

**CITY OF FRANKLIN  
BOARD OF HEALTH MEETING  
MINUTES  
MONDAY, JANUARY 9, 2023**

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| <b>1) Call to Order</b>                                     | Dr. Wengelewski called the Board of Health meeting to order on January 9, 2023 in the Health Wing of Franklin City Hall, 9229 W Loomis Rd, Franklin, WI.  |
| <b>2) Roll Call</b>   | Present: Dr. Henry Wengelewski;<br>Lauren Gottlieb; Amy Marzofka;<br>Alderman Michael Barber; Wayne Hustad; Patricia Nissen; Dr. Patricia Golden  |
|   | Excused:  |
| <b>3) Approval of Minutes:</b><br>a) December 12, 2022      | A motion was made to approve the minutes from December 12, 2022 Board of Health meeting. Seconded. Motion carried unanimously.  |
| <b>4) Citizen Comments Period</b>                           | No citizen comments.  |
| <b>5) Unfinished Business</b>                               | No unfinished business.   |
| <b>6) New Business</b>                                      |   |
| a) <i>Administrative Report</i>                             |   |
| 1. Franklin Health Dept. 2022 Report Overview               | Presentation and discussion of the 2022 Annual Report for the Franklin Health Department. A motion to bring this report to the Common Council to present. Seconded. Motion carried unanimously. |
| 2. Franklin Health Dept. Community Health Assessment Update | Presentation and discussion about the completed Community Health Assessment for 2021-2022.  |
| 3. Volition Franklin Report out on recent initiatives       | Presentation and discussion about the initiatives Volition Franklin worked on in 2022.  |
| b) <i>Health Department General Updates</i>                 |   |
| 1. Communicable Disease Referrals and Trends                | Currently working on a new way to track these. No updates at the moment.  |
| 2. Human Services Referrals                                 | Currently the Health Department is receiving 4-5 referrals per month, mostly from the Police and Fire Departments   |
| 3. Community Health Programming                             |   |
| a. Healthy Holiday Summary                                  | Health Department staff hosted education tables throughout the community in December.   |
| b. Community Health Assessment Partner Meeting              | On January 24 <sup>th</sup> , 15-30 members of the community are coming together to discuss goals and initiatives for health in Franklin.   |

c. Heart Month Initiatives

i. Food Drive

City-wide staff food drive will be taking place starting February 6<sup>th</sup>.

ii. Blood Pressure Checks

The Health Department offers free blood pressure checks year-round, but will be using February to bring it into focus.

iii. Volition Franklin

Volition will be partnering with the Health Department and the School to do some heart-healthy related things.

c) *Environmental Health/Emergency Preparedness Report*

1. Division of Agriculture, Trade, and Consumer Protection  
Licensing and Inspection  
Updates

The new software for Healthspace, the current system used for inspections by the sanitarians has been pushed back due to technical difficulties.

Discussed new facilities opening, remodeling, or currently being constructed. Food truck and Temporary Event inspections discussed.

2. Environmental Health Referrals

Discussed work being done at a motel in Franklin.

3. Request for recommendation to Franklin Common Council for .3 FTE increase to Environmental Sanitarian

There is a need for more sanitarian hours as a result of new business and coming out of the COVID-19 pandemic.

**8) Adjournment**

Motion to adjourn. Seconded.  
Motion carried unanimously.