

CITY OF FRANKLIN
CIVIL SERVICE SUB-COMMITTEE MEETING MINUTES
June 22, 2020

- I. The June 22, 2020 Civil Service Sub-Committee Meeting was called to order at 12:00 p.m. via a ZOOM Video Conference. Members present were Chair Brunner, Alderman Dandrea, and Human Resources Coordinator Zahn. Alderman Barber was excused.

- II. Approval of the Minutes from 4/28/20.

Motion by Alderman Dandrea and seconded by Member Brunner to approve the minutes from 4/28/20 as written. Motion Carried: Ayes – All.

- III. Approval of an Internal Hiring List for the position of Administrative Clerk in the City Clerk’s Department.

Motion by Member Brunner and seconded by Alderman Dandrea to approve the 1 internal candidate that applied for the transfer to Administrative Clerk. Motion Carried: Ayes – All.

- IV. Approval of an External Hiring List for the position of Secretary

Motion by Chair Brunner and seconded by Alderman Dandrea to approve the 28 applicants that submitted timely applications and meet the required qualifications. Motion Carried: Ayes – All.

- V. Upcoming Meeting Dates

- VI. Adjournment

Motion by Member Brunner and seconded by Alderman Dandrea to adjourn the meeting (time was not recorded). Motion Carried: Ayes – All.