

**CITY OF FRANKLIN
CIVIL SERVICE SUB-COMMITTEE MEETING MINUTES
April 28, 2020**

- I. The April 28, 2020 Civil Service Sub-Committee Meeting was called to order at 12:02 p.m. via a ZOOM Video Conference. Members present were Chair Brunner, Alderman Dandrea, Alderman Barber and Human Resources Coordinator Zahn.

- II. Approval of an External Hiring List for the position of Equipment Operator

Motion by Alderman Barber and seconded by Alderman Dandrea to approve all applicants on the list to be considered for either light or heavy equipment operator positions. Motion Carried: Ayes – All.

- III. Approval of an External Hiring List for the position of Desktop & User Support Administrator.

Motion by Alderman Dandrea and seconded by Alderman Barber to approve the 29 applicants that properly submitted the application and resume for the posted position. Motion Carried: Ayes – All.

- IV. Approval of an External Hiring List for the position of Engineering Technician IV

Motion by Chair Brunner and seconded by Alderman Dandrea to certify the 1 applicant that possessed the required qualifications for the position. Motion Carried: Ayes – All.

- V. Approval of an Internal Hiring List for the position of Inspection Services Secretary

Motion by Alderman Dandrea and seconded by Alderman Barber to approve the 2 internal candidates that showed interest in the position and, per discussion, to let staff determine which internal candidate would be best to move to the Inspection Services Department. Motion Carried: Ayes – All.

- VI. Adjournment

Motion by Alderman Dandrea and seconded by Chair Brunner to adjourn at 6:18 p.m. Motion Carried: Ayes – All.