

CITY OF FRANKLIN
PARKS COMMISSION MEETING
January 9, 2023

CALL TO ORDER

- I. Chair Michael Wrench called the January 9, 2023, Parks Commission meeting to order at 6:30 p.m. commencing in the Hearing room at Franklin City Hall at 9229 W. Loomis Road, Franklin, Wisconsin.

Present were Chair Michael Wrench, Vice Chair Karen Malecki, Commissioners Susan Lance, Mary Remington, Kristen Stanley, Alderwoman Shari Hanneman and Non-voting member Ex-Officio Michelle Runte. Excused was Commissioner Owen Proborsky. Also present were Associate Planner Marion Ecks, City Engineer Glen Morrow, Department of Public Works Kevin Schlueter and Dale Borchardt.

CITIZEN COMMENT PERIOD

- II. The citizen comment period opened at 6:31 p.m. and closed at 6:31 p.m. No citizens present.

APPROVAL OF MINUTES

Regular meeting minutes of
December 12, 2022

- III. Commissioner Remington moved and Vice Chair Malecki seconded to approve the minutes of the regular Parks Commission meeting of December 12, 2022. On voice vote, all present voted 'aye'. Motion carried (6-0-1).

UNFINISHED BUSINESS:

Update on Parks Maintenance

- IV.
 - A. The newly created ice rink was able to be used for 3 days. It is now no longer frozen. Dale Borchardt, DPW, reported that the DPW had visited the Greenfield and Waterford ice rinks. Greenfield has a shack with a heater and 1 attendant when open. Due to Franklin's location of the ice rink some leaves remained on the ice when the ice froze. The ice melts, around the leaves, when the sun shines on areas where leaves were present. It was requested to monitor the playing of hockey on the ice rink. There are no kick plates in the rink and the liner could be punctured. Discussion only, no action taken.

2022 and 2023 Budget. Parks Commission request for information on personnel addition. Capital Outlay Fund needs, Equipment Revolving Fund needs, Street Improvement needs and major capital expenditures to be made with borrowed funds.

- B. Associate Planner Ecks did not have an update. The Franklin Finance Director is leaving. Will need to confirm who will provide updates to the committee at the next meeting. Commission should consider what further information is needed on the all-abilities basketball court and fitness Facilities and prioritize any items for the budget if want to move forward. The greatest need in the DPW is personnel and equipment. Discussion only, no action taken.

Park amenities donation policy and Parks Marketing materials including maps, pamphlets, etc.

C. Vice Chari Malecki shared an updated map of the parks with Associate Planner Ecks. On target to add to the city newsletter in June, 2023. At this time the donation policy has not gone to the Common Council. Discussion only, no action taken.

Update on trail projects, including South 116th Street, St. Martin of Tours, West Forest Home Avenue, West Church Street, State Highway 100, Ryan Creek and Cascade Creek Park

D. City Engineer Morrow provided an update. The S. 116th Street Trail – A public information meeting will be held on February 2, 2023.
St. Martin of Tours – still determining the location of the trail around the church. Engineer Morrow has been at the church to provide information between masses. He will be at St. Martins Church on March 5, 2023.
Forest Home Project being worked on by the county.
Church Street project was completed in 2022.
State Trunk Highway 100 project is in the DOT plans - There will be a sidewalk and bike lane.
Ryan Creek – would like to start the project this year
Cascade Creek Park – waiting on City of Milwaukee for approval of request for pathway on City of Milwaukee property.
Associate Planner Ecks, reported that the city is re-writing the unified development ordinances – re dedication of land to parks and trails into planning processes. Discussion only, no action taken

Little League and/or adult recreation league reservations of sports facilities for baseball, pickleball and other groups

E. Associate Planner Ecks reported that the Recreation department was not available for tonight’s meeting. Will wait until February for discussion.
Dale Borchardt, DPW, asked when the CORP will be updated. Associate Planner Ecks stated this is currently not on the agenda. Marion will give a quick walk through of the key elements of the CORP and provide background at the next meeting.
Reservations at the baseball diamonds need to be looked at in a future Parks Commission meeting as the little league is using the fields on all available dates and general citizens are not able to use. Discussion only, no action taken.

New Business

V.
A. None

Next Meeting Date

VI. February 13, 2023

Adjournment

VII. Alderwoman Hanneman moved and Vice Chair Malecki seconded to adjourn the meeting of January 9, 2023 at 7:02 pm. On voice vote, all present voted ‘aye’. Motion carried (6-0-1).

