

**CITY OF FRANKLIN
PARKS COMMISSION REGULAR MEETING**

**MONDAY, FEBRUARY 8, 2021 – 6:30 P.M.
FRANKLIN CITY HALL – HEARING ROOM
9229 WEST LOOMIS ROAD, FRANKLIN, WISCONSIN 53132**

AGENDA

I. CALL TO ORDER AND ROLL CALL

II. CITIZEN COMMENT PERIOD

III. APPROVAL OF MINUTES

A. Regular Meeting Minutes of January 11, 2021

IV. UNFINISHED BUSINESS

A. Update on parks maintenance.

B. Status of park rules signage for Kayla's Playground located at 3723 West Puetz Road.

C. Status of Parkland Acquisition Study contract with Vandewalle and Associates.

D. Proposal by Shelley Tessmer to develop a dog park on property located immediately west of 6855 South 27th Street (Tax Key No. 738-9974-005). The Parks Commission may enter closed session pursuant to Wis. Stat. § 19.85(1)(e), for market competition and bargaining reasons, to consider the potential acquisition of property to be used for public dog park purposes in the City, and to reenter open session at the same place thereafter to act on such matters discussed therein as it deems appropriate.

E. Ways to recognize the service of previous Parks Commission Chair, Tony Megna.

F. Uniform signage for all parks.

G. Proposal to appoint a sub-committee to explore 2021 City of Franklin holiday decorating.

H. COVID safety information for events in a City of Franklin park.

I. Update on the aeration and lighting at Ernie Lake (8000 South Chapel Hill Drive).

V. NEW BUSINESS

A. Franklin Community Education and Recreation Department request to reserve the pickleball courts, at Lions Legend II Park, on Monday through Thursday evenings (5:00 p.m. to 8:00 p.m.) and Saturday mornings (9:00 a.m. to 11:30 a.m.) for pickleball play for spring and summer 2021 programs, April 19, 2021 through August 21, 2021.

B. Report on City of Franklin tennis courts surface condition.

VI. NEXT MEETING DATE

VII. ADJOURNMENT

Notice is given that a majority of the Common Council may attend this meeting to gather information about an agenda item over which they have decision-making responsibility. This may constitute a meeting of the Common Council per *State ex rel. Badke v. Greendale Village Board*, even though the Common Council will not take formal action at this meeting.

Notice is given that upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information, please contact the Franklin City Clerk's office at (414) 425-7500.

CITY OF FRANKLIN
PARKS COMMISSION MEETING MINUTES
January 11, 2021

unapproved

CALL TO ORDER

- I. Chair Joseph Musolf called the January 11, 2021 Parks Commission meeting to order at 6:30 p.m. in the Hearing Room located at 9229 W. Loomis Road, Franklin, Wisconsin.

Present were Chair Musolf, Vice Chair Wrench, Alderwoman Shari Hanneman and Commissioners Mary Remington, David Bartels, Janice Coenen and Ex-Officio member Michelle Runte. Also present were Associate Planner Marion Ecks, Department of Public Works Kevin Schlueter and Dale Borchardt and Alderwoman Wilhelm.

CITIZEN COMMENT PERIOD

- II. The citizen comment period opened at 6:32 p.m. and closed at 6:32 p.m. No citizens were present.

APPROVAL OF MINUTES

Regular meeting minutes of December 14, 2020.

- III. Commissioner Coenen moved and Vice Chair Wrench seconded to approve the minutes with corrections of the regular Parks Commission meeting held December 14, 2020. On voice vote, all voted 'aye'. Motion carried (6-0-0).

UNFINISHED BUSINESS:

Update on parks maintenance.

- IV.
 - A. Updates given by Dale Borchardt of DPW. Discussion only. No action taken.

Status of park rules signage for Kayla's Playground located at 3723 West Puetz Road.

- IV.
 - B. Associate Planner Ecks reported, signage has not been delivered. Discussion only. No action taken.

Status of the Pleasant View Park Site Plan.

- IV.
 - C. Associate Planner Ecks reported, still in process. Discussion only. No action taken.

Status of Parkland Acquisition Study contract with Vandewalle and Associates.

- IV.
 - D. Associate Planner Ecks reported signature from the Mayor on contract is still needed. Vandewalle is not able to attend Parks Commission meeting until March, 2021. And touring parks earlier in the year so Commission knows what needs to be budgeted.

Commissioner Coenen moved and Alderwoman Hanneman seconded a motion to tour parks in June rather than October. On voice vote, all voted 'aye'. Motion carried (6-0-0).

Proposal by Shelley Tessmer to develop a dog park on property located immediately west of 6855 South 27th Street (Tax Key No. 738-

- E. Shelly Tessmer gave an update on possible grants. Extensive discussion followed on finding another location for the dog park if that is more feasible. Further discussion on waiting until the March meeting with Vandewalle and

9974-005). The Parks Commission may enter closed session pursuant to Wis. Stat. § 19.85(1)(e), for market competition and bargaining reasons, to consider the potential acquisition of property to be used for public dog park purposes in the City, and to reenter open session at the same place thereafter to act on such matters discussed therein as it deems appropriate.

Hunting in City of Franklin parks [prohibited within City of Franklin Parks and within 660 feet thereof pursuant to Mun. Code §§183-76B.(2)(b) and (d)].

Jack Workman Park bridge repair or replacement.

Ways to recognize the service of previous Parks Commission Chair, Tony Megna.

Uniform signage for all parks.

Plans for development of a new City of Franklin park located on South Lovers Lane Road (approximately 8100 South Lovers Lane Road, Tax Key Nos.: 801-9986-000, 801-9985-000, 801-9984-000, 801-9987-000).

NEW BUSINESS

Proposal to appoint a sub-committee to explore 2021 City of Franklin holiday decorating.

COVID safety information for events in a City of Franklin park.

Associates to see what their recommendation would be. There was a consensus that Alderwoman Hanneman will be point of contact to informing Vandewalle and Associates of dog park needs. Discussion only. No action taken.

F. Alderwoman Hanneman reported best to leave this issue to the City of Franklin Police department, all agreed. Discussion only. No action taken.

G. Department of Public Works will take care of bridge replacement. Discussion only. No action taken.

H. Commissioner Remington to check on concrete bench at library and county benches by February 1, 2021. Discussion only. No action taken.

I. Associate Planner Ecks to update on progress in February. Discussion only. No action taken.

J. City Engineer Glen Morrow will discuss further at a later date when more information is available. Discussion only. No action taken.

V.
A. Chair Musolf requested Alderwoman Hanneman and Commissioner Coenen look into holiday decorating with the City of Franklin's Tourism Commission and report back in February. Discussion only. No action taken.

B. Associate Planner Ecks will discuss with the Health department adding permits and COVID requirements and COVID safety plan to the City's Web site.

Commissioner Bartels moved and Vice Chair Wrench seconded a motion to ask the Health department for COVID safety list for citizens using parks. On voice vote, all voted 'aye'. Motion carried (6-0-0).

Request by Dale Pforr, on behalf of Franklin Park Concerts, Inc., for the use of Lions Legend Park band shell for a free summer concert series, from 12:30 p.m. to 4:30 p.m., on the following dates: June 27, 2021, July 11, 2021, July 25, 2021, August 8, 2021 and August 22, 2021.

C. Dale Pforr provided a COVID safety plan. Someone will need to monitor with signs and volunteers.

Alderwoman Hanneman moved and Commissioner Bartels seconded a motion to approve the use of Lions Legend Park band shell for a free summer concert series with the modification of the COVID safety plan to state that the City of Franklin will make every effort to have restrooms open and accessible during all performances and 1 hour before and after, and to have them adequately stocked with paper towels and soap, the COVID safety plan subject to the final approval of by the Health Commissioner. On voice vote, all voted 'aye'. Motion carried (6-0-0).

NEXT MEETING

VI

February 8, 2021.

ADJOURNMENT

VII.

Commissioner Bartels moved and Commissioner Coenen seconded to adjourn the Parks Commission meeting of January 11, 2021 at 8:40 p.m.. On voice vote all voted 'aye'. Motion carried (6-0-0).

DRAFT

Hannah Bench

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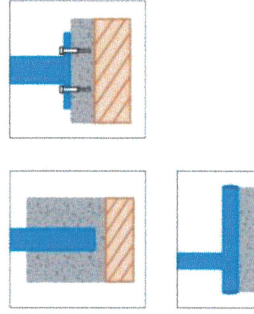
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- 1 +

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\$2,450.00 - \$3,870.00

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Category: Benches

Bench Color Choose an option

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Couch Bench

Shown in Premium Jet Black Granite
One Size: Seat 42x12x2.5, Back 48x2x17, Legs 5x20x24

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4' and 6' Modern Classic Bench - Portable/Surface and Inground Mount

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- WC MCB6WBPSM 6 Ft. Portable/Surface Mount Bench, 230 Lbs. **+\$1,023.00**
- WC MCB6WBIG 6 Ft. Inground Mount Bench, 230 Lbs. **+\$1,023.00**

- 6' Dimensions: 72"L x 32"Ht. 230 Lbs.
- Polyethylene coated ribbed steel seat and back.
- 2 7/8" Zinc coated, powder coated galvanized legs.
- Deep contoured seat.
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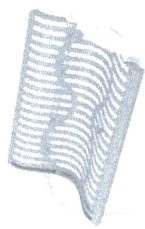


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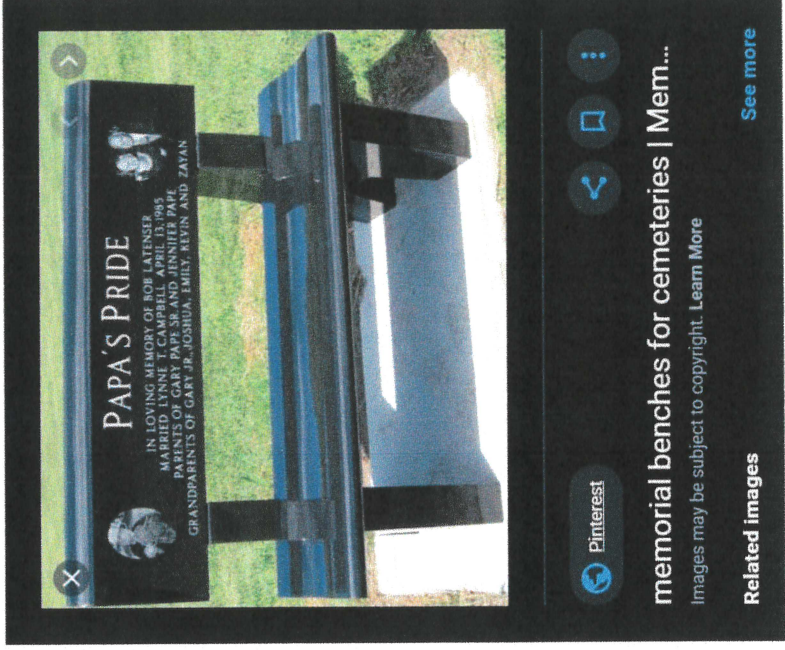
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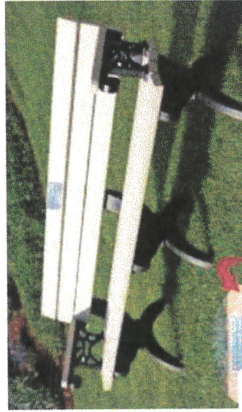
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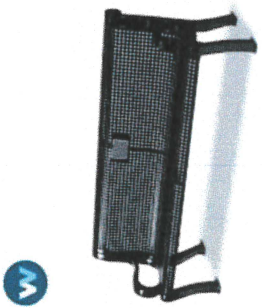
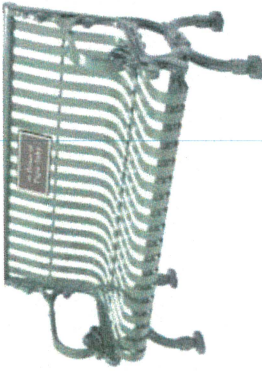
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keepergoals.com



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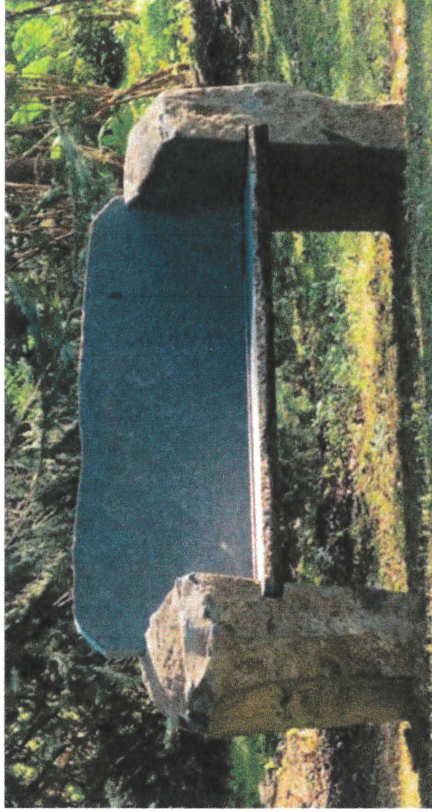
52648 48" basalt column bench, \$680



52448 48" Cumming garden bench, salt-and-pepper or pink, \$415



58021 46" basalt bench with flame-finish top, \$595



58022 basalt bench with back, flame-finish seat and back, \$2,195 (72" long x 20" wide; height to top of back is 36 inches)

COVID SAFETY PLAN CHECKLIST

Masks

- In outdoor spaces, all individuals over age __ should wear a mask if they cannot physically separate more than 6 feet from individuals not in their household.
- In indoor spaces, all individuals over age __ should wear a mask.

Physical Distancing

- How will physical distancing (of at least 6 feet between groups) be achieved and maintained?
- How large will each 'group' be?
- Stages should be set a minimum of 10 feet from patrons.

Cleaning/Disinfecting

- Will there be handwash or hand sanitizer stations available?
- If restrooms are provided how often are they cleaned and/or restocked with supplies?
- How will any high-touch surfaces (counters, tables, chairs, etc.) be maintained and how often will they be cleaned?

Staff Precautions

- If food/beverage is served all staff should wear masks and gloves.
- Consider touchless payment options to cut down on person-to-person transactions.
- No staff/volunteer should report to the event if they are ill.



February 1, 2021

To: Parks Commission Board
Re: Franklin Community Education and Recreation Department Pickleball Social and Semi-Competitive Play

Dear Parks Commission Board:

The **Franklin Community Education & Recreation Department** is requesting the designation of the pickleball courts for open-social and semi-competitive play at Lions Legend II.

This is similar to how other communities operate. This includes a “free learn-to-play” night for all ages. Balls and a limited number of paddles would be provided for new players to learn the sport. Volunteers would monitor play and answer questions. A small fee would be charged to offset equipment costs and expenses.

We thank the Board in advance for their consideration in this matter. Please do not hesitate to call me if I can answer any questions for you. If at all possible, I would like to receive notification back in writing if my request has been approved. I will plan on attending the next Parks Commission meeting.

Thanks again for all of your time and efforts!

Chris Russo
Recreation Coordinator

christopher.russo@franklin.k12.wi.us
8222 S. 51st Street * Franklin, WI * 53132
414.423.4646 (Office)

Adult Pickleball

Lion's Legend Park II (east of Fire Department)

Time: 5:30-8:00PM

Monday – Thursday's, **April 19 – June 17**

Monday – Thursday's, **June 24 – August 19**

Weekend

Time: 9:00am – 11:30am

Saturday's – **April 24 – June 19**

Saturday's – **June 26 – August 21**

