

**CITY OF FRANKLIN
FINANCE COMMITTEE MEETING MINUTES
OCTOBER 11, 2022**

- I. The October 11, 2022 Finance Committee Meeting was called to order at 4:05 p.m. in the Common Council Chambers of Franklin City Hall by Chair Ciche.

Present were Members Ciche, Howard, Mercado (arrived at 4:15 p.m.), Alderman Holpfer, Alderwoman Eichmann, and Alderwoman Hanneman. Also present were Director of Administration Peggy Steeno and Director of Finance & Treasurer Denise Gilbert.

- II. Citizen Comment Period: No citizen comments were made.

- III. Follow-ups from the October 5, 2022 or October 6, 2022 Finance Committee Meetings

No follow-ups were provided.

- IV. Review of the 2023 Mayor's Recommended Budget Related to: Capital Funds—Capital Outlay, Equipment Replacement, Capital Improvement, Street Improvement, Utility Development, Development Fund; Tax Incremental Financing Districts; Debt Service; Self-Insurance Fund; and Total Tax Levy and Tax Rates

Director of Administration Peggy Steeno and Director of Finance & Treasury Denise Gilbert presented this item.

The Committee:

- reviewed all of the Capital funds in detail;
- discussed the Equipment Replacement Schedule and funding;
- discussed substantial project list for 2023;
- discussed increased Street Improvement Program for 2023, increasing from \$1,060,000 to \$1,500,000, including curb and gutter replacement and ADA curb ramps;
- discussed related funding from debt, revenues, impact fees, special assessments, and other miscellaneous sources.

The Committee took a break at approximately 5:13 p.m. and reconvened at 5:30 p.m.

After the break, the Committee:

- discussed the status of each Tax Incremental Financing District (TID), including current and projected status through the lives of the TIDs.
- discussed existing and future debt financing and burden on debt capacity due to TIDs;
- reviewed the Self-Insurance Fund budget and fund balance, as well as recommended employee benefits for 2023;
- reviewed Equalized Value, Assessed Value, Total Tax Levy, and projected Tax Rate for 2022 tax bills.

- V. Discuss and Review Changes to Date

The Committee discussed the remaining budget timeline through consideration by the Common Council, the public hearing notice, and Council consideration of the Finance Committee's recommended changes to the 2023 Mayor's Recommended Budget.

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VI. Final List of Recommended Changes for Common Council

The Committee agreed to submit their recommended changes to the Common Council at their October 18, 2022 meeting.

Motion made by Alderman Holpfer and seconded by Alderwoman Hanneman to recommend to the Common Council to amend the 2023 Mayor's Recommended Budget for the funds as presented to the Committee on October 11, 2022 by the Director of Administration and Director of Finance & Treasurer as follows and that changes will be clearly identified when presented to the Common Council. Upon vote, Ayes-All, Motion carried.

- *Fund 61—Sanitary Sewer Fund* - attached pages 35-37 / 211-213, with changes clearly identified – this budget was in process at the time of the October 4th budget release and subsequently completed and provided to the Finance Committee on October 11th:
 - *Increase in Revenues* - \$1,578,796
 - *Increase in Expenses* - \$5,501,886

- *Fund 25—Health Department Grant Fund* – attached pages 224-225, with changes clearly identified – this budget was complete at the time of the October 4th budget release, however, the revenues and some of the expenditures were not carried forward from the Department Request column to the Mayor's Recommended column; this was corrected and provided to the Finance Committee on October 11th:
 - *Increase in Revenues* - \$723,683
 - *Increase in Expenditures* - \$317,293

- *Fund 22—Utility Improvement Fund* – attached page 276, with changes clearly identified – this budget was held for staff review after the budget release, and was subsequently completed and provided to the Finance Committee on October 11th:
 - *Increase in Revenues* - \$109,500
 - *Increase in Expenditures* - \$700,000

- *Fund 27—Development Fund* – attached pages 277-280, with changes clearly identified – all of the project spending for this fund was originally included in the Capital Improvement Budget on page 256, however this budget was held for staff review after the budget release, and was subsequently completed and provided to the Finance Committee on October 11th:
 - *Increase in Revenues* - \$1,190,000
 - *Increase in Expenditures* - \$969,325
 - *Note that there is one update compared to what was provided to the Finance Committee - on page 279, \$88,800 was inadvertently placed in the Police Department account instead of the Fire Department account; that has now been updated.*

- *Fund 51—Special Assessment Fund* – attached page 299, with changes clearly identified – this budget was held for staff review after the budget release, and was subsequently completed and provided to the Finance Committee on October 11th:
 - *Increase in Revenues* - \$3,100
 - *Increase in Expenditures* - \$0

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- *Fund 75—Self-Insurance Fund* – attached pages 323-325, which are new additions to the budget - this budget was in process at the time of the October 4th budget release and subsequently completed and provided to the Finance Committee on October 11th:
 - *Increase in Revenues* - \$3,045,900
 - *Increase in Expenses* - \$3,479,200

VII. Adjournment

The Committee agreed to skip the regularly scheduled October Finance Meeting. The next regularly scheduled meeting date is November 22, 2022 at 6 p.m. Staff will poll members to see if this meeting needs to be rescheduled due to the holiday.

Motion made by Member Howard and seconded by Alderwoman Eichmann to adjourn the October 11, 2022 Finance Committee Meeting at 6:58 p.m. Upon vote, Ayes-All, Motion carried.