

Franklin Public Library
 Library Board Meeting
 April 25, 2022
 Minutes—Approved May 23, 2022
ATTENDANCE:



| Name | Attended | Name | Attended | Name | Attended |
|---|----------|---|----------|---|----------|
| Maria Imp (MI) <i>President</i> | X | Reivian Berrios (RB) <i>Vice-President</i> | X | Alan Aleksandrowicz (AA) <i>Treasurer</i> | X |
| Judi Williams-Killackey (JW) Secretary | X | Terry Berres (TB) | X | Mike Karolewicz (MK) | X |
| Judy Mueller (JM) <i>School District Administrator</i> | X | Annemarie Vitas- Oklobdzija (AV) | X | Ald. Kristen Wilhelm (KW) <i>Aldermanic Representative</i> | X |

ALSO ATTENDED: Jennifer Loeffel (JL), Library Director

CALL TO ORDER - MI called to order at 6:16pm (everyone present except AA who joined at 6:47)

VISITORS - Glen Morrow (present until 6:36pm).

PUBLIC COMMENT - (no action may be taken on issues raised unless otherwise on the agenda) - None

APPROVAL OF THE MINUTES - MK moved to approve March 28, 2022 Meeting of the Library Board of Trustees minutes with change that in COLAND report "video" be added before reference to production equipment; RB seconded. Motion carried.

BUSINESS:

- a. **Presentation by City of Franklin Engineer Glen Morrow Regarding Using Funds from the Bipartisan Infrastructure Law to Install Electric Vehicle Charging Stations at the Library (Information/Action)** - Funds being requested as part of new program regarding carbon reduction include vehicle charging stations. Morrow has requested funds for public charging stations, Level 2 which charge in few hours. Cost for installation and station is about \$10,000 with 80% covered by grant. There will be additional annual costs regarding maintenance. The City is considering placing at police station and city hall, too. Not clear who would receive revenue or be responsible for maintenance. Discussion occurred regarding logistics. Morrow indicated money must be appropriated by certain date and discussion occurred regarding timing and budget. Based on discussions, the Board indicated it supports concept of installing up to two stations in the library parking lot.
- b. **Motion to Accept and Spend a Grant from the United Way in the Amount of \$5,000** - AV Moved to accept and spend; MK seconded. Motion carried.
- c. **Budget Amendment to Amend the 2022 Budget G.L. #15-0000-4150-Other Grants for the Addition of \$5,000 in Grant Money from United Way (Roll Call Vote)** - AV moved to amend 2022 Budget G.L. #15-0000-4150-Other Grants for the addition of \$5,000 in grant money from United Way; MI seconded. Performed roll call vote and motion unanimously passed.
- d. **Bylaws Review** - JL indicated that all other cities she surveyed use same process as city for attendance at meetings. Board discussed whether appropriate given flexibility may need and that President should have discretion to allow to participate virtually. JM will work with JL on suggested language. Discussed Article III, Section 1 and suggested removing last two sentences. Also discussed changes regarding secretary calling special meetings. The Board will begin its review next month with Section 5, Article III.
- e. **Policy Review: Meeting Rooms Policy** - Discussed need to not have campaigning occurring within certain period of time prior to elections. Discussed changes to language proposed by JL including adding election related events as those which are prohibited and referring to elected officials, candidates or others acting on their behalf not scheduling any events in the library within 90 days of an election.

FINANCE COMMITTEE – A. Aleksandrowicz

- a. **Approval of Vouchers and Invoices** - AA indicated everything looks in order. Fund 15 - AV moted to approve \$12,936.38; RB seconded. Motion carried. Fund 16 - AV moved to approve \$2,810.48; RB seconded. Motion carried.
- b. **Treasurer's Report** - Fund 15 has approximately 23% spent through end of March, with 94% of revenue received. Discussed electricity, natural gas and severance expenses. Fund 16 generally on track.

UPDATE ON FRANKLIN PUBLIC SCHOOLS MATTERS RELATING TO THE LIBRARY - JM discussed that there are some new resources available at library.

REPORT OF THE PRESIDENT - MI reported Doris Weber was approved as newest member of library board. On Tuesday May 3, Dennis McKnight is making presentation to City regarding library's 20th anniversary.

REPORT OF THE LIBRARY DIRECTOR - J. Loeffel

- a. **Monthly Activity of Library Director & Library** - JL reported some personnel changes. In addition, the AC unit was fixed, have landscaped monument sign, have determined placement of lockers. JL also provided update on maintenance of Veteran's Memorial and other events at library, including coffee and passes. The library did conduct a survey about recommending the library and average score was 10.
- b. **FPL @ a Glance Statistics Report** - continuing to see increases since last year.

UPCOMING LIBRARY BOARD MEETINGS - Regular Library Board of Trustees Meeting: May 23, 2022 at 6pm in Fadrow Meeting Room

ADJOURN - AV moved to adjourn at 7:43; AA seconded. Motion carried.

Respectfully submitted JWK

Agenda dated April 21, 2022