

**CITY OF FRANKLIN**  
**PARKS COMMISSION MEETING**  
**MINUTES**  
**August 12, 2019**

Approved 9/9/2019

**CALL TO ORDER**

- I. Chair Anthony Megna called the August 12, 2019 Parks Commission Meeting to order at 6:30 p.m. in the Hearing Room Franklin City Hall, 9229 West Loomis Road, Franklin, Wisconsin.

Present were Vice Chair Musolf, Commissioners Remington, Wrench and Alderman Nelson. Also present was Assistant Planner Marion Ecks, Kevin Schlueter and Dale Borchardt of the Department of Public Works, Alderman Barber and Director of Administration Mark Luberda. Commissioner Christina Lucchesi was introduced as a new member of the Parks Commission and also introduced was Ex officio member Michelle (Shelly) Runte.

**CITIZEN COMMENT PERIOD**

- II. The citizen comment period was opened at 6:30 p.m. and closed at 6:40 p.m.. 2 citizens came forward.

**APPROVAL OF MINUTES**

Regular meeting minutes of June 10, 2019 and July 8, 2019.

- III. Vice Chair Musolf moved and Commissioner Wrench seconded approval of the minutes for the Regular meeting held June 10, 2019 and July 8, 2019 as presented. On voice vote, all voted 'aye'. Motion carried (6-0-0)

**UNFINISHED BUSINESS:**

Update on Kayla's Playground Ambassador Program: a volunteers program approved by the Parks Commission.

**IV.**

- A. Michelle Runte reported a need for signs. Discussion only. No motion.

Status of the pavilion for Pleasant View Neighborhood Park located at 4620 West Evergreen Street development project process.

- B. Kevin Schlueter reported. Discussion only. No motion.

Parks maintenance report.

- C. Kevin Schlueter reported. Discussion only. No motion.

**NEW BUSINESS**

Request by Claudia Czapiewski for use of Kayla's Playground, located at 3723 West Puetz Road, for a first birthday party, which will include 1-2 piñatas, on Saturday, August 24, 2019, from 9:00 a.m. to 9:00 p.m.

**V.**

- A. It is recommended that the Clerk's Office reach out to the applicant to remind them to clean-up after their use of the park. Discussion only. No motion.

Kindness Rocks Project at Kayla's Playground located at 3723 West Puetz Road.

B. This item was tabled.

Request by Rylie Neff for placement of a "Little Free Library" in Lions Legend Park, located at 8717 West Drexel Avenue.

C. Commissioner Remington moved and Commissioner Lucchesi seconded a motion to approve a six month trial basis for placement of a "Little Free Library" in Lions Legend Park located at 8717 West Drexel Avenue. On voice vote, all voted 'aye'. Motion carried (6-0-0).

Overflow parking for Franklin Woods-consideration of for-sale parcel across from Franklin Woods, on the north side of West Puetz Road (3760).

D. Alderman Nelson moved and Commissioner Wrench seconded a motion to recommend expanded preliminary scope of project to include number parking and other sight considerations. On voice vote, all voted 'aye'. Motion carried (6-0-0)

2020 Capital Improvement Fund recommendations and park impact fee facility needs study.

E. Discussion only. No motion.

Pavilion rental at Ken Windl Park during winter months.

F. This item was tabled.

Statement of Revenues and Expenses for the six months ended June 30, 2019.

G. Discussion only. No motion.

2019 six month expenditure report-park impact fees activity.

H. Discussion only. No motion.

#### **NEXT MEETING DATE**

VI. The next regular meeting of the Parks Commission is Monday September 9, 2019. A Special Parks Tour is scheduled for Saturday, October 19, 2019.

#### **ADJOURNMENT**

VII. Alderman Nelson moved and Commissioner Wrench seconded to adjourn the Parks Commission meeting of August 12, 2019 at 9:47 p.m.. On voice vote all voted 'aye'. Motion carried (6-0-0).