

**CITY OF FRANKLIN  
PERSONNEL COMMITTEE MEETING  
FRANKLIN CITY HALL HEARING ROOM  
9229 W. Loomis Road, Franklin, Wisconsin  
6:00 p.m. October 17, 2022**

**MINUTES**

- I. The October 17, 2022 Personnel Committee Meeting was called to order at 6:00 p.m. by Vice-Chair Barber in the Hearing Room at City Hall. Members present were Alderman Barber, Traynor, Budny, Emmons, Alderman Nelson and Alderman Holpfer (left between items V and VI). Also in attendance were Director of Administration Steeno and Human Resources Manager Zahn.

- II. Citizen comment period

There were no comments during the citizen comment period.

- III. Welcome to New Member Saralyn Emmons

No Action Needed

- IV. Approval of the Minutes from 8/15/22

Motion by Member Traynor and seconded by Alderman Holpfer to approve the minutes from 8/15/22 as written. Motion Carried: Ayes- All.

- V. 2023 Benefit Renewals - Approval of 2023 Employee Benefit-Related Coverages, Carriers, and Premium Shares, Including: Health Insurance, Wellness, Health and Wellness Supplementary Programs, and Dental Insurance, and Related Contracts

Motion by Alderman Nelson to suspend the rules to allow comments from the audience. All members approved. Motion by Alderman Nelson and seconded by Alderman Holpfer to return back to normal rules. Motion Carried: Ayes – All.

Motion by Member Traynor and seconded by Alderman Holpfer to recommend to the Common Council approval of the 2023 employee benefit-related coverages, carriers, and premium shares, as outlined, including: health insurance, wellness, health and wellness supplementary programs , and dental insurance. Motion Carried: Ayes – All.

- VI. Consideration of Aligning Benefits within the Non-Represented Employee Group

Motion by Member Traynor and seconded by Member Emmons to move this item to the November meeting. Motion Carried: Ayes - All.

- VII. Discussion Regarding Potential Changes to the Sick Leave Incentive/Severance Pay Policy & Consideration of a Paid Time Off (PTO) Policy

Motion by Alderman Nelson and seconded by Member Traynor to carry over this item. Motion Carried: Ayes – All.

VIII. Request from the Police Sergeants to Change Maximum Accruals for Comp Time from 110 to 200 Hours

Motion by Alderman Nelson and seconded by Member Budny to suspend the rules to allow comments from the audience. Motion Carried: Ayes – All.

Motion by Alderman Nelson and seconded by Member Emmons to recommend to the Common Council the approval to raise the maximum level of compensatory time balances to 200 hours to mirror the benefits of officers. Motion Failed: 2 Ayes (Nelson, Emmons), 3 Noes (Traynor, Budny, Barber).

IX. Staffing Report

Information was provided but no action was needed.

X. Next Meeting Date

The next regularly scheduled meeting is planned for November 21, 2022.

XI. Adjournment

Motion by Member Emmons and seconded by Alderman Nelson to adjourn the Personnel Committee meeting at 7:11 p.m. Motion carried: Ayes-All.