

**Franklin Public Library
Library Board Meeting
July 20th, 2020
Approved August 31, 2020
ATTENDANCE:**

Name	Attended	Name	Attended	Name	Attended
Judi Williams-Killackey (JW) President	X	Alan Aleksandrowicz (AA)	X	Terry Berres (TB) Treasurer	X
Reivian Berrios (RB)	X	Maria Imp (MI)	X	Mike Karolewicz (MK)	X
Judy Mueller (JM) <i>School District Administrator</i>	X	Annemarie Vitas-Oklobdzija (AV)	X	Ald. Kristen Wilhelm (KW) <i>Aldermanic Representative</i>	X

ALSO ATTENDED: Jennifer Loeffel (JL), Library Director

CALL TO ORDER: JW called the meeting to order at 6:01pm.

VISITORS: None

PUBLIC COMMENT: None.

CORRESPONDENCE/ACKNOWLEDGEMENT OF DONATION: The library was given a \$300.00 donation in memory of Bev Polaski.

APPROVAL OF THE MINUTES FROM THE JUNE 22nd, 2020 MEETING OF THE BOARD OF TRUSTEES: AA moved to approve the minutes of the June 22nd, 2020 Meeting of the Board of Trustees; TB seconded. Motioned carried with MI abstaining.

FINANCE COMMITTEE:

- A. MK moved to approve vouchers and invoices for \$29,184.06. MI seconded. Motion carried.
RB joined the meeting at 6:06pm.
- B. TB gave Treasurer's Report. The Finance Committee will discuss moving the money in the Donations account to a higher yield investment.

REPORT OF THE BUILDING AND GROUNDS COMMITTEE:

- A. Recommendation on Fire Alarm Headend Upgrade- The headend should be proactively replaced by either Fire Detection Group or Starfire before it fails.
- B. Recommendation on Countertop and Vertical Barriers- the barriers that were installed by Bob Tesch were a Temporary solution. It is now recommended that permanent barriers and dividers are installed. Building Service, Inc. provided JL with a quote.
- C. Recommendation on 2021 Capital Requests – The committee recommends monies for mudjacking , a hearing loop for the Fadow Room, and a new AC unit in the server room be included in capital requests in the 2021 budget.

BUSINESS:

- A. Action Regarding Fire Alarm Headend Upgrade – AV moved that JL have the fire panel updated at her discretion based on the lowest quote. RB seconded. Motion carried.
- B. Action regarding Countertop and Vertical Barriers – KW moved to approve installation of wellness barriers as described in the BSI quote not to exceed \$10,000. AV seconded. Motion carried.
- C. Discussion and Action Regarding 2021 Capital Requests – AV moved to include funds relating to the hearing loop in the Fadow Room, mudjacking, and replacing the air conditioning in the server room in the 2021 budget capital requests. JM seconded. Motion carried.
- D. Discussion and Action regarding Elections for Library Board Officer Positions: The new officers of the Franklin Public Library Board are: President—MI , Vice President—RB, Treasurer—AA, Secretary—JW.
- E. Discussion and Action Regarding Library Board Committee Assignments: KW moved to table action regarding committee assignments until the August Board Meeting. JW seconded. Motion carried.

UPDATE ON PAST OR UPCOMING COUNCIL ACTIONS RELATING TO THE LIBRARY: There are Covid-19 funds available through the City that the Library can use. There are additional cases of Covid-19 in Franklin, so residents should continue to be careful.

UPDATE ON FRANKLIN PUBLIC SCHOOLS MATTERS RELATING TO THE LIBRARY: FPS IT personnel and FPL are moving forward with the plan to allow students to use their student IDs to check books out from the Library.

REPORT OF THE PRESIDENT: Now that FPS announced their plan for re-opening in the fall, resuming “normal” library hours is being discussed and encouraged.

REPORT OF THE DIRECTOR:

- A. Monthly Activity of Library Director and Library- The Strategic Plan/Action Plan chart has been updated; there will be a small dedication of the memorial plaque for Bev on August 16th; adjusting the pricing for the Fadrow Room related to the number of people and the need for distancing is being considered.
- B. FPL@ a Glance Statistics Report- Circulation is down at all libraries.

REPORT ON COLAND ACTIVITY: TB gave a report on the work being done by the Council on Library and Network Development. Some current projects include changing the structure and shifting boundaries of the current library systems, the lack of wireless access in some systems, library development, and access issues. COLAND meets every other month.

UPCOMING BOARD MEETINGS: JW moved to move the August Board meeting from August 24th to August 31st. MI seconded. Motion carried.

Adjourn: AV moved to adjourn the meeting at 7:42pm. MK seconded. Motion carried.

Respectfully submitted, Maria Imp, Library Board Secretary