

CITY OF FRANKLIN
PARKS COMMISSION MEETING MINUTES
November 9, 2020

Approved
December 14, 2020

CALL TO ORDER

- I. Chair Joseph Musolf called the November 9, 2020 Parks Commission meeting to order at 6:30 p.m. in the Common Council Chambers located at 9229 W. Loomis Road, Franklin, Wisconsin.

Present were Chair Musolf, Vice Chair Wrench, Alderwoman Hanneman and Commissioners Remington, Bartels, Coenen and Ex-Officio member Runte. Also present were Associate Planner Marion Ecks, Department of Public Works Kevin Schlueter and Dale Borchardt and Mayor Olson.

CITIZEN COMMENT PERIOD

- II. The citizen comment period opened at 6:31 p.m. and closed at 6:31 p.m. No citizens were present.

APPROVAL OF MINUTES

Special Parks Tour meeting minutes of October 17, 2020.

- III. Commissioner Bartels moved and Commissioner Coenen seconded to approve the minutes of the Special Parks Tour meeting held October 17, 2020. On voice vote, all voted 'aye'. Motion carried (6-0-0).

UNFINISHED BUSINESS:

Update on parks maintenance.

IV.

- A. Updates given by Dale Borchardt of DPW. Discussion only. No action taken.

Status of park rules signage for Kayla's Playground located at 3723 West Puetz Road.

- B. Waiting for a delivery date of Kayla's sign.

Commissioner Remington moved and Vice Chair Wrench seconded a motion to include the new City of Franklin logo. On voice vote, all voted 'aye'. Motion carried (6-0-0).

Status of the Pleasant View Park Site Plan.

- C. Associate Planner Ecks reported the Site Plan is in design phase. Discussion only. No action taken.

Status of Parkland Acquisition Study contract with Vandewalle and Associates.

- D. Associate Planner Ecks reported and provided original contract and addendum for Parks Commission review. Chair Musolf commented on who will be lead person, Alderman Nelson or Alderwoman Hanneman. Vice Chair Wrench commented on the need to consider Department of Public Works staff funding.

Commissioner Bartels moved and Vice Chair Wrench seconded a motion to make Alderwoman Hanneman point person for Vandewalle and Associates for parks. On voice vote, all voted 'aye'. Motion carried (6-0-0).

Trails update: 116th Street Trail and

- E. Tabled to next meeting. Requesting attendance of City

Cascade Creek Park Trail located at 8300 South 60th Street.

Engineer Glen Morrow.

Proposal by Shelly Tessmer to develop a dog park on property located immediately west of 6855 South 27th Street (Tax Key No. 738-9974-005). The Parks Commission may enter closed session pursuant to Wis. Stat. § 19.85(1)(e), for market competition and bargaining reasons, to consider the potential acquisition of property to be used for public dog park purposes in the City, and to reenter open session at the same place thereafter to act on such matters discussed therein as it deems appropriate.

F. Shelly Tessmer reported on lease possibilities as well as other research. Research included, fund raising, naming rights, purchase possibility, double fencing, permits, 10 acre requirement and a business plan. Discussion only. No action taken.

NEW BUSINESS

Hunting in City of Franklin parks.

V.

A. Publishing a reminder in the City’s newsletter. Discussion only. No action taken.

Jack Workman Park bridge repair or replacement.

B. Alderwoman Hanneman moved and Commissioner Bartels seconded a motion to demolish a bridge at Jack Workman Park and replaced it with a culvert, led by the Department of Public Works. On voice vote, all voted ‘aye’. Motion carried (6-0-0).

Creation of Friends of the Parks volunteer group, Kayla’s Playground volunteers, spring Parks Cleanup project.

C. Department of Public Works will take responsibility if volunteers are needed. Ex-Officio Michelle Runte and Dale Borchardt of DPW will coordinate. Discussion only. No action taken.

Ways to recognize the service of previous Parks Commission Chair, Tony Megna.

D. Alderwoman Hanneman moved and Commissioner Remington seconded a motion to recommend staff to provide cost estimates on placing a bench at Lake Ernie with former Chair Tony Megna’s name and a Proclamation given at Common Council. On voice vote, all voted ‘aye’. Motion carried (6-0-0).

Uniform signage for all parks.

E. Tabled to the December meeting. A determination will be made on which parks will receive signage.

NEXT MEETING

VI **December 14, 2020.**

ADJOURNMENT

VII. Commissioner Coenen moved and Commissioner Bartels seconded to adjourn the Parks Commission meeting of November 9, 2020 at 8:50 p.m.. On voice vote all voted ‘aye’. Motion carried (6-0-0).