CITY OF FRANKLIN
TECHNOLOGY COMMISSION MEETING MINUTES
JANUARY 13, 2020

I.   The January 13, 2020 Technology Commission Meeting was called to order at 6:03 p.m. in the Inspection Conference Room of Franklin City Hall by Vice Chair Greg Strowig.

IT Director Jim Matelski took roll call; a quorum was present. Members present were Strowig, Alderman Mayer, Webler, Meier, Farney, and Kaur. Member Meade was absent. Members Galusha, Surana, and Brandt were excused. Also in attendance was IT Director Jim Matelski.

II.   Citizen Comment Period – No citizens were present.

III.   Review and approval of the October 23, 2019 Meeting Minutes.

Motion made by Alderman Mayer and seconded by Member Farney to approve the October 23, 2019 meeting minutes as submitted. Upon vote, Ayes-All, motion carried.

IV.   BS&A ERP Migration Project

IT Director Jim Matelski presented this item to the Commission members. Discussion was held. For security purposes, the Commission recommends BS&A Financials to be placed on its own dedicated application server. This application server will also host the BS&A Utility Billing and Community Development modules. Currently BS&A is loaded on the CH-SQL centralized SQL server, which is an extremely bad security practice. This will get corrected with the project.

Motion made by Alderman Mayer and seconded by Member Webler to recommend 1) the implementation of BS&A Community Development, Business Development & Planning, and Citizen Complaint modules to replace the existing MS-Govern system; 2) project planning and development should proceed in migrating data from MS-Govern and align it with the new data models; and 3) the approval of the project is contingent upon the creation of dedicated application servers for the new ERP system.

V.   Fire Department Station Alerting Project

IT Director Jim Matelski presented this item to the Commission members. Discussion was held.

Motion made by Member Farney and seconded by member Kaur to recommend the implementation of the Fire Department Station Alerting project and architecture contingent upon hardware and installation vendors being approved and finalized through regular bidding processes.

VI.   Technical Issues Review

IT Director Jim Matelski informed the Commission members on the following:

- Milwaukee County has received the new code for the Tellus CAD-to-CAD interface adapter. The code was written by Pro Phoenix to be based upon the 2020 platform, as this platform has major rewrites and addressed quite a few prior service and performance issues. In order to use the adapter, the municipality must be on the latest version of Phoenix RMS and CAD. In April of 2019, the Police Department was going to upgrade from Pro Phoenix version 2018 to 2018 R2, but the vendor withdrew the product at the last moment. A few months later Pro Phoenix released version 2020. It

should be noted that the migration is being mandated by the County and the Police Department has major reservations about the stability and performance of the product. Currently, only two of the 17 municipalities are currently on this release, as it has not been made publicly available for a short period of time. The County is looking at a project approach of upgrading a group of municipalities by region, in that all need to be on Phoenix 2020 before bi-direction CAD dispatch requests can be made. This subject is right now being hotly debated.

- On November 8, 2019 I had an exploratory conversation with James Milzer and staff at the Franklin School District, looking at ways to share or lease fiber in order to connect to WiscNet. The goal is to eliminate Spectrum from Internet services and connect to the State WiscNet system using governmental fiber. The School District did casually offer that if a fiber run could be installed on Forest Hill Avenue, interconnecting the Police Department to the School District's Education Community Center, we would be able to access WiscNet from this location via the Alverno NAP. All school fiber lines terminate to this building as the central hub. There is an open offer to allow the Police Department access to the District's surveillance cameras, provided legal and training issues can be resolved. WiscNet is very interested in seeing if there is any DOT fiber available both on Loomis Road and Ryan Road that would be able to finish a loop between municipalities. The goal would be to connect this fiber as a trunk line that surrounding municipalities could also access. All of these are preliminary and exploratory conversations.

VII.   Director's Report on IT Operations

IT Director Jim Matelski informed the Commission members on the following:

- During November and December, departmental directories and user home drives were migrated from CH-FS1 (Window Server 2008) over to CH-FILE-01 (Windows Server 2016). Data was categorized and segmented to different drives as part of copying the data over to the new server. Auditing rules were hardened for City Hall and Police Department file servers to meet CGIS standards.

- IT is currently working with SKC on a project to replace the aging Avaya Definity phone system out at the Police Department with new hardware. A new Gateway was placed out at the Library, which will allow for 911 calls to correctly identify the location of the office. At the Police Department a new DR recovery server and gateway were installed, which allows reuse of the existing PBX cards. It is expected the new system will go live towards the end of the month.

VIII.   Future Agenda Items.
        -Strategic Technology Plan
        -Information Security Plan
        -Phase II of Website/Survey of Website & What Needs to Change

IX.   Next Meeting Date: Wednesday, February 26, 2020.

X.   Adjournment

Motion made by Member Meier and seconded by Member Webler to adjourn the January 13, 2020 Technology Commission Meeting at approximately 7:31 p.m. Upon vote, Ayes-All, motion carried.