

**CITY OF FRANKLIN**  
**PARKS COMMISSION REGULAR MEETING**  
**March 13, 2023**

Approved  
April 10, 2023

**CALL TO ORDER**

- I. Chair Michael Wrench called the March 13, 2023, Parks Commission meeting to order at 6:31 p.m. commencing in the Hearing Room at Franklin City Hall at 9229 W. Loomis Road, Franklin, Wisconsin.

Present were Chair Michael Wrench, Vice Chair Karen Malecki, Commissioners Susan Lance, Mary Remington, Kristen Stanley, Owen Poborsky, Alderwoman Shari Hanneman and Non-voting member Ex-Officio Michelle Runte. Also present were Associate Planner Marion Ecks, City Engineer Glen Morrow, Department of Public Works Dale Borchardt.

**CITIZEN COMMENT PERIOD**

- II. The citizen comment period opened at 6:31 p.m. and closed at 6:33 p.m. One citizen was present.

**APPROVAL OF MINUTES**

Regular meeting minutes of February 13, 2023.

- III. Commissioner Remington moved and Alderwoman Hanneman seconded to approve the minutes of the regular Parks Commission meeting of February 13, 2023. On voice vote, all present voted 'aye'. Motion carried (7-0-0).

**UNFINISHED BUSINESS:**

Update on Parks Maintenance

- IV. Department of Public Works Borchardt reported that DPW replaced some of the broken parts on the play structure at Kayla's Playground. Spring cleaning is being done at the pavilions. Bathrooms are to open mid-April. Many dog walkers are being seen at Pleasant View Park about 9:30 daily. Dale spoke with one of the walkers. Many dog walkers are people that used to frequent the airport dog park before it closed and many are not using leashes. Perhaps a Franklin police officer could stop by. City engineer Glen Morrow will reach out for follow up. Discussion only, no action taken.

2022 and 2023 Budget. Parks Commission request for information on personnel additions, Capital Outlay Fund needs, Equipment Revolving Fund needs, Street Improvement Fund needs and Major Capital Expenditures to be made with borrowed funds.

- B. Associate Planner Ecks reported that the budget sheets are found in the meeting packet. Still waiting for the 2022 final expenditures. The 2023 budget calendar will not start until after the April election. Any questions can be directed to her. Discussion only, no action taken.

Park amenities donation policy and Parks marketing materials including maps, pamphlets, etc.

- C. Associate Planner Ecks reported that the deadline for the June newsletter is April 13, 2023. She will meet with Vice Chair Malecki prior to the deadline to review the trail/park materials. It would be useful to have the parks map online. Associate Planner Ecks will follow up with the Recreation

department about posting the map on their site. Department of Public Works Borchardt brought forward several changes he believed should be made to the park/trail map. He provided Vice Chair Malecki with a list of the trails he questioned, and she will make the updates. Discussion only, no action taken.

Little league and/or adult recreation league reservations of sports facilities for baseball, pickleball and other groups.

- D.** This is a growing sport across the country. The Recreation department is looking to reserve Monday-Thursday pm, and Saturday mornings. Request by a local citizen for Monday-Wednesday-Friday mornings who has reserved the pickleball courts in the past. Department of Public Works Borchardt reviewed where the City has permanent and striped pickleball courts. Ken Wendl has 3 striped pickleball courts on the tennis courts, Lions Legend 2 has 4 striped pickleball courts on the tennis court and 4 permanent pickleball courts. Pleasant View Park has 3 pickleball courts striped on the tennis courts and 4 new permanent pickleball courts. The permanent courts at Pleasantview need to be redone. There is indoor pickleball at the Milwaukee County Complex in the mornings. Alderwoman Hanneman commented that we should honor the Recreation department's pickleball program dates/times. The plan for the City is to convert the tennis courts at Lions Legend I to 12 permanent pickleball courts. There is no firm date for this change. The City will put a fabric down and it will be topped with a 1 1/2 inches of asphalt. Bids are not out yet. This fix should last approximately 10-20 years with only minor cracks. City Engineer Morrow asked for a priority listing of which courts should be serviced first. Regarding the ice rink overlaying at Lions Legend I – there could be damage to the courts by the skates not being used in the rink, but rather on the courts. The rink might be placed in a different location in the future. Some of the fencing at Lions Legend I may need replacing. Commissioner Stanley commented that the pickleball play could possibly be split into 2 sessions to accommodate more players, although this may not be ideal. The Recreation department's fee is low for the pickleball program. City Engineer Morrow commented that if you add higher fees then more maintenance may be expected from the City. Franklin residents have early access to sign up for the pickleball program through the Recreation department. They are given one week prior to opening the program to residents outside the city. Chair Wrench would like to leave some courts open to the public once they are redone. Lions Legend I courts would be a priority to be done this year. There is parking at City Hall and the library. A policy should be created/adopted by the Commission for short term reservations outside of Recreation department timeslots. Associate Planner Ecks will have a discussion with the Clerk's office regarding doing reservations online.

Alderwoman Hanneman asked that the reservation policy (for other events) be brought to the April meeting. Department of Public Works Borchardt has a frame that was used for the ice rink that listed the rules. It is 8 ½" x 11" and could be placed on the fence for pickleball. This could hold a listing of when courts are reserved. Discussion only, no action taken.

**NEW BUSINESS:**

Franklin School District Community Education and Recreation Department's request to reserve the pickleball courts at Lions Legend Park II, located at 8717 West Drexel Avenue, for spring, summer and fall 2023 programs. Requested dates are for Monday through Thursday evenings, 5:00 p.m. to 8:00 p.m., April 17, 2023 through October 20, 2023, and Saturday mornings, 9:00 a.m. to 11:30 a.m.

Franklin School District Community Education and Recreation Department's request to reserve the tennis courts at Ken Windl Park, located at 11615 West Rawson Avenue, Monday through Friday (Fridays are rain dates), 8:30 a.m. to 12:30 p.m., for youth tennis spring and summer 2023 programs, June 12, 2023 through June 22, 2023, July 10, 2023 through July 20, 2023 and July 31, 2023 through August 10, 2023.

Request by City of Franklin resident, Patrick Harris, to reserve two pickleball courts, at either Pleasant View Park, located at 4620 West Evergreen Street, or Lions Legend Park II, located at 8717 West Drexel Avenue, on Wednesday evenings, from 5:00 p.m. to 8:00 p.m., April 26, 2023 through October 25, 2023.

Request by Sam Crisci, Franklin resident, to reserve the Pickleball courts at Lions Legend Park II, located at 8717 West Drexel Avenue, for a group of senior citizens and other residents to continue their organized Pickleball,

**V.**

**A.** Commissioner Stanley moved and Alderwoman Hanneman seconded to approve Monday - Thursday from 5:30-8:00 pm and Saturday from 9:00-11:30 am. On voice vote, all voted 'aye'. Motion carried (7-0-0).

**B.** Alderwoman Hanneman moved and Commissioner Stanley seconded to approve Franklin School District Community Education and Recreation Department's request to reserve the tennis courts at Ken Windl Park, located at 11615 West Rawson Avenue, Monday through Friday (Fridays are rain dates), 8:30 a.m. to 12:30 p.m., for youth tennis spring and summer 2023 programs, June 12, 2023 through June 22, 2023, July 10, 2023 through July 20, 2023 and July 31, 2023 through August 10, 2023. On voice vote, all present voted 'aye'. Motion carried (7-0-0).

**C.** Patrick Harris was amenable to playing on one tennis court at Pleasant View that is striped with 2 pickleball courts. Department of Public Works Borchardt can place a sign on the fence at these courts showing the reserved dates/times.

Commissioner Lance moved and Commissioner Stanley seconded to approve the reservation at Pleasant View. On voice vote, all voted 'aye'. Motion carried (7-0-0).

**D.** This is organized play but is open to all. Department of Public Works Borchardt reported last year a tarp was put up and attached to the fence. This is not acceptable. No modifications should be made to the courts. Contact the Department of Public Works if any requests for changes are needed. This group will move to Lions Legend 1 when courts are re-done.

Mondays, Wednesdays and Fridays, from April 15, 2023 through October 15, 2023, from 8:00 a.m. to 12:00 p.m.

Commissioner Lance moved and Commissioner Remington seconded to approve Request by Sam Crisci, Franklin resident, to reserve the Pickleball courts at Lions Legend Park II, located at 8717 West Drexel Avenue, for a group of senior citizens and other residents to continue their organized Pickleball, Mondays, Wednesdays and Fridays, from April 15, 2023 through October 15, 2023, from 8:00 a.m. to 12:00 p.m. On voice vote, all voted 'aye'. Motion carried (7-0-0).

City of Franklin Comprehensive Outdoor Recreation Plan, Parkland Acquisition Study, Impact Fees and other parks policies

**E.** Associate Planner Ecks provided the Commission an overview of the CORP. The Parks Commission is part of the CORP. Three departments impact the Parks: the Clerk's office who administers permits, Parks department which is part of the Department of Public works for maintenance and Planning who is responsible for distribution of agendas and other noticing requirements. The Planning department keeps a record of the Commission. Associate Planner Ecks is responsible for the interpretation and implementation of the CORP. This is a city-wide policy and used in tandem with the city-wide Comprehensive Master Plan, which designates plans for parks and trails. There is a formula for the types of park facilities. There are DNR requirements found in the packet. Once you implement a CORP and Comprehensive Recreation Plan you become eligible for impact fees. This is based on the park classification. Impact fees do have an expiration date. They need to be spent by a certain date. There were funds allocated for 2023 to update the CORP and the Comprehensive Master Plan but Planning is not able to complete this in 2023. When the documents are updated, the tomography needs to be accurate. The document does remain compliant. Chair Wrench asked if some of this money could be spent down when deciding master planning of parks and could some of money be added to the Recreation department for a trail. Trails are the number one most heavily used areas in the city. Discussion only, no action taken.

City of Franklin Recreation Department, Franklin Public Schools recreational amenities planning.

**F.** Information regarding the Franklin Recreation department's proposed plans for expansion can be found in the meeting packet. A public input session is planned for March 22, 2023. Surveys and newsletters have gone out from the Recreation department. This is the only commentary session planned. Discussion only, no action taken.

**NEXT MEETING DATE**

**VI.** April 10, 2023.  
Susan Lance will not be present.  
Marion will bring back open items from previous meetings

## **ADJOURNMENT**

- VII.** Commissioner Lance moved and Commissioner Remington seconded to adjourn the Parks Commission meeting of March 13, 2023 at 8:27 p.m. On voice vote, all voted 'aye'. Motion carried (7-0-0).