

**CITY OF FRANKLIN  
PARKS COMMISSION REGULAR MEETING  
AND PARKS TOUR MINUTES  
February 14, 2022**

Approved  
March 14, 2022

**CALL TO ORDER**

- I. Chair Michael Wrench called the February 14, 2022 Parks Commission regular meeting to order at 6:33 p.m. in the Hearing Room at Franklin City Hall located at 9229 W. Loomis Road, Franklin, Wisconsin.

Present were Chair Michael Wrench, Vice Chair David Bartels, Alderwoman Shari Hanneman, Commissioners Mary Remington, Karen Malecki and Janice Coenen. Excused was Ex-Officio member Michelle Runte. Also present were Department of Public Works Kevin Schlueter and Dale Borchardt, City Engineer Glen Morrow and Associate Planner Marion Ecks.

**CITIZEN COMMENT PERIOD**

- II. The citizen comment period opened at 6:35 p.m. and closed at 6:35 p.m.. No citizen was present.

**APPROVAL OF MINUTES**

Regular meeting minutes of January 10, 2022.

- III. Commissioner Remington moved and Alderwoman Hanneman seconded to approve the minutes of the regular Parks Commission held January 10, 2022. On voice vote, all voted 'aye'. Motion carried (6-0-0).

**NEW BUSINESS:**

Request by Jim Luckey, President of the City of Franklin Historical Society, to place a memorial bench (in memory of Eldred and Julie Swanson) in the Franklin historic village, located at 8120 South Lovers Lane Road (within Lions Legend Park).

- V.
  - A. Board of Directors from the Historical Society would like a one-time waiver to install a memorial bench. The Board feels the bench fits in with their buildings. A specific area has been chosen. They are also looking for DPW to install properly as a concrete foundation will be needed. Alderwoman Hanneman moved and Vice Chair Bartels seconded a motion to allow placement of a memorial bench in the Historical Village. On voice vote, all voted 'aye'. Motion carried (6-0-0).

Request by Douglas Scherrer, on behalf of Franklin Park Concerts, Inc., for the use of Lions Legend Park band shell for a free summer concert series, from 12:00 p.m. to 4:30 p.m., on the following dates: June 26, 2022, July 10, 2022, July 25, 2022, August 7, 2022 and August 21, 2022.

- B. Department of Public Works Schlueter reiterated no parking on the grass near band shells. Mr. Scherrer asked about funds that could be offered to help pay for bands. Alderwoman Hanneman suggested contacting the Tourism Commission for funds. This is not in the Parks budget.

Alderwoman Hanneman moved and Commissioner Remington seconded a motion to allow for the Concerts in the Park series to occur on requested dates, subject to cooperation with Department of Public Works regarding parking. On voice vote, all voted 'aye'. Motion carried (6-0-0).

Proposal by City of Franklin resident, James Cieslak, Environmental Commissioner, to

- E. Discussion only. No action taken.

recreate the “Friends of Franklin Parks” group to assist with invasive species removal in City parks.

Update on Buckthorn removal and wetland restoration at a future park, currently under development, at 8120 South Lovers Lane Road.

Recommendation to Common Council to pursue the purchase of approximately 40 acres of parkland adjacent to the western boundary of the Franklin Savanna State Natural Area on West Oakwood Road.

Park amenities donation policy.

**UNFINISHED BUSINESS:**

Update on parks maintenance.

Uniform signage for all parks.

Park permit fees and deposits for rental of pavilions and other facilities at all City of Franklin parks.

Status of the Pleasant View Park Site Plan.

2022 Budget. Parks Commission request for information on personnel additions, Capital Outlay Fund needs, Equipment Revolving

**D.** Discussion only. No action taken.

**F** Chair Wrench suggested tabling until the March 14, 2022 meeting to allow time to review impact fees table.

Alderwoman Hanneman moved and Commissioner Remington seconded a motion to table until the March meeting. On voice vote, all voted ‘aye’. Motion carried (6-0-0).

**C.** Discussion only. No action taken.

**IV.**

**A.** Department of Public Works Dale Borchardt reported removal of dead trees. Indoor work inside pavilion at Pleasant View Park. A trap was located in Franklin Woods, DPW is investigating. Commissioner Remington has concerns about excessive use of electricity running aerators at Ernie Lake Park all winter. DPW believes they would freeze if shut off. Discussion only. No action taken.

**B.** No update. Tabled until next meeting, pending information from Ex-Officio Runte. Discussion only. No action taken.

**C.** Materials have been routed to assigned staff. Due to elections, Clerks office was unable to review; will do so at a later date. Commissioner Malecki designed a booklet that explains what each parks facility has to offer for those that are renting. Great tourism idea that Commissioner Malecki would like to expand on for future discussion. Discussion only. No action taken.

**D.** City Engineer Morrow prepared proposal request for Council action, will present at the February 15, 2022 Common Council meeting. Discussion only. No action taken.

**E.** Commissioners made recommendations for inclusion of an ice-skating rink. Possible locations at Pleasant View or Lions Legend for a portable ice-skating rink. Options are EZ Ice and Nice Rink. Looking for biggest rink with bumpers

Fund needs, Street Improvement Fund needs and Major Capital Expenditures to be made with borrowed funds. Park amenities including ice skating rink.

(approximately 40' x 80'), with a \$6,000 budget. Chair Wrench suggested volunteers help with flooding and shoveling to relieve the burden of DPW.

Alderwoman Hanneman moved and Vice Chair Bartels seconded a motion to recommend to Common Council adding the purchase of an ice-skating rink to the budget. On voice vote, all voted 'aye'. Motion carried (6-0-0).

**NEXT MEETING DATE**

**VI.** March 14, 2022

**ADJOURNMENT**

**VI.** Vice Chair Bartels moved and Commissioner Remington seconded to adjourn the Parks Commission meeting of February 14, 2022 at 8:24 p.m.. On voice vote all voted 'aye'. Motion carried (6-0-0).