

Franklin Public Library
 Library Board Meeting
 March 28, 2022
 Minutes—Approved April 25, 2022



ATTENDANCE:

Name	Attended	Name	Attended	Name	Attended
Maria Imp (MI) <i>President</i>	X	Reivian Berrios (RB) <i>Vice-President</i>	<i>Excused</i>	Alan Aleksandrowicz (AA) <i>Treasurer</i>	X
Judi Williams-Killackey (JW) <i>Secretary</i>	X	Terry Berres (TB)	X	Mike Karolewicz (MK)	X
Judy Mueller (JM) <i>School District Administrator</i>	X	Annemarie Vitas- Oklobdzija (AV)	X	Ald. Kristen Wilhelm (KW) <i>Aldermanic Representative</i>	X

ALSO ATTENDED - Jennifer Loeffel (JL), Library Director

Call to Order - M. Imp performed roll call at 6:00 p.m.

Visitors - None

Public Comment (no action may be taken on issues raised unless otherwise on the agenda) - None

Donations - Marilyn Workman Memorial Donations: \$610 donated for books.

Approval of the Minutes - AV moved to approve minutes for February 28, 2022 meeting of the Library Board of Trustees with change that motion to amend minutes should have referenced AV was excused and AA was present; JM seconded. Motion carried.

Finance Committee - A. Aleksandrowicz

- a. **Approval of Vouchers and Invoices:**
 - i. Fund 15 - AV moved to approve invoices in amount of \$19,968.15; MI seconded. Motion carried.
 - ii. Fund 16 - AV moved to approve invoices in amount of \$2,261.98; MK seconded. Motion carried.
- b. **Treasurer's Report** - Expenses in Fund 15 are at 16.16% and at approximately 15% for Fund 16. For second month have virtually no revenue for Fund 15, resulting in balance decreasing by \$100,000 each month. Fund 16 revenue is exceeding expectations.

Business:

- a. **1st Quarter Action Plan Update** - JL reported on what has been completed from plan and items that will carry over to second quarter including evaluating ways to improve external communications, continuing to work with new and established partners, working with Foundation on enhancing CreateSpace and working on increasing library presence at various outings.
- b. **Bylaws Review** - Discussed Article I and II of bylaws, including virtual attendance.

Update on Past or Upcoming Council Actions Relating to the Library – KW reported that Mayor provided State of City address at Chamber breakfast. The City is working on replacing various positions.

Update on Franklin Public Schools Matters Relating to the Library - JM reported students continue to read ebooks. School library staff participated in training on neurodiverse learners.

Report of the President - MI reported RB will not be returning, but have recruited one person to join board. Worked with MCFLS to address question on closures in annual report.

Report of the Library Director - J. Loeffel

a. Monthly Activity of Library Director & Library - JL reported that Great Decisions concluded; working on smart locker installation; there have been some personnel changes regarding promotions; there are some issues with server room AC; AV has been installed; and Library received \$5,000 grant from United Way. Future events include shredding event and coffee sales.

b. **FPL @ a Glance Statistics Report** – JL noted increased levels in a number of categories.

COLAND Report - TB reported Coland met March 11 at Kenosha main library. Toured after meeting and of particular interest was sorting machine, display configuration and video production equipment.

Upcoming Library Board Meetings - Regular Library Board of Trustees Meeting: April 25, 2022 at 6pm in Fadrow Meeting Room

Adjourn - AV moved to adjourn; AA seconded. Motion carried.

Respectfully submitted JWK