

**CITY OF FRANKLIN
PARKS COMMISSION MEETING MINUTES
February 8, 2021**

Approved
March 8, 2021

CALL TO ORDER

- I. Chair Joseph Musolf called the February 8, 2021 Parks Commission meeting to order at 6:40 p.m. in the Hearing Room located at 9229 W. Loomis Road, Franklin, Wisconsin.

Present were Chair Joseph Musolf, Vice Chair Michael Wrench, Alderwoman Shari Hanneman and Commissioners Mary Remington, David Bartels and Janice Coenen and Ex-Officio member Michelle Runte. Also present were Associate Planner Marion Ecks, Department of Public Works Kevin Schlueter and Dale Borchardt, Alderman Dan Mayer and Alderwoman Kristen Wilhelm and City Engineer Glen Morrow.

CITIZEN COMMENT PERIOD

- II. The citizen comment period opened at 6:42 p.m. and closed at 6:49. 2 citizens were present.

APPROVAL OF MINUTES

Regular meeting minutes of January 11, 2021.

- III. Commissioner Bartels moved and Alderwoman Hanneman seconded to approve the minutes of the regular Parks Commission meeting held January 11, 2021. On voice vote, all voted 'aye'. Motion carried (6-0-0).

UNFINISHED BUSINESS:

Update on parks maintenance.

- IV.
A. Department of Public Works, Dale Borchardt, reported they are trying to keep snow cleared and continually checking on Pleasant View Park. No action taken.

Status of park rules signage for Kayla's Playground located at 3723 West Puetz Road.

- B. No update. Still waiting for delivery. No action taken.

Status of Parkland Acquisition Study contract with Vandewalle and Associates.

- C. Vandewalle & Associates will be collecting Park Commission ideas at the March 8, 2021 meeting. Associate Planner Ecks will check if they can provide any information in advance. Meanwhile, they will be working on coordinating park plans with impact fees that need to be spent. They will also be providing a tool to assess the amount we have to spend and when. No action taken.

Proposal by Shelley Tessmer to develop a dog park on property located immediately west of 6855 South 27th Street (Tax Key No. 738-9974-005). The Parks Commission may enter closed session pursuant to Wis. Stat. §

- D. Alderwoman Hanneman moved and Commissioner Bartels seconded a motion to enter into closed session. On voice vote, all voted 'aye'. Motion carried (6-0-0). The meeting closed at 7:13 p.m..

Commissioner Remington moved and Alderwoman Hanneman seconded a motion to reenter into open session.

19.85(1)(e), for market competition and bargaining reasons, to consider the potential acquisition of property to be used for public dog park purposes in the City, and to reenter open session at the same place thereafter to act on such matters discussed therein as it deems appropriate.

On voice vote, all voted 'aye'. Motion carried (6-0-0). The meeting opened at 7:38 p.m..

Alderman Hanneman moved and Commissioner Bartels seconded a motion to return the subject matter to Common Council to see if they have interest in spending up to \$10K to determine the viability of the Franklin superfund site for a dog park. City Engineer Morrow will create a Council action sheet. On voice vote, all voted 'aye'. Motion carried (6-0-0).

Ways to recognize the service of previous Parks Commission Chair, Tony Megna.

E. Commissioner Bartels moved and Commissioner Coenen seconded a motion to request \$2,000 for a bench and all materials for installation from the Common Council in honor of Tony Megna. Commissioner Remington is checking on cost of 2 choices. On voice vote, all voted 'aye'. Motion carried (6-0-0).

Uniform signage for all parks.

F. Ex-Officio Runte, Associate Planner Ecks and DPW Schlueter to decide on signage and price for all parks and bring back to the March 8, 2021 meeting. No action taken.

Proposal to appoint a sub-committee to explore 2021 City of Franklin holiday decorating.

G. Alderman Hanneman reported that the volunteer for holiday decoration will form 501(c)(3) and report back. No action taken.

COVID safety information for events in a City of Franklin park.

H. Associate Planner Ecks reported on COVID safety requirements for events in City of Franklin parks and will invite Director of Health and Human Services, Courtney Day, to explain at the March 8, 2021 meeting. No action taken.

Update on the aeration and lighting at Ernie Lake (8000 South Chapel Hill Drive).

I. City Engineer Glen Morrow and staff are working on aeration update at Ernie Lake and taking it to Common Council for their approval. Project is expected to be done in late spring and budgeted for \$15,000. No action taken.

NEW BUSINESS

Franklin Community Education and Recreation Department request to reserve the pickleball courts, at Lions Legend II Park, on Monday through Thursday evenings (5:00 p.m. to 8:00 p.m.) and Saturday mornings (9:00 a.m. to 11:30 a.m.) for pickleball play for spring and summer 2021 programs, April 19, 2021 through August 21, 2021.

V.
A. Alderman Hanneman moved and Commissioner Coenen seconded a motion to approve, with conditions of approval by the Health Department, the Franklin Community Education and Recreation Department request to reserve the pickleball courts, at Lions Legend II Park, on Monday through Thursday evenings (5:00 p.m. to 8:00 p.m.) and Saturday mornings (9:00 a.m. to 11:30 a.m.) for pickleball play for spring and summer 2021 programs, April 19, 2021 through August 21, 2021 Health Department. On voice vote, all voted 'aye'. Motion carried (6-0-0).

Report on City of Franklin tennis courts surface condition.

B. Tennis court repair cost is approximately \$91K to \$183K. The bridge at Jack Workman park will be removed but the culvert will not be allowed. No action taken.

NEXT MEETING

VI **March 8, 2021.**

ADJOURNMENT

VII. Commissioner Coenen moved and Alderwoman Hanneman seconded to adjourn the Parks Commission meeting of February 8, 2021 at 9:05 p.m.. On voice vote all voted 'aye'. Motion carried (6-0-0).