



**ATTENDANCE:**

Name	Attended	Name	Attended	Name	Attended
Maria Imp (MI) <i>President</i>	X	Reivian Berrios (RB) <i>Vice-President</i>	X	Alan Aleksandrowicz (AA) <i>Treasurer</i>	X
Judi Williams-Killackey (JW) <i>Secretary</i>	X	Terry Berres (TB)	X	Mike Karolewicz (MK)	X
Judy Mueller (JM) <i>School District Administrator</i>	X	Annemarie Vitas- Oklobdzija (AV)	X	Ald. Kristen Wilhelm (KW) <i>Aldermanic Representative</i>	X

MI called the meeting to order at 6:00 p.m. and performed roll call. JL and Doris Weber were also in attendance.

- I. Public Comment (no action may be taken on issues raised unless otherwise on the agenda) - None
- II. Donations: \$300 Donation for Bev Polaski Memorial Books from Elizabeth Walloch
- III. Approval of the May 23, 2022 Meeting of the Library Board of Trustees Minutes: MI moved to correct "John" to "Bob" in the reference to Tesch and the "luncheon" reference in the library foundation report to refer to "literary luncheon"; MK seconded. JM abstained. Motion carried.
- IV. Finance Committee – A. Aleksandrowicz
  - a. Approval of Vouchers and Invoices
    - i. Fund 15. AV moved to approve \$13,326.77 in invoices; RB seconded. Motion carried.
    - ii. Fund 16. AV moved to approve \$7,603.67 in invoices; RB seconded. Motion carried.
  - b. Treasurer’s Report: The report represents 41.37% of the year. For Fund 15 Total Revenue is 94.78% of the budget. Investment Earnings were positive for the month, YTD is still negative. Total Expenditures are 37.14% of the budget. The individual expenditures are as anticipated. Discussed capital outlay budget and fact will start to see usage with IRS performing work. For Fund 16, Total Revenue is 47.23% of the budget. These results are stronger than the budgeted amount, led by Donations and Fines. Total Expenditures are 37.52% of the budget. Only Office Supplies (5312) at 72.83% of the budget is high. Cash Register Report was perfect again. Credit Card Report was as expected with the summer events.
  - c. Finance Committee Meeting Report - Presented Draft Budget report. Discussed report including inflation and utilities resulting in revisions to budget in packet. Committee multiplied line items from last budget based on these expectations. Discussions will be necessary with the City to maintain necessary fund balance. Discussed some additional expenses regarding gutter guards and need to replace parking lot before it further deteriorates.
- V. Business:
  - a. Discussion and Possible Action Regarding More Permanent Solution for Patio and Front Ramp Walkway  
 After last board meeting, IRS looked at both front and back patios and provided estimate of \$27,000 from PLM to do entire patio, which they don't believe can be temporarily fixed. Discussed bid and options and need to consider design if replacing. JL is meeting with IRS to discuss.
  - b. Bylaws Review - Discussed Article II, Section 3 Meeting Attendance, including quorum vs. voting requirements and Article III, Officers Section 5 and discussion of secretary requirements. Discussed sample language allowing designation to others of performance of duties. In Section 6, discussed salaries and suggestion must audit and approve each payment.
  - c. Policy Review: 3D Printer Policy- KW moved to affirm 3D Printer Policy; AA seconded. Motion carried.

- VI. Update on Past or Upcoming Council Actions Relating to the Library – K. Wilhelm - Last Council meeting discussed Code of Conduct. Some changes were made.
- VII. Update on Franklin Public Schools Matters Relating to the Library – J. Mueller - No report.
- VIII. Report of the President – M. Imp MI thanked JM and RB for participation on Board. Master calendar has strategic update but decided to give 6 month update in July after end of second quarter.
- IX. Report of the Library Director – J. Loeffel
  - a. Monthly Activity of Library Director & Library Discussed personnel, water damage that occurred in the Children’s Area due to plug in the condensate drain, work on budget, and copiers.
  - b. FPL @ a Glance Statistics Report - Library is still very busy.
- X. Report of the Franklin Public Library Foundation – J. Loeffel & A. Vitas-Oklobdzija - Foundation meeting is coming up and the Foundation is recruiting sponsors for the Literary Luncheon.
- XI. Upcoming Library Board Meetings:
  - a. Library Board Finance Committee Meeting: Date TBD, in Sievert Conference Room
  - b. Regular Library Board of Trustees Meeting: July 25, 2022 at 6pm in Fadrow Meeting Room

RB moved to Adjourn at 7:38pm; JM seconded. Motion carried.

Respectfully submitted JW