

# APPROVED APRIL 18, 2023

CITY OF FRANKLIN  
COMMON COUNCIL MEETING  
APRIL 3, 2023  
MINUTES

- ROLL CALL
- A. The regular meeting of the Franklin Common Council was held on April 03, 2023, and was called to order at 6:30 p.m. by Mayor Olson in the Franklin City Hall Council Chambers, 9229 W. Loomis Road, Franklin, Wisconsin. On roll call, the following were present: Alderman Ed Holpfer, Alderwoman Michelle Eichmann, Alderwoman Kristen Wilhelm, Alderwoman Shari Hanneman, Alderman Mike Barber, and Alderman John R. Nelson. Also in attendance were City Engineer Glen Morrow, City Attorney Jesse A. Wesolowski, and City Clerk Karen Kastenson.
- CITIZEN COMMENT
- B.1. Citizen comment period was opened at 6:31 p.m. and was closed at 6:48 p.m.
- MAYORAL ANNOUNCEMENTS
- B.2. Mayor Olson read a proclamation in recognition of and in gratitude for the public service of Alderwoman Shari C. Hanneman.
- B.3. Mayor Olson read a proclamation in recognition of and in gratitude for the public service of Alderwoman Kristen M. Wilhelm.
- MINUTES  
MARCH 21, 2023
- C.1. Alderman Barber moved to approve the minutes as amended of the regular Common Council meeting of March 21, 2023, as presented. Seconded by Alderwoman Hanneman. All voted Aye; motion carried.
- AMEND UDO SECTION  
15 - 9 .0401  
ADMINISTRATIVE FEES
- G.1. Alderwoman Wilhelm moved to refer an Ordinance to amend the Unified Development Ordinance text in section 15-9 .0401 administrative fees a. fee schedule to adjust the application fees to today's prices with the Consumer Price Index (CPI) of the U.S. Bureau of Labor Statistics (City of Franklin, applicant) back to staff for revisions and bring back to Council when those revisions are final. Seconded by Alderwoman Hanneman. All voted Aye; motion carried.
- RES. 2023-7966  
LAND COMBINATION  
FOR TKNS. 899-9990-  
067 AND 899-9990-065,  
5601 W. RYAN RD.,  
KRONES, INC.,  
APPLICANT
- G.2. Alderwoman Hanneman moved to adopt Resolution No. 2023-7966, A RESOLUTION CONDITIONALLY APPROVING A LAND COMBINATION FOR TKNS. 899-9990-067 AND 899-9990-065 (5601 WEST RYAN ROAD/9600 SOUTH 58TH STREET AND WEST AIRWAYS AVENUE) (KRONES, INC., APPLICANT). Seconded by Alderman Barber. All voted Aye; motion carried.

- GENERAL PLANNING CONSULTING SERVICES AGREEMENT WITH WRAYBURN CONSULTING, LLC G.3. Alderman Barber moved to authorize a consulting services agreement with Wrayburn Consulting, LLC for general planning services; utilizing 2023 budgeted "Other professional services" in the planning division budget; and authorize the Mayor to execute and administer the appropriate, related contract. Seconded by Alderwoman Eichmann. All voted Aye; motion carried.
- JOB DESCRIPTION FOR COMMUNITY SERVICE OFFICER IN POLICE DEPARTMENT G.4. Alderman Barber moved to authorize the approval of a revised job description for the position of Community Service Officer in the Police Department. Seconded by Alderwoman Eichmann. All voted Aye; motion carried.
- JOB DESCRIPTION FOR EMERGENCY SERVICES DISPATCHER/CLERK IN POLICE DEPARTMENT G.5. Alderman Barber moved to authorize the approval of a revised job description for the position of Emergency Services Dispatcher/Clerk. Seconded by Alderman Holpfer. All voted Aye; motion carried.
- CHANGES EMPLOYEE HEALTH INSURANCE PLAN G.6. Alderman Barber moved to approve the required changes to the City of Franklin Employee Health Insurance Plan due to the end of the Public Health Emergency caused by COVID-19. Seconded by Alderman Holpfer. All voted Aye; motion carried.
- RES 2023-7967  
2023 CONTRACT FOR LOCAL STREET IMPROVEMENT, INCLUDING LIBRARY PARKING LOT, PAYNE & DOLAN, INC. G.7. Alderwoman Wilhelm moved to adopt Resolution No. 2023-7967, A RESOLUTION TO AWARD THE 2023 LOCAL STREET IMPROVEMENT PROGRAM CONTRACT, INCLUDING THE LIBRARY PARKING LOT, TO PAYNE & DOLAN, INC., IN THE AMOUNT OF \$1,517,040.58. Seconded by Alderwoman Hanneman. All voted Aye; motion carried.
- VACATE A SERVICE ROAD FROM S. 60TH ST. TO S. 58TH ST. LOCATED ON THE SOUTH SIDE OF W. RYAN RD. G.8. Alderman Barber moved to bring back the subject to vacate a service road from S. 60th Street to S. 58th Street located on the south side of W. Ryan Road Between S. 60th Street and S. 58th Street (Part of the NW ¼ of Section 26, Township 5, Range 21 East in the City of Franklin, Milwaukee County, Wisconsin) to the Common Council when the conditioned items are ready for review. Seconded by Alderwoman Hanneman. All voted Aye; motion carried.
- ORD. 2023-2536  
AMEND MUNICIPAL CODE,  
§92-2 ADOPTION OF STANDARDS; CHAPTER 92 BUILDING CONSTRUCTION G.9. Alderwoman Wilhelm moved to adopt Ordinance No. 2023-2536, AN ORDINANCE TO AMEND THE MUNICIPAL CODE, §92-2 ADOPTION OF STANDARDS; ADMINISTRATION AND ENFORCEMENT, OF CHAPTER 92 BUILDING CONSTRUCTION. Seconded by Alderwoman Hanneman. All voted Aye; motion carried.

- RES 2023-7968  
TERMINATING TIF  
DISTRICT #4
- G.10. Alderwoman Hanneman moved to adopt Resolution No. 2023-7968, A RESOLUTION TERMINATING TAX INCREMENTAL FINANCE DISTRICT #4 (ASCENSION HOSPITAL). Seconded by Alderman Barber. On a roll call; all voted Aye. Motion carried.
- THIRD AMENDMENT  
TO SITE AGREEMENT  
WITH AMERICAN  
TOWERS, LLC AT 5550  
W. AIRWAYS AVE.
- G.11. Alderman Barber moved to reject a resolution approving the third amendment to site agreement between the City of Franklin and American Towers, LLC for a portion of the property located at 5550 W. Airways Avenue. Seconded by Alderwoman Hanneman. All voted Aye; motion carried.
- RES. 2023-7969  
MEMORANDUM OF  
UNDERSTANDING FOR  
THE ALLOCATION OF  
OPIOID SETTLEMENT  
PROCEEDS
- G.12. Alderwoman Wilhelm moved to adopt Resolution No. 2023-7969, A RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION AND DELIVERY OF A WISCONSIN STATE-LOCAL GOVERNMENT MEMORANDUM OF UNDERSTANDING FOR THE ALLOCATION OF OPIOID SETTLEMENT PROCEEDS AND AN ADDENDUM TO WISCONSIN LOCAL GOVERNMENT MEMORANDUM OF UNDERSTANDING. Seconded by Alderman Barber. All voted Aye; motion carried.
- LICENSES AND  
PERMITS
- H. Alderwoman Hanneman moved to approve the following licenses:
- Grant Extraordinary Entertainment & Special Event for the following:  
Best Buddies in Wisconsin-Walk/Community Gathering Fundraiser, Rock Snow Park, Caroline Tyson, 7011 S Ballpark Dr, 5/20/2023 & Rock Sports Complex-Walk/Fundraiser for Pancreatic Cancer Action Network, Paul Cimoch, 7011 S Ballpark Dr, 4/29/2023;  
Hold Extraordinary Entertainment & Special Event until 5/1/23 COW Meeting for the following: The Rock Sports Complex-Summer Concert Series '23, Paul Cimoch, 7900 S Ballpark Dr, Every Saturday from 6/4 – 9/30/2023 & Tuesday, 7/4 and Sunday, 9/3/2023 & The Rock Sports Complex-The Hill Has Eyes, Paul Cimoch, 7005 S Ballpark Dr, Fridays & Saturdays: 9/29-10/28/2023;  
Grant 2022-2023 Operator License to Nathaniel Kaluzny;  
Grant 2022-2023 Operator License & 2023-2024 Renewal Operator License to Kevin Ivers & Frank Janiszewski;  
Grant 2023-2024 Operator Renewal License to Claudia Blue, Cornissa Collins, Shannen Conley, Aaron Lujan, & William Tietjen; and  
Grant Temporary Class “B” Beer License to Franklin Noon Lions Club-Independence Day Celebration & St Martin’s Fair, William Tietjen, 9229 W Loomis Rd & St Martin’s Rd, 6/30-7/2/23 & 9/3-9/4/23.
- Seconded by Alderwoman Eichmann. All voted Aye; motion carried.

VOUCHERS AND  
PAYROLL

- I. Alderman Barber moved to approve City vouchers with an ending date of March 30, 2023, in the amount of \$ 1,335,241.82, and property tax disbursements with an ending date of March 29, 2023, in the amount of \$18,046.90, and payroll dated March 24, 2023 in the amount of \$452,452.70 and payments of the various payroll deductions in the amount of \$447,704.87, plus City matching payments and estimated payroll dated April 7, 2023 in the amount of \$436,000 and payments of the various payroll deductions in the amount of \$243,000, plus City matching payments. Seconded by Alderwoman Hanneman. On roll call, all voted Aye. Motion carried.

CLOSED SESSION  
CODE OF CONDUCT

- G.13. Alderman Holpfer moved to enter closed session at 7:27 p.m. pursuant to Wis. Stat. § 19.85(1)(f) considering financial, medical, social, or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations, and to reenter open session at the same place thereafter to act on such matters discussed therein as it deems appropriate. Seconded by Alderman Barber. On a roll call, all voted Aye. Motion carried.

Adjourned the meeting at 7:27 p.m. for a three-minute break.

Mayor Olson vacated his seat at 7:31 p.m.

Alderwoman Hanneman resumed the closed session at 7:33 p.m.

Alderman Barber moved to accept the report, place it on file, and take no action. Seconded by Alderwoman Eichmann. All voted Aye; motion carried.

ADJOURNMENT

- J. Alderwoman Wilhelm moved to adjourn the meeting of the Common Council at 8:06 p.m. Seconded by Alderman Barber. All voted Aye; motion carried.