

**CITY OF FRANKLIN
PARKS COMMISSION REGULAR MEETING
AND PARKS TOUR MINUTES
May 9, 2022**

CALL TO ORDER

- I. Chair Michael Wrench called the May 9, 2022 Parks Commission regular meeting to order at 6:30 p.m. in the Hearing Room at Franklin City Hall located at 9229 W. Loomis Road, Franklin, Wisconsin.

Present were Chair Michael Wrench, Vice Chair David Bartels, Alderwoman Shari Hanneman, Commissioners Mary Remington, Karen Malecki and Ex-Officio member Michelle Runte. Excused was Commissioner Janice Coenen. Also present were Department of Public Works Kevin Schlueter and Dale Borchardt and Associate Planner Marion Ecks.

CITIZEN COMMENT PERIOD

- II. The citizen comment period opened at 6:32 p.m. and closed at 6:35 p.m.. No citizens present.

APPROVAL OF MINUTES

Regular meeting minutes of April 11, 2022.

- III. Commissioner Remington moved and Alderwoman Hanneman seconded to approve the minutes of the regular Parks Commission held April 11, 2022. On voice vote, all voted 'aye'. Motion carried (5-0-1).

UNFINISHED BUSINESS:

Update on parks maintenance.

IV.

- A. Department of Public Works Borchardt gave update. Discussion only. No action taken.

Uniform signage for all parks.

- B. Consideration of the Mayor to intervene on sign issues to have sign company redo. Discussion only. No action taken.

Park permit fees and deposits for rental of pavilions and other facilities at all City of Franklin parks.

- C. Discussion only. No action taken.

2022 and 2023 Budget. Parks Commission request for information on personnel additions, Capital Outlay Fund needs, Equipment Revolving Fund needs, Street Improvement Fund needs and Major Capital Expenditures to be made with borrowed funds

- D. Associate Planner Ecks to recirculate last year's list with new addition for Commission members to brain storm and set this year priorities. Discussion only. No action taken.

Park amenities donation policy.

- E. Commissioner Malecki reported on tree donation policy. Discussion only. No action taken.

Recommendation to Common Council to pursue the purchase parkland adjacent to the western

- F. Alderwoman Hanneman moved and Vice Chair Bartels seconded a motion to enter into closed session 7:03 pm. On voice vote all voted 'aye'. Motion carried (5-0-1).

boundary of the Franklin Savanna State Natural Area on West Oakwood Road. The Parks Commission may enter closed session pursuant to Wis. Stat. § 19.85(1)(e), for market competition and bargaining reasons, to consider the potential acquisition of property to be used for public park purposes in the City, and to reenter open session at the same place thereafter to act on such matters discussed therein as it deems appropriate.

Update on trail projects, including: South 116th Street, St. Martin of Tours, West Forest Home Avenue, West Church Street, State Highway 100, Ryan Creek and Cascade Creek Park.

Request by City of Franklin resident (former Alderman) Daniel M. Mayer to install a flagpole in Market Square Park, located at 11230 West Franklin Street.

NEW BUSINESS:

Election of a Chairperson.

Election of a Vice-Chairperson.

Appointment of a Secretary by the Chairperson.

Administrative policies for coordination of league reservations, permits and other park use approvals.

Request by the Franklin Community Education and Recreation Department to reserve the tennis courts at Ken Windl Park, located at 11615 West Rawson Avenue, Monday through Thursday, 9:00

Alderwoman Hanneman moved and Vice Chair Bartels seconded a motion to open closed session at 7:15 pm. On voice vote all voted 'aye'. Motion carried (5-0-1).

- G.** Associate Planner Ecks updated for City Engineer Morrow who is still investigating on all listed trails.
- H.** Discussion only. No action taken.
- V.**
 - A.** Commissioner Remington moved and Alderwoman Hanneman seconded a motion to re-elect Chair Michael Wrench as Chairperson. On voice vote all voted 'aye'. Motion carried (5-0-1).
 - B.** Alderwoman Hanneman moved and Commissioner Malecki seconded a motion to re-elect Vice-Chair David Bartels as Vice-Chairperson. On voice vote all voted 'aye'. Motion carried (5-0-1).
 - C.** Commissioner Janice Coenen was re-appointed in her absence. On voice vote all voted 'aye'. Motion carried (5-0-1).
 - D.** Discussion only. No action taken.
 - E.** Alderwoman Hanneman moved and Vice Chair Bartels seconded a motion to approve as stated with both courts. On voice vote all voted 'aye'. Motion carried (5-0-1).

a.m. to 11:50 a.m., for youth tennis for spring and summer 2022 programs, June 13, 2022 through June 23, 2022, July 11, 2022 through July 21, 2022 and August 1, 2022 through August 11, 2022.

NEXT MEETING DATE

VI. June 13, 2022

ADJOURNMENT

VI. Vice Chair Bartels moved and Alderwoman Hanneman seconded to adjourn the Parks Commission meeting of May 9, 2022 at 8:47 p.m.. On voice vote all voted 'aye'. Motion carried (5-0-1).