

CITY OF FRANKLIN
PARKS COMMISSION MEETING MINUTES
March 8, 2021

Approved
April 12, 2021

CALL TO ORDER

- I. Chair Joseph Musolf called the March 8, 2021 Parks Commission meeting to order at 6:30 p.m. in the Hearing Room located at 9229 W. Loomis Road, Franklin, Wisconsin.

Present were Chair Joseph Musolf, Vice Chair Michael Wrench, Alderwoman Shari Hanneman and Commissioners Mary Remington and Janice Coenen and Ex-Officio member Michelle Runte. Excused was Commissioner David Bartels. Also present were Associate Planner Marion Ecks, Department of Public Works Kevin Schlueter and Dale Borchardt and City Engineer Glen Morrow.

CITIZEN COMMENT PERIOD

- II. The citizen comment period opened at 6:32 p.m. and closed at 6:34. 1 citizen was present.

APPROVAL OF MINUTES

Regular meeting minutes of February 8, 2021.

- III. Alderwoman Hanneman moved and Vice Chair Wrench seconded to approve the minutes of the regular Parks Commission meeting held February 8, 2021. On voice vote, all voted 'aye'. Motion carried (5-0-1).

UNFINISHED BUSINESS:

Update on parks maintenance.

IV.

- A. Department of Public Works, Dale Borchardt gave update on Franklin Woods, Jack Workman and Pleasant View parks. Discussion only. No action taken.

Status of park rules signage for Kayla's Playground located at 3723 West Puetz Road.

- B. Commissioner Coenen moved and Vice Chair Wrench seconded a motion to use the same sign with pavilion rules at all other parks, with a change to remove the word pavilion and to include "strictly prohibited." On voice vote, all voted 'aye'. Motion carried (5-0-1).

Status of Parkland Acquisition Study contract with Vandewalle and Associates.

- C. Jackie Mish, Planner for Vandewalle & Associates, gave PowerPoint presentation.
- Identify maintenance needs associated with new areas.
 - Splash pads.
 - Will there be a need for a Parks Department separate from Department of Public Works and Parks Commission?
 - Coordinate Parkland uses with school system.
 - Allow for event spaces for large gatherings.
 - Spending plan for impact fees and time frame for spending.

Associate Planner Ecks to report to Plan Commission and

Common Council. Discussion only. No action taken.

Proposal by Shelley Tessmer to develop a dog park on property located immediately west of 6855 South 27th Street (Tax Key No. 738-9974-005). The Parks Commission may enter closed session pursuant to Wis. Stat. §19.85(1)(e), for market competition and bargaining reasons, to consider the potential acquisition of property to be used for public dog park purposes in the City, and to reenter open session at the same place thereafter to act on such matters discussed therein as it deems appropriate.

D. City Engineer Morrow reported on Sigma and will have a report for the April meeting. Shelley Tessmer reported she will have grant. Discussion only. No action taken.

Ways to recognize the service of previous Parks Commission Chair, Tony Megna.

E. Vice Chair Wrench moved and Alderwoman Hanneman seconded a motion to accept KerbyBuilt bench and plaque in recognition of former Chair Tony Megna for his 57 years of dedicated service to the City of Franklin. Department of Public Works will perform installation. On voice vote, all voted 'aye'. Motion carried (5-0-1).

Uniform signage for all parks.

F. Discussed in IV.b.

Proposal to appoint a sub-committee to explore 2021 City of Franklin holiday decorating.

G. No report.

COVID safety information for events in a City of Franklin park.

H. Director of Health and Human Services, Courtney Day to add Covid safety documents to the City's Web site. No action taken.

Update on the aeration and lighting at Ernie Lake (8000 South Chapel Hill Drive).

I. City Engineer Glen Morrow to firm up plans. Common Council has approved budget. Discussion only. No action taken.

Report on City of Franklin tennis courts surface condition.

J. City Engineer Morrow is reviewing. Discussion only. No action taken.

NEW BUSINESS

National Fitness Campaign grant funding to turn a public park into an outdoor fitness court.

V.

A. Associate Planner Ecks gave information and will invite person from National Fitness Campaign.

NEXT MEETING

VI. April 12, 2021.

ADJOURNMENT

VII. Commissioner Coenen moved and Commissioner Remington seconded to adjourn the Parks Commission meeting of March 8, 2021 at 8:10 p.m.. On voice vote all voted 'aye'. Motion carried (5-0-1).