

## **CITY OF FRANKLIN**

### **ENVIRONMENTAL COMMISSION MEETING Wednesday, December 8, 2021 – 7:00 P.M. FRANKLIN CITY HALL COUNCIL CHAMBERS 9229 West Loomis Road, Franklin, Wisconsin**

#### **AGENDA**

- I. CALL TO ORDER AND ROLL CALL**
- II. CITIZEN COMMENT**
- III. APPROVAL OF MINUTES**
  - A. Minutes of the regular meeting of November 3, 2021
- IV. UNFINISHED BUSINESS**
  - A. Environmental Commission involvement in the City of Franklin's National Night Out program Monday, August 2, 2021. Status of funding for garden giveaway.
  - B. Review of articles for the City of Franklin Newsletter.
  - C. Update on Buckthorn Subcommittee activity and/or proposals.
  - D. City of Franklin street tree list update-recommendation to Common Council.
  - E. Environmental Commission participation in City of Franklin Unified Development Ordinance (UDO) Task Force, to provide assistance in revisions to the Natural Resource Protection Standards and other elements of the City of Franklin UDO.
  - F. City water supply testing overview-continuation.
  - G. Landfill life expectancy and future plans.
  - H. Review of new Code of Conduct for all elected and appointed officials.
- V. NEW BUSINESS**
  - A. Request by City of Franklin Library Director Jennifer Loeffel for Environmental Commission Partnership in the HolidayLED Christmas Light Recycling Program of the Franklin Library.
  - B. Native habitat restoration project (City-wide) in the City of Franklin.
  - C. Funding for Environmental Commission activities.
- VI. SCHEDULE NEXT MEETING**

A. January 26, 2022

**VII. DISCUSSION OF FUTURE AGENDA ITEMS**

- A. Wisconsin Department of Natural Resources programs or other organizations for presentation at the City of Franklin Library or a room at City Hall-dates/schedule [this item/event is in process due to COVID-19 related restrictions] [tentative date: April, 2022].
- B. Funding for Environmental Commission activities.
- C. Request by Franklin resident Jeremy Stimpson to consider participation in regional Solar Group Buy program.

**VIII. ADJOURNMENT**

Notice is given that a majority of the Common Council may attend this meeting to gather information about an Agenda item over which they have decision making responsibility. This may constitute a meeting of the Council per *State ex rel. Badke v. Greendale Village Board*, even though the Common Council will not take formal action at this meeting.

Notice is given that upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information, please contact the Franklin City Clerk's office at (414) 425-7500.

**CITY OF FRANKLIN**  
**ENVIRONMENTAL COMMISSION MEETING MINUTES**  
**November 3, 2021**

unapproved

**CALL TO ORDER & ROLL CALL**

- I. Chairman Linda Horn called the November 3, 2021 regular meeting of the Environmental Commission to order at 7:00 p.m. in the Common Council Chambers, Franklin City Hall, 9229 West Loomis Road, Franklin, Wisconsin.

On roll call, the following were in attendance: Chair Linda Horn, Vice Chair Jamie Groark, Commissioners Patricia Pomahac, James Cieslak and Sudarshan Sharma. Excused was Alderman Dan Mayer. Also present was Associate Planner Marion Ecks.

**CITIZEN COMMENT**

- II. The citizen comment period opened at 7:00 p.m. and closed at 7:00 p.m.. No citizens present.

**APPROVAL OF MINUTES**

Minutes of the regular meeting of September 22, 2021.

**III.**

- A. Commissioner Sharma moved and Vice Chair Groark seconded a motion to approve the minutes of the regular meeting held September 22, 2021. On voice vote, all voted 'aye'. Motion carried (5-0-1).

**UNFINISHED BUSINESS**

Environmental Commission involvement in the City of Franklin's National Night Out program Monday, August 2, 2021. Status of funding for garden giveaway.

**IV.**

- A. Associate Planner Ecks reported, to date, it is too late to request funds for 2022 budget. Discussion only. No action taken.

Review of articles for the City of Franklin Newsletter.

- B. Commissioner Pomahac to contact Patrick Gains, Environmental Science teacher, Franklin High School, with suggested topics and dates for submission to the City of Franklin newsletter. Discussion only. No action taken.

Update on Buckthorn Subcommittee activity and/or proposals.

- C. Vice Chair Groark will draft proposed survey questions for December 8, 2021 meeting. Discussion only. No action taken.

City of Franklin street tree list update- best list reviews.

- D. City of Franklin street tree list update to be addressed at either the December 2021 or January 2022 meeting. Discussion only. No action taken.

Environmental Commission participation in City of Franklin Unified Development Ordinance (UDO) Task Force, to provide assistance in revisions to the Natural

- E. The City of Franklin newsletter, October 2021, had an article on the City's part to update the UDO (Unified Development Ordinance). Public input is strongly encouraged by the Common council and Plan Commission. Discussion only. No action taken.

Resource Protection Standards and other elements of the City of Franklin UDO.

City water supply testing overview-continuation.

Landfill life expectancy and future plans.

Report on Environmental Commission possible involvement in future Franklin Library's Trunk or Treat events.

#### **NEW BUSINESS**

Review of Environmental Commission Bylaws.

Review of new Code of Conduct for all elected and appointed officials.

#### **SCHEDULE NEXT MEETING**

#### **DISCUSSION OF FUTURE AGENDA ITEMS**

Wisconsin Department of Natural Resources programs or other organizations for presentation at the City of Franklin Library-dates/schedule [this item/event is in process due to COVID-19 related restrictions] [tentative date: April, 2022].

Funding for Environmental Commission activities.

#### **ADJOURNMENT**

Notice is given that upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information, please contact the Franklin City Clerk's office at (414) 425-7500.

**F.** Associate Planner Ecks handed out copies of the 2020 Consumer Confidence Report. Discussion only. No action taken.

**G.** Associate Planner Ecks to follow up with the City Clerk to see what reports are available on the landfill life expectancy. Discussion only. No action taken.

**H.** Vice Chair Groark and Commissioner Pomahac reported that this event is not beneficial to the Commission and focus should remain on Arbor Day in May 2022 and National Night Out in August 2022. Discussion only. No action taken.

**V.**

**A.** Discussion only. No action taken.

**B.** Commissioners to review and submit signed Code of Conduct and Ethics by December 8, 2021. Discussion only. No action taken.

**VI.**

**A.** December 8, 2021

**VII.**

**A.** Associate Planner Ecks is in contact with Brian Cunningham, DNR, Water management Program, for a virtual presentation, April 2022. Discussion only. No action taken.

**B.** Commissioner Cieslak presented information on a native habitat restoration project for future consideration. Discussion only. No action taken.

**VIII.**

Commissioner Cieslak moved and Commissioner Pomahac seconded to adjourn the Environmental Commission meeting on November 3, 2021 at 8:20 p.m.. On voice vote, all voted 'aye'. Motion carried (5-0-1).

## 2022 Newsletter Dates and Deadlines

*(Dates Subject to Change)*

<b>2022 Newsletters</b>	<b>Deadline Date for Articles</b>	<b>Approximate Delivery Date</b>
Newsletter 1	Friday, January 14th	Feb. 18-19
Newsletter 2	Friday, April 15th	May 20-21
Newsletter 3	Friday, June 17th	July 22-23
Newsletter 4	Friday, August 19th	Sept. 23-24
Newsletter 5	Friday, October 21st	Dec 7-10, 2022

# CITY OF FRANKLIN

## ENVIRONMENTAL COMMISSION MEETING

### Meeting Dates for 2022

January	26	
February	23	
March	23	
April		27
May		25
June		22
July		27
August		24
September		28
October		26
*December		7

\* December meeting a combination of November and December meetings due to Holiday schedules.

Notifications will be given for any cancellations or special meetings.

Time of meetings - 7:00 PM.

Place of meeting – Common Council Chambers or Planning Department Conference Room