

**CITY OF FRANKLIN
POLICE & FIRE COMMISSION MEETING
FRANKLIN CITY HALL HEARING ROOM
9229 W. Loomis Road, Franklin, Wisconsin
Thursday, September 3, 2020 @ 11:30 a.m.**

MINUTES

I. The September 3, 2020 Police & Fire Commission Meeting was called to order at 11:30 a.m. by Commission President Donohoo in the Franklin City Hall Hearing Room. Members present were Commissioners Donohoo, Lenz, and Mineo. Commissioner Schnagl was excused. Also in attendance were Police Chief Oliva, Fire Chief Remington, and Human Resources Coordinator Zahn.

II. Approval of the Minutes of the August 5, 2020 meeting.

Motion by Commissioner Mineo and seconded by Commissioner Lenz to approve the minutes as written. Motion Carried: Ayes – All.

III. Hiring of Assistant Fire Chief (EMS). The Hiring of Shannon L. Anthoine as Assistant Fire Chief (EMS). The Police and Fire Commission may enter into closed session pursuant to sec. 19.85(1)(c) to consider the employment of Shannon L. Anthoine as the City of Franklin Fire Department Assistant Fire Chief (EMS). The Commission will then reconvene into open session at the same place thereafter to act on such matters discussed therein as it deems appropriate and to continue the meeting agenda items.

Motion by Commissioner Mineo and seconded by Commissioner Lenz to go into closed session at 11:31 a.m.. Motion Carried: Ayes – All. The Commission reconvened into open session at 11:43 a.m.

Motion by Commissioner Lenz and seconded by Commissioner Mineo that Shannon L Anthoine is hereby appointed to the position of City of Franklin Assistant Fire Chief (EMS) effective 9/14/2020, that said appointment is subject to a 1 year introductory period commencing on the effective date of her appointment, that the 1 year introductory period will expire at the end of 1 year unless extended by the Commission, and the Fire Chief shall provide the Commission reports of her progress when requested by the Commission. Motion Carried: Ayes – All.

IV. The Hiring of Firefighter/Paramedic. The Hiring of Brandon S. Gumm as a City of Franklin Fire Department Firefighter/Paramedic.

Motion by Commissioner Mineo and seconded by Commissioner Lenz that Brandon S. Gumm is hereby appointed to the position of City of Franklin Firefighter/Paramedic effective at a date determined by the Chief, subject to the condition that the Commission President approves that he meets all conditions of the appointment, that said appointment is subject to a 1 year introductory period commencing on the effective date of his appointment, that the 1 year introductory period will expire at the end of 1 year unless extended by the Commission, and the Fire Chief shall provide the Commission reports of his progress when requested by the Commission. Motion Carried: Ayes – All.

- V. An Update on Police Hiring and the Creation of a New Hiring Process

No Action Needed

- VI. The Resignation of Sgt. John Kosterman.

No Action Needed.

- VII. An Update on Police Hiring and the Creation of a New Hiring Process

Motion by Commissioner Mineo and seconded by Commissioner Lenz to close the May 2020 Hiring Process. Motion Carried: Ayes – All.

Motion by Commissioner Lenz and seconded by Commissioner Mineo to create a new September 2020 Hiring Process. The Commission President and HR Coordinator will put together the new Hiring Process as discussed. Motion Carried: Ayes – All.

- VIII. Police and Fire Department Informational Items

No Action Taken

- IX. Future Meeting Dates and Agenda Items.

Will need a future meeting to approve the appointments of several new Firefighter/Paramedics and a promotion to Sergeant.

- X. Adjournment.

Motion by Commissioner Mineo and seconded by Commissioner Lenz to adjourn at 11:58 a.m. Motion Carried: Ayes – All.