



**ATTENDANCE:**

Name	Attended	Name	Attended	Name	Attended
Judi Williams-Killackey (JW) President	X	Alan Aleksandrowicz (AA)	X	Terry Berres (TB) Treasurer	X
Reivian Berrios (RB)	X	Maria Imp (MI)	X	Mike Karolewicz (MK)	X
Judy Mueller (JM) <i>School District Administrator</i>	Excused	Annemarie Vitas-Oklobdzija (AV)	X	Ald. Kristen Wilhelm (KW) <i>Aldermanic Representative</i>	X

**ALSO ATTENDED:** Jennifer Loeffel (JL), Library Director

**CALL TO ORDER:** JW called the meeting to order at 6:02pm.

**VISITORS:** None

**PUBLIC COMMENT:** None.

**CORRESPONDENCE/ACKNOWLEDGEMENT OF DONATIONS:** An additional \$150. donation was received to honor Dora Seargent. A \$500. donation was made to fund “chairyoke,” AKA chair yoga.

**APPROVAL OF THE MINUTES FROM THE NOVEMBER 25TH, 2019 MEETING OF THE BOARD OF TRUSTEES:** JW moved to approve the minutes from the November 25<sup>th</sup>, 2019 meeting of the Board of Trustees, with the following changes: the correct spelling of Judi’s last name is Killackey, and AV was excused. AV seconded. Motion carried.

**FINANCE COMMITTEE:**

**A.** MK moved to approve vouchers and invoices for \$3,821.71. Seconded by AV. Motion carried.

**B.** TB gave Treasurer’s Report.

**BUSINESS:**

**A. Discussion and Approval of 2020 Board of Trustees and Committees Meetings Schedule:** AV moved to approve the 2020 Board of Trustees Meeting Schedule with meetings to be held on the 4<sup>th</sup> Monday of the month with the exceptions of March 30<sup>th</sup> and December 21<sup>st</sup>. RB seconded. Motion carried. Committee Meeting schedule will be discussed at the Strategic Plan Retreat.

**B. Discussion and Approval of 2020 Holidays and Special Closings:** AV moved to approve the Holiday and Special Hours Schedule for 2020, moving the staff training day to February 24<sup>th</sup> from February 17<sup>th</sup>. KW seconded. Motion carried.

**C. Discussion and Approval of Transferring Library Board Funds from Fund 16 Checking Account to Fund 16 Money Market Account:** AA moved to open a Money Market account at Waterstone Bank. AV seconded. Motion carried.

**D. Discussion of Strategic Plan Implementation Planning Retreat Agenda:** An agenda was developed for the retreat including an overview of the Strategic Plan, review of the mission statement, prioritizing goals and objectives, committee assignments aligning with goals, and organizational health.

**UPDATE OF PAST OR UPCOMING COUNCIL ACTION RELATING TO THE LIBRARY:** KW reported on EMS sharing, the impact fee study and it’s affect on the library, and Pleasant View Park and Community Center Park.

**REPORT OF THE PRESIDENT:** JW reported that the Cookie Walk on December 14<sup>th</sup> sold out in 30 minutes and raised approximately \$1,200.

**REPORT OF THE DIRECTOR:** JL gave Monthly Activity and Statistics reports. Also mentioned were new library cards and a new couch for the fireplace area.

**REPORT OF THE FRANKLIN LIBRARY FOUNDATION:** A donation of \$5,000. was given for the Matching Grant. The wreath fundraiser was successful. The next Foundation meeting is January 13<sup>th</sup>.

**COMMITTEE REPORTS:**

**A. Buildings and Grounds:** Nothing to report.

**B. Personnel:** Library Director evaluations are due by the end of the month.

**C. Strategic Planning Committee:** Nothing to report.

**UPCOMING BOARD MEETINGS:**

**A.** Library Board Strategic Plan Implementation Planning Retreat: Saturday, January 11<sup>th</sup> at 8:30am in Fadrow A Meeting Room.

**B.** Next regular meeting will be Monday, January 27<sup>th</sup>, 2020 at 6:00pm in the Sievert Conference Room.

**Adjourn:** MI moved to adjourn the meeting at 7:42pm. Seconded by MK. Motion carried.

Respectfully submitted, Maria Imp, Library Board Secretary