

**CITY OF FRANKLIN  
TECHNOLOGY COMMISSION MEETING MINUTES  
APRIL 28, 2021**

- I. The April 28, 2021 Technology Commission Meeting was called to order at 6:02 p.m. in the Hearing Room of Franklin City Hall by Chair Meade.

IT Director Jim Matelski took roll call; a quorum was present. Members present were Meade, Alderman Mayer, Webler, Galusha, Rehberger, Surana, Mackensen, and Farney (all members attended remotely via a Zoom Meeting link). Members Strowig and Kaur were excused. Also in attendance was IT Director Jim Matelski and Director of Administration Peggy Steeno.

- II. Citizen Comment Period – Citizen comment for concerns on 5G towers and the number of antennas that are on the water tower. Member Mackensen will do some additional research to understand the technology and issues.

- III. Review and approval of the March 24, 2021 Meeting Minutes.

Motion made by Member Mackensen and seconded by Member Farney to approve the March 24, 2021 meeting minutes as submitted. Upon vote, Ayes-All, motion carried.

- IV. Update on Physical Security Improvement Project

Director of Administration Peggy Steeno gave an update informing the members that the Common Council approved a motion authorizing the solicitation of bids for City security improvements at their meeting of April 20, 2021. Bid documents are being prepared by staff. Discussion was held. Informational item only; no action was taken.

- Va-e. Closed Session Items Va-e.

- a. Discussion on Point & Pay Security Evaluation
- b. Discussion on Invoice Cloud Security Evaluation
- c. Update on RMM Security Analysis Study
- d. Update on Initial Draft of City of Franklin Security Risk Watch Matrix
- e. Update on City of Franklin Security Policies – Identity and Access Control Policies

Motion made by Member Rehberger and seconded by Member Farney to enter closed session for these subject matter items pursuant to Wis. Stat. § 19.85(1)(d), to consider strategy for crime prevention, and the implementation of a program and policy and tools therefore for crime prevention, i.e., cyberattack prevention and technological crimes in relation thereto, for the protection of the City's technical and information infrastructure and the City officials, employees and the public who use the system, and also pursuant to Wis. Stat. § 19.85(1)(e), for competition and bargaining reasons with regard to the prevention protection program and these subject matter items, and the investing of public funds in relation thereto, and to reenter open session at the same place thereafter to act on such matters discussed. Upon vote, Ayes-All, motion carried.

Motion made by Member Webler and seconded by Member Mackensen to re-enter open session. Upon vote, Ayes-All, motion carried.

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### VI. Technical Issues Review

- **Milwaukee County Tellus** - The Milwaukee Tellus project is currently on hold. There have been several security and communication issues between the One Neck hosted systems in Madison and the CAD servers located at each PSAP. After extensive troubleshooting with the individual IT departments, the County believes it has the needed security filters now correctly configured and in place. The unexpected security issues have significantly delayed the project. User Acceptance Testing for Franklin was scheduled to go live the first week of May. Most likely this will be postponed until late May or early June.

### VII. Director's Report on IT Operations

IT Director Jim Matelski informed the Commission members on the following:

- **Police Department Vesta and 911 Projects** – The Police Department is in the initial planning stages on upgrading both the Vesta Dispatch and 911 systems. It is believed that this may take place sometime late Quarter 3 or early Quarter 4 of 2021. Baycom has been selected as the implementation vendor, as they have direct experience in many 911 systems as their company's core competency. Unlike other neighboring municipalities, Franklin receives its 911 calls from Waukesha County, which then relays the call to local systems on a dedicated stub network. The systems on this network then communicate to the Vesta dispatcher communication and call routing panels, as well as some minor integration with the City's Avaya PBX. The Avaya PBX interfaces are over analog links. The 911 and Vesta systems exist on an independent stub network that are not connected to the City of Franklin's internal data networks. The County is responsible for updating and maintaining these systems.

### VIII. Future Agenda Items.

- Website Update
- Commission & Committee Meetings—Audio & Video Recording
- Strategic Technology Plan & Cyber Security Component
- NIST Aligned Policies
- Exchange Migration
- Security Policy
- ID and Access Controls

### IX. Next Meeting Date: Wednesday, May 26, 2021 or June 23, 2021 – 6 p.m.

The May 26, 2021 meeting may be cancelled and the next regularly scheduled meeting will then be June 23, 2021.

### X. Adjournment

Motion made by Member Webler and seconded by Member Rehberger to adjourn the April 28, 2021 Technology Commission Meeting at 7:42 p.m. Upon vote, Ayes-All, motion carried.