

**City of Franklin  
Plan Commission Meeting  
May 20, 2021  
Minutes**

Approved  
**June 3, 2021**

**A. Call to Order and Roll Call**

Mayor Steve Olson called the May 20, 2021, regular Plan Commission meeting to order at 7:00 p.m. in the Council Chambers at Franklin City Hall, 9229 West Loomis Road, Franklin, Wisconsin.

Present were Mayor Steve Olson, Commissioners Patrick Leon, Patricia Hogan and Adam Burckhardt, and City Engineer Glen Morrow. Excused was Alderman Mark Dandrea. Participating remotely was Commissioner Kevin Haley. Also present were City Attorney Jesse Wesolowski, Planning Manager Heath Eddy and Principal Planner Régulo Martínez-Montilva.

**B. Approval of Minutes**

1. Regular Meeting of May 6, 2021

Commissioner Leon moved and Commissioner Burckhardt seconded approval of the May 6, 2021 regular meeting minutes. On voice vote, all voted 'aye'. Motion carried (5-0-1).

**C. Public Hearing Business Matters**

1. None.

**D. Business Matters**

**1. THE GLEN AT PARK CIRCLE CONDOMINIUMS ADDENDUM NO. 4 BASEMENT RELABELING.**

Affidavit of Correction application by Rhonda Iwinski, for The Glen at Park Circle Condominiums Addendum No. 4 (Document No. 10921372) to allow for relabeling the Unit 9 basement from “unfinished basement” to “finished basement” (Unit 9 is one of two units located in Building 5), which will include an entertainment room, sitting room, game room, bathroom and unfinished laundry room, property located at 7760 West Park Circle Way North, zoned R-8 Multiple-Family Residence District; Tax Key No. 896-1019-000.

Principal Planner Regulo Martinez-Montilva presented the request by Rhonda Iwinski, for The Glen at Park Circle Condominiums Addendum No. 4 (Document No. 10921372) to allow for relabeling the Unit 9 basement from “unfinished basement” to “finished basement” (Unit 9 is one of two units located in Building 5), which will include an entertainment room, sitting room, game room, bathroom and unfinished laundry room, property located at 7760 West Park Circle Way North, zoned R-8 Multiple-Family Residence District; Tax Key No. 896-1019-000.

Commissioner Hogan moved and Commissioner Leon seconded a motion to recommend approval of a Resolution approving an Affidavit of Correction for the Glen at Park Circle Condominiums Addendum No. 4 (document No. 10921372) to allow for relabeling the unit 9 in building 5 basement from “unfinished basement” to “finished basement” at 7760 West Park Circle Way North (tax key no. 896-1019-000). On voice vote, all voted ‘aye’. Motion carried (5-0-1).

**2. UNIFIED DEVELOPMENT  
ORDINANCE UPDATE/REVISION  
PROJECT-RECOMMENDATION  
ON CONSULTANT SELECTION  
AND CONTRACT PARAMETERS.**

Planning Manager Heath Eddy presented the Unified Development Ordinance update/revision project-recommendation on consultant selection and contract parameters.

Commissioner Hogan moved and City Engineer Morrow seconded a motion to recommend Houseal Lavigne per the recommendation of the selection committee to the Common Council. On voice vote, all voted ‘aye’. Motion carried (5-0-1).

**Adjournment**

Commissioner Hogan moved and Commissioner Leon seconded a motion to adjourn the Plan Commission meeting of May 20, 2021 at 7:16 p.m. On voice vote, all voted ‘aye’; motion carried. (5-0-1).