

CITY OF FRANKLIN
BOARD OF WATER COMMISSIONERS
NOVEMBER 17, 2020
MEETING MINUTES

CALL TO ORDER AND
ROLL CALL:

The regular meeting of the Franklin Board of Water Commissioners was held on November 17th, 2020 and called to order at 5:15 p.m. by Chairman Grobner in the Lower Level Conference Room, Franklin City Hall, 9229 W. Loomis Road, Franklin, Wisconsin.

On roll call, the following were in attendance physically or by phone: Commissioners Grobner, Duchniak, Schubilske and Peterson. Also present were Manager Morrow, Assistant Manager Arnold, Superintendent Roberts, Director of Finance & Treasurer Rotzenberg, Director of Administration Steeno and City Attorney Wesolowski. Commissioner Takerian was excused.

CITIZEN COMMENT PERIOD AND
CORRESPONDENCE:

None

MINUTES APPROVED:

Commissioner Peterson moved to approve the minutes of the October 20th, 2020 regular meeting. Seconded by Commissioner Schubilske. All voted Aye; motion carried

VOUCHER LIST:

Commissioner Schubilske moved to approve the Vouchers for November, 2020, in the amount of \$977,687.72. Seconded by Commissioner Peterson. All voted Aye; motion carried.

REPORT ON WATER SYSTEM
PERFORMANCE:

Superintendent Roberts advised the Utility is doing well. New employee started October 19th and doing well. Utility is about 50% into our large meter testing required by the PSC. Having some issues getting into the House of Corrections. Approximately 80% of the water system has been flushed this past month.

DISTRIBUTION & COLLECTION/
ADMINISTRATIVE OPERATIONS
UPDATE:

UNFINISHED BUSINESS

WHOLESALE PUBLIC WATER
SUPPLY TO FRANKLIN 2024:

Commissioner Schubilske moved to enter closed session at 5:20 pm pursuant to Wis. Stat § 19.85(1)(e)) to deliberate upon information, terms and provisions of the potential provision of public water supply to the City of Franklin as related to the City, the Franklin Municipal Water Utility and its customers in 2024 and beyond; and the potential negotiation of terms in relation thereto, including, but not limited to potential amendments to the Agreement for Oak Creek to Provide Water at Wholesale to Franklin, potential agreement terms with alternate public water supply sources, including, but not limited to the City of Milwaukee and Milwaukee Water Works, and the investing of public funds and governmental actions in relation thereto, for competitive and bargaining reasons, and to reenter open session at the same place thereafter to act on such matters discussed therein as it deems appropriate. Seconded by Commissioner Peterson. On roll call, Commissioners

Peterson, Schubilske, Duchniak and Grobner voted Aye. Motion carried.

Commissioner Schubilske moved to reconvene in open session at 6:04 p.m. Seconded by Commissioner Duchniak. On roll call, Commissioners Peterson, Schubilske, Duchniak and Grobner voted Aye. Motion carried.

WATER TOWER SITE UPDATE:

Manager Morrow advised that the Common Council came to an agreement on price with the sellers and closing by end of the month. No decision on whether or not the Water Utility will pay for land or lease to the City has been made.

RISK AND RESILIENCE STUDY UPDATE:

Manager Morrow reported that Foth Engineering is planning to visit Franklin the week after Thanksgiving to walk all facilities and talk to staff. Draft report may be received by the end of the year.

2021 WATER UTILITY BUDGET APPROVAL:

Director of Finance & Treasurer Rotzenberg reviewed proposed budget.

Commissioner Duchniak moved to approve the 2021 Water Utility Budget. Seconded by Commissioner Peterson. All voted Aye; motion carried.

DESIGN CONTRACT FOR WATER TOWER:

Manager Morrow is recommending that we consider the design contract from Applied Technologies for the design of the water tower not to exceed \$346,000. PSC authority is required before you can move to construction phase. Best estimate for PSC submittal is February/March, 2021.

Commissioner Schubilske moved to approve the contract with Applied Technologies. Seconded by Commissioner Duchniak. All voted Aye; motion carried.

ENHANCED UTILITY CUSTOMER PAYMENT OPTIONS:

Director of Finance & Treasurer Rotzenberg reviewed two proposals – Invoice Cloud and Point & Pay and is recommending the Board to accept the Invoice Cloud proposal.

Commissioner Duchniak moved to accept the proposal from Invoice Cloud as recommended by staff. Seconded by Commissioner Peterson. All voted Aye; motion carried.

NEW BUSINESS:

6901 W. DREXEL AVENUE UTILITY BILL DISPUTE:

Superintendent Roberts reviewed letter received from Tuckaway Country Club disputing their 3rd quarter sewer/water bill. Recommending testing meter be with the customer present/witnessing test. If meter is accurate, deny request.

UTILITY BILLING LATE FEES:

Director of Finance & Treasurer Rotzenberg advised the Board that the PSC is now allowing Utilities to start charging late fees but need a letter from the Utility when they want to start. Staff is recommending start applying late fees in November, after the tax roll.

Commissioner Peterson moved to start applying late fees in November, after tax roll. Seconded by Commissioner Schubilske. All voted Aye; motion carried.

AGREEMENT WITH GLARDI
ROTHSTEIN GROUP FOR WATER
SUPPLY OPTION EVALUATION:

Commissioner Schubilske moved to approve the contract with Glardi Rotherstein Group. Seconded by Commissioner Duchniak. All voted Aye; motion carried.

ADJOURNMENT:

Commissioner Duchniak moved to adjourn the meeting at 6:43 p.m. Seconded by Commissioner Schubilske. All voted Aye; motion carried.