

CITY OF FRANKLIN
PARKS COMMISSION REGULAR MEETING
AND PARKS TOUR MINUTES
January 10, 2022

Approved
February 14, 2022

CALL TO ORDER

- I. Chair Michael Wrench called the January 10, 2022 Parks Commission regular meeting to order at 6:48 p.m. in the Hearing Room at Franklin City Hall located at 9229 W. Loomis Road, Franklin, Wisconsin.

Chair Michael Wrench participated remotely. Present were Vice Chair David Bartels, Alderwoman Shari Hanneman, Commissioners Mary Remington, Karen Malecki and Janice Coenen. Excused was Ex-Officio member Michelle Runte. Also present were Department of Public Works Kevin Schlueter and Dale Borchardt, City Engineer Glen Morrow and Associate Planner Marion Ecks.

CITIZEN COMMENT PERIOD

- II. The citizen comment period opened at 6:50 p.m. and closed at 6:51 p.m.. No citizen was present.

APPROVAL OF MINUTES

Regular meeting minutes of November 8, 2021.

- III. Alderwoman Hanneman moved and Commissioner Remington seconded to approve the minutes of the regular Parks Commission held November 8, 2021. On voice vote, all voted 'aye'. Motion carried (6-0-0).

UNFINISHED BUSINESS:

Appointment of a Secretary by the Chairperson.

- IV.
 - A. Commissioner Janice Coenen was appointed. Discussion only. No action taken.

Update on parks maintenance.

- IV.
 - B. Department of Public Works Dale Borchardt reported parks are shut down and plowing and clean-up of yard waste has begun. As of January, no park permits have been submitted. Proposed new flooring at Kayla's Park has been taken out of budget. Tennis courts at Jack Workman and Lions Legend I need to be replaced. Playground at Jack Workman, Lions Legend I and Glen Meadows need to be replaced. Discussion only. No action taken.

Uniform signage for all parks.

- IV.
 - C. No update. Table until next meeting. Discussion only. No action taken.

Park permit fees and deposits for rental of pavilions and other facilities at all City of Franklin parks.

- IV.
 - D. Commissioner Malecki designed a new map of parks, including County and City highlights, which would be recommended for the City website. More discussion on permits and map revisions at next meeting. Discussion only. No action taken.

Proposal by City of Franklin Lioness Club to donate a bench from the City of Franklin Recycle Community Event, to be placed in a City of Franklin park.

- IV.
 - E. Dale Borchardt of DPW indicated the bench has been installed. Discussion only. No action taken.

Request by Franklin resident Cate Lee and Abigail Martin to place a "Little Free Library" in a City park.

- F. Alderwoman Hanneman moved and Commissioner Remington seconded a motion to recommend approval of placement of little free library boxes at Ken Windl, Lake Erie and Lions Legend parks, provided they are built with material approved by DPW, and located in an approved area designated by DPW. On voice vote, all voted 'aye'. Motion carried (6-0-0).

City of Franklin Code of Conduct and Ethics for elected and appointed officials.

- G. Those who have not turned theirs in, need to do so. Discussion only. No action taken.

NEW BUSINESS:

Input session for Ryan Creek Trail Master Plan, moderated by GRAEF engineering and design consulting firm.

- V. A. GRAEF presented tentative plans for future park trails. Discussion only. No action taken.

Request by eighth grade Girl Scout Troop 9379, to install bottlecap art at Kayla's Playground located at 3723 West Puetz Road.

- B. Vice Chair Bartels moved and Alderwoman Hanneman seconded a motion to recommend installation of 3 bottle cap art signs at Kayla's Park subject to approval of Ex Officio Runte and DPW. DPW to determine time of removal, depending on deterioration. On voice vote, all voted 'aye'. Motion carried (6-0-0).

Request by City of Franklin resident Nathaniel Miller, to install exercise equipment at Lions Legend Park II located at 8717 West Drexel Avenue.

- C. Alderwoman Hanneman moved and Vice Chair Bartels seconded a motion to include in 2023 budget and check on park impact fees. On voice vote, all voted 'aye'. Motion carried (6-0-0).

Request by City of Franklin resident Mark Hoppe, to install a memorial bench in honor of for his mother Caroline Hoppe in Franklin Woods Nature Center located at 3723 West Puetz Road.

- D. Alderwoman Hanneman moved and Commissioner Remington seconded a motion for approval to have memorial plate placed on existing bench in Franklin Woods Nature Center. On voice vote, all voted 'aye'. Motion carried (6-0-0).

NEXT MEETING DATE

- VI. February 14, 2022

ADJOURNMENT

- VI. Vice Chair Bartels moved and Alderwoman Hanneman seconded to adjourn the Parks Commission meeting of January 10, 2022 at 8:35 p.m.. On voice vote all voted 'aye'. Motion carried (6-0-0).