

CITY OF FRANKLIN
BOARD OF WATER COMMISSIONERS
October 20, 2020
MEETING MINUTES

CALL TO ORDER AND
ROLL CALL:

The regular meeting of the Franklin Board of Water Commissioners was held on October 20th, 2020 and called to order at 5:15 p.m. by Chairman Grobner in the Lower Level Conference Room, Franklin City Hall, 9229 W. Loomis Road, Franklin, Wisconsin.

On roll call, the following were in attendance physically or by phone: Commissioners Grobner, Duchniak, Takerian, Schubilske and Peterson. Also present were Manager Morrow, Assistant Manager Arnold, Superintendent Roberts, Director of Finance & Treasurer Rotzenberg and City Attorney Wesolowski.

CITIZEN COMMENT PERIOD AND
CORRESPONDENCE:

None

MINUTES APPROVED:

Commissioner Schubilske moved to approve the minutes of the August 31st, 2020 special meeting. Seconded by Commissioner Peterson. All voted Aye; motion carried.

Commissioner Schubilske moved to approve the minutes of the September 15th, 2020 regular meeting. Seconded by Commissioner Duchniak. All voted Aye; motion carried

VOUCHER LIST:

Commissioner Schubilske moved to approve the Vouchers for October, 2020, in the amount of \$61,812.25. Seconded by Commissioner Takerian. All voted Aye; motion carried.

REPORT ON WATER SYSTEM
PERFORMANCE:

Superintendent Roberts advised the Utility is doing well. The new Utility Billing Software is now installed. One new employee started. A walk through was also done at Franklin Corporate Park.

DISTRIBUTION & COLLECTION/
ADMINISTRATIVE OPERATIONS
UPDATE:

UNFINISHED BUSINESS

WHOLESALE PUBLIC WATER
SUPPLY TO FRANKLIN 2024:

Commissioner Peterson moved to enter closed session at 5:27 pm pursuant to Wis. Stat § 19.85(1)(e)) to deliberate upon information, terms and provisions of the potential provision of public water supply to the City of Franklin as related to the City, the Franklin Municipal Water Utility and its customers in 2024 and beyond; and the potential negotiation of terms in relation thereto, including, but not limited to potential amendments to the Agreement for Oak Creek to Provide Water at Wholesale to Franklin, potential agreement terms with alternate public water supply sources, including, but not limited to the City of Milwaukee and Milwaukee Water Works, and the investing of public funds and governmental actions in relation thereto, for

competitive and bargaining reasons, and to reenter open session at the same place thereafter to act on such matters discussed therein as it deems appropriate. Seconded by Commissioner Schubilske. On roll call, all voted Aye; motion carried.

Commissioner Duchniak moved to reconvene in open session at 6:04 p.m. Seconded by Commissioner Schubilske. On roll call, all voted Aye. Motion carried.

WATER TOWER SITE UPDATE

Manager Morrow advised a price agreement has been made to purchase the properties for the tower site. Water Utility may or may not pay for the land.

DESIGN CONTRACT FOR WATER TOWER

Manager Morrow advised he would like to finalize the contract with Applied Technologies for a future meeting.

RISK AND RESILIENCE STUDY UPDATE

Manager Morrow advised on the update. Report is due June 30th 2021. The city is on schedule with the update.

NEW BUSINESS:

KAEMPFER & ASSOCIATES 2021 CONTRACT

Chris Kaempfer requested a termination letter to terminate his contract with the city. He is close to retirement. Will Hein of Applied Technologies will likely provide services going forward.

Commissioner Duchniak motioned to approve the letter to Terminate Kaempfer & Associates 2021 Contract. Seconded by Takerian. All voted Aye; motion carried.

ELECTION OF OFFICERS

Commissioner Duchniak nominated Gary Grobner to be President of the Board of Water Commissioners. Seconded by Commissioner Takerian. All voted Aye; motion carried.

Commissioner Duchniak nominated Jim Schubilske to be Secretary of the Board of Water Commissioners. Seconded by Commissioner Takerian. All voted Aye; motion carried.

UPDATE ON BILLING SOFTWARE CHANGE

Director of Finance & Treasurer Rotzenberg advised on the update.

2020 3RD QUARTER BILLING STATISTICS

Director of Finance & Treasurer Rotzenberg advised on the statistics

2020 3RD QUARTER WATER UTILITY FINANCIAL STATEMENTS

Director of Finance & Treasurer Rotzenberg advised on the statements

2021 DRAFT WATER UTILITY BUDGET

Director of Finance & Treasurer Rotzenberg advised on the future budget

ADJOURNMENT:

Commissioner Peterson moved to adjourn the meeting at 6:19 p.m. Seconded by Commissioner Schubilske. All voted Aye; motion carried.