

**CITY OF FRANKLIN
POLICE & FIRE COMMISSION MEETING
FRANKLIN CITY HALL HEARING ROOM
9229 W. Loomis Road, Franklin, Wisconsin
Tuesday, December 22, 2020 @ 11:30 a.m.**

MINUTES

- I. The December 22, 2020 Police & Fire Commission Meeting was called to order at 11:31 a.m. by Commission President Donohoo in the Franklin City Hall Hearing Room. Members present were Commissioners Donohoo, Lenz, Mineo, Schnagl and Martins. Also in attendance were Police Chief Oliva and Human Resources Coordinator Zahn.
- II. Approval of the Minutes of September 3, 2020, September 17, 2020, and October 29, 2020 meetings.

Motion by Commissioner Lenz and seconded by Commission Martins to approve the minutes from all 3 meetings. Motion Carried: Ayes – All.
- III. The Retirement of Patrol Officers Steven Horn, Jon Czerwinski, Kevin Mullikin and Assistant Chief Kevin Magno and the Resignation of Patrol Office Adam Rogge from the City of Franklin Police Department.

The Chief informed the Commission that Officer Rydelski will also be leaving in January to go to another department.
- IV. The Creation of an Eligibility List for the SEPTEMBER 2020 POLICE PATROL HIRING PROCESS-EXISTING OFFICERS Hiring Process.

Motion by Commissioner Schnagl and seconded by Commissioner Mineo that James Fortier and Nicholas Coca are added to the eligibility list for the September 2020 Police Patrol Officer Hiring Process. Motion Carried: Ayes – All.
- V. The Creation of an Eligibility List for the SEPTEMBER 2020 POLICE PATROL HIRING PROCESS-NEW OFFICERS Hiring Process.

Motion by Commissioner Schnagl and seconded by Commissioner Mineo that Jeisson Cuellar is added to the eligibility list for the September 2020 Police Patrol Officer Hiring Process for New Officers. Motion Carried: Ayes – All.
- VI. The Creation of an Eligibility List for the NOVEMBER 2020 POLICE PATROL HIRING PROCESS-NEW OFFICERS Hiring Process

No applicants were put on the eligibility list at this time.
- VII. Hiring of Police Patrol Officer. The Hiring of James R. Fortier as a Police Department Police Patrol Officer from the September 2020 Police Patrol Hiring Process-Existing Officers.

Motion by Commissioner Lenz and seconded by Commissioner Schnagl that James R. Fortier is hereby appointed to the position of City of Franklin Police Patrol Officer effective 1/4/2021, that said appointment is subject to a 1 year introductory period commencing on the effective date of his appointment, that the 1 year introductory period will expire at the end of 1 year unless extended by the Commission, and the Police Chief shall provide the Commission reports of his progress when requested by the Commission. Motion Carried: Ayes – All.

- VIII. Hiring of Police Patrol Officer. The Hiring of Nicholas J. Coca as a Police Department Police Patrol Officer from the September 2020 Police Patrol Hiring Process-Existing Officers.

Motion by Commissioner Schnagl and seconded by Commissioner Martins that Nicholas J. Coca is hereby appointed to the position of City of Franklin Police Patrol Officer effective 1/4/2021, that said appointment is subject to a 1 year introductory period commencing on the effective date of his appointment, that the 1 year introductory period will expire at the end of 1 year unless extended by the Commission, and the Police Chief shall provide the Commission reports of his progress when requested by the Commission. Motion Carried: Ayes – All.

- IX. Hiring of Police Patrol Officer. The Hiring of Jeisson S. Cuellar as a Police Department Police Patrol Officer from the September 2020 Police Patrol Hiring Process-New Officers.

Motion by Commissioner Schnagl and seconded by Commissioner Martins that Jeisson S. Cuellar is hereby appointed to the position of City of Franklin Police Patrol Officer effective 1/4/2021, that said appointment is subject to a 1 year introductory period commencing on the effective date of his appointment, that the 1 year introductory period will expire at the end of 1 year unless extended by the Commission, and the Police Chief shall provide the Commission reports of his progress when requested by the Commission. Motion Carried: Ayes – All.

- X. The Promotion of Captain Craig M. Liermann to the Position of Police Department Assistant Chief. The Police and Fire Commission may enter into closed session pursuant to sec. 19.85(1)(c) to consider the employment of Craig M. Liermann as the Assistant Chief of the Police Department, The Commission will then reconvene into open session at the same place thereafter to act on such matters as it deems appropriate and to continue the meeting agenda items.

Motion by Commissioner Schnagl and seconded by Commissioner Mineo to go into closed session at 11:50 a.m. Motion Carried: Ayes – All. The Commission returned to open session at 11:58 a.m.

Motion by Commissioner Schnagl and seconded by Commissioner Lenz that Craig M. Liermann is hereby appointed to the position of City of Franklin Police Assistant Chief effective 1/11/2021, that said appointment is subject to a 1 year introductory period commencing on the effective date of his appointment, that the 1 year introductory period will expire at the end of 1 year unless extended by the Commission, and the Police Chief shall provide the Commission reports of his progress when requested by the Commission. Motion Carried: Ayes – All.

- XI. An Update on the Selection Processes to Hire New Franklin Police Department Police Officers and Recruit Officers.

No Action Needed

- XII. The Creation of New Police Department Hiring Processes

It was discussed that we needed to take additional application packets and that we would do 2 simultaneous processes. 1 for existing officers which will be a continual hiring process and another for new officers still in the Academy. The new process for the schools could be for recruit officers. For existing officers the requirement will be to have 6 months of experience.

Motion by Commissioner Schnagl and seconded by Commissioner Lenz that Commissioner Donohoo and HR Coordinator Zahn will prepare the 2 hiring processes as discussed. Motion Carried: Ayes – All.

- XIII. Police and Fire Department Informational Items

It was explained that the Police Department had been at full staff as of 1/4/21 but we will have 5 openings at the end of this week, an additional 1 next week and 1 in February.

No Action Taken

- XIV. Future Meeting Dates and Agenda Items.

The Police Chief explained that he will have promotions to Detective and Captain to be effective 1/11/2021 if the Commission can meet the 1st week of January.

- XV. Adjournment.

Motion by Commissioner Martins and seconded by Commissioner Lenz to adjourn at 12:28 p.m.
Motion Carried: Ayes – All.