



**Franklin Public Library
Personnel Committee Meeting Minutes
4:30p.m. Monday, February 10th, 2021**

Minutes

Call to Order and Attendance: RB called the meeting to order at 4:34pm. MI was also in attendance. JW was absent.

Approval of Minutes: RB moved to approve the minutes from the January 6th Personnel Committee Meeting; MI seconded. Motion carried.

Business:

- a. **Closed Session:** MI moved to enter closed session at 4:36 to discuss Director Evaluation. RB seconded. Motion carried. RB moved to come out of closed session at 5:05pm. MI seconded. Motion carried.
- b. **Discussion of Library Director Goals and Feedback:** RB and MI discussed JL's goals and feedback from the Personnel Committee.
- c. **Creation of Formal Process for Library Director's Yearly Evaluation:** A timeline was created for the Library Director Evaluation Process to be added to the Personnel Committee file.

Future Meeting Date: To be determined as necessary.

Adjourn: RB moved to adjourn at 5:24pm. MI seconded. Motion carried.

Approved November 10, 2021