

APPROVED JANUARY 16, 2024

CITY OF FRANKLIN COMMON COUNCIL MEETING JANUARY 3, 2024 MINUTES

- ROLL CALL A. The regular meeting of the Franklin Common Council was held on January 3 2024, and was called to order at 6:30 p.m. by Mayor John R. Nelson in the Franklin City Hall Council Chambers, 9229 W. Loomis Road, Franklin, Wisconsin. On roll call, the following were present: Alderman Holpfer, Alderwoman Eichmann, Alderman Hasan, Alderwoman, Alderwoman Day, Alderman Barber, Alderman Craig. Also in attendance were Director of Administration Kelly Hersh, City Engineer Glen Morrow, City Attorney Jesse A. Wesolowski and Deputy City Clerk Shirley Roberts.
- CITIZEN COMMENT B.1. Citizen comment period was opened at 6:31 p.m. and was closed at 6:41 p.m.
- Alderman Barber moved to suspend the rules to allow residents to speak during items G.3. and G.4. Seconded by Alderman Craig. All voted Aye; motion carried.
- POLICE CHIEF B.2. Mayor Nelson presented a Proclamation in Recognition of the Service
RICHARD OLIVA of Police Chief Richard P. Oliva.
PROCLAMATION
- MINUTES C. Alderman Holpfer moved to approve the minutes of the Common
DECEMBER 19, 2023 Council meeting of December 19, 2023, as presented. Seconded by
Alderman Barber. All voted Aye; motion carried.
- UPDATE TO NOISE G.1. Mayor provided an update on the solutions to noise issues at the ROC
ISSUES AT THE ROC Ballpark Commons and Laura Nelson with Engage Franklin provided
BALLPARK an update on Enchant Christmas.
COMMONS
- RES. 2024-8083 G.2. Alderwoman Day moved to adopt Resolution No. 2024-8083, A
INSTALLATION OF RESOLUTION AUTHORIZING THE INSTALLATION OF A
FENCE AT 4107 W. FENCE WITHIN THE 30 FOOT PLANTING STRIP PLAT
BARNWOOD CT., RESTRICTION, UPON LOT 2 IN SOUTHWOOD EAST
MARK ANHALT, ADDITION NO. 2 SUBDIVISION (4107 WEST BARNWOOD
APPLICANT COURT) (MARK ANHALT, APPLICANT). Seconded by
Alderwoman Eichmann. All voted Aye; motion carried.
- RES. 2024-8084 G.3. Alderman Barber moved to suspend the rules which were approved
CSM AT APPROX. previously to allow residents to speak during this item.
7154 S. 76TH ST., Alderman Barber moved to adopt Resolution No. 2024-8084, A
POTHS GENERAL RESOLUTION CONDITIONALLY APPROVING A 1 LOT
LLC, APPLICANT, CERTIFIED SURVEY MAP, BEING A REDIVISION OF LOT 2,
INITECH LLC,

PROPERTY OWNER

CERTIFIED SURVEY MAP NO. 8318, OUTLOT 1 OF CERTIFIED SURVEY MAP NO. 6313, AND OUTLOT 1 OF CERTIFIED SURVEY MAP NO. 5401 AND LANDS ALL BEING PART OF THE NORTHWEST 1/4 OF THE NORTHWEST 1/4 OF SECTION 10, TOWN 5 NORTH, RANGE 21 EAST, IN THE CITY OF FRANKLIN, COUNTY OF MILWAUKEE, STATE OF WISCONSIN (BY POTHs GENERAL LLC, APPLICANT, INITECH LLC, PROPERTY OWNER) (APPROXIMATELY 7154 SOUTH 76TH STREET). Seconded by Alderwoman Eichmann. All voted Aye; motion carried.

ORD. 2024-2576
AMEND § 15-3.0447 OF
UDO PDD NO. 42 AT
APPROX. 7154 S. 76TH
ST., POTHs GENERAL
LLC, APPLICANT

G.4. Alderman Barber moved to suspend the rules which were approved previously to allow residents to speak during this item.

Alderman Barber moved to adopt Ordinance No. 2024-2576, AN ORDINANCE TO AMEND SECTION 15-3.0447 OF THE UNIFIED DEVELOPMENT ORDINANCE PLANNED DEVELOPMENT DISTRICT NO. 42 (POTHs GENERAL) TO AMEND LANDSCAPING REQUIREMENTS AS IT PERTAINS TO THE QUANTITY OF PLANTINGS REQUIRED (POTHs GENERAL LLC, APPLICANT) (AT APPROXIMATELY 7154 SOUTH 76TH STREET). Seconded by Alderwoman Day. All voted Aye; motion carried.

RES. 2024-8085
AMEND RES. NOS. 88-
3175, 95-4217, 99-4875,
99-4933, 2004-5733
(NOT RECORDED),
2004-5736, AND 2015-
7074 AT 6381, 6411,
6455 & 6421 S, 108TH
ST., HILLER FORD,
INC. AND
DEALERSHIP
PROPERTIES, INC.,
APPLICANTS

G.5. Alderwoman Eichmann moved to adopt Resolution No. 2024-8085, A RESOLUTION TO AMEND RESOLUTION NOS. 88-3175, 95-4217, 99-4875, 99-4933, 2004-5733 (NOT RECORDED), 2004-5736, AND 2015-7074 IMPOSING CONDITIONS AND RESTRICTIONS FOR THE APPROVAL OF A SPECIAL USE AMENDMENT FOR PROPERTIES LOCATED AT 6381, 6411, 6455 AND 6421 SOUTH 108TH STREET TO ALLOW FOR CONSTRUCTION OF A 15,360 SQUARE FOOT EXPANSION OF THE HILLER FORD PARTS WAREHOUSE BUILDING AND ASSOCIATED SITE PAVING MODIFICATIONS UPON PROPERTY LOCATED AT 6455 SOUTH 108TH STREET (HILLER FORD, INC. AND DEALERSHIP PROPERTIES, INC., APPLICANTS). Seconded by Alderman Craig. All voted Aye; motion carried.

Alderwoman Eichmann vacated her seat at 7:55 p.m.

2024 PUBLIC HEALTH
GRANT CONTRACTS

G.6. Alderwoman Day moved to approve the Director of Health and Human Services to accept the 2024 Division of Public Health consolidated grant contracts. Seconded by Alderman Craig. All voted Aye; motion carried.

2024 AGREEMENT
WITH MEDICAL

G.7. Alderman Hasan moved to approve the Director of Health and Human Services to sign the Medical College of Wisconsin affiliation

- COLLEGE OF WI FOR STUDENT INTERN agreement to host a volunteer student intern in 2024. Seconded by Alderman Barber. All voted Aye; motion carried (5-0-1).
- 2023-2024 SPF-PFS GRANT G.8. Alderman Barber moved to approve the Director of Health and Human Services to approve the acceptance and execution of the 2023-2024 Strategic Prevention Framework - Partnership for Success (SPF-PFS) grant. Seconded by Alderwoman Day. All voted Aye; motion carried (5-0-1).
- Alderwoman Eichmann returned to her seat at 7:58 p.m.
- RES. 2024-8086 S. 116TH ST. TRAIL PROJECT CHANGE ORDER NO. 5 TO GRAEF-USA, INC. G.9. Alderman Holpfer moved to adopt Resolution No. 2024-8086, A RESOLUTION TO EXECUTE S. 116" STREET TRAIL PROJECT CHANGE ORDER NO. 5 TO GRAEF-USA, INC. TO PREPARE A PHASE 2.5 HAZARDOUS MATERIALS INVESTIGATION FOR \$40,000. Seconded by Alderman Hasan. All voted Aye; motion carried.
- ORD. 2024-2577 AMEND ORD. 2023-2569, 2024 - ANNUAL BUDGETS CARRYFORWARD UNUSED FIRE DEPT. IMPROVEMENTS G.10. Alderman Barber moved to adopt Ordinance No. 2024-2577, AN ORDINANCE TO AMEND ORDINANCE 2023-2569, AN ORDINANCE ADOPTING THE 2024 ANNUAL BUDGETS FOR THE CAPITAL OUTLAY FUND TO CARRYFORWARD \$234,700 OF UNUSED 2023 FIRE DEPARTMENT BUILDING IMPROVEMENT APPROPRIATIONS. Seconded by Alderman Hasan. On roll call, all voted Aye. Motion carried.
- ORD. 2024-2578 AMEND ORD. 2022-2521 - 2023 ANNUAL BUDGET - GENERAL FUND TO MOVE FOR FIRE DEPT. AUTO MAINTENANCE G.11. Alderwoman Eichmann moved to adopt Ordinance No. 2024-2578, AN ORDINANCE TO AMEND ORDINANCE 2022-2521, AN ORDINANCE ADOPTING THE 2023 ANNUAL BUDGET FOR THE GENERAL FUND TO MOVE \$11,578.38 OF UNRESTRICTED CONTINGENCY APPROPRIATIONS TO FIRE DEPARTMENT AUTO MAINTENANCE APPROPRIATIONS. Seconded by Alderman Hasan. On roll call, all voted Aye. Motion carried.
- ORD. 2024-2579 AMEND ORD 2022-2521-2023 ANNUAL BUDGET - CAPITAL IMPROVEMENT FUND FOR SCHOOL TRAFFIC LIGHT PROJECT G.12. Alderman Hasan moved to adopt Ordinance No. 2024-2579, AN ORDINANCE TO AMEND ORDINANCE 2022-2521, AN ORDINANCE ADOPTING THE 2023 ANNUAL BUDGET FOR THE CAPITAL IMPROVEMENT FUND TO PROVIDE ADDITIONAL \$43,500 APPROPRIATIONS FOR THE SCHOOL TRAFFIC LIGHT PROJECT. Seconded by Alderman Barber. On roll call Alderman Holpfer, Alderwoman Eichmann, Alderman Hasan, Alderman Barber and Alderman Craig voted Aye, Alderwoman Day voted No. Motion carried (5-1-0).
- PROMOTION OF G.13. Alderman Hasan moved to authorize the promotion and subsequent

ASSOCIATE
PLANNER MARION
ECKS

increase in salary levels for Marion Ecks from Associate Planner Grade Level 7 (\$28.21/hr.) to Principal Planner Grade Level 9 (\$35/hr.). The annual increase is estimated at \$5,553, with a yearly salary of \$72,800. Seconded by Alderwoman Eichmann. On roll call, all voted Aye. Motion carried.

JOB DESCRIPTION
FOR CLERK'S
DEPARTMENT
ADMINISTRATIVE
ASSISTANT POSITION

G.14. Alderman Hasan moved to approve the updated Job Description for the Administrative Assistant Position that was formally the Secretary Position. Seconded by Alderman Barber. On roll call, all voted Aye. Motion carried.

JOB DESCRIPTION
FOR CLERK'S
DEPARTMENT
PERMIT LICENSING
SPECIALIST

G.15. Alderman Hasan moved to approve the updated Job Description for the Permit Licensing Specialist Position that was formally the Administrative Clerk Position. Seconded by Alderman Barber. On roll call, all voted Aye. Motion carried.

Alderman Barber vacated his seat at 8:35 p.m.

COMMITTEE OF THE
WHOLE MEETING –
JANUARY 8, 2024

G.16. Alderwoman Day moved to have the Fire Department give a presentation at the January 16, 2024 Common Council meeting to discuss the Fire Apparatus Replacement. Seconded by Alderman Hasan. All voted Aye; motion carried (5-0-1)

Alderman Barber returned to his seat at 8:40 p.m.

Mayor Nelson took a recess at 8:40 p.m. Mayor Nelson reconvened at 8:45 p.m.

CLOSED SESSION
TAX ASSESSMENT
SERVICES

G.17. Alderman Barber moved to solicit an agreement with Associated Appraisal and bring the agreement back to the Common Council for approval at a later date. Seconded by Alderwoman Day. On roll call, all voted Aye. Motion carried.

CLOSED SESSION
APPOINTMENT OF
SHIRLEY ROBERTS
AS DIRECTOR OF
CLERK SERVICES

G.18. Alderwoman Eichmann moved to enter closed session at 9:34 p.m., to confirm the Appointment of Shirley Roberts as Director of Clerk Services. The Common Council may enter closed session pursuant to Wis. Stats. §19.85(1)(c) and (f), to consider employment, promotion, compensation, or performance evaluation data of a public employee over which the Common Council has jurisdiction or exercises responsibility and to consider financial, social or personal histories of specific persons which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories and may re-enter open session at the same place thereafter to act on such matters discussed therein as it deems appropriate. Seconded by Alderman Hasan. On roll call, all voted

Aye. Motion carried.

Upon reentering open session at 9:55 p.m., Alderman Barber moved to confirm Shirley Roberts as Director of Clerk Services. Seconded by Alderwoman Eichmann. On roll call, all voted Aye. Motion carried.

MISCELLANEOUS
LICENSES

H. Alderwoman Eichmann moved to approve the following licenses of the License Committee Meeting of January 3, 2024:

Grant 2023-24 Operator License to: Kimberly Burdick, Dao Dang, Teresa Kerber, Son Thanh Le, & Jan Matuszak;

Grant Temporary Entertainment & Amusement to Franklin Police Department, PO Gary Wallace, National Night Out-Crime Prevention Community Event, Franklin Public Library-9151 W Loomis Rd, 8/5/24;

Grant Temporary Entertainment & Amusement & Class”B” Beer Retailer’s to St Martin of Tours Church, Hoan Chau Nguyen, Vietnamese Lunar New Year Celebration, 7963 S 116th St, 2/11/24; and

Hold for Appearance Police Incident Reports from 5/16/23-12/27/23.

Seconded by Alderwoman Day. All voted Aye; motion carried.

VOUCHERS AND
PAYROLL

I. Alderman Barber moved to approve City vouchers with an ending date of December 28, 2023, in the amount of \$ 1,233,222.17, and payroll dated December 29, 2023, in the amount of \$ 482,098.32 and payments of the various payroll deductions in the amount of \$ 463,445.52, plus City matching payments, and estimated payroll dated January 12, 2024 in the amount of \$ 625,000 and payments of the various payroll deductions in the amount of \$ 300,000, plus City matching payments. Seconded by Alderman Holpfer. On roll call, all voted Aye. Motion carried.

ADJOURNMENT

J. Alderman Holpfer moved to adjourn the meeting of the Common Council at 9:58 p.m. Seconded by Alderwoman Eichmann. All voted Aye; motion carried.