

CITY OF FRANKLIN
PARKS COMMISSION SPECIAL TOUR
MEETING
November 14, 2022

Approved
December 7, 2022

CALL TO ORDER

- I. Chair Michael Wrench called the November 14, 2022 Parks Commission regular meeting to order at 6:30 p.m. in the Hearing room at Franklin City Hall located at 9229 W. Loomis Road, Franklin, Wisconsin.

Present were Chair Michael Wrench, Vice Chair Karen Malecki, Commissioners Mary Remington, Owen Proborsky, Kristen Stanley, Alderwoman Shari and Ex Officio member Michelle Runte. Excused was Commissioner Susan Lance. Also present were Associate Planner Marion Ecks and Department of Public Works Kevin Schlueter and Dale Borchardt and City Engineer Glen Morrow.

CITIZEN COMMENT PERIOD

- II. The citizen comment period opened at 6:42 p.m. and closed at 6:42 p.m.. No citizens present.

APPROVAL OF MINUTES

Special Parks Tour meeting
minutes of October 29, 2022

- III. Commissioner Stanley moved and Commissioner Remington seconded to approve the minutes of the Special Parks Tour meeting of October 29, 2022. On voice vote, all voted 'aye'. Motion carried (6-0-1).

UNFINISHED BUSINESS:

Update on parks maintenance.

IV.

- A. Department of Public Works Dale Borchardt gave update on parks maintenance. Discussion only. No action taken.
- B. Request for Parks Commission statement of revenue and expenses ending November 30, 2022 to be presented in December meeting.

2022 and 2023 Budget. Parks Commission request for information on personnel additions, Capital Outlay Fund needs, Equipment Revolving Fund needs, Street Improvement Fund needs and Major Capital Expenditures to be made with borrowed funds.

Alderwoman Hanneman moved and Commissioner Remington seconded a motion to recommend to Common Council to move \$85K from fitness courts to tennis court repair fund. On voice vote, all voted 'aye'. Motion carried (6-0-1).

Park amenities donation policy and Parks marketing materials including maps, pamphlets, etc.

- C. Parks map will be included in spring newsletter with:
- 11x17 full color fold out
 - Edits to be made – indicate Water Tower Park and Southwest Park
- Discussion only. No action taken.

Update relative to the request by City of Franklin resident Daniel M. Mayer to install a flagpole in Market Square Park, located at 11230 West Franklin Street.

Update on trail projects, including: South 116th Street, St. Martin of Tours, West Forest Home Avenue, West Church Street, State Highway 100, Ryan Creek and Cascade Creek Park.

Update on the status of purchase of a southwest park.

Draft ordinance to add Municipal Code Section 183-48 D to prohibit use of City park pavilions without proper authorization

Request by City of Franklin resident Mira Kresovic to install an Inclusive All Abilities basketball area to Lions Legend Park II, located at 8717 West Drexel Avenue.

Request by City of Franklin resident Ken Solis to conduct an invasive species Weed-Out in Franklin Woods Nature Center located at 3723 West Puetz Road.

NEW BUSINESS:

Recognition of Kayla's Playground Ambassadors.

D. Department of Public Works Kevin Schlueter gave update. Pole and bench are installed. Discussion only. No action taken.

E. City Engineer Glen Morrow gave update. Discussion only. No action taken.

F. Need to update parks impact fee study. Discussion only. No action taken.

G. Table until January 2023. Discussion only. No action taken.

H. Table until January 2023. Discussion only. No action taken.

I. Dr. Ken Solis presented eradication program. Program is proposed for late summer and onward. Included is spring Garlic Mustard and Dames Rocket.

Alderwoman Hanneman moved and Commissioner Remington seconded a motion to approve the request by Ken Solis to conduct a weed out in Franklin Woods commencing in Spring 2023. Alderwoman Hanneman to serve as neighborhood point person. Volunteer waivers will be needed. On voice vote, all voted 'aye'. Motion carried (6-0-1).

V.

A. Ex-Officio Runte thanked all for their support of Kayla's Playground. There was a total of 7 volunteers with 84 hours of volunteer time in 2022. Also, a thank you went out to Franklin Police Department for training support as well as participating in National Night Out. Culver's tokens were given to ambassadors to give to patrols. Certificates of appreciation were also handed out. Discussion only. No action taken.

Parks Commission information for new members and review of Commission administrative rules and policies, open meetings requirements, etc.

B. Presented for reference and review. Discussion only. No action taken.

Pleasant View Park pickleball court surface bubbles.

C. Theory is too much water in asphalt. Too much rain during a 28 day curing period. City Engineer Morrow gave explanation of why bubbles are occurring. Contractor will need to regrind the surface in spring. Discussion only. No action taken.

Little league and/or adult recreation league reservations of sports facilities for baseball, pickleball and other groups.

D. Commissioner Stanley presented a draft of the baseball field reservation permit. Discussion only. No action taken.

Placement of new ice rink and recommendation for locations.

E. Commissioner Stanley moved and Commissioner Remington seconded a motion to place ice rink at Lions Legend I generally behind the Fire Department. On voice vote, all voted 'aye'. Motion carried (6-0-1).

Renaming of Lions Legend Park 1 or 2.

F. Tabled to next meeting. Discussion only. No action taken.

National Fitness Campaign Fitness Court grant.

G. Tabled to next meeting. Discussion only. No action taken.

NEXT MEETING DATE

V.I. December 12, 2022

ADJOURNMENT

VII. Commissioner Malecki moved and Commissioner Stanley seconded to adjourn the Parks Commission meeting of November 14, 2022, at 9:01 p.m.. On voice vote all voted 'aye'. Motion carried (6-0-1)