

**Franklin Public Library
Board of Trustees Personnel Committee Meeting
January 3, 2022**

Minutes

I. **Call to Order:** RB called the meeting to order at 5:01pm. Reivian Berrios, Maria Imp, and Judi Williams-Killackey were in attendance.

II. **Approval of Minutes of the December 13th, 2021 Personnel Committee Meeting:** MI moved to accept the minutes of the December 13th Personnel Committee meeting. RB seconded. Motion carried.

III. **Business:**

a. Discussion of Updated Library Director Job Description: Committee members compared the Library Director Job description from 6/25/2012 and the revised description proposed by JL. More information will be requested from JL and further discussion will take place before presenting to the Board of Trustees in January.

b. Library Director Evaluation Discussion: At 5:27 RB moved that the Committee enter closed session pursuant to Wisconsin State Statute Section 19.85 (1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. MI seconded. Roll call vote taken in favor of entering closed session. At 5:40pm, RB moved to reconvene into open session to continue the agenda. MI seconded. Roll call vote taken in favor of coming out of closed session.

IV. **Future Meeting Dates:** January 15th, 2022 at 7:15am prior to the Board of Trustees Retreat.

V. **Adjournment:** MI moved to adjourn the meeting at 5:41; RB seconded. Motion carried.

Respectfully submitted, Maria Imp, Library Board President

Approved January 15, 2022