

**CITY OF FRANKLIN
CIVIL SERVICE SUB-COMMITTEE MEETING MINUTES
December 18, 2023**

I. The December 18, 2023 Civil Service Sub-Committee Meeting was called to order at 7:39 p.m. in the Hearing Room at City Hall. Members present were Member Traynor, Alderman Barber, and Human Resources Manager Zahn. Chair Wikel was excused.

II. Approval of the Minutes from 11/28/2023

Motion by Member Traynor and seconded by Alderman Barber to approve the minutes from 11/28/2023 as written. Motion Carried: Ayes – All.

III. Approval of an External Hiring list for the position of Shelver

Motion by Member Traynor and seconded by Alderman Barber to certify all applicants that applied for the Library Shelver position by the posted deadline. Motion Carried: Ayes – All.

IV. Approval of an External Hiring list for the position of Sewer & Water Technician.

Motion by Member Traynor and seconded by Alderman Barber to add the 1 additional name to the certified list for Sewer & Water Technician. Motion Carried: Ayes – All.

V. Approval of an External Hiring List for the position of Dispatcher

Motion by Member Traynor and seconded by Alderman Barber to certify the 1 experienced (lateral transfer) candidate that has applied so far for Dispatcher. Motion Carried: Ayes – All.

VI. Upcoming Meeting Dates

VII. Adjournment

Motion by Member Traynor and seconded by Alderman Barber to adjourn the meeting at 7:45 p.m. Motion Carried: Ayes – All.