

Franklin Public Library  
 Library Board Meeting  
 August 26, 2019  
 Minutes—Approved September 23, 2019  
 ATTENDANCE:



Name	Attended	Name	Attended	Name	Attended
Judi Williams-Killacky (JW) <i>President</i>	EXCUSED	Alan Aleksandrowicz (AA)	X	Terry Berres (TB) <i>Treasurer</i>	X
Reivian Berrios (RB)	X	Maria Imp (MI) <i>Secretary</i>	X	Mike Karolewicz (MK) <i>Vice-President</i>	X
Judy Mueller (JM) <i>School District Administrator</i>	X	Annemarie Vitas-Oklobdzija (AV)	X	Ald. Kristen Wilhelm (KW) <i>Aldermanic Representative</i>	X

**ALSO ATTENDED:** Jennifer Loeffel (JL), Library Director

**CALL TO ORDER:** TB called the meeting to order at 6:01pm.

**ELECTION OF CHAIRMAN PRO TEM:** KW nominated TB to act as Chairman Pro Tem according to Robert’s Rules of Order and was unanimously elected after a roll call determined a quorum present.

**PUBLIC COMMENT/VISITORS:** None

AV arrived at 6:06pm.

**NOMINATIONS AND ELECTION OF OFFICERS:** Nominations were solicited and the following officer positions were elected: JW, President; MK, Vice-President; MI, Secretary; and TB, Treasurer.

JM arrived at 6:10pm.

Vice President MK assumed running of meeting as President JW was excused absent.

**CORRESPONDENCE/ACKNOWLEDGEMENT OF DONATIONS:** The Library Board acknowledged \$250 in donations for the month of July.

**APPROVAL OF THE MINUTES FROM THE JULY 22, 2019 MEETING OF THE BOARD OF TRUSTEES:** Motion to approve minutes made by KW, seconded by AV. Motion passed.

**FINANCE COMMITTEE:** Motion to approve vouchers and invoices for \$16,372.12 made by MI, seconded by AA. Motion passed. Treasurers report given by TB.

**BUSINESS:**

**2020-2024 Strategic Plan:** The Strategic Plan Committee met and Bruce Smith from WiLS produced a final copy of the Strategic Plan based on the Committee’s work. Motion to accept the Strategic Plan made by AV, seconded by RB. Motion passed. Implementation of the plan and presentation to the Franklin Common Council was discussed.

**2020 Library Budget Request:** Motion to approve the Library Budget Request was made by AV, seconded by AA. Motion passed.

**A/C Issues:** Discussed ongoing issues with the A/C and possible replacement.

**Committee Assignments:** Assignments were discussed and accepted.

**Approval of Recognitions:** JL spoke with Paul Rotzenberg regarding donations and will develop a policy for Board approval of gifts.

**Trustee Training Week:** TB reported on the sessions he attended. Sessions are available online for those who were unable to participate.

**UPDATE OF PAST OR UPCOMING COUNCIL ACTION RELATING TO THE LIBRARY:** The City of Franklin Budget will be operating under a tight budget for 2020. Although impact fees are up due to development, it is uncertain whether those fees will be used for the library.

**REPORT OF THE PRESIDENT:** No update.

**REPORT OF THE DIRECTOR:** Highlights: Tech Play Days are successful, new bench was installed, summer reading program is done, Trunk-or-Treat is October 29 co-sponsored with the Health Department and Volition Franklin.

**REPORT OF THE FRANKLIN LIBRARY FOUNDATION:** October 1<sup>st</sup> is the next meeting. AV will attend as the Board Representative. Two upcoming fundraisers will be Fall Centerpiece and Winter Wreath workshops.

**COMMITTEE REPORTS:**

**Buildings and Grounds:** Nothing to report.

**Personnel:** Nothing to report.

**Strategic Planning Committee:** See above—discussion and approval in Business.

**Next regular meeting will be Monday, September 23, 2019 at 6:00pm in the Sievert Conference Room.**

**Adjourn:** Motion to adjourn meeting at 7:54pm made by AV, seconded by KW. Motion passed.

Respectfully submitted, Maria Imp, Library Board Secretary