

**CITY OF FRANKLIN**  
**PARKS COMMISSION MEETING MINUTES**  
**September 13, 2021**

Approved  
October 9, 2021

**CALL TO ORDER**

- I. Chair Michael Wrench called the September 13, 2021 Parks Commission meeting to order at 6:30 p.m. in the Hearing Room at Franklin City Hall located at 9229 W. Loomis Road, Franklin, Wisconsin.

Present were Chair Michael Wrench, Vice Chair David Bartels, , Alderwoman Shari Hanneman and Commissioners Mary Remington and Janice Coenen. Absent was Secretary Joseph Musolf and Ex-Officio member Michelle Runte. Also present were Department of Public Works Kevin Schlueter and Dale Borchardt, Associate Planner Marion Ecks and City Engineer Glen Morrow.

**CITIZEN COMMENT PERIOD**

- II. The citizen comment period opened at 6:31 p.m. and closed at 6:31 p.m. No citizens were present.

**APPROVAL OF MINUTES**

Regular meeting minutes of August 9, 2021.

- III. Alderwoman Hanneman moved and Vice Chair Bartels seconded to approve the minutes of the regular Parks Commission meeting held August 9, 2021. On voice vote, all voted 'aye'. Motion carried (5-0-1).

**UNFINISHED BUSINESS:**

Update on parks maintenance.

- IV.  
A. Department of Public Works Dale Borchardt reported parks are peaceful now that kids are in school. Kayla's Playground had disturbance on Saturday, September 11th. Discussion only. No action taken.

Parkland Acquisition Study review and recommendation.

- B. Associate Planner Ecks gave presentation on the Parkland Acquisition Study on the kinds of parks and goals of the Acquisition impact fees and gave several possible scenarios. E and F were favorable.

Vice Chair Bartels moved and Alderwoman Hanneman seconded a motion to recommend to Common Council Scenario E (Implement CORP with 60-Acre Community Park and Trails) of the Parkland Acquisition Study as the most preferred option, with Scenario F (Implement CORP with 60-Acre Community Park and Improve a Neighborhood Park) as a second most-preferred." On voice vote, all voted 'aye'. Motion carried (5-0-1).

Ways to recognize the service of previous Parks Commission Chair, Tony Megna.

- C. Alderwoman Hanneman moved and Commissioner Coenen seconded a motion to tour parks on October 9, 2021 at 9:00 a.m.. The meeting will commence in Lions Legend Park then move to Ken Wendel then Lake Ernie. Meeting will end with former Chair Tony Megna park bench dedication. On voice vote, all voted 'aye'. Motion carried (5-0-1).

Uniform signage for all parks.

**D.** Table to next meeting. Discussion only. No action taken

2022 Budget. Parks Commission request for information and recommendations on personnel additions, Capital Outlay Fund needs, Equipment Revolving Fund needs, Street Improvement Fund needs and Major Capital Expenditures to be made with borrowed funds.

**E.** Associate Planner Ecks reported on the 2022 budget. Parks Commission request for information and recommendations on personnel additions, Capital Outlay Fund needs, Equipment Revolving Fund needs, Street Improvement Fund needs and Major Capital Expenditures to be made with borrowed funds. Discussion only. No action taken.

Update on trail projects, including: South 116th Street, St. Martin of Tours, West Forest Home Avenue, West Church Street, State Highway 100, Ryan Creek and Cascade Creek Park.

**F.** City Engineer Morrow gave an update on trail projects, including: South 116th Street, St. Martin of Tours, West Forest Home Avenue, West Church Street, State Highway 100, Ryan Creek and Cascade Creek Park. Discussion only. No action taken.

Park permit fees and deposits for rental of pavilions and other facilities at all City of Franklin parks.

**G.** Vice Chair Bartels moved and Alderwoman Hanneman seconded a motion to increase all park permit fees to \$100 and change security deposit to \$250. On voice vote, all voted 'aye'. Motion carried (5-0-1).

Schedule the annual Parks Commission 2021 parks tour and select park locations to be visited.

**H.** Tour Lions Legend Park, located at 8050 West Drexel Avenue and 8717 West Drexel Avenue.  
Tour Ken Windl Park, located at 11615 West Rawson Avenue.  
Tour Ernie Lake Park, located at 8000 South Chapel Hill Drive. Upon completion of the Tour process at Ernie Lake Park, the Parks Commission will dedicate a bench in honor of the service of Tony Megna, at Ernie Lake Park.

Status of the Pleasant View Park Site Plan

**I.** Vice Chair Bartels moved and Commissioner Coenen seconded a motion to recommend Council to rebid with opening January 2022 . Proposed Alternate #1 (Base bid plus 10-foot path) will be base bid, and Pickleball will become Alternate #1. On voice vote, all voted 'aye'. Motion carried (5-0-1).

**NEW BUSINESS:**

Proposed updates to City of Franklin Park Rules (Section 183-48: Regulations governing parks).

**A.** Vice Chair Bartels moved and Commissioner Coenen seconded a motion to approve park rules with amendments as discussed. On voice vote, all voted 'aye'. Motion carried (5-0-1).

**NEXT MEETING**

**V.**  
**A.** October 9, 2021

**ADJOURNMENT**

**VI.** Vice Chair Bartels moved and Commissioner Coenen seconded to adjourn Parks Commission meeting of September 13, 2021 at 8:30 p.m.. On voice vote all voted 'aye'. Motion carried (5-0-1).