



**ATTENDANCE:**

Name	Attended	Name	Attended	Name	Attended
Judi Williams-Killacky (JW) President		Alan Aleksandrowicz (AA)		Terry Berres (TB) Treasurer	
Reivian Berrios (RB)		Maria Imp (MI)		Mike Karolewicz (MK)	
Judy Mueller (JM) <i>School District Administrator</i>	EXCUSED	Annemarie Vitas-Oklobdzija (AV)		Ald. Kristen Wilhelm (KW) <i>Aldermanic Representative</i>	EXCUSED

**ALSO ATTENDED:** Jennifer Loeffel (JL), Library Director

**CALL TO ORDER:** Library Board President JW called the Franklin Public Library Board meeting to order at 6:02 p.m.

**Public Comment/Visitors:** None

**Correspondence:** A letter and \$300 gift in memory of Bev Polaski was received. Books on topics of Bev’s interests have been purchased. The books purchased will be put on display in the library.

**Approval of minutes from regular meeting of December 17, 2018:** Motion to approve minutes made by AV, seconded by MK; motion passed.

**COMMITTEE REPORTS:**

**Finance**—MK motioned to approve vouchers and invoices for \$16,331.34. MI seconded. Motion passed. Treasurer’s report given by TB.

**City Matters**—No update from KW. Mark Luberda presented an preliminary budget to the Franklin Common Council.

**President**—See Business re: Library Board positions and Committee assignments.

**Director**—The hours of Franklin’s Civic Celebration changed from last year. The library could have been open longer on July 3<sup>rd</sup>. JL will watch those hours closely in future years. How many Library Board members does it take to change a lightbulb, specifically the chandelier lightbulbs to LED bulbs, and do we save them just in case? The new logo was discussed. Board members requested other font samples. There are several candidates that will be interviewed for the Reference Library position. The Personnel Committee will look at job titles and descriptions. The library is hosting a blood drive August 15<sup>th</sup>. The “At A Glance” heading was somehow dropped from the chart and will be added.

**Foundation**—The Foundation will be doing a fundraising effort in the Library from August to September.

**Buildings and Grounds**—See Business.

**Personnel**—Nothing to report.

**Strategic Planning Committee:** The Committee met and gave feedback on the most recent draft of the plan. JL had a lengthy discussion with Bruce Smith regarding the suggestions. A preliminary draft will be sent to the committee by the end of July. A final draft will be ready to present to the Board by the August meeting.

**BUSINESS:**

**Discussion Regarding 2020 Budget Capital Requests:** The AV system in the Fadrow Room is a priority as well as the AC in the server room. A possible assessment and estimate for redesign of the entire air circulation system was suggested. JL will meet with Mark Luberda regarding the Library’s prioritized list of capital requests.

**Discussion of Banking Options:** JW moved to give JL the authority to research banking options and make changes. MK seconded. Motion passed.

**Personnel Changes:** The option to fill the Reference Librarian position and increase the Teen Librarian position to full-time with Outreach responsibilities is the preferred option. It will increase our budget, but it is in line with the Strategic Plan.

**Library Board Positions and Committee Assignments:** Four Library Board officer positions are open and will be filled at the August Board meeting. JL will fill in the Committee assignment chart and Board members will discuss any desired changes at the August meeting.

**Recommendations from Buildings and Grounds Committee:** AV discussed the spreadsheet created by the Buildings and Grounds Committee that lays out priorities and schedules for routine maintenance.

**Next regular meeting will be Monday, August 26th, 2019 at 6:00pm in the Sievert Conference Room.**

**Adjourn:** AV made a motion to adjourn the meeting at 7:53p.m. RB seconded. Motion passed.

Respectfully submitted, Maria Imp, acting Library Board Secretary