



Franklin Public Library Board of Trustees  
Personnel Committee Meeting  
January 24, 2022

**Minutes**

- I. **Call to Order:** Reivian Berrios call the meeting to order at 5:01pm. Also in attendance were committee members Maria Imp and Judi Williams-Killackey.
- II. **Approval of Minutes:** JWK moved to approve the minutes of the January 15<sup>th</sup> Personnel Committee Meeting. MI seconded. Motion carried.
- III. **Discussion of Library Director Job Description:** The committee members made minor changes to the revised document. It was agreed that the Library Director would be asked to review the document again before presenting to the Library Board.
- IV. **Future Meeting Date:** The next meeting will be set as needed, none scheduled at this time.
- V. **Adjournment:** RB moved to adjourn the meeting at 5:19pm; JWK seconded. Motion carried.

Respectfully submitted, Maria Imp, Library Board President