

CITY OF FRANKLIN
BOARD OF WATER COMMISSIONERS
April 21, 2020
MEETING MINUTES

CALL TO ORDER AND
ROLL CALL:

The regular meeting of the Franklin Board of Water Commissioners was held on April 21, 2020 and called to order at 5:15 p.m. by Chairman Grobner in the Hearing Room, Franklin City Hall, 9229 W. Loomis Rd., Franklin, Wisconsin.

On roll call, the following were in attendance physically or by phone: Commissioners Grobner, Takerian, Schubilske and Peterson. Also present were Manager Morrow, Assistant City Engineer Sara Arnold, Director of Finance & Treasurer Rotzenberg, Supt. Roberts, Glen Beardsley and Chris Kaempfer. Excused were Luther Graef & City Attorney Wesolowski.

CITIZEN COMMENT PERIOD AND
CORRESPONDENCE:

Water Bill Reduction Request from Jashan Singh, 7611 S. Sanctuary Road. Motion made by Commissioner Schubilski, seconded by Commissioner Peterson to approve reduction to the amount of \$4,944.14 which is the cost of the water. All voted aye; motion carried.

MINUTES APPROVED:

Commissioner Peterson moved to approve the minutes of the January 21, 2020 regular meeting. Seconded by Commissioner Takerian. Motion carried.

VOUCHER LIST:

Commissioner Schubilske moved to approve the Vouchers for March, 2020, in the amount of \$22,695.80. Seconded by Commissioner Peterson. All voted Aye; motion carried. Commissioner Schubilske moved to approve the Vouchers for April, 2020, in the amount of \$92,390.79. Seconded by Commissioner Peterson. All voted Aye; motion carried.

REPORT ON WATER SYSTEM
PERFORMANCE:

Superintendent Roberts gave presentation that utility is doing well. He stated that the utility is holding their own and are more reactive rather than proactive due to the times and the men are traveling in separate vehicles, meeting at job sites.

DISTRIBUTION & COLLECTION/
ADMINISTRATIVE OPERATIONS
UPDATE:

UNFINISHED BUSINESS

KAEMPFER & ASSOCIATES
WATER TOWER STUDY UPDATE:

Chris Kaempfer gave an update on working with PSI trying to get things resolved regarding the soil boring issue.

UPDATE ON METER CHANGES

Superintendent Roberts gave an update. There is enough money in the budget for this year.

NEW BUSINESS

REQUEST TO APPROVE
ADDITIONAL RESOURCE AND
CAPITAL EXPENDITURE
APPROPRIATIONS FOR THE
PURCHASE OF 2020 UTILITY
TRUCK

Commissioner Takerian moved a budget amendment to increase the appropriation from \$47,500 to \$50,000 for the purchase of 2020 Utility Truck. Motion seconded by Commissioner Peterson. All voted aye; motion carried

2019 PSC REPORT

Director of Finance & Treasurer Rotzenberg reviewed the PSC Report.

2019 ANNUAL FINANCIAL
STATEMENTS

Director of Finance & Treasurer Rotzenberg reviewed the report.

BUDGET AMENDMENT FOR
EXTRAORDINARY PENSION
CONTRIBUTION

Commissioner Takerian moved to table this item until the May meeting to get more information. Motion seconded by Commissioner Schubilske. Motion carried with all voting aye.

FIRST QUARTER BILLING STATS

Director of Finance & Treasurer Rotzenberg reviewed the report as presented in the agenda noting that staff had identified a probable billing error for one customer in each of the Industrial and Public Authority classes.

FIRST QUARTER WATER UTILITY
STATEMENTS

Director of Finance & Treasurer Rotzenberg reviewed the report and it was a reasonably good quarter and there was a slight cash generation for the period.

ADJOURNMENT:

Commissioner Takerian moved to adjourn the meeting at 6:03 p.m. Seconded by Commissioner Peterson. All voted Aye; motion carried.