

**ATTENDANCE:**

Name	Attended	Name	Attended	Name	Attended
Maria Imp (MI) <i>President</i>	X	Reivian Berrios (RB) <i>Vice-President</i>	X	Alan Aleksandrowicz (AA) <i>Treasurer</i>	X
Judi Williams-Killackey (JW) <i>Secretary</i>	X	Terry Berres (TB)	X	Mike Karolewicz (MK)	X
Judy Mueller (JM) <i>School District Administrator</i>	X	Annemarie Vitas- Oklobdzija (AV)	X	Ald. Kristen Wilhelm (KW) <i>Aldermanic Representative</i>	X

**ALSO ATTENDED:** Jennifer Loeffel (JL), Library Director

**CALL TO ORDER:** MI called the meeting to order at 6:01pm.

**VISITORS:** Keri Whitmore, Assistant Director, reported on a community scavenger hunt in October the library is doing which will involve going to various business and parks. Clues will be available in the city newsletter, on the library’s Facebook page, website and paper copies in library. If successfully completed, participants will be entered in a drawing for gift cards to local businesses. Scavenger hunt is part of the outreach portion of strategic plan.

**PUBLIC COMMENT:** None.

**CORRESPONDENCE/ACKNOWLEDGEMENT OF DONATION:** Received email regarding black lives matter display. JL met with patron to discuss intent of display.

**APPROVAL OF THE MINUTES FROM THE JUNE 22nd, 2020 MEETING OF THE BOARD OF TRUSTEES:** MI moved to approve the minutes of the July 20, 2020 Meeting of the Board of Trustees; AV seconded. Motion carried.

**FINANCE COMMITTEE:**

- A. AV moved to approve vouchers and invoices of \$39,360.12. MI seconded. Motion carried.
- B. AA gave Treasurer’s Report. Appear to be on budget, even though some big expenses this year.

**BUSINESS:**

- A. AV moved to approve committee assignments as noted in packet. MK second. Motion carried.  
KW left at 6:26.
- B. Discussed Departmental Request for the 2021 budget. There will be some meetings of the city’s finance committee and the library finance committee should meet right after city meeting in October to finalize budget. Discussed moving \$58,000 from general fund for 2021 budget. AV moved to approve department request of \$58,000 for 2021 budget. AA seconded and motion carried.
- C. Discussed Server Room AC Unit. There are issues with keeping cool given the AC has stopped working due to a compressor failure. Could repair compressor, obtain temporary portable AC units, or wait to replace the system in January. Bob Tesch has suggested replacement in January. Board discussed further research being performed before make a decision. AV moved to table discussion and action until next meeting, MI seconded and motion carried.
- D. Discussed Fadrow Room A/V Upgrade. Have received two proposals: one is firm bid and one is statement of probable cost. Proposals do not include hearing loop. Concerns discussed about difficulty in comparing proposals and discussed whether to obtain further research on systems at other libraries and further consideration of bids and bidding process. JL will continue to research before a final decision is made.

**REPORT OF THE PRESIDENT:** Discussed public comment on display which had black lives matter signage and public reaction. JL addressed issues with patrons and met with staff to discuss the signage used for the display.

**REPORT OF THE DIRECTOR:**

- A. September 8, the library will return to regular hours. Patrons will be able to book study rooms and regular meeting rooms. Volunteers are beginning to return. The library is working on online renewal of library cards. Summer reading programs concluded with adult and teens normal or above normal, children’s below normal.
- B. FPL@ a Glance Statistics Report- Circulation is still down at all libraries, but starting to get busier.

**UPCOMING BOARD MEETINGS:** September 28, 2020, 6:00pm in the Fadrow Meeting Room and via Zoom.

**Adjourn:** AV moved to adjourn the meeting at 7:34 p.m., AA seconded and motion carried.

Respectfully submitted, JWK, Library Board Secretary