



## Franklin Public Library Board of Trustees Meeting

6:00 p.m., Monday, February 26, 2024

Sievert Conference Room

Franklin Public Library, 9151 West Loomis Road, Franklin, Wisconsin

### AGENDA

- I. Call to Order – M. Imp
- II. Visitors
- III. Public Comment (no action may be taken on issues raised unless otherwise on the agenda)
- IV. Approval of the Minutes:
  - a. January 20, 2024 Special Meeting of the Library Board of Trustees
  - b. January 22, 2024 Regular Meeting of the Library Board of Trustees
- V. Finance Committee – A. Aleksandrowicz
  - a. Approval of Vouchers and Invoices
    - i. Fund 15
    - ii. Fund 16
  - b. Treasurer’s Report
- VI. Business:
  - a. Review and Possible Action Regarding Rachel Arndt Consulting, LLC’s Proposal for Strategic Planning Services
  - b. Discussion and Review of Job Descriptions for Library Assistant, Reference Librarian, and Youth Services Young Adult Librarian.
  - c. Policy Review:
    - i. Mobile Hotspot Policy
    - ii. Meeting Rooms Policy
- VII. Old Business:
  - a. Update Regarding Letter to the City of Franklin Personnel Committee, Common Council, and Administration Regarding Change in Human Resources Staff Responsibilities
- VIII. Update on Past or Upcoming Council Actions Relating to the Library – M. Eichmann
- IX. Update on Franklin Public Schools Matters Relating to the Library – A. Bennin
- X. Report of the President – M. Imp
- XI. Report of the Library Director – J. Loeffel
  - a. Monthly Activity of Library Director & Library
  - b. FPL @ a Glance Statistics Report
- XII. Report of the Franklin Public Library Foundation – J. Loeffel, A. Vitas-Oklobdzija
- XIII. Upcoming Library Board Meetings:
  - a. Regular Library Board of Trustees Meeting: March 25, 2024 at 6pm in Fadrow Meeting Room
- XIV. Adjourn

**Agenda dated February 21, 2024**

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. Requests for accommodations for meetings should be made at least three (3) business days prior to the meeting. Every effort will be made to arrange accommodations for all meetings, so please give the City Clerk as much advance notice as possible. For additional information, contact the City Clerk’s office at (414) 425-7500.

Notice is given that a majority of the Common Council may attend this meeting to gather information about an agenda item over which they have decision-making responsibility. This may constitute a meeting of the Council per State ex. Re. Badke v. Greendale Village Bd. even though the Council will not take formal action at this meeting.