

**CITY OF FRANKLIN
PERSONNEL COMMITTEE MEETING
FRANKLIN CITY HALL HEARING ROOM
9229 W. Loomis Rd., Franklin, Wisconsin
6:00 p.m., October 18, 2021**

MINUTES

- I. The October 18, 2021 Personnel Committee Meeting was called to order at 6:00 p.m. by Chair Brunner in the Hearing Room at City Hall. Members present were Brunner, Wikel, Traynor, Budny, Prusko, Alderman Barber, Alderman Holpfer and Alderman Mayer (arrived 6:01). Member Pesch was not in attendance as he has resigned from the Committee. Also in attendance were Director of Administration Steeno and Human Resources Coordinator Zahn.

- II. Welcome to New Member Alderman Ed Holpfer

Alderman Holpfer was welcomed to the Committee. No action was needed.

- III. Citizen comment period

Comments were made by 1 employee regarding the difficulties of completing the health risk assessments this year.

- IV. Approval of the Minutes from 9/27/21.

Motion by Alderman Barber and seconded by Alderman Mayer to approve the minutes from 9/27/2021 as written. Motion Carried: Ayes – All.

- V. 2022 Benefit Changes – Approval of Stop-Loss, Life, LTD and COBRA Vendors and Coverage, and Health Insurance Plan Design Options

Motion by Alderman Mayer and seconded by Member Traynor to suspend rules for Brad Polaske to talk regarding the investment of HSA accounts. Motion Carried: Ayes – All. Motion by Member Brunner and seconded by Member Traynor to approve the 2022 Stop-Loss, Life, LTD and COBRA vendors and premiums, as recommended, and forward such recommendation to the Common Council for their consideration. Motion Carried: Ayes – All.

- VI. Amendment to the Compensatory Time Off Policy for Police Sergeants

Director of Administration Steeno explained she had talked to one of the Sergeants and they had agreed to work on possible other options instead of the increase of comp time balances. It was agreed to table the item to 4/1/22.

- VII. Draft Updated Sick Leave/Severance Policy

No Action Taken

- VIII. Appointment of Additional Members to the Civil Service Sub-Committee

Members Wikel and Traynor volunteered to be on the Civil Service Sub-Committee

IX. Staffing Report
Info was provided. No action was needed.

X. Next Meeting Date

The next regularly scheduled meeting is planned for November 15, 2021. It was also discussed there they may be a special meeting on October 28th at 6 p.m.

XI. Adjournment

Motion by Member Brunner and seconded by Alderman Holpfer to adjourn the Personnel Committee meeting at 6:54 p.m. Motion carried: Ayes-All.