

**CITY OF FRANKLIN**  
**PARKS COMMISSION MEETING MINUTES**  
**May 10, 2021**

Approved  
June 14, 2021

**CALL TO ORDER**

- I. Chair Joseph Musolf called the May 10, 2021 Parks Commission meeting to order at 6:30 p.m. in the Hearing Room located at 9229 W. Loomis Road, Franklin, Wisconsin.

Present were Chair Joseph Musolf, Vice Chair Michael Wrench, Alderwoman Shari Hanneman and Commissioners Mary Remington and Janice Coenen and Ex-Officio member Michelle Runte. Excused was Commissioner David Bartels. Also present were Associate Planner Marion Ecks, Department of Public Works Kevin Schlueter and Dale Borchardt, City Engineer Glen Morrow and Director of Administration Peggy Steeno.

**CITIZEN COMMENT PERIOD**

- II. The citizen comment period opened at 6:32 p.m. and closed at 6:37. 2 citizens were present.

**APPROVAL OF MINUTES**

Regular meeting minutes of April 12, 2021.

- III. Alderwoman Hanneman moved and Commissioner Coenen seconded to approve the minutes of the regular Parks Commission meeting held April 12, 2021. On voice vote, all voted 'aye'. Motion carried (5-0-1).

**UNFINISHED BUSINESS:**

Update on parks maintenance.

**IV.**

- A. Department of Public Works, Dale Borchardt gave update on parks maintenance. All pavilions are open (except Pleasant View which plans to be open on the 4<sup>th</sup>). Bubblers still closed. Clean up is planned at Kayla's Playground. Lions Legend Park and Lions Legend Park #2 Pickleball screens are up. Girl Scouts met with DPW to discuss placement of the Buddy Bench. Discussion only. No action taken.

Status of Parkland Acquisition Study contract with Vandewalle and Associates.

- B. Vandewalle & Associates Jackie Mich gave a presentation on goals, strategy, timelines and development of the Parkland Acquisition Study contract.

Vice Chair Wrench moved and Alderwoman Hanneman seconded a motion to send recommendation of the Parkland Acquisition Study contract to Plan Commission to purchase a parcel in southwest corner of the City for future use. On voice vote, all voted 'aye'. Motion carried (5-0-1).

Proposal by Shelley Tessmer to develop a dog park on property located immediately west of 6855 South 27th Street (Tax Key No. 738-9974-005). The Parks

- C. Proposal by Shelley Tessmer to develop a dog park on property located immediately west of 6855 South 27th Street (Tax Key No. 738-9974-005). The Parks Commission may enter closed session pursuant to Wis. Stat. § 19.85(1)(e), for market competition and

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bargaining reasons, to consider the potential acquisition of property to be used for public dog park purposes in the City, and to reenter open session at the same place thereafter to act on such matters discussed therein as it deems appropriate.

**Motion #1**

Commissioner Remington moved and Vice Chair Wrench seconded a motion to go into closed session as stated above. On voice vote, all voted 'aye'. Motion carried (5-0-1).

**Motion #2**

Vice Chair Wrench moved and Alderwoman Hanneman seconded a motion to go into open session as stated above. On voice vote, all voted 'aye'. Motion carried (5-0-1).

Shelly Tessmer gave additional information and had additional questions. Associate Planner Ecks gave Health Department questions.

No action taken.

Ways to recognize the service of previous Parks Commission Chair, Tony Megna.

**D.** Delivery date has been moved to late May, early June 2021. Discussion only. No action taken.

Uniform signage for all parks.

**E.** Ex-Officio Michelle Runte reported on uniform signage for all parks but no decisions have been made. Discussion only. No action taken.

Report on City of Franklin tennis courts surface condition.

**F.** Discussion only. No action taken.

Status of the Pleasant View Park Site Plan.

**G.** Engineer Morrow negotiated reduced cost to \$325K to date. Cost must be down to \$300K as budgeted. Discussion only. No action taken.

Impact fee activity for the twelve months ended December 30, 2020.

**H.** Discussion only. No action taken.

2022 Budget. Parks Commission request for information on personnel additions, Capital Outlay Fund needs, Equipment Revolving Fund needs, Street Improvement Fund needs and Major Capital Expenditures to be made with

**I.** Need to make recommendation for 2022 budget. Glen also reported a new fire station is needed. Proposed location is S. 79<sup>th</sup> and W. Ryan Road. Old fire station could be used for storage of DPW's equipment. Discussion only. No action taken.

borrowed funds.

**NEW BUSINESS**

Proposal by Steve Suhaysik, City of Franklin resident, to install an 18-hole disc golf course at Pleasant View Neighborhood Park, located at 4620 West Evergreen Street.

**V.**

**A.** Approximate cost is \$15K-\$18K. Steve Suhaysik suggested disk golf course for Pleasant View. Commission suggested Steve first talk with Alderwoman of the district. Discussion only. No action taken.

Election of a Chairperson.

**B.**

Commissioner Remington nominated Vice Chair Michael Wrench for Chair. On voice vote, all voted 'aye'. Motion carried (5-0-1).

Election of a Vice-Chairperson.

**C.**

Tabled for the June meeting. Discussion only. No action taken.

Appointment of a Secretary by the Chairperson.

**D.**

Tabled for the June meeting. Discussion only. No action taken.

**NEXT MEETING**

**VI.**

**June 14, 2021. Special Parks Commission meeting with possible additional sites starting at Lions Legend Park #1, then proceeding to Market Square, Ken Wendel and Fire Station #3.**

**ADJOURNMENT**

**VII.**

Vice Chair Wrench moved and Commissioner Coenen seconded to adjourn the Parks Commission meeting of May 10, 2021 at 9:18 p.m.. On voice vote all voted 'aye'. Motion carried (5-0-1).