested Equipment</b>			<b>\$ 1,427,170</b>	<b>\$ 1,156,670</b>
Resources			610,700	610,700
<b>Net Revenue (Expenditures)</b>			<b>\$ (816,470)</b>	<b>\$ (545,970)</b>
Beginning Fund Balance			2,526,815	2,526,815
Ending Fund Balance			1,710,345	1,980,845
Potential Sales Value				
<b>Total Revenue</b>			<b>-</b>	<b>-</b>

**Equipment Replacement - Fund 42**

GL NUMBER	DESCRIPTION	2019 ADOPTED BUDGET	2019 DEPT REQ BUDGET	2018 PROJECTED ACTIVITY	2018 ORIGINAL BUDGET	2018 AMENDED BUDGET	2017 ACTIVITY	2016 ACTIVITY
Fund 42 - EQUIPMENT REPLACEMENT FUND								
Dept 0000 - GENERAL								
REAL ESTATE TAXES								
42-0000-4011	GENERAL PROPERTY TAX	175,000	351,700	350,000	350,000	350,000	348,300	342,600
CHARGES FOR SERVICES								
42-0000-4493	LANDFILL OPERATN-2ND SITING	376,700	200,000	200,000	200,000	200,000	200,000	200,000
INVESTMENT EARNINGS								
42-0000-4711	INTEREST ON INVESTMENTS	25,000	25,000	25,000	25,000	25,000	27,919	25,486
42-0000-4713	INVESTMENT GAINS/LOSSES	4,000	4,000		4,000	4,000	(8,904)	(16,116)
	Total Investment Earnings	29,000	29,000	25,000	29,000	29,000	19,015	9,370
SALE OF CAPITAL ASSETS								
42-0000-4751	PROPERTY SALE	30,000	30,000	15,000	7,500	7,500	28,201	95,625
MISCELLANEOUS REVENUE								
42-0000-4781	REFUNDS/REIMBURSEMENTS						750	
FUND TRANSFERS								
42-0000-4830	TRANSFERS FROM OTHER FUNDS					8,000		
	<b>Total Revenues</b>	<b>610,700</b>	<b>610,700</b>	<b>590,000</b>	<b>586,500</b>	<b>594,500</b>	<b>596,266</b>	<b>647,595</b>
Dept 0211 - POLICE DEPT								
CAPITAL OUTLAY								
42-0211-5811	AUTO EQUIPMENT				44,754	52,754		
	NET OF REVENUES/APPROPRIATIONS - CAPITAL OUTLAY				(44,754)	(52,754)		
Dept 0221 - FIRE DEPT								
CAPITAL OUTLAY								
42-0221-5811	AUTO EQUIPMENT	675,000	575,000					
42-0221-5817	AMBULANCE						187,806	
42-0221-5818	SAFETY EQUIPMENT	331,670	331,670			40,000		
	NET OF REVENUES/APPROPRIATIONS - CAPITAL OUTLAY	(1,006,670)	(906,670)			(40,000)	(187,806)	
Dept 0231 - BUILDING INSPECTION								
CAPITAL OUTLAY								
42-0231-5811	AUTO EQUIPMENT					4,000	49,777	
	NET OF REVENUES/APPROPRIATIONS - CAPITAL OUTLAY					(4,000)	(49,777)	
Dept 0321 - ENGINEERING								
CAPITAL OUTLAY								
42-0321-5811	AUTO EQUIPMENT			25,000				
	NET OF REVENUES/APPROPRIATIONS - CAPITAL OUTLAY			(25,000)				
Dept 0331 - HIGHWAY								
CAPITAL OUTLAY								
42-0331-5811	AUTO EQUIPMENT	190,000	520,500	350,000	251,000	251,000	417,871	581,235
	NET OF REVENUES/APPROPRIATIONS - CAPITAL OUTLAY	(190,000)	(520,500)	(350,000)	(251,000)	(251,000)	(417,871)	(581,235)
ESTIMATED REVENUES - FUND 42		610,700	610,700	590,000	586,500	594,500	596,266	647,595
APPROPRIATIONS - FUND 42		1,196,670	1,427,170	375,000	295,754	347,754	655,454	581,235
	<b>Total Net Revenue (Expenditures)</b>	<b>(585,970)</b>	<b>(816,470)</b>	<b>215,000</b>	<b>290,746</b>	<b>246,746</b>	<b>(59,188)</b>	<b>66,360</b>
BEGINNING FUND BALANCE		2,526,815	2,526,815	2,311,815	2,311,815	2,311,815	2,371,003	2,304,643
ENDING FUND BALANCE		1,940,845	1,710,345	2,526,815	2,602,561	2,558,561	2,311,815	2,371,003

**CAPITAL IMPROVEMENT FUND (46)**  
**CITY OF FRANKLIN, WI**  
**2019 BUDGET AND CAPITAL IMPROVEMENT PLAN**

Maintaining a capital improvement plan (CIP) is an important financial planning tool to structure the review and funding of capital improvement projects competing for limited resources. A CIP helps to schedule the availability of resources to meet needs when they occur. Annually the Council adopts a capital budget which details the projects to be accomplished in the coming year. Changes to project amounts or additions to the budget need to be approved by the Council, similar to other funds with adopted budgets.

As a general guideline, capital improvement expenditures are those amounts expended for infrastructure with long useful lives that would require significant amounts of funds. Resurfacing the City streets is funded through the Street Improvement Fund. Rolling stock and similar equipment replacements are funded via the City's Equipment Replacement Fund. Replacement of equipment used in department operations costing less than \$20,000 and new types of equipment are funded as part of each department's Capital Outlay Fund budget.

Capital Improvement Fund resources include long-term debt, landfill siting, one-time revenue, grants, transfers from other funds, and investment earnings. Typically the City has used long-term debt to fund its capital expenditures. Another indirect source of funding for infrastructure improvements is special assessments. When the City makes improvements such as sewer, water, or other infrastructure, the abutting property owners are assessed their pro-rata share of the cost. The construction costs for assessment projects are paid with borrowed funds, and assessment collections are then used to apply to a portion of the debt service on the borrowed monies.

In 2016, a \$1.2 million transfer from the General Fund to the Capital Improvement Fund was made to fund City Hall improvement projects and reduce Unrestricted General Fund Balance. That Unrestricted Balance increased in January, 2017 when a \$2.3 million account receivable with Milwaukee Metro Sewer District was repaid.

In December 2017, the City issued \$1.63 million in General Obligation Promissory Notes to fund 2018 Capital Improvement Fund projects. This protected the City's ability to manage levy levels for 2018.

The City's CIP is refined annually to include approved and pending projects as a result of planning efforts from the Council and other boards or commissions.

Status of 2018 projects:

Roof Repairs at City Hall - \$1,775,000 – a contract for architectural services is expected to be awarded for this project by Dec 31, 2018. The project consists of three components, roof replacement, HVAC replacement and City Hall entrance remodeling.

Fire Department station specific alerting system - \$265,000. The system would alert only the station dispatched to the call for service.

### **Future Projects (expected year of completion)**

Future capital projects are included in the capital improvement plan after a policy decision of the Council. Presently a number of potential future road projects are awaiting policy decisions. In addition to those road projects that have not been authorized, scheduled or approved, other known projects have been included. Borrowing or other funding will be needed to fund these projects.

### **Road Projects – (timing is yet to be determined)**

When a road project is committed (i.e. contract or an agreement with another jurisdiction) it is considered appropriated and tax levy support equal to the anticipated future annual debt service needs to be included in the next City tax levy computation.

W Puetz Road (TBD)– 76<sup>th</sup> Street to St Martins Road. Resurface this two lane rural street into a two lane rural roadway with pedestrian path in the future. This project is eligible for State Surface Transportation funding (80%) (estimated \$2 million)

Extension of W Marquette Road (TBD) S 51<sup>st</sup> Street to Pleasant View School. (2019) - \$750,000

W Oakwood Rd bridge and drainage (2021) – engineering to alleviate drainage issues along W Oakwood Rd (estimated \$1 million)

S 76<sup>th</sup> Street Road Improvements (TBD) – Puetz Road south to Ryan Road and then to County Line Road include the City's share of a future County project to improve 76<sup>th</sup> Street.

Ryan Road reconstruction 60<sup>th</sup> St to Loomis Road (To Be Determined) – City portion of reconstruction costs on a State project on a portion of Ryan Road. (\$500,000)

27<sup>th</sup> Street from Drexel Ave to County Line Road – multiple projects to bury above ground utilities and street scaping. (TBD)

Highway 100 from W College Ave to W Loomis Rd reconstruction (TBD) – a state project which will require City funds for water and sanitary sewer main maintenance.

### **Parks Projects**

Purchase 19.8 acres of land for a Neighborhood Park (TBD) - \$298,106

Land for two Mini Parks – \$90,336

Mini Park land acquisition – this program was not advanced in 2018 and was not included in the 2019 budget.

The Sewer & Water pending approval projects are funded by the Utility Development fund. No projects came forward in 2018 requiring these funds. A similar appropriation will be included in the 2019 program.

The following 2019 projects are contemplated:

Water & Sanitary Sewer Projects – These projects are processed through the fund for operational control. To be included a water or sanitary sewer project must have a source of funding outside of this fund. In this way the contract processing is centralized and the funding is determined before a project is approved. For 2019, \$500,000 is appropriated for each of the water and sewer projects. Reduced development over the last few years has depleted the Utility Development fund, the primary resource for these projects. Should projects exceeding this appropriation surface, an interfund advance or debt financing would be needed to the Utility Development fund to provide the resources.

### **Approved Projects**

Reconstruction of the Drexel and S 51<sup>st</sup> Street intersection to improve traffic flows. This project carries a \$1,000,000 price tag.

S 68<sup>th</sup> St vertical sight curve improvements - \$300,000

Construction of S 50<sup>th</sup> Street from Marquette to Minnesota - \$100,000

Park Development projects:

- Equipment at Pleasant View Neighborhood Park - \$20,000
- Pleasant View Park Pavilion construction \$500,000
- Restoration of Historical site \$40,000.

### **Projects Pending Council Approval**

#### Parks - Land Acquisition & Development

The City is committed to the future improvement of its park system. The use of impact fees collected and City funds, as available will assist the City to continue park acquisition and development. List of possible projects and estimated costs are:

- . Land purchase for a 'Neighborhood Park' – 19.84 acres - \$298,109
- . Ken Windl Pavalion repairs - \$25,000

Indoor Shooting range at the municipal Police station – replacing the existing facility, which was constructed in 2001. \$1,400,000

Any portion of this project not having a contract award by the end of 2018 will need an appropriation or a carryforward budget amendment brought forward in 2019 for consideration.

Ballpark Common's projects. The 2018 budget anticipated that a portion of the project would include Special Assessments (which would be a City project). The Special Assessment issue was resolved by illuminating them as the entire property is to be owned by the Developer. The project was the handled in TID5.

Rawson Homes Water Main relay project. This project had all bids rejected earlier in 2018. It is expected to be rebid later in 2018 with contracts awarded. The project activity will be wholly reflected within the Water Utility Fund.

Rawson Homes Storm Sewer project: bids earlier in 2018 were rejected as too high. The project is expected to be rebid later in 2018. Should the contract award be delayed beyond 2018, a carryforward budget amendment will be brought forward in 2019 for consideration.

Industrial Park Lift Station removal project engineering. An engineering contract was awarded earlier in 2018.

River Park trail bridge – a construction contract was awarded in 2018, which was completed by Sept 16, 2018.

Ernie Lake Special Park Boardwalk – competed in 2018.

Pleasant View Park pavilion – design was completed in 2018, with construction delayed to 2019.

Historical Society barn – this project was not completed in 2018. The City has agreed to allow this project to be a donated project by the Historical Society.

W Drexel & S 51st Street intersection reconstruction. Design of the project was begun in 2018, with construction now scheduled for 2019.

S 68th Street reconstruction engineering. This project was completed in 2018, with elements of the engineering used in planning the 2019 street program.

Police Indoor Shooting range: This project became more involved as planning progressed. The project was carried into the 2019 Capital Improvement program.

Station Specific Alerting system – this program was carried forward into the 2019 Capital Improvement program.

Neighborhood Park land acquisition – this program is expected to be completed by the end of 2018.

Community Recreation Center building – (TBD)

**Utility Projects**

Sanitary Sewer main extension at S 76<sup>th</sup> & W Ryan Road (TBD) - \$2.5 million

Hawthorn Heights Sanitary Sewer and Water main extensions (TBD) - \$3 million

Water Utility infrastructure projects include water tower, master meter and distribution mains possibly in connection with new wholesale supplier - (2021-23) - \$12 million

Remove the industrial park sanitary sewer lift station and replace with gravity flow sanitary sewer mains in connection with Waukesha's wastewater project – (2020) - \$4 million

Puetz Road water tower refurbishing (TBD) - \$1 million



City of Franklin  
 Capital Improvement Fund  
 Budget 2019

Project/Name	Activity	Adopted			Net City Funds
		Total	Funding Source	Amount	
Landfill Siting Revenue		560,000			\$ 560,000
Investment Income		20,000			20,000
<b>Total Revenue</b>		<b>580,000</b>			<b>580,000</b>

Expenditures  
 Approved Projects

Highway	Activity	Total	Funding Source	Amount	Net City Funds
Drexel & S 51st St roundabout	DPW	1,000,000			1,000,000
Rawson Homes - Water Main Relay & Storm Sewer	DPW	1,150,000	Grant	1,150,000	-
S 68th St - vertical sight curve	DPW	300,000			300,000
S 50th St - Marquette to Minnesota	DPW	100,000			100,000

**PARK DEVELOPMENT**

Pleasant View Neighborhood Park - equipment provisions	Park	20,000	Park Impact Fees	9,400	10,600
Pleasant View Park Pavilion	Park	500,000	Park Impact Fees	235,000	265,000
'Neighborhood Park' land acquisition	Park	298,109	Park Impact Fees	140,111	157,998
City Hall Roof, HVAC, and Fascia Wood Replacement	Muni Bldg	1,775,000	n/a		1,775,000
Historic Site closeout and Restoration	Muni Bldg	40,000	donation	-	40,000

**Total Approved Projects** 5,183,109 1,534,511 3,648,598

Projects Pending Approval

Water Projects	Utility	500,000	Water Connection Fees	500,000	-
Water Tower Design costs	Utility				-
Design costs for change in municipal water	Utility				-
Sewer Projects	Utility	500,000	Sewer Connection Fees	500,000	-

**PARK DEVELOPMENT**

Hillcrest Park land acquisition	Park		Park Impact Fees		-
'Neighborhood Park' land acquisition	Park				-
Ken Windl Pavillion repairs	Park	25,000	Park Impact Fees		25,000
Recreational Trail - 76th & Oakwood	Park				-

**Public Safety**

Repave Police Station parking lot	Police				-
Indoor Shooting range at Police Dept	Police	1,400,000			1,400,000
Station specific alerting system	Fire	265,000			265,000
<b>Contingency</b>		<b>100,000</b>			<b>100,000</b>

**Total Projects Pending Approval** 2,790,000 1,000,000 1,790,000

**Total Projects** 7,973,109 2,534,511 5,438,598

Net Revenue (Expenditures)				(4,858,598)
Loan Proceeds				2,100,000
Transaction fees				(75,000)
Net Rev (Expenditures)				(2,833,598)
Projected Beginning Fund balance				2,851,218
Projected Ending Fund Balance				17,620

Note: The full Contingency appropriation will not be available unless additional revenue is received for unless other documented project underspending occurs.

Park Impact 384,511  
 Grants 1,150,000  
 Sewer & Water Conne 1,000,000  
 total 2,534,511

**City of Franklin, WI  
Capital Improvement Plan  
2019 Budget  
Planning for 2020-25**

Activity		Adopted	Amended	Estimate	Adopted	Forecast					Potential Future Projects	
		2018	Budget 2018	2018	Budget 2019	2020	2021	2022	2023	2024		
<b>Revenue:</b>												
Grants			638,000	630,225	1,150,000		2,400,000					
Landfill Siting - Direct		276,000	276,000	276,000	560,000	640,000	665,000	690,000	715,000			
Transfer from Connection Fees - Sewer		500,000	500,000			500,000	500,000	500,000	500,000	500,000	500,000	
Transfer from Connection Fees - Water		500,000	500,000			500,000	500,000	500,000	500,000	500,000	500,000	
Transfer from Impact Fees-Parks		1,552,928	1,552,928	245,787	384,511							
Transfer from Other Funds		1,100,000	1,100,000		1,000,000							
Transfer from TID # 5		14,429,251	14,429,251									
Transfer Out			(101,000)	(101,000)								
Donations		150,000	150,000						11,559			
Interest revenue		5,000	5,000	20,000	20,000							
<b>Total Revenue</b>		<b>18,513,179</b>	<b>19,050,179</b>	<b>1,082,571</b>	<b>3,114,511</b>	<b>1,640,000</b>	<b>4,065,000</b>	<b>1,690,000</b>	<b>1,715,000</b>	<b>1,000,000</b>	<b>-</b>	
<b>Expenditures:</b>												
<b>Approved Projects:</b>												
76th St Storm Sewer laterals	DPW		3,100	1,825								
76th St Rawson Traffic Signal	DPW		3,084	3,084								
St Martin's Road - culvert replacement - between S North Cape Rd and Waukesha County Line	DPW		54,593	54,598								
Roof Repairs - City hall - phase 1	Gen Govt	1,775,000	1,775,000	54,000								
City Hall Roof, HVAC, and Fascia Wood Replacement	Gen Govt				1,775,000							
Baseball Commons projects	DPW	19,138,876	20,031,576	-								
Rawson Homes Water Main relay	Water	1,000,000	1,045,300	26,500								
Rawson Homes Storm Sewer	DPW		631,708	630,225	1,150,000							
Remove Industrial Lift Station and replace with gravity sewer line	Sanitary Sewer	100,000	100,000									
Trail Projects:	Park											
River Park Trail bridge	Park	425,000	425,000	290,500								
Ernie Lake Special Park boardwalk	Park	50,000	50,000	29,200								
Woodview Park - purchase 19.84 acres	Park											298,100
Pleasant View Park Pavilion	Park				500,000							
Pleasant View Park - Development	Park	410,000	410,000	40,000	20,000							
Neighborhood Park' land acquisition	Park				298,109							
Historical Society Barn - matching funds	Recreation	150,000	150,000		40,000							
Drexel & 51st St Intersection - engineering/construction	DPW	750,000	98,000	96,800	1,000,000							
S 68th Street reconstruction	DPW	25,746	25,746	25,493	300,000							
50th St - Marquette to Minnesota	DPW				100,000							
Emergency Vehicle preemption system	Police		137,981	137,900								
Police Squad Car	Police		46,000	39,500								
Police Drug Vault Ventilation System	Police		50,000	23,850								
Communication Center - NICE System	Police		42,696	42,696								
<b>Total Approved Projects</b>		<b>23,824,622</b>	<b>25,079,784</b>	<b>1,506,746</b>	<b>5,183,109</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>298,100</b>
<b>Projects Pending Approval:</b>												
Salt Storage Building	DPW		304,560	296,000								
Puetz Road -76th St to St Martins-Rual Section	DPW						2,000,000					
W Oakwood Rd bridge	DPW						1,000,000					
South 76th St - Puetz to County Line	DPW											3,500,000
Ryan Road - 60th St to Loomis Road	DPW											100,000
27th St - Drexel to Ryan - 2 miles - buried Utilities **	DPW											4,396,000
27th St - Drexel to Ryan - 2 mi - Enhanced Items **	DPW											920,000
27th St - Ryan to .5M south - Buried Utilities **	DPW											230,000
27th St - Ryan to .5M south - Enhanced Items **	DPW											1,098,500
27th St - .5M south of Ryan to County Line - WISDOT Items **	DPW											690,000
27th St - .5M south of Ryan to County Line - Enhanced Items **	DPW											3,295,500
Indoor Shooting range @ Police Dept	Police	191,250	191,250		1,400,000							
Station specific alerting system	Fire	100,000	100,000	-	265,000							
Contingency	Gen Govt	250,000	101,000	3,100	100,000	150,000	150,000	150,000	150,000	150,000		
Neighborhood Park' land acquisition	Park	298,109	298,109	275,000	-							
Ken Windl pavilion repairs	Park				25,000							
Mini Park No 3	Park	90,336	90,336	-								
Community Recreation Center Building Park	Park											430,000
Sewer Projects	Sanitary Sewer	500,000	500,000		500,000	500,000	500,000	500,000	500,000	500,000		
76th & Ryan - sewer project	Sewer											2,500,000
Hawthorn Heights Sanitary Sewer & Water	Utility											3,000,000
Hwy 100 - College to Loomis - State Proj	Utility											500,000
Water Projects	Water	500,000	500,000		500,000	500,000	500,000	500,000	500,000	500,000		
Puetz Rd Water Tower refurbish	Water											1,000,000
Southwest City water projects in partnership with Waukesha Water Mains (water tower, master meter, distribution mains)	Water											2,000,000
<b>Total Projects not yet Approved</b>		<b>1,929,695</b>	<b>2,085,255</b>	<b>574,100</b>	<b>2,790,000</b>	<b>1,150,000</b>	<b>4,150,000</b>	<b>1,150,000</b>	<b>1,150,000</b>	<b>1,150,000</b>	<b>1,150,000</b>	<b>23,860,000</b>
<b>Total expenditures</b>		<b>25,754,317</b>	<b>27,165,039</b>	<b>2,080,846</b>	<b>7,973,109</b>	<b>1,150,000</b>	<b>4,150,000</b>	<b>1,150,000</b>	<b>1,150,000</b>	<b>1,150,000</b>	<b>1,150,000</b>	<b>23,958,100</b>
<b>Net change in fund balance</b>		<b>(7,241,138)</b>	<b>(8,114,860)</b>	<b>(998,275)</b>	<b>(4,858,598)</b>	<b>490,000</b>	<b>(85,000)</b>	<b>540,000</b>	<b>565,000</b>	<b>(150,000)</b>		
Proceeds from borrowing-10 year or interfund		5,600,000	5,600,000	-	2,100,000							
Bond Issue Costs		(98,000)	(98,000)	-	(75,000)							
<b>Net Proceeds</b>		<b>5,502,000</b>	<b>5,502,000</b>	<b>-</b>	<b>2,025,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Beginning fund balance (projected)</b>		<b>3,795,493</b>	<b>3,795,493</b>	<b>3,795,493</b>	<b>2,797,218</b>	<b>1,797,218</b>	<b>2,287,218</b>	<b>2,202,218</b>	<b>2,742,218</b>	<b>3,307,218</b>		
<b>Ending fund balance</b>		<b>2,056,355</b>	<b>1,182,633</b>	<b>2,797,218</b>	<b>(36,380)</b>	<b>2,287,218</b>	<b>2,202,218</b>	<b>2,742,218</b>	<b>3,307,218</b>	<b>3,157,218</b>		

\*\* Current construction estimate is 2029 (Traffic Dependent)

\* Post Adoption

**Capital Improvement - Fund 46**

GL NUMBER	DESCRIPTION	2019 ADOPTED BUDGET	2019 DEPT REQUEST BUDGET	2018 PROJECTED ACTIVITY	2018 ORIGINAL BUDGET	2018 AMENDED BUDGET	2017 ACTIVITY	2016 ACTIVITY
Dept 0000 - GENERAL INTERGOVERNMENTAL								
46-0000-4142	CDBG-COMMTY DEV BLOCK GRANTS			630,225		638,000		67,942
46-0000-4150	OTHER GRANTS	1,150,000		630,225		638,000		67,942
		<u>1,150,000</u>		<u>630,225</u>		<u>638,000</u>		<u>67,942</u>
CHARGES FOR SERVICES								
46-0000-4493	LANDFILL SITING REVENUE	560,000	560,000	276,000	276,000	276,000	370,758	533,843
INVESTMENT EARNINGS								
46-0000-4711	INTEREST ON INVESTMENTS	20,000	20,000	20,000	5,000	5,000	30,621	11,985
46-0000-4713	INVESTMENT GAINS/LOSSES						(8,194)	(19,930)
46-0000-4717	BOND PROCEEDS INTEREST INCOME						528	
	Total Investment Earnings	<u>20,000</u>	<u>20,000</u>	<u>20,000</u>	<u>5,000</u>	<u>5,000</u>	<u>22,955</u>	<u>(7,945)</u>
MISCELLANEOUS REVENUE								
46-0000-4730	DONATIONS		127,550	11,559	150,000	150,000		
46-0000-4781	REFUNDS/REIMBURSEMENTS							87,355
	Total Miscellaneous Revenue		<u>127,550</u>	<u>11,559</u>	<u>150,000</u>	<u>150,000</u>		<u>87,355</u>
SALE OF CAPITAL ASSETS								
46-0000-4751	PROPERTY SALE						97,480	
FUND TRANSFERS								
46-0000-4830	TRANSFERS FROM OTHER FUNDS			(101,000)	15,529,251	15,529,251		62,289
46-0000-4834	TRNSFR FROM GENERAL FUND 01							1,200,000
46-0000-4839	TSFR FR DEVELPMT-IMPACT FD27	384,511	421,572	245,787	1,552,928	1,552,928	661	212,222
	Total Fund Transfers	<u>384,511</u>	<u>421,572</u>	<u>144,787</u>	<u>17,082,179</u>	<u>17,082,179</u>	<u>661</u>	<u>1,474,511</u>
DEBT PROCEEDS								
46-0000-4911	BOND PROCEEDS	2,100,000			5,600,000	5,600,000	1,630,000	
TRANSFERS OUT								
46-0000-5589	TRANSFER TO OTHER FUNDS		(1,000,000)			(101,000)		(113,515)
DEBT SERVICE								
46-0000-5601	BOND/NOTE ISSUANCE COST	(75,000)			(98,000)	(98,000)	(40,442)	
	<b>Total Revenues</b>	<u>4,139,511</u>	<u>129,122</u>	<u>1,082,571</u>	<u>23,015,179</u>	<u>23,552,179</u>	<u>2,081,412</u>	<u>2,042,191</u>
Dept 0144 - INFORMATION SERVICES								
CAPITAL OUTLAY								
46-0144-5843.9995	EMAIL SECURITY SOFTWARE							4,343
	Total Information Services							<u>(4,343)</u>
Dept 0181 - MUNICIPAL BUILDINGS								
CAPITAL OUTLAY								
46-0181-5822.9655	HEALTH DEPT RENOVATION 2017-Bldg Improve						31,223	
46-0181-5822.9687	FRANKLIN HISTORICAL SOCIETY BARN	40,000	150,000		150,000	150,000		
	Total Capital	<u>(40,000)</u>	<u>(150,000)</u>		<u>(150,000)</u>	<u>(150,000)</u>	<u>(31,223)</u>	
CONTRACTUAL SERVICES								
46-0181-5219.9657	CITY HALL ROOF REPLACE-OTHER PROF'L SVC	1,775,000			1,775,000	1,775,000	7,900	
	Total Contractual Services	<u>(1,775,000)</u>			<u>(1,775,000)</u>	<u>(1,775,000)</u>	<u>(7,900)</u>	
	Total Municipal Buildings	<u>(1,815,000)</u>	<u>(150,000)</u>		<u>(1,925,000)</u>	<u>(1,925,000)</u>	<u>(39,123)</u>	
Dept 0199 - CONTINGENCY								
CONTINGENCY								
46-0199-5499	UNRESTRICTED CONTINGENCY	(100,000)	(150,000)	(10,575)	(2,296,376)	(2,234,076)		
Dept 0211 - POLICE DEPT								
CAPITAL OUTLAY								
46-0211-5811.7069	Police Squad Car & Radio			39,500		46,000		
46-0211-5819.7061	POLICE-HVAC UNIT-OTHER CAPITAL EQUIPMENT						102,480	
46-0211-5819.7063	Police-Radio System-Dispatch Consoles			42,696		42,696		241,943
46-0211-5819.7070	Emergency Vehicle Preemption-Cap Equipmt							12,364
46-0211-5819.7072	INDOOR SHOOTING RANGE		1,400,000		191,250	191,250		
46-0211-5819.7073	Police Drug Vault Ventilation System			23,850		50,000		
	Total Capital Outlay		<u>(1,400,000)</u>	<u>(106,046)</u>	<u>(191,250)</u>	<u>(329,946)</u>	<u>(102,480)</u>	<u>(254,307)</u>
CONTINGENCY								
46-0211-5499	UNAPPROVED POLICE PROJECTS	(1,400,000)	(405,000)					
	Total Police	<u>(1,400,000)</u>	<u>(1,805,000)</u>	<u>(106,046)</u>	<u>(191,250)</u>	<u>(329,946)</u>	<u>(102,480)</u>	<u>(254,307)</u>

**Capital Improvement - Fund 46**

GL NUMBER	DESCRIPTION	2019 ADOPTED BUDGET	2019 DEPT REQUEST BUDGET	2018 PROJECTED ACTIVITY	2018 ORIGINAL BUDGET	2018 AMENDED BUDGET	2017 ACTIVITY	2016 ACTIVITY
Dept 0221 - FIRE DEPT								
CAPITAL OUTLAY								
46-0221-5819.7070	Emergency Vehicle Preemption-Cap Equipmt						3,330	7,277
46-0221-5822.9568	BLDG IMPROVEMT-Fire Stn Security Closets							4,479
46-0221-5822.9658	FIRE STATION #1 ROOF REPLACEMENT							76,449
	Total Capital Outlay						(3,330)	(88,205)
CONTINGENCY								
46-0221-5499	UNAPPROVED FIRE PROJECTS	(265,000)	(265,000)		(100,000)	(100,000)		
	Total Fire	(265,000)	(265,000)		(100,000)	(100,000)	(3,330)	(88,205)
Dept 0331 - HIGHWAY								
CAPITAL OUTLAY								
46-0331-5823	STREET EXT/IMPROVE/RECONSTR	1,400,000	1,400,000	124,118	4,325,746	4,246,846		117
46-0331-5826.3717	ST MARTINS RD SANITARY SEWER CONSTRUCTN			54,598		36,080	28,780	
46-0331-5828.3717	ST MARTINS RD SIDEWALK CONSTRUCTION					2,208	41,322	351
46-0331-5829	Storm Sewer Constructn-TID 5	1,150,000		630,225	943,000	1,574,708	12,824	
46-0331-5830.3529	Rawson Homes - Water Main Relay					45,300		
46-0331-5830.3717	ST MARTINS RD WATER HYDRANTS					16,304	14,461	
46-0331-5834.3076	S 76/RAWSON STREET LIGHTS			3,084				
46-0331-5834.9729	RYAN RD RECONST/S27-ROOT RIVER LIGHTING						(94)	
46-0331-5836	PARKING LOT PAVEMT RESURFACE				3,000,000	3,000,000		
46-0331-5837.9314	ST MARTINS RD/TESS CORNERS BRIDGE/CULVRT						592,023	52,620
46-0331-5839.3076	S 76/RAWSON TRAFFIC SIGNAL LIGHTS					3,084		
46-0331-5839.7070	Traffic Signals- EMERG VEH PREEMPTION			137,900		137,981	88,630	19,049
46-0331-5850	GAS MAIN MOVEMENT-MMMSD methane				3,650,000	3,650,000		
46-0331-5855.9691	DPW SALT STORAGE BLDG-SALT DOME CONSTRUC			296,000		304,560	19,529	
		(2,550,000)	(1,400,000)	(1,245,925)	(11,918,746)	(13,017,071)	(797,475)	(72,137)
CONTRACTUAL SERVICES								
46-0331-5216.3305	Drexel/S 51 Roundabout ENGINEERING SVC					90,000		
46-0331-5216.3313	W Elm Rd east of S 27 eng svc					45,000		
46-0331-5216.3609	OAKWOOD RD-Root River Floodplain Study						12,022	9,780
						(135,000)	(12,022)	(9,780)
CONTINGENCY								
46-0331-5499	UNAPPROVED HIGHWAY PROJECTS			(3,100)				
CAPITAL IMPROVEMENTS								
46-0331-5922	LAND IMPROVEMENTS				(3,010,000)	(3,010,000)		
	Total Highway	(2,550,000)	(1,400,000)	(1,249,025)	(14,928,746)	(16,162,071)	(809,497)	(81,917)
Dept 0551 - PARKS								
CAPITAL OUTLAY								
46-0551-5819.9820	EQUIPMENT KAYLA'S PLAYGROUND							25,160
46-0551-5822.9687	FRANKLIN HISTORICAL SOCIEY BARN-Bldg Imp						30,875	210
46-0551-5832	PARK IMPROVEMENTS	525,000	45,000	40,000	410,000	410,000		134,475
46-0551-5833	RECREATION/BIKE TRAIL			29,200	220,000	220,000	3,891	287,429
46-0551-5835.9806	PARK EQUIPM PLEASANT VIEW PK	20,000						
46-0551-5835.9820	Kayla's Playground-Park Equipt &Supplies							12,239
46-0551-5837.9828	River Park Trail BRIDGE			290,500	425,000	425,000	13,994	83,046
		(545,000)	(45,000)	(359,700)	(1,055,000)	(1,055,000)	(48,760)	(542,559)
CONTINGENCY								
46-0551-5499	UNAPPROVED PARK PROJECTS	(298,109)	(596,218)	(275,000)	(388,445)	(388,445)		
	Total Parks	(843,109)	(641,218)	(634,700)	(1,443,445)	(1,443,445)	(48,760)	(542,559)
Dept 0755 - WATER CONNECTION								
FUND TRANSFERS								
46-0755-4833	TSFR FR CONNECTION FEES FD22	500,000	500,000		500,000	500,000		
CAPITAL OUTLAY								
46-0755-5830	UNAPPROVED WATER PROJECTS		1,000,000	26,500	2,513,500	2,513,500		2,022
46-0755-5856.9742	WATER STORAGE STRUCTURE		100,000					
	Total Capital Outlay		(1,100,000)	(26,500)	(2,513,500)	(2,513,500)		(2,022)
CONTINGENCY								
46-0755-5499	UNAPPROVED WATER PROJECTS	(500,000)	(500,000)		(500,000)	(500,000)		
	Total Water		(1,100,000)	(26,500)	(2,513,500)	(2,513,500)		(2,022)

**Capital Improvement - Fund 46**

GL NUMBER	DESCRIPTION	2019 ADOPTED BUDGET	2019 DEPT REQUEST BUDGET	2018 PROJECTED ACTIVITY	2018 ORIGINAL BUDGET	2018 AMENDED BUDGET	2017 ACTIVITY	2016 ACTIVITY
Dept 0756 - SEWER CONNECTION								
FUND TRANSFERS								
46-0756-4833	TSFR FR CONNECTION FEES FD22	500,000	500,000		500,000	500,000		
CAPITAL OUTLAY								
46-0756-5819.3589	S NORTH CAPE RD STORM SEWER							40,746
46-0756-5826	General Sanitary Sewer Main Project				1,256,000	1,256,000		
46-0756-5829	STORM SEWER CONSTRUCTION							655
	Total Capital Outlay				(1,256,000)	(1,256,000)		(41,401)
CONTINGENCY								
46-0756-5499	UNAPPROVED SEWER PROJECTS	(500,000)	(500,000)		(600,000)	(600,000)		
	Total Sewer Connections				(1,356,000)	(1,356,000)		(41,401)
ESTIMATED REVENUES - FUND 46		5,214,511	2,129,122	1,082,571	24,113,179	24,751,179	2,121,854	2,155,706
APPROPRIATIONS - FUND 46		8,048,109	7,511,218	2,026,846	25,852,317	27,263,038	1,043,632	1,128,269
	Net Revenjues (Expenditures)	(2,833,598)	(5,382,096)	(944,275)	(1,739,138)	(2,511,859)	1,078,222	1,027,437
BEGINNING FUND BALANCE		2,851,218	2,851,218	3,795,493	3,795,493	3,795,493	2,717,272	1,689,836
ENDING FUND BALANCE		17,620	(2,530,878)	2,851,218	2,056,355	1,283,634	3,795,494	2,717,273

## **STREET IMPROVEMENT (FUND 47)**

### **CITY OF FRANKLIN, WI**

Resources in the street improvement program comes from property tax levy, a portion of landfill siting fees and an every other year state grant of approximately \$75,000 for Local Road Improvements. In 2019, General Transportation Aids replaced much of the tax levy to preserve 'expenditure restraint aids' in the General Fund. The goal is to increase the tax levy annually by the amount of growth in the City.

The tax levy was reduced by approximately \$700,000 from 2018 levels to preserve 'expenditure restraint aid' revenues. Replacing that revenue is a like sum of General Transportation Aids. When adjusting for that replaced revenue, an additional \$3,500 or 0.5% was added to this fund. The revenue is less than projected to operate this program and to resurface the streets over a thirty year period. Additional funding will be necessary long term or the resurfacing program will have to be scaled back.

This pavement resurfacing program provides the funds to complete major maintenance (resurfacing) of the City's 171 miles of local streets. The City's street maintenance is influenced by the curb and gutter streets that were constructed in the urban subdivisions in the late 1980's and the 1990's. They are now reaching conditions that require resurfacing. A life of 30 years for pavement is considered reasonable.

Engineering has estimated that between \$1 and \$1.3 million is needed annually to maintain City roads. The type of streets, width and condition will move that amount to the higher or lower end in any given year.

A history of expenditures the last five years has been:

2014	2015	2016	2017	2018 Est
\$1013024	\$837,956	\$940,545	\$815,212	\$868,200

Given the Engineering estimate of required annual expenditures, adequate funding is not available to complete the five year road improvement plan.

## 2019 LOCAL STREET IMPROVEMENT PROGRAM PRIORITIZED LISTING

STREET	LIMITS		RATING	LENGTH (LF)	SECTION	PULVERIZE/ MILL	ESTIMATED PROJECT COST
W. Minnesota Ave.	Termini to S. 27th St.		3	1,870	Rural	Pulverize	\$ 95,458
S. 68th St.	W. Pineberry Ridge to 158 ft. North of Wildwood Creek		3	730	Rural	Pulverize	\$ 41,817
S. 68th St.	W. Lindner Dr. to W. Brunn Dr.		3	725	Rural	Pulverize	\$ 35,642
S. 68th St.	W. Lindner Dr. to W. Brunn Dr.		3	425	Urban	Mill	\$ 22,119
S. 68th St.	S. Park View Ct. to Loomis Rd.		3	2,140	Rural	Pulverize	\$ 105,073
W. Imperial Dr.	S. 83rd St. to S. 76th St.		3	4,260	Urban	Mill	\$ 259,183
W. Pebble Beach Ct.	S. Tumblecreek Dr. to Termini		3	460	Urban	Mill	\$ 36,738
W. Pebble Beach Ct.	Termini to S. Tumblecreek Dr.		4	415	Urban	Mill	\$ 28,814
W. Southwood Dr.	S. 41st St. to S. 35th St.		3	1,650	Urban	Mill	\$ 83,448
W. Thorncrest Dr.	S. Sherwood Dr. to S. 35th St.		4	970	Urban	Mill	\$ 49,707
S. Scepter Ln.	W. Cascade Dr. to W. Steeple View Ln.		3	470	Urban	Mill	\$ 33,710
W. Cascade Dr.	S. Chapel Hill Dr./S. Mission Dr. to S. Scepter Ln.		4	1,125	Urban	Mill	\$ 56,771
W. Tumblecreek Dr.	S. 51st St. to S. 46th St.		4	1,555	Urban	Mill	\$ 114,552
S. 50th St.	W. Tumblecreek Dr. to 160 ft. South of W. Tumblecreek Dr.		4	160	Urban	Mill	\$ 10,042
S. Chapel Hill Dr.	W. Cascade Dr./S. Mission Dr. to W. Beacon Hill Dr.		4	1,175	Urban	Mill	\$ 85,773
W. Hilltop Dr.	S. Sherwood Dr. to S. 35th St.		4	1,000	Urban	Mill	\$ 51,074
W. Tumblecreek Dr.	S. 46th St. to 1,200 ft. East of S. 46th St.		4	1,250	Urban	Mill	\$ 93,702
<b>TOTALS</b>				<b>20,380</b>			<b>\$ 1,203,623</b>

**Fund 47 - STREET IMPROVEMENT FUND**

GL NUMBER	DESCRIPTION	2019 ADOPTED BUDGET	2019 DEPT REQ BUDGET	2018 PROJECTED ACTIVITY	2018 AMENDED BUDGET	2018 ORIGINAL BUDGET	2017 ACTIVITY	2016 ACTIVITY
<b>Dept 0000 - GENERAL</b>								
<b>INTEREST &amp; INV INCOME</b>								
47-0000-4711	INTEREST ON INVESTMENTS	4,000	4,000	5,500	2,500	2,500	7,209	5,998
47-0000-4713	INVESTMENT GAINS/LOSSES						(959)	(2,311)
	Total Interest & Inv Income	4,000	4,000	5,500	2,500	2,500	6,250	3,687
<b>OTHER</b>								
47-0000-4781	REFUNDS/REIMBURSEMENTS							28,855
	Total Other							28,855
<b>REAL ESTATE TAXES</b>								
47-0000-4011	GENERAL PROPERTY TAX	18,200	18,200	714,700	714,700	714,700	704,900	693,500
	Total Taxes	18,200	18,200	714,700	714,700	714,700	704,900	693,500
<b>INTERGOVERNMENTAL</b>								
47-0000-4144	TRANSPORTATION AIDS	700,000	700,000					
47-0000-4151	LOCAL ROAD IMPROVEMENT AIDS			70,000	75,000	75,000		92,875
	Total Intergovernmental	700,000	700,000	70,000	75,000	75,000		92,875
<b>CHARGES FOR SERVICES</b>								
47-0000-4493	LANDFILL SITING REVENUE	133,000	133,000	133,000	133,000	133,000	133,000	133,000
	Total Charges for Services	133,000	133,000	133,000	133,000	133,000	133,000	133,000
	<b>Total Revenues</b>	<b>855,200</b>	<b>855,200</b>	<b>923,200</b>	<b>925,200</b>	<b>925,200</b>	<b>844,150</b>	<b>951,917</b>
<b>Dept 0331 - HIGHWAY</b>								
<b>CAPITAL EXPENDITURES</b>								
47-0331-5823	STREET EXT/IMPROVE/RECONSTRUC	975,000	1,203,623	868,200	920,000	920,000	815,212	940,545
	Total Capital Expend	(975,000)	(1,203,623)	(868,200)	(920,000)	(920,000)	(815,212)	(940,545)
	Total Expenditures	(975,000)	(1,203,623)	(868,200)	(920,000)	(920,000)	(815,212)	(940,545)
	ESTIMATED REVENUES - FUND 47	855,200	855,200	923,200	925,200	925,200	844,150	951,917
	APPROPRIATIONS - FUND 47	975,000	1,203,623	868,200	920,000	920,000	815,212	940,545
	<b>Total Net Revenue (Expenditures)</b>	<b>(119,800)</b>	<b>(348,423)</b>	<b>55,000</b>	<b>5,200</b>	<b>5,200</b>	<b>28,938</b>	<b>11,372</b>
	BEGINNING FUND BALANCE	341,266	341,266	286,266	286,266	286,266	257,328	245,955
	<b>ENDING FUND BALANCE</b>	<b>221,466</b>	<b>(7,157)</b>	<b>341,266</b>	<b>291,466</b>	<b>291,466</b>	<b>286,266</b>	<b>257,327</b>



**CITY OF FRANKLIN  
DEVELOPMENT FUND 27  
IMPACT FEES**

The Development Fund helps provide for the financing of public facilities such as roads, water systems, sanitary sewer, public safety, and recreation for land not yet developed. The City of Franklin has considerable undeveloped area and was one of the most rapidly growing communities in Southeastern Wisconsin (interrupted by the 2008 Recession). City Officials recognized the need to recover the costs of providing public facilities and infrastructure needed to serve new development through the imposition of impact fees. The Impact Fee changes over time as development takes place and growth rates change. The 2018 Impact Fee on a single family residence is \$8,291, related to Parks/Recreation, Water systems, Transportation Facilities, Public Safety, Library Services, and Administrative. The fee is collected when building permits are issued. In 2013, the Common Council adopted Ordinance 2013-2105 establishing the Southwest Sanitary Sewer Service Area and created a Sewer Impact Fee to support sanitary sewer infrastructure in that District. The 2017 Sanitary Sewer Impact fee is \$3,126.

The Library built in 2002 included space for future growth anticipated with development. Library Impact fees are dedicated to Debt Service on that portion, originally \$1,722,000. Current Impact Fee receipts are not sufficient to meet the Debt Service on this debt. Those deferred amounts will be recovered once growth resumes.

Law Enforcement Impact Fees are dedicated to a portion of the 2001 Law Enforcement building project (\$2,530,380). Current Impact Fee receipts are not sufficient to meet the Debt Service. The deferred amounts will be recovered once growth resumes.

Fire Station #3 was partially funded (\$529,834) with impact fees. Future impact fees were committed to Debt Service. Beginning in 2017, Fire Impact fees are not sufficient to meet the Debt Service. The deferred amounts will be recovered once growth resumes.

Transportation Impact Fees have been dedicated to Debt funding the Drexel Ave reconstruction from Loomis Road to Highway 100 (\$1,086,715). Current Impact Fee receipts are not sufficient to meet the Debt Service. The deferred amounts will be recovered once growth resumes.

Water Impact fees are aiding specific additions to the water infrastructure including over sizing needs. Future water infrastructure needs will utilize Impact Fees as collected.

Park/Recreation Impact Fees support the Comprehensive Outdoor Recreation Plan ("CORP") initially adopted in 1994 and updated in 2002 and again in 2011 and 2015. The Impact Fee will contribute to projected needs for additional parkland and development of existing parks. The Fund had \$3,383,609 on hand at December 31, 2017 to support these efforts. Expenditures were temporarily suspended with the economic slowdown starting in 2008. Park Impact fee expenditures have not kept pace with collections. A state statute permits holding impact fees for a maximum of ten years, unless Council declares an emergency. On March 1, 2016, Council adopted Resolution 2016-7177 extending the expenditure period beyond ten years until December 31, 2022.

In 2013, the Common Council created a Southwest Sanitary Sewer District served by the Ryan Creek Sanitary Sewer Interceptor. In conjunction with the District a Sanitary Sewer Impact Fee was created to provide resources for sanitary sewer mains in the District.

At December 31, 2017 debt related to these projects totaled \$2,143,330, with an additional \$1,842,400 deferred to future periods pending collection of fees.

Park projects included in the Capital Improvement Fund for 2019 that are eligible for Park Impact Fee funding resources are:

<b>Capital Projects:</b>	<b>Project Cost</b>	<b>Impact Fee Use</b>
Approved Projects:		
• Pleasant View Park improvements	\$20,000	\$9,400
• Pleasant View Park Pavilion	\$500,000	\$235,000
Projects pending approval:		
• Neighborhood Park land acquisition	\$298,109	140,111
Total	\$818,109	384,511

**Fund 27 - DEVELOPMENT/IMPACT FEE FUND**

GL NUMBER	DESCRIPTION	2019 ADOPTED BUDGET	2019 DEPT REQ BUDGET	2018 PROJECTED ACTIVITY	2018 AMENDED BUDGET	2018 ORIGINAL BUDGET	2017 ACTIVITY	2016 ACTIVITY
<b>Dept 0000 - GENERAL</b>								
INTEREST & INV INCOME								
27-0000-4711	INTEREST ON INVESTMENTS	60,000	60,000	60,000	43,750	43,750	44,759	40,665
27-0000-4713	INVESTMENT GAINS/LOSSES						(13,536)	(18,657)
27-0000-4716	INTERFUND INTEREST				817	817	9,625	11,335
	Total Interest & Inv Income	60,000	60,000	60,000	44,567	44,567	40,848	33,343
NON PERSONNEL SERVICES								
27-0000-5219	OTHER PROFESSIONAL SERVICES				13,321	10,000		
	Total Non-Personnel Services				(13,321)	(10,000)		
<b>Impact Fees</b>								
27-0000-4291	IMPACT FEES-PARK/RECREATION	400,000	400,000	400,000	192,000	192,000	66,591	209,983
27-0000-4292	IMPACT FEES-SEWER-SW CORNER	35,000	35,000		122,440	122,440		
27-0000-4293	IMPACT FEE-ADMINISTRATIVE	7,500	7,500	12,000	4,125	4,125	2,695	5,080
27-0000-4294	IMPACT FEE-WATER	425,000	425,000	500,000	185,000	185,000	122,539	210,581
27-0000-4295	IMPACT FEE-TRANSPORTATION	25,000	25,000	25,000	8,400	8,400	19,218	8,738
27-0000-4296	IMPACT FEE-FIRE PROTECTION	50,000	50,000	75,000	32,250	32,250	17,970	31,058
27-0000-4297	IMPACT FEE-LAW ENFORCEMENT	75,000	75,000	112,000	55,930	55,930	33,017	57,694
27-0000-4299	IMPACT FEE-LIBRARY	75,000	75,000	112,000	43,950	43,950	19,383	59,483
	Total Impact Fees	1,092,500	1,092,500	1,236,000	644,095	644,095	281,413	582,597
	<b>Total Revenues</b>	<b>1,152,500</b>	<b>1,152,500</b>	<b>1,296,000</b>	<b>675,341</b>	<b>678,662</b>	<b>322,261</b>	<b>615,940</b>
<b>Dept 0147 - ADMINISTRATION</b>								
NON PERSONNEL SERVICES								
27-0147-5219	OTHER PROFESSIONAL SERVICES	20,000	20,000	10,000				
	NET OF REVENUES/APPROPRIATIONS - NON PER	(20,000)	(20,000)	(10,000)				
	Total Administration	(20,000)	(20,000)	(10,000)				
<b>Dept 0211 - POLICE DEPT</b>								
TRANSFERS - OUT								
27-0211-5593	TRSFER TO DEBT SERVICE FUND 3	205,000	205,000	100,000	205,000	205,000	34,654	63,044
	NET OF REVENUES/APPROPRIATIONS - TRANSFER	(205,000)	(205,000)	(100,000)	(205,000)	(205,000)	(34,654)	(63,044)
	Total Police	(205,000)	(205,000)	(100,000)	(205,000)	(205,000)	(34,654)	(63,044)
<b>Dept 0221 - FIRE DEPT</b>								
TRANSFERS - OUT								
27-0221-5593	TRSFER TO DEBT SERVICE FUND 3	43,100	43,100	43,100	43,100	43,100	43,006	42,957
	NET OF REVENUES/APPROPRIATIONS - TRANSFER	(43,100)	(43,100)	(43,100)	(43,100)	(43,100)	(43,006)	(42,957)
	Total Fire	(43,100)	(43,100)	(43,100)	(43,100)	(43,100)	(43,006)	(42,957)
<b>Dept 0331 - HIGHWAY</b>								
TRANSFERS - OUT								
27-0331-5593	TRSFER TO DEBT SERVICE FUND 3	73,250	73,250	25,000	73,250	73,250	11,024	10,000
	NET OF REVENUES/APPROPRIATIONS - TRANSFER	(73,250)	(73,250)	(25,000)	(73,250)	(73,250)	(11,024)	(10,000)
	Total Highway	(73,250)	(73,250)	(25,000)	(73,250)	(73,250)	(11,024)	(10,000)
<b>Dept 0511 - LIBRARY</b>								
TRANSFERS - OUT								
27-0511-5593	TRSFER TO DEBT SERVICE FUND 3	133,100	133,100	100,000	133,100	133,100	25,313	54,930
	NET OF REVENUES/APPROPRIATIONS - TRANSFER	(133,100)	(133,100)	(100,000)	(133,100)	(133,100)	(25,313)	(54,930)
	Total Library	(133,100)	(133,100)	(100,000)	(133,100)	(133,100)	(25,313)	(54,930)
<b>Dept 0551 - PARKS</b>								
TRANSFERS - OUT								
27-0551-5598	TSFR TO CAPITAL IMPROVEMENT F	384,511	149,511	220,000	1,572,350	1,572,350	661	212,222
	NET OF REVENUES/APPROPRIATIONS - TRANSFER	(384,511)	(149,511)	(220,000)	(1,572,350)	(1,572,350)	(661)	(212,222)
	Total Parks	(384,511)	(149,511)	(220,000)	(1,572,350)	(1,572,350)	(661)	(212,222)
<b>Dept 0755 - WATER CONNECTION</b>								
CAPITAL EXPENDITURES								
27-0755-5825	REIMS TO DEVELOPERS & OTHERS	500,000	500,000		500,000	500,000	99,665	25,878
	NET OF REVENUES/APPROPRIATIONS - CAPITAL	(500,000)	(500,000)		(500,000)	(500,000)	(99,665)	(25,878)
	Total Water Connection	(500,000)	(500,000)		(500,000)	(500,000)	(99,665)	(25,878)
<b>Dept 0756 - SEWER CONNECTION</b>								
CAPITAL EXPENDITURES								
27-0756-5825	REIMB TO DEVE - OVERSIZING	500,000	500,000		500,000	500,000		
	NET OF REVENUES/APPROPRIATIONS - CAPITAL	(500,000)	(500,000)		(500,000)	(500,000)		
	Total Sewer	(500,000)	(500,000)		(500,000)	(500,000)		
	ESTIMATED REVENUES - FUND 27	1,152,500	1,152,500	1,296,000	688,662	688,662	322,261	615,940
	APPROPRIATIONS - FUND 27	1,858,961	1,623,961	498,100	3,040,121	3,036,800	214,323	409,031
	NET OF REVENUES/APPROPRIATIONS - FUND 27	(706,461)	(471,461)	797,900	(2,351,459)	(2,348,138)	107,938	206,909
	BEGINNING FUND BALANCE	4,964,399	4,964,399	4,166,499	4,166,499	4,166,499	4,058,562	3,851,653
	ENDING FUND BALANCE	\$ 4,257,938	\$ 4,492,938	\$ 4,964,399	\$ 1,815,040	\$ 1,818,361	\$ 4,166,500	\$ 4,058,562

**CITY OF FRANKLIN, WI**  
**UTILITY DEVELOPMENT (FUND 22)**

The Utility Development fund provides resources for the financing of new sanitary sewer and water facilities. The City of Franklin has considerable development to occur, and City Officials recognized the need to recover the costs of providing new sanitary sewer and water infrastructure through the imposition of Impact fees imposed upon new development. The fee is collected when plumbing permits are issued. Those properties which paid an Impact fee are exempt from a connection fee. The 2018 water connection fee is \$2,395 (for a single family home), while the sanitary sewer connection fee is \$600.

The fund also captures Sanitary Sewer & Water Special Assessments. Special Assessments are used to capture a portion of the sanitary sewer or water main construction costs benefiting properties (based upon frontage).

In 2013, the Common Council created a Southwest Sanitary Sewer District served by the Ryan Creek Sanitary Sewer Interceptor. In conjunction with the District a Sanitary Sewer Impact fee was created to provide resources for sanitary sewer mains in the District. Those fees are held in the Development Fund. The 2018 Sanitary Sewer fee is \$3,126.

At August 31, 2018 the fund had the following resources for future infrastructure projects.

	Water	Sewer
Cash & Investments	639,561	879,367
Special Assessments	455,454	311,924
Total Resources	1,095,015	1,191,291

**Fund 22 - UTILITY DEVELOPMENT**

GL NUMBER	DESCRIPTION	2019 ADOPTED BUDGET	2019 DEPT REQ BUDGET	2018 PROJECTED ACTIVITY	2018 AMENDED BUDGET	2018 ORIGINAL BUDGET	2017 ACTIVITY	2016 ACTIVITY
<b>Dept 0755 - WATER CONNECTION</b>								
REVENUE - TAXES								
22-0755-4091	SPEC ASSESSMENT - WATER PRINC	28,400	28,400	81,600	81,600	81,600	66,697	133,982
22-0755-4092	WATER CONNECTION FEE	2,000	2,000	1,000			2,281	
	Total Taxes	30,400	30,400	82,600	81,600	81,600	68,978	133,982
INTEREST & INV INCOME								
22-0755-4711	INTEREST ON INVESTMENTS	5,000	5,000	7,500			6,250	1,778
22-0755-4712	SPECIAL ASSESSMENTS-INTEREST	6,300	6,300	15,000	15,000	15,000	12,820	18,680
	Total Interest & Inv Income	11,300	11,300	22,500	15,000	15,000	19,070	20,458
TRANSFERS - OUT								
22-0755-5598	TSFR TO CAPITAL IMPROVEMENT F	500,000	500,000		500,000	500,000		
	Total Transfers Out	(500,000)	(500,000)		(500,000)	(500,000)		
	<b>Total Water Connections - Rev (Expe</b>	<b>(458,300)</b>	<b>(458,300)</b>	<b>105,100</b>	<b>(403,400)</b>	<b>(403,400)</b>	<b>88,048</b>	<b>154,440</b>
<b>Dept 0756 - SEWER CONNECTION</b>								
REVENUE - TAXES								
22-0756-4091	SPEC ASSESSMENT-SEWER PRINCI	29,200	29,200	82,000	82,000	82,000	56,679	118,685
22-0756-4093	SEWER CONNECTION FEE	35,000	35,000	70,000	18,000	18,000	17,880	18,300
	Total Taxes	64,200	64,200	152,000	100,000	100,000	74,559	136,985
INTEREST & INV INCOME								
22-0756-4711	INTEREST ON INVESTMENTS	5,000	5,000	10,000			8,620	2,700
22-0756-4712	SPECIAL ASSESSMENTS-INTEREST	11,600	11,600	19,000	19,000	19,000	17,962	23,062
	Total Interest & Inv Income	16,600	16,600	29,000	19,000	19,000	26,582	25,762
TRANSFERS - OUT								
22-0756-5598	TSFR TO CAPITAL IMPROVEMENT F	500,000	500,000		500,000	500,000		
	Total Transfers Out	(500,000)	(500,000)		(500,000)	(500,000)		
	<b>Total Sewer Connections - Rev (Expe</b>	<b>(419,200)</b>	<b>(419,200)</b>	<b>181,000</b>	<b>(381,000)</b>	<b>(381,000)</b>	<b>101,141</b>	<b>162,747</b>
ESTIMATED REVENUES - FUND 22		122,500	122,500	286,100	215,600	215,600	189,189	317,187
APPROPRIATIONS - FUND 22		1,000,000	1,000,000		1,000,000	1,000,000		
<b>NET OF REVENUES/APPROPRIATIONS - FUND 22</b>		<b>(877,500)</b>	<b>(877,500)</b>	<b>286,100</b>	<b>(784,400)</b>	<b>(784,400)</b>	<b>189,189</b>	<b>317,187</b>
BEGINNING FUND BALANCE		1,699,478	1,699,478	1,413,378	1,413,378	1,413,378	1,224,190	907,004
<b>ENDING FUND BALANCE</b>		<b>821,978</b>	<b>821,978</b>	<b>1,699,478</b>	<b>628,978</b>	<b>628,978</b>	<b>1,413,379</b>	<b>1,224,191</b>

## **CITY OF FRANKLIN DEBT SERVICE (FUND 31)**

The Debt Service Fund of the City is used to account for the payment of debt service on all general obligation debt issued for City purposes. Payments on general obligation debt issued for general government purposes are funded by the following sources:

- Property tax levy for general City projects (for example, City facilities, such as the Police or Library facility, or non-assessable infrastructure project costs)
- Special assessment collections, for public improvement projects (but not water or sanitary sewer) financed with general obligation debt where the property owner is assessed the pro-rata share of the project cost in accordance with City policy, ordinances and state statutes.
- Impact fees collected for the purpose of paying toward new facilities after those facilities were completed.
- Repayment of principal and interest on any City debt issued that is advanced to TIF Districts.

Over the last decade, the net general bonded debt level for City purposes has generally declined to a low of \$8,362,571 at December 31, 2016 from a high of \$18,340,760 at December 31, 2008.

As shown on the accompanying schedule of debt maturities, the general obligation debt for City purposes outstanding at December 31, 2018 will be \$6,530,000. When you combine that amount with the \$18,799,970 outstanding of Sewer Fund debt and the \$1,070,000 of General Obligation Water Bonds the total outstanding general obligation debt outstanding will be \$26,399,970. The above amounts do not include any General Obligation Tax Incremental Financing debt.

The Sewer fund issued \$24,588,635 of General Obligation debt in 2012 for construction of the Ryan Creek Interceptor Sewer. That project was completed in 2013. This debt is to be repaid by MMSD by an intergovernmental agreement.

Total debt represents about 15.4% of the City's legal debt limit per Wisconsin Statutes (5% of equalized property value) at December 31, 2017. Over the past decade, the ratio of net general bonded debt to assessed value has ranged from a high of 1.47% in 2008 to a low of 0.79% in 2017. The ratio of total debt to equalized value at December 31, 2017, was 0.79%.

The City adopted a debt policy (Resolution 2008-6481) in June, 2008 which further restricts debt limits to 40% of the legal debt limit. As of December 31, 2017, that limit was \$77,778,524. Thus approximately 39% of the available debt, by policy, is available.

In 2014 \$6,610,000 in new General Obligation debt was issued. \$1.990 million for Capital Improvement projects, \$3.330 million for TID 3 (to finance the S 27<sup>th</sup> Street projects) and \$1.29 million to finance the Water & Waste Water Facility. The TID3 2014 issue was retired in 2017.

In 2016, a 2007 issue was refunded with a \$5,770,000 new bond having a final due date of March 1, 2021. The City realized \$389,894 of future savings on the refunding.

In 2017, the City issued \$1,630,000 of new debt to fund 2018 Capital Improvement Fund projects.

In May, 2018 the City issued \$23,480,000 of Anticipation Notes to support TID5 projects. \$10 million of that is scheduled to be refunding by March 1, 2019, and the entire note is due by March 2023.

TID3 will need additional financing for developer incentives of approximately \$3.5 million. The issuance of that debt will be timed with the refunding of TID5 above or TID 6 noted below to reduce the issuance costs.

TID4 has a planned project that will require approximately \$5 million in new debt early in 2019. That issue will also be timed with other financing issues to mitigate issuance costs.

The City is considering creating TID6 (located near W Ryan Rd and W Loomis Road, and may issue debt to support projects in that District. At the time of this writing, timing and amounts are still to be determined.

The 2019 Capital Improvement plan will require additional financing to support projects. \$2.1 million is planned to be issued late in 2019.

Historically the city has planned to issue debt every other year. Starting in 2019, future debt issuance is forecast at \$2.0 million every other year and is anticipated to pay for public improvement projects as growth occurs in the community. Any new debt for projects presently contemplated will be partially offset by the repayment of debt currently outstanding that is scheduled for repayment during the period. The increased level of new development in the City, mostly involving TID's will cause overall debt levels to rise, but within current City debt policy limits.





**DEBT SERVICE - FUND 31**

GL NUMBER	DESCRIPTION	2019 ADOPTED BUDGET	2019 DEPT REQUEST BUDGET	2018 PROJECTED ACTIVITY	2018 ORIGINAL BUDGET	2018 AMENDED BUDGET	2017 ACTIVITY	2016 ACTIVITY
Fund 31 - DEBT SERVICE FUND								
Dept 0000 - GENERAL								
REAL ESTATE TAXES								
31-0000-4011	GENERAL PROPERTY TAX	1,300,000	1,300,000	1,300,000	1,300,000	1,300,000	1,300,000	1,500,000
INVESTMENT EARNINGS								
31-0000-4711	INTEREST ON INVESTMENTS						858	2,495
FUND TRANSFERS								
31-0000-4835	TRSFER FROM SPEC ASSMTS FD51	36,248	36,248	60,000	174,828	174,828	373	
31-0000-4839	TSFR FR DEVELPMT-IMPACT FD27	203,940	203,940	333,000	153,816	153,816	113,997	170,931
	Total Transfers In	240,188	240,188	393,000	328,644	328,644	114,370	170,931
DEBT PROCEEDS								
31-0000-4913	BOND & NOTE PREMIUM						51,071	154,202
31-0000-4914	Refunding Bond Proceeds							5,770,000
	Total Debt Proceeds						51,071	5,924,202
	<b>TOTAL REVENUES</b>	<b>1,540,188</b>	<b>1,540,188</b>	<b>1,693,000</b>	<b>1,628,644</b>	<b>1,628,644</b>	<b>1,466,299</b>	<b>7,597,628</b>
DEBT SERVICE								
31-0000-5601	BOND/NOTE ISSUANCE COST							53,789
31-0000-5691.8010	BANK FEES	350	350					
31-0000-5691.8015	BANK FEES	350	350					
31-0000-5691.8018	BANK FEES	350	350				123	131
		(1,050)	(1,050)				(123)	(53,920)
PRINCIPAL								
31-0000-5611.8010	PRINCIPAL - GO 2016A	1,175,000	1,175,000	1,175,000	1,175,000	1,175,000	1,210,000	
31-0000-5611.8015	PRINCIPAL - 2017 GO Bond	65,000	65,000					
31-0000-5611.8016	PRINCIPAL-TIF 3 G.O.10000-2007							7,095,000
31-0000-5611.8018	PRINCIPAL 2014 GO NOTES 12/2014	165,000	165,000	155,000	155,000	155,000	145,000	100,000
		(1,405,000)	(1,405,000)	(1,330,000)	(1,330,000)	(1,330,000)	(1,355,000)	(7,195,000)
INTEREST								
31-0000-5621	INTEREST	(134,138)	(134,138)	(316,783)	(481,613)	(481,613)	(144,613)	(265,458)
	NET OF REVENUES/APPROPRIATIONS - INTEREST							
	<b>Net Revenues (Expenditures)</b>	<b>0</b>	<b>0</b>	<b>46,217</b>	<b>(182,969)</b>	<b>(182,969)</b>	<b>(33,437)</b>	<b>83,250</b>
ESTIMATED REVENUES - FUND 31								
		1,540,188	1,540,188	1,693,000	1,628,644	1,628,644	1,466,299	7,597,628
APPROPRIATIONS - FUND 31								
		1,540,188	1,540,188	1,646,783	1,811,613	1,811,613	1,499,736	7,514,378
	<b>Net Revenues (Expenditures)</b>			<b>46,217</b>	<b>(182,969)</b>	<b>(182,969)</b>	<b>(33,437)</b>	<b>83,250</b>
BEGINNING FUND BALANCE								
		97,288	97,288	51,071	51,071	51,071	84,508	1,257
ENDING FUND BALANCE								
		97,288	97,288	97,288	(131,898)	(131,898)	51,071	84,507

**City of Franklin WI  
General Obligation Debt Summary**

Fund	Borrowed	Balance Dec-18	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028
<b>City</b>												
	New Loans		2,100,000	-	2,000,000	-	2,000,000	-	2,000,000	-	2,000,000	-
	Principal Payments		1,405,000	1,387,500	1,470,000	797,500	852,500	1,015,000	800,000	955,000	1,072,500	1,025,000
	Interest Payments		134,138	199,131	167,263	228,038	202,769	262,125	229,763	286,050	247,231	203,838
	<b>Total payments</b>		<u>1,539,138</u>	<u>1,586,631</u>	<u>1,637,263</u>	<u>1,025,538</u>	<u>1,055,269</u>	<u>1,277,125</u>	<u>1,029,763</u>	<u>1,241,050</u>	<u>1,319,731</u>	<u>1,228,838</u>
	<b>Loan Balance</b>	<u>6,530,000</u>	<u>7,225,000</u>	<u>5,837,500</u>	<u>6,367,500</u>	<u>5,570,000</u>	<u>6,717,500</u>	<u>5,702,500</u>	<u>6,902,500</u>	<u>5,947,500</u>	<u>6,875,000</u>	<u>5,850,000</u>
<b>TID 3</b>												
	New Loans		3,500,000									
	Principal Payments			1,500,000	1,700,000	300,000						
	Interest Payments		61,250	96,250	40,250	5,250						
	<b>Total</b>		<u>61,250</u>	<u>1,596,250</u>	<u>1,740,250</u>	<u>305,250</u>	-	-	-	-	-	-
	<b>TID3 Loan Balance</b>	<u>\$ -</u>	<u>3,500,000</u>	<u>2,000,000</u>	<u>300,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>TID 4</b>												
	New Loans		5,000,000	500,000								
	Principal Payments				1,000,000	900,000	1,250,000	1,050,000	1,300,000			
	Interest Payments		113,750	238,875	227,500	184,275	135,363	83,038	29,575			
	<b>Total</b>		<u>113,750</u>	<u>238,875</u>	<u>1,227,500</u>	<u>1,084,275</u>	<u>1,385,363</u>	<u>1,133,038</u>	<u>1,329,575</u>	-	-	-
	<b>TID4 Loan Balance</b>	<u>\$ -</u>	<u>5,000,000</u>	<u>5,500,000</u>	<u>4,500,000</u>	<u>3,600,000</u>	<u>2,350,000</u>	<u>1,300,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>TID 5</b>												
	New Loans		10,000,000				13,480,000					
	Principal Payments		10,000,000		150,000	200,000	13,880,000	900,000	1,300,000	1,650,000	1,700,000	1,800,000
	Interest Payments		775,110	781,360	778,735	603,735	679,430	626,675	602,175	565,425	521,675	476,175
	<b>Total</b>		<u>10,775,110</u>	<u>781,360</u>	<u>928,735</u>	<u>803,735</u>	<u>14,559,430</u>	<u>1,526,675</u>	<u>1,902,175</u>	<u>2,215,425</u>	<u>2,221,675</u>	<u>2,276,175</u>
	<b>TID5 Loan Balance</b>	<u>\$ 23,480,000</u>	<u>23,480,000</u>	<u>23,480,000</u>	<u>23,330,000</u>	<u>23,130,000</u>	<u>22,730,000</u>	<u>21,830,000</u>	<u>20,530,000</u>	<u>18,880,000</u>	<u>17,180,000</u>	<u>15,380,000</u>
<b>Total Government</b>												
	New Loans		20,600,000	500,000	2,000,000	-	15,480,000	-	2,000,000	-	2,000,000	-
	Principal Payments		11,405,000	2,887,500	4,320,000	2,197,500	15,982,500	2,965,000	3,400,000	2,605,000	2,772,500	2,825,000
	Interest Payments		1,084,248	1,315,616	1,213,748	1,021,298	1,017,562	971,838	861,513	851,475	768,906	680,013
	<b>Total</b>	<u>\$ 30,010,000</u>	<u>12,489,248</u>	<u>4,203,116</u>	<u>5,533,748</u>	<u>3,218,798</u>	<u>17,000,062</u>	<u>3,936,838</u>	<u>4,261,513</u>	<u>3,456,475</u>	<u>3,541,406</u>	<u>3,505,013</u>
	<b>Total City Loan Balance</b>	<u>\$ 30,010,000</u>	<u>39,205,000</u>	<u>36,817,500</u>	<u>34,497,500</u>	<u>32,300,000</u>	<u>31,797,500</u>	<u>28,832,500</u>	<u>27,432,500</u>	<u>24,827,500</u>	<u>24,055,000</u>	<u>21,230,000</u>
<b>Water</b>												
	New Loans				21,500,000							
	Principal Payments		71,500	71,750	77,250	877,750	893,200	928,600	979,100	1,015,550	1,050,000	1,090,000
	Interest Payments		34,331	32,818	30,950	978,218	939,636	899,920	858,316	814,713	769,175	722,038
	<b>Total</b>		<u>105,831</u>	<u>104,568</u>	<u>108,200</u>	<u>1,855,968</u>	<u>1,832,836</u>	<u>1,828,520</u>	<u>1,837,416</u>	<u>1,830,263</u>	<u>1,819,175</u>	<u>1,812,038</u>
	<b>TID4 Loan Balance</b>	<u>\$ 1,070,000</u>	<u>998,500</u>	<u>926,750</u>	<u>22,349,500</u>	<u>21,471,750</u>	<u>20,578,550</u>	<u>19,649,950</u>	<u>18,670,850</u>	<u>17,655,300</u>	<u>16,605,300</u>	<u>15,515,300</u>
<b>Sewer</b>												
	New Loans				3,000,000	-						
	Principal Payments		1,244,629	1,275,272	1,306,669	1,438,839	1,471,802	1,505,575	1,550,181	1,590,638	1,631,968	1,679,193
	Interest Payments		447,534	416,514	384,730	484,914	447,046	408,357	368,600	327,644	285,579	242,271
	<b>Total</b>		<u>1,692,163</u>	<u>1,691,786</u>	<u>1,691,399</u>	<u>1,923,753</u>	<u>1,918,848</u>	<u>1,913,932</u>	<u>1,918,781</u>	<u>1,918,282</u>	<u>1,917,547</u>	<u>1,921,464</u>
	<b>TID5 Loan Balance</b>	<u>\$ 18,799,970</u>	<u>17,555,341</u>	<u>16,280,069</u>	<u>17,973,400</u>	<u>16,534,561</u>	<u>15,062,759</u>	<u>13,557,184</u>	<u>12,007,003</u>	<u>10,416,365</u>	<u>8,784,397</u>	<u>7,105,204</u>
<b>Total City</b>												
	New Loans		20,600,000	500,000	26,500,000	-	15,480,000	-	2,000,000	-	2,000,000	-
	Principal Payments		12,721,129	4,234,522	5,703,919	4,514,089	18,347,502	5,399,175	5,929,281	5,211,188	5,454,468	5,594,193
	Interest Payments		1,566,113	1,764,948	1,629,428	2,484,430	2,404,244	2,280,115	2,088,429	1,993,832	1,823,660	1,644,322
	<b>Total</b>		<u>14,287,242</u>	<u>5,999,470</u>	<u>7,333,347</u>	<u>6,998,519</u>	<u>20,751,746</u>	<u>7,679,290</u>	<u>8,017,710</u>	<u>7,205,020</u>	<u>7,278,128</u>	<u>7,238,515</u>
	<b>TID5 Loan Balance</b>	<u>\$ 49,879,970</u>	<u>57,758,841</u>	<u>54,024,319</u>	<u>74,820,400</u>	<u>70,306,311</u>	<u>67,438,809</u>	<u>62,039,634</u>	<u>58,110,353</u>	<u>52,899,165</u>	<u>49,444,697</u>	<u>43,850,504</u>

NOTE: Does not include Utility General Obligation Debt

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**City of Franklin  
Enterprise Funds  
Outstanding Debt Maturities**

Date Amount	Purpose of borrowing Interest rate	Payment Dates	Balance 12/31/2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028
<b>Sewer Fund</b>													
<b>City of Franklin General Obligation Notes</b>													
<b>Construction of Ryan Creek Interceptor</b>													
1/25/2012	G. O. Sewerage System Promissory Notes												
\$27,564,754	Principal	5/1	\$ 18,799,970	1,244,629	1,275,272	1,306,669	1,338,839	1,371,802	1,405,575	1,440,181	1,475,638	1,511,968	1,549,193
	Interest 2.462%	5/1, 11/1		447,534	416,514	384,730	352,164	318,796	284,607	249,575	213,682	176,904	139,221
10/15/2021	Industrial Lift Station Conversion to Gravity Flow												
\$3,000,000	Principal	3/1					100,000	100,000	100,000	110,000	115,000	120,000	130,000
	Interest 4.0 to 4.5%	3/1, 9/1					132,750	128,250	123,750	119,025	113,963	108,675	103,050
	Total Principal			1,244,629	1,275,272	1,306,669	1,438,839	1,471,802	1,505,575	1,550,181	1,590,638	1,631,968	1,679,193
	Total Interest			447,534	416,514	384,730	484,914	447,046	408,357	368,600	327,644	285,579	242,271
Population 36,046	Annual Debt Payment	Per Capita \$47		\$ 1,692,163	\$ 1,691,786	\$ 1,691,399	\$ 1,923,753	\$ 1,918,848	\$ 1,913,932	\$ 1,918,781	\$ 1,918,282	\$ 1,917,547	\$ 1,921,464
	Loan Balance	\$522		\$ 17,555,341	\$ 16,280,069	\$ 17,973,400	\$ 16,534,560	\$ 15,062,759	\$ 13,557,183	\$ 12,007,003	\$ 10,416,365	\$ 8,784,397	\$ 7,105,204

By intergovernmental Agreement dated November 8, 2010, beginning in 2015 Milw Metropolitan Sewerage District has agreed to Purchase the Ryan Creek Interceptor in amounts equal to these principal & interest payments .

Sewer fund operating costs include these interest payments as a expenditure, while the principal payments are not reflected as an expenditure in this Enterprise fund. Principal payments are being financed by MMSD, as noted above.

<b>Water Fund</b>													
<b>City of Franklin General Obligation Bonds</b>													
<b>Water &amp; Waste Water Facility</b>													
12/18/14	G. O. Water System Bonds												
\$1,290,000	Principal	3/1	\$1,070,000	55,000	55,000	60,000	60,000	60,000	60,000	65,000	65,000	65,000	70,000
	Interest 2.0-3.125%	3/1, 9/1		30,838	29,738	28,288	26,488	24,688	22,888	21,013	19,063	17,113	15,088
	Callable 3/1/2022			85,838	84,738	88,288	86,488	84,688	82,888	86,013	84,063	82,113	85,088
3/1/2017	Interfund Advance - Pensior	3/1											
\$155,700	Principal	3/1, 9/1	139,700	16,500	16,750	17,250	17,750	18,200	18,600	19,100	15,550		
	Interest 2.50%			3,493	3,080	2,662	2,230	1,786	1,332	866	388		
	Total			19,993	19,830	19,912	19,980	19,986	19,932	19,966	15,938	-	
6/30/2021	2 - 1 mil gal Water Towers	3/1											
\$3,000,000	Principal	3/1, 9/1					100,000	100,000	100,000	110,000	115,000	120,000	130,000
	Interest 4.50%						132,750	128,250	123,750	119,025	113,963	108,675	103,050
	Total			-	-	-	232,750	228,250	223,750	229,025	228,963	228,675	233,050
6/30/2021	Service Connections to New Water Supplier	3/1											
\$18,500,000	Principal	3/1, 9/1					700,000	715,000	750,000	785,000	820,000	865,000	890,000
	Interest 4.50%						816,750	784,913	751,950	717,413	681,300	643,388	603,900
	Total			-	-	-	1,516,750	1,499,913	1,501,950	1,502,413	1,501,300	1,508,388	1,493,900
	Total Principal			71,500	71,750	77,250	877,750	893,200	928,600	979,100	1,015,550	1,050,000	1,090,000
	Total Interest			34,331	32,818	30,950	978,218	939,636	899,920	858,316	814,713	769,175	722,038
	Annual Debt Payment	Per Capita \$3		\$105,831	\$104,568	\$108,200	\$1,855,968	\$1,832,836	\$1,828,520	\$1,837,416	\$1,830,263	\$1,819,175	\$1,812,038
	Loan Balance	\$34	\$1,209,700	\$1,138,200	\$1,066,450	\$22,489,200	\$21,611,450	\$20,718,250	\$19,789,650	\$18,810,550	\$17,795,000	\$16,745,000	\$15,655,000

Water fund operating costs include these interest payments as a expenditure, while the principal payments are not reflected as an expenditure in this Enterprise fund. Principal payments are funded by Water fund operations.

**City of Franklin  
Tax Incremental Financing Districts  
Outstanding Debt Maturities**

Date	Purpose of borrowing	Payment	Balance	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028
Amount	Interest rate	Dates	12/31/2018										
<b>TIF #3 General Obligation Notes - Taxable</b>													
\$3,500,000	GO 2018												
	Principal	3/1	\$ -		1,500,000	1,700,000	300,000						
	Interest 2.25	3/1 & 9/1		61,250	96,250	40,250	5,250						
	Total Principal			-	1,500,000	1,700,000	300,000						
	Total Interest			61,250	96,250	40,250	5,250						
Population 36,046	Annual Debt Payment	Per Capita 2		\$ 61,250	\$ 1,596,250	\$ 1,740,250	\$ 305,250						
	<b>TIF No. 3 Debt Total</b>	0	\$ -	\$ 3,500,000	\$ 2,000,000	\$ 300,000	\$ -						
<b>TIF #4 General Obligation Notes</b>													
5,000,000	Principal	3/1	\$ -			1,000,000	900,000	1,250,000	1,050,000	1,300,000			
	Est. Interest 3.00%	3/1 & 9/1		113,750	238,875	227,500	184,275	135,363	83,038	29,575			
		Per Capita 3		\$ 113,750	\$ 238,875	\$ 1,227,500	\$ 1,084,275	\$ 1,385,363	\$ 1,133,038	\$ 1,329,575	\$ -		
	<b>TIF No. 4 Debt Total</b>	139	\$ -	\$ 5,000,000	\$ 5,500,000	\$ 4,500,000	\$ 3,600,000	\$ 2,350,000	\$ 1,300,000	\$ -	\$ -		
<b>TIF #5 Note Anticipation Note - Taxable</b>													
5/1/2018	Note Anticipation Notes - Taxable												
23,480,000	Principal	3/1	\$23,480,000	10,000,000	-	0	0	13,480,000					
	Interest of 2.5% - 3.2%	3/1 & 9/1		556,360	431,360	431,360	431,360	215,680					
Q1 2019	General Obligation Bonds												
10,000,000	Principal	3/1	\$ -	0	150,000	200,000	400,000	500,000	800,000	850,000	850,000	900,000	
	Estimated Interest of 3.5%	3/1 & 9/1		218,750	350,000	347,375	172,375	168,875	161,875	153,125	139,125	124,250	109,375
Q1 2023	General Obligation Taxable Notes												
13,480,000	Principal	3/1	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 400,000	\$ 500,000	\$ 800,000	\$ 850,000	\$ 900,000	
	Estimated Interest of 3.5%	3/1 & 9/1		-	-	-	-	294,875	464,800	449,050	426,300	397,425	366,800
	Total Principal			10,000,000	-	150,000	200,000	13,880,000	900,000	1,300,000	1,650,000	1,700,000	1,800,000
	Total Interest			\$ 775,110	\$ 781,360	\$ 778,735	\$ 603,735	\$ 679,430	\$ 626,675	\$ 602,175	\$ 565,425	\$ 521,675	\$ 476,175
		Per Capita		\$ 10,775,110	\$ 781,360	\$ 928,735	\$ 803,735	\$ 14,559,430	\$ 1,526,675	\$ 1,902,175	\$ 2,215,425	\$ 2,221,675	\$ 2,276,175
	<b>TIF No. 5 Debt Total</b>	651	\$ 23,480,000	\$ 23,480,000	\$ 23,480,000	\$ 23,330,000	\$ 23,130,000	\$ 22,730,000	\$ 21,830,000	\$ 20,530,000	\$ 18,880,000	\$ 17,180,000	\$ 15,380,000
<b>TIF# 6 - Tax Exempt Bonds</b>													
\$6,155,000	GO 2018												
	Principal	3/1	\$ 6,155,000	-	-	-	100,000	300,000	325,000	450,000	450,000	500,000	550,000
	Interest 2.6 - 3.6 %	3/1 & 9/1		199,623	199,623	199,623	199,623	197,023	188,923	179,823	166,773	153,273	137,773
		Per Capita											
	Annual Debt Payment			\$ 199,623	\$ 199,623	\$ 199,623	\$ 299,623	\$ 497,023	\$ 513,923	\$ 629,823	\$ 616,773	\$ 653,273	\$ 687,773
\$3,910,000	Taxable GO 2018												
	Principal	3/1	\$ 3,910,000	-	-	-	100,000	150,000	200,000	225,000	250,000	350,000	400,000
	Interest 3.4 - 4.3%	3/1 & 9/1		156,193	156,193	156,193	156,193	152,793	147,543	140,343	131,905	122,280	108,805
		Per Capita											
	Annual Debt Payment			\$ 156,193	\$ 156,193	\$ 156,193	\$ 256,193	\$ 302,793	\$ 347,543	\$ 365,343	\$ 381,905	\$ 472,280	\$ 508,805
	Total Principal			-	-	-	200,000	450,000	525,000	675,000	700,000	850,000	950,000
	Total Interest			355,816	355,816	355,816	355,816	349,816	336,466	320,166	298,678	275,553	246,578
				\$ 355,816	\$ 355,816	\$ 355,816	\$ 555,816	\$ 799,816	\$ 861,466	\$ 995,166	\$ 998,678	\$ 1,125,553	\$ 1,196,578
	<b>TIF No. 6 Debt Total</b>	279	\$ 10,065,000	\$ 10,065,000	\$ 10,065,000	\$ 10,065,000	\$ 9,865,000	\$ 9,415,000	\$ 8,890,000	\$ 8,215,000	\$ 7,515,000	\$ 6,665,000	\$ 5,715,000
	Annual Debt Payment												
	<b>TIF Districts Total Outstandi</b>	1,166	\$ 33,545,000	\$ 42,045,000	\$ 41,045,000	\$ 38,195,000	\$ 36,595,000	\$ 34,495,000	\$ 32,020,000	\$ 28,745,000	\$ 26,395,000	\$ 23,845,000	\$ 21,095,000

# CITY OF FRANKLIN

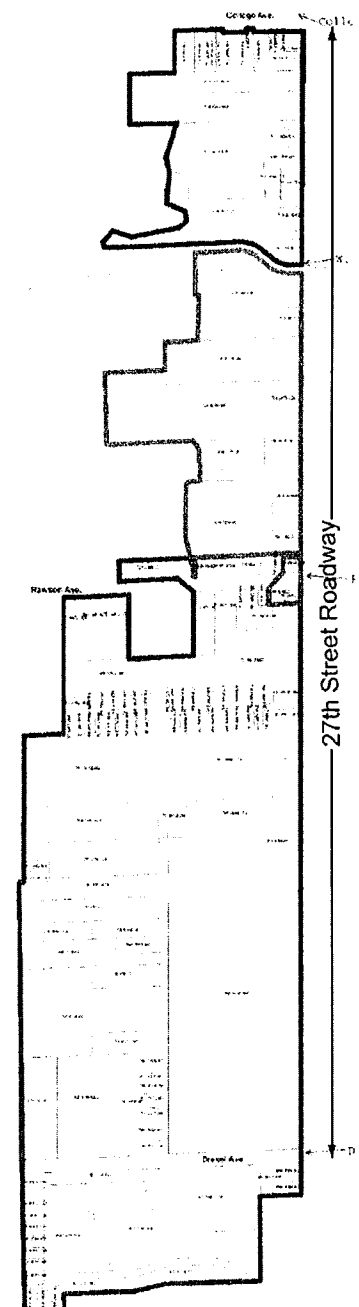
## TIF DISTRICTS

The City of Franklin has several operating Tax Incremental Financing (TIF) Districts. TIF Districts exist to assist in the development of particular areas. They receive the increase in tax revenue that is generated from the development that occurs in that area. The City may ask its Community Development Authority (CDA) to act as agent of the City in planning and carrying out any community development programs and activities approved by the Mayor and Common Council within the TIF Districts. The CDA is not currently involved with any of the operating TIF Districts. The tax levy generated by the increase in assessed value in the TIF District's is the main source of revenue for the TIF District. Expenditures consistent with approved Project Plans may be incurred until a time determined by State statute (15 years in the case of TID 3, 4 5 & 6).

### TIF District #3 (Fund 48)

In June 2005, the Council adopted Resolution 2005-5906 establishing TIF District #3. Originally, the TIF District was bounded from W Rawson Avenue to just south of Drexel Avenue and from 27<sup>th</sup> Street to 35<sup>th</sup> Street. In 2013, the District's boundary was extended north one half mile to W Sycamore St. The main purpose of the TIF District is to improve road infrastructure in the district to promote quality development. The latest projection anticipates \$26.2 million in infrastructure cost and incentives, \$5.8 million in net financing costs and anticipates \$70 million in incremental development within the District. The debt issued will pay for the infrastructure costs with tax revenue created by the development paying off the debt. The plan anticipates that the debt will be paid off and TIF District closed by 2022. The following year the tax revenue will be available to the taxing districts. The District sold \$3.33 million in General Obligation Notes in December 2014 to finance the 27<sup>th</sup> Street project. Those notes were retired in 2018. Additional approved project costs to facilitate additional development were included in a 2013 project plan amendment. All project costs must be incurred by June 2020 by state statute. After that time, once all project costs have been provided for, the District will close and the increment will be available to all taxing authorities.

In October, 2017 the Common Council approved a new Developer's grant associated with an apartment development at the old YMCA site on S 27<sup>th</sup> Street. The TID expects to borrow \$3.5 million in 2018 to fund this grant.



**TID 3 - Funds 38 & 48**

GL NUMBER	DESCRIPTION	2019 ADOPTED BUDGET	2019 DEPT REQ BUDGET	2018 PROJECTED ACTIVITY	2018 AMENDED BUDGET	2018 ORIGINAL BUDGET	2017 ACTIVITY	2016 ACTIVITY
<b>Fund 38 - TIF 3 DEBT SERVICE FUND</b>								
TRANSFERS - IN								
38-0000-4830	TRANSFERS FROM OTHER FUNDS	61,500	61,500	911,478	993,271	993,271	1,734,089	742,826
	Total Transfers In	61,500	61,500	911,478	993,271	993,271	1,734,089	742,826
INTEREST EXP								
38-0000-5621.8016	INTEREST - 2007 NOTE				80,500	80,500		46,400
38-0000-5621.8018	INTEREST 2014 GO NOTES			14,775	14,775	14,775	54,675	39,900
38-0000-5621.8020	INTEREST 2019A TAXABLE	61,250	61,250					
38-0000-5691	BANK FEES	250	250	250	300	300	227	219
38-0998-5621	INTERFUND INTEREST			100	817	817	9,625	11,335
	Total Interest Exp	(61,500)	(61,500)	(15,125)	(96,392)	(96,392)	(64,527)	(97,854)
PRINCIPAL								
38-0000-5611.8018	PRINCIPAL 2014 GO NOTES			985,000	985,000	985,000	1,675,000	650,000
	Total Principal Payments			(985,000)	(985,000)	(985,000)	(1,675,000)	(650,000)
INTEREST & INV INCOME								
38-0000-4711	INTEREST ON INVESTMENTS			250			939	365
	Total Interest & Inv Income			250			939	365
MISCELLANEOUS								
38-0000-4799	MISCELLANEOUS REVENUE							
	Total Misc Revenue							
	<b>Total Net Rev (Expend) - Debt Service</b>			<b>(88,397)</b>	<b>(88,121)</b>	<b>(88,121)</b>	<b>(4,499)</b>	<b>(4,663)</b>
	BEGINNING FUND BALANCE	77	77	88,474	88,474	88,474	92,973	97,636
	ENDING FUND BALANCE	77	77	77	353	353	88,474	92,973

**Fund 48 - TIF 3 CAPITAL PROJECTS FUND**

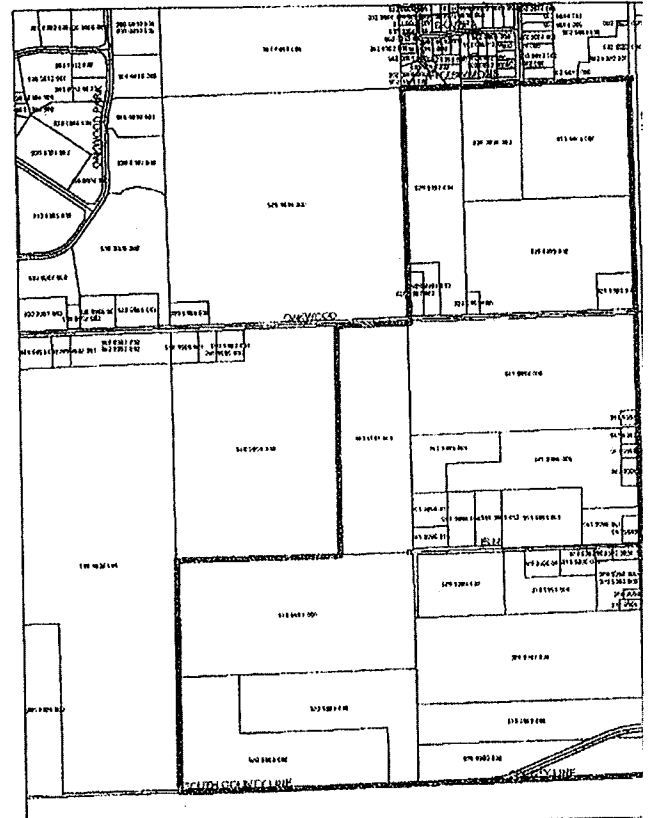
TRANSFERS - IN								
48-0000-4830	TRANSFERS FROM OTHER FUNDS							113,515
	Total Transfers In							113,515
OTHER								
48-0000-4911	BOND PROCEEDS	3,500,000	3,500,000		5,100,000	5,100,000		
	Total Bond Proceeds	3,500,000	3,500,000		5,100,000	5,100,000		
INTEREST EXP								
48-0000-5601	BOND/NOTE ISSUANCE COST	50,000	50,000		87,000	87,000		
48-0000-5691.8010	BANK FEES			250				
48-0000-6505.6955	INTERFUND INTEREST			74	817	817	9,625	11,335
	Total Interest Expense	(50,000)	(50,000)	(324)	(87,817)	(87,817)	(9,625)	(11,335)
INTEREST & INV INCOME								
48-0000-4711	INTEREST ON INVESTMENTS	25,000	25,000	20,000	5,000	5,000	22,110	12,400
	Total Interest & Inv Income	25,000	25,000	20,000	5,000	5,000	22,110	12,400
TRANSFERS - OUT								
48-0000-5589	TRANSFER TO OTHER FUNDS	61,500	61,500	911,478	993,271	993,271	1,734,089	805,115
	Total Transfers Out	(61,500)	(61,500)	(911,478)	(993,271)	(993,271)	(1,734,089)	(805,115)
REAL ESTATE TAXES								
48-0000-4011	GENERAL PROPERTY TAX	1,180,900	1,180,900	1,381,200	1,384,100	1,384,100	1,253,575	1,730,642
	Total Tax Revenues	1,180,900	1,180,900	1,381,200	1,384,100	1,384,100	1,253,575	1,730,642
INTERGOVERNMENTAL								
48-0000-4126	STATE EXEMPT COMPUTER AID	473,531	473,531	464,931	584,400	584,400	458,196	355,862
48-0000-4128	EXEMPT PERS PROP AID	6,300	6,300					
	Total Intergovernmental Revenue	479,831	479,831	464,931	584,400	584,400	458,196	355,862
PERSONNEL SERVICES								
48-0000-5199.6945	ALLOCATED PAYROLL COST				9,220	9,220	9,220	9,220
48-0141-5199	ALLOCATED PAYROLL COST	250	250	600				
48-0147-5199	ALLOCATED PAYROLL COST	250	250	600				
48-0151-5199	ALLOCATED PAYROLL COST	1,675	1,675	4,000				
48-0755-5111.3027	SALARIES-FT							11,104
48-0755-5117.3027	SALARIES-OT							2,643
48-0755-5151.3027	FICA							1,011
48-0755-5152.3027	RETIREMENT							1,210
48-0755-5153.3027	RETIREE GROUP HEALTH							325
48-0755-5154.3027	GROUP HEALTH & DENTAL							3,112
48-0755-5155.3027	LIFE INSURANCE							60
48-0755-5156.3027	WORKERS COMPENSATION INS							657
48-0756-5111.3027	SALARIES-FT							3,909
48-0756-5117.3027	SALARIES-OT							575
48-0756-5151.3027	FICA							335
48-0756-5152.3027	RETIREMENT							395

**TID 3 - Funds 38 & 48**

GL NUMBER	DESCRIPTION	2019 ADOPTED BUDGET	2019 DEPT REQ BUDGET	2018 PROJECTED ACTIVITY	2018 AMENDED BUDGET	2018 ORIGINAL BUDGET	2017 ACTIVITY	2016 ACTIVITY
48-0756-5153.3027	RETIREE GROUP HEALTH							116
48-0756-5154.3027	GROUP HEALTH & DENTAL							569
48-0756-5155.3027	LIFE INSURANCE							10
48-0756-5156.3027	WORKERS COMPENSATION INS							222
	Total Personnel Services	(2,175)	(2,175)	(5,200)	(9,220)	(9,220)	(9,220)	(35,473)
<b>NON PERSONNEL SERVICES</b>								
48-0000-5213.6945	AUDITING			1,000	1,000	1,000	1,000	1,300
48-0000-6453.6945	TIF CERTIFICATION FEE	150	150	150	150	150	150	150
48-0000-6461.6945	LEGAL FEES	5,000	5,000	3,000	2,500	2,500	6,083	835
48-0152-5213	ANNUAL AUDIT SERVICES	1,000	1,000	1,000				
48-0161-5212	LEGAL SERVICES	7,025	7,025					
48-0198-5543	REFUNDED PROPERTY TAXES	98,000	98,000	25,500	25,500		34,184	
48-0641-5219	OTHER PROFESSIONAL SERVICES						7,950	
48-0641-5702	MUNICIPAL REV OBLIG PAYMENTS	422,600	422,600	109,000				
	Total Non-Personnel Services	(533,775)	(533,775)	(139,650)	(29,150)	(3,650)	(49,367)	(2,285)
<b>CAPITAL EXPENDITURES</b>								
48-0331-5821.3027	TREES & LANDSCAPING - S 27th Street			2,000	14,755		40,371	
48-0331-5828.3027	S 27th St SIDEWALK & CROSSWALK CONSTRUCT				161,712		101,858	
48-0331-5834.3027	S 27th STREET LIGHTING				741,651		700,925	571,381
48-0331-5838.3027	S27 STREETScape-SIGNAGE, BILLBOARDS ETC				432,222		510,456	3,244
48-0755-5830.3027	27th St Water Main work				2,972			433,978
	Total Capital Expenditures			(2,000)	(1,353,312)		(1,353,610)	(1,008,603)
<b>OTHER NON-OPERATING</b>								
48-0641-5701	DEVELOPMT INCENTIVE/GRANT	4,166,665	4,166,665	833,333	5,000,000	5,000,000		
	Total Other Non-Operating	(4,166,665)	(4,166,665)	(833,333)	(5,000,000)	(5,000,000)		
	<b>Total Net Rev (Expend)</b>	<b>371,616</b>	<b>371,616</b>	<b>(25,854)</b>	<b>(399,270)</b>	<b>979,542</b>	<b>(1,422,030)</b>	<b>349,608</b>
	BEGINNING FUND BALANCE	(199,451)	(199,451)	(173,597)	(173,597)	(173,597)	1,248,432	898,824
	ENDING FUND BALANCE	<b>172,165</b>	<b>172,165</b>	<b>(199,451)</b>	<b>(572,867)</b>	<b>805,945</b>	<b>(173,598)</b>	<b>1,248,432</b>

## TIF District #4 (Fund 49)

In June 2005, the Council adopted Resolution 2005-5907 establishing TIF District #4. The TIF District boundary generally runs from S 27<sup>th</sup> Street west to the Oakwood Golf Course, and from south of W Ryan Rd south to the Racine County line. The main purpose of the TIF District is to improve road and sanitary sewer infrastructure in the district to promote quality development. The plan anticipates \$15.8 million in infrastructure costs, \$2.4 million in net financing costs and anticipates \$78 million in incremental development within the District. The debt will pay for the infrastructure with tax revenue created by the development paying off the debt. The project plan anticipates that the debt will be paid off and TIF District closed by 2025. The following year the tax revenue will be available to the taxing districts. The first phase of project costs was completed and additional phases are dependent upon future development within the District. The first phase debt will be retired by 2016. In 2012, 2013 & 2014 interfund advances totaling \$3.35 million were used to retire the 2005 Debt Issue.



In Q3 of 2018, the Common Council approved project costs to design infrastructure to support a new business park on S 27<sup>th</sup> St. The 2018 Budget includes a \$5 million new issue to fund that infrastructure cost.



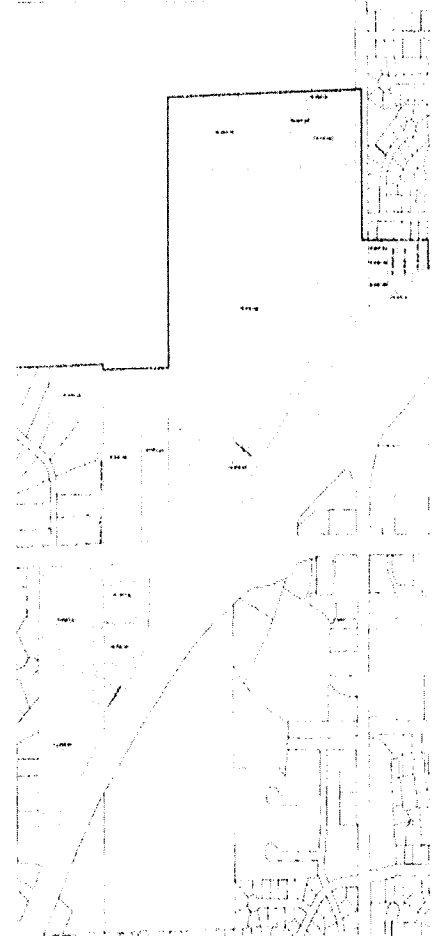
**TID 4 - Capital Projects**

GL NUMBER	DESCRIPTION	2019 ADOPTED BUDGET	2019 DEPT REQ BUDGET	2018 PROJECTED ACTIVITY	2018 AMENDED BUDGET	2018 ORIGINAL BUDGET	2017 ACTIVITY	2016 ACTIVITY
<b>Fund 49 - TIF 4 CAPITAL PROJECTS FUND</b>								
<b>OTHER</b>								
49-0000-4911	BOND PROCEEDS	5,000,000	5,000,000		10,000,000	10,000,000		
	Total Bond Proceeds	5,000,000	5,000,000		10,000,000	10,000,000		
<b>INTEREST EXP</b>								
49-0000-5601	BOND/NOTE ISSUANCE COST	75,000	75,000					
49-0000-5621	INTEREST	113,750	113,750		125,000	125,000		
49-0000-5691	BANK FEES				350	350		
49-0000-6505	INTERFUND INTEREST							920
	Total Interest Expense	(188,750)	(188,750)		(125,350)	(125,350)		(920)
<b>INTEREST &amp; INV INCOME</b>								
49-0000-4711	INTEREST ON INVESTMENTS	20,000	20,000	35,000	15,000	15,000	23,150	8,493
49-0000-4713	INVESTMENT GAINS/LOSSES			(15,000)			(4,867)	(13,528)
	Total Interest & Inv Income	20,000	20,000	20,000	15,000	15,000	18,283	(5,035)
<b>REAL ESTATE TAXES</b>								
49-0000-4011	GENERAL PROPERTY TAX	1,023,600	1,023,600	1,059,400	1,061,600	1,061,600	1,013,892	1,289,709
	Total Tax Revenues	1,023,600	1,023,600	1,059,400	1,061,600	1,061,600	1,013,892	1,289,709
<b>INTERGOVERNMENTAL</b>								
49-0000-4126	STATE EXEMPT COMPUTER AID	14,900	14,900	14,700	14,700	14,700	15,960	18,043
49-0000-4128	EXEMPT PERS PROP AID	4,800	4,800					
	Total Intergovernmental Revenues	19,700	19,700	14,700	14,700	14,700	15,960	18,043
<b>PERSONNEL SERVICES</b>								
49-0000-5199.6945	ALLOCATED PAYROLL COST				10,500	10,500	5,220	10,220
49-0141-5199	ALLOCATED PAYROLL COST	600	600	600				
49-0147-5199	ALLOCATED PAYROLL COST	600	600	600				
49-0151-5199	ALLOCATED PAYROLL COST	4,000	4,000	4,000				
	Total Personnel Services	(5,200)	(5,200)	(5,200)	(10,500)	(10,500)	(5,220)	(10,220)
<b>NON PERSONNEL SERVICES</b>								
49-0000-5213.6945	AUDITING	4,500	4,500	1,000	4,500	4,500	1,000	1,300
49-0000-6453	TIF CERTIFICATION FEE	150	150	150	150	150	150	150
49-0000-6461.6945	LEGAL FEES	5,000	5,000	1,000			3,914	835
49-0151-5219	OTHER PROFESSIONAL SERVICE	25,000	25,000		15,000			
49-0321-5216	ENGINEERING SERVICES			95,000	136,193	100,000	22,307	
	Total Non-Personnel Services	(34,650)	(34,650)	(97,150)	(155,843)	(104,650)	(27,371)	(2,285)
<b>CAPITAL EXPENDITURES</b>								
49-0331-5826	SANITARY SEWER CONSTRUCTION				12,000,000	12,000,000		
49-0756-5826.3756	SEWER LIFT STN W SO CNTY LIN	8,000,000	8,000,000	1,250,000				
	Total Capital Expenditures	(8,000,000)	(8,000,000)	(1,250,000)	(12,000,000)	(12,000,000)		
<b>OTHER NON-OPERATING</b>								
49-0641-5701	DEVELOPMT INCENTIVE/GRANT				980,000	980,000		
	Total Other Non-Operating				(980,000)	(980,000)		
<b>REVENUE - TAXES</b>								
49-0000-4012	PROP TAX-PAY IN LIEU OF TAX	132,800	132,800	132,800	90,000	90,000	148,173	91,206
	Total Other Tax Revenue	132,800	132,800	132,800	90,000	90,000	148,173	91,206
	<b>Net Rev (Expend) TID 4</b>	<b>(2,032,500)</b>	<b>(2,032,500)</b>	<b>(125,450)</b>	<b>(2,090,393)</b>	<b>(2,039,200)</b>	<b>1,163,717</b>	<b>1,380,498</b>
<b>BEGINNING FUND BALANCE</b>								
		2,280,549	2,280,549	2,405,999	2,405,999	2,405,999	1,242,282	(138,216)
<b>ENDING FUND BALANCE</b>								
		248,049	248,049	2,280,549	315,606	366,799	2,405,999	1,242,282

## TIF District # 5 (Fund 43)

In September, 2016, the Council adopted Resolution 2016-7222 establishing TIF District # 5. The TIF District centers upon the Rock Sports Complex at the former landfill. The District also includes some parcels south of W Rawson Ave and west of W Loomis Rd. The main purpose of the District is to improve roads, sanitary sewer and water infrastructure, methane gas remediation and assist with other public infrastructure in connection with the Ballpark Commons development. The project anticipates \$101 million in new development with project costs totaling \$30.2 million. This mixed use District will have a 20 year life ending in 2036.

The City issued \$23.5 million in General Obligation bonds to finance project costs in May, 2018. The City also issued \$3.5 million in pay as you go obligations as an incentive to the Developer.



**TID 5 Ballpark Commons**  
Fund 33 & 43

GL NUMBER	DESCRIPTION	2019 ADOPTED BUDGET	2019 DEPT REQ BUDGET	2018 PROJECTED ACTIVITY	2018 AMENDED BUDGET	2018 ORIGINAL BUDGET	2017 ACTIVITY	2016 ACTIVITY
<b>Fund 33 - Debt Service TID 5</b>								
TRANSFERS - IN								
33-0000-4830	TRANSFERS FROM OTHER FUNDS	10,425,500			254,813	254,813		
	Total Transfers In	10,425,500			254,813	254,813		
OTHER								
33-0000-4911	BOND PROCEEDS			783,480				
	Total Bond Proceeds			783,480				
INTEREST EXP								
33-0000-5621	INTEREST	775,110		227,120	254,463	254,463		
33-0000-5691	BANK FEES	700		400	350	350		
	Total Interest Expense	(775,810)		(227,520)	(254,813)	(254,813)		
PRINCIPAL								
33-0000-5611	PRINCIPAL	10,000,000						
	Total Principal Payments	(10,000,000)						
	<b>Total Net Rev (Expend) Debt Service</b>	<b>(350,310)</b>		<b>555,960</b>				
	BEGINNING FUND BALANCE	555,960	555,960					
	ENDING FUND BALANCE	205,650	555,960	555,960				

**Fund 43 - Capital Projects - TID 5**

Fund 43 - TID 5 Ballpark Commons - 76th & Rawson

OTHER								
43-0000-4911	BOND PROCEEDS	10,000,000		22,696,520	18,600,000	18,600,000		
43-0000-4913	BOND & NOTE PREMIUM			(64,889)				
	Total Bond Proceeds	10,000,000		22,631,631	18,600,000	18,600,000		
INTEREST EXP								
43-0000-5601	BOND/NOTE ISSUANCE COST	100,000		110,143	279,000	279,000		
43-0151-5691	BANK FEES				350	350		
	Total Interest Expense	(100,000)		(110,143)	(279,350)	(279,350)		
INTEREST & INV INCOME								
43-0000-4711	INTEREST ON INVESTMENTS	25,000		24				
43-0000-4717	BOND PROCEEDS INTEREST INCOME			138,700				
	Total Interest & Inv Income	25,000		138,724				
TRANSFERS - OUT								
43-0000-5593	TRNSFER TO DEBT SERVICE FUND 33	10,425,500			254,813	254,813		
	Total Transfers Out	(10,425,500)			(254,813)	(254,813)		
REAL ESTATE TAXES								
43-0000-4011	GENERAL PROPERTY TAX	31,500		30,500	30,100	30,100		
	Total Tax Revenues	31,500		30,500	30,100	30,100		
INTERGOVERNMENTAL								
43-0000-4126	STATE EXEMPT COMPUTER AID	300			300	300		
43-0000-4128	EXEMPT PERS PROP AID	100	100					
	Total Intergovernmental Revenues	400	100		300	300		
PERSONNEL SERVICES								
43-0141-5199	ALLOCATED PAYROLL COST	600		600				
43-0147-5199	ALLOCATED PAYROLL COST	600		600				
43-0151-5199	ALLOCATED PAYROLL COST	4,500		4,020				
43-0321-5199	ALLOCATED PAYROLL COST			24,960				
43-0641-5199	ALLOCATED PAYROLL COST	15,000		7,800	21,900	21,900	31,120	
	Total Personnel Services	(20,700)		(37,980)	(21,900)	(21,900)	(31,120)	
NON PERSONNEL SERVICES								
43-0151-6453	TIF CERTIFICATION FEE				150	150	150	1,000
43-0152-5213	ANNUAL AUDIT SERVICES		1,000					
43-0161-5212	LEGAL SERVICES	10,000		38,000				
43-0161-5219	OTHER PROFESSIONAL SERVICES				7,500			33,495
43-0199-5499	UNRESTRICTED				5,160,507	5,160,507		
43-0321-5219	OTHER PROFESSIONAL SERVICES				54,929	50,000	15,071	17,352
43-0641-5219	OTHER PROFESSIONAL SERVICES				16,313		688	
	Total Non-Personnel Services	(10,000)	(1,000)	(38,000)	(5,239,399)	(5,210,657)	(15,909)	(51,847)
CAPITAL EXPENDITURES								
43-0331-5823	STREET EXT/IMPROVE/RECONSTR			1,250,000	887,500	887,500		
43-0331-5829	STORM SEWER CONSTRUCTION			2,750,000	943,000	943,000		
43-0331-5836	PARKING LOT PAVEMT RESURFACE			3,000,000	3,000,000	3,000,000		
43-0331-5850	GAS MAIN MOVEMENT-MMSD methane			3,650,000	3,650,000	3,650,000		
43-0331-5851	GAS MAIN MOVEMENT-County methane							
43-0331-5922	LAND IMPROVEMENTS			3,225,000	3,010,000	3,010,000		
43-0331-6058	TOPSOIL REPLACEMENT							
43-0331-6060	BERMS							
43-0551-5833	RECREATION/BIKE TRAIL			225,000	170,000	170,000		

**TID 5 Ballpark Commons**  
**Fund 33 & 43**

GL NUMBER	DESCRIPTION	2019 ADOPTED BUDGET	2019 DEPT REQ BUDGET	2018 PROJECTED ACTIVITY	2018 AMENDED BUDGET	2018 ORIGINAL BUDGET	2017 ACTIVITY	2016 ACTIVITY
43-0551-5845	SOUND & LIGHT							
43-0755-5830	WATER EXTENSION/IMPROVEMENT			375,000	378,375	378,375		
43-0756-5826	SANITARY SEWER CONSTRUCTION			400,000	314,000	314,000		
	Total Capital Expenditures			(14,875,000)	(12,352,875)	(12,352,875)		
OTHER NON-OPERATING								
43-0641-5701	DEVELOPMT INCENTIVE/GRANT	4,000,000		4,000,000				
	Total Other Non-Operating	(4,000,000)		(4,000,000)				
<b>Total Net Rev (Expend) Capital Projects</b>		<b>(4,499,300)</b>	<b>(900)</b>	<b>3,739,732</b>	<b>482,063</b>	<b>510,805</b>	<b>(47,029)</b>	<b>(51,847)</b>
BEGINNING FUND BALANCE		3,640,857	3,640,857	(98,875)	(98,875)	(98,875)	(51,846)	
ENDING FUND BALANCE		(858,443)	3,639,957	3,640,857	383,188	411,930	(98,875)	(51,847)

## **TIF District #6 (Fund 44)**

The City is considering creation of TIF District #6 in the W Ryan Rd and W Loomis Road for a light industrial park. The Developer projects \$66 million in new development and has requested \$12.5 million in TIF assistance for infrastructure costs. A Developers agreement was not completed as of this writing.

The City would consider issuing General Obligation debt to support infrastructure and potentially some pay as you go obligations as an incentive to the Developer.

## **TIF District's Outstanding Debt**

General obligation note proceeds are provided to the TIF Districts directly or through inter-fund advances from City funds. The schedule of outstanding debt maturities shows the amounts borrowed, the balance outstanding and annual debt service payment obligations for the next several years. Pay as you go (Municipal Revenue Obligations) are not shown, as those principal and interest payments are dependent upon tax increment.

**CITY OF FRANKLIN**  
**SELF INSURANCE FUND (75)**  
**INTERNAL SERVICE FUND**

The City of Franklin is self insured for employee & retiree health and dental benefits. The fund captures the resources and expenditures for the Active Employee health benefits and active and retiree dental benefits. The program currently covers 206 employees with 155 of those electing family coverage.

The fund resources consist principally of health and dental premiums. Employees contribute premiums via payroll deductions and the employer portion is contributed monthly. Income on accumulated reserves provides an additional resource.

Program costs include health and dental benefits, prescription drug benefit, claims processing costs, wellness program costs, Stop Loss Insurance premiums, and flex plan administrative costs. Stop Loss insurance recoveries are reductions to the benefit claims costs incurred. Annual costs include and estimate of the cost for incurred but not yet reported benefit costs at year end. The claims administrator assists in estimating this amount annually.

The program is administered thru United Health Insurance Company, who acts as the Third Party Administrator for benefit payments, and who provides benefit plan networks.

A Stop Loss Insurance policy is acquired each year to act as a shock absorber for large claims at the individual participant level. That limit has changed over time and currently is \$60,000/year. In addition to the individual \$60,000 limit, there is a group deductible of \$75,000.

Claims costs vary from year to year with some years exceeding resources. The last three years, the program has swung from a surplus to a deficit, and 2018 expected to incur a further deficit. Results over the last three years were:

2015 - \$21,711      2016 – (\$715,807)      2017 – (\$859,879)

With the fund having a sizable surplus, the plan is to set premiums to slowly reduce the fund balance. 2018 again looks to result in a sizable deficit, further reducing the fund balance. 2019 premiums were designed to reduce the surplus further, but at a slower pace.

**Fund 75 - Self Insurance**

GL NUMBER	DESCRIPTION	2019 ADOPTED BUDGET	2019 DEPT REQ BUDGET	2018 PROJECTED ACTIVITY	2018 AMENDED BUDGET	2018 ORIGINAL BUDGET	2017 ACTIVITY	2016 ACTIVITY
Dept 0000 - GENERAL								
INTEREST & INV INCOME								
75-0000-4711	INTEREST ON INVESTMENTS	30,000	30,000	75,000	17,500	17,500	26,572	34,978
75-0000-4713	INVESTMENT GAINS/LOSSES			(5,000)			(6,609)	(16,037)
75-0000-4716	INTERFUND INTEREST				800	800	9,625	12,255
	Total Interest & Inv Income	30,000	30,000	70,000	18,300	18,300	29,588	31,196
NON PERSONNEL SERVICES								
75-0000-5501	IncurClaim-RestrictedContngcy				528,000	528,000		
	Total Contingency				(528,000)	(528,000)		
	<b>Total General Revenues (Expenditures)</b>	<b>30,000</b>	<b>30,000</b>	<b>70,000</b>	<b>(509,700)</b>	<b>(509,700)</b>	<b>29,588</b>	<b>31,196</b>
Dept 5010 - MEDICAL INSURANCE								
NON PERSONNEL SERVICES								
75-5010-5424	MEMBERSHIPS/DUES						3,180	3,120
75-5010-5501	IncurMedClaimCurrentYrActive	2,229,150	2,229,150	2,257,000	2,376,800	2,376,800	2,271,507	2,513,483
75-5010-5502	PRESCRIPTION DRUG CLAIMS - ACTIVE			335,000			295,266	310,647
75-5010-5503	CLAIM FEES - ACTIVE	109,600	109,600	150,000	145,000	145,000	180,602	173,880
75-5010-5504	MISC WELLNESS EXP - ACTIVE	118,250	118,250	79,000	75,000	75,000	79,610	75,840
75-5010-5505	STOP LOSS PREMIUMS - ACTIVE	500,300	500,300	577,500	664,000	664,000	677,598	648,325
75-5010-5506	REFUNDS-STOP LOSS COV - ACTIVE			(18,000)			(67,200)	(423,054)
75-5010-5507	SECTION 125-FLEX & MISC EXP - ACT			5,500	4,500	4,500	3,690	3,341
75-5010-5509	INCURRED CLAIM-PR YR - ACTIVE			250,000			268,388	258,074
75-5010-5510	VITALITY REWARDS				2,000	2,000	4,735	5,977
75-5010-5580	ACA TRANSITIONAL REINSURANCE FEES			1,500	25,000	25,000	1,309	43,355
	Total Non-Personnel Services	(2,957,300)	(2,957,300)	(3,637,500)	(3,292,300)	(3,292,300)	(3,718,685)	(3,612,988)
CHARGES FOR SERVICES								
75-5010-4701	GROUP HEALTH CHARGES-CITY	2,136,912	2,081,217	2,585,000	2,585,500	2,585,500	2,420,110	2,470,381
75-5010-4704	GROUP HEALTH CHG-MEDICAL-EMPLOYEE	535,032	535,032	429,000	428,900	428,900	423,298	418,259
75-5010-4706	STOP LOSS PREMIUM REBATE			122,000				
75-5010-4707	RX CLAIM REBATES						25,441	
	Total Charges for Services Revenues	2,671,944	2,616,249	3,136,000	3,014,400	3,014,400	2,868,849	2,888,640
TRANSFERS - OUT								
75-5010-5589	TRANSFER TO OTHER FUNDS	59,250	59,250					
	Total Transfers Out	(59,250)	(59,250)					
	<b>Total Net Rev (Expend) - Medical Insurance</b>	<b>(344,606)</b>	<b>(400,301)</b>	<b>(501,500)</b>	<b>(277,900)</b>	<b>(277,900)</b>	<b>(849,836)</b>	<b>(724,348)</b>
Dept 5011 - COBRA - ACTIVE HEALTH								
NON PERSONNEL SERVICES								
75-5011-5501	COBRA-Incur Claim-Current Year						3,728	
75-5011-5502	COBRA-PRESCRIPTION DRUG CLAIMS						4,143	
75-5011-5509	COBRA-HEALTH-INCURRED CLAIM-PRIOR YEAR							
	Total Non-Personnel Services						(7,871)	
	<b>Total Net Revenues (Expenditures) - COBRA</b>						(7,871)	
Dept 5012 - MEDICAL HIGH DEDUCTIBLE								
NON PERSONNEL SERVICES								
75-5012-5501	INCURRED CLAIM-CURRENT YEAR	604,500	604,500					
75-5012-5503	CLAIM FEES	36,250	36,250					
75-5012-5505	STOP LOSS PREMIUMS	167,000	167,000					
	Total Non-Personnel Services	(807,750)	(807,750)					
CHARGES FOR SERVICES								
75-5012-4701	GROUP HEALTH CHARGES-CITY	700,306	700,306					
75-5012-4704	GROUPHEALTH CHARGES-EMPLOYEE	107,475	107,475					
	Total Charges for Services Revenues	807,781	807,781					
	<b>Total Net Rev (Expend) - High Deductible</b>	<b>31</b>	<b>31</b>					
Dept 5020 - DENTAL INSURANCE								
NON PERSONNEL SERVICES								
75-5020-5501	Incur Dental Claim-Current Yr	177,000	177,000	185,000	165,300	165,300	163,615	156,403
75-5020-5503	DENTAL CLAIM FEES	12,000	12,000	15,000	12,000	12,000	18,740	12,221
75-5020-5509	DENTAL-INCURRED CLAIM-PRIOR YEAR			8,500			8,137	12,625
	Total Non-Personnel Services	(189,000)	(189,000)	(208,500)	(177,300)	(177,300)	(190,492)	(181,249)
CHARGES FOR SERVICES								
75-5020-4701	DENTAL CHARGES - CITY ACTIVE	112,550	112,550	109,000	118,300	118,300	107,727	106,971
75-5020-4703	GROUP HEALTH CHARGES-RETIREE	3,675	3,675	5,500	6,000	6,000	3,492	3,456
75-5020-4704	DENTAL - GRP HEALTH	56,450	56,450	57,000	57,000	57,000	55,014	56,391
	Total Charges for Services Revenues	172,675	172,675	171,500	181,300	181,300	166,233	166,818
	<b>Total Net Rev (Expend) - Dental - Actives</b>	<b>(16,325)</b>	<b>(16,325)</b>	<b>(37,000)</b>	<b>4,000</b>	<b>4,000</b>	<b>(24,259)</b>	<b>(14,431)</b>

**Fund 75 - Self Insurance**

GL NUMBER	DESCRIPTION	2019 ADOPTED BUDGET	2019 DEPT REQ BUDGET	2018 PROJECTED ACTIVITY	2018 AMENDED BUDGET	2018 ORIGINAL BUDGET	2017 ACTIVITY	2016 ACTIVITY
	Dept 5021 - COBRA - DENTAL ACTIVE							
	NON PERSONNEL SERVICES							
75-5021-5501	COBRA-DentalIncurClaimCurYr						1,402	
	Total Non-Personnel Services						(1,402)	
	<b>Total Net Rev (Expend) - Dental - COBRA</b>						(1,402)	
	Dept 5025 - DENTAL - RETIREE							
	NON PERSONNEL SERVICES							
75-5025-5501	Dental-Retiree-IncurClaim-CurrYr	3,600	3,600	5,500	6,000	6,000	4,189	7,370
75-5025-5503	DENTAL CLAIM FEES-RETIREE-CURRENT YEAR	75	75	225	200	200	290	186
75-5025-5509	DENTAL CLAIMS -PRIOR YEAR- RETIREE			1,000			1,620	668
	Total Non-Personnel Services	(3,675)	(3,675)	(6,725)	(6,200)	(6,200)	(6,099)	(8,224)
	<b>Total Net Rev (Expend) - Dental - Retiree</b>	(3,675)	(3,675)	(6,725)	(6,200)	(6,200)	(6,099)	(8,224)
	ESTIMATED REVENUES - FUND 75	3,682,400	3,626,705	3,377,500	3,214,000	3,214,000	3,064,670	3,086,654
	APPROPRIATIONS - FUND 75	4,016,975	4,016,975	3,852,725	4,003,800	4,003,800	3,924,549	3,802,461
	NET OF REVENUES/APPROPRIATIONS - FUND 75	(334,575)	(390,270)	(475,225)	(789,800)	(789,800)	(859,879)	(715,807)
	BEGINNING FUND BALANCE	1,410,971	1,410,971	1,886,196	1,886,196	1,886,196	2,746,075	3,461,882
	ENDING FUND BALANCE	1,076,396	1,020,701	1,410,971	1,096,396	1,096,396	1,886,196	2,746,075



STATE OF WISCONSIN: CITY OF FRANKLIN: MILWAUKEE COUNTY

ORDINANCE NO. 2018-2345

AN ORDINANCE ADOPTING THE 2019 ANNUAL BUDGETS FOR THE GENERAL, CIVIC CELEBRATIONS, ST MARTIN'S FAIR, DONATIONS, GRANT, SOLID WASTE COLLECTION, SANITARY SEWER, CAPITAL OUTLAY, EQUIPMENT REPLACEMENT, STREET IMPROVEMENT, CAPITAL IMPROVEMENT, DEBT SERVICE, DEVELOPMENT, UTILITY DEVELOPMENT; TID 3, TID 4, TID 5 AND INTERNAL SERVICE FUNDS AND ESTABLISHING THE TAX LEVY AND OTHER REVENUE FOR THE CITY OF FRANKLIN AND ESTABLISHING THE SOLID WASTE FEE

---

WHEREAS, the Committee of the Whole has reviewed and amended, where desired, the 2019 Mayor's Recommended Budgets for the General, Civic Celebrations, St Martin's Fair, Donations, Grant, Solid Waste Collection, Sanitary Sewer, Capital Outlay, Equipment Replacement, Street Improvement, Capital Improvement, Debt Service, Development, Utility Development, TID 3, TID 4, TID 5 and Internal Service Funds for the City of Franklin; and

WHEREAS, debt incurred and anticipated has 2019 required repayments for TID 3, TID4, TID 5, Debt Service and the Sanitary Sewer Funds; and

WHEREAS, the 2019 Proposed Budget recommended by the Committee of the Whole includes property taxes of \$21,389,375 that are levied to support the 2019 Annual Budget with a resulting City tax rate of approximately \$5.434 with the Common Council concurring in the need and with the final rate being the mathematical result of statutory property tax billing process, including, but not limited to, inclusion of the required state adjustment for equalization; and

WHEREAS, for the purposes, in part, of accounting detail, transparency of governmental actions and intent, efficiency of operations, and enhanced record keeping, the 2019 Proposed Budget document and format provides greater detail and categorization of anticipated expenditures than required by Wisconsin Statutes §65.90, which provides that "all proposed appropriations for each department, activity and reserve account" shall be listed in the budget; and, therefore, expenditure appropriation unit amounts are itemized and, entitled "Official Budget Appropriation Units," while the remaining pages of the document provide supplemental information for informational purposes as earlier noted; and

WHEREAS, a Public Notice of the 2019 Proposed Budget appeared in the South Now on October 24, 2018; and

WHEREAS, a Public Hearing was held by the Common Council on November 13, 2018, regarding the 2019 Proposed Budget.

NOW, THEREFORE, the Common Council of the City of Franklin does hereby ordain as follows:

Fund of \$1,660,700, for the Capital Outlay Fund of \$603,000, for the Equipment Replacement Fund of \$435,700, for the Street Improvement Fund of \$837,000, for the Capital Improvement Fund of \$3,114,511, for the Development Fund of \$1,152,500, for the Utility Development Fund of \$122,500, for the TID 3 Fund of \$1,685,731, for the TID 4 Fund of \$1,196,100, for TID 5 Fund of \$56,900, and for the Internal Service Fund of \$3,682,400 for City purposes, totaling \$22,775,959, are adopted as the annual revenue budgets for other than property taxes for the City of Franklin for fiscal year 2019.

- Section 6 That additional revenue of \$20,600,000 in the form of new debt is required with \$2,100,000 in the Capital Improvement Fund, \$3,500,000 in TID 3 Fund, \$5,000,000 in TID 4 Fund, and \$10,000,000 in TID 5 Fund less debt issuance costs totaling \$300,000 required to fund expenditures.
- Section 7 That transfers into the Civic Celebrations Fund of \$13,000, the St. Martin's Fair Fund of \$11,000, the Debt Service Fund of \$240,188, the Capital Outlay Fund of \$250,000, the Capital Improvement Fund of \$1,384,511, for a total of \$1,648,699, are adopted as the annual transfers in as contained in the budget for the City of Franklin for fiscal year 2019.
- Section 8 That the 2019 Solid Waste Collection Fund fee is \$106.95 for each property eligible to receive the solid waste collection service.
- Section 9 That the Capital Improvement Fund expenditure appropriation, excluding the Contingency allocation, shall be administered as if adopted on a "per project" basis, and unless otherwise requiring a statutorily executed budget modification, a modification of the appropriation's administrative allocation between or to projects is subject to authorization by at least a two-thirds majority of the Common Council in the form of a budget modification, which, as an internal administrative process, does not initiate publication requirements.
- Section 10 That the single expenditure appropriation for "Contingency" within the General Fund shall be administered for City purposes as if adopted as distinct appropriations for \$1,900,000 "Restricted" and \$125,000 "Unrestricted" contingency budgets as shown within the "Unclassified, Contingency, and Anticipated Under Spending" budget detail, with "Restricted" contingency appropriations not authorized for direct expenditure and requiring a budget modification approved by two-thirds of the Common Council, interpreted consistent with statutes, moving the appropriation to "Unrestricted" contingency or another valid appropriation unit prior to or in conjunction with any spending authorization.
- Section 11 That the single expenditure appropriation for "Contingency" within the Capital Outlay Fund shall be administered as if adopted as distinct appropriations for \$250,000 "Restricted" and \$150,000 "Unrestricted" contingency budgets as

- Section 1 That the 2019 Expenditure Budgets, summarized herein, for the General Fund as \$28,098,442, for Civic Celebrations Fund as \$103,691, for the St Martin's Fair Fund as \$50,756, for Donations Fund as \$88,400, for Grant Funds as \$317,186, for the Solid Waste Collection Fund as \$1,649,501, for the Capital Outlay Fund as \$1,077,945, for the Equipment Replacement Fund as \$1,196,670, for the Street Improvement Fund as \$975,000, for the Debt Service Fund as \$1,540,188, for City purposes totaling \$35,097,779, for Sanitary Sewer Fund Operating Expenditure Budget as \$3,780,246, for the Capital Improvement Fund for projects having Common Council approval as \$5,183,109, for the Capital Improvement Fund for budgetary appropriation for projects awaiting Common Council approval as \$2,790,000, for the Development Fund as \$1,858,961, for the Utility Development Fund as \$1,000,000, for TID 3 Fund as \$4,764,115, for TID 4 Fund as \$8,228,600, for TID 5 Fund as \$14,806,510, and for Internal Service Fund as \$4,016,975, with expenditure appropriation unit amounts as set forth on the tables entitled "Official Budget Appropriation Units" (which is attached hereto and incorporated herein by reference) and as set forth by department, activity, and reserve account (all as maintained by the City in a multiple-fund accounting structure) are adopted as the annual expenditure budgets for the City of Franklin for fiscal year 2019.
- Section 2 The Sanitary Sewer Fund includes 2019 capital additions of \$274,500 and debt service of \$1,692,163, with revenues of \$3,790,400 and operating expenditures of \$3,780,246.
- Section 3 Debt payments of \$1,540,188 in the Debt Service Fund, \$61,500 in TID 3, \$113,750 in TID 4, and \$10,775,810 in TID 5, and in the Sanitary Sewer fund of \$1,692,163, are adopted as annual required payments for those respective funds for fiscal year 2019.
- Section 4 That the 2019 property taxes used to support the General Fund of \$18,130,675, the Library Fund of \$1,312,700, the Capital Outlay Fund of \$452,800, the Equipment Replacement Fund of \$175,000, the Street Improvement Fund of \$18,200, and the Debt Service Fund of \$1,300,000 for City purposes, totaling \$21,389,375, are levied and adopted as the annual property tax levies for fiscal year 2019 with a resulting City tax rate of approximately \$5.434 per thousand assessed value with the final rate being the mathematical result of statutory property tax billing process, including, but not limited to, inclusion of the required state adjustment for equalization.
- Section 5 That the 2019 Revenue Budgets, other than non-TID property taxes and debt proceeds, for the General Fund of \$7,817,767, for the Civic Celebrations Fund of \$119,000, for the St. Martin's Fair Fund of \$37,700, for the Donations Fund of \$21,000, for the Grant Funds of \$233,450, for the Solid Waste Collection

shown within the “Unclassified, Contingency, and Anticipated Under Spending” budget detail, and Unrestricted Contingency Appropriations of \$75,000 in Municipal Buildings, \$79,000 in Police, \$11,000 in Highway and \$2,000 in Parks. The “Restricted” contingency appropriations are not authorized for direct expenditure and require a budget modification approved by two-thirds of the Common Council, interpreted consistent with statutes, moving the appropriation to “Unrestricted” contingency or another valid appropriation unit prior to or in conjunction with any spending authorization.

Section 12 That the Capital Outlay Fund expenditure appropriation shall be administered as if adopted on the department/division basis, (except the Information Services Department shall also include all planned computer and computer-related expenditures distributed and assigned, in whole or in part and for accounting purposes, to various other departments), and unless otherwise requiring a statutorily executed budget modification, a modification of the appropriation’s administrative allocation between departments and changes, valued in excess of \$5,000, in the departmental list of capital items or quantity of items to be purchased are subject to authorization by the Common Council.

Section 13 That the Grant Funds appropriation units shall be segregated into Health (Health Department) and Other (all other Departments), with each having a single appropriation unit comprising their respective Personnel Services; Other Services, Supplies, etc.; and Capital Outlay expenditures.

Section 14 That the Capital Improvement Fund shall include a 2019 appropriation of \$1,775,000 toward an “Approved Project” titled “City Hall Roof, HVAC, and Fascia Wood Replacement Project.”

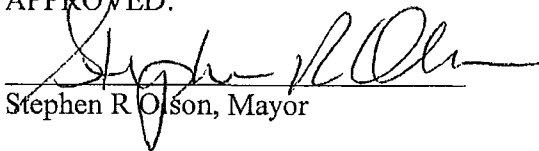
Section 15 That the Finance Department and Director of Administration shall cause to be published and made available a “City of Franklin 2019 Annual Budget” document that 1) incorporates the proposed budget as presented in the public hearing notice, including any additional changes as provided for herein; 2) incorporates the necessary and corresponding changes to the budget document text and tables as initially set forth in the Mayor’s Recommended Budget document; 3) removes supplemental pages from the preliminary document that were incorporated for review; and 4) incorporates the 2019 Annual Budgets of the Library Fund, the Auxiliary Library Fund, the Tourism Commission Fund, and the Water Utility Fund as adopted by their respective boards.

Section 16 The terms and provisions of this Ordinance are severable. Should any term or provision of this Ordinance be found to be invalid by a court of competent jurisdiction, or otherwise be legally invalid or fail under the applicable rules of law to take effect and be in force, the remaining terms and provisions shall remain in full force and effect.

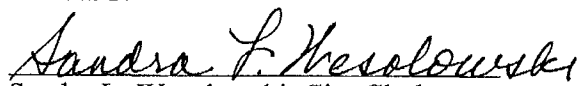
Introduced at a special meeting of the Common Council of the City of Franklin this 13th day of November, 2018 by Alderman Barber.

Passed and adopted at a special meeting of the Common Council of the City of Franklin this 13th day of November, 2018.

APPROVED:

  
Stephen R. Olson, Mayor

ATTEST:

  
Sandra L. Wesolowski, City Clerk

AYES 5      NOES 0      ABSENT 1 (Ald. Dandrea)

City of Franklin  
Official Budget Appropriation Units  
Summary - 2019 Adopted Budget

	2016 Actual	2017 Actual	2018 Adopted Budget	2018 Amended Budget	2018 Estimate	2018 Adopted	Inc (Dec) Fr PY Adopted	Change to Pr Yr Adopted
<b>General Fund</b>								
<b>Revenue:</b>								
Property taxes	\$16,286,597	\$16,404,723	\$16,909,449	\$16,909,449	\$16,909,000	\$18,130,675	\$1,221,226	7.2%
Other taxes	361,376	208,069	223,700	223,700	226,800	215,800	(7,900)	-3.5%
Cable TV Franchise Fee	513,031	482,833	510,000	510,000	487,000	480,000	(30,000)	-5.9%
Utility tax equivalent	1,050,382	1,032,843	1,050,000	1,050,000	1,050,000	1,050,000	0	0.0%
<b>Total tax revenue</b>	<b>18,211,386</b>	<b>18,128,468</b>	<b>18,893,149</b>	<b>18,893,149</b>	<b>18,672,800</b>	<b>19,876,475</b>	<b>1,183,326</b>	<b>6.3%</b>
Intergovernmental	2,318,825	2,264,961	2,432,928	2,432,928	2,303,380	1,736,127	(696,799)	-28.6%
Licenses and permits	659,312	769,662	1,040,990	1,040,990	1,131,232	1,038,990	(2,000)	-0.2%
Penalties and forfeitures	498,654	485,407	500,000	500,000	500,000	546,000	46,000	9.2%
Charges for services	1,452,601	1,603,247	1,805,350	1,805,350	1,871,350	2,056,950	251,600	13.9%
Intergovernmental charges	194,806	172,796	196,500	196,500	193,000	207,500	11,000	5.6%
Interest revenue	161,281	189,275	205,000	205,000	186,000	265,000	60,000	29.3%
Miscellaneous revenue	187,874	163,068	120,350	120,350	183,050	162,150	(41,800)	-34.7%
Transfers from other funds	0	26,950	0	0	0	59,250	59,250	0.0%
<b>Total non-tax revenue</b>	<b>5,473,352</b>	<b>5,665,366</b>	<b>6,301,116</b>	<b>6,301,116</b>	<b>6,368,012</b>	<b>6,071,967</b>	<b>-229,149</b>	<b>-3.6%</b>
<b>Total revenue</b>	<b>23,684,738</b>	<b>23,791,834</b>	<b>24,994,265</b>	<b>24,994,265</b>	<b>25,040,812</b>	<b>25,948,442</b>	<b>954,177</b>	<b>3.8%</b>
Transfer from fund balance	0	0	0	0	0	0	0	0.0%
<b>Total revenue &amp; fb transfer</b>	<b>23,684,738</b>	<b>23,791,834</b>	<b>24,994,265</b>	<b>24,994,265</b>	<b>25,040,812</b>	<b>25,948,442</b>	<b>954,177</b>	<b>3.8%</b>
<b>Expenditures:</b>								
Mayor - Personnel Services	18,500	18,500	18,482	18,482	18,482	18,482	0	0.0%
Other Services, Supplies, etc	5,273	5,206	6,350	6,350	5,300	6,300	0	0.0%
Aldermen - Personnel Services	47,445	47,439	47,409	47,409	47,409	47,409	0	0.0%
Other Services, Supplies, Etc	22,793	22,231	24,891	24,891	22,190	25,191	300	1.2%
Municipal Court - Personnel Services	184,729	183,914	193,929	193,929	193,887	186,933	(6,996)	-3.6%
Other Services, Supplies, Etc	55,794	69,988	56,900	56,900	57,670	58,450	1,550	2.7%
Clerk - Personnel Services	288,673	299,862	320,183	320,183	318,699	319,569	(614)	-0.2%
Other Services, Supplies, Etc	22,916	26,550	27,200	27,200	25,650	27,200	0	0.0%
Elections - Personnel Services	72,277	19,166	58,480	58,480	50,890	32,525	(26,955)	-44.4%
Other Services, Supplies, Etc	13,094	6,940	10,700	10,700	13,900	10,100	(600)	-5.6%
Information Services - Personnel	108,475	119,792	122,397	122,397	122,392	127,381	4,984	4.1%
Other Services, Supplies, Etc	334,809	331,482	361,489	368,439	366,400	392,468	30,979	8.6%
Administration - Personnel Services	282,607	288,416	297,298	297,298	296,119	311,278	13,980	4.7%
Other Services, Supplies, Etc	104,768	85,575	137,416	179,416	124,745	133,475	(3,940)	-2.9%
Finance - Personnel Services	409,536	416,961	432,136	432,136	431,005	464,090	31,964	7.4%
Other Services, Supplies, Etc	86,734	95,866	102,285	102,285	93,400	122,870	20,586	20.1%
Independent Audit	29,545	37,955	30,000	30,000	23,750	37,025	7,025	23.4%
Assessor - Personnel Services	7,735	0	0	0	0	0	0	0.0%
Other Services, Supplies, Etc	223,795	219,593	226,150	226,150	223,900	229,550	3,400	1.5%
Legal Services	310,308	324,065	342,450	342,450	323,150	348,650	6,200	1.8%
Municipal Buildings - Personnel Serv	94,319	125,157	90,543	90,543	90,323	97,479	6,936	7.7%
Other Services, Supplies, Etc	115,935	110,663	119,015	119,780	115,800	117,015	(2,000)	-1.7%
Insurance	61,743	65,454	81,746	81,746	84,400	86,950	5,205	6.4%
Unclassified	1,104	20,139	82,500	82,500	1,200	2,500	(80,000)	-97.0%
<b>Sub total General Government Person</b>	<b>2,900,907</b>	<b>2,940,894</b>	<b>3,189,947</b>	<b>3,259,662</b>	<b>3,070,661</b>	<b>3,202,840</b>	<b>12,993</b>	<b>0.4%</b>
Contingency	9,988	0	125,000	63,000	0	125,000	0	0.0%
Restricted Contingency			1,280,000	1,280,000	0	1,861,000	581,000	45.4%
Contingency - Personnel Services			0	0	0	81,228	81,228	
Anticipated Un-spent appropriations	0	0	-413,320	-413,320	0	-375,320	38,000	-9.2%
<b>Total General Government</b>	<b>2,910,895</b>	<b>2,940,894</b>	<b>4,181,627</b>	<b>4,189,342</b>	<b>3,070,661</b>	<b>4,894,848</b>	<b>713,221</b>	<b>17.1%</b>
Police Department - Personnel Service	7,891,774	8,376,738	8,729,467	8,729,467	8,846,600	8,887,426	157,959	1.8%
Other Services, Supplies, Etc	983,615	1,016,551	1,145,420	1,197,497	1,179,717	1,197,800	52,380	4.6%
Fire Department - Personnel Services	5,498,363	5,818,793	5,808,682	5,808,682	5,927,300	6,009,935	201,263	3.6%
Other Services, Supplies, Etc	402,073	404,553	481,560	481,560	476,600	505,860	44,300	9.6%
Public Fire Protection	274,635	280,266	283,300	283,300	280,300	283,300	0	0.0%
Building Inspection - Personnel Serv	727,130	734,076	830,662	830,662	788,000	860,216	29,554	3.8%
Other Services, Supplies, Etc	22,633	22,779	29,550	28,574	27,350	32,050	2,500	8.5%
Weights and Measures	7,600	7,600	7,600	7,600	7,600	7,600	0	0.0%
<b>Total Public Safety</b>	<b>15,787,823</b>	<b>16,660,356</b>	<b>17,296,241</b>	<b>17,348,342</b>	<b>17,531,467</b>	<b>17,784,187</b>	<b>487,946</b>	<b>2.8%</b>

City of Franklin  
Official Budget Appropriation Units  
Summary - 2018 Adopted Budget

	2016 Actual	2017 Actual	2018 Adopted Budget	2018 Amended Budget	2018 Estimate	2018 Adopted	Inc (Dec) Fr PY Adopted	Change to Pr Yr Adopted
Engineering - Personnel Services	553,393	519,893	533,967	533,967	515,250	612,306	78,339	14.7%
Other Services, Supplies, Etc	20,389	18,610	28,700	28,700	23,850	30,860	2,160	7.5%
Highway - Personnel Services	1,718,530	2,261,870	1,732,456	1,732,456	1,725,850	1,736,088	3,642	0.2%
Other Services, Supplies, Etc	717,889	719,915	788,620	807,520	777,450	833,318	44,898	6.7%
Solid Waste Collection	390,000	0	0	0	0	0	0	0.0%
Street Lighting	341,766	327,411	344,800	344,800	301,700	349,500	4,700	1.4%
Weed Control	3,379	4,973	9,050	9,050	8,000	9,050	0	0.0%
<b>Total Public Works</b>	<b>3,745,146</b>	<b>3,852,472</b>	<b>3,437,593</b>	<b>3,456,493</b>	<b>3,352,100</b>	<b>3,671,132</b>	<b>133,539</b>	<b>3.9%</b>
Health Department - Personnel Services	553,595	576,488	696,495	696,495	549,900	634,447	37,952	6.4%
Other Services, Supplies, Etc	61,324	65,643	73,250	73,250	71,430	73,250	0	0.0%
Animal Control	31,950	33,743	40,600	40,600	41,600	43,100	2,500	6.2%
<b>Total Health &amp; Human Services</b>	<b>648,869</b>	<b>676,874</b>	<b>710,345</b>	<b>710,345</b>	<b>662,930</b>	<b>750,797</b>	<b>40,452</b>	<b>5.7%</b>
Recreation	42,314	44,277	45,000	46,000	44,500	46,000	0	0.0%
Parks - Personnel Services	134,482	126,946	108,989	108,989	129,120	112,477	3,488	3.2%
Other Services, Supplies, Etc	27,129	40,736	42,925	48,885	43,115	48,225	5,300	12.3%
<b>Total Culture and Recreation</b>	<b>203,935</b>	<b>211,959</b>	<b>197,914</b>	<b>201,874</b>	<b>216,735</b>	<b>206,702</b>	<b>8,788</b>	<b>4.4%</b>
Planning - Personnel Services	324,304	335,317	345,230	345,230	345,930	375,395	30,165	8.7%
Other Services, Supplies, Etc	54,187	55,525	60,550	60,550	75,400	74,450	13,900	23.0%
Econ Dev - Personnel Services	120,785	100,390	105,365	105,365	102,550	103,431	(1,934)	-1.8%
Other Services, Supplies, Etc	23,992	28,082	84,200	84,200	46,150	87,500	3,300	3.9%
<b>Total Conservation/development</b>	<b>523,288</b>	<b>520,314</b>	<b>595,345</b>	<b>615,345</b>	<b>570,030</b>	<b>640,776</b>	<b>45,431</b>	<b>7.6%</b>
Transfers to other funds	1,228,025	33,138	0	0	0	250,000	250,000	0.0%
<b>Total expenditures</b>	<b>25,043,951</b>	<b>24,895,007</b>	<b>26,419,065</b>	<b>26,521,741</b>	<b>25,403,923</b>	<b>26,098,442</b>	<b>1,679,377</b>	<b>6.4%</b>
<b>Net Change</b>	<b>(1,359,223)</b>	<b>(1,103,173)</b>	<b>(1,424,800)</b>	<b>(1,527,476)</b>	<b>(363,011)</b>	<b>(2,150,000)</b>	<b>-725,200</b>	<b>50.9%</b>
Beginning General Fund balance	9,046,808	7,687,586	6,584,412	6,584,412	6,584,412	6,221,401		
Ending General Fund balance	7,687,585	6,584,412	5,159,612	5,056,936	6,221,401	4,071,401		
Fund Balance as a percent of total expenditures	30.70%		19.53%	19.07%	24.49%	14.49%		
<b>Special Revenue Funds</b>								
<b>Revenues</b>								
Library Fund - Tax Levy	1,287,000	1,296,600	1,303,200	1,303,200	1,303,200	1,312,700	9,500	0.7%
Reciprocal Borrowing - Library	93,361	88,801	75,000	75,000	75,000	69,000	(7,000)	-9.3%
Misc Revenue - Library	6,635	7,081	8,500	8,500	9,100	8,500	0	0.0%
Auxiliary Library	90,758	68,218	68,500	68,500	68,800	70,000	1,500	2.2%
Tourism	-	211,793	96,800	96,800	206,100	228,000	129,200	133.5%
Solid Waste Collection - Fees	1,199,836	1,210,587	1,211,000	1,211,000	1,227,450	1,220,400	9,400	0.8%
Misc Revenue - Solid Waste	410,370	427,620	426,300	426,300	420,000	440,300	14,000	3.3%
St Martin's Fair	38,605	36,735	38,050	38,050	33,750	37,700	(350)	-0.9%
Donations	71,179	51,616	22,200	22,200	28,050	21,000	(1,200)	-5.4%
Civic Celebrations	143,003	153,683	111,000	111,000	117,400	119,000	8,000	7.2%
Grants	148,167	233,309	124,850	123,250	26,400	233,450	108,600	87.0%
<b>Total Revenues</b>	<b>3,488,914</b>	<b>3,785,833</b>	<b>3,485,400</b>	<b>3,483,800</b>	<b>3,605,250</b>	<b>3,757,050</b>	<b>271,650</b>	<b>7.8%</b>
<b>Expenditures</b>								
Library - Personnel Services	942,566	863,441	933,295	933,295	913,350	955,268	21,973	2.4%
Other Services, Supplies, Etc	479,920	449,912	453,405	478,405	454,400	426,848	(26,557)	-5.9%
Auxiliary Library	83,491	61,727	68,500	68,500	66,300	69,920	1,420	2.1%
Tourism	-	-	154,000	154,000	-	187,500	13,500	8.8%
Solid Waste - Personnel Services	17,328	14,949	14,783	14,783	13,727	16,931	2,148	14.5%
Other Services, Supplies, Etc	1,522,939	1,560,447	1,562,900	1,562,900	1,588,928	1,632,570	69,670	4.5%
St Martin's Fair	44,364	52,717	52,785	52,785	49,775	50,756	(2,029)	-3.8%
Donations	27,525	78,812	140,516	157,516	37,000	88,400	(52,116)	-37.1%
Civic Celebrations	142,353	136,352	96,694	96,694	78,565	103,691	6,997	7.2%
Grants	146,690	195,452	184,750	183,150	28,400	317,186	132,436	71.7%
<b>Total Expenditures</b>	<b>3,407,176</b>	<b>3,413,809</b>	<b>3,661,628</b>	<b>3,702,028</b>	<b>3,228,446</b>	<b>3,829,070</b>	<b>167,442</b>	<b>4.8%</b>
<b>Net Revenues (Expenditures)</b>	<b>81,738</b>	<b>372,024</b>	<b>(176,228)</b>	<b>(218,228)</b>	<b>276,804</b>	<b>(72,020)</b>	<b>104,208</b>	<b>-59.1%</b>
<b>Fund Balance</b>								
Beginning of the Year	1,113,629	1,195,367	1,567,391	1,567,391	1,567,391	1,844,195		
End of the Year	1,195,367	1,567,391	1,391,163	1,349,163	1,844,195	1,772,175		

City of Franklin  
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	2016 Actual	2017 Actual	2018 Adopted Budget	2018 Amended Budget	2018 Estimate	2019 Adopted	Inc (Dec) Fr PY Adopted	Change to Pr Yr Adopted
<b>Sanitary Sewer Fund</b>								
<b>Revenues</b>								
Metered Sales	3,292,166	3,282,353	3,663,890	3,412,360	3,644,000	3,739,400	75,410	2.1%
Other Revenue	76,008	93,778	44,500	35,500	57,000	51,000	6,500	14.6%
<b>Total Revenues</b>	<b>3,370,174</b>	<b>3,376,131</b>	<b>3,708,490</b>	<b>3,447,860</b>	<b>3,701,000</b>	<b>3,790,400</b>	<b>81,910</b>	<b>2.2%</b>
<b>Expenditures</b>								
Personnel Services	473,854	527,153	462,283	462,283	468,300	522,996	60,713	13.1%
Other Services, Supplies, Etc	2,723,278	2,688,347	3,270,525	3,295,275	2,979,400	3,257,250	(13,276)	-0.4%
<b>Total Expenditures</b>	<b>3,197,132</b>	<b>3,213,500</b>	<b>3,732,808</b>	<b>3,757,558</b>	<b>3,447,700</b>	<b>3,780,246</b>	<b>47,438</b>	<b>1.3%</b>
<b>Net Revenue (Expenditures)</b>	<b>173,042</b>	<b>162,631</b>	<b>(24,318)</b>	<b>(309,698)</b>	<b>253,300</b>	<b>10,154</b>	<b>34,472</b>	<b>-141.8%</b>
Net Interest Income (Expense)	(96,259)	4,865	-	-	-	-	0	
Invested in Capital Assets	(332,810)	79,769	(427,975)	(427,975)	(412,800)	116,900	544,875	-127.3%
<b>Net Change in Retained Earnings</b>	<b>(256,027)</b>	<b>246,285</b>	<b>(452,293)</b>	<b>(737,673)</b>	<b>(159,500)</b>	<b>127,054</b>	<b>579,347</b>	
Beginning Retained Earnings	1,479,018	1,222,991	1,469,256	1,469,256	1,469,256	1,309,756		
Ending Retained Earnings	1,222,991	1,469,256	1,016,963	731,583	1,309,756	1,436,810		
<b>Capital Expenditure Funds - Capital Outlay, Equipment Replacement, Street Improvement</b>								
<b>Revenue</b>								
Property Taxes-Capital Outlay	437,100	444,300	450,500	450,500	450,500	462,800	2,300	0.5%
Property Taxes-Equip Replacemen	342,600	348,300	350,000	350,000	350,000	175,000	(175,000)	-50.0%
Property Taxes-Street Improvement	693,500	704,900	714,700	714,700	714,700	18,200	(696,500)	-97.5%
Intergovernmental Revenue	87,300	7,849	75,000	75,000	70,396	705,000	630,000	840.0%
Landfill Siting Revenue	400,000	481,000	480,000	480,000	480,000	826,700	346,700	72.2%
Miscellaneous Revenue	174,476	112,723	84,000	84,000	78,000	94,000	10,000	11.9%
Transfers In from Other Funds	26,025	33,138	-	134,138	101,000	250,000	250,000	#DIV/0!
<b>Total Revenue</b>	<b>2,171,001</b>	<b>2,132,210</b>	<b>2,154,200</b>	<b>2,288,338</b>	<b>2,244,596</b>	<b>2,521,700</b>	<b>387,500</b>	<b>17.1%</b>
<b>Expenditures</b>								
Capital Outlay-Equip Replacement	581,235	655,454	295,754	299,754	329,169	1,198,670	900,916	304.6%
Capital Outlay-Capital Outlay	898,726	677,677	679,214	852,722	815,431	1,077,945	398,731	58.7%
Capital Outlay-Street Improvement	940,546	815,213	920,000	920,000	868,200	975,000	55,000	6.0%
<b>Total Expenditures</b>	<b>2,420,507</b>	<b>2,148,344</b>	<b>1,894,968</b>	<b>2,172,476</b>	<b>2,112,800</b>	<b>3,249,615</b>	<b>1,354,647</b>	<b>71.6%</b>
<b>Net Capital Revenues (Expenditures)</b>	<b>-249,506</b>	<b>-16,134</b>	<b>259,232</b>	<b>115,862</b>	<b>131,796</b>	<b>-727,915</b>	<b>-987,147</b>	
Beginning Fund Balance	3,216,761	2,987,255	2,951,121	2,951,121	2,951,121	3,082,917		
Ending Fund Balance	2,967,255	2,951,121	3,210,353	3,066,983	3,082,917	2,355,002		
<b>DEBT SERVICE FUND</b>								
<b>Revenue</b>								
Property Taxes	1,500,000	1,300,000	1,300,000	1,300,000	1,300,000	1,300,000	0	0.0%
Miscellaneous Revenue	2,486	858	0	0	0	0	0	
<b>Other Financing Source:</b>								
Transfer from Other Funds	170,931	113,997	153,816	153,816	333,000	203,940	60,124	32.6%
Transfer from Special Assessment	0	373	141,896	141,896	60,000	36,248	(106,648)	
<b>Total Revenue</b>	<b>1,673,428</b>	<b>1,415,228</b>	<b>1,595,712</b>	<b>1,595,712</b>	<b>1,693,000</b>	<b>1,540,188</b>	<b>-55,524</b>	<b>-3.5%</b>
Proceeds from Borrowing	5,924,202	51,071	0	0	0	0	0	
<b>Debt Service *</b>	<b>7,514,380</b>	<b>1,499,737</b>	<b>1,646,783</b>	<b>1,646,783</b>	<b>1,646,783</b>	<b>1,540,188</b>	<b>(106,595)</b>	<b>-6.5%</b>
Refunded Debt			0	0	0		0	
Interfund Loan Payments			0	0			0	
Beginning of the Year	1,258	84,508	51,068	51,068	51,068	97,285		
End of the Year	84,508	51,068	(3)	(3)	97,285	97,285		
<b>CAPITAL IMPROVEMENT FUND</b>								
<b>Revenue</b>								
Landfill Siting	533,843	370,758	276,000	276,000	276,000	560,000	284,000	102.9%
Miscellaneous	-7,945	22,427	2,105,000	2,105,000	-81,000	1,020,000	(1,085,000)	-51.5%
Other (Grants, Impact Fees, etc)	1,629,808	98,869	1,702,928	1,702,928	887,571	1,534,511	(168,417)	-9.9%
<b>Total Revenues</b>	<b>2,155,706</b>	<b>491,854</b>	<b>4,083,928</b>	<b>4,083,928</b>	<b>1,082,571</b>	<b>3,114,511</b>	<b>-969,417</b>	
<b>Expenditures</b>								
Capital Outlay	1,128,268	1,003,190	26,764,317	27,064,037	2,026,849	7,973,109	(17,781,208)	-69.0%
<b>Net Revenues (Expenditures)</b>	<b>1,027,438</b>	<b>-511,336</b>	<b>-21,670,389</b>	<b>-22,980,109</b>	<b>-944,278</b>	<b>-4,858,598</b>	<b>16,811,791</b>	
Debt Proceeds	0	1,589,568	5,502,000	5,502,000	0	2,025,000	(3,477,000)	
Beginning Fund Balance	1,689,836	2,717,274	3,795,496	3,795,496	3,795,496	2,851,218		
Ending Fund Balance	2,717,274	3,795,496	(12,372,893)	(13,682,613)	2,851,218	17,820		



City of Franklin  
Official Budget Appropriation Units  
Summary - 2019 Adopted Budget

	2016 Actual	2017 Actual	2018 Adopted Budget	2018 Amended Budget	2018 Estimate	2019 Adopted	Inc (Dec) Fr PY Adopted	Change to Pr Yr Adopted
<b>DEVELOPMENT FUND</b>								
Impact Fees	582,597	281,413	644,095	644,095	1,238,000	1,082,500	448,405	69.6%
Other Income	33,343	40,848	44,567	44,567	60,000	60,000	15,433	34.6%
<b>Total Revenues</b>	<b>615,940</b>	<b>322,261</b>	<b>688,662</b>	<b>688,662</b>	<b>1,298,000</b>	<b>1,152,500</b>	<b>463,838</b>	
Transfer to Debt Service	170,931	113,987	454,450	454,450	268,100	454,450	0	0.0%
Transfer to Capital Improvement	212,224	661	1,572,350	1,572,350	220,000	384,611	(1,187,839)	-76.5%
Other	25,878	99,665	1,010,000	513,321	10,000	1,020,000	10,000	1.0%
Underexpenditure	0	0	10,000	13,321	0	0		
<b>Total Expenditures</b>	<b>409,033</b>	<b>214,323</b>	<b>3,046,800</b>	<b>2,553,442</b>	<b>498,100</b>	<b>1,858,981</b>	<b>-1,177,839</b>	
<b>Net Revenues (Expenditures)</b>	<b>206,907</b>	<b>107,938</b>	<b>-2,358,138</b>	<b>-1,864,780</b>	<b>797,900</b>	<b>-706,461</b>	<b>1,641,677</b>	
Beginning Fund Balance	3,851,653	4,068,560	4,166,498	4,166,498	4,166,498	4,984,398		
Ending Fund Balance	4,058,580	4,166,498	1,808,360	2,301,718	4,864,398	4,257,937		
<b>UTILITY DEVELOPMENT FUND</b>								
Water Revenues	\$ 133,982	\$ 68,978	\$ 81,600	\$ 81,600	\$ 82,600	\$ 30,400	(51,200)	-62.7%
Sewer Revenues	136,985	74,559	100,000	100,000	152,000	64,200	(35,800)	-35.8%
Other Revenues	46,220	45,651	34,000	34,000	51,500	27,900	(6,100)	-17.9%
<b>Total Revenues</b>	<b>317,187</b>	<b>189,188</b>	<b>215,600</b>	<b>215,600</b>	<b>286,100</b>	<b>122,500</b>	<b>(93,100)</b>	<b>-43.2%</b>
Water Transfers Out	0	0	500,000	500,000	0	500,000	0	0.0%
Sewer Transfers Out	0	0	500,000	500,000	0	500,000	0	0.0%
Other Expenditures	0	0	0	0	0	0	0	
<b>Total Expenditures</b>	<b>0</b>	<b>0</b>	<b>1,000,000</b>	<b>1,000,000</b>	<b>0</b>	<b>1,000,000</b>	<b>0</b>	<b>0.0%</b>
<b>Net Revenue (Expenditures)</b>	<b>317,187</b>	<b>189,188</b>	<b>-784,400</b>	<b>-784,400</b>	<b>286,100</b>	<b>-877,500</b>	<b>(93,100)</b>	
Beginning Fund Balance	907,004	1,224,191	1,413,379	1,325,332	1,325,332	1,611,432		
Ending Fund Balance	\$ 1,224,191	\$ 1,413,379	\$ 628,979	\$ 540,932	\$ 1,611,432	\$ 733,932		
<b>TID #3</b>								
<b>Revenues</b>								
Taxes	\$ 1,730,642	\$ 1,253,575	\$ 1,384,100	\$ 1,384,100	\$ 1,381,200	\$ 1,180,900	(203,200)	-14.7%
Intergovernmental Revenue	355,882	458,196	584,400	584,400	464,931	479,831	(104,569)	-17.9%
Investment & Other	126,280	23,049	5,000	5,000	20,250	25,000	20,000	400.0%
<b>Total Revenue</b>	<b>2,212,784</b>	<b>1,734,820</b>	<b>1,973,500</b>	<b>1,973,500</b>	<b>1,866,381</b>	<b>1,685,731</b>	<b>(287,769)</b>	<b>-14.6%</b>
<b>Expenditures</b>								
Capital Outlay	1,035,841	1,401,976	2,650	1,381,463	30,650	110,175	107,525	
Other	10,520	10,220	5,010,220	5,010,220	948,783	4,582,440	(417,780)	-8.3%
Principal	0	1,675,000	985,000	985,000	985,000	0	(985,000)	
Interest	62,789	74,152	97,209	97,209	15,199	61,500	(35,709)	-36.7%
<b>Total Expenditures</b>	<b>1,109,150</b>	<b>3,161,348</b>	<b>6,095,079</b>	<b>7,473,892</b>	<b>1,979,632</b>	<b>4,764,115</b>	<b>(1,330,864)</b>	<b>-21.8%</b>
<b>Net Revenues</b>	<b>1,103,634</b>	<b>(1,426,528)</b>	<b>(4,121,579)</b>	<b>(5,500,392)</b>	<b>(113,251)</b>	<b>(3,078,384)</b>	<b>1,043,196</b>	
Loan Proceeds	-	-	5,013,000	5,013,000	-	3,450,000	(1,563,000)	
Beginning Fund Balance	986,460	1,341,405	(85,123)	(85,123)	(85,123)	(188,374)		
Ending Fund Balance	\$ 2,037,805	\$ (85,123)	\$ 806,298	\$ (572,515)	\$ (188,374)	\$ 173,242		
Interfund Advances Due	550,000		50,000	50,000	0	0		
<b>TID #4</b>								
<b>Revenues</b>								
Taxes	\$ 1,380,915	\$ 1,162,065	\$ 1,151,600	\$ 1,151,600	\$ 1,192,200	1,156,400	4,800	0.4%
Intergovernmental Revenue	18,043	15,960	14,700	14,700	14,700	19,700	5,000	34.0%
Investment & Other	-5,036	18,283	10,015,000	10,015,000	20,000	20,000	(9,995,000)	-99.8%
<b>Total Revenue</b>	<b>1,393,923</b>	<b>1,196,308</b>	<b>11,181,300</b>	<b>11,181,300</b>	<b>1,226,900</b>	<b>1,196,100</b>	<b>(9,985,200)</b>	<b>-89.3%</b>
<b>Expenditures</b>								
Capital Outlay	0	0	12,000,000	12,000,000	1,250,000	8,000,000	(4,000,000)	
Other	12,505	32,591	1,220,500	1,271,693	102,350	114,850	(1,105,650)	-90.6%
Interest	920	0	0	0	0	113,750	113,750	
<b>Total Expenditures</b>	<b>13,425</b>	<b>32,591</b>	<b>13,220,500</b>	<b>13,271,693</b>	<b>1,352,350</b>	<b>8,228,600</b>	<b>(4,991,900)</b>	<b>-37.8%</b>
<b>Net Revenues</b>	<b>1,380,498</b>	<b>1,163,717</b>	<b>-2,039,200</b>	<b>-2,090,393</b>	<b>-125,450</b>	<b>-7,032,500</b>	<b>(4,893,300)</b>	
Loan Proceeds		0	0	0	0	5,000,000	5,000,000	
Beginning Fund Balance	(138,216)	1,242,282	2,405,999	2,405,999	2,405,999	2,280,549		
Ending Fund Balance	\$ 1,242,282	\$ 2,405,999	\$ 368,799	\$ 316,606	\$ 2,280,549	\$ 248,049		

City of Franklin  
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	2016 Actual	2017 Actual	2018 Adopted Budget	2018 Amended Budget	2018 Estimate	2019 Adopted	Inc (Dec) Fr PY Adopted	Change to Pr Yr Adopted
<b>TID #5</b>								
<b>Revenues</b>								
Taxes	\$0	\$0	\$30,100	\$30,100	\$30,500	\$31,500	1,400	
Intergovernmental Revenue	0	0	300	300	0	400	100	
Investment & Other	0	0	0	0	138,724	25,000	25,000	
<b>Total Revenue</b>	<b>0</b>	<b>0</b>	<b>30,400</b>	<b>30,400</b>	<b>169,224</b>	<b>56,900</b>	<b>26,500</b>	
<b>Expenditures</b>								
Capital Outlay	17,351	0	17,513,382	17,513,382	14,875,000	0	(17,513,382)	
Other	34,495	47,028	72,400	101,141	4,075,980	4,030,700	3,958,300	
Principal	0	0	0	0	0	10,000,000	10,000,000	
Interest	0	0	254,813	254,813	227,520	775,810	520,997	
<b>Total Expenditures</b>	<b>51,846</b>	<b>47,028</b>	<b>17,840,595</b>	<b>17,869,336</b>	<b>19,178,500</b>	<b>14,806,510</b>	<b>(3,034,085)</b>	
<b>Net Revenues</b>	<b>-51,846</b>	<b>-47,028</b>	<b>-17,810,195</b>	<b>-17,838,936</b>	<b>-19,009,276</b>	<b>-14,749,610</b>	<b>3,060,585</b>	
Loan Proceeds	0	0	18,321,000	18,321,000	23,304,968	9,900,000	(8,421,000)	
Transfers In								
Transfers Out								
Beginning Fund Balance		(51,846)	(98,874)	(98,874)	(98,874)	4,196,818		
Ending Fund Balance	\$ (51,846)	\$ (98,874)	\$ 411,931	\$ 383,190	\$ 4,196,818	\$ (652,792)		
<b>INTERNAL SERVICE FUND (75)</b>								
<b>Self insurance</b>								
Medical Premium	\$ 2,888,640	\$ 2,868,849	\$ 3,014,400	\$ 3,014,400	\$ 3,014,000	\$ 3,479,725	465,325	15.4%
Dental Premiums	166,818	166,233	181,300	181,300	171,500	172,675	(6,625)	-4.8%
Investment Income	31,196	29,588	18,300	18,300	192,000	30,000	11,700	63.9%
<b>Total Revenue</b>	<b>3,086,654</b>	<b>3,064,670</b>	<b>3,214,000</b>	<b>3,214,000</b>	<b>3,377,500</b>	<b>3,682,400</b>	<b>468,400</b>	<b>14.8%</b>
Medical Claims	2,348,503	2,476,422	2,376,800	2,376,800	2,489,000	2,833,650	456,850	19.2%
Prescription Drug Claims	310,647	299,409	0	0	335,000	0	0	#DIV/0!
Stop Loss Premiums	648,325	677,598	664,000	664,000	577,500	667,300	3,300	0.5%
All other costs	305,513	273,126	251,500	251,500	236,000	323,350	71,850	28.6%
Dental Claims	189,473	197,994	183,500	183,500	215,225	182,675	9,175	5.0%
Restricted Contingency	0	0	528,000	528,000	0	0	(528,000)	-100.0%
<b>Total Expenditures</b>	<b>3,802,461</b>	<b>3,924,549</b>	<b>4,003,800</b>	<b>4,003,800</b>	<b>3,852,725</b>	<b>4,016,975</b>	<b>13,175</b>	<b>0.3%</b>
<b>Net Revenue (Expenditures)</b>	<b>-715,807</b>	<b>-859,879</b>	<b>-789,800</b>	<b>-789,800</b>	<b>-475,225</b>	<b>-334,575</b>	<b>456,225</b>	
Beginning Fund Balance	3,461,882	2,746,075	1,886,196	1,886,196	1,886,196	1,410,971		
Ending Fund Balance	\$ 2,746,075	\$ 1,886,196	\$ 1,096,396	\$ 1,096,396	\$ 1,410,971	\$ 1,076,396		