

**CITY OF FRANKLIN  
PERSONNEL COMMITTEE MEETING  
FRANKLIN CITY HALL COMMON COUNCIL CHAMBERS  
9229 W. Loomis Road, Franklin, Wisconsin  
6:00 p.m., September 21, 2020**

**MINUTES**

- I. The September 21, 2020 Personnel Committee Meeting was called to order at 6:00 p.m. by Chair Brunner in the Common Council Chambers at City Hall. Members present were Brunner, Wikel, Traynor, Pesch, Budny, Prusko\*, Alderman Barber\*, Alderman Mayer\* and Alderman Dandrea. Also in attendance were Director of Administration Steeno and Human Resources Coordinator Zahn. (\*-participated via ZOOM)

- II. Citizen comment period

There were no citizens present.

- III. Approval of the Minutes from 8/17/2020.

Motion by Alderman Barber and seconded by Member Wikel to approve the minutes from 8/17/2020 with one correction as discussed. Motion Carried: Ayes – All.

- IV. Approval of Insurance Renewals & Modifications for 2021

Motion by Alderman Barber and seconded by Member Wikel to approve the listed and discussed 2021 health insurance plan elements and supplementary program changes and to forward such recommendation to the Common Council for their consideration. Motion Carried: Ayes – All.

- V. Amendment to the Severance Pay Language in the Employee Handbook due to the addition of the Wisconsin Retirement Pension System (WRS) for Non-Represented Employees

Director of Administration Steeno explained that this item was not yet ready for discussion and asked to postpone this item until the next meeting.

- VI. Approval of a Revised Job Description for the Position of Police Sergeant

Motion by Alderman Mayer and seconded by Alderman Barber to recommend approval of the revised job description. Motion Carried: Ayes – All.

- VII. Staffing Report.

No Action Needed.

- VIII. Next Meeting Date

The next regularly scheduled meeting is planned for October 19, 2020.

- IX. Adjournment

Motion by Member Wikel and seconded by Alderman Dandrea to adjourn the Personnel Committee meeting at 7:10 p.m. Motion carried: Ayes-All.